Oracle Fusion Cloud Student Financial Planning

Configuration Reference for Student Financial Planning

24B

Oracle Fusion Cloud Student Financial Planning
Configuration Reference for Student Financial Planning

24B

F92884-02

Author: Oracle Student Management Information Development Team

Contents

ORACLE

3 Baseline Configuration   109

ORACLE

Get Help

There are a number of ways to learn more about your product and interact with Oracle and other users.

Get Support

You can get support at *My Oracle Support*. For accessible support, visit *Oracle Accessibility Learning and Support*.

Get Training

Increase your knowledge of Oracle Cloud by taking courses at *Oracle University*.

Join Our Community

Use *Cloud Customer Connect* to get information from industry experts at Oracle and in the partner community. You can join forums to connect with other customers, post questions, suggest *ideas* for product enhancements, and watch events.

Learn About Accessibility

For information about Oracle's commitment to accessibility, visit the *Oracle Accessibility Program*. Videos included in this guide are provided as a media alternative for text-based topics also available in this guide.

Share Your Feedback

We welcome your feedback about Oracle Applications user assistance. If you need clarification, find an error, or just want to tell us what you found helpful, we'd like to hear from you.

You can email your feedback to *oracle_fusion_applications_help_ww_grp@oracle.com*.

Thanks for helping us improve our user assistance!

ORACLE

ORACLE

1 Getting Started

Overview of Student Financial Planning

Student Financial Planning automates student financial aid processing.

Oracle Student Financial Planning Cloud Service (SFP) automates the processes of applying for and receiving Student Financial Aid funds in accordance with United States Department of Education (ED) guidelines and private sources. You can configure automated communications, tasks, and data exchange with ED, third-party systems, and students for minimal staff hands-on processing. A Baseline Configuration is delivered and updated with every release to cover the processing needs for most schools.

Here are some of the things you can do with SFP:

- Configure real-time dynamic checklists and alerts in Student Self-Service to guide students through applying for, meeting requirements for, and receiving student financial aid through enrollment, withdrawal, separation, or graduation.

- Configure and automate Institutional Student Information Record (ISIR) processing. Document requests, electronic document submission with e-signatures, application verification, and ISIR corrections can be automated.

- Configure and automatically create detailed Costs of Attendance (COAs) for individual students.

- Configure and automate the creation of Financial Aid Award Packages and offers using the student's COA and SAI/EFC for Scheduled Academic Years (SAY), Borrower Based Academic Years (BBAY), and other complex ED eligibility scenarios. You can also award non-ED financial aid programs like CommonLine loans.

- Configure disbursement criteria for automatic disbursement of funds to cover direct costs and authorize credit balance disbursements instantly as students meet criteria. Handle downstream processing including electronic and paper student notifications, Common Origination and Disbursement (COD) communications, G5 drawdowns, and CommonLine disbursement rosters. Automate Post-Withdrawal Disbursements, Late Disbursements and Grant Overpayments including electronic student notification and disbursement acceptance.

- Automate the Return to Title IV funds process for program or term withdrawals. Unearned aid is automatically returned to ED and reinstated if a student returns. Automatic downstream processing for Post-Withdrawal Disbursements and Grant Overpayments is done by engaging students electronically with Student Self Service.

Note: SFP is one of two Student Financial Aid (SFA) products from Oracle Higher Education. The other product, Student Aid Eligibility (SAE), is a subset of SFP features used specifically for U.S. Department of Education (ED) Institutional Student Information Record (ISIR), document, and professional judgment processing to determine student eligibility. SFP includes both administrative (Financial Aid System; also known as FAS) and Student Self Service features. When you see "SFA" referenced in Oracle Help topics, it means the topic is applicable to both SFP and SAE. In some shared topics, you may see "SFP only" or similar language if part of a topic is only applicable to SFP.

Overview of Configuration References

This is supplemental reference information for understanding and implementing configuration of Oracle Student Financial Aid (SFA).

This Guide includes reference materials that supplement guidance in the Implementation and User Guides to configure SFA:

- **Configuration Guides** - These topics have details for every Configuration Workbook; one topic per Workbook. Each topic includes details for each field in the Workbook, if there's an equivalent Financial Aid System (FAS) user interface to do the configuration, required permissions, and other considerations and information for the Workbook.

- **Baseline Configuration** - These topics have details about some of the Award Year-specific configuration delivered by Oracle. They don't cover all delivered Baseline Configuration.

  There are topics that relate one-to-one with specific Configuration Workbooks:

  - Configured Baseline Documents topics are related to the *Documents Guide*.
  - Configured Baseline Document Metadata topics are related to the *Doc Metadata Guide*.
  - ISIR Discrepancy Rules topics are related to the *ISIR Discrepancy Guide*.

  There are also topics describing the logic for the Verification document request and Institutional Student Information Record (ISIR) code clearing logic which use multiple Configuration Workbooks.

- **Institutional Student Information Record (ISIR) Field Names** - These topics list Award Year-specific SFA database Column (Field) Names for equivalent ISIR Field Names. The SFA Column Names are used for Groovy scripts.

2 Configuration

Overview

You can setup the system using UIs and Configuration Workbooks.

Here are the ways you can set up Student Financial Aid:

- UI: There are system setup pages in both the Administrative and the Student Self Service UIs.
    - The Administrative UI is sometimes also referenced as the Financial Aid System (FAS) or FAS UI.
    - The Student Self Service UI is sometimes also referenced as the Self Service Portal. Users with a Self Service User Admin role permission can access the Settings menu in Student Self Service UI.

    For more information, see *UI Configuration*.

- Configuration Workbooks: Oracle delivers a Baseline Configuration of these comma-separarated value (CSV) files with every release. Each file represents setup values for pre-defined areas. Some of the files use embedded Groovy scripts for more complex instructions. You can modify these CSV files to meet your school's requirements and then upload them using the FAS UI.

    For more information see *Configuration Workbooks*.

UI Configuration

This topic describes system setup configuration that is done in the Financial Aid System (FAS) administrative UI and the Student Self-Service UI.

Configuration Managed in the FAS UI

> **Note:** Categories and Pages that are applicable to Student Financial Planning (SFP) only are noted in the Description column.

Category	Pages	Description
FAS Management	Fund Allocation Management	**(SFP only)** Allows you to modify and monitor fiscal limits for Campus Based and configured Non Federal fund types. Users can create an allocation schedule, add funds to the schedule, make adjustments, and monitor awarding and disbursing of funds against the schedule.
FAS Management	QC Holds Management	**(SFP only)** Allows you to select which QC Hold types to be initiated globally by selecting the QC Holds selection indicators for a specific hold type. If selected, QC holds will be set when a student hits a pre-defined hold trigger, and will be released individually based on user selection or sending the FASQCHold release event message for a population of hold IDs.

ORACLE

FAS Management	Regulatory Management	Allows you to set-up the FAFSA completion start/end date for an Award Year, which is used to determine open FAFSA award years for triggering FAFSA notifications.
G5 Management	Available Drawdowns	**(SFP only)** Allows you to view a listing of all available drawdown amounts and Allows you to input the control number per transaction after the drawdown has been completed.
G5 Management	G5 Transaction History	**(SFP only)** Allows a user to view a history of drawdown transactions (including individual disbursements linked to the transaction) as well as add/edit the control number for the transaction
Security Management	Password Policy	Allows you to define a set of global password policy rules
Security Management	Roles Management	Allows you to create specific Roles and manage which General Permission and Document Permissions are enabled for each role.
Security Management	User Management	Allows you to manage users and role assignments
System Management	Administrative Relief	**(SFP only)** Allows you to view/edit the various close-out dates in the system for all configured fund codes. (e.g. Awarding close-out, Fund close-out and COD close-out)
System Management	Disbursement Administration	**(SFP only)** Allows you to manually modify disbursement records on a student record. Example functions: update disbursement status, update disbursement number, update disbursement sequent number, send originations to COD, etc.
System Management	Load ISIRs	Allows you to manually load an ISIR file **Note:** Maximum upload file size: 1MB
System Management	Load Message File	Allows you to manually load MPG files, i.e. SAFI, Document Receipt Event, etc. **Note:** Maximum upload file size: 10MB
System Management	SAIG Errors	Allows you to view SAIG errors specifically received from NSLDS (Transfer Monitoring and/or FA History files) and CPS (ISIR files).
System Management	SAIG Administration	Allows you to set their TG number and password for SAIG mailbox access. The UI will display a history of prior TG credentials that have been modified.
System Management	Configuration Administration	Allows you to upload configuration workbooks to make updates to SFP configuration. Additionally, users are able to download copy of current configuration workbooks.

Configuration Managed in the Student Self-Service UI

Configuration done in the Student Self Service UI is found in *Manage Users*.

Configuration Workbooks

This topic cites a reference about system setup configuration that is done using Configuration Workbooks.

Configuration Managed via CSV

For high level descriptions of the available Configuration Workbooks and how to update them, please see *Configuration Administration*.

CIP Code Rules Guide

Use this workbook to define which CIP codes have changed from the 2010 to the 2020 year.

Overview

Beginning in the 2020-2021 Award Year, new 2020 Classification of Instructional Program (CIP) codes are introduced by the U.S. Department of Education (ED). This change occurs approximately every 10 years for program reporting purposes. This workbook is used to define which CIP codes have changed from the 2010 to the 2020 year. Any changed CIP codes from 2018-2019 to 2019-2020 should include a row in this workbook. This configuration enables the correct CIP code for an academic program to be communicated to COD if its CIP code has been changed from the 2010 year CIP classification to the 2020 year CIP classification.

> **Note:** This configuration is only required for schools that have originations for 2019-2020 and prior Award Years.

Workbook Description

The file name for this workbook is **CIP_CODE_RULES.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.

ORACLE

> - Boolean: True or False, Yes or No.
> - Groovy script: A logical query using groovy script.
> - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
CIP Code Year	A	N	String Alphanumeric Value is 2010.	CIP Code Classification year from SAFI. ED introduced new CIP Codes beginning with the 2020-2021 Award Year; the first since 2010.
Program Code	B	Y	String Alphanumeric Any string that matches a school defined program code.	Academic Program Code - Use 2019-2020 and prior Program Code value.
CIP Code	C	Y	String Alphanumeric Must be an ED established CIP Code.	Academic Program CIP Code - Use the CIP Code for 2019-2020 and prior Award Years.

Enable the Configuration in the UI

You don't have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) through Roles Management in order to view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

1. **Student Search** > **USDE** > **Common Record Information**
2. Select:
   - **Origination Request**.
   - **Origination Response**.
   - **Disbursement Request**.

      o **Disbursement Response**.

3. Select **Fund Type**.
4. Select **Award Year**.
5. Click **View Complete COD XML**.
6. View **CIP Code**.

COA Guide

Use this workbook to configure Cost of Attendance (COA) items.

Overview

In this workbook, you can define COA items and their attributes.

Workbook Description

The file name for this workbook is **COA.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Item Title	A	Y	String Alphanumeric ASCII text, up to 255 characters.	Item Title. Example Values: • Tuition • Resource Fee • Personal Miscellaneous

ORACLE

				• Transportation Costs • Room and Board (2023-2024 and prior) • Food and Housing (2024-2025 and future) **Note:** You are required to use the same unique Item Titles for on-campus and off-campus COA items to comply with College Financing Plan requirements.
Component Title	B	Y	String Alphanumeric ASCII text, up to 255 characters.	Component Title. Use freeform text to provide a description for the cost of attendance value.
Config Title	C	Y	String Alphanumeric ASCII text, up to 255 characters.	Config Title. In the Baseline Configuration, Config_Title is based on multiple values using the CONCATENATE formula in Microsoft Excel. You can use any naming convention you choose, but the Config_Title needs to identify all of the COA Items for a grouping.
Enrollment Status	D	Y	Enumeration List of enumerations: • FULL_TIME • THREE_QUARTER_TIME • HALF_TIME • LESS_THAN_HALF_TIME • NOT_ATTENDING	Enrollment Status. To view descriptions, see: *Status Definitions* and scroll to "Enrollment Statuses".
Program Type	E	Y	Enumeration List of enumerations: • CERTIFICATE_GRADUATE • CERTIFICATE_UNDERGRADUATE • ASSOCIATE • BACHELORS • GRADUATE • DOCTORAL • CERTIFICATE_POST_BACCALAUREATE • NON_CREDENTIAL • CERTIFICATE_DOCTORATE	Program Type
Program Modality	F	Y	Enumeration List of enumerations: • GROUND	Program Modality

ORACLE

			• ONLINE	
Additional COA Components	G	N	Groovy script	Use this Groovy script to more discretely identify the COA Item. If left blank, the COA values apply to all students with the specified enrollment status, program type, and modality for the given award year. In other words, the absence of a script is synonymous with a "return true". This Groovy script is evaluated whenever Package or Repackage is triggered. For more information, see the Considerations for Configuration section in this topic. DO NOT return a value for both this field and the Cost Value field for the same COA item.
COA Component Cost Type	H	Y	Enumeration List of enumerations: • STANDARD • BUDGET • MILITARY • STANDARD_LOAN_FEE • LOAN_FEES • CHARGES • ADJUSTMENT	Name of COA Component Item: • STANDARD: Tuition and Fees Costs • BUDGET: Budget Costs • MILITARY: Military Costs • STANDARD_LOAN_FEE: Add a fixed, configured loan fee for all students, regardless of the loan amount • LOAN_FEES: Add a dynamic, calculated loan fee for all students with loans, depending on current rate of loan fees • CHARGES: Charges • ADJUSTMENT: Adjustments
COA Item Applicability	I	Y	Enumeration List of enumerations: • PER_MONTH • PER_CREDIT • PER_COURSE • PER_TERM • FIXED	Type of Budget Item For purposes of Pell Grant COA calculation, COA Items with a PER_MONTH, PER_CREDIT, PER_COURSE, or PER_TERM Applicability are prorated using the setup in the *COA Term Academic Year Guide*, and COA Items with a FIXED Applicability are **not** prorated.
Cost Value	J	Y	Groovy script	Amount of Budget Item Numeric example values: • 30 • 150.50 • 3600.99 **Do not enter or return a value for both this field and the Additional COA Components field for the same COA item.**
Aid Year	K	Y	String Alphanumeric ASCII text, up to 255 characters. Format: CCYY-CCYY Example Values	Aid Year associated to Budget Item

			• 2019-2020 • 2020-2021	
Prev Item Title	L	N	NA	Deprecated, used in old version of configuration loader.
Prev Component Title	M	N	NA	Deprecated, used in old version of configuration loader.
Prev Config Title	N	N	NA	Deprecated, used in old version of configuration loader.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) through Roles Management in order to view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Considerations for Configuration

- Regarding Per-term COA versus Academic Year COA, use specific binding in the COA column to make those line items Per-term COA focused.
- Config Title must be unique for each selection group, and a particular student/package must belong to only one Config Title.
  - For example, given any combination of Enrollment Status, Program Type, Program Modality, and Aid Year, if an Additional COA Components (Additional COA Comps) Groovy script is written to capture all students in the School of Nursing, the logical inverse of the script would need to be added to all the other COA rows for that Aid Year to capture all students who *do not* belong to the School of Nursing.
  - This ensures:
    - All students being passed to the packaging engine for COA calculation fit in *only* one selection group.
    - Each of the groups must have a unique Config Title so the packaging engine can calculate COA based on a configured set of Cost Values.

    Note: If there is *no* Additional COA Components (Additional COA Comps) Groovy script for any Config Title selection group (combination of Enrollment Status, Program Type, Program Modality, and Aid Year), the corresponding Cost Values apply to *all* students of that group. If an Additional COA Components (Additional COA Comps) Groovy scripts are introduced for any Config Title selection group, then all COA configuration rows for that Aid Year must have Groovy scripts that include or exclude all students accordingly.

- Use the Enrollment Status field to configure the Enrollment Status by term based on a student's course load as received from a SAFI integration message. The Enrollment Status calculation is triggered for every repackage, and the Groovy configuration script is run for each individual term to determine the appropriate status.

The Award Packaging process uses the determined term enrollment status when packaging the student for funds. For example, when a student is evaluated the student for Direct Loans, the process ensures that is not less than half time for the term being evaluated.

Here are some examples of Enrollment Status rules you can configure:

- When to update the term enrollment status based on the most recent SAFI data for that term.
- When to freeze/not update an individual term enrollment status and ignore the latest SAFI data.
- What the current and future term enrollment statuses should be a term withdrawn student.
- What the current and future term enrollment status should be for a program withdrawn student.

Note: Configuration for Enrollment Status for packaging *Pell Grants* is done in the FAS Fund Config Configuration Workbook. This supersedes Enrollment Status configuration in the COA Configuration Workbook.

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

1. **Student Search** > **Student Summary** > **Packaging**
2. **Student Search** > **Student Summary** > **Financial Information** > **Packaging**

The COA is visible in the Packaging Summary and in the COA graphic

Click the icon in the Packaging Summary to view additional Cost of Attendance (COA) and Tuition and Fees information

Understanding How the Baseline Configuration Works

Baseline configuration includes a demonstrable example of how COA configuration workbook will look once completed.

Oracle expects each institution to configure this workbook and not leverage the delivered baseline configuration for any non-testing, non-demonstrable purposes.

COA College Financing Plan Guide

Use this workbook to map Cost of Attendance (COA) item types from your COA.csv workbook to defined COA categories within the College Financing Plan (CFP).

Overview

When rendering the CFP, the COA Items display appropriately using this workbook. Student Self-Service uses the configured CFP Category per COA item via a <Location> tag included at the Item Title level on the Financial Plan Outbound (FPO) message to determine where to display the COA Item in the CFP.

Workbook Description

The file name for this workbook is **COA_CFP.csv**.

ORACLE

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
COA Item Title	A	N	String Alphanumeric ASCII text, up to 255 characters.	Use the appropriate Item Title defined in the COA.csv.
Aid Year	B	Y	String Alphanumeric ASCII text, up to 225 characters. Aid Years may be concatenated using the '~' (tilde) delimiter.	Format: CCYY-CCYY Example Values: • 2024-2025 • 2022-2023~2023-2024~2024-2025
College Financing Plan Category	C	N	String Alphanumeric ASCII text, up to 4,000 characters. Values are: • Books and Supplies • Other Education Costs • Tuition and Fees • Housing and Food • Transportation	Categories used in the CFP as determined by ED.
Location	D	N	Enumeration • On: Displayed in "On Campus" column.	Determines where the COA Item is displayed on the CFP.

ORACLE

				• Off: Displayed in "Off Campus" column. • Null: Displayed in middle column.	**Note:** The On and Off values should only be used for the Food and Housing COA_Item_Titles. If used for another COA_Item_Title, then that item's value will be displayed incorrectly on the CFP.

Understanding How the Baseline Configuration Works

The baseline configuration maps the Item Types for COA.csv to the College Financing Category:

- Books = Books and Supplies
- Personal Miscellaneous = Other Education Costs
- Resource Fee = Tuition and Fees
- Room and Board = Housing and Food
- Transportation Costs = Transportation
- Tuition = Tuition and Fees

COA Term Academic Year Guide

Use this workbook to define what makes a student a full-time, full-year student for purposes of determining the student's Federal Pell Grant Cost of attendance (COA).

Overview

Define elements of calculating Pell Grant COA in this workbook.

Workbook Description

The file name for this workbook is **COA_TERM_ACY.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.

ORACLE

      ◦ Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Program Type	A	Y	Enumeration List of enumerations: • CERTIFICATE_GRADUATE • CERTIFICATE_ UNDERGRADUATE • ASSOCIATE • BACHELORS • GRADUATE • DOCTORAL • CERTIFICATE_POST_ BACCALAUREATE • NON_CREDENTIAL • CERTIFICATE_ DOCTORATE	Program Type
Number of Courses	B	Y	Integer Any positive integer.	Number of Courses in Academic Year Example Values: • 8 • 12
Number of Credits	C	Y	Integer Any positive integer.	Number of Credits in Academic Year Example Values: • 24 • 30 • 45
Number of Months	D	Y	Integer Any positive integer.	Number of Months in Academic Year Example Values: • 8 • 9
Number of Terms	E	Y	Integer Any positive integer.	Number of Terms in Academic Year Example Values: • 2 • 3

ORACLE

				• 4

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) through Roles Management in order to view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

1. **Student Search** > **Student Summary**
2. The COA is visible in the Package section of the summary screen.
3. **Student Search** > **Student** > **Financial Information** > **Packaging**
4. The COA is visible in the Packaging Summary and in the COA graphic.
5. Click the icon in the Packaging Summary to view additional Cost of Attendance (COA) and Tuition and Fees information.

Understanding How the Baseline Configuration Works

The baseline configuration is setup the same for each program type

- Number of Courses: 8

- Number of Credits: 24

- Number of Months: 8

- Number of Terms: 2

Common Process Messaging Guide

Use this workbook to define message content for outbound messages for defined processes; for example, ISIR Verification.

Workbook Description

The file name for this workbook is **CCM.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Process Message Code Key	A	Y	String Alphanumeric ASCII text	Process Message Code/Key These keys are pre-defined in the system.
Message Notification	B	Y	String Alphanumeric ASCII text	The outbound notification message used to communicate to the student details about a defined process. Example: <Messaging> <ProcessMessaging>Your ISIR has been finalized and will be used to determine your Financial Aid eligibility for funding.</ProcessMessaging> </Messaging>

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) through Roles Management in order to view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

ORACLE

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. Student Search > Student > Student Summary > Activity (Right Side Bar) > Letters
2. Student Search > Student > Student Record > Student Letters
3. Student Search > Student > Student History/Comments > Student History

Understanding How the Baseline Configuration Works

The following Processes have configured messages in the Baseline Configuration.

- At Will Document Request
- ISIR Review Process Initiated Message
- ISIR is Valid Message
- PJ Completed Messaging
- PJ Review Initiated Messaging

Disbursements Guide

Use this workbook to define institutional disbursement criteria per fund code to supplement regulatory disbursement rules built in to the financial aid system. This includes defining much time a disbursement has to meet the criteria before it is canceled and whether a disbursement message should be triggered upon disbursing the fund.

Workbook Description

The file name for this workbook is **DISBURSEMENT.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.
- Description.

ORACLE

Field Name	Column	Required?	Field Type and Accepted Values	Description
OPEID	A	Y	String Alphanumeric ASCII text 8 digit number	This is the U.S. Department of Education (ED) assigned Office of Post Secondary Education ID (OPEID). Refer to the OPEID column of the configured SCHOOL.csv workbook to and ensure that the OPEIDs in both this workbook and the SCHOOL.csv workbook are in sync. • List the primary OPEID first if multiple exist • Separate each OPEID with the "~" character • Example: 12345677~12345678~12345679 • The first six characters of the first valid value is updated to SCHOOL_CONFIGURATION.OPEID
Fund Code	B	Y	String Alphanumeric ASCII text Any Fund code configured in FAS_FUND_CONFIG.csv. Example Values: • DSUB • DUNSUB • FSEOG • GPLUS • IASG • PELL • PLUS • TEACH	Fund code used to identify fund.
Deadline to Meet Disbursement Criteria	E	N	Integer Any positive Integer. Example Values • 90 • 180	The number of days that the disbursement criteria must be met from the Anticipated Disbursement Date. If the disbursement criteria is not met by that date, the disbursement will be canceled.
Disbursement Outbound Message Indicator	F	Y	Boolean TRUE or FALSE	Specify whether the system should send an outbound message indicating that the disbursement is ready to disburse for Non Federal Funds or has been disbursed for Title IV funds.
Disbursement Criteria	C	Y	Groovy Script Boolean return value: TRUE or FALSE.	The result of this valid logical query is whether or not the fund meets the criteria in the query before a fund can be disbursed. • TRUE: Criteria met. • FALSE: Criteria not met. You can use any combination of the following parameters in your query: • ISIR Fields.

ORACLE

				• Student Record Fields.
				• Document Meta-Data fields.
				• Student States.
Disbursement Criteria Description	D	Y	String Alphanumeric ASCII text, up to 4000 characters.	The description of the criteria that must be met before a fund can be disbursed. This description is displayed in the SFP User Interface and in the Disbursement Outbound Message. Users can identify criteria in the UI by using these descriptions and override the criteria.
Enabled	G	Y	Boolean TRUE or FALSE	• Select TRUE to enable this criteria. • Select FALSE to disable this criteria. If FALSE is selected, no evaluation is done even if there is a Groovy script value in the Disbursement_Criteria field.

- You can add, edit, or disable disbursement criteria using this workbook.

- **To add new criteria**, populate the applicable fields using the validation parameters.

- **To edit existing pre-defined criteria**, ensure the configured **DISBURSEMENT_CRITERIA_DESCRIPTION** value matches an existing pre-defined criteria and the **DISBURSEMENT_CRITERIA** field is populated. This will override pre-defined criteria.

- **To disable an existing pre-defined criteria**, ensure the configured **DISBURSEMENT_CRITERIA_DESCRIPTION** value matches an existing pre-defined criteria description and set the **ENABLED** column equal to FALSE. In this case, the pre-defined criteria is not evaluated.

- The **DISBURSEMENT_CRITERIA** groovy script is flexible enough to determine which students should shouldn't have criteria evaluated. If the output for the **DISBURSEMENT_CRITERIA** = NULL, then it will not be evaluated for that student. One scenario of this would be evaluating one enrollment status versus another. For example, you can write a script to be evaluated for active enrollment statuses versus Withdrawn or Graduated statues.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Related Topics
- Disbursing
- Override Disbursement Criteria

Doc Metadata Guide

Use this workbook to define associated metadata fields for Document Codes and set additional related parameters.

Overview

This workbook allows institutions to define associated metadata fields for Document Codes based on the Documents workbook, and set additional related parameters, for example, data type, enumeration values, and so on.

ORACLE

> **Note:** Oracle delivers Baseline Configuration for this Guide by Award Year. Please see the **Baseline Configuration** topics in the **Configuration Reference for Oracle Fusion Cloud Student Financial Aid** in the Oracle Help Center for more information.

Workbook Description

The file name for this workbook is **DOCMETADATA.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Document Code	A	Y	String Alphanumeric ASCII text, up to 255 characters	The document code that is sent in the integration message from the student self service or Document Management System (DMS).The document code must exist in both the DOCMETADATA.csv and DOCUMENTS.csv
Aid Year	B	Y	String Alphanumeric ASCII text, up to 255 characters	Aid Year associated to the document. Format: CCYY-CCYY Example Values • 2019-2020 • 2020-2021
Attribute Code	C	Y	String Alphanumeric ASCII text, up to 255 characters	The Attribute Code associated with the document metadata Attribute_Name that can be used in any document. Baseline Configuration Attribute Codes start with AC1001.
Attribute Name	D	Y	String	The name of metadata field.

			Alphanumeric ASCII text, up to 255 characters	You can define different Attribute Names for unique combinations of Document Codes and Attribute Codes. For example, Attribute field code AC1015 (adjusted gross income) can be labeled as: • "Adjusted Gross Income - line 4 in Tax Form 1040" for Document Code: 1040. • Adjusted Gross Income - line 11 in Tax Form 1040X" for Document Code: 1040X.
Display Order	E	Y	Integer Any Positive Integer	The order in which the attribute_names are displayed in the SFA user interface screen. Example Values • 1 • 2 • 3
Data Type	F	Y	Enumeration Valid values: • Boolean • Double • Enumeration • Integer • String	The type of data that can be used for the attribute.
Enum Mapping	G	N	String Alphanumeric ASCII text.	Enumeration mappings for data Text must be separated by commas and the values are represented in a dropdown menu. Example Values • For an Attribute Name of "Gender": Male,Female • For an Attribute Name of "Tax Calendar Year": 2018,2019, 2020
Additional Resolution Action	H	N	Groovy script	The logic for document types and document codes required to resolve additional data discrepancy including subsequent document requests, along with whether all requested documents are required or just one of requested documents is required. If the required document isn't already present in the system. Any combination of parameters • Notification • Documents being requested
Is Required?	I	Y	Boolean • TRUE	Tells the system if the document metadata field is required.

ORACLE

			• FALSE	
Subtype	J	N	Enumeration List of enumerations: • Y • N	Subtype Attribute Code SFA checks the configuration to determine if the Document and/or Metadata should be stored with multiple versions as a document Sub-Type, for example, W2s for multiple employers, different Student Statements used to resolve different tasks, and so on.
Field Start Date	K	NA	Deprecated	Deprecated
Field End Date*	L	NA	Deprecated	Deprecated
Prev Document Code	M	NA	Deprecated	Deprecated
Prev Attribute Code	N	NA	Deprecated	Deprecated

Enable the Configuration in the UI

You must associate General and Document permissions to roles in order for users to view documents, document metadata and to complete tasks associated with documents.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- **General Permissions**
    - Dashboard
        - Required if the user will be working Review Document for Approval Tasks associated with a document
    - Document Review Task
        - Required if the user will be working Review Document for Approval Tasks associated with a document
    - NFF Forms Task Review
        - Required if the user will be working Process an NFF Document Tasks associated with a Non-Federal Funds document

- **Document Permissions** through Roles Management in order to view documents within the Student Financial Aid User Interface.
    - View Document
        - Required for any document a user needs to be able to view
        - A user can request documents even if they do not have permission to view the document once received
    - Doc Review Task
        - Required for any document a user needs to complete an associated Review Document for Approval task
    - NFF Forms Task

- Required for any Non-Federal Funds document a user needs to complete a Process an NFF Document task

Considerations for Configuration

- Document metadata is dependent on the Documents.csv file. If you update Document metadata, you need to make sure you update the associated **DOCUMENTS.csv**. when you load the updated configuration in through the user interface, make sure both the **DOCUMENTS.csv** and **DOCMETADATA.csv** are in the same zip folder or if separate, you upload the **DOCUMENTS.csv** before loading the **DOCMETADATA.csv**.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Student** > **Received Documents** > **ISIR Information**
2. **Dashboard** > **Review Document for Approval Task Queue**

Documents Guide

Use this workbook to define their institutional documents and set additional related parameters.

Overview

This workbook allows institutions to define their institutional documents and set additional related parameters, for example, manual review required, student notification messages, and so on.

> **Note:** Oracle delivers Baseline Configuration for this Guide by Award Year. Please see the **Baseline Configuration** topics in the **Configuration Reference for Oracle Fusion Cloud Student Financial Aid** in the Oracle Help Center for more information.

Workbook Description

The file name for this workbook is **DOCUMENTS.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.

ORACLE

- o Boolean: True or False, Yes or No.

- o Groovy script: A logical query using groovy script.

- o Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Document Name	A	Y	String Alphanumeric ASCII text, up to 255 characters	The name of document.
Document Code	B	Y	String Alphanumeric ASCII text, up to 255 characters	The document code from the Document Management System. Unique to each Document Name. The Document Code is used to reference documents in other configuration .csv files.
Active Document Dates	C	Y	String Alphanumeric ASCII text, up to 255 characters FORMAT: CCYY-CCYY Example Values: • 2019-2020 • 2020-2021	The Aid Year associated to document attribute. If blank, document is considered a Lifetime document If Aid Year is given, document is valid for the specified Aid Year
Document Type	D	N	Enumeration List of enumerations: • Other • Tax Forms • Student Identification • Tax Transcripts	Allows the Document to be associated with a Document Type to enhance filtering in the user interface. Document Type in Baseline Configuration is set to Other for all documents.
Require Approval	E	Y	Boolean • TRUE • FALSE	Tells the system if the document requires manual approval after receiving a document receipt message in SFA from the student self service or document management system? TRUE, triggers a Review Document for Approval task.
Requires Additional Approval	F	Y	Boolean • TRUE • FALSE	The feature that uses this field has been deprecated.
Security	G	Y	Enumeration	The feature that uses this field has been deprecated.

ORACLE

			List of enumerations: • High • Medium • Low	
Days Until Document Reminder Sent After Original Request	H	Y	Integer	Enter the number of days to elapse after originally requesting a document before triggering the Document Reminder message (Field/Column P in this workbook).
Student Notification Message Content	I	Y	String Alphanumeric ASCII text, up to 4,000 characters	The outbound notification message used to communicate to the document collection reason and/or requirements to the student.
Request At Will	J	Y	Boolean • TRUE • FALSE	Tells the system if the document can be requested manually by a user at-will.
Document Owner Logic	K	N	Groovy Script; enumeration return value List of possible enumerations: • Student • Spouse • Parent • Parent 1 • Parent 2 • Mother • Father	You can create a script that enables SFA to determine the document owner and return an Enumeration that identifies the document owner. In the baseline configuration this field is left Blank. If blank or owner is not specified by data received via integration the document owner defaults to Student. If value is Parent, the document owner defaults to Father
FA Acceptance	L	Y	Boolean • TRUE • FALSE	This script is used to determine the Financial Aid (FA) Acceptance of a document.
Unsolicited Process Manual Review	M	Y	Boolean • TRUE • FALSE	Tells the system if the document requires approval when it is received in SFA unsolicited. TRUE, triggers a Review Document for Approval task.
Verification Reporting Flag	N	N	Enumeration Values: • HIGH_SCHOOL_ COMPLETION	Flag to indicate if the document is a Verification Reporting document and what category of document it can satisfy.

ORACLE

			• STATEMENT_OF_ EDUCATIONAL_ PURPOSE_DOCUMENT • STUDENT_ IDENTIFICATION_ DOCUMENT • Blank	
NFR DOC QUE TASK	O	Y	Boolean • TRUE • FALSE	Tells the system if the associated Non-Federal Funds document requires manual approval after receiving the document receipt message in SFA from the student self service or document management system. TRUE, triggers a Process an NFR Document task
Document Follow up Request Message	P	Y	String	Message sent when the configured Days_Until_Document_ Reminder_Sent_After_Original_Request (Field/Column H in this workbook) is met.
Document Cancellation Script	Q	N	Groovy Script; Boolean return value • TRUE • FALSE	This script is used to determine when a Document Request can be Canceled. In the Baseline Configuration, these fields are left blank.
PREV_DOC_ CODE	R	NA	Deprecated	Deprecated
Hide_In_Self_ Service_UI	S	N	Boolean • TRUE • FALSE	If value is set to True, documents of this type are hidden in the Self Service UI, once matched to a student record.
No_Doc_ Image	T	N	Boolean • TRUE • FALSE • Blank	Indicates if a Document requires an image when submitted in the Student Self Service UI. • If value is TRUE, the document doesn't require a document image • If value is FALSE or blank (default) the document requires a document image.

Considerations for Configuration

1. Baseline Configuration assumes full automation for certain scenarios (e.g. Verification V1) based on data input by the student in the portal and the system makes ISIR corrections based on that data. SFA automates as many documents as possible, besides non-metadata documents like a Student Statements. There is a mapping between document metadata fields to ISIR fields, and if the doc metadata (student submitted value) does not match, an ISIR correction is triggered

2. If the institution wants to make sure there are opportunities to review student inputs prior to fully automating the rest of the pipe, they can set any/all documents to require manual review in the documents workbook as it's a boolean data type.

3. If you add a custom document, make sure to create the associated Attribute Codes and update the Document Metadata as necessary.

Enable the Configuration in the UI

You have complete flexibility to create divisions of labor through **Roles Management**. As an Administrator you can create, view, and update all roles based on permission mapping. In addition, you can enable **Document Permissions** based on a user's area of expertise. You must set document permissions for each Role in order for users to be able to view and edit documents and to be able to complete document related tasks.

There are three areas you can enable/disable document permissions.

View Document	NFF Forms Task	Doc Review Task
Visibility to specific documents	Approve/Reject documents associated with Non-Federal Funds (NFF) through the *Process an NFF Document* task queue	Approve/Reject documents through the *Review Document for Approval* task queue

Required Permissions

You must have a role with the following General Permission(s) through Roles Management in order to complete the manual processing steps listed below.

- Administration

See *Set General Permissions Matrix*.

Manual Processing Steps

Log into the Student Financial Aid User Interface (UI)

1. Navigate to **Administration** > **Security Management** > **Roles Management**
2. Select the Role you want to enable or update permissions.
3. Click the Document Permissions tab.
4. Check the box to enable the Document Permission.
5. Uncheck the box to disable the Document Permission.
6. Click Save.

- Click the Check-Box in the header row to enable/disable all documents for that column (on that page)

- Make sure to enable/disable Document Permissions on each available page

- If an Award Year is not listed, the document is considered a *Lifetime Document*

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Documents** > **Received Documents** > **ISIR Information**
2. **Dashboard** > **Review Document for Approval Task Queue**

Related Topics
- Documents

ORACLE

Exit Counseling Guide

Use this workbook to define criteria and student messaging for exit counseling notifications.

Workbook Description

The file name for this workbook is **EXIT_COUNSELING.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Trigger Determining Outstanding Title IV Funds for Graduating Students Criteria	A	Y	Groovy Script; boolean return value • true • false	Used to determine the outstanding Title IV Funds for Graduating Students Criteria
Trigger Determining Outstanding Title IV Funds for Withdrawn Students Criteria	B	Y	Groovy Script; boolean return value • true • false	Used to determine the outstanding Title IV Funds for Withdrawn Students Criteria
Outbound Message when TEACH Exit Counseling	C	Y	String Alphanumeric ASCII text, up to 255 characters	To display a message when TEACH Exit Counseling for Graduating Students is Required

for Graduating Students is Required				
Outbound Message when TEACH Exit Counseling for Withdrawn Students is Required	D	Y	String

Alphanumeric ASCII text, up to 255 characters | To display a message when TEACH Exit Counseling for Withdrawn Students is Required |
| Outbound Message when Title IV Loans Exit Counseling for Graduating Students is Required | E | Y | String

Alphanumeric ASCII text, up to 255 characters | To display a message when Title IV Loans Exit Counseling for Graduating Students is Required |
| Outbound Message when Title IV Loans Exit Counseling for Withdrawn Students is Required | F | Y | String

Alphanumeric ASCII text, up to 255 characters | To display a message when Title IV Loans Exit Counseling for Withdrawn Students is Required |
| Outbound Message when Title IV Loans Exit Counseling Follow-up for Graduating Students is Required | G | Y | String

Alphanumeric ASCII text, up to 255 characters | To display a message when Title IV Loans Exit Counseling Follow-up for Graduating Students is Required |
| Outbound Message when Title IV Loans Exit Counseling Follow-up for Withdrawn Students is Required | H | Y | String

Alphanumeric ASCII text, up to 255 characters | To display a message when Title IV Loans Exit Counseling Follow-up for Withdrawn Students is Required |
| Outbound Message when TEACH Exit Counseling Follow-up for Graduating Students is Required | I | Y | String

Alphanumeric ASCII text, up to 255 characters | To display a message when TEACH Exit Counseling Follow-up for Graduating Students is Required |
| Outbound Message when TEACH Exit Counseling | J | Y | String

Alphanumeric ASCII text, up to 255 characters | To display a message when TEACH Exit Counseling Follow-up for Withdrawn Students is Required |

ORACLE

Follow-up for Withdrawn Students is Required				
FOLLOW_UP_ TRIGGER_NO_ OF_DAYS	K	Y	Integer Any positive integer	Number of days following the triggering of outbound messages

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

1. **Student Search** > **Student** > **Student Summary** > **Activity (right side bar)** > **Letters**
2. **Student Search** > **Student** > **Student Record** > **Student Letters**
3. **Student Search Student Student Summary Activity (right side bar) Notifications**
4. **Student Search** > **Student** > **Student Record** > **Notifications**

FAS Fund Config Guide

Use this workbook to define specific details around each fund, such as when to freeze the fund, the criteria required to be met before originating Title IV funds,and so on.

Workbook Description

The file name for this workbook is **FAS_FUND_CONFIG.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
    - String: These are usually alphanumeric.

ORACLE

- o Integer: Numeric, a whole number.

- o Double: Numeric with places to the right of the decimal.

- o Enumeration: List of values.

- o Boolean: True or False, Yes or No.

- o Groovy script: A logical query using groovy script.

- o Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Fund Code	A	Y	String Example Values: • DSUB • DUNSUB • FSEOG • GPLUS • PELL • PLUS	Fund Code as setup in *Fund Priority Guide*. **Note:** Don't use this Workbook to configure Non-Federal grant and loan funds. **Note:** Once a Fund Code has been used in a transaction, it can't be deleted from Configuration. This is because SFP Configuration doesn't currently support an effective end date or delete indicator for Fund Configuration. Therefore, if an environment has transactional data relying on the Fund Code Configuration element, you can't remove the Fund Configuration. Workarounds to disable the Fund Code include configuring it as a manually-awarded fund or changing the award amount to always be zero.
Effective Date	B	Y	Date Format: YYYY-DD-MM Example Value: • 2021-01-01	Effective date for this configuration.
Manually Award Indicator	C	Y	Boolean TRUE or FALSE	Is the fund awarded manually?
Aid Year	D	N	String Required for any fund awarded based on Award Year. Format: CCYY-CCYY Example Values: • 2019-2020 • 2020-2021	The Aid Year associated to Fund Type.
Fund Close Out Date	E	Y	Date Format: YYYY-DD-MM	The date the system will no longer disburse funds for the fund in the specific Award Year.

ORACLE

			Example Values: • 2020-09-30 • 2021-06-30 Date can be overridden on the Administrative Relief screen in the User Interface.	
Pell_Maximum_Regulatory_Amount	F	Y	Non-negative integer	Pell Maximum Regulatory Amount
Pell_Minimum_Regulatory_Amount	G	Y	Non-negative Integer	Pell Minimum Regulatory Amount
Enrollment Intensity	H	Y	Groovy returning a percentage number. For example: 0.75 .	Beginning with the 2024-2025 Aid Year, the Enrollment Intensity is the percentage of full-time enrollment at which a student is enrolled, rounded to the nearest whole percent. For example, 7 enrolled credits ÷ 12 full time credits = 0.58333 which translates to 58% for internal and UI system purposes. Range = 0-1. If the enrollment intensity percentage contains more than two decimals, the percent is rounded to the nearest whole percent using standard rounding rules.
FSEOG SAI/ EFC Limit	I	Y	For 2023-2024 and prior Aid Years, any non-negative integer. For 2024-2025 and future Aid Years, any integer greater than or equal to -1500.	The FSEOG eligibility limit for SAI/EFC.
FSEOG Institutional AY Limit	J	Y	Integer Any non-negative integer Example Values: • 250 • 500	The FSEOG Aid Year limit value: (Amount for the Payment Period times the Number of Disbursements. This should total to institutional Award/Academic Year Amount.
FSEOG Institutional PP Award	K	Y	Integer Any non-negative integer. Example Values: • 250 • 500	The institutionally set Payment Period award amount for FSEOG.

FSEOG Need Based Elig Min	L	Y	Integer Any non-negative integer. Example Values: • 50 • 100	The minimum FSEOG eligibility need value.
FSEOG Eligibility Per Term	M	N	Boolean TRUE or FALSE Blank is synonymous with FALSE.	When FSEOG_Eligibility_Per_Term is set to FALSE for an Award Year, then all Terms in that Award Year within the Academic Year must be eligible to be packaged with FSEOG.
TEACH Formula Type ID	N	Y	Deprecated	Deprecated
TEACH Eligible Program Info	O	Y	Deprecated	Deprecated
Medical_ Eligible_ Program_ Amount_Info	P	N	Groovy Returns an integer.	How much Additional Unsubsidized Direct Loan funds that a student in a selected medical program can receive.
Origination Criteria	Q	N	Groovy Script Valid logical query returning Boolean value of TRUE or FALSE.	A Groovy Script that evaluates Origination Criteria that has to be met before a fund can be originated with COD. The script evaluates whether Origination Criteria is Met and returns a Boolean value of True/False.
Awarding Close Out Date	R	Y	Date Format: YYYY-DD-MM Example Values: • 2020-09-30 • 2021-06-30	The date the system will no longer Award funds for the fund in the specific award year . Date can be overridden on the Administrative Relief screen in the User Interface.
Award Overriding Criteria	S	N	Groovy script Returns **AwardInfo** object. Example Values of Award Info Object: • awardInfo.MaxAmount (sum) • RetainedAmount (sum)	Additional Criteria when Determining Award Eligibility Amount. This configuration allows schools to: • Freeze awards by term • Determine when to unfreeze awards. • Add additional criteria to set or adjust amounts from the generic hard-coded fund output.
Year Round PELL Indicator	T	N	Enumeration • TRUE	Allows Pell Calculator for that AY to use Regulatory PEU limit and consider most advantageous AY for crossover AY. The Year Round Pell Indicator is applicable to Pell Only and for Award Years 2017-2018 and later.

			• FALSE If left blank, the default value is FALSE.	
Enrollment Status Override (Census Dates)	U	Y	Groovy script Returns an **EnrollmentStatus** object value of: • Less than half time • Half time • ¾ time • Full-Time	**Note:** This field is only applicable for Pell Grants for the 2023-2024 and prior Aid Years. Groovy script to determine whether the calculated enrollment status as defined in the SCHOOL.csv Enrollment Status Determination column should be overridden. Example Usages: • Allowing regulatory policies set around re-calculating Pell enrollment status for a student on a per term basis. • Allowing common institutional policies to be set around re-calculating Pell enrollment status for a student. • Users can set a census/pell-re-calculation date within the script in order to determine whether to re-calculate or set the enrollment status for the students' Pell calculation. • Freezing enrollment status as of a certain census date. Example Inputs: • Program Code • Courses • SAFI Creation Date • Course start date • Course end date • Course units • Course status • ARA Indicator • Pell Re-calculation Date • Pell Term enrollment status (from prior package Version) • Pell Eligibility (from prior package version) Baseline configuration provides an example script for how to override the enrollment status based on a set of known census dates.
Percent of Award Amount that Applies to Institutional Match	V	N	Double	Allows school to track Fund Codes and amount applied to fund code by percentage that apply to schools' institutional capital contribution.
Award Year Selection Criteria	W	N	Groovy script Returns an Award Year.	Used to determine which award year to use for Pell Grant crossover periods. Available Outcomes: Return crossoverHelper.useCurrentAlternative. Return crossoverHelper.useUpcomingAlternative. Return crossoverHelper.useDefaultAlternative.

ORACLE

				If configuration column is left blank, the default alternative logic is used.
Disbursement Dates	X	N	Groovy script Returns Date.	You can configure one or many anticipated disbursement dates based on the desired schedule for each payment period/term of an academic year. This configuration only affects Title IV Funds. A subset of available groovy bindings includes: • NSLDS information • Payment Period information • Loan Period information • Student Data • Program Data • Academic Year Data • Packaging Data • ISIR and COD Data • Fund Data • Disbursement Data • Enrollment Data • Student Group Data • Fund Acceptance Data • SAP Data • COA Data • Additionally a helper method is provided for schools that need to delay disbursements by 30 days for first-time, first-year undergraduate borrowers based on their cohort default rate. If the configuration is left BLANK, default disbursement date functionality is used to determine disbursement dates. If the configuration output is invalid, existing disbursement date functionality is used to determine disbursement dates and an error is included in Application Event Error Report. If the configuration is set, rules for setting the 30 day disbursement delay for first-time, first-year borrowers are ignored. Current Leave of Absence system logic supersedes this configuration when setting Anticipated Disbursement Dates.
Plus_Credit_ Decision_ Matching_ Criteria	Y	N	Groovy script	Includes logic for matching criteria and creation of extension codes for multiple PLUS and GPLUS loans. Example Usages: • PLUS Application matching logic to academic terms. • The Relative Fund Priority order (optional).

				• Determine the priority of the PLUS loan relative to other PLUS loans when multiple loans have been matched to an academic period.
				• The relative priority selection will define the priority among PLUS loans for R2T4 and SFP Credit Balance Refunding.
				• The Academic Year/Term Limit (optional).
				• If there are no rules established to define an academic year/term limit for the PLUS application, the system will default to existing rules which limit the PLUS loan to either the Application Loan amount or Endorser amount values.
				• Projected PLUS Loans (optional).
				• Package PLUS loans Projected within an academic year when there have been no PLUS applications selected, but the student passes general PLUS eligibility checks.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Fund CFP Guide

Use this workbook to associate system Fund Codes with College Financing Plan (CFP) categories.

Workbook Description

The file name for this workbook is **FUND_CFP.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

ORACLE

> **Note:** Oracle recommends you review the Federal Student Aid Knowledge Center website for College Financing Plan specifications and templates when working with this configuration.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Fund_Code	A	Y	String Alphanumeric ASCII text, up to 255 characters.	Fund Code to associate with a CFP category.
Aid_Year	B	Y	String Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format.	Award Year for which this association applies. Examples: • 2024-2025 • 2022-2023~2023-2024~2024-2025
CFP_Category	C	Y	Enumeration: • Assistantship • Employer Paid Tuition Benefits • Federal Direct Subsidized Loan • Federal Direct Unsubsidized Loan • Federal Pell Grant • Grad Plus Federal Loan • HRSA Loan • Income Share Agreement • Institutional Grant • Institutional Loan • Other Campus Job • Other Forms of Grant Aid • Other Scholarship • Parent Plus Federal Loan • Private Loan • Scholarship For Disadvantaged Students • Scholarship from School • Scholarship from State • School Paid Tuition Benefits • State Grant • Tuition Remission Waiver • VA Education Benefits.	Category to be associated with the Fund_Code. > **Note:** > The applicable CFP Categories can vary from Aid Year to Aid Year. Oracle recommends reviewing the published CFP templates provided by the U.S. Department of Education to ensure you only used CFP Categories applicable to the Aid Year in context.

ORACLE

			• Work Study	

Fund Priority Guide

Use this workbook to create Fund Codes and set the order of funds for which SFP evaluates a student's eligibility.

Overview

This is the workbook in which you create Fund Codes for all Funds awarded in the application and set the order in which the student's eligibility for Funds is evaluated; for example, Pell Grant is first, then other grants, and, finally, loans.

You can further configure Fund attributes using the *Non Federal Funds Attribute Workbook* for Non-Federal Loan and Grant Funds and the *FAS Fund Config Workbook* for all other Funds.

> **Note:** Once a Fund Code has been used in a transaction, it can't be deleted from Configuration. This is because SFP Configuration doesn't currently support an effective end date or delete indicator for Fund Configuration. Therefore, if an environment has transactional data relying on the Fund Code Configuration element, you can't remove the Fund Configuration. Workarounds to disable the Fund Code include configuring it as a manually-awarded fund or changing the award amount to always be zero.

Workbook Description

The file name for this workbook is **FUND_PRIORITY.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric; a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.
- Description.

ORACLE

Field Name	Column	Required?	Field Type and Accepted Values	Description
Fund Type	A	Y	Enumeration • TITLE_IV_GRANT • TITLE_IV_DIRECT_LOAN • STUDENT_RESOURCES • NFR_GRANT • NFR_LOAN • DISCOUNT • CASH • GRANT_OVERPAYMENT	Category of Fund. **Note:** For purposes of Campus Solutions/SFP integration, the Fund Types of DISCOUNT, STUDENT_RESOURCES, and CASH are interchangeable.
Fund Description	B	Y	String Alphanumeric ASCII text, up to 255 characters	Description of Fund.
Fund Code	C	Y	String Alphanumeric ASCII text, up to 255 characters	Fund Code used to identify a fund. This field is pre-configured by Oracle for Title IV funds. **Note:** Once a Fund Code has been used in a transaction, it can't be deleted from Configuration. This is because SFP Configuration doesn't currently support an effective end date or delete indicator for Fund Configuration. Therefore, if an environment has transactional data relying on the Fund Code Configuration element, you can't remove the Fund Configuration. Workarounds to disable the Fund Code include configuring it as a manually-awarded fund or changing the award amount to always be zero.
Fund Award Priority	D	Y	Integer	Order in which funds are awarded if eligibility is met. Among NFR_LOAN Fund Types with an Alternative CommonLine Loan Indicator = TRUE, Fund Codes used for unconfigured loan products must fall last in priority.
Fund Refund Priority	E	Y	Integer	Order in which funds refunded.
Start Date	F	Y	Date	Date configuration is enabled.
Fund Acceptance Required	G	Y	Boolean • True • False	Specify if a fund requires acceptance from student before due date or date of disbursement.
Fund Acceptance Due Date	H	N	Integer Any positive integer.	The number of days a student is allowed to accept their funds before they are removed from the package

Field Name	Column	Required?	Field Type and Accepted Values	Description
Award Year Based	I	Y	Boolean • True • False	Specify if the fund is based on the award year. These Fund Types must have Award Year Based = False: • STUDENT_ RESOURCES. • DISCOUNT. • CASH. • GRANT_ OVERPAYMENT • NFR_LOAN (if Alternative CommonLine Loan indicator is set to TRUE).
Reduce Need Indicator	J	Y	Boolean • True • False	Specify whether the fund is used to cover the Student's Need
Fund Acceptance Per PP (Term)	K	Y	Boolean • True • False	Fund Acceptance set Per Payment Period if Fund Acceptance is provided. **Note:** This should always be set to 'True' if you are using native SFP Student Self-Service.
Alternative CommonLine Loan Indicator	L	N	Boolean • True • Blank	Specify if the fund is an Alternative CommonLine Loan.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) through Roles Management in order to view the configuration in the UI.

• Student

See *Set General Permissions Matrix*.

ORACLE

Grant Repay Guide

Use this workbook to define the repayment fund code that indicate a grant overpayment repayment in the SAFI.

Workbook Description

The file name for this workbook is **GRANTREPAY.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Repayment Fund Code	A	Y	String Alphanumeric ASCII text, up to 255 characters	Fund Code that can be applied to a Title IV Grant Overpayment for repayment. You can use any configured Fund Code Example Values: • FSEOG_RP • IASG_RP • PELL_RP • TEACH_RP
FUND CODE TO REPAY	B	Y	String Alphanumeric ASCII text, up to 255 characters	Title IV Fund Code that the Grant Overpayment "Fund Code" can be applied to when the Multi-Fund Repayment Indicator is False. You can use any Title IV Grant Fund Code Example Values:

ORACLE

				· FSEOG
				· IASG
				· PELL
				· TEACH
IS MULTI FUND	C	Y	Boolean Example Values: · TRUE · FALSE	Indicates whether the fund code can be used to repay multiple Grant Overpayment fund codes.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student
- Dashboard

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

1. **Student Search** > **Student** > **Student** > **Financial Information** > **R2T4 Information**
   a. Grant Overpayments are visible in Steps 9 and 10 of the R2T4 Calculation
   b. **Student Search** > **Student** > **Student** > **Financial Information** > **Grand Overpayments**
   c. **Dashboard** > **Review Grant Overpayment and Notify NSLDS and DRS**
   d. **Dashboard** > **Review Grant Overpayment Resolution to NSLDS and DRS**

Related Topics
- Grant Overpayments
- Report Grant Overpayment Resolution
- R2T4 Information

ISIR Assumptions Guide

Use this workbook to define code clearing logic and associate any additional student notification messages by ISIR assumption field.

ORACLE

Workbook Description

> **Note:** This workbook is only applicable to the 2023-2024 and prior Aid Years.

The file name for this workbook is **ISIR_ASSUMPT.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Associated ISIR Field	A	Y	String Alphanumeric ASCII text Valid ISIR Field Names. Examples: • ASSUMEDSTUDENTSAGI • ASSUMEDPARENTSMARITALSTATUS	ISIR Field Name with the assumption.
Aid Year	B	Y	String Alphanumeric ASCII text, in YYYY-YYYY format.	Aid Year ISIR Code is associated to.
Auto Code Clearing Logic	C	Y	Groovy script	Logic to correct ISIR field from document data. return true; (Clears Code) return false; (Manual Review)
Documents Required	D	N	Groovy script	Logic for document types and document codes required to resolve code, including subsequent document requests, along with whether all documents are required vs. some.

ORACLE

				If required document isn't already present in the system.
				N/A (no return needed, document requests are fired off through method calls such as: documentRequest.addDocument("Doc Code", "Doc Owner").
Additional Notification Message	E	N	String Alphanumeric ASCII text, up to 4,000 characters.	Additional notification to student exclusive of document notifications.
Resolution Required	F	N	Boolean • TRUE • FALSE	Does assumption require resolution? Only applies to Verification codes.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Student Record** > **USDE** > **ISIR Information**

ISIR C Codes Guide

Use this workbook allows to define code clearing logic, document requests, and additional student notification messages by SAR c-code.

Workbook Description

The file name for this workbook is **ISIR_C_CODES.csv**.

ORACLE

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Code Number	A	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters.	ISIR Code Number
Aid Year	B	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format	Aid Year ISIR Code is associated to
Auto Code Clearing Logic	C	Y	Groovy script	Logic to correct ISIR field from document data. return true; (Clears Code) return false; (Manual Review)
Documents Required	D	N	Groovy script	Logic for document types and document codes required to resolve code, including subsequent document requests, along with whether all documents are required versus some. If required document isn't already present in the system. N/A (no return needed, document requests are fired off through method calls such as: documentRequest.addDocument("Doc Code", "Doc Owner").
Additional Notification Message	E	N	String Alphanumeric ASCII text, up to 4000 characters.	Additional notification to student exclusive of document notifications.

ORACLE

Future Auto Clear	F	N	Boolean	True: If code cleared once already, it will clear automatically on future ISIRs for the same award year as well as future award years.
				False: If code cleared once already, it will clear automatically on future ISIRs for the same award year.
				Null: Ignore previous clearances of code.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Student Record** > **USDE** > **ISIR Information**

Refer also to the Baseline Configuration documentation in the Toolbox chapter.

ISIR C Codes to Fields Guide

Use this workbook to associate Student Aid Report (SAR)/FAFSA Submission Summary (FSS) C-Codes to ISIR field names.

Workbook Description

The file name for this workbook is **ISIR_C_CODES_TO_FIELDS.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.

ORACLE

- Integer: Numeric, a whole number.

- Double: Numeric with places to the right of the decimal.

- Enumeration: List of values.

- Boolean: True or False, Yes or No.

- Groovy script: A logical query using groovy script.

- Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Code Number	A	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters.	ISIR Code Number.
Aid Year	B	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format	Aid Year ISIR Code is associated to.
ISIR Field Name	C	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters.	Associated ISIR Field Name.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. Student Search > Student Record > USDE > ISIR Information

ORACLE

ISIR Discrepancy Guide

Use this workbook to define logic by ISIR field to determine discrepancies and conflicting information that triggers ISIR corrections.

> **Note:** Oracle delivers Baseline Configuration for this Guide by Award Year. Please see the **Baseline Configuration** topics in the **Configuration Reference for Oracle Fusion Cloud Student Financial Aid** in the Oracle Help Center for more information.

Workbook Description

The file name for this workbook is **ISIR_DISCREP.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
ISIR Field	A	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters, as defined in the ISIR Field Names topics.	
Discrepancy_ Evaluation_ Script	B	Y	Groovy script	This script determines whether an ISIR correction for a given ISIR field is required, and what value from what source to correct the ISIR field to.

Additional_ Doc_Req_ Script	C	N	Groovy script	This script is intended to determine whether additional documentation should be collected for a student in order to ascertain whether an ISIR correction is needed; if additional documentation is needed, this script can also trigger document requests for the aforementioned documentation. Baseline configuration provides examples of making ISIR discrepancy determinations and correcting ISIR fields when needed. There can be a script for every correctable ISIR filed, as defined by the "Correction Data Entry Specifications" section of the EDE Technical Reference, as published by the U.S. Department of Education.
Required_ Documents_ Script	D	N	Groovy script	This script is used to determine whether the Discrepancy Evaluation Script should be run based on whether all required documents necessary to make the ISIR correction determination already exist on the student record. If no required documents are configured, SFA will simply run through all discrepancy evaluation scripts for each ISIR field during the ISIR Review process.
Aid Year	E	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format	Aid Year ISIR Action is associated to
Additional_ Doc_Req_Msg	F	N	String Alphanumeric ASCII text, up to 4000 characters.	Additional notification to student. exclusive of document notifications.
Manual_ Discrepancy_ Clear_Req	G	N	Boolean • TRUE • FALSE	Does discrepancy require approval once received in system?
Description	H	N	String Alphanumeric ASCII text, up to 4000 characters.	Description of discrepancy rule.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

ORACLE

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Student Record** > **USDE** > **ISIR Information**

ISIR Highlights Guide

Use this workbook to define code clearing logic and associate any additional student notification messages by ISIR highlight field.

Workbook Description

The file name for this workbook is **ISIR_HIGHLIGHT.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
ISIR Field Name	A	Y	Alphanumeric	ISIR field name with the highlight.

ORACLE

			Alphanumeric ASCII text, up to 255 characters.	
Aid Year	B	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format.	Aid Year ISIR field name is associated to.
Auto Code Clearing Logic	C	Y	Groovy script	Logic to correct ISIR field from document data. return true; (Clears Code) return false; (Manual Review)
Documents Required	D	N	Groovy script	Logic for document types and document codes required to resolve code, including subsequent document requests, along with whether all documents are required versus some. If required document isn't already present in the system. N/A (no return needed, document requests are fired off through method calls such as: documentRequest.addDocument("Doc Code", "Doc Owner").
Additional Notification Message	E	N	String Alphanumeric ASCII text, up to 4000 characters.	Additional notification to student exclusive of document notifications.
Resolution Required	F	N	Boolean • TRUE • FALSE	Does assumption require resolution? Only applies to Verification codes.
Flag Index	G	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters.	Numeric value associated to highlight.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

• Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Student Record** > **USDE** > **ISIR Information**

ISIR Management Guide

Use this workbook to define material change criteria for determining what record should be flagged when subsequent ISIR transactions are received by award year.

Workbook Description

The file name for this workbook is **ISIR_MGMT.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Use Subsequent ISIR	A	N	Groovy script	Business rules to define which fields on ISIR will trigger an ISIR review when subsequent ISIRs enter SFA for a Student. • Valid query with list of fields • Valid fields are all fields on ISIR • Ensure path to groovy script is accurate
ISIR_Used_in_ Packaging	B	N	Groovy script	Defines which ISIRs should be selected by the packaging engine for award packaging. If no Groovy script is defined for this field, the system will only package on Valid/Unverified ISIRs.

ORACLE

Award Year	C	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format.	Award Year ISIR action is associated with.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Student Record** > **USDE** > **ISIR Information**

ISIR Reject Codes Guide

Use this workbook to define code clearing logic and associate any additional student notification messages by SAR reject code.

Workbook Description

The file name for this workbook is **ISIR_REJECT_CODES.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.

ORACLE

- ○ Groovy script: A logical query using groovy script.

- ○ Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Valid Values	Description
Code Number	A	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters.	ISIR Code Number
Aid Year	B	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format.	Aid Year ISIR Code is associated to.
Auto Code Clearing Logic	C	Y	Groovy script	Logic to correct ISIR field from document data. return true; (Clears Code) return false; (Manual Review)
Documents Required	D	N	Groovy script	Logic for document types and document codes required to resolve code, including subsequent document requests, along with whether all documents are required versus some. If required document isn't already present in the system. N/A (no return needed, document requests are fired off through method calls such as: documentRequest.addDocument("Doc Code", "Doc Owner").

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Student Record** > **USDE** > **ISIR Information**

ORACLE

ISIR Reject To C-Codes Guide

See this workbook to associate SAR reject codes to SAR comment codes.

Workbook Description

The file name for this workbook is **ISIR_REJECT_CODES.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type	Description
Code Number	A	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters.	ISIR Code Number
C-Code Number for Rejects	B	N	Alphanumeric Alphanumeric ASCII text, up to 255 characters.	ISIR C-Code Number for rejects
Aid Year	C	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format.	Aid Year ISIR Code is associated to.

ORACLE

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Student Record** > **USDE** > **ISIR Information**

ISIR Reject Codes To Fields Guide

Use this workbook to associate SAR reject codes to ISIR field names.

Workbook Description

The file name for this workbook is **ISIR_REJECT_CODES_TO_FIELDS.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required?	Field Type	Description

ORACLE

Code Number	A	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters.	ISIR Code Number.
Aid Year	B	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format.	Aid Year ISIR Code is associated to.
ISIR Field Name	C	Y	Alphanumeric Alphanumeric ASCII text, up to 255 characters.	Associated ISIR Field Name.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Student Record** > **USDE** > **ISIR Information**

ISIR Verification Codes Guide

Use this workbook to define verification clearing logic, document requests, and additional student notification messages by verification comment code and tracking group.

Workbook Description

The file name for this workbook is **ISIR_VERIFICATION_CODES.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.

ORACLE

- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Code Number	A	Y	String Alphanumeric ASCII text, up to 255 characters.	ISIR verification code Number.
Aid Year	B	Y	String Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format.	Aid Year ISIR Code is associated to.
Auto Code Clearing Logic	C	Y	Groovy script	Logic to correct ISIR field from document data. **Groovy Return Values:** return true; (Clears Code) return false; (Manual Review)
Documents Required	D	N	Groovy script	Documents required to resolve verification requirements. If an acceptable document is on file previously, another request won't be triggered.
Additional Notification Message	E	N	String Alphanumeric ASCII text, up to 4000 characters.	Additional notification to student exclusive of document notifications.
Verification Tracking Group	F	N	String Alphanumeric ASCII text, up to 255 characters. • Verification_Tracking_ Group • AGGREGATE • CHILD_SUPPORT	Only applies to Verification codes.

ORACLE

			• CUSTOM	
			• HOUSEHOLD_ RESOURCES	
			• STANDARD	
Verification Status Code	G	Y	Enumeration • VERIFIED • WITHOUT_ DOCUMENTATION • SELECT_NOT_VERIFIED • BLANK	Select the verification status code to communicate to COD. If ED regulations change mid-Award Year, you can add a new row to this workbook for the same verification tracking group, comment code, and award year to communicate different values based on the Effective_Date. Since the Effective_Date is only related to the Verification_ Status_Code, all other values must be equal to the prior row to avoid triggering a validation error when loading the configuration workbook. Columns that must communicate the same values in all rows for the same verification tracking group, comment code, and award year: • Code_Number. • Aid_Year. • Auto_Code_Clearing_Logic. • Documents_Required. • Additional_Notification_Message. • Verification_Tracking_Group. **Note:** If the field is left empty, the V (Verified) code is sent.
Effective Date	H	Y	Date	Select the date to start communicating the Verification Status Code to COD. This is compared to the date that the ISIR was set to Valid status; not the date the ISIR was received.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permissions and/or Document Permissions through Roles Management in order to enable and view the configuration in the UI.

• Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Student Record** > **USDE** > **ISIR Information**

ORACLE

Late Disbursement PWD Criteria Guide

Use this workbook to define how to disburse late disbursements and post-withdrawal disbursements.

Workbook Description

The file name for this workbook is **LATE_DISBURSEMENT_PWD_CRITERIA.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Fund_Code	A	Y	Alphanumeric ASCII text, up to 255 characters.	Fund Code for which you are defining disbursement rules.
Disbursement_ Criteria_Type	B	Y	Enumeration: • LD • PWD • LD~PWD	Define whether the criteria apply to Late Disbursements, Post-withdrawal Disbursements. or Both.
Disbursement_ Criteria_ Description	C	Y	Alphanumeric ASCII text, up to 255 characters.	Disbursement Criteria Description for the UI.
Disbursement_ Criteria	D	N	Groovy script or blank.	Disbursement logic returning a value of TRUE, meaning criteria are met, or FALSE, meaning criteria weren't met, or null. If null, criteria aren't evaluated and not displayed on the UI.
Trigger_ Cancellation	E	Y	Enumeration: TRUE or FALSE.	If the Disbursement Criteria are FALSE, then • Select TRUE to cancel the disbursement.

ORACLE

				• Select FALSE to not cancel the disbursement.
Enabled	F	Y	Enumeration: TRUE or FALSE.	• Select TRUE to enable this criteria. • Select FALSE to disable this criteria. If FALSE is selected, no evaluation is done even if there is a Groovy script value in the Disbursement_Criteria field.

- This workbook is optional.
- You can add, edit, or disable disbursement criteria using this workbook.
- These validation parameters apply to this workbook:
    - Values are required for the **FUND_CODE**, **DISBURSEMENT_CRITERIA_DESCRIPTION**, or **ENABLED** fields if any other field value is provided.
    - Values are required for the **DISBURSEMENT_CRITERIA_TYPE**, DISBURSMENT_CRITERIA, and **TRIGGER_CANCELLATION** fields if the **ENABLED** field column = TRUE.
    - If validation fails, the file will not load and an error will display on the configuration loading page in FAS (administrative) UI.
- **To add new criteria**, populate the applicable fields using the validation parameters.
- **To edit existing pre-defined criteria**, ensure the configured **DISBURSEMENT_CRITERIA_DESCRIPTION** value matches an existing pre-defined criteria and the **DISBURSEMENT_CRITERIA** field is populated. This will override pre-defined criteria.
- **To disable an existing pre-defined criteria**, ensure the configured **DISBURSEMENT_CRITERIA_DESCRIPTION** value matches an existing pre-defined criteria description and set the **ENABLED** column equal to FALSE. In this case, the pre-defined criteria is not evaluated.
- The **DISBURSEMENT_CRITERIA** groovy script is flexible enough to determine which students should shouldn't have criteria evaluated. If the output for the **DISBURSEMENT_CRITERIA** = NULL, then it will not be evaluated for that student. One scenario of this would be evaluating one enrollment status versus another. For example, you can write a script to be evaluated for active enrollment statuses versus Withdrawn or Graduated statues.

Letter Guide

Use this workbook to associate letter codes defined in the reporting tool to the appropriate message triggering action.

Workbook Description

The file name for this workbook is **LETTER.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.

ORACLE

- o Double: Numeric with places to the right of the decimal.

- o Enumeration: List of values.

- o Boolean: True or False, Yes or No.

- o Groovy script: A logical query using groovy script.

- o Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
MAPPING_ ACTIVE	A	Y	Enumeration List of enumerations: • TRUE • FALSE	Determines if the Triggering Event is activated to trigger Letters.
MESSAGE_ CLASS	B	Y	Enumeration List of enumerations: • FasCreditBalanceInformationEvent • FasDisbursementAcceptanceInformationEvent • FasDisbursementAcceptanceInformationV2Event • FasDisbursementCancelEvent • FasDisbursementInformationEvent • FasDocumentRejectedEvent • FasDocumentRequestCanceledEvent • FasDocumentRequestEvent • FasFinancialPlanOutboundEvent • FasGrantOverpaymentReferralEvent • FasProfessionalJudgementProcessOutboundEvent • FasReleaseStudentRecordHoldEvent • FasReturnToLenderEvent • FasSapAcademicInformationEvent • FasSapAppealsProcessInformationEvent • FasStudentAwardInformationEvent • FasStudentAwardInformationV2Event • FasStudentNotificationEvent • FasStudentRecordHoldPlacedEvent • FasValidIsirProcessStatusInformationEvent • TeachEligibilityCheckFailed • TitleIvEligibilityCheckFailed	Name of Letter Triggering Event.

REPORT_ NAME	C	Y	Enumeration List of enumerations: • FasDocumentRequestReport • FasSapAcademicInformationReport • FasSapAppealsProcessInformationReport • FasStudentAwardInformationReport • FasDisbursementInformationReport	Name of JRXML file called by the Letter Triggering Event. This is only used for Jaspersoft letter generation.
DEFN_ACTIVE	D	Y	Enumeration List of enumerations: • TRUE • FALSE	Determines if the Letter is active in SFA.
CUSTOMER_ LETTER_ CODE	E	Y	String Alphanumeric ASCII text, up to 255 characters.	Customer-defined Letter Code of Letter.
LETTER_ CODE	F	Y	String Alphanumeric ASCII text, up to 255 characters.	Letter Code of Letter that SFA uses within its Letter triggering logic. This Letter Code must match the Letter Code returned by the corresponding _LetterCode.jrxml file.
LETTER_DESC	G	Y	String Alphanumeric ASCII text, up to 255 characters.	Description/Name of Letter.
LETTER_ DELAY	H	N	Integer Measured in Minutes: • 1 = 1min • 60 = 1hr • 120 =2hr	Letter Delay A NULL value for this field allows its respective Letter to be generated in real-time.
Letter_Code_ Criteria	I	Y	Groovy script	Use this Groovy script to define when a Letter is generated for a specific LETTER_CODE after the triggering event.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with this General Permission through Roles Management to view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Considerations for Configuration

The following event messages can be leveraged to trigger a letter.

Note: Event applicable to **SFP only** are indicated.

- FasCreditBalanceInformationEvent**-SFP only**
- FasDisbursementAcceptanceInformationEvent**-SFP only**
- FasDisbursementAcceptanceInformationV2Event**-SFP only**
- FasDisbursementCancelEvent**-SFP only**
- FasDisbursementInformationEvent**-SFP only**
- FasDocumentRejectedEvent
- FasDocumentRequestCanceledEvent
- FasDocumentRequestEvent
- FasFinancialPlanOutboundEvent**-SFP only**
- FasGrantOverpaymentReferralEvent**-SFP only**
- FasProfessionalJudgementProcessOutboundEvent
- FasReleaseStudentRecordHoldEvent**-SFP only**
- FasReturnToLenderEvent**-SFP only**
- FasSapAcademicInformationEvent**-SFP only**
- FasSapAppealsProcessInformationEvent**-SFP only**
- FasStudentAwardInformationEvent**-SFP only**
- FasStudentAwardInformationV2Event**-SFP only**
- FasStudentNotificationEvent
- FasStudentRecordHoldPlacedEvent**-SFP only**
- FasValidIsirProcessStatusInformationEvent
- TeachEligibilityCheckFailed**-SFP only**
- TitleIvEligibilityCheckFailed**-SFP only**
- FasFinancialPlanOutboundV2Event**-SFP only**

Related Topics
- Student Letters
- Overview of Letters

Non Federal Fund Attributes Guide

Use this workbook to configure any non-federal fund (NFF) for packaging; automated or manual. References to "NFR" are an acronym for "Non Federal Resources"; a term that is no longer used and is synonymous with "NFF".

Workbook Description

The file name for this workbook is **NFR_ATTRIB.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the descriptions for each of the columns in the Configuration Worksheet table displayed in this topic:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denotes if you're required to populate the field (Y) or not (N).
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Fund Code	A	Y	String	Fund Code as setup in *Fund Priority Guide*. **Note:** Only use this Workbook to configure Non-Federal grant and loan funds. **Note:** Once a Fund Code has been used in a transaction, it can't be deleted from Configuration. This is because SFP Configuration doesn't currently support an effective end date or delete indicator for Fund Configuration. Therefore, if an environment has transactional data relying on the Fund Code Configuration element, you can't remove the Fund Configuration. Workarounds to disable the Fund Code include configuring it as a manually-awarded fund or changing the award amount to always be zero.

Manually Award Indicator	B	Y	Boolean • TRUE • FALSE	If set to "True", the fund can only awarded manually.
Fund Eligibility	C	N	Groovy script	Defines eligibility rules for each NFF fund by academic year. This Groovy script is evaluated whenever: • Package or Repackage is triggered and an NFF fund is considered. • An NFF Fund is manually added and the NFF workflow is invoked.
Fund Allocation Indicator	D	Y	Boolean • TRUE • FALSE	Specify if the fund type has an associated fund configured in SFP.
Fund Maximum Projected Award Amount	E	N	Groovy script	Specify the rules to determine the maximum amount of funding a student may receive.
Adjustments Require Outside Communication Indicator	F	Y	Boolean • TRUE • FALSE	Allows the system to understand when to kick out to manual review if the fund amounts are adjusted due to Fund Acceptance, Packaging Engine, and so on.
Re-Evaluate Prior to Disbursing Indicator	G	Y	Boolean • TRUE • FALSE	Allows the system to determine when to initiate the Re-evaluate NFF Fund task for a Financial Aid Officer to re-evaluate the students eligibility for the disbursement.
Fund Award Year Limit	H	N	Integer Any Positive Number.	To specify the rules to determine the award year limits if one exists.
Fund Annual Year Limit	I	N	Groovy script	To specify the rules to determine the annual year limits if one exists.
Fund Aggregate Limit	J	N	Groovy script	To specify the rules to determine the aggregate lifetime limits if one exists.
Fund Minimum Amount	K	N	Groovy script	To specify if there is a minimum amount the fund is required to meet.
NFR Fund Disbursement Dates	L	Y	Groovy script	To specify how the fund disbursement dates are set by period.

NFR Periods	M	N	Groovy script	To specify the disbursement periods by academic year.
Aid Year	N	N	Enumeration Aid Year in YYYY-YYYY format.	To specify the Award Year.
Aid Year Close Out Date	O	N	Date Date in YYYY-MM-DD format.	The date the system will no longer disburse funds for the fund in the specific award year, inclusive.
NFR Awarding Criteria	P	Y	Groovy script	Determines if a fund has met all configured awarding criteria by period.
Effective Start Date	Q	Y	Date Date in YYYY-MM-DD format.	To allow updates in the middle of an Award Year if fund is restricted to an award year.
Disbursement Criteria Required	R	Y	Boolean • TRUE • FALSE	Only for holding or releasing disbursements for NFR_LOAN Fund Types that have Alternative CommonLine Loan Indicator code = TRUE in FUND_PRIORITY.csv. If TRUE, an "H" is sent in the Application Send file to "Hold" disbursements until notified by the school to release them. If FALSE, an "R" is sent in the Application Send file and disbursements are released by lender without the school evaluating additional disbursement criteria. Also, the system does not evaluate any disbursement criteria configured in the DISBURSEMENT.csv for this fund code.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- General Permissions
    - Student
    - NFF Workflow
- Document Permissions

See *Set General Permissions Matrix*.

Considerations for Configuration

- When you open this workbook, Microsoft Excel may automatically reformat the dates. You may be required to update the Date columns to the following custom date format YYYY-MM-DD.

ORACLE

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

- **Student Search** > **Student** > **Financial Information** > **Non-Federal Funds**

- **Student Search** > **Student** > **Financial Information** > **Packaging**

- **Student Search** > **Student** > **Documents** > **Received Documents**

- Dashboard > Process an NFF Document (Task)

- Dashboard > Re-Evaluate NFF Fund (Task)

Origination Property Guide

Use this workbook to configure the origination criteria for Title IV funds requiring COD communication.

Workbook Description

The file name for this workbook is **ORIGINATION_PROPERTY.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Property	A	Y	String **shouldUseRequestedDateForOriginatedDisbursements**	Used for R2T4 Purposes. Some schools might decide that a disbursement is originated as soon as it's requested while some other schools might consider a

ORACLE

				disbursement to be originated only once the COD response has been accepted.
Value	B	Y	Boolean • True • False	Property Active True/False. True in Baseline Configuration.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) through Roles Management in order to enable and view the configuration in the UI.

• Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

1. **Student Search** > **Student Record** > **Financial Information** > **R2T4 Information**

Understanding How the Baseline Configuration Works

The property **shouldUseRequestedDateForOriginatedDisbursements** is **True** in the Baseline configuration; therefore the date the origination/disbursement file was sent to COD is being used when completing a Return to Title IV calculation.

Package Schedule Attributes Guide

Use this workbook to configure a calculation to determine the number of months for a student, and how to treat the summer term if there is enrollment in the summer.

Workbook Description

The file name for this workbook is **PKGSCHEDATTRIB.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

• Field Name.

• Column: Spreadsheet column associated with the field.

ORACLE

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
OPEID	A	Y	String 8 digit number	U.S. Department of Education assigned OPEID. Refer to the OPEID column of *School Guide* and ensure the OPEIDs in both this workbook and the School workbook remain in sync. • List the primary OPEID first if multiples exist. • Separate each OPEID with the "~" character. • Example: 12345677~12345678~12345679 • First 6 characters of first valid value will be updated to SCHOOL_CONFIGURATION.OPEID
NonTerm ACY Months	B	No	Groovy script	Non-Term ACY Months Calculation. Applies to all OPEIDs listed in School Workbook.
Term PP Months	C	No	Groovy script	Term Payment Period Months Calculation. Applies to all OPEIDs listed in School Workbook.
Minimum Number of Credits	D	Yes	Integer	Minimum Number of Credits in Final Academic Year before Moving Courses into Previous Academic Year. Applies to all OPEIDs listed in School Workbook.
Summer Term Script	E	N	Groovy script Returns an enumeration value.	Defines if the Summer Term should be treated as a Header or Trailer. This is where you can control if the Summer Term should be packaged and if it should be packaged as a Header or Trailer. If this field is blank the system automatically defaults students with an enrollment in a Summer Term to be a Summer Trailer unless the Summer Term is prior to the 1st academic year, then the Summer Term is considered a Header

Grade Level Progression	F	N	Groovy script Returns an integer.	Returns a grade level which is used to determine annual borrowing limits for student loans. If not script is provided, or script produces an error, than the grade level calculation is made using an existing hardcoded script.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Understanding How the Baseline Configuration Works

Configure the Summer Term as a Header or Trailer

Using groovy script, you can configure the system to add a Summer Term automatically as a Header or a Trailer, if there is enrollment in the term. The configuration to control this behavior has two controls, first the CSV file and second, the groovy script.

1. The CSV File
   a. PKGSCHEDATTRIB.csv
   b. Column: SUMMER_TERM_SCRIPT (this will be the file path)
   c. Data Type: Groovy Script

- Level: Set per OPEID
  - The Groovy Script

The following code block is a simple sample Groovy Script that would return a Summer Term as a Summer Trailer.
Sample Summer Trailer Groovy Script

```
1        return "trailer" ;
```

Summer Header or Trailer Groovy Script: Explained

You have complete flexibility through Groovy Scripting to treat Summer Terms as Headers or Trailers globally or for very specific student populations.

Review the following table to see an example of a few simple scripts and their descriptions.

Sample Groovy Script	Description
return "header";	The system automatically defaults students with an enrollment in a Summer Term to be a Summer Header
return "trailer";	The system automatically defaults students with an enrollment in a Summer Term to be a Summer Trailer

If the Summer Term is prior to the 1st academic year, then the Summer Term is considered a Header |
| null | The system automatically defaults students with an enrollment in a Summer Term to be a Summer Trailer

If the Summer Term is prior to the 1st academic year, then the Summer Term is considered a Header |

Related Topics
- Summer Headers and Trailers

Package Schedule Guide

Use this workbook to define whether a student's payment period or academic year can end in the middle of a course. For use by Non-Term institutions.

Workbook Description

The file name for this workbook is **Package_Schedule.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

ORACLE

Field Name	Column	Required?	Field Type and Accepted Values	Description
Field	A	Y	String Alphanumeric ASCII text, up to 255 characters.	Pre-defined Configuration Description Field Example Value: Academic Year End Date within a Course Config.
Value	B	Y	Boolean • TRUE • FALSE	N/A

Note: This configuration workbook is for NonTerm schools only

Enable the Configuration in the UI

Understanding How the Baseline Configuration Works

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student

See *Set General Permissions Matrix*.

Pell Schedule Guide

Use this workbook to determine Federal Pell Grant award amounts. This configuration is delivered and updated as part of Baseline Configuration using the U.S. Department of Education Pell Grant Payment Schedules, but you can also update it.

Defining the Configuration.csv File

Note: This workbook is only applicable to the 2023-2024 and prior Aid Years.

Workbook Description

The file name for this workbook is **PELL_SCHEDULE.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

ORACLE

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Aid_Year	A	Y	String	Aid Year of Pell Grant Payment Schedule. Example: 2021-2022
Enrollment_ Status	B	Y	String • HALF_TIME • THREE_QUARTER_TIME • FULL_TIME	Student's enrollment status for Pell Grant award.
COA_Min	C	Y	Integer	Minimum Cost of Attendance for Pell Grant award amount.
COA_Max	D	Y	Integer	Maximum Cost of Attendance for Pell Grant Award Amount.
EFC_Min	E	Y	Integer	Minimum Estimated Family Contribution for Pell Grant award amount.
EFC_Max	F	Y	Integer	Maximum Estimated Family Contribution for Pell Grant award amount.
Pell_Amount	G	Y	Integer	Pell Grant award amount.

Enable the Configuration in the UI

There is no UI setup to enable this configuration.

ORACLE

Professional Judgment Guide

Use this workbook to define Professional Judgment (PJ) types and associate initiating documents and criteria for each PJ process.

Workbook Description

The file name for this workbook is **PJ.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Professional Judgement Type Name	A	Y	String Alphanumeric ASCII text, up to 255 characters.	Type of Professional Judgement.
Professional Judgement Type Code	B	Y	String Alphanumeric ASCII text, up to 255 characters.	Code for the type of Professional Judgement.
Aid Year	C	Y	String Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format.	Aid Year ISIR Action is associated to.

ORACLE

PJ Initiating Document	D	Y	String Alphanumeric ASCII text, up to 255 characters, with valid document codes.	Document that initiates the PJ.
PJ Initiation Condition	E	Y	Groovy script	Logical query describing how PJ is initiated. • Documents should be defined in PreCert_DocCol_Documents • Ensure path to groovy script is accurate • Ensure the query is a valid conditional query
PJ Special Case Flag	F	Y	Boolean • TRUE • FALSE	Whether administrative approval is required for this PJ.
Required Document	G	N	Groovy script	Logic used to determine PJ approval/rejections. • Ensure path to groovy script is accurate • Ensure the query is a valid conditional query

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student
- Documents (PJ Initiating documents, View and Task View)
- Updating Professional Judgement Decision Status
- Professional Judgement Review Task

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Student Record** > **Financial Information** > **Professional Judgement**
2. **Dashboard** > **Updating Professional Judgement Decision Status Task Queue**
3. **Dashboard** > **Professional Judgement Review Task**
4. **Dashboard** > **Review Document for Approval Task**

R2T4 Break Type Guide

Use this workbook to define Course Breaks for the U.S. Department of Education Return to Title IV (R2T4) calculations.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

Workbook Description

The file name for this workbook is **R2T4_BREAK_TYPE.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

ORACLE

Field Name	Column	Required?	Field Type and Accepted Values	Description
Calculate Unapproved Course Breaks	A	Y	Enumeration. • TRUE • FALSE	Type of withdrawal to trigger R2T4 calculation. Relevant to Non-term schools.
Exclude Indicator Overlapping LOA	B	Y	Enumeration. • TRUE • FALSE	Indicator to Exclude Overlapping LOA and unapproved course breaks. Relevant to Non-term schools.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Considerations for Configuration

- This configuration is for Non-Term institutions only
- The Baseline configuration for both fields is set to FALSE

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

1. **Student Search** > **Student** > **Financial Information** > **R2T4 Information**
2. Break types are visible in Step 2 of the R2T4 calculation

Understanding How the Baseline Configuration Works

Calculate Unapproved Course Breaks

The baseline configuration is set to FALSE which means the system will not take Unapproved Course Breaks into consideration when calculating the R2T4.

Related Topics
- R2T4 Information

R2T4 Charges Guide

Use this workbook to define Charge Types for U.S. Department of Education (ED) Return to Title IV (R2T4) calculations.

Workbook Description

The file name for this workbook is **R2T4_Charges.csv**.

ORACLE

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
OPEID	A	Y	String. ED assigned Office of Post-secondary Education ID (OPEID) an 8-digit number.	Refer to the OPEID column of School Workbook and ensure that the OPEIDs in both this workbook and the School workbook remain in sync. • List the primary OPEID first if multiple exist • Separate each OPEID with the "~" character • Example: 12345677~12345678~12345679 • First 6 characters of first valid value will be updated to SCHOOL_CONFIGURATION.OPEID
State of Legal Residence	B	Y	String. State of legal residence ISIR value.	See State/Country/Jurisdiction Codes in the Processing Codes section of ED's Electronic Data Exchange (EDE) Technical Reference.
Primary Program Modality	C	Y	Enumeration. • Ground. • Online.	Modality of the student's primary program.
Charge Types	D	Y	Enumeration. • Tuition • Student Tuition Recovery Fund (STRF), California Only. • Taxes • Misc • Resource	Applicable charge types to be used to sum all institutional charges in the R2T4 calculation.

ORACLE

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

1. **Student Search** > **Student** > **Financial Information** > **R2T4 Information**

Related Topics
- R2T4 Information

R2T4 CHBD Guide

Use this workbook to define additional criteria that should be considered when determining Could Have Been Disbursed (CHBD) criteria per fund code, based on Admissions and/or Academic statuses from the SAFI message. This is part of configuring U.S. Department of Education (ED) Return to Title IV (R2T4) calculations.

Workbook Description

The file name for this workbook is **R2T4_CHBD.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description

ORACLE

OPEID	A	Y	String. ED assigned Office of Post-secondary Education ID (OPEID) an 8-digit number.	Refer to the OPEID column of School Workbook and ensure that the OPEIDs in both this workbook and the School workbook remain in sync. • List the primary OPEID first if multiple exist • Separate each OPEID with the "~" character • Example: 12345677~12345678~12345679 • First 6 characters of first valid value will be updated to SCHOOL_CONFIGURATION.OPEID Reference: OPEID column of School Workbook.
Fund Code	B	Y	String. Any Title IV Fund Code.	Fund Code whose CHBD Eligibility Criteria will be evaluated. Reference: FUND_CODE.R2T4_CFG_CHBD.
Academic Statuses	C	N	String. Any valid Academic Status. If listing multiple values, separate each value with the Pipe character.	The list of all possible academic statuses that needs to be in, in order to meet CHBD eligibility. Reference: ACADEMIC_STATUSES.R2T4_CFG_CHBD.
Admission Statuses	D	N	String. Any valid Admission Status. If listing multiple values, separate each value with the Pipe character.	The list of all possible admission statuses that needs to be in, in order to meet CHBD eligibility. Reference: ADMISSION_STATUSES.R2T4_CFG_CHBD.

Academic Statuses

The Academic status is defined by the institutions Student Information System (SIS)

Status	Description
RG	Regular
AP	Academic Probation
DA	Disqualified for Admission
AD	Academic Disqualification
SD	Scholastic Disqualification
SS	Scholastic Suspension
EX	Expulsion

Admission Statuses

The Admission status is defined by the institutions Student Information System (SIS)

ORACLE

Status	Description
AM	Admitted
CD	Conditional
DC	Denied for Cause
DE	Admission Deadline Exceeded
DF	Deferred
DN	Denied
ND	Non-Degree
OP	Orientation Pending
PV	Provisional
RE	Re-entry Required
RI	Registered International Credits
RG	Regular
RR	Registered

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Considerations for Configuration

- If you are using a third party SIS, you need to map your institutions Academic and Admissions statuses to the available Academic and Admissions statuses in SFP. If you are using Oracle, PeopleSoft Campus Solutions, this mapping is not required.

- You can configure additional criteria that should be evaluated when determining if a fund meets CHBD eligibility.

- You can configure the system to use the COD Request Date or the COD Acceptance Date to determine if loan funds should be included in the CHBD field.

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

1. **Student Search** > **Student** > **Financial Information** > **R2T4 Information**
2. CHBD details are visible in Steps 1 and 3 of the R2T4 calculation

Related Topics
- R2T4 Information

ORACLE

R2T4 Guide

Use this workbook to define any delay time frame that should be considered when triggering a U.S. Department of Education (ED) Return to Title IV (R2T4) calculation based on the type of withdrawal: Official or Unofficial.

Workbook Description

The file name for this workbook is **R2T4.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
OPEID	A	Y	String. ED assigned Office of Post-secondary Education ID (OPEID) an 8-digit number.	Refer to the OPEID column of School Workbook and ensure that the OPEIDs in both this workbook and the School workbook remain in sync. • List the primary OPEID first if multiple exist • Separate each OPEID with the "~" character • Example: 12345677~12345678~12345679 • First 6 characters of first valid value will be updated to SCHOOL_CONFIGURATION.OPEID
Withdrawal Type	B	Y	Enumeration. • Deceased • Official Withdrawal • Unofficial Withdrawal	Type of withdrawal to trigger R2T4 calculation

ORACLE

			• Administrative Withdrawal	
State of Legal Residence	C	Y	String. State of legal residence ISIR value.	See State/Country/Jurisdiction Codes in the Processing Codes section of ED's Electronic Data Exchange (EDE) Technical Reference.
R2T4 Start Date Time Frame	D	Y	Integer. Whole number greater than or equal to zero.	Number of days after the date of determination of the withdrawal to trigger the R2T4 calculation process.

Enrollment Statuses (Sub Type)

Status	Code	Description
Deceased	D	Student is deceased.
Official Withdraw	OW	Student has officially withdrawn from a term or all courses at this institution.
Unofficial Withdraw	UW	Student stopped attending a term or all classes at this institution but did not officially withdraw. Student did not re-enroll at this institution for the next regular (non-summer) term without completing the course of study.
Administrative Withdraw	AW	Student has been withdrawn due to a failure to pay tuition and fees.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Considerations for Configuration

- Make sure to account for any state specific guidelines.
- You must map any institutional Enrollment Status Sub Types to the SFP acceptable values:
    - Deceased

- Official Withdrawal
- Unofficial Withdrawal
- Administrative Withdrawal

You do not have to use these values if they are not applicable to your institution.

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

1. **Student Search** > **Student Record** > **Financial Information** > **R2T4 Information**

Understanding How the Baseline Configuration Works

To remain compliant Student Financial Planning completes the R2T4 calculation within 30 days from the Date of Determination (DOD). However, Student Financial Planning will not trigger the R2T4 calculation until the configured time frame has elapsed based on configuration for the enrollment status sub-type within the Student Academic and Financial Information (SAFI) message.

When a SAFI message is received with the following Enrollment Status Sub Type, the system triggers the R2T4 process:

- Deceased - Immediately

- Official Withdrawal - Immediately

- Unofficial Withdrawal - On the 15th Day
    - If the student resides in the state of Nevada, the R2T4 process is triggered immediately for an unofficial withdrawal.

- Administrative Withdrawal - Immediately

R2T4 SAFI Request Guide

Use this workbook to define Provide an overview of the workbook. What's in it and what the config drives in the system. What processes it invokes etc.

Workbook Description

The file name for this workbook is **R2T4_SAFI_REQUEST.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.

ORACLE

      o Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
OPEID	A	Yes	String. ED assigned Office of Post-secondary Education ID (OPEID) an 8-digit number.	Refer to the OPEID column of School Workbook and ensure that the OPEIDs in both this workbook and the School workbook remain in sync. • List the primary OPEID first if multiple exist • Separate each OPEID with the "~" character • Example: 12345677~12345678~12345679 • First 6 characters of first valid value will be updated to SCHOOL_CONFIGURATION.OPEID
Number of Days Before R2T4 SAFI Should Be Requested	B	Yes	Integer. Whole number greater than or equal to zero.	Number of days after the date of determination of the withdrawal to request the SAFI. Default value of workbook is set to 28 days.

The system determines if other processes are pending before completing a calculation

Student Financial Planning evaluates all pending processes before beginning a calculation. Some processes can cause the R2T4 calculation to be put on hold until the other pending process is completed, to ensure an accurate calculation such as, Pending R2T4 SAFI .

Examples:

- If an ISIR was received before the OLDA but is not valid, the R2T4 will not be completed until the ISIR becomes valid or until the R2T4 Calculation Deadline has been met

- If the student is in the process of being packaged/re-packaged, the R2T4 will not be completed until the packaging/re-packaging process is complete

- Before completing the R2T4, Student Financial Planning determines if all disbursements with a Payment ID have a Student Academic Financial Information (SAFI) - Ledger Posting Date that has been reconciled with the Disbursement Date

R2T4 Process Pending Reasons

Status	Description
Pending Configured Delay	The school can configure the R2T4 to trigger immediately or after a specific number of days based on the type of withdrawal. For example, if a student has a withdrawal type of *Official Withdrawal*, and the configured delay is 0 days, the R2T4 calculation may be triggered once the enrollment status is received. However, if a student has a withdrawal type of *Unofficial Withdrawal*, and R2T4 calculation has a configured delay of 14 days the R2T4 calculation will be triggered on the 15th day from the student's Date of Determination (DOD). Withdrawal Types. See also: *Enrollment Statuses (Sub Type)*. • Official Withdrawal • Unofficial Withdrawal

ORACLE

- Administrative Withdrawal

- Deceased

Notes: The default trigger time frame for all withdrawal types will be 0 days if no configuration is defined.

Any changes that effect the trigger time frame that are received before the R2T4 calculation is triggered, do not change the scheduled calculation. For example, if the student's DOD is changed within the time period that an R2T4 calculation is scheduled, the calculation will still be triggered on the day it was originally intended.

Pending R2T4 SAFI	The R2T4 calculation is ready to be calculated and Student Financial Planning has requested an R2T4 SAFI (i.e. the ReturnToTitleIvSafiIndicator is true). Student Financial Planning will wait until the new SAFI is received, and will allow any repackaging prior to doing the R2T4 calculation
Pending Valid ISIR Process	If the status of an active award year ISIR (associated to the payment period) is *Pending*, Student Financial Planning will wait for the open Valid ISIR process to be completed before triggering the R2T4
Pending Packaging Process	If the Academic Year Packaging status for the payment period being assessed is Pending Repackage, Student Financial Planning waits until the packaging or repackaging process is completed before doing the R2T4
Pending Ledger Date Reconciliation	If the *Ledger Posting Date* in the *Student Resource Element* of the latest SAFI does not equal the disbursement date for the matching payment ID or have all the payment IDs, Student Financial Planning waits until a new SAFI is received and completes the reconciliation prior to doing the R2T4
Pending Change of Program Task Queue	The R2T4 calculation is pending the completion of an Evaluate Student Change of Program task. Student Financial Planning waits because if the student remains in the same payment period the R2T4 calculation will be canceled.
Pending Override Completion	If there is an R2T4 override that is still processing, the calculation will wait for it to be completed before doing the R2T4 calculation.

Note: Student Financial Planning triggers the R2T4 calculation 30 days from the Date of Determination, to ensure that the calculation is run within the required time frame set by the Department of Education (i.e. 45 days to process return of funds to the Department of Education and 30 days to request authorization to make a post-withdrawal disbursement of Title IV loan funds). Student Financial Planning does consider the current state of the active ISIR, package and disbursements at this time. If the active ISIR(s) for the associated award years of the term/payment period being assessed for R2T4 are not in a status of *Valid* or *Unverified*, the system triggers a cancellation of all future disbursements that rely upon the active ISIR(s). The R2T4 calculation persists based on the current state of anticipated disbursements that have been canceled (and/or have a cancellation reason set).

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Considerations for Configuration

- The R2T4 SAFI can be sent to SFP at anytime, but the system will not request until the configured time frame to allow the school to make any adjustments necessary and to give the system to complete any needed repackaging before completing the calculation.

ORACLE

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

1. **Student Search** > **Student** > **Financial Information** > **R2T4 Information**
2. You can view the R2T4 Pending Process Reasons on the Landing page

Understanding How the Baseline Configuration Works

Student Financial Planning triggers the R2T4 calculation 30 days from the Date of Determination, to ensure that the calculation is run within the required time frame set by the Department of Education (i.e. 45 days to process return of funds to the Department of Education and 30 days to request authorization to make a post-withdrawal disbursement of Title IV loan funds). Student Financial Planning does consider the current state of the active ISIR, package and disbursements at this time. If the active ISIR(s) for the associated award years of the payment period being assessed for R2T4 are not in a status of *Valid* or *Unverified*, the system triggers a cancellation of all future disbursements that rely upon the active ISIR(s). The R2T4 calculation persists based on the current state of anticipated disbursements that have been canceled (and/or have a cancellation reason set).

R2T4 Process Pending Reason: The R2T4 calculation is ready to be calculated and Student Financial Planning has requested an R2T4 SAFI (i.e. the ReturnToTitleIvSafiIndicator is true). Student Financial Planning will wait until the new SAFI is received, and will allow any repackaging prior to doing the R2T4 calculation.

OPEID	Number_of_Days_Before_R2T4_SAFI_Request
30640000	28

Related Topics
- R2T4 Information

Regulatory Deadlines Guide

Use this workbook to define the regulatory dates for exchanging files with the U.S. Department of Education Central Processing System (CPS) and Common Origination and Disbursement (COD); for example, ISIR Correction Start/End Dates, COD Origination Start/End Dates, and so on.

Workbook Description

The file name for this workbook is **REGULATORY_DEADLINES.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
    - String: These are usually alphanumeric.

ORACLE

- o Integer: Numeric, a whole number.

- o Double: Numeric with places to the right of the decimal.

- o Enumeration: List of values.

- o Boolean: True or False, Yes or No.

- o Groovy script: A logical query using groovy script.

- o Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Award Year	A	Y	String Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format.	Aid Year fields are associated to.
FAFSA Start Date	B	Y	Date Date in MM/DD/YYYY format.	Start Date of FAFSA Completion deadline. The earliest date SFA will accept an ISIR from CPS. Oracle recommends setting this date in the FAS UI. See *Regulatory Management*.
FAFSA End Date	C	Y	Date Date in MM/DD/YYYY format.	End Date of FAFSA Completion deadline. The last date SFA will request/accept an ISIR from CPS. If a request is pending when this date is reached, SFA cancels the request. Oracle recommends setting this date in the FAS UI. See *Regulatory Management*.
ISIR Correction Start Date	D	Y	Date Date in MM/DD/YYYY format.	Start Date of ISIR Correction deadline. The earliest date SFA will submit ISIR Corrections to CPS.
ISIR Correction End Date	E	Y	Date Date in MM/DD/YYYY format.	End Date of ISIR Correction deadline. The last date SFA will submit ISIR Corrections to CPS.
ISIR Verification Start Date	F	Y	Date Date in MM/DD/YYYY format.	Start Date of ISIR Verification deadline The earliest date SFA will trigger the ISIR Verification Process
ISIR Verification End Date	G	Y	Date Date in MM/DD/YYYY format.	End Date of ISIR Verification deadline The last date SFA will trigger the ISIR Verification Process
COD Origination/	H	Y	Date	Start Date of COD Origination/Disbursement deadline for TIV Grants and Loans

ORACLE

Disbursement Start Date – TIV Grants & Loans			Date in MM/DD/YYYY format.	The earliest date SFA will send COD Origination/Disbursement data for TIV Grants and Loans
Days from Student's Enrollment	I	Y	Integer Greater than or equal to 0.	The number of days after the student's enrollment that the ISIR Verification Process must be completed.
ISIR Award Year Start Date	J	Y	Date Date in MM/DD/YYYY format.	Start date of the award year.
ISIR Award Year End Date	K	Y	Date Date in MM/DD/YYYY format.	End date of the award year.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Administration
- Student

See *Set General Permissions Matrix*.

Considerations for Configuration

- These dates are based on guidelines set by the U.S. Department of Education. You can set more restrictive dates but you should not set less restrictive dates.
- When you open this workbook the date format may be automatically changed by Excel. You may have to update the date format (e.g. MM/DD/YYYY) of all date columns before saving and deploying updates to the environment.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Administration** > **FAS Management** > **Regulatory Management**
2. **Student Search** > **Student Record** > **USDE** > **ISIR**
3. **Student Search** > **Student Record** > **USDE** > **Common Record Information**
4. **Student Search** > **Student Record** > **Financial Information** > **Disbursing**

Understanding How the Baseline Configuration Works

FAFSA Completion Dates

The system begins to accept ISIRs in SFA from CPS as of the FAFSA_Start_Date and stops accepting ISIRs as of the FAFSA_End_Date.

ISIR Correction Dates

The system submits ISIR corrections to CPS as of the ISIR_Correction_Start_Date and stops submitting ISIR Corrections to CPS as of the ISIR_Correction_End_Date.

Roles Guide

Use this workbook to setup roles for Super User, Financial Aid Staff, and Read Only. These roles provide a variation in permissions to assist you with user acceptance testing.

Workbook Description

The file name for this workbook is **Roles.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required	Field Type and Accepted Values	Description
Role Code	A	Y	String • SUPER_USER • FA_STAFF • ADVS_READ_ONLY	Code associated to Role.

ORACLE

Role Description	B	Y	String Alphanumeric ASCII text, up to 255 characters.	User-defined Role Description.
Permissions	C	Y	Enumeration	System Defined Permissions SELECT * FROM PERMISSION

This is for initialization of an environment setup. Once UI for document permissions is accessed, this workbook will cease to function as we do not want actions taken in the UI to be overwritten

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration. To update an manage Roles, General and Document Permissions on an ongoing basis through the Student Financial Aid user Interface, you must have the Administration General Permission enabled for your Role.

Required Permissions

You must have a role with this General Permission through Roles Management in order to enable and view the configuration in the UI: Administration.

See *Set General Permissions Matrix*.

Considerations for Configuration

When your environments are provisioned this workbook is used for the initialization of the environment setup. Once the user interface for document permissions is accessed, this workbook will cease to function as we do not want actions taken in the UI to be overwritten. After initialization all configurations for General Permissions and Document Permissions should be updated in the Roles Management screen of the Student Financial Aid user interface.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

- **Administration** > **Security Management** > **Roles Management**

- Select a specific role to see it's associated General Permissions and Document Permissions.

Understanding How the Baseline Configuration Works

The following roles are delivered with Student Financial Aid:

System Administrator Role

The System Administrator role comes with all permissions enabled except:

- Fund Eligibility Viewer

- General Read-Only

- Reports

SAIG Administrator

The SAIG Administrator role comes with only the following permissions enabled:

- Administration
- SAIG Errors

Financial Aid Staff User

The SAIG Administrator role comes with only the following permissions enabled:

- At Will Sap Status Updater
- Dashboard
- Document Review Task
- G5 Drawdown
- Grant Over Payment Resolution Task Review
- Grant Over Payment Task Review
- ISIR Matching Task
- ISIR Review Task
- ISIR Status Override
- ISIR Verification Task
- NFF Eval Review Task
- NFF Forms Task Review
- NFF Workflow
- Over Award Review Task
- Professional Judgement Review Task
- SAP Appeal Review Task
- SAP Review Task
- Student
- Student Holds
- Student Letters
- Task
- Transfer Change of Program Evaluator
- Transfer Overlapping Academic Years Evaluator

ORACLE

Related Topics

- Roles Management
- Create A New Role
- Set General Permissions Matrix
- Set Document Permissions
- Set General Permissions Read Only
- User Management
- Password Policy

SAML Attribute Guide

Use this workbook to define user-friendly names for data items used in the Security Assertion Markup Language (SAML) single sign-on feature for student self-service.

Workbook Description

The file name for this workbook is **SAML_ATTRIBUTE.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

Field Name	Column	Required	Field Type and Accepted Values	Description
Data_Item	A	Y	String Alphanumeric ASCII text, up to 255 characters.	Fixed list of SAML Assertion attributes.

ORACLE

			Example Values: • First Name • Last Name	
SAML_ Atribute_ Name	B	Y	String Alphanumeric ASCII text, up to 255 characters. Example Values: • FirstName • LastName	Customer defined SAML attribute name

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with this General Permission through Roles Management in order to enable and view the configuration in the UI: Administration.

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Service User Interface for users with an Admin role.

1. Navigate to **Settings** > **SAML Attribute Name Mapping**.
2. Select the data item to modify.
3. Enter an **Attribute Name** or **Friendly Name** and click **Save**.

School Guide

Use this workbook to establish general school level details necessary for processing financial aid. Some parameters defined here include, for example: Federal School ID, OPEIDs, and Right to Cancel Deadline.

Workbook Description

This workbook contains school specific information like your school name, campus name, and data that enables integration with U.S. Department of Education (ED) systems. The information housed in this workbook provides a gateway to transmit or consume information such as ISIR data with the Central Processing System (CPS), origination and disbursement messages with the Common Originations and Disbursements (COD) system. In order to connect to TD Client, your institution must update the school's Federal School Code, OPEIDs, COD Routing ID, and TG Mailbox in this workbook.

The file name for this workbook is **School.csv**.

ORACLE

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Federal School Code	A	Y	String Alphanumeric ASCII text, 6 characters.	U.S. Department of Education assigned federal school code
COD Routing ID	B	Y	String Alphanumeric ASCII text, 8 digit number.	U.S. Department of Education assigned COD Routing (Entity) ID
OPEID	C	Y	String Alphanumeric ASCII text, 8 digit number.	U.S. Department of Education assigned OPEID. • List the primary OPEID first if multiple exist • Separate each OPEID with the "~" character • Example: 12345677~12345678~12345679 • First 6 characters of first valid value are updated to SCHOOL_CONFIGURATION.OPEID • Refer to the OPEID column of this School Workbook when another workbook requires the school OPEIDs and ensure that the OPEIDs in both workbooks remain in sync.
Disable_ Pace_of_ Completion	D	N	Groovy script TRUE, FALSE, blank	Script to disable the Pace of Completion calculation for SAP. You can override this in the SAP UI. Baseline value is set to blank which means Pace of Completion calculation is enabled.

ORACLE

Minimum Pace of Completion	E	Y	Double Any numerical value. Baseline value is set to 0.67.	Minimum Pace of Completion %.
Maximum Approved SAP Appeals	F	Y	Integer Any Positive Number. Baseline value is set to 2.	Maximum number of approved SAP appeals that can be requested for any student record.
SAP Appeals Initiating Doc	G	Y	String Valid configured document code.	SAP Appeal Document Document student must submit to start the SAP Appeal process. Baseline value is SAPAppealRequest.
Prior_Year_ Determination_ Credit_ Balance	H	N	Enumeration • Academic Year • Award Year/Loan Period	How the system should determine what is the prior year is when calculating $200 prior year FA charges during credit balance determination.
Right to Cancel Deadline	I	Y	Integer Any Positive Number. Baseline value is set to 2.	The number of days after the disbursement message has been sent in which the student can accept a lower amount of the disbursement or cancel the fund without applying the Right to Cancel rules.
Number of Days delay to Determine Disbursement Dates	J	Y	Integer	The number of days that should be added to or removed from the payment period/loan payment period to determine the disbursement dates. This is only applicable to Title IV funds. NFF disbursements are managed in the NFF workbook. For example, minus 10 (-10) would set disbursement date to 10 days prior the start of the term. Because the course start date may be different than the Term start date, you may need to add disbursement criteria to limit disbursements from going out too early prior to the first course start date.
Late Disbursement Acceptance Deadline Time-frame	K	Y	Integer Any Positive Number. Baseline value is set to 2.	Number of days from when the Late Disbursement Information was sent in to which Disbursement Acceptance must be received within by the system.
PWD Acceptance Deadline Time-frame	L	Y	Integer Any Positive Number. Baseline value is set to 2.	Number of days from when the post-withdrawal Disbursement Information was sent in to which Disbursement Acceptance must be received by the system.
Grant Overpayment	M	Y	String	Configured message when grant overpayment exists

ORACLE

Student Notification			Alphanumeric ASCII text,up to 255 characters	
Valid ISIR Deadline for Non-Withdrawn Students	N	Y	Integer	Number of days from when the ISIR information for Non-Withdrawn students disbursements was sent in which valid ISIR fields must be received by the system. **Note:** DEADLINE FOR WITHDRAWN STUDENTS: Valid ISIR Deadline Configuration for Withdrawn Students = R2T4_CFG_DEADLINE.NUMBER_OF_DAYS - 1 day
R2T4 Deadline	O	Y	Integer	This is the number of days the system waits from the DOD before forcing an R2T4 calculation if the calculation is pending for any reason.
Include Prior Year Outstanding Balance?	P	Y	Boolean • TRUE • FALSE	Election for whether the Prior Year Outstanding Balance should be calculated and included to determine the credit balance amount.
Total COA Loan Fee To Add	Q	Y	Enumeration • NONE • ACTUAL_LOAN_FEE • STANDARD_LOAN_FEE	Defines which loan fee is added to the student's Total Cost of Attendance, if the packaging engine is packaging the student for that Cost of Attendance.
Actual COA Loan Fee To Add	R	Y	Enumeration • NONE • ACTUAL_LOAN_FEE • STANDARD_LOAN_FEE	Defines which loan fee is added to the student's Actual Cost of Attendance, if the packaging engine is packaging the student for that Cost of Attendance.
Change of Program - Max Days Out of Attendance	S	Y	Integer	Maximum number of days that a student can be out of attendance and still be considered continuously enrolled for the first condition to stay in the same Payment Period.
Validate Number of Break Days for LOA/Breaks	T	Y	Boolean • TRUE • FALSE	Indicates if system should validate Number of Break Days in LOA/Breaks inbound message.
Effective Date of Full First Academic Years for External Transfer / Advancing Degree Students	U	Y	Date	Effective date by which Client wants New packaging logic to become effective The greater of the packaging start date/program start date is compared to this field if greater than the config date - then uses new logic
Count Repeat Courses in	V	Y	Boolean • TRUE	Indicates if system should count Repeat Courses towards Students' Pace of Completion component of SAP Calculation.

ORACLE

SAP - Pace of Completion?			• FALSE	Baseline value is set to TRUE so that any repeat courses from the SAFI are included in the SAP calculation.
Count Repeat Courses in SAP - Max Time Frame?	W	Y	Boolean • TRUE • FALSE	Indicates if system should count Repeat Courses towards Students' Max Time Frame component of SAP Calculation
Days Between FAH File Requests	X	Y	Integer	Days after the initial FAH File request is sent upon receipt of ISIR; Next FAH File request. Baseline value is set to TRUE so that any repeat courses from the SAFI are included in the SAP calculation.
Backdated LOA Return Disbursed Funds Policy	Y	Y	Boolean • TRUE • FALSE	Return loan funds disbursed during backdated LOA? Table integer translated.
Additional ISIR Matching Criteria	Z	Y	Enumeration • 0100 = "SCHOOL_CODE_ AND_CURRENT_SSN" • 0011 = "SCHOOL_CODE_ AND_CURRENT_SSN_ THEN_LAST_NAME_ AND_DOB"	Additional Criteria that are used to match Student to ISIR Record if initial attempt of SSN fails. **Note:** This value is ignored if an ISIR Matching Criteria Combination (Column AE) is provided
Enrollment_ Status_ Determination	AA	Y	Query	To specific how the system should determine the student's enrollment status. Valid logical query returning one of the following enrollment statuses: • NOT_ATTENDING • LESS_THAN_HALF_TIME • HALF_TIME • THREE_QUARTER_TIME • FULL_TIME
Create User Task If Automatic ISIR Matching Fails	AB	Y	Boolean • TRUE • FALSE	Indicates if system should create a matching user task when automatically matching ISIRs to Students when the criteria specified fails.
ISIR Matching Criteria Combination	AC	Y	Enumeration • SSN • DOB • LAST_NAME • FIRST_NAME • MIDDLE_INITIAL	Criteria values available for use when matching ISIRs to Students. Matching Criteria combo (for example - SSN~DOB). Combine any of these with any other single criterion to create a Matching Criteria combination: • SSN • LAST_NAME

ORACLE

				EMAIL_ADDRESS	DOB
				GENDER	PHONE_NUMBER
				ZIP	EMAIL_ADDRESS
				PHONE_NUMBER	
				SSN Match Flags (no SIS equivalents)	Examples of Syntax:
				○ SSN_MATCH_FLAG_1	• Use the ~ symbol to separate fields in each combination.
				○ SSN_MATCH_FLAG_2	• Use the | symbol to separate matching combinations.
				○ SSN_MATCH_FLAG_3	Example Valid Matching Rules:
				○ SSN_MATCH_FLAG_4	• SSN~LAST_NAME~FIRST_NAME
				○ SSN_MATCH_FLAG_5	Rule translates to: Match on SSN AND Last Name AND First Name.
				○ SSN_MATCH_FLAG_6	• SSN~LAST_NAME~FIRST_NAME|SSN~DOB|SSN
				○ SSN_MATCH_FLAG_7	Rule translates to: Match on SSN AND Last Name AND First Name. If no results, then match on SSN AND DOB, if no results, then match on SSN.
				○ SSN_MATCH_FLAG_8	
					Note: The legacy ISIR matching logic (Column AC - Additional ISIR Matching Criteria) is used if this value is not provided.
Active CIP Code Year	AD	N	String 2010,2020		CIP Code Classification year from SAFI. ED introduced new CIP Codes beginning with the 2020-2021 Award Year; the first since 2010. This field determines which classification year to use (2010 or 2020) for COD reporting purposes.
SAP_ Evaluation_ Period_ Determination_ Script	AE	Y	Groovy script		Determines whether to evaluate SAP on a Term/Payment Period or Academic Year basis. TRUE (Academic Year),FALSE (Term/Payment Period) You can define specific populations to be evaluated differently. Students with a prior SAP status of FD, FW, or FP, are evaluated by Term/Payment Period regardless of configuration. Baseline value is set to return FALSE, which evaluates by Term/Payment Period.
Summer_EFC_ SAI_Need_ Calc	AF	N	Date		The Summer EFC/SAI calculation is applied if the academic year end date is greater than the effective date set in the Summer_ EFC_SAI_Need_Calc column.

Considerations for Configuration

For testing the system, none of the fields in this workbook are required to be updated.

The only fields that are required to be updated in this workbook for use in a production environment are:

- School Name
- Campus Name
- Federal School Code

- COD Routing ID

- OPEID

- TG Mailbox

Student Hold Guide

This workbook allows institutions to define types of student record holds, and whether the valid ISIR process will run for each student on the respectively defined type of Student Record Hold.

Workbook Description

The file name for this workbook is **STUDENT_HOLD.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
    - String: These are usually alphanumeric.
    - Integer: Numeric, a whole number.
    - Double: Numeric with places to the right of the decimal.
    - Enumeration: List of values.
    - Boolean: True or False, Yes or No.
    - Groovy script: A logical query using groovy script.
    - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type and Accepted Values	Description
Student_ Record_Hold_ Type	A	Y	String Alphanumeric ASCII text,up to 255 characters	Label of the Student Record Hold. Example Value: - Fraud
Allow_Val_ Isir_Proc	B	Y	Boolean - TRUE - FALSE	To specify whether the system should run the Valid ISIR Process for any student on the respectively defined type of Student Record Hold.

ORACLE

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) through Roles Management in order to enable and view the configuration in the UI.

- Student
- Student Holds

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Aid User Interface if you navigate to the following screens:

1. **Student Search** > **Student Summary** > **Student Holds** > **Student Record Hold**

Title IV Criteria Guide

Use this workbook to configure the awarding criteria for Title IV funds.

Workbook Description

The file name for this workbook is **T4_CRIT.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.
- Column: Spreadsheet column associated with the field.
- Required?: Denote if you're required to populate the field or not.
- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.
- Description.

ORACLE

Field Name	Column	Required?	Field Type	Description
OPEID	A	Y	String Alphanumeric ASCII text, 8 digit number.	U.S. Department of Education assigned OPEID. • List the primary OPEID first if multiple exist • Separate each OPEID with the "~" character • Example: 12345677~12345678~12345679 • First 6 characters of first valid value are updated to SCHOOL_CONFIGURATION.OPEID • Refer to the OPEID column of this School Workbook when another workbook requires the school OPEIDs and ensure that the OPEIDs in both workbooks remain in sync.
Enrollment statuses	B	N	Enumeration • AM - Admitted/Not Started • F - Full Time • H - Half-time or more, but less than full-time • L - Less than half- time • A - Approved Leave of Absence • X - Never Attended • C - Cancel * • G - Graduated • D - Deceased * • W - Withdrawn (voluntary or involuntary)	The list of all possible enrollment statuses that needs to be in order to meet awarding criteria. Separate statuses using the Pipe Character (|).
Academic statuses	C	N	String Alphanumeric ASCII text.	The list of all possible academic statuses needed to meet awarding criteria. Examples: • RG - Regular • AP - Academic Probation Separate statuses using the Pipe Character (|).
Admission statuses	D	N	String Alphanumeric ASCII text.	The list of all possible admission statuses needed to meet awarding criteria. Examples: • RG - Regular • AM - Admitted • PV - Provisional Separate statuses using the Pipe Character (|).

Eligibility - High School Equivalence	E	N	Boolean • TRUE • FALSE	Determine whether to evaluate ISIR Field #29 (HS Diploma or Equivalent) when calculating General Title IV eligibility.
BBAY Start Date Offset	F	N	Integer Any Positive Number.	The academic year start date is less than the configured number of days in the future
Course Start Date Offset	G	N	Integer Any Positive Number.	There is at least one course in the academic year that is in any status other than Projected and the start date of that course is less than the configured number of days in the future
Aid Year	H	N	String Alphanumeric ASCII text, up to 255 characters in YYYY-YYYY format.	Aid Year associated to fund.
Effective Start Date	I	N	Date	Date configuration is enabled.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission(s) and/or Document Permission(s) through Roles Management in order to enable and view the configuration in the UI.

• Student

See *Set General Permissions Matrix*.

Configuration in the User Interface

The configuration is visible in the Student Financial Planning User Interface if you navigate to the following screens:

1. **Student Search** > **Student** > **Financial Information** > **Packaging**
2. Click the active link next to a Title IV fund in the fund information table
3. Click the second tab of the pop-out dialog box "Accepted and Awarded Amounts"

Understanding How the Baseline Configuration Works

Awarding Criteria

In the baseline configuration for the student to progress to an Awarded status they must have an acceptable Enrollment, Academic, and Admissions status and the BBAY Start Date and Course Start Date must be less than 180 days in the future. Their High School Equivalence can be false, but if it is false, the student does not meet Title IV General Eligibility requirements and will be considered ineligible for Title IV Funds in the baseline configuration.

Trigger Guide

Use this workbook to define criteria and student messaging for financial aid notifications; for example, when an Master Promissory Note Entrance Counseling Completion is required.

Workbook Description

The file name for this workbook is **TRIGGER.csv**.

Configuration Workbooks are delivered in the form of Excel spreadsheets. In these spreadsheets, every configurable field is represented as a spreadsheet column and there are as many spreadsheet rows as needed for that particular configuration. Here are the column descriptions:

- Field Name.

- Column: Spreadsheet column associated with the field.

- Required?: Denote if you're required to populate the field or not.

- Field Type and Accepted Values:
  - String: These are usually alphanumeric.
  - Integer: Numeric, a whole number.
  - Double: Numeric with places to the right of the decimal.
  - Enumeration: List of values.
  - Boolean: True or False, Yes or No.
  - Groovy script: A logical query using groovy script.
  - Date: yyyy-mm-dd format.

- Description.

Field Name	Column	Required?	Field Type	Description
Message Class	A	Y	Enumeration Use the single letter in your workbook column: • A (for Agreement to Serve Acknowledgement). • E (for Entrance Counseling). • F (for FAFSA Completion). • I (for Informed Borrower). • M (for Master Promissory Note). • P (for PLUS Loans). • T (for TEACH Grants).	Type of message to be configured.

ORACLE

Message When No Longer Required	B	N	String Alphanumeric ASCII text, up to 4,000 characters.	Message only appears in FAS UI.
Message When Required	C	N	String Alphanumeric ASCII text, up to 4,000 characters.	Message only appears in FAS UI.

Required Criteria	D	N	Groovy script	Type of student for which message is required.
				
				Valid logical query, Groovy script, and any combination of the following parameters:
				• ISIR Status
				• ISIR Fields
				• Packaging Status
				• Fund Codes
				• Fund Status
				• Disbursement Status
				• Fund Acceptance
				
				For Groovy Script:
				• Data Type: Groovy
				• Level: Set per Message Class
				• Default: Defined Baseline Config Criteria
				• Definition: Users can create criteria for when each message class notification should be triggered on the student record, using:
				  o FinancialPlanAPI
				  o ProgramAPI
				  o IsirRecordAPI
				  o FasStudentAPI
				  o Fund Acceptance API

Required Trigger Event	E	N	Enumeration • FAFSA_OPENED • ISIR_MATCHED • PACKAGE_UPDATED • SDI_RECEIVED • SDU_UPDATED	Select when the outbound message is required. To use more than one, separate by "~" symbol.
MPN Type	F	N	Enumeration • GRADUATE_PLUS	Select the type of MPN the rule applies to. Only applicable to **M** message class.

ORACLE

			• PLUS • SUBSIDIZED_ UNSUBSIDIZED	
Entrance Type	G	N	Enumeration • PLUS • SUBSIDIZED_ UNSUBSIDIZED	Select the type of entrance counseling the rule applies to. Only applicable to **E** message class.
Plus Credit Decision Type	H	N	Enumeration • GRADUATE_PLUS • PLUS	Select the type of PLUS loan the rule applies to. Only applicable to **P** message class.
Informed Borrower Type (Annual Student Loan Acknowledgem	I	N	Enumeration • SUBSIDIZED_ UNSUBSIDIZED_ GRADUATE_PLUS • PLUS	Select the type of loan the rule applies to. Only applicable to **I** message class.
FAFSA Requested Flag	J	?	Boolean	This is related to the FAFSA Requesting flag in the Student Demographic Information. • Blank or TRUE indicates that the value is considered. • FALSE indicates that the value isn't considered. Only applicable to **F** message class.
Override Pre-Defined FAFSA Logic	K	?	Boolean	• Blank or FALSE indicates that pre-defined FAFSA notification logic shouldn't be overridden. • TRUE indicates that pre-defined FAFSA notification logic should be overridden. Only applicable to **F** message class.

Enable the Configuration in the UI

You do not have to complete any setup in the user interface to enable this configuration.

Required Permissions

You must have a role with the following General Permission or Document Permission through Roles Management in order to enable and view the configuration in the UI:

• Student

See *Set General Permissions Matrix*.

ORACLE

Navigation to Student Notifications in FAS

Query a student and navigate to **Student Financial Aid User Interface** > **Student** > **Student Record** > **Student Notifications**

You can filter the Student Notifications based on the Student Notification Status (for example, **Open**, **Closed**, **All**). On the Student Notification screen, the user will select the desired option from a drop-down menu.

Navigation to Student Notifications in Student Self-Service

Query a student and navigate to **Student Self-Service User Interface** > **Notifications**.

3 Baseline Configuration

2022-2023 Configured Baseline Documents

This topic includes the Oracle-delivered configuration for the 2022-2023 Award Year for the *Documents Guide*.

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
1099G	1099G	Aid Year	No	Your 2020 1099-G is required to complete your financial aid verification process. Form 1099-G is requested to report unemployment compensation as well as any state or local income tax refunds you received that year.
Amended Tax Return Form 1040x	1040x	Aid Year	No	Your 2020 tax return is required to complete your financial aid verification process. The Amended U.S. Individual Income Tax Return is used for taxpayers who needed to correct mistakes made on Tax Form 1040.
Foreign Tax Transcript	ForeignTaxTranscript	Aid Year	No	Your 2020 foreign tax transcript is required to complete your financial aid verification process. A Foreign Tax Transcript is used for a person who has returns from a foreign nation in a given tax year.
High School Diploma Equivalency Statement	HighSchoolStatement	Aid Year	Yes	Your high school diploma equivalency statement is required to complete your financial aid verification process. A high school diploma equivalency statement should be used to verify secondary education if other document types are not available due to COVID 19.
IRS Tax Extension Approval	IRSExtensionApproval	Aid Year	No	Your 2020 extension approval form is required to complete your financial aid verification process. This form is used to verify the IRS's approval of an extension beyond the automatic six-month extension for the appropriate tax year.
IRS Tax Extension Form 4868	IRSForm4868	Aid Year	No	Your 2020 extension form is required to complete your financial aid verification process. IRS Extension Form 4868 is used for taxpayers who are not able to file their federal individual income tax return by the due date, and are not able to get an automatic 6-month extension of time to file.

IRS Tax Return 1040	1040	Aid Year	No	Your 2020 tax return is required to complete your financial aid verification process. Your 2020 Individual Income Tax Return is the annual income tax return filed by citizens or residents of the United States and must be include all signatures of the tax filers.
Non-filing Statement	NonFilingStatement	Aid Year	Yes	Your non-filing statement is required to complete your financial aid verification process. A Verification of Non-filing (VNF) should be requested from the IRS stating that you have not filed an IRS income tax return for the requested tax year. If you are not able to obtain a VNF from the IRS or relevant tax authority, you may submit a statement certifying your attempt. If you are a dependent student, you can provide a statement certifying your non filing status, and are not required to request a VNF from the IRS or relevant tax authority.
Professional Judgment Application	PJApp	Aid Year	Yes	A professional judgment application may be requested to allow a financial aid administrator to review your unique situation and adjust the cost of attendance or data in the FAFSA used to calculate your EFC.
Rollover Statement	RolloverStatement	Aid Year	No	Your 2020 statement is required to complete your financial aid verification process. Your FAFSA indicates that an IRS rollover was reported on your federal tax return for the specified tax year. Please confirm the amount of the IRS-authorized rollover amount reported on the return. For your reference, a rollover is described as the following: Untaxed portions of IRA distributions and portions are reported as lines 4a minus 4b on the 1040. Sometimes, these amounts are "rolled over" into another qualified IRA, pension, or annuity plan, so these rollover amounts are not actually received as untaxed income. The rollover amount is verified and subtracted from the untaxed IRA distribution amount or untaxed pension and annuity distribution amount, as applicable. The rollover amount cannot be a negative number.
SAP Appeals Request	SAPAppealRequest	Aid Year	Yes	A sap appeal may be requested to allow a financial aid administrator to review your unique situation and adjust your recent satisfactory academic progress record for the latest period.
Self Employment Statement	SelfEmploymentStatement	Aid Year	No	A 2020 self employment statement is required to complete your financial aid verification process. If self-employed, please provide a signed statement with the amounts of your AGI and U.S. income taxes paid for the tax year.

Statement of Education Purpose - Campus	SOEP-Campus	Aid Year	No	Your statement is required to complete your financial aid verification process.
				Your application for financial aid has been selected for verification. Verification is a process mandated by the U.S. Department of Education that requires the school to compare the information you reported on your Free Application for Federal Student Aid (FAFSA) to this document, and request additional information if necessary.
				Students must sign a statement of educational purpose that certifies who you are and that the federal student aid that you may receive will only be used for educational purposes and for the cost of attending the school for this Aid Year. Please complete the Statement of Education Purpose letter you received in person at your school and present a valid, unexpired, government-issued photo identification (ID) such as a passport or a driver's license or other state-issued ID, then submit the signed document.
Statement of Education Purpose - Notary	SOEP-Notary	Aid Year	Yes	Your statement is required to complete your financial aid verification process.
				Your application for financial aid has been selected for verification. Verification is a process mandated by the U.S. Department of Education that requires the school to compare the information you reported on your Free Application for Federal Student Aid (FAFSA) to this document, and request additional information if necessary.
				Students must sign a statement of educational purpose that certifies who you are and that the federal student aid that you may receive will only be used for educational purposes and for the cost of attending the school for this Aid Year. Please complete the Statement of Education Purpose letter you received in person at your school and present a valid, unexpired, government-issued photo identification (ID) such as a passport or a driver's license or other state-issued ID. If you are unable to appear at your school, you must go to a notary public and sign the statement of educational purpose, then submit the signed document, including the certification stamp from the notary.
Student Statement	StudentStatement	Aid Year	Yes	A student statement is required to complete your financial aid verification process.
				Please provide a signed statement with information about your specific situation to be reviewed by a financial aid advisor.
US Tax Return Transcript	TaxReturnTranscript	Aid Year	No	Your 2020 tax return is required to complete your financial aid verification process.
				A tax return transcript should be requested from the IRS, which shows most line items from your tax return (Form 1040) as it was originally filed, including any accompanying forms and schedules. It does not reflect

				any changes you, your representative, or the IRS made after the return was filed.
Verification Worksheet Independent	VW-Ind	Aid Year	No	Your verification worksheet is required to complete your financial aid verification process. Your application for financial aid has been selected for verification. Verification is a process mandated by the U.S. Department of Education that requires the school to compare the information you reported on your Free Application for Federal Student Aid (FAFSA) to this worksheet, and request additional information if necessary.
Verification Worksheet Dependent	VW-Dep	Aid Year	No	Your verification worksheet is required to complete your financial aid verification process. Your application for financial aid has been selected for verification. Verification is a process mandated by the U.S. Department of Education that requires the school to compare the information you reported on your Free Application for Federal Student Aid (FAFSA) to this worksheet, and request additional information if necessary.
W2	W2	Aid Year	No	Your 2020 W2 is required to complete your financial aid verification process. Form W-2's are provided to employees from every employer engaged in a trade or business who pays for work or a service, including non-cash payments of $600 or more for the year, from whom: • Income, social security, or Medicare tax was withheld. • Income tax would have been withheld if the employee had claimed no more than one withholding allowance or had not claimed exemption from withholding on Form W-4, Employee's Withholding Allowance Certificate.
Non-Driver's License Identification Card	NonDriversLicenseID	Expiration Date	No	Your identification card is required to complete your financial aid verification process. DMV offers identification cards to residents who need an official form of identification, but do not want or need a driver license.
Passport	Passport	Expiration Date	No	Your passport is required to complete your financial aid verification process. A passport is an official document issued by a government, certifying the holder's identity and citizenship and entitling them to travel under its protection to and from foreign countries and should contain the holder's name, place and date of birth, an issuing agency and an expiration date.
State-issued Driver's License	DriversLicense	Expiration Date	No	Your driver's license is required to complete your financial aid verification process.

ORACLE

				A driver's license is an official document used for identification that permits a specific individual to operate one or more types of motorized vehicles, such as a motorcycle, car, truck, or bus on a public road.
State-issued Identification Card	StateIssuedID	Expiration Date	No	Your identification card is required to complete your financial aid verification process. DMV offers identification cards to residents who need an official form of identification, but do not want or need a driver license.
Death Certificate	DeathCertificate	Lifetime	Yes	Your death certificate is required to complete your financial aid verification process. The death certificate should be the official statement, signed by a physician, indicating the cause, date, and place of the person's death.
GED Certificate	GEDCert	Lifetime	No	Your GED Certificate is required to complete your financial aid verification process. The General Education Development/ General Education Diploma (GED) or High School Equivalency Certificate, shows that you have a level of knowledge equivalent to a high school graduate and is used to verify secondary education.
GED Transcript	GEDTranscript	Lifetime	No	Your GED Transcript is required to complete your financial aid verification process. General Education Development/ General Education Diploma (GED) transcripts provide a substantial verification of your academic history. Refer to the GED Testing Service to find specific directions for your individual state and follow the requirements to request a copy of your transcripts.
High School Diploma	HSDiploma	Lifetime	No	Your high school diploma is required to complete your financial aid verification process. An official high school diploma should be received upon successful graduation from high school and is used to verify secondary education.
High School Transcript	HSTranscript	Lifetime	No	Your high school transcript is required to complete your financial aid verification process. High school transcripts provide a substantial verification of your academic history. Refer to your high school to find specific directions and follow the requirements to request a copy of your transcripts.
Home School Certificate	HomeSchoolCert	Lifetime	No	Your home school certificate is required to complete your financial aid verification process.

ORACLE

				A home school certificate can be received upon successful completion of a home school program and is used to verify secondary education.
Legal Name Change Document	LegalNameChange	Lifetime	Yes	Your legal name change document is required to complete your financial aid verification process. The government-issued document evidencing your legal name change under federal or state law.
Marriage Certificate	MarriageCertificate	Lifetime	Yes	Your marriage certificate is required to complete your financial aid verification process. An original or certified copy of your marriage certificate evidencing your legal name change under federal or state law.
Secondary School Leaving Certificate	SecondarySchoolLeavingCer	Lifetime	No	Your certificate is required to complete your financial aid verification process. The Secondary School Leaving Certificate is a certification obtained by a student on successful completion of an examination at the end of study at the secondary schooling level.
State High School Equivalency Certificate	StateHSEquivalencyCert	Lifetime	No	Your certificate is required to complete your financial aid verification process. For students who left high school before graduation may complete an examination to secure a high school equivalency credential and will be awarded a certificate.

2023-2024 Configured Baseline Documents

This topic includes the Oracle-delivered configuration for the 2023-2024 Award Year for the *Documents Guide*.

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
1099G	1099G	Aid Year	No	Your 2021 1099-G is required to complete your financial aid verification process. Form 1099-G is requested to report unemployment compensation as well as any state or local income tax refunds you received that year.
Amended Tax Return Form 1040x	1040x	Aid Year	No	Your 2021 tax return is required to complete your financial aid verification process.

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
				The Amended U.S. Individual Income Tax Return is used for taxpayers who needed to correct mistakes made on Tax Form 1040.
Foreign Tax Transcript	ForeignTaxTranscript	Aid Year	No	Your 2021 foreign tax transcript is required to complete your financial aid verification process. A Foreign Tax Transcript is used for a person who has returns from a foreign nation in a given tax year.
High School Diploma Equivalency Statement	HighSchoolStatement	Aid Year	Yes	Your high school diploma equivalency statement is required to complete your financial aid verification process. A high school diploma equivalency statement should be used to verify secondary education if other document types are not available due to COVID 19.
IRS Tax Extension Approval	IRSExtensionApproval	Aid Year	No	Your 2021 extension approval form is required to complete your financial aid verification process. This form is used to verify the IRS's approval of an extension beyond the automatic six-month extension for the appropriate tax year.
IRS Tax Extension Form 4868	IRSForm4868	Aid Year	No	Your 2021 extension form is required to complete your financial aid verification process. IRS Extension Form 4868 is used for taxpayers who are not able to file their federal individual income tax return by the due date, and are not able to get an automatic 6-month extension of time to file.
IRS Tax Return 1040	1040	Aid Year	No	Your 2021 tax return is required to complete your financial aid verification process. Your 2021 Individual Income Tax Return is the annual income tax return filed by citizens or residents of the United States and must be include all signatures of the tax filers.
Non-filing Statement	NonFilingStatement	Aid Year	Yes	Your non-filing statement is required to complete your financial aid verification process. A Verification of Non-filing (VNF) should be requested from the IRS stating that you have not filed an IRS income tax return for the requested tax year. If you are not able to obtain a VNF from the IRS or relevant tax authority, you may submit a statement certifying your attempt. If you are a dependent student, you can provide a statement certifying your non filing status, and are not

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
				required to request a VNF from the IRS or relevant tax authority.
Professional Judgment Application	PJApp	Aid Year	Yes	A professional judgment application may be requested to allow a financial aid administrator to review your unique situation and adjust the cost of attendance or data in the FAFSA used to calculate your EFC.
Rollover Statement	RolloverStatement	Aid Year	No	Your 2021 statement is required to complete your financial aid verification process. Your FAFSA indicates that an IRS rollover was reported on your federal tax return for the specified tax year. Please confirm the amount of the IRS-authorized rollover amount reported on the return. For your reference, a rollover is described as the following: Untaxed portions of IRA distributions and portions are reported as lines 4a minus 4b on the 1040. Sometimes, these amounts are "rolled over" into another qualified IRA, pension, or annuity plan, so these rollover amounts are not actually received as untaxed income. The rollover amount is verified and subtracted from the untaxed IRA distribution amount or untaxed pension and annuity distribution amount, as applicable. The rollover amount cannot be a negative number.
SAP Appeals Request	SAPAppealRequest	Aid Year	Yes	A sap appeal may be requested to allow a financial aid administrator to review your unique situation and adjust your recent satisfactory academic progress record for the latest period.
Self Employment Statement	SelfEmploymentStatement	Aid Year	No	A 2021 self employment statement is required to complete your financial aid verification process. If self-employed, please provide a signed statement with the amounts of your AGI and U.S. income taxes paid for the tax year.
Statement of Education Purpose - Campus	SOEP-Campus	Aid Year	No	Your statement is required to complete your financial aid verification process. Your application for financial aid has been selected for verification. Verification is a process mandated by the U.S. Department of Education that requires the school to compare the information you reported on your Free Application for Federal Student Aid (FAFSA) to this document, and request additional information if necessary. Students must sign a statement of educational purpose that certifies who you are and that the federal student aid that you may receive will only be used for educational purposes and for the cost of attending the school for this Aid Year. Please complete the Statement of Education Purpose letter you received in person at your school and present a valid, unexpired, government-issued photo identification (ID) such as a passport or a driver's

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
				license or other state-issued ID, then submit the signed document.
Statement of Education Purpose - Notary	SOEP-Notary	Aid Year	Yes	Your statement is required to complete your financial aid verification process. Your application for financial aid has been selected for verification. Verification is a process mandated by the U.S. Department of Education that requires the school to compare the information you reported on your Free Application for Federal Student Aid (FAFSA) to this document, and request additional information if necessary. Students must sign a statement of educational purpose that certifies who you are and that the federal student aid that you may receive will only be used for educational purposes and for the cost of attending the school for this Aid Year. Please complete the Statement of Education Purpose letter you received in person at your school and present a valid, unexpired, government-issued photo identification (ID) such as a passport or a driver's license or other state-issued ID. If you are unable to appear at your school, you must go to a notary public and sign the statement of educational purpose, then submit the signed document, including the certification stamp from the notary.
Student Statement	StudentStatement	Aid Year	Yes	A student statement is required to complete your financial aid verification process. Please provide a signed statement with information about your specific situation to be reviewed by a financial aid advisor.
US Tax Return Transcript	TaxReturnTranscript	Aid Year	No	Your 2021 tax return is required to complete your financial aid verification process. A tax return transcript should be requested from the IRS, which shows most line items from your tax return (Form 1040) as it was originally filed, including any accompanying forms and schedules. It does not reflect any changes you, your representative, or the IRS made after the return was filed.
Verification Worksheet Independent	VW-Ind	Aid Year	No	Your verification worksheet is required to complete your financial aid verification process. Your application for financial aid has been selected for verification. Verification is a process mandated by the U.S. Department of Education that requires the school to compare the information you reported on your Free Application for Federal Student Aid (FAFSA) to this worksheet, and request additional information if necessary.

ORACLE

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
Verification Worksheet Dependent	VW-Dep	Aid Year	No	Your verification worksheet is required to complete your financial aid verification process. Your application for financial aid has been selected for verification. Verification is a process mandated by the U.S. Department of Education that requires the school to compare the information you reported on your Free Application for Federal Student Aid (FAFSA) to this worksheet, and request additional information if necessary.
W2	W2	Aid Year	No	Your 2021 W2 is required to complete your financial aid verification process. Form W-2's are provided to employees from every employer engaged in a trade or business who pays for work or a service, including non-cash payments of $600 or more for the year, from whom: • Income, social security, or Medicare tax was withheld. • Income tax would have been withheld if the employee had claimed no more than one withholding allowance or had not claimed exemption from withholding on Form W-4, Employee's Withholding Allowance Certificate.
Non-Driver's License Identification Card	NonDriversLicenseID	Expiration Date	No	Your identification card is required to complete your financial aid verification process. DMV offers identification cards to residents who need an official form of identification, but do not want or need a driver license.
Passport	Passport	Expiration Date	No	Your passport is required to complete your financial aid verification process. A passport is an official document issued by a government, certifying the holder's identity and citizenship and entitling them to travel under its protection to and from foreign countries and should contain the holder's name, place and date of birth, an issuing agency and an expiration date.
State-issued Driver's License	DriversLicense	Expiration Date	No	Your driver's license is required to complete your financial aid verification process. A driver's license is an official document used for identification that permits a specific individual to operate one or more types of motorized vehicles, such as a motorcycle, car, truck, or bus on a public road.
State-issued Identification Card	StateIssuedID	Expiration Date	No	Your identification card is required to complete your financial aid verification process.

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
				DMV offers identification cards to residents who need an official form of identification, but do not want or need a driver license.
Death Certificate	DeathCertificate	Lifetime	Yes	Your death certificate is required to complete your financial aid verification process. The death certificate should be the official statement, signed by a physician, indicating the cause, date, and place of the person's death.
GED Certificate	GEDCert	Lifetime	No	Your GED Certificate is required to complete your financial aid verification process. The General Education Development/ General Education Diploma (GED) or High School Equivalency Certificate, shows that you have a level of knowledge equivalent to a high school graduate and is used to verify secondary education.
GED Transcript	GEDTranscript	Lifetime	No	Your GED Transcript is required to complete your financial aid verification process. General Education Development/ General Education Diploma (GED) transcripts provide a substantial verification of your academic history. Refer to the GED Testing Service to find specific directions for your individual state and follow the requirements to request a copy of your transcripts.
High School Diploma	HSDiploma	Lifetime	No	Your high school diploma is required to complete your financial aid verification process. An official high school diploma should be received upon successful graduation from high school and is used to verify secondary education.
High School Transcript	HSTranscript	Lifetime	No	Your high school transcript is required to complete your financial aid verification process. High school transcripts provide a substantial verification of your academic history. Refer to your high school to find specific directions and follow the requirements to request a copy of your transcripts.
Home School Certificate	HomeSchoolCert	Lifetime	No	Your home school certificate is required to complete your financial aid verification process. A home school certificate can be received upon successful completion of a home school program and is used to verify secondary education.

ORACLE

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
Legal Name Change Document	LegalNameChange	Lifetime	Yes	Your legal name change document is required to complete your financial aid verification process.

The government-issued document evidencing your legal name change under federal or state law. |
| Marriage Certificate | MarriageCertificate | Lifetime | Yes | Your marriage certificate is required to complete your financial aid verification process.

An original or certified copy of your marriage certificate evidencing your legal name change under federal or state law. |
| Secondary School Leaving Certificate | SecondarySchoolLeavingCer | Lifetime | No | Your certificate is required to complete your financial aid verification process.

The Secondary School Leaving Certificate is a certification obtained by a student on successful completion of an examination at the end of study at the secondary schooling level. |
| State High School Equivalency Certificate | StateHSEquivalencyCert | Lifetime | No | Your certificate is required to complete your financial aid verification process.

For students who left high school before graduation may complete an examination to secure a high school equivalency credential and will be awarded a certificate. |

2024-2025 Configured Baseline Documents

This topic includes the Oracle-delivered configuration for the 2024-2025 Award Year for the *Documents Guide*.

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
1099G	1099G	Aid Year	No	Your 2022 1099-G is required to complete your financial aid verification process.

Form 1099-G is requested to report unemployment compensation as well as any state or local income tax refunds you received that year. |
| Amended Tax Return Form 1040x | 1040x | Aid Year | No | Your 2022 tax return is required to complete your financial aid verification process. |

ORACLE

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
				The Amended U.S. Individual Income Tax Return is used for taxpayers who needed to correct mistakes made on Tax Form 1040.
Foreign Tax Transcript	ForeignTaxTranscript	Aid Year	No	Your 2022 tax return is required to complete your financial aid verification process. A tax return transcript should be requested from the IRS, which shows most line items from your tax return (Form 1040, 1040A, or 1040EZ) as it was originally filed, including any accompanying forms and schedules. It does not reflect any changes you, your representative, or the IRS made after the return was filed.
High School Diploma Equivalency Statement	HighSchoolStatement	Aid Year	Yes	Your high school diploma equivalency statement is required to complete your financial aid verification process. A high school diploma equivalency statement should be used to verify secondary education if other document types are not available due to COVID 19.
Housing	Housing	Aid Year	No	Your housing status declaration is required to update your Financial Aid Cost of Attendance to align with your housing plans.
IRS Tax Extension Approval	IRSExtensionApproval	Aid Year	No	Your 2022 extension approval form is required to complete your financial aid verification process. This form is used to verify the IRS's approval of an extension beyond the automatic six-month extension for the appropriate tax year.
IRS Tax Extension Form 4868	IRSForm4868	Aid Year	No	Your 2022 extension form is required to complete your financial aid verification process. IRS Extension Form 4868 is used for taxpayers who are not able to file their federal individual income tax return by the due date, and are not able to get an automatic 6-month extension of time to file.
IRS Tax Return 1040	1040	Aid Year	No	Your 2022 tax return is required to complete your financial aid verification process. Your 2022 Individual Income Tax Return is the annual income tax return filed by citizens or residents of the United States and must be include all signatures of the tax filers.
Non-filing Statement	NonFilingStatement	Aid Year	Yes	Your non-filing statement is required to complete your financial aid verification process. A Verification of Non-filing (VNF) should be requested from the IRS stating that you have not filed an IRS income tax return for the requested tax year.

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
				If you are not able to obtain a VNF from the IRS or relevant tax authority, you may submit a statement certifying your attempt. If you are a dependent student, you can provide a statement certifying your non filing status, and are not required to request a VNF from the IRS or relevant tax authority.
PJ Provisional ISIR Status	PJProvisional	Aid Year	Yes	Your ISIR was received with a Provisional SAI. A Professional Judgment is required to complete your financial aid process.
Professional Judgment Application	PJApp	Aid Year	Yes	A professional judgment application may be requested to allow a financial aid administrator to review your unique situation and adjust the cost of attendance or data in the FAFSA used to calculate your SAI.
Rollover Statement	RolloverStatement	Aid Year	No	Your 2022 statement is required to complete your financial aid verification process. Your FAFSA indicates that an IRS rollover was reported on your federal tax return for the specified tax year. Please confirm the amount of the IRS-authorized rollover amount reported on the return. For your reference, a rollover is described as the following: Untaxed portions of IRA distributions and portions are reported as lines 4a minus 4b on the 1040. Sometimes, these amounts are "rolled over" into another qualified IRA, pension, or annuity plan, so these rollover amounts are not actually received as untaxed income. The rollover amount is verified and subtracted from the untaxed IRA distribution amount or untaxed pension and annuity distribution amount, as applicable. The rollover amount cannot be a negative number.
SAP Appeals Request	SAPAppealRequest	Aid Year	Yes	A SAP appeal may be requested to allow a financial aid administrator to review your unique situation and adjust your recent satisfactory academic progress record for the latest period.
Self Employment Statement	SelfEmploymentStatement	Aid Year	No	A 2022 self employment statement is required to complete your financial aid verification process. If self-employed, please provide a signed statement with the amounts of your AGI and U.S. income taxes paid for the tax year.
Statement of Education Purpose - Campus	SOEP-Campus	Aid Year	No	Your statement is required to complete your financial aid verification process. Your application for financial aid has been selected for verification. Verification is a process mandated by the U.S. Department of Education that requires the school to compare the information you reported on your Free Application for Federal Student Aid (FAFSA)

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
				to this document, and request additional information if necessary. Students must sign a statement of educational purpose that certifies who you are and that the federal student aid that you may receive will only be used for educational purposes and for the cost of attending the school for this Aid Year. Please complete the Statement of Education Purpose letter you received in person at your school and present a valid, unexpired, government-issued photo identification (ID) such as a passport or a driver's license or other state-issued ID, then submit the signed document.
Statement of Education Purpose - Notary	SOEP-Notary	Aid Year	Yes	Your statement is required to complete your financial aid verification process. Your application for financial aid has been selected for verification. Verification is a process mandated by the U.S. Department of Education that requires the school to compare the information you reported on your Free Application for Federal Student Aid (FAFSA) to this document, and request additional information if necessary. Students must sign a statement of educational purpose that certifies who you are and that the federal student aid that you may receive will only be used for educational purposes and for the cost of attending the school for this Aid Year. Please complete the Statement of Education Purpose letter you received in person at your school and present a valid, unexpired, government-issued photo identification (ID) such as a passport or a driver's license or other state-issued ID. If you are unable to appear at your school, you must go to a notary public and sign the statement of educational purpose, then submit the signed document, including the certification stamp from the notary.
Student Statement	StudentStatement	Aid Year	Yes	A student statement is required to complete your financial aid verification process. Please provide a signed statement with information about your specific situation to be reviewed by a financial aid advisor.
US Tax Return Transcript	TaxReturnTranscript	Aid Year	No	Your 2022 tax return is required to complete your financial aid verification process. A tax return transcript should be requested from the IRS, which shows most line items from your tax return (Form 1040) as it was originally filed, including any accompanying forms and schedules. It does not reflect any changes you, your representative, or the IRS made after the return was filed.

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
Verification Worksheet Independent	VW-Ind	Aid Year	No	Your verification worksheet is required to complete your financial aid verification process. Your application for financial aid has been selected for verification. Verification is a process mandated by the U.S. Department of Education that requires the school to compare the information you reported on your Free Application for Federal Student Aid (FAFSA) to this worksheet, and request additional information if necessary.
Verification Worksheet Dependent	VW-Dep	Aid Year	No	Your verification worksheet is required to complete your financial aid verification process. Your application for financial aid has been selected for verification. Verification is a process mandated by the U.S. Department of Education that requires the school to compare the information you reported on your Free Application for Federal Student Aid (FAFSA) to this worksheet, and request additional information if necessary.
W2	W2	Aid Year	No	Your 2022 W2 is required to complete your financial aid verification process. Form W-2's are provided to employees from every employer engaged in a trade or business who pays for work or a service, including non-cash payments of $600 or more for the year, from whom: • Income, social security, or Medicare tax was withheld. • Income tax would have been withheld if the employee had claimed no more than one withholding allowance or had not claimed exemption from withholding on Form W-4, Employee's Withholding Allowance Certificate.
Non-Driver's License Identification Card	NonDriversLicenseID	Expiration Date	No	Your identification card is required to complete your financial aid verification process. DMV offers identification cards to residents who need an official form of identification, but do not want or need a driver license.
Passport	Passport	Expiration Date	No	Your passport is required to complete your financial aid verification process. A passport is an official document issued by a government, certifying the holder's identity and citizenship and entitling them to travel under its protection to and from foreign countries and should contain the holder's name, place and date of birth, an issuing agency and an expiration date.

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
State-issued Driver's License	DriversLicense	Expiration Date	No	Your driver's license is required to complete your financial aid verification process. A driver's license is an official document used for identification that permits a specific individual to operate one or more types of motorized vehicles, such as a motorcycle, car, truck, or bus on a public road.
State-issued Identification Card	StateIssuedID	Expiration Date	No	Your identification card is required to complete your financial aid verification process. DMV offers identification cards to residents who need an official form of identification, but do not want or need a driver license.
Death Certificate	DeathCertificate	Lifetime	Yes	Your death certificate is required to complete your financial aid verification process. The death certificate should be the official statement, signed by a physician, indicating the cause, date, and place of the person's death.
GED Certificate	GEDCert	Lifetime	No	Your GED Certificate is required to complete your financial aid verification process. The General Education Development/ General Education Diploma (GED) or High School Equivalency Certificate, shows that you have a level of knowledge equivalent to a high school graduate and is used to verify secondary education.
GED Transcript	GEDTranscript	Lifetime	No	Your GED Transcript is required to complete your financial aid verification process. General Education Development/ General Education Diploma (GED) transcripts provide a substantial verification of your academic history. Refer to the GED Testing Service to find specific directions for your individual state and follow the requirements to request a copy of your transcripts.
High School Diploma	HSDiploma	Lifetime	No	Your high school diploma is required to complete your financial aid verification process. An official high school diploma should be received upon successful graduation from high school and is used to verify secondary education.
High School Transcript	HSTranscript	Lifetime	No	Your high school transcript is required to complete your financial aid verification process. High school transcripts provide a substantial verification of your academic history. Refer to your high school to find

ORACLE

Document Name	Document Code	Active Document Dates	Manual Review Required?	Document Request Message
				specific directions and follow the requirements to request a copy of your transcripts.
Home School Certificate	HomeSchoolCert	Lifetime	No	Your home school certificate is required to complete your financial aid verification process. A home school certificate can be received upon successful completion of a home school program and is used to verify secondary education.
Legal Name Change Document	LegalNameChange	Lifetime	Yes	Your legal name change document is required to complete your financial aid verification process. The government-issued document evidencing your legal name change under federal or state law.
Marriage Certificate	MarriageCertificate	Lifetime	Yes	Your marriage certificate is required to complete your financial aid verification process. An original or certified copy of your marriage certificate evidencing your legal name change under federal or state law.
Secondary School Leaving Certificate	SecondarySchoolLeavingCer	Lifetime	No	Your certificate is required to complete your financial aid verification process. The Secondary School Leaving Certificate is a certification obtained by a student on successful completion of an examination at the end of study at the secondary schooling level.
State High School Equivalency Certificate	StateHSEquivalencyCert	Lifetime	No	Your certificate is required to complete your financial aid verification process. For students who left high school before graduation may complete an examination to secure a high school equivalency credential and will be awarded a certificate.

2022-2023 Configured Baseline Document Metadata

This topic includes the Oracle-delivered configuration for the 2022-2023 Award Year for the *Doc Metadata Guide*.

> **Note:** For these Document Codes:
> - 1040
> - 1040X
> - SelfEmploymentStatement
> - TaxReturnTranscript
>
> some of the tax return-related Attribute Names displayed in this topic aren't the full Attribute Names that are in the DOCMETADATA.csv. The extended Attribute Names in the DOCMETADATA.csv include additional information about where the information can be found on the appropriate tax form.

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
1040	AC1084	Tax Form Type	1	Enumeration 1040, Foreign Tax Return, U.S. Territory Tax Return	Yes	
1040	AC1015	Adjusted Gross Income	2	Double	Yes	
1040	AC1016	Taxes Paid	3	Double	Yes	
1040	AC1017	Untaxed IRA Distribution and Pension total	4	Double	Yes	
1040	AC1109	Untaxed Pensions Total	5	Double	Yes	
1040	AC1019	IRA Deduction	6	Double	Yes	
1040	AC1020	Tax-Exempt Interest	7	Double	Yes	
1040	AC1021	Education Credits	8	Double	Yes	
1040	AC1065	Filing Status	9	Enumeration Head of Household, Married Filing Jointly, Married Filing Separately,	Yes	If doc received from Student and value = Married Filing Separately, request the following documents from Spouse: (TaxReturnTranscript OR 1040 OR 1040x OR ForeignTaxTranscript)

ORACLE

				Qualifying Widower w/ Dependent, Single		If doc received from Parent 1 and value = Married Filing Separately, request the following documents from Parent 2: (TaxReturnTranscript OR 1040 OR 1040x OR ForeignTaxTranscript)
1040	AC1007	Signature Date	1	Date	Yes	
1040x	AC1084	Tax Form Type	1	Enumeration 1040, Foreign Tax Return, U.S. Territory Tax Return	Yes	
1040x	AC1015	Adjusted Gross Income	2	Double	Yes	
1040x	AC1016	Taxes Paid	3	Double	Yes	
1040x	AC1017	Untaxed IRA Distribution and Pension total	4	Double	Yes	
1040x	AC1109	Untaxed Pensions Total	5	Double	Yes	
1040x	AC1019	IRA Deduction	6	Double	Yes	
1040x	AC1020	Tax-Exempt Interest	7	Double	Yes	
1040x	AC1021	Education Credits	8	Double	Yes	
1040x	AC1065	Filing Status	9	Enumeration Head of Household, Married Filing Jointly, Married Filing Separately, Qualifying Widower w/ Dependent, Single	Yes	If doc received from Student and value = Married Filing Separately, request the following documents from Spouse: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript) If doc received from Parent 1 and value = Married Filing Separately, request the following documents from Parent 2: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript)
1040x	AC1007	Signature Date	10	Date	Yes	
1099G	AC1008	Social Security Number	1	String	Yes	
1099G	AC1064	Payer's Federal Identification Number	2	String	Yes	
1099G	AC1013	Box 1 Amount	3	Double	Yes	Sums all 1099G, W2 and Self Employed Statement Income amounts to determine if Student

						was required to file per Threshold amount rules. If Student is required to file supporting Docs are requested.
1099G	AC1014	Box 4 Amount	4	Double	Yes	
1099G	AC1012	Tax Calendar Year	5	Enumeration 2014, 2015, 2016, 2017, 2018, 2019, 2020	Yes	
DriversLicense	AC1001	First Name	1	String	Yes	
DriversLicense	AC1002	Last Name	2	String	Yes	
DriversLicense	AC1003	Date of Birth	3	Date	Yes	
DriversLicense	AC1004	Gender	4	Enumeration Male, Female	Yes	
DriversLicense	AC1005	Expiration Date	5	Date	Yes	Checks Expiration Date, Request Updated Document
DriversLicense	AC1066	Issuing Agency	6	Enumeration Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah,	Yes	Value "Other" requires Manually Reviewed

ORACLE

				Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, U.S. government, District of Columbia, The Commonwealth of Puerto Rico, American Samoa, Guam, The Virgin Islands, The Commonwealth of the Northern Mariana Islands, The Republic of the Marshall Islands, The Federated States of Micronesia, The Republic of Palau,Federally Recognized American Indian or Alaska Native Tribe, Other		
DriversLicense	AC1070	ID Number	7	String	Yes	
ForeignTaxTranscript	AC1084	Tax Form Type	1	Enumeration 1040, Foreign Tax Return, U.S. Territory Tax Return	Yes	
ForeignTaxTranscript	AC1015	Adjusted Gross Income	2	Double	Yes	
ForeignTaxTranscript	AC1016	Taxes Paid	3	Double	Yes	
ForeignTaxTranscript	AC1017	Untaxed IRA Distribution and Pension total	4	Double	Yes	
ForeignTaxTranscript	AC1018	Untaxed Pensions Total	5	Double	Yes	
ForeignTaxTranscript	AC1019	IRA Deduction	6	Double	Yes	
ForeignTaxTranscript	AC1020	Tax-Exempt Interest	7	Double	Yes	
ForeignTaxTranscript	AC1021	Education Credits	8	Double	Yes	
ForeignTaxTranscript	AC1065	Filing Status	9	Enumeration	Yes	If doc received from Student and value = Married Filing Separately,

ORACLE

				Head of Household, Married Filing Jointly, Married Filing Separately, Qualifying Widower w/ Dependent, Single		request the following documents from Spouse: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript) If doc received from Parent 1 and value = Married Filing Separately, request the following documents from Parent 2: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript)
GEDCert	AC1001	First Name	1	String	Yes	
GEDCert	AC1002	Last Name	2	String	Yes	
GEDCert	AC1069	City	3	String	Yes	
GEDCert	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
GEDCert	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
GEDTranscript	AC1001	First Name	1	String	Yes	
GEDTranscript	AC1002	Last Name	2	String	Yes	
GEDTranscript	AC1069	City	3	String	Yes	
GEDTranscript	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
GEDTranscript	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review

HomeSchoolCert	AC1001	First Name	1	String	Yes	
HomeSchoolCert	AC1002	Last Name	2	String	Yes	
HomeSchoolCert	AC1069	City	3	String	Yes	
HomeSchoolCert	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
HomeSchoolCert	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
HSDiploma	AC1001	First Name	1	String	Yes	
HSDiploma	AC1002	Last Name	2	String	Yes	
HSDiploma	AC1068	School Name	3	String	Yes	
HSDiploma	AC1069	City	4	String	Yes	
HSDiploma	AC1067	State	5	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
HSDiploma	AC1006	Graduation Date	6	Date	Yes	Future Graduation Date Requires Manual Review
HSTranscript	AC1001	First Name	1	String	Yes	
HSTranscript	AC1002	Last Name	2	String	Yes	
HSTranscript	AC1068	School Name	3	String	Yes	
HSTranscript	AC1069	City	4	String	Yes	

ORACLE

HSTranscript	AC1067	State	5	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
HSTranscript	AC1006	Graduation Date	6	Date	Yes	Future Graduation Date Requires Manual Review
IRSExtensionApproval	AC1012	Tax Calendar Year	1	Enumeration 2014, 2015, 2016, 2017, 2018, 2019, 2020	Yes	
IRSExtensionApproval	AC1007	Signature Date	2	Date		
IRSForm4868	AC1007	Signature Date	1	Date	Yes	
IRSForm4868	AC1012	Tax Calendar Year	2	Enumeration 2014, 2015, 2016, 2017, 2018, 2019, 2020	Yes	
LegalNameChange	AC1095	Previous Last Name	1	String	Yes	
LegalNameChange	AC1096	Current Last Name	2	String	Yes	
MarriageCertificate	AC1095	Previous Last Name	1	String	Yes	
MarriageCertificate	AC1096	Current Last Name	2	String	Yes	
NonDriversLicenseID	AC1001	First Name	1	String	Yes	
NonDriversLicenseID	AC1002	Last Name	2	String	Yes	
NonDriversLicenseID	AC1003	Date of Birth	3	Date	Yes	
NonDriversLicenseID	AC1004	Gender	4	Enumeration Male, Female	Yes	
NonDriversLicenseID	AC1005	Expiration Date	5	Date	Yes	Checks Expiration Date, Request Updated Document
NonDriversLicenseID	AC1066	Issuing Agency	6	Enumeration	Yes	Value "Other" requires Manually Reviewed

ORACLE

				Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, U.S. government, District of Columbia, The Commonwealth of Puerto Rico, American Samoa, Guam, The Virgin Islands, The Commonwealth of the Northern Mariana Islands, The Republic of the Marshall Islands, The Federated States of Micronesia, The Republic of Palau,Federally Recognized American Indian or Alaska Native Tribe, Other	

NonDriversLicenseID	AC1070	ID Number	7	String	Yes	
NonFilingStatement	AC1007	Signature Date	1	Date	Yes	
Passport	AC1001	First Name	1	String	Yes	
Passport	AC1002	Last Name	2	String	Yes	
Passport	AC1003	Date of Birth	3	Date	Yes	
Passport	AC1004	Gender	4	Enumeration Male, Female	Yes	
Passport	AC1005	Expiration Date	5	Date	Yes	Checks Expiration Date, Request Updated Document
Passport	AC1066	Issuing Agency	6	Enumeration Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, U.S. government, District of Columbia, The	Yes	Value "Other" requires Manually Reviewed

ORACLE

				Commonwealth of Puerto Rico, American Samoa, Guam, The Virgin Islands, The Commonwealth of the Northern Mariana Islands, The Republic of the Marshall Islands, The Federated States of Micronesia, The Republic of Palau,Federally Recognized American Indian or Alaska Native Tribe, Other		
Passport	AC1070	ID Number	7	String	Yes	
RolloverStatement	AC1076	Rollover Amount	1	Double	Yes	
RolloverStatement	AC1007	Signature Date	2	Date	Yes	
SecondarySchoolLeavingCe	AC1001	First Name	1	String	Yes	
SecondarySchoolLeavingCe	AC1002	Last Name	2	String	Yes	
SecondarySchoolLeavingCe	AC1069	City	3	String	Yes	
SecondarySchoolLeavingCe	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
SecondarySchoolLeavingCe	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
SelfEmploymentStatement	AC1015	Adjusted Gross Income	1	Double	Yes	Sums all Self Employed Statement, 1099G and W2 Income amounts to determine if Student was required to file per Threshold amount rules. If Student is required to file supporting Docs are requested.
SelfEmploymentStatement	AC1016	Taxes Paid	2	Double	Yes	

ORACLE

SelfEmploymentStatement	AC1007	Signature Date	3	Date	Yes	
SOEP-Campus	AC1001	First Name	1	String	Yes	
SOEP-Campus	AC1002	Last Name	2	String	Yes	
SOEP-Campus	AC1068	School Name	3	String	Yes	
SOEP-Campus	AC1071	School Representative First Name	4	String	Yes	
SOEP-Campus	AC1072	School Representative Last Name	5	String	Yes	
SOEP-Campus	AC1007	Signature Date	6	Date	Yes	
SOEP-Notary	AC1001	First Name	1	String	Yes	
SOEP-Notary	AC1002	Last Name	2	String	Yes	
SOEP-Notary	AC1068	School Name	3	String	Yes	
SOEP-Notary	AC1073	Contains Notary Seal?	4	Enumeration Yes, No	Yes	
SOEP-Notary	AC1074	Notary First Name	5	String	Yes	
SOEP-Notary	AC1075	Notary Last Name	6	String	Yes	
SOEP-Notary	AC1007	Signature Date	7	Date	Yes	
StateHSEquivalencyCert	AC1001	First Name	1	String	Yes	
StateHSEquivalencyCert	AC1002	Last Name	2	String	Yes	
StateHSEquivalencyCert	AC1069	City	3	String	Yes	
StateHSEquivalencyCert	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
StateHSEquivalencyCert	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
StateIssuedID	AC1001	First Name	1	String	Yes	

ORACLE

StateIssuedID	AC1002	Last Name	2	String	Yes	
StateIssuedID	AC1003	Date of Birth	3	Date	Yes	
StateIssuedID	AC1004	Gender	4	Enumeration Male, Female	Yes	
StateIssuedID	AC1005	Expiration Date	5	Date	Yes	Checks Expiration Date, Request Updated Document
StateIssuedID	AC1066	Issuing Agency	6	Enumeration Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, U.S. government, District of Columbia, The Commonwealth of Puerto Rico, American Samoa, Guam, The Virgin Islands, The	Yes	Value "Other" requires Manually Reviewed

				Commonwealth of the Northern Mariana Islands, The Republic of the Marshall Islands, The Federated States of Micronesia, The Republic of Palau,Federally Recognized American Indian or Alaska Native Tribe, Other		
StateIssuedID	AC1070	ID Number	7	String	Yes	
TaxReturnTranscript	AC1084	Tax Form Type	1	Enumeration 1040, Foreign Tax Return, U.S. Territory Tax Return	Yes	
TaxReturnTranscript	AC1015	Adjusted Gross Income	2	Double	Yes	
TaxReturnTranscript	AC1016	Taxes Paid	3	Double	Yes	
TaxReturnTranscript	AC1017	Untaxed IRA Distribution and Pension total	4	Double	Yes	
TaxReturnTranscript	AC1109	Untaxed Pensions Total	5	Double	Yes	
TaxReturnTranscript	AC1019	IRA Deduction	6	Double	Yes	
TaxReturnTranscript	AC1020	Tax-Exempt Interest	7	Double	Yes	
TaxReturnTranscript	AC1021	Education Credits	8	Double	Yes	
TaxReturnTranscript	AC1065	Filing Status	9	Enumeration Head of Household, Married Filing Jointly, Married Filing Separately, Qualifying Widower w/ Dependent, Single	Yes	If doc received from Student and value = Married Filing Separately, request the following documents from Spouse: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript) If doc received from Parent 1 and value = Married Filing Separately, request the following documents from Parent 2: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript)
TaxReturnTranscript	AC1007	Signature Date	1	Date	No	

VW-Dep	AC1097	Parent's Marital Status	1	Enumeration Married/ Remarried, Never Married, Divorced/ Separated, Widowed, Unmarried and Both Parents Living together	Yes	
VW-Dep	AC1098	Parent's Number of Family Members	2	Integer	Yes	
VW-Dep	AC1099	Parent's Number in College	3	Integer	Yes	
VW-Dep	AC1024	Household Member Name - 1	4	String	Yes	
VW-Dep	AC1034	Household Member Age - 1	5	Integer	Yes	
VW-Dep	AC1044	Household Member Relationships to student - 1	6	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	Yes	
VW-Dep	AC1054	College/University Name - 1	7	String	Yes	
VW-Dep	AC1025	Household Member Name - 2	8	String	No	
VW-Dep	AC1035	Household Member Age - 2	9	Integer	No	
VW-Dep	AC1045	Household Member Relationships to student - 2	10	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling,	No	

ORACLE

				Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Dep	AC1055	College/University Name - 2	11	String	No	
VW-Dep	AC1026	Household Member Name - 3	12	String	No	
VW-Dep	AC1036	Household Member Age - 3	13	Integer	No	
VW-Dep	AC1046	Household Member Relationships to student - 3	14	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1056	College/University Name - 3	15	String	No	
VW-Dep	AC1027	Household Member Name - 4	16	String	No	
VW-Dep	AC1037	Household Member Age - 4	17	Integer	No	
VW-Dep	AC1047	Household Member Relationships to student - 4	18	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-	No	

				Parent, Step-Sibling, Unborn Child, Uncle		
VW-Dep	AC1057	College/University Name - 4	19	String	No	
VW-Dep	AC1028	Household Member Name - 5	20	String	No	
VW-Dep	AC1038	Household Member Age - 5	21	Integer	No	
VW-Dep	AC1048	Household Member Relationships to student - 5	22	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1058	College/University Name - 5	23	String	No	
VW-Dep	AC1029	Household Member Name - 6	24	String	No	
VW-Dep	AC1039	Household Member Age - 6	25	Integer	No	
VW-Dep	AC1049	Household Member Relationships to student - 6	26	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	

ORACLE

VW-Dep	AC1059	College/University Name - 6	27	String	No	
VW-Dep	AC1030	Household Member Name - 7	28	String	No	
VW-Dep	AC1040	Household Member Age - 7	29	Integer	No	
VW-Dep	AC1050	Household Member Relationships to student - 7	30	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1060	College/University Name - 7	31	String	No	
VW-Dep	AC1031	Household Member Name - 8	32	String	No	
VW-Dep	AC1041	Household Member Age - 8	33	Integer	No	
VW-Dep	AC1051	Household Member Relationships to student - 8	34	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1061	College/University Name - 8	35	String	No	
VW-Dep	AC1032	Household Member Name - 9	36	String	No	

ORACLE

VW-Dep	AC1042	Household Member Age - 9	37	Integer	No	
VW-Dep	AC1052	Household Member Relationships to student - 9	38	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1062	College/University Name - 9	39	String	No	
VW-Dep	AC1033	Household Member Name - 10	40	String	No	
VW-Dep	AC1043	Household Member Age - 10	41	Integer	No	
VW-Dep	AC1053	Household Member Relationships to student - 10	42	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1063	College/University Name - 10	43	String	No	
VW-Dep	AC1077	Response to whether student successfully used IRS DRT tool to transfer tax information from the tax filer section	44	Enumeration Yes, Blank	No	

VW-Dep	AC1078	Response to whether student plans to use the IRS DRT tool to transfer tax information from the tax filer section	45	Enumeration Yes, Blank	No	
VW-Ind	AC1079	Response to whether the IRS DRT tool was not available for the student to transfer tax information from the tax filer section	46	Enumeration Yes, Blank	No	
VW-Ind	AC1080	Response to whether the student had an "other" tax scenario (i.e. amended tax return, granted a filing extension, victim of identity theft or filed a non-IRS tax return) from the tax filer section	47	Enumeration Yes, Blank	No	
VW-Ind	AC1081	Response if the student is not required and will not file a tax return for this Aid Year from the tax filer section	48	Enumeration Yes, Blank	No	
VW-Ind	AC1082	Response if the student was not employed and had no income in the aid year from the non tax filer section	49	Enumeration Yes, Blank	No	
VW-Ind	AC1083	Response if the student was employed and had income in the Aid Year from the non tax filer section	50	Enumeration Yes, Blank	No	
VW-Dep	AC1100	Response to whether parent successfully used IRS DRT tool to transfer tax information from the tax filer section	51	Enumeration Yes, Blank	No	
VW-Dep	AC1101	Response to whether parent plans to use the IRS DRT tool to transfer tax information from the tax filer section	52	Enumeration Yes, Blank	No	
VW-Dep	AC1115	Response to whether the IRS DRT tool was not available for the parent to transfer tax	53	Enumeration Yes, Blank	No	

ORACLE

		information from the tax filer section				
VW-Dep	AC1102	Response to whether the parent had an "other" tax scenario (i.e. amended tax return, granted a filing extension, victim of identity theft or filed a non-IRS tax return) from the tax filer section	54	Enumeration Yes, Blank	No	
VW-Dep	AC1103	Response if the parent is not required and will not file a tax return for this Aid Year from the tax filer section	55	Enumeration Yes, Blank	No	
VW-Dep	AC1104	Response if the parent was not employed and had no income in the aid year from the non tax filer section	56	Enumeration Yes, Blank	No	
VW-Dep	AC1105	Response if the parent was employed and had income in the Aid Year from the non tax filer section	57	Enumeration Yes, Blank	No	
VW-Dep	AC1007	Signature Date	58	Date	Yes	
VW-Dep	AC1094	Signature Last Name	59	String	Yes	If value does not equal ISIR.Last Name, request one of (LegalNameChange, MarriageCertificate, DriversLicense, Passport, NonDriversLicenseID)
VW-Dep	AC1113	Parent Signature Date	60	Date	Yes	
VW-Dep	AC1114	Parent Signature Last Name	61	String	Yes	If value does not equal ISIR."Parent 1 Last Name" or ISIR."Parent 2 Last Name", request one of (LegalNameChange, MarriageCertificate, DriversLicense, Passport, NonDriversLicenseID) from Parent 1
VW-Ind	AC1093	Student's Marital Status	1	Enumeration Single,Married/Remarried, Separated, Divorced or Widowed	Yes	
VW-Ind	AC1022	Student's Number of Family Members	2	Integer	Yes	

ORACLE

VW-Ind	AC1023	Student's Number in College	3	Integer	Yes	
VW-Ind	AC1024	Household Member Name - 1	4	String	Yes	
VW-Ind	AC1034	Household Member Age - 1	5	Integer	Yes	
VW-Ind	AC1044	Household Member Relationships to student - 1	6	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	Yes	
VW-Ind	AC1054	College/University Name - 1	7	String	Yes	
VW-Ind	AC1025	Household Member Name - 2	8	String	No	
VW-Ind	AC1035	Household Member Age - 2	9	Integer	No	
VW-Ind	AC1045	Household Member Relationships to student - 2	10	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1055	College/University Name - 2	11	String	No	
VW-Ind	AC1026	Household Member Name - 3	12	String	No	

ORACLE

VW-Ind	AC1036	Household Member Age - 3	13	Integer	No	
VW-Ind	AC1046	Household Member Relationships to student - 3	14	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1056	College/University Name - 3	15	String	No	
VW-Ind	AC1027	Household Member Name - 4	16	String	No	
VW-Ind	AC1037	Household Member Age - 4	17	Integer	No	
VW-Ind	AC1047	Household Member Relationships to student - 4	18	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1057	College/University Name - 4	19	String	No	
VW-Ind	AC1028	Household Member Name - 5	20	String	No	
VW-Ind	AC1038	Household Member Age - 5	21	Integer	No	

ORACLE

VW-Ind	AC1048	Household Member Relationships to student - 5	22	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1058	College/University Name - 5	23	String	No	
VW-Ind	AC1029	Household Member Name - 6	24	String	No	
VW-Ind	AC1039	Household Member Age - 6	25	Integer	No	
VW-Ind	AC1049	Household Member Relationships to student - 6	26	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1059	College/University Name - 6	27	String	No	
VW-Ind	AC1030	Household Member Name - 7	28	String	No	
VW-Ind	AC1040	Household Member Age - 7	29	Integer	No	
VW-Ind	AC1050	Household Member Relationships to student - 7	30	Enumeration Aunt, Cousin, Daughter, Fiance,	No	

ORACLE

				God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Ind	AC1060	College/University Name - 7	31	String	No	
VW-Ind	AC1031	Household Member Name - 8	32	String	No	
VW-Ind	AC1041	Household Member Age - 8	33	Integer	No	
VW-Ind	AC1051	Household Member Relationships to student - 8	34	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1061	College/University Name - 8	35	String	No	
VW-Ind	AC1032	Household Member Name - 9	36	String	No	
VW-Ind	AC1042	Household Member Age - 9	37	Integer	No	
VW-Ind	AC1052	Household Member Relationships to student - 9	38	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew,	No	

ORACLE

				Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Ind	AC1062	College/University Name - 9	39	String	No	
VW-Ind	AC1033	Household Member Name - 10	40	String	No	
VW-Ind	AC1043	Household Member Age - 10	41	Integer	No	
VW-Ind	AC1053	Household Member Relationships to student - 10	42	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1063	College/University Name - 10	43	String	No	
VW-Ind	AC1077	Response to whether student successfully used IRS DRT tool to transfer tax information from the tax filer section	44	Enumeration Yes, Blank	No	
VW-Ind	AC1078	Response to whether student plans to use the IRS DRT tool to transfer tax information from the tax filer section	45	Enumeration Yes, Blank	No	
VW-Ind	AC1079	Response to whether the IRS DRT tool was not available for the student to transfer tax information from the tax filer section	46	Enumeration Yes, Blank	No	
VW-Ind	AC1080	Response to whether the student had	47	Enumeration	No	

ORACLE

		an "other" tax scenario (for example, amended tax return, granted a filing extension, victim of identity theft or filed a non-IRS tax return) from the tax filer section		Yes, Blank		
VW-Ind	AC1081	Response if the student is not required and will not file a tax return for this Aid Year from the tax filer section	48	Enumeration Yes, Blank	No	
VW-Ind	AC1082	Response if the student was not employed and had no income in the aid year from the non tax filer section	49	Enumeration Yes, Blank	No	
VW-Ind	AC1083	Response if the student was employed and had income in the Aid Year from the non tax filer section	50	Enumeration Yes, Blank	No	
VW-Ind	AC1007	Signature Date	51	Date	Yes	
VW-Ind	AC1094	Signature Last Name	52	String	Yes	If value does not equal ISIR.Last Name, request one of (LegalNameChange, MarriageCertificate, DriversLicense, Passport, NonDriversLicenseID)
W2	AC1008	Social Security Number	1	String	Yes	
W2	AC1009	EIN	2	String	Yes	
W2	AC1010	Box 1 Amount	3	Double	Yes	Sums all W2, Self Employed Statement and 1099G Income amounts to determine if Student was required to file per Threshold amount rules. If Student is required to file supporting Docs are requested.
W2	AC1011	Box 2 Amount	4	Double	Yes	
W2	AC1085	Box 12a Code	5	Enumeration A, B, C, D, E, F, G, H, J, K, L, M, N, P, Q, R, S, T, V, W, Y, Z, AA, BB, DD, EE, FF	No	
W2	AC1089	Box 12a Amount	6	Double	No	
W2	AC1086	Box 12b Code	7	Enumeration	No	

ORACLE

				A, B, C, D, E, F, G, H, J, K, L, M, N, P, Q, R, S, T, V, W, Y, Z, AA, BB, DD, EE, FF		
W2	AC1090	Box 12b Amount	8	Double	No	
W2	AC1087	Box 12c Code	9	Enumeration A, B, C, D, E, F, G, H, J, K, L, M, N, P, Q, R, S, T, V, W, Y, Z, AA, BB, DD, EE, FF	No	
W2	AC1091	Box 12c Amount	10	Double	No	
W2	AC1088	Box 12d Code	11	Enumeration A, B, C, D, E, F, G, H, J, K, L, M, N, P, Q, R, S, T, V, W, Y, Z, AA, BB, DD, EE, FF	No	
W2	AC1092	Box 12d Amount	12	Double	No	
W2	AC1012	Tax Calendar Year	13	Enumeration 2014, 2015, 2016, 2017, 2018, 2019, 2020	Yes	

2023-2024 Configured Baseline Document Metadata

This topic includes the Oracle-delivered configuration for the 2023-2024 Award Year for the *Doc Metadata Guide*.

ORACLE

> **Note:** For these Document Codes:
>
> - 1040
> - 1040X
> - SelfEmploymentStatement
> - TaxReturnTranscript
>
> Some of the tax return-related Attribute Names displayed in this topic aren't the full Attribute Names that are in the DOCMETADATA.csv. The extended Attribute Names in the DOCMETADATA.csv include additional information about where the information can be found on the appropriate tax form.

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
1040	AC1084	Tax Form Type	1	Enumeration 1040, Foreign Tax Return, U.S. Territory Tax Return	Yes	
1040	AC1015	Adjusted Gross Income	2	Double	Yes	
1040	AC1016	Taxes Paid	3	Double	Yes	
1040	AC1017	Untaxed IRA Distribution and Pension total	4	Double	Yes	
1040	AC1109	Untaxed Pensions Total	5	Double	Yes	
1040	AC1019	IRA Deduction	6	Double	Yes	
1040	AC1020	Tax-Exempt Interest	7	Double	Yes	
1040	AC1021	Education Credits	8	Double	Yes	
1040	AC1065	Filing Status	9	Enumeration Head of Household, Married Filing Jointly, Married	Yes	If doc received from Student and value = Married Filing Separately, request the following documents from Spouse: (TaxReturnTranscript OR 1040 OR 1040x OR ForeignTaxTranscript)

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Filing Separately, Qualifying Widower w/ Dependent, Single		If doc received from Parent 1 and value = Married Filing Separately, request the following documents from Parent 2: (TaxReturnTranscript OR 1040 OR 1040x OR ForeignTaxTranscript)
1040	AC1007	Signature Date	1	Date	Yes	
1040x	AC1084	Tax Form Type	1	Enumeration 1040, Foreign Tax Return, U.S. Territory Tax Return	Yes	
1040x	AC1015	Adjusted Gross Income	2	Double	Yes	
1040x	AC1016	Taxes Paid	3	Double	Yes	
1040x	AC1017	Untaxed IRA Distribution and Pension total	4	Double	Yes	
1040x	AC1109	Untaxed Pensions Total	5	Double	Yes	
1040x	AC1019	IRA Deduction	6	Double	Yes	
1040x	AC1020	Tax-Exempt Interest	7	Double	Yes	
1040x	AC1021	Education Credits	8	Double	Yes	
1040x	AC1065	Filing Status	9	Enumeration Head of Household, Married Filing Jointly, Married Filing Separately, Qualifying Widower w/ Dependent, Single	Yes	If doc received from Student and value = Married Filing Separately, request the following documents from Spouse: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript) If doc received from Parent 1 and value = Married Filing Separately, request the following documents from Parent 2: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript)
1040x	AC1007	Signature Date	10	Date	Yes	
1099G	AC1008	Social Security Number	1	String	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
1099G	AC1064	Payer's Federal Identification Number	2	String	Yes	
1099G	AC1013	Box 1 Amount	3	Double	Yes	Sums all 1099G, W2 and Self Employed Statement Income amounts to determine if Student was required to file per Threshold amount rules. If Student is required to file supporting Docs are requested.
1099G	AC1014	Box 4 Amount	4	Double	Yes	
1099G	AC1012	Tax Calendar Year	5	Enumeration 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021	Yes	
DriversLicense	AC1001	First Name	1	String	Yes	
DriversLicense	AC1002	Last Name	2	String	Yes	
DriversLicense	AC1003	Date of Birth	3	Date	Yes	
DriversLicense	AC1004	Gender	4	Enumeration Male, Female	Yes	
DriversLicense	AC1005	Expiration Date	5	Date	Yes	Checks Expiration Date, Request Updated Document
DriversLicense	AC1066	Issuing Agency	6	Enumeration Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico,	Yes	Value "Other" requires Manually Reviewed

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, U.S. government, District of Columbia, The Commonwealth of Puerto Rico, American Samoa, Guam, The Virgin Islands, The Commonwealth of the Northern Mariana Islands, The Republic of the Marshall Islands, The Federated States of Micronesia, The Republic of Palau,Federally Recognized American Indian or Alaska Native Tribe, Other		
DriversLicense	AC1070	ID Number	7	String	Yes	
ForeignTaxTranscript	AC1084	Tax Form Type	1	Enumeration 1040, Foreign Tax Return, U.S. Territory Tax Return	Yes	
ForeignTaxTranscript	AC1015	Adjusted Gross Income	2	Double	Yes	
ForeignTaxTranscript	AC1016	Taxes Paid	3	Double	Yes	
ForeignTaxTranscript	AC1017	Untaxed IRA Distribution and Pension total	4	Double	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
ForeignTaxTranscript	AC1018	Untaxed Pensions Total	5	Double	Yes	
ForeignTaxTranscript	AC1019	IRA Deduction	6	Double	Yes	
ForeignTaxTranscript	AC1020	Tax-Exempt Interest	7	Double	Yes	
ForeignTaxTranscript	AC1021	Education Credits	8	Double	Yes	
ForeignTaxTranscript	AC1065	Filing Status	9	Enumeration Head of Household, Married Filing Jointly, Married Filing Separately, Qualifying Widower w/ Dependent, Single	Yes	If doc received from Student and value = Married Filing Separately, request the following documents from Spouse: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript) If doc received from Parent 1 and value = Married Filing Separately, request the following documents from Parent 2: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript)
GEDCert	AC1001	First Name	1	String	Yes	
GEDCert	AC1002	Last Name	2	String	Yes	
GEDCert	AC1069	City	3	String	Yes	
GEDCert	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
GEDCert	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
GEDTranscript	AC1001	First Name	1	String	Yes	
GEDTranscript	AC1002	Last Name	2	String	Yes	
GEDTranscript	AC1069	City	3	String	Yes	
GEDTranscript	AC1067	State	4	Enumeration	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC		
GEDTranscript	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
HomeSchoolCert	AC1001	First Name	1	String	Yes	
HomeSchoolCert	AC1002	Last Name	2	String	Yes	
HomeSchoolCert	AC1069	City	3	String	Yes	
HomeSchoolCert	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
HomeSchoolCert	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
HSDiploma	AC1001	First Name	1	String	Yes	
HSDiploma	AC1002	Last Name	2	String	Yes	
HSDiploma	AC1068	School Name	3	String	Yes	
HSDiploma	AC1069	City	4	String	Yes	
HSDiploma	AC1067	State	5	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA,	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC		
HSDiploma	AC1006	Graduation Date	6	Date	Yes	Future Graduation Date Requires Manual Review
HSTranscript	AC1001	First Name	1	String	Yes	
HSTranscript	AC1002	Last Name	2	String	Yes	
HSTranscript	AC1068	School Name	3	String	Yes	
HSTranscript	AC1069	City	4	String	Yes	
HSTranscript	AC1067	State	5	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
HSTranscript	AC1006	Graduation Date	6	Date	Yes	Future Graduation Date Requires Manual Review
IRSExtensionApproval	AC1012	Tax Calendar Year	1	Enumeration 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021	Yes	
IRSExtensionApproval	AC1007	Signature Date	2	Date		
IRSForm4868	AC1007	Signature Date	1	Date	Yes	
IRSForm4868	AC1012	Tax Calendar Year	2	Enumeration 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
LegalNameChange	AC1095	Previous Last Name	1	String	Yes	
LegalNameChange	AC1096	Current Last Name	2	String	Yes	
MarriageCertificate	AC1095	Previous Last Name	1	String	Yes	
MarriageCertificate	AC1096	Current Last Name	2	String	Yes	
NonDriversLicenseID	AC1001	First Name	1	String	Yes	
NonDriversLicenseID	AC1002	Last Name	2	String	Yes	
NonDriversLicenseID	AC1003	Date of Birth	3	Date	Yes	
NonDriversLicenseID	AC1004	Gender	4	Enumeration Male, Female	Yes	
NonDriversLicenseID	AC1005	Expiration Date	5	Date	Yes	Checks Expiration Date, Request Updated Document
NonDriversLicenseID	AC1066	Issuing Agency	6	Enumeration Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah,	Yes	Value "Other" requires Manually Reviewed

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, U.S. government, District of Columbia, The Commonwealth of Puerto Rico, American Samoa, Guam, The Virgin Islands, The Commonwealth of the Northern Mariana Islands, The Republic of the Marshall Islands, The Federated States of Micronesia, The Republic of Palau,Federally Recognized American Indian or Alaska Native Tribe, Other		
NonDriversLicenseID	AC1070	ID Number	7	String	Yes	
NonFilingStatement	AC1007	Signature Date	1	Date	Yes	
Passport	AC1001	First Name	1	String	Yes	
Passport	AC1002	Last Name	2	String	Yes	
Passport	AC1003	Date of Birth	3	Date	Yes	
Passport	AC1004	Gender	4	Enumeration Male, Female	Yes	
Passport	AC1005	Expiration Date	5	Date	Yes	Checks Expiration Date, Request Updated Document
Passport	AC1066	Issuing Agency	6	Enumeration Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas,	Yes	Value "Other" requires Manually Reviewed

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, U.S. government, District of Columbia, The Commonwealth of Puerto Rico, American Samoa, Guam, The Virgin Islands, The Commonwealth of the Northern Mariana Islands, The Republic of the Marshall Islands, The Federated States of Micronesia, The Republic of Palau,Federally Recognized American Indian or Alaska Native Tribe, Other		
Passport	AC1070	ID Number	7	String	Yes	
RolloverStatement	AC1076	Rollover Amount	1	Double	Yes	
RolloverStatement	AC1007	Signature Date	2	Date	Yes	

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
SecondarySchoolLeavingC	AC1001	First Name	1	String	Yes	
SecondarySchoolLeavingC	AC1002	Last Name	2	String	Yes	
SecondarySchoolLeavingC	AC1069	City	3	String	Yes	
SecondarySchoolLeavingC	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
SecondarySchoolLeavingC	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
SelfEmploymentStatement	AC1015	Adjusted Gross Income	1	Double	Yes	Sums all Self Employed Statement, 1099G and W2 Income amounts to determine if Student was required to file per Threshold amount rules. If Student is required to file supporting Docs are requested.
SelfEmploymentStatement	AC1016	Taxes Paid	2	Double	Yes	
SelfEmploymentStatement	AC1007	Signature Date	3	Date	Yes	
SOEP-Campus	AC1001	First Name	1	String	Yes	
SOEP-Campus	AC1002	Last Name	2	String	Yes	
SOEP-Campus	AC1068	School Name	3	String	Yes	
SOEP-Campus	AC1071	School Representative First Name	4	String	Yes	
SOEP-Campus	AC1072	School Representative Last Name	5	String	Yes	
SOEP-Campus	AC1007	Signature Date	6	Date	Yes	
SOEP-Notary	AC1001	First Name	1	String	Yes	
SOEP-Notary	AC1002	Last Name	2	String	Yes	
SOEP-Notary	AC1068	School Name	3	String	Yes	

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
SOEP-Notary	AC1073	Contains Notary Seal?	4	Enumeration Yes, No	Yes	
SOEP-Notary	AC1074	Notary First Name	5	String	Yes	
SOEP-Notary	AC1075	Notary Last Name	6	String	Yes	
SOEP-Notary	AC1007	Signature Date	7	Date	Yes	
StateHSEquivalencyCert	AC1001	First Name	1	String	Yes	
StateHSEquivalencyCert	AC1002	Last Name	2	String	Yes	
StateHSEquivalencyCert	AC1069	City	3	String	Yes	
StateHSEquivalencyCert	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
StateHSEquivalencyCert	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
StateIssuedID	AC1001	First Name	1	String	Yes	
StateIssuedID	AC1002	Last Name	2	String	Yes	
StateIssuedID	AC1003	Date of Birth	3	Date	Yes	
StateIssuedID	AC1004	Gender	4	Enumeration Male, Female	Yes	
StateIssuedID	AC1005	Expiration Date	5	Date	Yes	Checks Expiration Date, Request Updated Document
StateIssuedID	AC1066	Issuing Agency	6	Enumeration Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut,	Yes	Value "Other" requires Manually Reviewed

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, U.S. government, District of Columbia, The Commonwealth of Puerto Rico, American Samoa, Guam, The Virgin Islands, The Commonwealth of the Northern Mariana Islands, The Republic of the Marshall Islands, The Federated States of Micronesia, The Republic of Palau,Federally Recognized American Indian or Alaska Native Tribe, Other		
StateIssuedID	AC1070	ID Number	7	String	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
TaxReturnTranscript	AC1084	Tax Form Type	1	Enumeration 1040, Foreign Tax Return, U.S. Territory Tax Return	Yes	
TaxReturnTranscript	AC1015	Adjusted Gross Income	2	Double	Yes	
TaxReturnTranscript	AC1016	Taxes Paid	3	Double	Yes	
TaxReturnTranscript	AC1017	Untaxed IRA Distribution and Pension total	4	Double	Yes	
TaxReturnTranscript	AC1109	Untaxed Pensions Total	5	Double	Yes	
TaxReturnTranscript	AC1019	IRA Deduction	6	Double	Yes	
TaxReturnTranscript	AC1020	Tax-Exempt Interest	7	Double	Yes	
TaxReturnTranscript	AC1021	Education Credits	8	Double	Yes	
TaxReturnTranscript	AC1065	Filing Status	9	Enumeration Head of Household, Married Filing Jointly, Married Filing Separately, Qualifying Widower w/ Dependent, Single	Yes	If doc received from Student and value = Married Filing Separately, request the following documents from Spouse: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript) If doc received from Parent 1 and value = Married Filing Separately, request the following documents from Parent 2: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript)
TaxReturnTranscript	AC1007	Signature Date	1	Date	No	
VW-Dep	AC1097	Parent's Marital Status	1	Enumeration Married/ Remarried, Never Married, Divorced/ Separated, Widowed, Unmarried and Both Parents Living together	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
VW-Dep	AC1098	Parent's Number of Family Members	2	Integer	Yes	
VW-Dep	AC1099	Parent's Number in College	3	Integer	Yes	
VW-Dep	AC1024	Household Member Name - 1	4	String	Yes	
VW-Dep	AC1034	Household Member Age - 1	5	Integer	Yes	
VW-Dep	AC1044	Household Member Relationships to student - 1	6	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	Yes	
VW-Dep	AC1054	College/University Name - 1	7	String	Yes	
VW-Dep	AC1025	Household Member Name - 2	8	String	No	
VW-Dep	AC1035	Household Member Age - 2	9	Integer	No	
VW-Dep	AC1045	Household Member Relationships to student - 2	10	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
VW-Dep	AC1055	College/University Name - 2	11	String	No	
VW-Dep	AC1026	Household Member Name - 3	12	String	No	
VW-Dep	AC1036	Household Member Age - 3	13	Integer	No	
VW-Dep	AC1046	Household Member Relationships to student - 3	14	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1056	College/University Name - 3	15	String	No	
VW-Dep	AC1027	Household Member Name - 4	16	String	No	
VW-Dep	AC1037	Household Member Age - 4	17	Integer	No	
VW-Dep	AC1047	Household Member Relationships to student - 4	18	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
VW-Dep	AC1057	College/University Name - 4	19	String	No	
VW-Dep	AC1028	Household Member Name - 5	20	String	No	
VW-Dep	AC1038	Household Member Age - 5	21	Integer	No	
VW-Dep	AC1048	Household Member Relationships to student - 5	22	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1058	College/University Name - 5	23	String	No	
VW-Dep	AC1029	Household Member Name - 6	24	String	No	
VW-Dep	AC1039	Household Member Age - 6	25	Integer	No	
VW-Dep	AC1049	Household Member Relationships to student - 6	26	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
VW-Dep	AC1059	College/University Name - 6	27	String	No	
VW-Dep	AC1030	Household Member Name - 7	28	String	No	
VW-Dep	AC1040	Household Member Age - 7	29	Integer	No	
VW-Dep	AC1050	Household Member Relationships to student - 7	30	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1060	College/University Name - 7	31	String	No	
VW-Dep	AC1031	Household Member Name - 8	32	String	No	
VW-Dep	AC1041	Household Member Age - 8	33	Integer	No	
VW-Dep	AC1051	Household Member Relationships to student - 8	34	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
VW-Dep	AC1061	College/University Name - 8	35	String	No	
VW-Dep	AC1032	Household Member Name - 9	36	String	No	
VW-Dep	AC1042	Household Member Age - 9	37	Integer	No	
VW-Dep	AC1052	Household Member Relationships to student - 9	38	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1062	College/University Name - 9	39	String	No	
VW-Dep	AC1033	Household Member Name - 10	40	String	No	
VW-Dep	AC1043	Household Member Age - 10	41	Integer	No	
VW-Dep	AC1053	Household Member Relationships to student - 10	42	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
VW-Dep	AC1063	College/University Name - 10	43	String	No	
VW-Dep	AC1077	Response to whether student successfully used IRS DRT tool to transfer tax information from the tax filer section	44	Enumeration Yes, Blank	No	
VW-Dep	AC1078	Response to whether student plans to use the IRS DRT tool to transfer tax information from the tax filer section	45	Enumeration Yes, Blank	No	
VW-Ind	AC1079	Response to whether the IRS DRT tool was not available for the student to transfer tax information from the tax filer section	46	Enumeration Yes, Blank	No	
VW-Ind	AC1080	Response to whether the student had an "other" tax scenario (i.e. amended tax return, granted a filing extension, victim of identity theft or filed a non-IRS tax return) from the tax filer section	47	Enumeration Yes, Blank	No	
VW-Ind	AC1081	Response if the student is not required and will not file a tax return for this Aid Year from the tax filer section	48	Enumeration Yes, Blank	No	
VW-Ind	AC1082	Response if the student was not employed and had no income in the Aid Year from the non tax filer section	49	Enumeration Yes, Blank	No	
VW-Ind	AC1083	Response if the student was employed and had income in the Aid Year from the non tax filer section	50	Enumeration Yes, Blank	No	
VW-Dep	AC1100	Response to whether parent successfully used IRS DRT tool to transfer tax	51	Enumeration Yes, Blank	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
		information from the tax filer section				
VW-Dep	AC1101	Response to whether parent plans to use the IRS DRT tool to transfer tax information from the tax filer section	52	Enumeration Yes, Blank	No	
VW-Dep	AC1115	Response to whether the IRS DRT tool was not available for the parent to transfer tax information from the tax filer section	53	Enumeration Yes, Blank	No	
VW-Dep	AC1102	Response to whether the parent had an "other" tax scenario (i.e. amended tax return, granted a filing extension, victim of identity theft or filed a non-IRS tax return) from the tax filer section	54	Enumeration Yes, Blank	No	
VW-Dep	AC1103	Response if the parent is not required and will not file a tax return for this Aid Year from the tax filer section	55	Enumeration Yes, Blank	No	
VW-Dep	AC1104	Response if the parent was not employed and had no income in the Aid Year from the non tax filer section	56	Enumeration Yes, Blank	No	
VW-Dep	AC1105	Response if the parent was employed and had income in the Aid Year from the non tax filer section	57	Enumeration Yes, Blank	No	
VW-Dep	AC1007	Signature Date	58	Date	Yes	
VW-Dep	AC1094	Signature Last Name	59	String	Yes	If value does not equal ISIR.Last Name, request one of (LegalNameChange, MarriageCertificate, DriversLicense, Passport, NonDriversLicenseID)
VW-Dep	AC1113	Parent Signature Date	60	Date	Yes	
VW-Dep	AC1114	Parent Signature Last Name	61	String	Yes	If value does not equal ISIR."Parent 1 Last Name" or ISIR."Parent 2 Last Name", request one of (LegalNameChange,

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
						MarriageCertificate, DriversLicense, Passport, NonDriversLicenseID) from Parent 1
VW-Ind	AC1093	Student's Marital Status	1	Enumeration Single,Married/ Remarried, Separated, Divorced or Widowed	Yes	
VW-Ind	AC1022	Student's Number of Family Members	2	Integer	Yes	
VW-Ind	AC1023	Student's Number in College	3	Integer	Yes	
VW-Ind	AC1024	Household Member Name - 1	4	String	Yes	
VW-Ind	AC1034	Household Member Age - 1	5	Integer	Yes	
VW-Ind	AC1044	Household Member Relationships to student - 1	6	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	Yes	
VW-Ind	AC1054	College/University Name - 1	7	String	Yes	
VW-Ind	AC1025	Household Member Name - 2	8	String	No	
VW-Ind	AC1035	Household Member Age - 2	9	Integer	No	
VW-Ind	AC1045	Household Member Relationships to student - 2	10	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild,	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Ind	AC1055	College/University Name - 2	11	String	No	
VW-Ind	AC1026	Household Member Name - 3	12	String	No	
VW-Ind	AC1036	Household Member Age - 3	13	Integer	No	
VW-Ind	AC1046	Household Member Relationships to student - 3	14	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1056	College/University Name - 3	15	String	No	
VW-Ind	AC1027	Household Member Name - 4	16	String	No	
VW-Ind	AC1037	Household Member Age - 4	17	Integer	No	
VW-Ind	AC1047	Household Member Relationships to student - 4	18	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent,	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Ind	AC1057	College/University Name - 4	19	String	No	
VW-Ind	AC1028	Household Member Name - 5	20	String	No	
VW-Ind	AC1038	Household Member Age - 5	21	Integer	No	
VW-Ind	AC1048	Household Member Relationships to student - 5	22	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1058	College/University Name - 5	23	String	No	
VW-Ind	AC1029	Household Member Name - 6	24	String	No	
VW-Ind	AC1039	Household Member Age - 6	25	Integer	No	
VW-Ind	AC1049	Household Member Relationships to student - 6	26	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew,	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Ind	AC1059	College/University Name - 6	27	String	No	
VW-Ind	AC1030	Household Member Name - 7	28	String	No	
VW-Ind	AC1040	Household Member Age - 7	29	Integer	No	
VW-Ind	AC1050	Household Member Relationships to student - 7	30	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1060	College/University Name - 7	31	String	No	
VW-Ind	AC1031	Household Member Name - 8	32	String	No	
VW-Ind	AC1041	Household Member Age - 8	33	Integer	No	
VW-Ind	AC1051	Household Member Relationships to student - 8	34	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling,	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Ind	AC1061	College/University Name - 8	35	String	No	
VW-Ind	AC1032	Household Member Name - 9	36	String	No	
VW-Ind	AC1042	Household Member Age - 9	37	Integer	No	
VW-Ind	AC1052	Household Member Relationships to student - 9	38	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1062	College/University Name - 9	39	String	No	
VW-Ind	AC1033	Household Member Name - 10	40	String	No	
VW-Ind	AC1043	Household Member Age - 10	41	Integer	No	
VW-Ind	AC1053	Household Member Relationships to student - 10	42	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse,	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Ind	AC1063	College/University Name - 10	43	String	No	
VW-Ind	AC1077	Response to whether student successfully used IRS DRT tool to transfer tax information from the tax filer section	44	Enumeration Yes, Blank	No	
VW-Ind	AC1078	Response to whether student plans to use the IRS DRT tool to transfer tax information from the tax filer section	45	Enumeration Yes, Blank	No	
VW-Ind	AC1079	Response to whether the IRS DRT tool was not available for the student to transfer tax information from the tax filer section	46	Enumeration Yes, Blank	No	
VW-Ind	AC1080	Response to whether the student had an "other" tax scenario (for example, amended tax return, granted a filing extension, victim of identity theft or filed a non-IRS tax return) from the tax filer section	47	Enumeration Yes, Blank	No	
VW-Ind	AC1081	Response if the student is not required and will not file a tax return for this Aid Year from the tax filer section	48	Enumeration Yes, Blank	No	
VW-Ind	AC1082	Response if the student was not employed and had no income in the Aid Year from the non tax filer section	49	Enumeration Yes, Blank	No	
VW-Ind	AC1083	Response if the student was employed and had income in the Aid Year from the non tax filer section	50	Enumeration Yes, Blank	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
VW-Ind	AC1007	Signature Date	51	Date	Yes	
VW-Ind	AC1094	Signature Last Name	52	String	Yes	If value does not equal ISIR.Last Name, request one of (LegalNameChange, MarriageCertificate, DriversLicense, Passport, NonDriversLicenseID)
W2	AC1008	Social Security Number	1	String	Yes	
W2	AC1009	EIN	2	String	Yes	
W2	AC1010	Box 1 Amount	3	Double	Yes	Sums all W2, Self Employed Statement and 1099G Income amounts to determine if Student was required to file per Threshold amount rules. If Student is required to file supporting Docs are requested.
W2	AC1011	Box 2 Amount	4	Double	Yes	
W2	AC1085	Box 12a Code	5	Enumeration A, B, C, D, E, F, G, H, J, K, L, M, N, P, Q, R, S, T, V, W, Y, Z, AA, BB, DD, EE, FF	No	
W2	AC1089	Box 12a Amount	6	Double	No	
W2	AC1086	Box 12b Code	7	Enumeration A, B, C, D, E, F, G, H, J, K, L, M, N, P, Q, R, S, T, V, W, Y, Z, AA, BB, DD, EE, FF	No	
W2	AC1090	Box 12b Amount	8	Double	No	
W2	AC1087	Box 12c Code	9	Enumeration A, B, C, D, E, F, G, H, J, K, L, M, N, P, Q, R, S, T, V, W, Y, Z, AA, BB, DD, EE, FF	No	
W2	AC1091	Box 12c Amount	10	Double	No	
W2	AC1088	Box 12d Code	11	Enumeration A, B, C, D, E, F, G, H, J, K, L, M, N, P, Q, R, S, T, V, W,	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Y, Z, AA, BB, DD, EE, FF		
W2	AC1092	Box 12d Amount	12	Double	No	
W2	AC1012	Tax Calendar Year	13	Enumeration 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021	Yes	

2024-2025 Configured Baseline Document Metadata

This topic includes the Oracle-delivered configuration for the 2023-2024 Award Year for the *Doc Metadata Guide*.

Note: For these Document Codes:
- 1040
- 1040X
- SelfEmploymentStatement
- TaxReturnTranscript

Some of the tax return-related Attribute Names displayed in this topic aren't the full Attribute Names that are in the DOCMETADATA.csv. The extended Attribute Names in the DOCMETADATA.csv include additional information about where the information can be found on the appropriate tax form.

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
1040	AC1084	Tax Form Type	1	Enumeration 1040, Foreign Tax Return, U.S. Territory Tax Return	Yes	
1040	AC1015	Adjusted Gross Income	2	Double	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
1040	AC1120	Income earned from work	3		Yes	
1040	AC1016	Taxes Paid	4	Double	Yes	
1040	AC1017	Untaxed IRA Distribution and Pension total	5	Double	Yes	
1040	AC1019	IRA Deduction	6	Double	Yes	
1040	AC1020	Tax-Exempt Interest	7	Double	Yes	
1040	AC1021	Education Credits	8	Double	Yes	
1040	AC1121	Foreign income exempt from federal taxation	9	Double	Yes	
1040	AC1118	Filing Status	9	Enumeration Single, Married-Filed Joint Return,Married-Filed Separate Return,Head of Household,Qualify Surviving Spouse	Yes	If doc received from Student and value = Married Filing Separately, request the following documents from Spouse: (TaxReturnTranscript OR 1040 OR 1040x OR ForeignTaxTranscript) If doc received from Parent 1 and value = Married Filing Separately, request the following documents from Parent 2: (TaxReturnTranscript OR 1040 OR 1040x OR ForeignTaxTranscript)
1040	AC1007	Signature Date	10	Date	Yes	
1040x	AC1084	Tax Form Type	1	Enumeration 1040,1040A, 1040EZ,1040NR, Foreign Tax Return,U.S. Territory Tax Return	Yes	
1040x	AC1015	Adjusted Gross Income	2	Double	Yes	
1040x	AC1120	Income earned from work	3	Double	Yes	
1040x	AC1016	Taxes Paid	4	Double	Yes	

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
1040x	AC1017	Untaxed IRA Distribution and Pension total	5	Double	Yes	
1040x	AC1019	IRA Deduction	6	Double	Yes	
1040x	AC1020	Tax-Exempt Interest	7	Double	Yes	
1040x	AC1021	Education Credits	8	Double	Yes	
1040x	AC1121	Foreign income exempt from federal taxation	9	Double	Yes	
1040x	AC1065	Filing Status	10	Enumeration Single,Married-Filed Joint Return,Married-Filed Separate Return,Head of Household,Qualify Surviving Spouse	Yes	If doc received from Student and value = Married Filing Separately, request the following documents from Spouse: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript) If doc received from Parent 1 and value = Married Filing Separately, request the following documents from Parent 2: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript)
1040x	AC1007	Signature Date	11	Date	Yes	
1099G	AC1008	Social Security Number	1	String	Yes	
1099G	AC1064	Payer's Federal Identification Number	2	String	Yes	
1099G	AC1013	Box 1 Amount	3	Double	Yes	Sums all 1099G, W2 and Self Employed Statement Income amounts to determine if Student was required to file per Threshold amount rules. If Student is required to file supporting Docs are requested.
1099G	AC1014	Box 4 Amount	4	Double	Yes	
1099G	AC1012	Tax Calendar Year	5	Enumeration 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022	Yes	
DriversLicense	AC1001	First Name	1	String	Yes	
DriversLicense	AC1002	Last Name	2	String	Yes	
DriversLicense	AC1003	Date of Birth	3	Date	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
DriversLicense	AC1004	Gender	4	Enumeration Male, Female	Yes	
DriversLicense	AC1005	Expiration Date	5	Date	Yes	Checks Expiration Date, Request Updated Document
DriversLicense	AC1066	Issuing Agency	6	Enumeration Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, U.S. government, District of Columbia, The Commonwealth of Puerto Rico, American Samoa, Guam, The Virgin Islands, The Commonwealth	Yes	Value "Other" requires Manually Reviewed

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				of the Northern Mariana Islands, The Republic of the Marshall Islands, The Federated States of Micronesia, The Republic of Palau,Federally Recognized American Indian or Alaska Native Tribe, Other		
DriversLicense	AC1070	ID Number	7	String	Yes	
ForeignTaxTranscript	AC1015	Adjusted Gross Income	1	Double	Yes	
ForeignTaxTranscript	AC1084	Tax Form Type	2	Enumeration 1040,1040A, 1040EZ,1040NR, Foreign Tax Return,U.S. Territory Tax Return	Yes	
ForeignTaxTranscript	AC1122	Income earned from work	3	Double	Yes	
ForeignTaxTranscript	AC1016	Taxes Paid	4	Double	Yes	
ForeignTaxTranscript	AC1017	Untaxed IRA Distribution and Pension total	5	Double	Yes	
ForeignTaxTranscript	AC1018	Untaxed Pensions Total	6	Double	Yes	
ForeignTaxTranscript	AC1019	IRA Deduction	7	Double	Yes	
ForeignTaxTranscript	AC1020	Tax-Exempt Interest	8	Double	Yes	
ForeignTaxTranscript	AC1021	Education Credits	9	Double	Yes	
ForeignTaxTranscript	AC1123	Foreign income exempt from federal taxation	10	Double		
ForeignTaxTranscript	AC1118	Filing Status	11	Enumeration Single,Married-Filed Joint Return,Married-	Yes	If doc received from Student and value = Married Filing Separately, request the following documents from Spouse: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript)

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Filed Separate Return,Head of Household,Qualify Surviving Spouse		If doc received from Parent 1 and value = Married Filing Separately, request the following documents from Parent 2: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript)
GEDCert	AC1001	First Name	1	String	Yes	
GEDCert	AC1002	Last Name	2	String	Yes	
GEDCert	AC1069	City	3	String	Yes	
GEDCert	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
GEDCert	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
GEDTranscript	AC1001	First Name	1	String	Yes	
GEDTranscript	AC1002	Last Name	2	String	Yes	
GEDTranscript	AC1069	City	3	String	Yes	
GEDTranscript	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
GEDTranscript	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
HomeSchoolCert	AC1001	First Name	1	String	Yes	
HomeSchoolCert	AC1002	Last Name	2	String	Yes	
HomeSchoolCert	AC1069	City	3	String	Yes	
HomeSchoolCert	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
HomeSchoolCert	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
HSDiploma	AC1001	First Name	1	String	Yes	
HSDiploma	AC1002	Last Name	2	String	Yes	
HSDiploma	AC1068	School Name	3	String	Yes	
HSDiploma	AC1069	City	4	String	Yes	
HSDiploma	AC1067	State	5	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
HSDiploma	AC1006	Graduation Date	6	Date	Yes	Future Graduation Date Requires Manual Review

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
HSTranscript	AC1001	First Name	1	String	Yes	
HSTranscript	AC1002	Last Name	2	String	Yes	
HSTranscript	AC1068	School Name	3	String	Yes	
HSTranscript	AC1069	City	4	String	Yes	
HSTranscript	AC1067	State	5	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
HSTranscript	AC1006	Graduation Date	6	Date	Yes	Future Graduation Date Requires Manual Review
IRSExtensionApproval	AC1012	Tax Calendar Year	1	Enumeration 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021	Yes	
IRSExtensionApproval	AC1007	Signature Date	2	Date		
IRSForm4868	AC1007	Signature Date	1	Date	Yes	
IRSForm4868	AC1012	Tax Calendar Year	2	Enumeration 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021	Yes	
LegalNameChange	AC1095	Previous Last Name	1	String	Yes	
LegalNameChange	AC1096	Current Last Name	2	String	Yes	
MarriageCertificate	AC1095	Previous Last Name	1	String	Yes	
MarriageCertificate	AC1096	Current Last Name	2	String	Yes	
NonDriversLicenseID	AC1001	First Name	1	String	Yes	
NonDriversLicenseID	AC1002	Last Name	2	String	Yes	
NonDriversLicenseID	AC1003	Date of Birth	3	Date	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
NonDriversLicenseID	AC1004	Gender	4	Enumeration Male, Female	Yes	
NonDriversLicenseID	AC1005	Expiration Date	5	Date	Yes	Checks Expiration Date, Request Updated Document
NonDriversLicenseID	AC1066	Issuing Agency	6	Enumeration Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, U.S. government, District of Columbia, The Commonwealth of Puerto Rico, American Samoa, Guam, The Virgin Islands, The Commonwealth	Yes	Value "Other" requires Manually Reviewed

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				of the Northern Mariana Islands, The Republic of the Marshall Islands, The Federated States of Micronesia, The Republic of Palau,Federally Recognized American Indian or Alaska Native Tribe, Other		
NonDriversLicenseID	AC1070	ID Number	7	String	Yes	
NonFilingStatement	AC1007	Signature Date	1	Date	Yes	
Passport	AC1001	First Name	1	String	Yes	
Passport	AC1002	Last Name	2	String	Yes	
Passport	AC1003	Date of Birth	3	Date	Yes	
Passport	AC1004	Gender	4	Enumeration Male, Female	Yes	
Passport	AC1005	Expiration Date	5	Date	Yes	Checks Expiration Date, Request Updated Document
Passport	AC1066	Issuing Agency	6	Enumeration Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North	Yes	Value "Other" requires Manually Reviewed

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, U.S. government, District of Columbia, The Commonwealth of Puerto Rico, American Samoa, Guam, The Virgin Islands, The Commonwealth of the Northern Mariana Islands, The Republic of the Marshall Islands, The Federated States of Micronesia, The Republic of Palau,Federally Recognized American Indian or Alaska Native Tribe, Other		
Passport	AC1070	ID Number	7	String	Yes	
RolloverStatement	AC1076	Rollover Amount	1	Double	Yes	
RolloverStatement	AC1007	Signature Date	2	Date	Yes	
SecondarySchoolLeavingCe	AC1001	First Name	1	String	Yes	
SecondarySchoolLeavingCe	AC1002	Last Name	2	String	Yes	
SecondarySchoolLeavingCe	AC1069	City	3	String	Yes	
SecondarySchoolLeavingCe	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND,	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC		
SecondarySchoolLeavingCe	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manual Review
SelfEmploymentStatement	AC1015	Adjusted Gross Income	1	Double	Yes	Sums all Self Employed Statement, 1099G and W2 Income amounts to determine if Student was required to file per Threshold amount rules. If Student is required to file supporting Docs are requested.
SelfEmploymentStatement	AC1016	Taxes Paid	2	Double	Yes	
SelfEmploymentStatement	AC1007	Signature Date	3	Date	Yes	
SOEP-Campus	AC1001	First Name	1	String	Yes	
SOEP-Campus	AC1002	Last Name	2	String	Yes	
SOEP-Campus	AC1068	School Name	3	String	Yes	
SOEP-Campus	AC1071	School Representative First Name	4	String	Yes	
SOEP-Campus	AC1072	School Representative Last Name	5	String	Yes	
SOEP-Campus	AC1007	Signature Date	6	Date	Yes	
SOEP-Notary	AC1001	First Name	1	String	Yes	
SOEP-Notary	AC1002	Last Name	2	String	Yes	
SOEP-Notary	AC1068	School Name	3	String	Yes	
SOEP-Notary	AC1073	Contains Notary Seal?	4	String Yes, No	Yes	
SOEP-Notary	AC1074	Notary First Name	5	String	Yes	
SOEP-Notary	AC1075	Notary Last Name	6	String	Yes	
SOEP-Notary	AC1007	Signature Date	7	Date	Yes	
StateHSEquivalencyCert	AC1001	First Name	1	String	Yes	
StateHSEquivalencyCert	AC1002	Last Name	2	String	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
StateHSEquivalencyCert	AC1069	City	3	String	Yes	
StateHSEquivalencyCert	AC1067	State	4	Enumeration AK, AL, AR, AS, AZ, CA, CO, CT, DC, DE, FL, FM, GA, GU, HI, IA, ID, IL, IN, KS, KY, LA, MA, MD, ME, MH, MI, MN, MO, MS, MT, NC, ND, NE, NH, NJ, NM, NV, NY, OH, OK, OR, PA, PR, RI, SC, SD, TN, TX, UT, VA, VI, VT, WA, WI, WV, WY, FC	Yes	
StateHSEquivalencyCert	AC1006	Graduation Date	5	Date	Yes	Future Graduation Date Requires Manually Review
StateIssuedID	AC1001	First Name	1	String	Yes	
StateIssuedID	AC1002	Last Name	2	String	Yes	
StateIssuedID	AC1003	Date of Birth	3	Date	Yes	
StateIssuedID	AC1004	Gender	4	Enumeration Male, Female	Yes	
StateIssuedID	AC1005	Expiration Date	5	Date	Yes	Checks Expiration Date, Request Updated Document
StateIssuedID	AC1066	Issuing Agency	6	Enumeration Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New	Yes	Value "Other" requires Manually Reviewed

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, U.S. government, District of Columbia, The Commonwealth of Puerto Rico, American Samoa, Guam, The Virgin Islands, The Commonwealth of the Northern Mariana Islands, The Republic of the Marshall Islands, The Federated States of Micronesia, The Republic of Palau,Federally Recognized American Indian or Alaska Native Tribe, Other		
StateIssuedID	AC1070	ID Number	7	String	Yes	
TaxReturnTranscript	AC1084	Tax Form Type	1	Enumeration 1040, Foreign Tax Return, U.S. Territory Tax Return	Yes	
TaxReturnTranscript	AC1015	Adjusted Gross Income	2	Double	Yes	
TaxReturnTranscript	AC1120	Income earned from work	3	Double	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
TaxReturnTranscript	AC1016	Taxes Paid	4	Double	Yes	
TaxReturnTranscript	AC1017	Untaxed IRA Distribution and Pension total	5	Double	Yes	
TaxReturnTranscript	AC1019	IRA Deduction	6	Double	Yes	
TaxReturnTranscript	AC1020	Tax-Exempt Interest	7	Double	Yes	
TaxReturnTranscript	AC1021	Education Credits	8	Double	Yes	
TaxReturnTranscript	AC1121	Foreign income exempt from federal taxation	9	Double	Yes	
TaxReturnTranscript	AC1065	Filing Status	10	Enumeration Single,Married-Filed Joint Return,Married-Filed Separate Return,Head of Household,Qualify Surviving Spouse	Yes	If doc received from Student and value = Married Filing Separately, request the following documents from Spouse: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript) If doc received from Parent 1 and value = Married Filing Separately, request the following documents from Parent 2: (TaxReturnTranscript OR 1040x OR ForeignTaxTranscript)
TaxReturnTranscript	AC1007	Signature Date	11	Date	No	
VW-Dep	AC1119	Parent's Marital Status	1	Enumeration Never married, Unmarried living together,Married (not separated), Remarried, Divorced, Separated, Widowed	Yes	
VW-Dep	AC1098	Parent's Number of Family Members	2	Integer	Yes	
VW-Dep	AC1024	Household Member Name - 1	3	String	Yes	
VW-Dep	AC1034	Household Member Age - 1	4	Integer	Yes	
VW-Dep	AC1044	Household Member Relationships to student - 1	5	Enumeration Aunt, Cousin, Daughter, Fiance,	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Dep	AC1025	Household Member Name - 2	6	String	No	
VW-Dep	AC1035	Household Member Age - 2	7	Integer	No	
VW-Dep	AC1045	Household Member Relationships to student - 2	8	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1026	Household Member Name - 3	9	String	No	
VW-Dep	AC1036	Household Member Age - 3	10	Integer	No	
VW-Dep	AC1046	Household Member Relationships to student - 3	11	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling,	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Dep	AC1027	Household Member Name - 4	12	String	No	
VW-Dep	AC1037	Household Member Age - 4	13	Integer	No	
VW-Dep	AC1047	Household Member Relationships to student - 4	14	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1028	Household Member Name - 5	15	String	No	
VW-Dep	AC1038	Household Member Age - 5	16	Integer	No	
VW-Dep	AC1048	Household Member Relationships to student - 5	17	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
VW-Dep	AC1029	Household Member Name - 6	18	String	No	
VW-Dep	AC1039	Household Member Age - 6	19	Integer	No	
VW-Dep	AC1049	Household Member Relationships to student - 6	20	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1030	Household Member Name - 7	21	String	No	
VW-Dep	AC1040	Household Member Age - 7	22	Integer	No	
VW-Dep	AC1050	Household Member Relationships to student - 7	23	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1031	Household Member Name - 8	24	String	No	
VW-Dep	AC1041	Household Member Age - 8	25	Integer	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
VW-Dep	AC1051	Household Member Relationships to student - 8	26	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1032	Household Member Name - 9	27	String	No	
VW-Dep	AC1042	Household Member Age - 9	28	Integer	No	
VW-Dep	AC1052	Household Member Relationships to student - 9	29	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Dep	AC1033	Household Member Name - 10	30	String	No	
VW-Dep	AC1043	Household Member Age - 10	31	Integer	No	
VW-Dep	AC1053	Household Member Relationships to student - 10	32	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent,	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Dep	AC1007	Signature Date	33	Date	Yes	
VW-Dep	AC1113	Parent Signature Date	34	Date	Yes	
VW-Dep	AC1114	Parent Signature Last Name	35	String	Yes	If value does not equal ISIR."Parent 1 Last Name" or ISIR."Parent 2 Last Name", request one of (LegalNameChange, MarriageCertificate, DriversLicense, Passport, NonDriversLicenseID) from Parent 1
VW-Ind	AC1117	Student's Marital Status	1	Enumeration Single (Never married),Married (Not separated), Remarried, Divorced, Separated, Widowed	Yes	
VW-Ind	AC1022	Student's Number of Family Members	2	Integer	Yes	
VW-Ind	AC1024	Household Member Name - 1	3	String	Yes	
VW-Ind	AC1034	Household Member Age - 1	4	Integer	Yes	
VW-Ind	AC1044	Household Member Relationships to student - 1	5	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-	Yes	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Sibling, Unborn Child, Uncle		
VW-Ind	AC1025	Household Member Name - 2	6	String	No	
VW-Ind	AC1035	Household Member Age - 2	7	Integer	No	
VW-Ind	AC1045	Household Member Relationships to student - 2	8	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1026	Household Member Name - 3	9	String	No	
VW-Ind	AC1036	Household Member Age - 3	10	Integer	No	
VW-Ind	AC1046	Household Member Relationships to student - 3	11	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1027	Household Member Name - 4	12	String	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
VW-Ind	AC1037	Household Member Age - 4	13	Integer	No	
VW-Ind	AC1047	Household Member Relationships to student - 4	14	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1028	Household Member Name - 5	15	String	No	
VW-Ind	AC1038	Household Member Age - 5	16	Integer	No	
VW-Ind	AC1048	Household Member Relationships to student - 5	17	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1029	Household Member Name - 6	18	String	No	
VW-Ind	AC1039	Household Member Age - 6	19	Integer	No	
VW-Ind	AC1049	Household Member Relationships to student - 6	20	Enumeration Aunt, Cousin, Daughter, Fiance,	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Ind	AC1030	Household Member Name - 7	21	String	No	
VW-Ind	AC1040	Household Member Age - 7	22	Integer	No	
VW-Ind	AC1050	Household Member Relationships to student - 7	23	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1031	Household Member Name - 8	24	String	No	
VW-Ind	AC1041	Household Member Age - 8	25	Integer	No	
VW-Ind	AC1051	Household Member Relationships to student - 8	26	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling,	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
				Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle		
VW-Ind	AC1032	Household Member Name - 9	27	String	No	
VW-Ind	AC1042	Household Member Age - 9	28	Integer	No	
VW-Ind	AC1052	Household Member Relationships to student - 9	29	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	
VW-Ind	AC1033	Household Member Name - 10	30	String	No	
VW-Ind	AC1043	Household Member Age - 10	31	Integer	No	
VW-Ind	AC1053	Household Member Relationships to student - 10	32	Enumeration Aunt, Cousin, Daughter, Fiance, God Child, Grandchild, Grandparent, In-law Parent, In-law Sibling, Nephew, Niece, Parent, Self, Sibling, Significant Other, Son, Spouse, Step-Child, Step-Parent, Step-Sibling, Unborn Child, Uncle	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
VW-Ind	AC1007	Signature Date	33	Date	Yes	
VW-Ind	AC1094	Signature Last Name	34	String	Yes	If value does not equal ISIR.Last Name, request one of (LegalNameChange, MarriageCertificate, DriversLicense, Passport, NonDriversLicenseID)
W2	AC1008	Social Security Number	`	String	Yes	
W2	AC1009	EIN	2	String	Yes	
W2	AC1010	Box 1 Amount	3	Double	Yes	Sums all W2, Self Employed Statement and 1099G Income amounts to determine if Student was required to file per Threshold amount rules. If Student is required to file supporting Docs are requested.
W2	AC1011	Box 2 Amount	4	Double	Yes	
W2	AC1085	Box 12a Code	5	Enumeration A,B,C,D,E,F,G,H,J, K,L,M,N,P,Q,R,S, T,V,W,Y,Z,AA,BB, DD,EE,FF	No	
W2	AC1089	Box 12a Amount	6	Double	No	
W2	AC1086	Box 12b Code	7	Enumeration A,B,C,D,E,F,G,H,J, K,L,M,N,P,Q,R,S, T,V,W,Y,Z,AA,BB, DD,EE,FF	No	
W2	AC1090	Box 12b Amount	8	Double	No	
W2	AC1087	Box 12c Code	9	Enumeration A,B,C,D,E,F,G,H,J, K,L,M,N,P,Q,R,S, T,V,W,Y,Z,AA,BB, DD,EE,FF	No	
W2	AC1091	Box 12c Amount	10	Double	No	
W2	AC1088	Box 12d Code	11	Enumeration A,B,C,D,E,F,G,H,J, K,L,M,N,P,Q,R,S, T,V,W,Y,Z,AA,BB, DD,EE,FF	No	

ORACLE

Document Code	Attribute Code	Attribute Name	Display Order	Data Type	Required?	Additional Resolution Actions
W2	AC1092	Box 12d Amount	12	Double	No	
W2	AC1012	Tax Calendar Year	13	Enumeration 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022	Yes	

2022-2023 Configured ISIR Discrepancy Rules

This topic includes the Oracle-delivered configuration for the 2022-2023 Award Year for the *ISIR Discrepancy Guide*.

Note: For these Document Codes:
- 1040
- 1040X
- SelfEmploymentStatement
- TaxReturnTranscript

some of the tax return-related Attribute Names displayed in this topic aren't the full Attribute Names that are in the DOCMETADATA.csv. The extended Attribute Names in the DOCMETADATA.csv include additional information about where the information can be found on the appropriate tax form.

Note: The baseline configuration standard logic is that for any document metadata field that has a coordinating ISIR field (for example, ISIR.Student's Date of Birth equal to DriversLicense.Date of Birth), where the document metadata value is different from the ISIR value, replace the ISIR value with the document metadata value; thereby triggering an ISIR correction.

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Student's Date of Birth	DATEOFBIRTH	DriversLicense	State-issued Driver's License	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Date of Birth	DATEOFBIRTH	NonDriversLicenseI	Non-Driver's License Identification Card	AC1003	Date of Birth	Where Metadata value is different from ISIR value,

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
						Replace with Metadata value.
Student's Date of Birth	DATEOFBIRTH	StateIssuedID	State-issued Identification Card	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Date of Birth	DATEOFBIRTH	Passport	Passport	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
HS Diploma or Equivalent	HSDIPLOMAOREQU	HSDiploma	High School Diploma	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 1, then Update ISIR field to 1
HS Diploma or Equivalent	HSDIPLOMAOREQU	HSTranscript	High School Transcript	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 1, then Update ISIR field to 1
HS Diploma or Equivalent	HSDIPLOMAOREQU	GEDCert	GED Certificate	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 2, then Update ISIR field to 2
HS Diploma or Equivalent	HSDIPLOMAOREQU	GEDTranscript	GED Transcript	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 2, then Update ISIR field to 2
HS Diploma or Equivalent	HSDIPLOMAOREQU	HomeSchoolCert	Home School Certificate	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 3, then Update ISIR field to 3
Student's Last Name	STUDENTLASTNAM	LegalNameChange	Legal Name Change Document	AC1096	Current Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Student's Last Name	STUDENTLASTNAM	MarriageCertificate	Marriage Certificate	AC1096	Current Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENTLASTNAM	DriversLicense	State-issued Driver's License	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENTLASTNAM	NonDriversLicenseI	Non-Driver's License Identification Card	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENTLASTNAM	StateIssuedID	State-issued Identification Card	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENTLASTNAM	Passport	Passport	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Marital Status	STUDENTMARITAL	VW-Ind	Verification Worksheet Independent	AC1093	Student's Marital Status	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Marital Status	STUDENTMARITAL	VW-Ind	Verification Worksheet Independent	AC1044	Household Member Relationship(s) to student - 1	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL	VW-Ind	Verification Worksheet Independent	AC1045	Household Member Relationship(s) to student - 2	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL	VW-Ind	Verification Worksheet Independent	AC1046	Household Member Relationship(s) to student - 3	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL	VW-Ind	Verification Worksheet Independent	AC1047	Household Member Relationship(s) to student - 4	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
						"2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1048	Household Member Relationship(s) to student - 5	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1049	Household Member Relationship(s) to student - 6	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1050	Household Member Relationship(s) to student - 7	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1051	Household Member Relationship(s) to student - 8	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1052	Household Member Relationship(s) to student - 9	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1053	Household Member Relationship(s) to student - 10	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Adjusted Gross Income from IRS form	STUDENTSADJUST	SelfEmploymentSta	Self Employment Statement	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Adjusted Gross Income from IRS form	STUDENTSADJUST	TaxReturnTranscript	US Tax Return Transcript	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Adjusted Gross Income from IRS form	STUDENTSADJUST	1040	IRS Tax Return 1040	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Student's Adjusted Gross Income from IRS form	STUDENTSADJUST	1040x	US Tax Return Amended	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Adjusted Gross Income from IRS form	STUDENTSADJUST	ForeignTaxTranscrip	Foreign Tax Transcript	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Educational Credits	STUDENTSEDUCAT	TaxReturnTranscript	US Tax Return Transcript	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Educational Credits	STUDENTSEDUCAT	1040	IRS Tax Return 1040	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Educational Credits	STUDENTSEDUCAT	1040x	US Tax Return Amended	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Educational Credits	STUDENTSEDUCAT	ForeignTaxTranscrip	Foreign Tax Transcript	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Are you male or female?	STUDENTSEX	DriversLicense	State-issued Driver's License	AC1004	Gender	Where Metadata value is different from ISIR value, Replace with Metadata value.
Are you male or female?	STUDENTSEX	NonDriversLicenseI	Non-Driver's License Identification Card	AC1004	Gender	Where Metadata value is different from ISIR value, Replace with Metadata value.
Are you male or female?	STUDENTSEX	StateIssuedID	State-issued Identification Card	AC1004	Gender	Where Metadata value is different from ISIR value, Replace with Metadata value.
Are you male or female?	STUDENTSEX	Passport	Passport	AC1004	Gender	Where Metadata value is different from ISIR value, Replace with Metadata value.

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Student's Exemptions Claimed	STUDENTSEXEMPT	N/A	N/A	N/A	N/A	• IF ISIR.STUDENTMARITALS = 1 & ISIR.STUDENTSEXEMPTI = 1 Set ISIR Correction = 1 • IF ISIR.STUDENTMARITALS = 2 & ISIR.STUDENTSEXEMPTI < 2 Set ISIR Correction = 2 • IF ISIR.STUDENTMARITALS = 4 & ISIR.STUDENTSEXEMPTI < 2 Set ISIR Correction = 2
Student's Interest Income	STUDENTSINTERES	TaxReturnTranscript	US Tax Return Transcript	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Interest Income	STUDENTSINTERES	1040	IRS Tax Return 1040	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Interest Income	STUDENTSINTERES	1040x	US Tax Return Amended	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Interest Income	STUDENTSINTERES	ForeignTaxTranscript	Foreign Tax Transcript	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENTSUNTAXE	TaxReturnTranscript	US Tax Return Transcript	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENTSUNTAXE	1040	IRS Tax Return 1040	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENTSUNTAXE	1040x	US Tax Return Amended	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value,

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
						Replace with Metadata value.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENTSUNTAXE	ForeignTaxTranscrip	Foreign Tax Transcript	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's IRA Payments	STUDENTSIRAPAYM	TaxReturnTranscrip	US Tax Return Transcript	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's IRA Payments	STUDENTSIRAPAYM	1040	IRS Tax Return 1040	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's IRA Payments	STUDENTSIRAPAYM	1040x	US Tax Return Amended	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's IRA Payments	STUDENTSIRAPAYM	ForeignTaxTranscrip	Foreign Tax Transcript	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Number in College	STUDENTSNUMBEF	VW-Ind	Verification Worksheet Independent	AC1023	Student's Number in College	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Number of Family Members	STUDENTSNUMBEF	VW-Ind	Verification Worksheet Independent	AC1022	Student's Number of Family Members	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Pension Payments	STUDENTSPENSION	W2	W2	• AC1085 • AC1089 • AC1086 • AC1090 • AC1087 • AC1091 • AC1088 • AC1092	• Box 12a Code • Box 12a Amount • Box 12b Code • Box 12b Amount • Box 12c Code • Box 12c Amount • Box 12d Code • Box 12d Amount	• If Box 12a-d has codes equal to D, E, G, or H, then Sum the amount values. • Where Metadata value is different from ISIR value, Replace with Summed Metadata values.

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Student's Tax Return Completed	STUDENTSTAXRETI	• W2 • 1099G • SelfEmployme • IRSForm4868 • NonFilingState	• W2 • 1099G • Self Employment Statement • Extension Form IRS Form 4868 • Non-filing Student Statement	N/A	N/A	• IF TaxReturnTranscript, 1040x, ForeignTaxTranscript received && ISIR value = BLANK, 3,2 Set ISIR Correction = 1 • IF IRSForm4868 received && ISIR Value = BLANK, 3 Set ISIR Correction = 2 • IF NonFilingStatement received && threshold not exceeded && ISIR Value = BLANK Set ISIR Correction = 3
Student's Tax Return Filing Status	STUDENTSTAXRETI	• TaxReturnTran • 1040 • 1040x • ForeignTaxTran	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	AC1065	Filing Status	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Type of Tax Form Used?	STUDENTSTYPEOF	• TaxReturnTran • 1040 • 1040x • ForeignTaxTran	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	AC1084	Tax Form Type	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Pensions	STUDENTSUNTAXE	TaxReturnTranscript	US Tax Return Transcript	AC1109	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Pensions	STUDENTSUNTAXE	1040	IRS Tax Return 1040	AC1109	Untaxed Pensions Total	Where Metadata value is different from ISIR value,

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
						Replace with Metadata value.
Student's Untaxed Pensions	STUDENTSUNTAXE	1040x	US Tax Return Amended	AC1109	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Pensions	STUDENTSUNTAXE	ForeignTaxTranscrip	Foreign Tax Transcript	AC1018	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's U.S. Income Tax Paid	STUDENTSUSINCOI	SelfEmploymentSta	Self Employment Statement	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's U.S. Income Tax Paid	STUDENTSUSINCOI	TaxReturnTranscrip	US Tax Return Transcript	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's U.S. Income Tax Paid	STUDENTSUSINCOI	1040	IRS Tax Return 1040	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's U.S. Income Tax Paid	STUDENTSUSINCOI	1040x	US Tax Return Amended	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's U.S. Income Tax Paid	STUDENTSUSINCOI	ForeignTaxTranscrip	Foreign Tax Transcript	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parent's Marital Status	PARENTSMARITALS	VW-Dep	Verification Worksheet Dependent	AC1097	Parent's Marital Status	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Number of Family Members	PARENTSNUMBER(	VW-Dep	Verification Worksheet Dependent	AC1098	Parent's Number of Family Members	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Number in College (Parents excluded)	PARENTSNUMBERII	VW-Dep	Verification Worksheet Dependent	AC1099	Parent's Number in College	Where Metadata value is different from ISIR value, Replace with Metadata value.

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Parents' Adjusted Gross Income from IRS form	PARENTSADJUSTED	SelfEmploymentSta	Self Employment Statement	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Adjusted Gross Income from IRS form	PARENTSADJUSTED	TaxReturnTranscript	US Tax Return Transcript	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Adjusted Gross Income from IRS form	PARENTSADJUSTED	1040	IRS Tax Return 1040	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Adjusted Gross Income from IRS form	PARENTSADJUSTED	1040x	US Tax Return Amended	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Adjusted Gross Income from IRS form	PARENTSADJUSTED	ForeignTaxTranscrip	Foreign Tax Transcript	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Exemptions Claimed	PARENTSEXEMPTIO	N/A	N/A	N/A	N/A	• IF ISIR.PARENTSMARITALS = 1 & ISIR.PARENTSEXEMPTIO < 2 Set ISIR Correction = 2
Parents' Educational Credits	PARENTSEDUCATIC	TaxReturnTranscript	US Tax Return Transcript	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Educational Credits	PARENTSEDUCATIC	1040	IRS Tax Return 1040	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Educational Credits	PARENTSEDUCATIC	1040x	US Tax Return Amended	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Educational Credits	PARENTSEDUCATIC	ForeignTaxTranscrip	Foreign Tax Transcript	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Parents' Interest Income	PARENTSINTEREST	TaxReturnTranscript	US Tax Return Transcript	AC1111	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Interest Income	PARENTSINTEREST	1040	IRS Tax Return 1040	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Interest Income	PARENTSINTEREST	1040x	US Tax Return Amended	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Interest Income	PARENTSINTEREST	ForeignTaxTranscript	Foreign Tax Transcript	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENTSUNTAXED	TaxReturnTranscript	US Tax Return Transcript	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENTSUNTAXED	1040	IRS Tax Return 1040	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENTSUNTAXED	1040x	US Tax Return Amended	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENTSUNTAXED	ForeignTaxTranscript	Foreign Tax Transcript	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' IRA Payments	PARENTSIRAPAYME	TaxReturnTranscript	US Tax Return Transcript	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' IRA Payments	PARENTSIRAPAYME	1040	IRS Tax Return 1040	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Parents' IRA Payments	PARENTSIRAPAYME	1040x	US Tax Return Amended	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' IRA Payments	PARENTSIRAPAYME	ForeignTaxTranscrip	Foreign Tax Transcript	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Pension Payments	PARENTSPENSIONF	W2	W2	• AC1085 • AC1089 • AC1086 • AC1090 • AC1087 • AC1091 • AC1088 • AC1092	• Box 12a Code • Box 12a Amount • Box 12b Code • Box 12b Amount • Box 12c Code • Box 12c Amount • Box 12d Code • Box 12d Amount	• If Box 12a-d has codes equal to D, E, G, or H, then Sum the amount values. • Where Metadata value is different from ISIR value, Replace with Summed Metadata values.
Parents' Tax Return Completed?	PARENTSTAXRETUI	• W2 • 1099G • SelfEmployme • IRSForm4868 • NonFilingState	• W2 • 1099G • Self Employment Statement • Extension Form IRS Form 4868 • Non-filing Student Statement	N/A	N/A	• IF TaxReturnTranscript, 1040x, ForeignTaxTranscript received && ISIR value = BLANK, 3,2 Set ISIR Correction = 1 • IF IRSForm4868 received && ISIR Value = BLANK, 3 Set ISIR Correction = 2 • IF NonFilingStatement received && threshold not exceeded && ISIR Value = BLANK Set ISIR Correction = 3
Parents' Tax Return Filing Status	PARENTSTAXRETUI	• TaxReturnTran • 1040	• US Tax Return Transcript	AC1065	Filing Status	Where Metadata value is different from ISIR value,

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
		• 1040x • ForeignTaxTrai	• IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript			Replace with Metadata value.
Parents' Type of Tax Form Used?	PARENTSTYPEOFTA	• TaxReturnTran • 1040 • 1040x • ForeignTaxTrai	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	AC1084	Tax Form Type	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Pensions	PARENTSUNTAXED	TaxReturnTranscrip	US Tax Return Transcript	AC1109	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Pensions	PARENTSUNTAXED	1040	IRS Tax Return 1040	AC1109	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Pensions	PARENTSUNTAXED	1040x	US Tax Return Amended	AC1109	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Pensions	PARENTSUNTAXED	ForeignTaxTranscrip	Foreign Tax Transcript	AC1018	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' U.S. Income Tax Paid	PARENTSUSINCOM	SelfEmploymentSta	Self Employment Statement	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' U.S. Income Tax Paid	PARENTSUSINCOM	TaxReturnTranscrip	US Tax Return Transcript	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' U.S. Income Tax Paid	PARENTSUSINCOM	1040	IRS Tax Return 1040	AC1016	Taxes Paid	Where Metadata value is different from ISIR value,

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
						Replace with Metadata value.
Parents' U.S. Income Tax Paid	PARENTSUSINCOM	1040x	US Tax Return Amended	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' U.S. Income Tax Paid	PARENTSUSINCOM	ForeignTaxTranscrip	Foreign Tax Transcript	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Permanent State	PERMANENTSTATE	N/A	N/A	N/A	N/A	IF ISIR.PERMANENTSTATE == "FC" & SFA.ADDRESS_STATE != "FC" • Trigger discrepancy • Trigger manual review

2023-2024 Configured ISIR Discrepancy Rules

This topic includes the Oracle-delivered configuration for the 2023-2024 Award Year for the *ISIR Discrepancy Guide*.

> **Note:** For these Document Codes:
> - 1040
> - 1040X
> - SelfEmploymentStatement
> - TaxReturnTranscript
>
> some of the tax return-related Attribute Names displayed in this topic aren't the full Attribute Names that are in the DOCMETADATA.csv. The extended Attribute Names in the DOCMETADATA.csv include additional information about where the information can be found on the appropriate tax form.

ORACLE

> **Note:** The baseline configuration standard logic is that for any document metadata field that has a coordinating ISIR field (for example, ISIR.Student's Date of Birth equal to DriversLicense.Date of Birth), where the document metadata value is different from the ISIR value, replace the ISIR value with the document metadata value; thereby triggering an ISIR correction.

Tech Reference ISIR Field	SFP ISIR Field Reference	SFP Document Code	SFP Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
Student's Date of Birth	STUDENT_ DATEOFBIRTH	DriversLicense	State-issued Driver's License	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Date of Birth	STUDENT_ DATEOFBIRTH	NonDriversLicenseI	Non-Driver's License Identification Card	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Date of Birth	STUDENT_ DATEOFBIRTH	StateIssuedID	State-issued Identification Card	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Date of Birth	STUDENT_ DATEOFBIRTH	Passport	Passport	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
HS Diploma or Equivalent	STUDENT_ HIGHSCHOOLCOMP	HSDiploma	High School Diploma	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 1, then Update ISIR field to 1
HS Diploma or Equivalent	STUDENT_ HIGHSCHOOLCOMP	HSTranscript	High School Transcript	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 1, then Update ISIR field to 1
HS Diploma or Equivalent	STUDENT_ HIGHSCHOOLCOMP	GEDCert	GED Certificate	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 2, then Update ISIR field to 2
HS Diploma or Equivalent	STUDENT_ HIGHSCHOOLCOMP	GEDTranscript	GED Transcript	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not =

ORACLE

221

						2, then Update ISIR field to 2
HS Diploma or Equivalent	STUDENT_ HIGHSCHOOLCOMP	HomeSchoolCert	Home School Certificate	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 3, then Update ISIR field to 3
Student's Last Name	STUDENT_ LASTNAME	LegalNameChange	Legal Name Change Document	AC1096	Current Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENT_ LASTNAME	MarriageCertificate	Marriage Certificate	AC1096	Current Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENT_ LASTNAME	DriversLicense	State-issued Driver's License	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENT_ LASTNAME	NonDriversLicenseI	Non-Driver's License Identification Card	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENT_ LASTNAME	StateIssuedID	State-issued Identification Card	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENT_ LASTNAME	Passport	Passport	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1093 AC1117	Student's Marital Status	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1044	Household Member Relationship(s) to student - 1	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1045	Household Member Relationship(s) to student - 2	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"

ORACLE

Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1046	Household Member Relationship(s) to student - 3	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1047	Household Member Relationship(s) to student - 4	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1048	Household Member Relationship(s) to student - 5	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1049	Household Member Relationship(s) to student - 6	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1050	Household Member Relationship(s) to student - 7	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1051	Household Member Relationship(s) to student - 8	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1052	Household Member Relationship(s) to student - 9	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1053	Household Member Relationship(s) to student - 10	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Adjusted Gross Income from IRS form	STUDENT_ ADJUSTEDGROSSIN	SelfEmploymentSta	Self Employment Statement	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

ORACLE

						triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Adjusted Gross Income from IRS form	STUDENT_ ADJUSTEDGROSSIN	TaxReturnTranscript	US Tax Return Transcript	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Adjusted Gross Income from IRS form	STUDENT_ ADJUSTEDGROSSIN	1040	IRS Tax Return 1040	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

						that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Adjusted Gross Income from IRS form	STUDENT_ ADJUSTEDGROSSIN	1040x	US Tax Return Amended	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Adjusted Gross Income from IRS form	STUDENT_ ADJUSTEDGROSSIN	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Adjusted Gross Income	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline

ORACLE

						configuration in future releases.
Student's Educational Credits	STUDENT_ EDUCATIONCREDIT	TaxReturnTranscript	US Tax Return Transcript	N/A	Education Credits (Line 3 of Schedule 3-1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Educational Credits	STUDENT_ EDUCATIONCREDIT	1040	IRS Tax Return 1040	N/A	Education Credits (Line 3 of Schedule 3-1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Educational Credits	STUDENT_ EDUCATIONCREDIT	1040x	US Tax Return Amended	N/A	Education Credits ((Line 3 of Schedule 3-1040)	Due to the ISIR field related to this discrepancy being related to an

ORACLE

						FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Educational Credits	STUDENT_ EDUCATIONCREDIT	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Education Credits	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Interest Income	STUDENT_ TAXEXEMPTINTERE	TaxReturnTranscrip	US Tax Return Transcript	N/A	Tax-Exempt Interest (Line 2a - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline

ORACLE

						configuration. If Oracle determines that there is additional discrepancy logic

that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases. |
| Student's Interest Income | STUDENT_ TAXEXEMPTINTERE | 1040 | IRS Tax Return 1040 | N/A | Tax-Exempt Interest (Line 2a - 1040) | Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases. |
| Student's Interest Income | STUDENT_ TAXEXEMPTINTERE | 1040x | US Tax Return Amended | N/A | Tax-Exempt Interest (Line 2a - 1040) | Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

that can be added for the manually |

						entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Interest Income	STUDENT_ TAXEXEMPTINTERE	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Tax-Exempt Interest	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENT_ UNTAXEDPORTION	TaxReturnTranscript	US Tax Return Transcript	N/A	Untaxed IRA Distribution and Pension total (Lines (4a + 4c) minus (4b + 4d) - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.

ORACLE

Student's Untaxed Portions of IRA Distributions and Pensions	STUDENT_ UNTAXEDPORTION	1040	IRS Tax Return 1040	N/A	Untaxed IRA Distribution and Pension total (Lines (4a + 4c) minus (4b + 4d) - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENT_ UNTAXEDPORTION	1040x	US Tax Return Amended	N/A	Untaxed IRA Distribution and Pension total (Lines (4a + 4c) minus (4b + 4d) - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENT_ UNTAXEDPORTION	ForeignTaxTranscript	Foreign Tax Transcript	N/A	Untaxed IRA Distribution and Pension total	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR

ORACLE

						we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Number of Family Members	STUDENT_ UPDATEDFAMILYSIZ	VW-Ind	Verification Worksheet Independent	AC1022	Student's Number of Family Members	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Tax Return Completed	STUDENT_ FILED1040OR1040N	• W2 • 1099G • SelfEmployme • IRSForm4868 • NonFilingState	• W2 • 1099G • Self Employment Statement • Extension Form IRS Form 4868 • Non-filing Student Statement	N/A	N/A	• IF TaxReturnTranscript, 1040x, ForeignTaxTranscript received && ISIR value = BLANK, 3,2 Set ISIR Correction = 1 • IF IRSForm4868 received && ISIR Value = BLANK, 3 Set ISIR Correction = 2 • IF NonFilingStatement received && threshold not exceeded && ISIR Value = BLANK Set ISIR Correction = 3
Student's Tax Return Filing Status	STUDENT_ TAXRETURNFILING!	• TaxReturnTran • 1040 • 1040x • ForeignTaxTrar	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x	N/A	Filing Status	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

			• Foreign Tax Transcript			triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Type of Tax Form Used?	STUDENT_FILED1040OR1040N	• TaxReturnTran • 1040 • 1040x • ForeignTaxTra	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	AC1084	Tax Form Type	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Pensions	STUDENT_UNTAXEDPORTION	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Untaxed Pensions Total	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's U.S. Income Tax Paid	STUDENT_INCOMETAXPAID	SelfEmploymentSta	Self Employment Statement	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within

						the 24/25 ISIR we are no longer automatically

triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases. |
| Student's U.S. Income Tax Paid | STUDENT_ INCOMETAXPAID | TaxReturnTranscript | US Tax Return Transcript | N/A | Taxes Paid

(Line 22 minus Schedule 2, Line 2 - 1040) | Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases. |
| Student's U.S. Income Tax Paid | STUDENT_ INCOMETAXPAID | 1040 | IRS Tax Return 1040 | N/A | Taxes Paid

(Line 22 minus Schedule 2, Line 2 - 1040) | Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

triggering this ISIR discrepancy within our baseline configuration. If |

ORACLE

						Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's U.S. Income Tax Paid	STUDENT_ INCOMETAXPAID	1040x	US Tax Return Amended	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's U.S. Income Tax Paid	STUDENT_ INCOMETAXPAID	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Taxes Paid	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field

ORACLE

						related to this ISIR field we will enhance our baseline configuration in future releases.
Parent's Marital Status	PARENT_ MARITALSTATUS	VW-Dep	Verification Worksheet Dependent	AC1097 AC1119	Parent's Marital Status	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Number of Family Members	PARENT_ UPDATEDFAMILYSIZ	VW-Dep	Verification Worksheet Dependent	AC1098	Parent's Number of Family Members	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Adjusted Gross Income from IRS form	PARENT_ ADJUSTEDGROSSIN	SelfEmploymentSta	Self Employment Statement	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Adjusted Gross Income from IRS form	PARENT_ ADJUSTEDGROSSIN	TaxReturnTranscript	US Tax Return Transcript	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

235

ORACLE

						that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Adjusted Gross Income from IRS form	PARENT_ ADJUSTEDGROSSIN	1040	IRS Tax Return 1040	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Adjusted Gross Income from IRS form	PARENT_ ADJUSTEDGROSSIN	1040x	US Tax Return Amended	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline

						configuration in future releases.
Parents' Adjusted Gross Income from IRS form	PARENT_ ADJUSTEDGROSSIN	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Adjusted Gross Income	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Exemptions Claimed	PARENT_ TAXEXEMPTINTERE	N/A	N/A	N/A	N/A	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Educational Credits	PARENT_ EDUCATIONCREDIT	TaxReturnTranscript	US Tax Return Transcript	N/A	Education Credits (Line 3 of Schedule 3-1040)	Due to the ISIR field related to this discrepancy being related to an

ORACLE

						FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Educational Credits	PARENT_ EDUCATIONCREDIT	1040	IRS Tax Return 1040	N/A	Education Credits (Line 3 of Schedule 3-1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Educational Credits	PARENT_ EDUCATIONCREDIT	1040x	US Tax Return Amended	N/A	Education Credits (Line 3 of Schedule 3-1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline

ORACLE

						configuration. If Oracle determines that there is additional discrepancy logic
						that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Educational Credits	PARENT_ EDUCATIONCREDIT	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Education Credits	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases. |
| Parents' Untaxed Portions of IRA Distributions and Pensions | PARENT_ UNTAXEDPORTION | TaxReturnTranscript | US Tax Return Transcript | N/A | Untaxed IRA Distribution and Pension total

(Lines (4a + 4c) minus (4b + 4d) - 1040) | Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

that can be added for the manually |

						entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENT_ UNTAXEDPORTION	1040	IRS Tax Return 1040	N/A	Untaxed IRA Distribution and Pension total (Lines (4a + 4c) minus (4b + 4d) - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENT_ UNTAXEDPORTION	1040x	US Tax Return Amended	N/A	Untaxed IRA Distribution and Pension total (Lines (4a + 4c) minus (4b + 4d) - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.

ORACLE

Parents' Untaxed Portions of IRA Distributions and Pensions	PARENT_ UNTAXEDPORTION	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Untaxed IRA Distribution and Pension total	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' IRA Payments	PARENT_ DEDUCTIBLEPAYME	TaxReturnTranscript	US Tax Return Transcript	N/A	IRA Deduction (Lines 15 + 19 of Schedule 1 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' IRA Payments	PARENT_ DEDUCTIBLEPAYME	1040	IRS Tax Return 1040	N/A	IRA Deduction (Lines 15 + 19 of Schedule 1 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR

ORACLE

						we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' IRA Payments	PARENT_ DEDUCTIBLEPAYME	1040x	US Tax Return Amended	N/A	IRA Deduction (Lines 15 + 19 of Schedule 1 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' IRA Payments	PARENT_ DEDUCTIBLEPAYME	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	IRA Deduction	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines

ORACLE

						that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Tax Return Filing Status	PARENT_FILEDNONUSTAXRE	• TaxReturnTran • 1040 • 1040x • ForeignTaxTrar	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	N/A	Filing Status	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Type of Tax Form Used?	PARENT_FILED1040OR1040N	• TaxReturnTran • 1040 • 1040x • ForeignTaxTrar	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	AC1084	Tax Form Type	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Pensions	PARENT_UNTAXEDPORTION	ForeignTaxTranscrip	Foreign Tax Transcript	AC1018	N/A	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

						triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' U.S. Income Tax Paid	PARENT_ INCOMETAXPAID	SelfEmploymentSta	Self Employment Statement	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' U.S. Income Tax Paid	PARENT_ INCOMETAXPAID	TaxReturnTranscript	US Tax Return Transcript	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

						that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' U.S. Income Tax Paid	PARENT_ INCOMETAXPAID	1040	IRS Tax Return 1040	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' U.S. Income Tax Paid	PARENT_ INCOMETAXPAID	1040x	US Tax Return Amended	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline

ORACLE

						configuration in future releases.
Parents' U.S. Income Tax Paid	PARENT_ INCOMETAXPAID	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Taxes Paid	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Permanent State	STUDENT_STATE	N/A	N/A	N/A	N/A	IF ISIR.PERMANENTSTATE == "FC" & SFP.ADDRESS_ STATE != "FC" • Trigger discrepancy • Trigger manual review

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Student's Date of Birth	DATEOFBIRTH	DriversLicense	State-issued Driver's License	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Date of Birth	DATEOFBIRTH	NonDriversLicenseII	Non-Driver's License Identification Card	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Date of Birth	DATEOFBIRTH	StateIssuedID	State-issued Identification Card	AC1003	Date of Birth	Where Metadata value is different

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
						from ISIR value, Replace with Metadata value.
Student's Date of Birth	DATEOFBIRTH	Passport	Passport	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
HS Diploma or Equivalent	HSDIPLOMAOREQU	HSDiploma	High School Diploma	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 1, then Update ISIR field to 1
HS Diploma or Equivalent	HSDIPLOMAOREQU	HSTranscript	High School Transcript	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 1, then Update ISIR field to 1
HS Diploma or Equivalent	HSDIPLOMAOREQU	GEDCert	GED Certificate	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 2, then Update ISIR field to 2
HS Diploma or Equivalent	HSDIPLOMAOREQU	GEDTranscript	GED Transcript	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 2, then Update ISIR field to 2
HS Diploma or Equivalent	HSDIPLOMAOREQU	HomeSchoolCert	Home School Certificate	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 3, then Update ISIR field to 3
Student's Last Name	STUDENTLASTNAM	LegalNameChange	Legal Name Change Document	AC1096	Current Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENTLASTNAM	MarriageCertificate	Marriage Certificate	AC1096	Current Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Student's Last Name	STUDENTLASTNAM	DriversLicense	State-issued Driver's License	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENTLASTNAM	NonDriversLicenseI	Non-Driver's License Identification Card	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENTLASTNAM	StateIssuedID	State-issued Identification Card	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENTLASTNAM	Passport	Passport	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1093	Student's Marital Status	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1044	Household Member Relationship(s) to student - 1	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1045	Household Member Relationship(s) to student - 2	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1046	Household Member Relationship(s) to student - 3	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1047	Household Member Relationship(s) to student - 4	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1048	Household Member	If Meta Data Value = Spouse and ISIR value not 2,

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
					Relationship(s) to student - 5	updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1049	Household Member Relationship(s) to student - 6	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1050	Household Member Relationship(s) to student - 7	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1051	Household Member Relationship(s) to student - 8	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1052	Household Member Relationship(s) to student - 9	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENTMARITAL!	VW-Ind	Verification Worksheet Independent	AC1053	Household Member Relationship(s) to student - 10	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Adjusted Gross Income from IRS form	STUDENTSADJUST	SelfEmploymentSta	Self Employment Statement	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Adjusted Gross Income from IRS form	STUDENTSADJUST	TaxReturnTranscript	US Tax Return Transcript	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Adjusted Gross Income from IRS form	STUDENTSADJUST	1040	IRS Tax Return 1040	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Adjusted Gross Income from IRS form	STUDENTSADJUST	1040x	US Tax Return Amended	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Student's Adjusted Gross Income from IRS form	STUDENTSADJUST	ForeignTaxTranscrip	Foreign Tax Transcript	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Educational Credits	STUDENTSEDUCAT	TaxReturnTranscript	US Tax Return Transcript	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Educational Credits	STUDENTSEDUCAT	1040	IRS Tax Return 1040	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Educational Credits	STUDENTSEDUCAT	1040x	US Tax Return Amended	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Educational Credits	STUDENTSEDUCAT	ForeignTaxTranscrip	Foreign Tax Transcript	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Exemptions Claimed	STUDENTSEXEMPT	N/A	N/A	N/A	N/A	• IF ISIR.STUDENTMARITALS = 1 & ISIR.STUDENTSEXEMPTE = 1 Set ISIR Correction = 1 • IF ISIR.STUDENTMARITALS = 2 & ISIR.STUDENTSEXEMPTE < 2 Set ISIR Correction = 2 • IF ISIR.STUDENTMARITALS = 4 & ISIR.STUDENTSEXEMPTE < 2 Set ISIR Correction = 2
Student's Interest Income	STUDENTSINTERES	TaxReturnTranscript	US Tax Return Transcript	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Interest Income	STUDENTSINTERES	1040	IRS Tax Return 1040	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value,

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
						Replace with Metadata value.
Student's Interest Income	STUDENTSINTERES	1040x	US Tax Return Amended	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Interest Income	STUDENTSINTERES	ForeignTaxTranscrip	Foreign Tax Transcript	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENTSUNTAXE	TaxReturnTranscrip	US Tax Return Transcript	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENTSUNTAXE	1040	IRS Tax Return 1040	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENTSUNTAXE	1040x	US Tax Return Amended	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENTSUNTAXE	ForeignTaxTranscrip	Foreign Tax Transcript	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's IRA Payments	STUDENTSIRAPAYN	TaxReturnTranscrip	US Tax Return Transcript	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's IRA Payments	STUDENTSIRAPAYN	1040	IRS Tax Return 1040	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's IRA Payments	STUDENTSIRAPAYN	1040x	US Tax Return Amended	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's IRA Payments	STUDENTSIRAPAYN	ForeignTaxTranscrip	Foreign Tax Transcript	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Student's Number in College	STUDENTSNUMBER	VW-Ind	Verification Worksheet Independent	AC1023	Student's Number in College	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Number of Family Members	STUDENTSNUMBER	VW-Ind	Verification Worksheet Independent	AC1022	Student's Number of Family Members	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Pension Payments	STUDENTSPENSION	W2	W2	• AC1085 • AC1089 • AC1086 • AC1090 • AC1087 • AC1091 • AC1088 • AC1092	• Box 12a Code • Box 12a Amount • Box 12b Code • Box 12b Amount • Box 12c Code • Box 12c Amount • Box 12d Code • Box 12d Amount	• If Box 12a-d has codes equal to D, E, G, or H, then Sum the amount values. • Where Metadata value is different from ISIR value, Replace with Summed Metadata values.
Student's Tax Return Completed	STUDENTSTAXRETU	• W2 • 1099G • SelfEmployme • IRSForm4868 • NonFilingState	• W2 • 1099G • Self Employment Statement • Extension Form IRS Form 4868 • Non-filing Student Statement	N/A	N/A	• IF TaxReturnTranscript, 1040x, ForeignTaxTranscript received && ISIR value = BLANK, 3,2 Set ISIR Correction = 1 • IF IRSForm4868 received && ISIR Value = BLANK, 3 Set ISIR Correction = 2 • IF NonFilingStatement received && threshold not exceeded && ISIR Value = BLANK Set ISIR Correction = 3
Student's Tax Return Filing Status	STUDENTSTAXRETU	• TaxReturnTran • 1040	• US Tax Return Transcript	AC1065	Filing Status	Where Metadata value is different from ISIR value,

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
		• 1040x • ForeignTaxTrar	• IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript			Replace with Metadata value.
Student's Type of Tax Form Used?	STUDENTSTYPEOF	• TaxReturnTran • 1040 • 1040x • ForeignTaxTrar	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	AC1084	Tax Form Type	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Pensions	STUDENTSUNTAXE	TaxReturnTranscrip	US Tax Return Transcript	AC1109	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Pensions	STUDENTSUNTAXE	1040	IRS Tax Return 1040	AC1109	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Pensions	STUDENTSUNTAXE	1040x	US Tax Return Amended	AC1109	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Pensions	STUDENTSUNTAXE	ForeignTaxTranscrip	Foreign Tax Transcript	AC1018	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's U.S. Income Tax Paid	STUDENTSUSINCOI	SelfEmploymentSta	Self Employment Statement	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's U.S. Income Tax Paid	STUDENTSUSINCOI	TaxReturnTranscrip	US Tax Return Transcript	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's U.S. Income Tax Paid	STUDENTSUSINCOI	1040	IRS Tax Return 1040	AC1016	Taxes Paid	Where Metadata value is different from ISIR value,

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
						Replace with Metadata value.
Student's U.S. Income Tax Paid	STUDENTSUSINCO	1040x	US Tax Return Amended	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's U.S. Income Tax Paid	STUDENTSUSINCO	ForeignTaxTranscrip	Foreign Tax Transcript	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parent's Marital Status	PARENTSMARITALS	VW-Dep	Verification Worksheet Dependent	AC1097	Parent's Marital Status	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Number of Family Members	PARENTSNUMBER(	VW-Dep	Verification Worksheet Dependent	AC1098	Parent's Number of Family Members	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Number in College (Parents excluded)	PARENTSNUMBERII	VW-Dep	Verification Worksheet Dependent	AC1099	Parent's Number in College	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Adjusted Gross Income from IRS form	PARENTSADJUSTEI	SelfEmploymentSta	Self Employment Statement	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Adjusted Gross Income from IRS form	PARENTSADJUSTEI	TaxReturnTranscript	US Tax Return Transcript	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Adjusted Gross Income from IRS form	PARENTSADJUSTEI	1040	IRS Tax Return 1040	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Adjusted Gross Income from IRS form	PARENTSADJUSTEI	1040x	US Tax Return Amended	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Adjusted Gross Income from IRS form	PARENTSADJUSTEI	ForeignTaxTranscrip	Foreign Tax Transcript	AC1015	Adjusted Gross Income	Where Metadata value is different from ISIR value, Replace with Metadata value.

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Parents' Exemptions Claimed	PARENTSEXEMPTIC	N/A	N/A	N/A	N/A	• IF ISIR.PARENTSMARITALS = 1 & ISIR.PARENTSEXEMPTIC < 2 Set ISIR Correction = 2
Parents' Educational Credits	PARENTSEDUCATIC	TaxReturnTranscript	US Tax Return Transcript	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Educational Credits	PARENTSEDUCATIC	1040	IRS Tax Return 1040	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Educational Credits	PARENTSEDUCATIC	1040x	US Tax Return Amended	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Educational Credits	PARENTSEDUCATIC	ForeignTaxTranscrip	Foreign Tax Transcript	AC1021	Education Credits	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Interest Income	PARENTSINTEREST	TaxReturnTranscript	US Tax Return Transcript	AC1111	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Interest Income	PARENTSINTEREST	1040	IRS Tax Return 1040	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Interest Income	PARENTSINTEREST	1040x	US Tax Return Amended	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Interest Income	PARENTSINTEREST	ForeignTaxTranscrip	Foreign Tax Transcript	AC1020	Tax-Exempt Interest	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENTSUNTAXED	TaxReturnTranscript	US Tax Return Transcript	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENTSUNTAXED	1040	IRS Tax Return 1040	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENTSUNTAXED	1040x	US Tax Return Amended	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENTSUNTAXED	ForeignTaxTranscript	Foreign Tax Transcript	AC1017	Untaxed IRA Distribution and Pension total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' IRA Payments	PARENTSIRAPAYME	TaxReturnTranscript	US Tax Return Transcript	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' IRA Payments	PARENTSIRAPAYME	1040	IRS Tax Return 1040	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' IRA Payments	PARENTSIRAPAYME	1040x	US Tax Return Amended	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' IRA Payments	PARENTSIRAPAYME	ForeignTaxTranscript	Foreign Tax Transcript	AC1019	IRA Deduction	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Pension Payments	PARENTSPENSIONF	W2	W2	• AC1085 • AC1089 • AC1086 • AC1090 • AC1087 • AC1091 • AC1088 • AC1092	• Box 12a Code • Box 12a Amount • Box 12b Code • Box 12b Amount • Box 12c Code • Box 12c Amount • Box 12d Code • Box 12d Amount	• If Box 12a-d has codes equal to D, E, G, or H, then Sum the amount values. • Where Metadata value is different from ISIR value, Replace with Summed Metadata values.

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
Parents' Tax Return Completed?	PARENTSTAXRETUI	• W2 • 1099G • SelfEmployme • IRSForm4868 • NonFilingState	• W2 • 1099G • Self Employment Statement • Extension Form IRS Form 4868 • Non-filing Student Statement	N/A	N/A	• IF TaxReturnTranscript, 1040x, ForeignTaxTranscript received && ISIR value = BLANK, 3,2 Set ISIR Correction = 1 • IF IRSForm4868 received && ISIR Value = BLANK, 3 Set ISIR Correction = 2 • IF NonFilingStatement received && threshold not exceeded && ISIR Value = BLANK Set ISIR Correction = 3
Parents' Tax Return Filing Status	PARENTSTAXRETUI	• TaxReturnTran • 1040 • 1040x • ForeignTaxTran	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	AC1065	Filing Status	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Type of Tax Form Used?	PARENTSTYPEOFT/	• TaxReturnTran • 1040 • 1040x • ForeignTaxTran	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	AC1084	Tax Form Type	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Pensions	PARENTSUNTAXED	TaxReturnTranscript	US Tax Return Transcript	AC1109	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Pensions	PARENTSUNTAXED	1040	IRS Tax Return 1040	AC1109	Untaxed Pensions Total	Where Metadata value is different from ISIR value,

ORACLE

Tech Reference ISIR Field	ISIR Field Code	Document Code	SFA Document Name	Attribute Code	Attribute Name	ISIR Discrepancy Rules
						Replace with Metadata value.
Parents' Untaxed Pensions	PARENTSUNTAXED	1040x	US Tax Return Amended	AC1109	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Pensions	PARENTSUNTAXED	ForeignTaxTranscrip	Foreign Tax Transcript	AC1018	Untaxed Pensions Total	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' U.S. Income Tax Paid	PARENTSUSINCOM	SelfEmploymentSta	Self Employment Statement	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' U.S. Income Tax Paid	PARENTSUSINCOM	TaxReturnTranscrip	US Tax Return Transcript	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' U.S. Income Tax Paid	PARENTSUSINCOM	1040	IRS Tax Return 1040	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' U.S. Income Tax Paid	PARENTSUSINCOM	1040x	US Tax Return Amended	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' U.S. Income Tax Paid	PARENTSUSINCOM	ForeignTaxTranscrip	Foreign Tax Transcript	AC1016	Taxes Paid	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Permanent State	PERMANENTSTATE	N/A	N/A	N/A	N/A	IF ISIR.PERMANENTSTATE == "FC" & SFA.ADDRESS_ STATE != "FC" • Trigger discrepancy • Trigger manual review

ORACLE

2024-2025 Configured ISIR Discrepancy Rules

This topic includes the Oracle-delivered configuration for the 2024-2025 Award Year for the *ISIR Discrepancy Guide*.

> **Note:** For these Document Codes:
> - 1040
> - 1040X
> - SelfEmploymentStatement
> - TaxReturnTranscript
>
> some of the tax return-related Attribute Names displayed in this topic aren't the full Attribute Names that are in the DOCMETADATA.csv. The extended Attribute Names in the DOCMETADATA.csv include additional information about where the information can be found on the appropriate tax form.

> **Note:** The baseline configuration standard logic is that for any document metadata field that has a coordinating ISIR field (for example, ISIR.Student's Date of Birth equal to DriversLicense.Date of Birth), where the document metadata value is different from the ISIR value, replace the ISIR value with the document metadata value; thereby triggering an ISIR correction.

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
Student's Date of Birth	STUDENT_ DATEOFBIRTH	DriversLicense	State-issued Driver's License	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Date of Birth	STUDENT_ DATEOFBIRTH	NonDriversLicenseI	Non-Driver's License Identification Card	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Date of Birth	STUDENT_ DATEOFBIRTH	StateIssuedID	State-issued Identification Card	AC1003	Date of Birth	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Date of Birth	STUDENT_ DATEOFBIRTH	Passport	Passport	AC1003	Date of Birth	Where Metadata value is different from ISIR value,

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						Replace with Metadata value.
HS Diploma or Equivalent	STUDENT_ HIGHSCHOOLCOMP	HSDiploma	High School Diploma	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 1, then Update ISIR field to 1
HS Diploma or Equivalent	STUDENT_ HIGHSCHOOLCOMP	HSTranscript	High School Transcript	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 1, then Update ISIR field to 1
HS Diploma or Equivalent	STUDENT_ HIGHSCHOOLCOMP	GEDCert	GED Certificate	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 2, then Update ISIR field to 2
HS Diploma or Equivalent	STUDENT_ HIGHSCHOOLCOMP	GEDTranscript	GED Transcript	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 2, then Update ISIR field to 2
HS Diploma or Equivalent	STUDENT_ HIGHSCHOOLCOMP	HomeSchoolCert	Home School Certificate	N/A	N/A	If Doc Exists and is Acceptable and ISIR field HS Diploma or Equivalent is Not = 3, then Update ISIR field to 3
Student's Last Name	STUDENT_ LASTNAME	LegalNameChange	Legal Name Change Document	AC1096	Current Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENT_ LASTNAME	MarriageCertificate	Marriage Certificate	AC1096	Current Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENT_ LASTNAME	DriversLicense	State-issued Driver's License	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
Student's Last Name	STUDENT_ LASTNAME	NonDriversLicenseI	Non-Driver's License Identification Card	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENT_ LASTNAME	StateIssuedID	State-issued Identification Card	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Last Name	STUDENT_ LASTNAME	Passport	Passport	AC1002	Last Name	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1093 AC1117	Student's Marital Status	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1044	Household Member Relationship(s) to student - 1	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1045	Household Member Relationship(s) to student - 2	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1046	Household Member Relationship(s) to student - 3	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1047	Household Member Relationship(s) to student - 4	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1048	Household Member Relationship(s) to student - 5	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1049	Household Member Relationship(s) to student - 6	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1050	Household Member Relationship(s) to student - 7	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1051	Household Member Relationship(s) to student - 8	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1052	Household Member Relationship(s) to student - 9	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Marital Status	STUDENT_ MARITALSTATUS	VW-Ind	Verification Worksheet Independent	AC1053	Household Member Relationship(s) to student - 10	If Meta Data Value = Spouse and ISIR value not 2, updated ISIR to "2 = Married/ remarried"
Student's Adjusted Gross Income from IRS form	STUDENT_ ADJUSTEDGROSSIN	SelfEmploymentSta	Self Employment Statement	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
Student's Adjusted Gross Income from IRS form	STUDENT_ ADJUSTEDGROSSIN	TaxReturnTranscript	US Tax Return Transcript	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Adjusted Gross Income from IRS form	STUDENT_ ADJUSTEDGROSSIN	1040	IRS Tax Return 1040	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
Student's Adjusted Gross Income from IRS form	STUDENT_ ADJUSTEDGROSSIN	1040x	US Tax Return Amended	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Adjusted Gross Income from IRS form	STUDENT_ ADJUSTEDGROSSIN	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Adjusted Gross Income	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Educational Credits	STUDENT_ EDUCATIONCREDIT	TaxReturnTranscrip	US Tax Return Transcript	N/A	Education Credits (Line 3 of Schedule 3-1040)	Due to the ISIR field related to this discrepancy being related to an

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Educational Credits	STUDENT_ EDUCATIONCREDIT	1040	IRS Tax Return 1040	N/A	Education Credits (Line 3 of Schedule 3-1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Educational Credits	STUDENT_ EDUCATIONCREDIT	1040x	US Tax Return Amended	N/A	Education Credits ((Line 3 of Schedule 3-1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Educational Credits	STUDENT_ EDUCATIONCREDIT	ForeignTaxTranscript	Foreign Tax Transcript	N/A	Education Credits	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Interest Income	STUDENT_ TAXEXEMPTINTERE	TaxReturnTranscript	US Tax Return Transcript	N/A	Tax-Exempt Interest (Line 2a - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Interest Income	STUDENT_ TAXEXEMPTINTERE	1040	IRS Tax Return 1040	N/A	Tax-Exempt Interest (Line 2a - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Interest Income	STUDENT_ TAXEXEMPTINTERE	1040x	US Tax Return Amended	N/A	Tax-Exempt Interest (Line 2a - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Interest Income	STUDENT_ TAXEXEMPTINTERE	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Tax-Exempt Interest	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENT_ UNTAXEDPORTION	TaxReturnTranscript	US Tax Return Transcript	N/A	Untaxed IRA Distribution and Pension total (Lines (4a + 4c) minus (4b + 4d) - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENT_ UNTAXEDPORTION	1040	IRS Tax Return 1040	N/A	Untaxed IRA Distribution and Pension total (Lines (4a + 4c) minus (4b + 4d) - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENT_ UNTAXEDPORTION	1040x	US Tax Return Amended	N/A	Untaxed IRA Distribution and Pension total (Lines (4a + 4c) minus (4b + 4d) - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						ISIR field we will enhance our baseline configuration in future releases.
Student's Untaxed Portions of IRA Distributions and Pensions	STUDENT_ UNTAXEDPORTION	ForeignTaxTranscript	Foreign Tax Transcript	N/A	Untaxed IRA Distribution and Pension total	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Number of Family Members	STUDENT_ UPDATEDFAMILYSIZE	VW-Ind	Verification Worksheet Independent	AC1022	Student's Number of Family Members	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Tax Return Completed	STUDENT_ FILED1040OR1040N	• W2 • 1099G • SelfEmployme • IRSForm4868 • NonFilingState	• W2 • 1099G • Self Employment Statement • Extension Form IRS Form 4868 • Non-filing Student Statement	N/A	N/A	• IF TaxReturnTranscript, 1040x, ForeignTaxTranscript received && ISIR value = BLANK, 3,2 Set ISIR Correction = 1 • IF IRSForm4868 received && ISIR Value = BLANK, 3 Set ISIR Correction = 2 • IF NonFilingStatement received &&

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						threshold not exceeded && ISIR Value = BLANK Set ISIR Correction = 3
Student's Tax Return Filing Status	STUDENT_ TAXRETURNFILING!	• TaxReturnTran • 1040 • 1040x • ForeignTaxTra	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	N/A	Filing Status	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Type of Tax Form Used?	STUDENT_ FILED1040OR1040N	• TaxReturnTran • 1040 • 1040x • ForeignTaxTra	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	AC1084	Tax Form Type	Where Metadata value is different from ISIR value, Replace with Metadata value.
Student's Untaxed Pensions	STUDENT_ UNTAXEDPORTION	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Untaxed Pensions Total	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's U.S. Income Tax Paid	STUDENT_ INCOMETAXPAID	SelfEmploymentSta	Self Employment Statement	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's U.S. Income Tax Paid	STUDENT_ INCOMETAXPAID	TaxReturnTranscript	US Tax Return Transcript	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's U.S. Income Tax Paid	STUDENT_ INCOMETAXPAID	1040	IRS Tax Return 1040	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's U.S. Income Tax Paid	STUDENT_ INCOMETAXPAID	1040x	US Tax Return Amended	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						ISIR field we will enhance our baseline configuration in future releases.
Student's U.S. Income Tax Paid	STUDENT_ INCOMETAXPAID	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Taxes Paid	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parent's Marital Status	PARENT_ MARITALSTATUS	VW-Dep	Verification Worksheet Dependent	AC1097 AC1119	Parent's Marital Status	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Number of Family Members	PARENT_ UPDATEDFAMILYSIZ	VW-Dep	Verification Worksheet Dependent	AC1098	Parent's Number of Family Members	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Adjusted Gross Income from IRS form	PARENT_ ADJUSTEDGROSSIN	SelfEmploymentSta	Self Employment Statement	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Adjusted Gross Income from IRS form	PARENT_ ADJUSTEDGROSSIN	TaxReturnTranscript	US Tax Return Transcript	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Adjusted Gross Income from IRS form	PARENT_ ADJUSTEDGROSSIN	1040	IRS Tax Return 1040	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Adjusted Gross Income from IRS form	PARENT_ ADJUSTEDGROSSIN	1040x	US Tax Return Amended	N/A	Adjusted Gross Income (Line 11- 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Adjusted Gross Income from IRS form	PARENT_ ADJUSTEDGROSSIN	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Adjusted Gross Income	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						ISIR field we will enhance our baseline configuration in future releases.
Parents' Exemptions Claimed	PARENT_ TAXEXEMPTINTERE	N/A	N/A	N/A	N/A	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Educational Credits	PARENT_ EDUCATIONCREDIT	TaxReturnTranscript	US Tax Return Transcript	N/A	Education Credits (Line 3 of Schedule 3-1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						configuration in future releases.
Parents' Educational Credits	PARENT_ EDUCATIONCREDIT	1040	IRS Tax Return 1040	N/A	Education Credits (Line 3 of Schedule 3-1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Educational Credits	PARENT_ EDUCATIONCREDIT	1040x	US Tax Return Amended	N/A	Education Credits (Line 3 of Schedule 3-1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
Parents' Educational Credits	PARENT_ EDUCATIONCREDIT	ForeignTaxTranscript	Foreign Tax Transcript	N/A	Education Credits	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENT_ UNTAXEDPORTION	TaxReturnTranscript	US Tax Return Transcript	N/A	Untaxed IRA Distribution and Pension total (Lines (4a + 4c) minus (4b + 4d) - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENT_ UNTAXEDPORTION	1040	IRS Tax Return 1040	N/A	Untaxed IRA Distribution and Pension total	Due to the ISIR field related to this discrepancy being related to an

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
					(Lines (4a + 4c) minus (4b + 4d) - 1040)	FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENT_ UNTAXEDPORTION	1040x	US Tax Return Amended	N/A	Untaxed IRA Distribution and Pension total (Lines (4a + 4c) minus (4b + 4d) - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Untaxed Portions of IRA Distributions and Pensions	PARENT_ UNTAXEDPORTION	ForeignTaxTranscript	Foreign Tax Transcript	N/A	Untaxed IRA Distribution and Pension total	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' IRA Payments	PARENT_ DEDUCTIBLEPAYME	TaxReturnTranscript	US Tax Return Transcript	N/A	IRA Deduction (Lines 15 + 19 of Schedule 1 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' IRA Payments	PARENT_ DEDUCTIBLEPAYME	1040	IRS Tax Return 1040	N/A	IRA Deduction (Lines 15 + 19 of Schedule 1 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						configuration. If Oracle determines that there is additional discrepancy logic

that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases. |
| Parents' IRA Payments | PARENT_ DEDUCTIBLEPAYME | 1040x | US Tax Return Amended | N/A | IRA Deduction

(Lines 15 + 19 of Schedule 1 - 1040) | Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic

that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases. |
| Parents' IRA Payments | PARENT_ DEDUCTIBLEPAYME | ForeignTaxTranscrip | Foreign Tax Transcript | N/A | IRA Deduction | Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is |

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Tax Return Filing Status	PARENT_ FILEDNONUSTAXRE	• TaxReturnTran • 1040 • 1040x • ForeignTaxTra	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	N/A	Filing Status	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' Type of Tax Form Used?	PARENT_ FILED1040OR1040N	• TaxReturnTran • 1040 • 1040x • ForeignTaxTra	• US Tax Return Transcript • IRS Tax Return 1040 • Amended Tax Return Form 1040x • Foreign Tax Transcript	AC1084	Tax Form Type	Where Metadata value is different from ISIR value, Replace with Metadata value.
Parents' Untaxed Pensions	PARENT_ UNTAXEDPORTION	ForeignTaxTranscrip	Foreign Tax Transcript	AC1018	N/A	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' U.S. Income Tax Paid	PARENT_ INCOMETAXPAID	SelfEmploymentSta	Self Employment Statement	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' U.S. Income Tax Paid	PARENT_ INCOMETAXPAID	TaxReturnTranscript	US Tax Return Transcript	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' U.S. Income Tax Paid	PARENT_ INCOMETAXPAID	1040	IRS Tax Return 1040	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' U.S. Income Tax Paid	PARENT_ INCOMETAXPAID	1040x	US Tax Return Amended	N/A	Taxes Paid (Line 22 minus Schedule 2, Line 2 - 1040)	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If

ORACLE

Tech Reference ISIR Field	SFA ISIR Field Reference	Document Code	Document Name	Attribute Code	Attribute Name / Meta Data Field	ISIR Discrepancy Rules
						Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Parents' U.S. Income Tax Paid	PARENT_ INCOMETAXPAID	ForeignTaxTranscrip	Foreign Tax Transcript	N/A	Taxes Paid	Due to the ISIR field related to this discrepancy being related to an FTI value within the 24/25 ISIR we are no longer automatically triggering this ISIR discrepancy within our baseline configuration. If Oracle determines that there is additional discrepancy logic that can be added for the manually entered field related to this ISIR field we will enhance our baseline configuration in future releases.
Student's Permanent State	STUDENT_STATE	N/A	N/A	N/A	N/A	IF ISIR.PERMANENTSTATE == "FC" & SFP.ADDRESS_ STATE != "FC" • Trigger discrepancy • Trigger manual review

2022-2023 ISIR Document Request Rules and Code Clearing Logic

This is the 2022-2023 ISIR Document Request Rules and Code Clearing Logic.

Overview

> **Note:** On September 1, 2021, the U.S. Department of Education (ED) issued Dear Colleague Letter GEN-21-06 that waived verification requirements for verification groups V4 and V5. Verification for group V1 isn't waived for the 2022-2023 award year. This guidance was issued to relieve administrative burden due to the COVID-19 international crisis.

Upon receipt, an Institutional Student Information Record (ISIR) from the U.S. Department of Education (ED) is checked to determine if the student is selected for verification of their financial aid application and to which Verification Group they have been assigned.

ED selects students for verification and indicates so by adding the appropriate **SAR (Student Aid Report) Comment Code** (also known as a **C-Code**) to the ISIR:

- Ind - C-Code 171 - student independent from parents.
- Dep - C-Code 170 - student dependent upon parents.

Also, ED assigns selected students to one of three Verification Tracking Groups:

- V1 - Standard Verification Tracking Group.
- V4 - Custom Verification Tracking Group.
- V5 - Aggregate Verification Tracking Group.

The Verification Tracking Groups broadly determine what documents are required for a student to clear verification. Verification requirements are further refined within each Group based on dependency status, tax filing status, and other factors. Students may move from one Group to another during the course of verification. This topic describes the logic for all three Groups and the various scenarios under each Group.

Requests for any required documents are triggered based on the appropriate logic for the student. Upon receipt of all required documents, additional review of the student's ISIR and document data determines if any more documentation or manual review is required before clearing verification.

> **Note:** This topic often refers to documents being *Acceptable*. This refers to the actual system status of the requested document.

For additional information about Verification, refer to the **Application and Verification Guide** on the ED website.

2020 IRS Filing Requirements Income Thresholds

Part of determining verification requirements is knowing whether or not an applicant is required to file a tax return. These are these tax filing thresholds for Tax Year 2020 used in configuration workbook scripts:

ORACLE

IF your filing status is...	AND at the end of 2020 you were...	THEN file a return if your gross income was at least...
single	under 65	$12,400
	65 or older	$14,050
head of household	under 65	$18,650
	65 or older	$20,300
married, filing jointly	under 65 (both spouses)	$24,800
	65 or older (one spouse)	$26,100
	65 or older (both spouses)	$27,400
married, filing separately	any age	$5
qualifying widow(er)	under 65	$24,800
	65 or older	$26,100

Criteria for Independent Students: Standard Verification Tracking Group (IndV1)

Students must verify the following:

- If they are tax filers:
    - adjusted gross income.
    - U.S. income tax paid.
    - untaxed portions of IRA distributions and pensions.
    - IRA deductions and payments.
    - tax-exempt interest income.
    - education credits.
    - household size.
    - number in college.
- If they are not tax filers:
    - income earned from work.
    - household size.
    - number in college.

IndV1 Scenario 1: Taxes Completed and IRS Data was Transferred from IRS
- **Student's Tax Return Completed?**:
    - (1) Already Completed.
- **Student IRS Request Flag**:
    - (02) IRS data for the student was transferred from the IRS and was not changed by the user prior to submission of an application or correction.
- **Requested Documents**

ORACLE

- o **Tax Related Information**
  - – Verification Worksheet Independent from Student.
  - – Rollover Statement from Student if:
    - o Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
      - • 1 = IRS data was transferred and not changed by user OR
      - • 2 = IRS data was transferred and changed by user to a different value OR
      - • 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
      - • 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- • **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- • **Code Clearing Logic**
  - o Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV1 Scenario 2: Taxes Completed and IRS Data was not Transferred from IRS
- • **Student's Tax Return Completed?**:
  - o (1) Already Completed.

- • **Student IRS Request Flag**:
  - o (00) Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web.
  - o (01) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA.
  - o (03) IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction.
  - o (04) IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction.
  - o (05) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it.
  - o (06) IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool Blank = IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access).

- • **Requested Documents**
  - o **Tax Related Information**
    - – Verification Worksheet Independent from Student.
    - – One of the following from Student:
      - o Tax Return Transcript.
      - o 1040.
      - o 1040X.
      - o Foreign Tax Transcript.
    - – Rollover Statement from Student if:
      - o Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:

ORACLE

- - 1 = IRS data was transferred and not changed by user OR
  - 2 = IRS data was transferred and changed by user to a different value OR
  - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
  - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV1 Scenario 3: Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
  - o (1) Already Completed.

- **Student IRS Request Flag**:
  - o (07) IRS data for the student was transferred from IRS, but the IRS indicated that the student filed an amended tax return.

- **Requested Documents**
  - o **Tax Related Information**
    - Verification Worksheet Independent from Student.
    - 1040X.
    - One of the following from Student:
      - o Tax Return Transcript.
      - o 1040.
    - Rollover Statement from Student if:
      - o Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV1 Scenario 4: Taxes have not been filed and Marital Status is Single, Divorced or Widowed
- **Student's Tax Return Completed?**:
  - o - (2) Will File.

ORACLE

- (3) Will Not File.

- **Student's Marital Status**:
    - o
        - (1) Single.
        - (4) Divorced or Widowed.

- **Requested Documents**
    - o **Tax Related Information**
        - Verification Worksheet Independent from Student.
        - One of the following from Student:
            - o Non-Filing Statement.
            - o W2.
            - o 1099G.
            - o Self Employment Statement.
    - **Supporting Document Request Rules**
        - o Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests the following documents from the Student:

            - IRS Extension Approval.
            - One of the following from Student:

                - Tax Return Transcript.
                - 1040.
                - 1040X.
                - Foreign Tax Transcript.

- **ISIR Discrepancies**
    - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - o Clears this code automatically after requested documents including the Tax Return Transcript, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
    - o However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable,* Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
    - o If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the subsequent "Corrected" ISIR.

IndV1 Scenario 5: Taxes have not been filed and Marital Status is Married/Remarried or Separated

- **Student's Tax Return Completed?**:
    - o
        - (2) Will File.
        - (3) Will Not File.

- **Student's Marital Status**:
    - o
        - (2) Married/Remarried.
        - (3) Separated.

ORACLE

- **Requested Documents**
    - **Tax Related Information**
        - Verification Worksheet Independent from Student.
        - One of the following from Student:
            - Non-Filing Statement from Student.
            - W2.
            - 1099G.
            - Self Employment Statement.
    - **Supporting Document Request Rules**
        - Once an acceptable tax document is received, if the Student's Tax Filing Status = Married Filing Separately, Student Financial Aid requests the following documents from Spouse:
            - One of the following:
                - Tax Return Transcript
                - 1040
                - 1040X
                - Foreign Tax Transcript

- **ISIR Discrepancies**
    - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
    - However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable,* Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
    - If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the Corrected ISIR.

IndV1 Scenario 6: Student does not match Scenarios 1 - 5

- If the student does not meet one of the preceding scenarios, Student Financial Aid triggers a Complete ISIR Review task which requires manual review.

ORACLE

Criteria for Independent Students: Custom Verification Tracking Group (IndV4)

IndV4 Scenario: All Students

- One document from each of the following groups is requested:
    - **Identity**:
        - Drivers License.
        - Non-Drivers License ID.
        - State Issued ID.
        - Passport.
    - **Statement of Educational Purpose (SOEP)**:
        - SOEP-Campus.
        - SOEP-Notary.

- **Code Clearing Logic**
    - If student has an *Acceptable* document from each group (**Identity** and **SOEP**), then SFA clears this C-Code.
    - If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the Corrected ISIR.

Criteria for Independent Students: Aggregate Verification Tracking Group (IndV5)

Scenario: All Students

- One document from each of the following groups is requested:
    - **Identity**:
        - Drivers License.
        - Non-Drivers License ID.
        - State Issued ID.
        - Passport.
    - **Statement of Educational Purpose (SOEP)**:
        - SOEP-Campus.
        - SOEP-Notary.

IndV5 Scenario 1: Taxes Completed and IRS Data was Transferred from IRS

- **Student's Tax Return Completed?**:
    - (1) Already Completed.

- **Student IRS Request Flag**:
    - (02) IRS data for the student was transferred from the IRS and was not changed by the user prior to submission of an application or correction.

- **Requested Documents**
    - **Tax Related Information**
        - Verification Worksheet Independent from Student.
        - Rollover Statement from Student if:
            - Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - 1 = IRS data was transferred and not changed by user OR
                - 2 = IRS data was transferred and changed by user to a different value OR

ORACLE

- 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
- 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - ○ Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - ○ Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - ○ If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV5 Scenario 2: Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
  - ○ (1) Already Completed.

- **Student IRS Request Flag**:
  - ○ (00) Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web.
  - ○ (01) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA.
  - ○ (03) IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction.
  - ○ (04) IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction.
  - ○ (05) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it.
  - ○ (06) IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool Blank = IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access).

- **Requested Documents**
  - ○ **Tax Related Information**
    - - Verification Worksheet Independent from Student.
    - - One of the following from Student:
      - ○ Tax Return Transcript.
      - ○ 1040.
      - ○ 1040X.
      - ○ Foreign Tax Transcript.
    - - Rollover Statement from Student if:
      - ○ Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - • 1 = IRS data was transferred and not changed by user OR
        - • 2 = IRS data was transferred and changed by user to a different value OR
        - • 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - • 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**

ORACLE

- Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.
- **Code Clearing Logic**
  - Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV5 Scenario 3: Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
  - (1) Already Completed.

- **Student IRS Request Flag**:
  - (07) IRS data for the student was transferred from IRS, but the IRS indicated that the student filed an amended tax return.

- **Requested Documents**
  - **Tax Related Information**
    - Verification Worksheet Independent from Student.
    - 1040X
    - One of the following from Student:
      - Tax Return Transcript.
      - 1040.
    - Rollover Statement from Student if:
      - Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.
- **Code Clearing Logic**
  - Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV5 Scenario 4: Taxes have not been filed and Marital Status is Single, Divorced or Widowed
- **Student's Tax Return Completed?**:
  - (2) Will File.
  - (3) Will Not File.

- **Student's Marital Status**:
  - (1) Single.
  - (4) Divorced or Widowed.

- **Requested Documents**
  - **Tax Related Information**

ORACLE

- - Verification Worksheet Independent from Student.
  - One of the following from Student:
    - ○ Non-Filing Statement from Student.
    - ○ W2.
    - ○ 1099G.
    - ○ Self Employment Statement.
  - ○ **Supporting Document Request Rules**
    - - Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests one of the following documents from the Student:
      - ○ IRS Extension Approval.
      - ○ One of the following from Student:
        - • Tax Return Transcript.
        - • 1040.
        - • 1040X.
        - • Foreign Tax Transcript.

- **ISIR Discrepancies**
  - ○ Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - ○ Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
  - ○ However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable,* Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
  - ○ If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

ORACLE

IndV5 Scenario 5: Taxes have not been filed and Marital Status is Married/Remarried or Separated

- **Student's Tax Return Completed?**:
    - (2) Will File.
    - (3) Will Not File.

- **Student's Marital Status**:
    - (2) Married/Remarried.
    - (3) Separated.

- **Requested Documents**
    - **Tax Related Information**
        - Verification Worksheet Independent from Student.
        - One of the following from Student:
            - Non-Filing Statement from Student.
            - W2.
            - 1099G.
            - Self Employment Statement.
    - **Supporting Document Request Rules**
        - Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests one of the following documents from the Student:
            - IRS Extension Approval.
            - One of the following from Student:
                - Tax Return Transcript.
                - 1040.
                - 1040X.
                - Foreign Tax Transcript.

- **ISIR Discrepancies**
    - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
    - However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable,* Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
    - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV5 Scenario 6: Student does not match Scenarios 1 - 5

- If the student does not meet one of the preceding scenarios, Student Financial Aid triggers a Complete ISIR Review task which requires manual review.

ORACLE

Criteria for Dependent Students: Standard Verification Tracking Group (DepV1)

For dependent students in the Standard Verification Tracking Group (V1), there are separate scenarios for student verification (Scenarios 1 - 5) and parent verification (Scenarios 6 - 9). Therefore, each dependent student is evaluated using two scenarios: one for student data and one for parent data.

Students and parents must verify the following:

- If they are tax filers:
    - adjusted gross income.
    - U.S. income tax paid.
    - untaxed portions of IRA distributions and pensions.
    - IRA deductions and payments.
    - tax-exempt interest income.
    - education credits.
    - household size.
    - number in college.

- If they are not tax filers:
    - income earned from work.
    - household size.
    - number in college.

DepV1 Scenario 1: Student Taxes Completed and IRS Data was Transferred from IRS
- **Student's Tax Return Completed?**:
    - (1) Already Completed

- **Student IRS Request Flag**:
    - (02) IRS data for the student was transferred from the IRS and was not changed by the user prior to submission of an application or correction.

- **Requested Documents**
    - **Tax Related Information**
        - Verification Worksheet Dependent from Student.
        - Rollover Statement from Student if:
            - Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - 1 = IRS data was transferred and not changed by user OR
                - 2 = IRS data was transferred and changed by user to a different value OR
                - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
    - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

ORACLE

- **Code Clearing Logic**
  - ○ Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - ○ If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 2: Student Taxes Completed and IRS Data was not Transferred from IRS

- **Student's Tax Return Completed?**:
  - ○ (1) Already Completed

- **Student IRS Request Flag**:
  - ○ (00) Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web.
  - ○ (01) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA.
  - ○ (03) IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction.
  - ○ (04) IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction.
  - ○ (05) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it.
  - ○ (06) IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool Blank = IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access).

- **Requested Documents**
  - ○ **Tax Related Information**
    - – Verification Worksheet Dependent from Student.
    - – One of the following from Student:
      - ○ Tax Return Transcript.
      - ○ 1040.
      - ○ 1040X.
      - ○ Foreign Tax Transcript.
    - – Rollover Statement from Student if:
      - ○ Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - • 1 = IRS data was transferred and not changed by user OR
        - • 2 = IRS data was transferred and changed by user to a different value OR
        - • 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - • 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - ○ Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - ○ Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - ○ If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 3: Student Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
    - ○ (1) Already Completed.

- **Student IRS Request Flag**:
    - ○ (07) IRS data for the student was transferred from IRS, but the IRS indicated that the student filed an amended tax return.

- **Requested Documents**
    - ○ **Tax Related Information**
        - - Verification Worksheet Dependent from Student.
        - - 1040X.
        - - One of the following from Student:
            - ○ Tax Return Transcript.
            - ○ 1040.
        - - Rollover Statement from Student if:
            - ○ Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - • 1 = IRS data was transferred and not changed by user OR
                - • 2 = IRS data was transferred and changed by user to a different value OR
                - • 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                - • 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
    - ○ Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - ○ Clears this code automatically after the requested documents have been received and are *Acceptable*.
    - ○ If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 4: Student Taxes have not been filed and Marital Status is Single, Divorced or Widowed
- **Student's Tax Return Completed?**:
    - ○
        - - (2) Will File.
        - - (3) Will Not File.

- **Student's Marital Status**:
    - ○
        - - (1) Single.
        - - (4) Divorced or Widowed.

- **Requested Documents**
    - ○ **Tax Related Information**
        - - Verification Worksheet Dependent from Student.
        - - One of the following from Student:
            - ○ Non-Filing Statement from Student.
            - ○ W2.
            - ○ 1099G.
            - ○ Self Employment Statement.

ORACLE

- o **Supporting Document Request Rules**
    - Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests one of the following documents from the Student:
        - o IRS Extension Approval.
        - o One of the following from Student:
            - Non-Filing Statement from Student.
            - Tax Return Transcript.
            - 1040.
            - 1040X.
            - Foreign Tax Transcript.

- **ISIR Discrepancies**
    - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - o Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
    - o However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable,* Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
    - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 5: Student Taxes have not been filed and Marital Status is Married/Remarried or Separated
- **Student's Tax Return Completed?**:
    - o
        - (2) Will File.
        - (3) Will Not File.

- **Student's Marital Status**:
    - o
        - (2) Married/Remarried.
        - (3) Separated.

- **Requested Documents**
    - o **Tax Related Information**
        - Verification Worksheet Dependent from Student.
        - One of the following from Student:
            - o Non-Filing Statement from Student.
            - o W2.
            - o 1099G.
            - o Self Employment Statement.
    - o **Supporting Document Request Rules**
        - Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests one of the following documents from the Student:
            - o IRS Extension Approval.

ORACLE

- o One of the following:
  - Non-Filing Statement.
  - Tax Return Transcript.
  - 1040.
  - 1040X.
  - Foreign Tax Transcript.
  - o **Supporting Document Request Rules**
    - Once an *Acceptable* tax document is received, if the Student's Tax Filing Status = Married Filing Separately, Student Financial Aid requests the following documents from Spouse:
      - o One of the following:
        - Tax Return Transcript.
        - 1040.
        - 1040X.
        - Foreign Tax Transcript.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
  - o However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable*, Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
  - o If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 6: Parent Taxes Completed and IRS Data was Transferred from IRS

- **Parent's Tax Return Completed?**:
  - o (1) Already Completed.

- **Parent's Marital Status**:
  - o (1) Married/Remarried.
  - o (2) Never married.
  - o (3) Divorced/separated.
  - o (4) Widowed.
  - o (5) Unmarried and both parents living together.

- **Parent IRS Request Flag**:
  - o (02) IRS data for the parent was transferred from the IRS and was not changed by the user prior to submission of an application or correction.

- **Requested Documents**
  - o **Tax Related Information**
    - Rollover Statement from Parent 1 if:
      - o Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR

ORACLE

- - 2 = IRS data was transferred and changed by user to a different value OR
    - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
    - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.
  - Rollover Statement from Parent 2 if:
    - If Parent's Tax Return Filing Status:
      - (3) Married – filed separate return
    - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
      - 1 = IRS data was transferred and not changed by user OR
      - 2 = IRS data was transferred and changed by user to a different value OR
      - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
      - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

ORACLE

DepV1 Scenario 7: Parent Taxes Completed and IRS Data was not Transferred from IRS

- **Parent's Tax Return Completed?**:
  - ○ (1) Already Completed.

- **Parent's Marital Status**:
  - ○ (1) Married/Remarried.
  - ○ (2) Never married.
  - ○ (3) Divorced/separated.
  - ○ (4) Widowed.
  - ○ (5) Unmarried and both parents living together.

- **Parent IRS Request Flag**:
  - ○ (00) Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web.
  - ○ (01) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA.
  - ○ (03) IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction.
  - ○ (04) IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction.
  - ○ (05) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it.
  - ○ (06) IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool Blank = IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access).

ORACLE

- **Requested Documents**
  - **Tax Related Information**
    - One of the following from Parent 1:
      - Tax Return Transcript.
      - 1040.
      - 1040X.
      - Foreign Tax Transcript.
    - Rollover Statement from Parent 1 if:
      - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.
    - If Parent's Tax Return Filing Status is (3) Married – filed separate return, one of the following from Parent 2:
      - Tax Return Transcript.
      - 1040.
      - 1040X.
      - Foreign Tax Transcript.
  - Rollover Statement from Parent 2 if:
    - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
      - 1 = IRS data was transferred and not changed by user OR
      - 2 = IRS data was transferred and changed by user to a different value OR
      - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
      - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

ORACLE

DepV1 Scenario 8: Parent Taxes Completed and IRS Data was not Transferred from IRS

- **Parent's Tax Return Completed?**:
    - ○ (1) Already Completed.

- **Parent's Marital Status**:
    - ○ (1) Married/Remarried.
    - ○ (2) Never married.
    - ○ (3) Divorced/separated.
    - ○ (4) Widowed.
    - ○ (5) Unmarried and both parents living together.

- **Parent IRS Request Flag**:
    - ○ (07) IRS data for the parent was transferred from IRS, but the IRS indicated that the parent filed an amended tax return.

- **Requested Documents**
    - ○ **Tax Related Information**
        - − One of the following from Parent 1:
            - ○ Tax Return Transcript or 1040.
            - ○ 1040X.
            - ○ Rollover Statement from Parent 1 if:
                - • Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                    - − 1 = IRS data was transferred and not changed by user OR
                    - − 2 = IRS data was transferred and changed by user to a different value OR
                    - − 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                    - − 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.
        - − If Parent's Tax Return Filing Status is (3) Married – filed separate return, one of the following from Parent 2:
            - ○ Tax Return Transcript or 1040.
            - ○ 1040X.
            - ○ Rollover Statement from Parent 2 if:
                - • Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                    - − 1 = IRS data was transferred and not changed by user OR
                    - − 2 = IRS data was transferred and changed by user to a different value OR
                    - − 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                    - − 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
    - ○ Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - Clears this code automatically after the requested documents have been received and are *Acceptable*.
    - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 9: Parent Taxes Not Completed
- **Parent's Tax Return Completed?**:
    - (2) Will File.
    - (3) Will Not File.

- **Parent's Marital Status**:
    - (1) Married/Remarried.
    - (2) Never married.
    - (3) Divorced/separated.
    - (4) Widowed.
    - (5) Unmarried and both parents living together.

- **Requested Documents**
    - **Tax Related Information**
        - One of the following from Parent 1:
            - Non-Filing Statement.
            - W2.
            - 1099G.
            - Self Employment Statement.
        - If Parent's Tax Return Filing Status is (3) Married – filed separate return, one of the following from Parent 2:
            - Non-Filing Statement.
            - W2.
            - 1099G.
            - Self Employment Statement.

- **Supporting Document Request Rules**
    - Student Financial Aid evaluates the W2, 1099G, or Self Employment Statement document to determine if the parent is required to file based on the tax award year guidelines in IRS Publication 17. If the parent's income is equal to or greater than the tax award year threshold, and the Parent's Marital Status = (1) Married/remarried then Student Financial Aid requests one of the following documents from the Parent 1:
        - IRS Extension Approval.
        - Non-Filing Statement.
        - One of the following:
            - Tax Return Transcript.
            - 1040.
            - 1040X.
            - Foreign Tax Transcript.
    - If Parent's Tax Return Filing Status: (3) Married – filed separate return, SFA requests the following documents to verify from Parent 2:

ORACLE

- **Tax Related Information**
  - Tax Return Transcript.
  - 1040.
  - 1040X.
  - Foreign Tax Transcript.

- **ISIR Discrepancies**
  - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 10: Student does not match Scenarios 1 - 9
- If the student does not meet one of the preceding scenarios, Student Financial Aid triggers a Complete ISIR Review task which requires manual review.

Criteria for Dependent Students: Custom Verification Tracking Group (DepV4)

DepV4 Scenario: All Students
- One document from each of the following groups is requested:
  - **Identity**:
    - Drivers License.
    - Non-Drivers License ID.
    - State Issued ID.
    - Passport.
  - **Statement of Educational Purpose (SOEP)**:
    - SOEP-Campus.
    - SOEP-Notary.

- **Code Clearing Logic**
  - If student has an *Acceptable* document from each group (**Identity** and **SOEP**), then SFA clears this C-Code.
  - If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the Corrected ISIR.

Criteria for Dependent Students: Aggregate Verification Tracking Group (DepV5)

For dependent students in the Aggregate Verification Tracking Group (V1), there are separate scenarios for student verification (Scenarios 1 - 5) and parent verification (Scenarios 6 - 9). Therefore, each dependent student is evaluated using three scenarios: one for all students, one for student data, and one for parent data.

ORACLE

Students and parents must verify the following:

- If they are tax filers:
    - adjusted gross income.
    - U.S. income tax paid.
    - untaxed portions of IRA distributions and pensions.
    - IRA deductions and payments.
    - tax-exempt interest income.
    - education credits.
    - household size.
    - number in college.

- If they are not tax filers:
    - income earned from work.
    - household size.
    - number in college.

Scenario: All Students
- One document from each of the following groups is requested:
    - **Identity**:
        - Drivers License.
        - Non-Drivers License ID.
        - State Issued ID.
        - Passport.
    - **Statement of Educational Purpose (SOEP)**:
        - SOEP-Campus.
        - SOEP-Notary.

- **Code Clearing Logic**
    - If student has an *Acceptable* document from each group (**Identity** and **SOEP**), then SFA clears this C-Code.
    - If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 1: Student Taxes Completed and IRS Data was Transferred from IRS
- **Student's Tax Return Completed?**:
    - (1) Already Completed.

- **Student IRS Request Flag**:
    - (02) IRS data for the student was transferred from the IRS and was not changed by the user prior to submission of an application or correction.

- **Requested Documents**
    - **Tax Related Information**
        - Verification Worksheet Dependent from Student.
        - Rollover Statement from Student if:
            - Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:

ORACLE

- 1 = IRS data was transferred and not changed by user OR
- 2 = IRS data was transferred and changed by user to a different value OR
- 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
- 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 2: Student Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
  - (1) Already Completed.

- **Student IRS Request Flag**:
  - (00) Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web.
  - (01) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA.
  - (03) IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction.
  - (04) IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction.
  - (05) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it.
  - (06) IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool Blank = IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access).

ORACLE

- **Requested Documents**
  - **Tax Related Information**
    - Verification Worksheet Dependent from Student.
    - One of the following from Student:
      - Tax Return Transcript.
      - 1040.
      - 1040X.
      - Foreign Tax Transcript.
    - Rollover Statement from Student if:
      - Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 3: Student Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
  - (1) Already Completed.

- **Student IRS Request Flag**:
  - (07) IRS data for the student was transferred from IRS, but the IRS indicated that the student filed an amended tax return.

- **Requested Documents**
  - ○ **Tax Related Information**
    - Verification Worksheet Dependent from Student.
    - One of the following from Student:
      - ○ Tax Return Transcript.
      - ○ 1040.
      - ○ 1040X.
    - Rollover Statement from Student if:
      - ○ Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - ○ Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - ○ Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - ○ If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 4: Student Taxes have not been filed and Marital Status is Single, Divorced or Widowed
- **Student's Tax Return Completed?**:
  - ○ (2) Will File.
  - ○ (3) Will Not File.

- **Student's Marital Status**:
  - ○ (1) Single.
  - ○ (4) Divorced or Widowed.

- **Requested Documents**
  - ○ **Tax Related Information**
    - Verification Worksheet Dependent from Student.
    - One of the following from Student:
      - ○ Non-Filing Statement from Student.
      - ○ W2.
      - ○ 1099G.
      - ○ Self Employment Statement.
  - ○ **Supporting Document Request Rules**
    - Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year

ORACLE

guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests one of the following documents from the Student:

- o IRS Extension Approval.

- o One of the following from Student:
  - Non-Filing Statement from Student.
  - Tax Return Transcript.
  - 1040.
  - 1040X.
  - Foreign Tax Transcript.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
  - o However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable,* Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 5: Student Taxes have not been filed and Marital Status is Married/Remarried or Separated

- **Student's Tax Return Completed?**:
  - o (2) Will File.
  - o (3) Will Not File.

- **Student's Marital Status**:
  - o (2) Married/Remarried.
  - o (3) Separated.

- **Requested Documents**
  - o **Tax Related Information**
    - Verification Worksheet Dependent from Student.
    - One of the following from Student:
      - o Non-Filing Statement from Student.
      - o W2.
      - o 1099G.
      - o Self Employment Statement.
  - o **Supporting Document Request Rules**
    - Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests one of the following documents from the Student:
      - o IRS Extension Approval.

ORACLE

- o One of the following:
    - Non-Filing Statement.
    - Tax Return Transcript.
    - 1040.
    - 1040X.
    - Foreign Tax Transcript.
    - Once an *Acceptable* tax document is received, if the Student's Tax Filing Status = Married Filing Separately, Student Financial Aid requests the following documents from Spouse:
        - One of the following:
            - Tax Return Transcript.
            - 1040.
            - 1040X.
            - Foreign Tax Transcript.

- **ISIR Discrepancies**
    - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - o Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
    - o However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable*, Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
    - o If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 6: Parent Taxes Completed and IRS Data was Transferred from IRS
- **Parent's Tax Return Completed?**:
    - o (1) Already Completed.

- **Parent's Marital Status**:
    - o (1) Married/Remarried.
    - o (2) Never married.
    - o (3) Divorced/separated.
    - o (4) Widowed.
    - o (5) Unmarried and both parents living together.

- **Parent IRS Request Flag**:
    - o (02) IRS data for the parent was transferred from the IRS and was not changed by the user prior to submission of an application or correction.

- **Requested Documents**
    - o **Tax Related Information**
        - Rollover Statement from Parent 1 if:
            - o Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - 1 = IRS data was transferred and not changed by user OR

ORACLE

- - - 2 = IRS data was transferred and changed by user to a different value OR
    - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
    - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.
  - Rollover Statement from Parent 2 if:
    - If Parent's Tax Return Filing Status:
      - (3) Married – filed separate return
    - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
      - 1 = IRS data was transferred and not changed by user OR
      - 2 = IRS data was transferred and changed by user to a different value OR
      - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
      - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 7: Parent Taxes Completed and IRS Data was not Transferred from IRS
- **Parent's Tax Return Completed?**:
  - (1) Already Completed.

- **Parent's Marital Status**:
  - (1) Married/Remarried.
  - (2) Never married.
  - (3) Divorced/separated.
  - (4) Widowed.
  - (5) Unmarried and both parents living together.

ORACLE

- **Parent IRS Request Flag**:
    - (00) Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web.
    - (01) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA.
    - (03) IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction.
    - (04) IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction.
    - (05) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it.
    - (06) IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool Blank = IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access).

- **Requested Documents**
    - **Tax Related Information**
        - One of the following from Parent 1:
            - Tax Return Transcript.
            - 1040.
            - 1040X.
            - Foreign Tax Transcript.
        - Rollover Statement from Parent 1 if:
            - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - 1 = IRS data was transferred and not changed by user OR
                - 2 = IRS data was transferred and changed by user to a different value OR
                - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.
        - If Parent's Tax Return Filing Status is (3) Married – filed separate return, one of the following from Parent 2:
            - Tax Return Transcript.
            - 1040.
            - 1040X.
            - Foreign Tax Transcript.
        - Rollover Statement from Parent 2 if:
            - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - 1 = IRS data was transferred and not changed by user OR
                - 2 = IRS data was transferred and changed by user to a different value OR
                - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

ORACLE

- **ISIR Discrepancies**
    - ○ Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - ○ Clears this code automatically after the requested documents have been received and are *Acceptable*.
    - ○ If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 8: Parent Taxes Completed and IRS Data was not Transferred from IRS
- **Parent's Tax Return Completed?**:
    - ○ (1) Already Completed.

- **Parent's Marital Status**:
    - ○ (1) Married/Remarried.
    - ○ (2) Never married.
    - ○ (3) Divorced/separated.
    - ○ (4) Widowed.
    - ○ (5) Unmarried and both parents living together.

- **Parent IRS Request Flag**:
    - ○ (07) IRS data for the parent was transferred from IRS, but the IRS indicated that the parent filed an amended tax return.

- **Requested Documents**
  - o **Tax Related Information**
    - One of the following from Parent 1:
      - o Tax Return Transcript.
      - o 1040.
      - o 1040X.
    - Rollover Statement from Parent 1 if:
      - o Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.
    - If Parent's Tax Return Filing Status is (3) Married – filed separate return, one of the following from Parent 2:
      - o Tax Return Transcript.
      - o 1040.
      - o 1040X.
      - o Rollover Statement from Parent 2 if:
        - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
          - 1 = IRS data was transferred and not changed by user OR
          - 2 = IRS data was transferred and changed by user to a different value OR
          - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
          - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 9: Parent Taxes Not Completed
- **Parent's Tax Return Completed?**:
  - o (2) Will File.
  - o (3) Will Not File.

- **Parent's Marital Status**:
  - o (1) Married/Remarried.
  - o (2) Never married.
  - o (3) Divorced/separated.

ORACLE

- ○ (4) Widowed.
- ○ (5) Unmarried and both parents living together.

- **Requested Documents**
  - ○ **Tax Related Information**
    - − One of the following from Parent 1:
      - ○ Non-Filing Statement.
      - ○ W2.
      - ○ 1099G.
      - ○ Self Employment Statement.
    - − If Parent's Tax Return Filing Status is (3) Married – filed separate return, one of the following from Parent 2:
      - ○ Non-Filing Statement.
      - ○ W2.
      - ○ 1099G.
      - ○ Self Employment Statement.

- **Supporting Document Request Rules**
  - ○ Student Financial Aid evaluates the W2, 1099G, or Self Employment Statement document to determine if the parent is required to file based on the tax award year guidelines in IRS Publication 17. If the parent's income is equal to or greater than the tax award year threshold, and the Parent's Marital Status = (1) Married/remarried then Student Financial Aid requests one of the following documents from the Parent 1:
    - − IRS Extension Approval.
    - − One of the following:
      - ○ Non-Filing Statement.
      - ○ Tax Return Transcript.
      - ○ 1040.
      - ○ 1040X.
      - ○ Foreign Tax Transcript.
  - ○ If Parent's Tax Return Filing Status: (3) Married – filed separate return, SFA requests the following documents to verify from Parent 2:
    - − **Tax Related Information**
      - ○ Tax Return Transcript.
      - ○ 1040.
      - ○ 1040X.
      - ○ Foreign Tax Transcript.

- **ISIR Discrepancies**
  - ○ Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

ORACLE

- **Code Clearing Logic**
  - ○ Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - ○ If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 10: Student does not match Scenarios 1 - 9
- If the student does not meet one of the preceding scenarios, Student Financial Aid triggers a Complete ISIR Review task which requires manual review.

2023-2024 ISIR Document Request Rules and Code Clearing Logic

This is the 2023-2024 ISIR Document Request Rules and Code Clearing Logic.

Overview

A student's Institutional Student Information Record (ISIR) from the U.S. Department of Education (ED) is evaluated when received to determine if the student is selected for verification and to which Verification Group they have been assigned.

ED selects students for verification and indicates so by adding the appropriate **SAR (Student Aid Report) Comment Code** (also known as a **C-Code**) to the ISIR:

- Ind - C-Code 171 - student independent from parents.

- Dep - C-Code 170 - student dependent upon parents.

Also, ED assigns selected students to one of three Verification Tracking Groups:

- V1 - Standard Verification Tracking Group.

- V4 - Custom Verification Tracking Group.

- V5 - Aggregate Verification Tracking Group.

The Verification Tracking Groups broadly determine what documents are required for a student to clear verification. Verification requirements are further refined within each Group based on dependency status, tax filing status, and other factors. Students may move from one Group to another during the course of verification. This topic describes the logic for all three Groups and the various scenarios under each Group.

Requests for any required documents are triggered based on the appropriate logic for the student. Upon receipt of all required documents, additional review of the student's ISIR and document data determines if any more documentation or manual review is required before clearing verification.

> **Note:** This topic often refers to documents being *Acceptable*. This refers to the actual system status of the requested document.

For additional information about Verification, refer to the **Application and Verification Guide** on the ED website.

2021 IRS Filing Requirements Income Thresholds

Part of determining verification requirements is knowing whether or not an applicant is required to file a tax return. These are these tax filing thresholds for Tax Year 2021 used in configuration workbook scripts:

IF your filing status is...	AND at the end of 2021 you were...	THEN file a return if your gross income was at least...
single	under 65	$12,550
	65 or older	$14,250
head of household	under 65	$18,800
	65 or older	$20,500
married, filing jointly	under 65 (both spouses)	$25,100
	65 or older (one spouse)	$26,450
	65 or older (both spouses)	$27,800
married, filing separately	any age	$5
qualifying widow(er)	under 65	$25,100
	65 or older	$26,450

Criteria for Independent Students: Standard Verification Tracking Group (IndV1)

Note: For 2023-2024 Aid Year ISIR verification, students with ISIRs that have a Incarcerated Applicant flag (Field 384) value of :

- 1 (Correctional Facility Address file),

- 2 (Received via P.O. Box at IDC), or

- 3 (Incarcerated Applicant Flag set in FAA Access)

aren't required to complete Standard (V1) verification requirements. Baseline Configuration has been updated so that no documents are requested for this population, and they automatically clear Standard (V1) verification.

ORACLE

Students must verify the following:

- If they are tax filers:
  - adjusted gross income.
  - U.S. income tax paid.
  - untaxed portions of IRA distributions and pensions.
  - IRA deductions and payments.
  - tax-exempt interest income.
  - education credits.
  - household size.
  - number in college.

- If they are not tax filers:
  - income earned from work.
  - household size.
  - number in college.

IndV1 Scenario 1: Taxes Completed and IRS Data was Transferred from IRS
- **Student's Tax Return Completed?**:
  - (1) Already Completed.

- **Student IRS Request Flag**:
  - (02) IRS data for the student was transferred from the IRS and was not changed by the user prior to submission of an application or correction.

- **Requested Documents**
  - **Tax Related Information**
    - Verification Worksheet Independent from Student.
    - Rollover Statement from Student if:
      - Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

ORACLE

IndV1 Scenario 2: Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
    - (1) Already Completed.

- **Student IRS Request Flag**:
    - (00) Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web.
    - (01) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA.
    - (03) IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction.
    - (04) IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction.
    - (05) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it.
    - (06) IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool Blank = IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access).

- **Requested Documents**
    - **Tax Related Information**
        - Verification Worksheet Independent from Student.
        - One of the following from Student:
            - Tax Return Transcript.
            - 1040.
            - 1040X.
            - Foreign Tax Transcript.
        - Rollover Statement from Student if:
            - Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - 1 = IRS data was transferred and not changed by user OR
                - 2 = IRS data was transferred and changed by user to a different value OR
                - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
    - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - Clears this code automatically after the requested documents have been received and are *Acceptable*.
    - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV1 Scenario 3: Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
    - (1) Already Completed.

- **Student IRS Request Flag**:

ORACLE

- o (07) IRS data for the student was transferred from IRS, but the IRS indicated that the student filed an amended tax return.
- **Requested Documents**
  - o **Tax Related Information**
    - Verification Worksheet Independent from Student.
    - 1040X.
    - One of the following from Student:
      - o Tax Return Transcript.
      - o 1040.
    - Rollover Statement from Student if:
      - o Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV1 Scenario 4: Taxes have not been filed and Marital Status is Single, Divorced or Widowed
- **Student's Tax Return Completed?**:
  - o   - (2) Will File.
    - (3) Will Not File.

- **Student's Marital Status**:
  - o   - (1) Single.
    - (4) Divorced or Widowed.

- **Requested Documents**
  - o **Tax Related Information**
    - Verification Worksheet Independent from Student.
    - One of the following from Student:
      - o Non-Filing Statement.
      - o W2.
      - o 1099G.
      - o Self Employment Statement.
    - **Supporting Document Request Rules**
      - o Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year guidelines in IRS Publication 17. If the student's income is equal to or greater than the

ORACLE

tax award year threshold, Student Financial Aid requests the following documents from the Student:

- IRS Extension Approval.
- One of the following from Student:

  - Tax Return Transcript.
  - 1040.
  - 1040X.
  - Foreign Tax Transcript.

- **ISIR Discrepancies**
  - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - Clears this code automatically after requested documents including the Tax Return Transcript, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
  - However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable,* Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
  - If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the subsequent "Corrected" ISIR.

IndV1 Scenario 5: Taxes have not been filed and Marital Status is Married/Remarried or Separated
- **Student's Tax Return Completed?**:
  - - (2) Will File.
    - (3) Will Not File.

- **Student's Marital Status**:
  - - (2) Married/Remarried.
    - (3) Separated.

- **Requested Documents**
  - **Tax Related Information**
    - Verification Worksheet Independent from Student.
    - One of the following from Student:
      - Non-Filing Statement from Student.
      - W2.
      - 1099G.
      - Self Employment Statement.
  - **Supporting Document Request Rules**
    - Once an acceptable tax document is received, if the Student's Tax Filing Status = Married Filing Separately, Student Financial Aid requests the following documents from Spouse:
      - One of the following:
        - Tax Return Transcript
        - 1040
        - 1040X
        - Foreign Tax Transcript

- **ISIR Discrepancies**
    - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
    - However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable,* Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
    - If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the Corrected ISIR.

IndV1 Scenario 6: Student does not match Scenarios 1 - 5

- If the student does not meet one of the preceding scenarios, Student Financial Aid triggers a Complete ISIR Review task which requires manual review.

Criteria for Independent Students: Custom Verification Tracking Group (IndV4)

IndV4 Scenario: All Students

- One document from each of the following groups is requested:
    - **Identity**:
        - Drivers License.
        - Non-Drivers License ID.
        - State Issued ID.
        - Passport.
    - **Statement of Educational Purpose (SOEP)**:
        - SOEP-Campus.
        - SOEP-Notary.

- **Code Clearing Logic**
    - If student has an *Acceptable* document from each group (**Identity** and **SOEP**), then SFA clears this C-Code.
    - If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the Corrected ISIR.

ORACLE

Criteria for Independent Students: Aggregate Verification Tracking Group (IndV5)

Note: For 2023-2024 Aid Year ISIR verification, students with ISIRs that have a Incarcerated Applicant flag (Field 384) value of :

- 1 (Correctional Facility Address file),

- 2 (Received via P.O. Box at IDC), or

- 3 (Incarcerated Applicant Flag set in FAA Access)

aren't required to complete Standard (V1) verification requirements. Baseline Configuration has been updated so that only **Identity** and **Statement of Educational Purpose** documents are requested for this population.

Scenario: All Students
- One document from each of the following groups is requested:
    - **Identity**:
        - Drivers License.
        - Non-Drivers License ID.
        - State Issued ID.
        - Passport.
    - **Statement of Educational Purpose (SOEP)**:
        - SOEP-Campus.
        - SOEP-Notary.

IndV5 Scenario 1: Taxes Completed and IRS Data was Transferred from IRS
- **Student's Tax Return Completed?**:
    - (1) Already Completed.

- **Student IRS Request Flag**:
    - (02) IRS data for the student was transferred from the IRS and was not changed by the user prior to submission of an application or correction.

- **Requested Documents**
    - **Tax Related Information**
        - Verification Worksheet Independent from Student.
        - Rollover Statement from Student if:
            - Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - 1 = IRS data was transferred and not changed by user OR
                - 2 = IRS data was transferred and changed by user to a different value OR
                - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**

ORACLE

- o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Clears this code automatically after the requested documents have been received and are *Acceptable*.

  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV5 Scenario 2: Taxes Completed and IRS Data was not Transferred from IRS

- **Student's Tax Return Completed?**:
  - o (1) Already Completed.

- **Student IRS Request Flag**:
  - o (00) Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web.
  - o (01) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA.
  - o (03) IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction.
  - o (04) IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction.
  - o (05) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it.
  - o (06) IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool Blank = IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access).

- **Requested Documents**
  - o **Tax Related Information**
    - - Verification Worksheet Independent from Student.
    - - One of the following from Student:
      - o Tax Return Transcript.
      - o 1040.
      - o 1040X.
      - o Foreign Tax Transcript.
    - - Rollover Statement from Student if:
      - o Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - • 1 = IRS data was transferred and not changed by user OR
        - • 2 = IRS data was transferred and changed by user to a different value OR
        - • 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - • 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Clears this code automatically after the requested documents have been received and are *Acceptable*.

ORACLE

- o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV5 Scenario 3: Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
    - o (1) Already Completed.

- **Student IRS Request Flag**:
    - o (07) IRS data for the student was transferred from IRS, but the IRS indicated that the student filed an amended tax return.

- **Requested Documents**
    - o **Tax Related Information**
        - - Verification Worksheet Independent from Student.
        - - 1040X
        - - One of the following from Student:
            - o Tax Return Transcript.
            - o 1040.
        - - Rollover Statement from Student if:
            - o Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - • 1 = IRS data was transferred and not changed by user OR
                - • 2 = IRS data was transferred and changed by user to a different value OR
                - • 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                - • 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
    - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - o Clears this code automatically after the requested documents have been received and are *Acceptable*.
    - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV5 Scenario 4: Taxes have not been filed and Marital Status is Single, Divorced or Widowed
- **Student's Tax Return Completed?**:
    - o (2) Will File.
    - o (3) Will Not File.

- **Student's Marital Status**:
    - o (1) Single.
    - o (4) Divorced or Widowed.

- **Requested Documents**
    - o **Tax Related Information**
        - - Verification Worksheet Independent from Student.
        - - One of the following from Student:
            - o Non-Filing Statement from Student.
            - o W2.

ORACLE

- o 1099G.
        - o Self Employment Statement.
    - o **Supporting Document Request Rules**
        - - Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests one of the following documents from the Student:
            - o IRS Extension Approval.
            - o One of the following from Student:
                - • Tax Return Transcript.
                - • 1040.
                - • 1040X.
                - • Foreign Tax Transcript.

- • **ISIR Discrepancies**
    - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- • **Code Clearing Logic**
    - o Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
    - o However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable,* Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
    - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV5 Scenario 5: Taxes have not been filed and Marital Status is Married/Remarried or Separated
- • **Student's Tax Return Completed?**:
    - o (2) Will File.
    - o (3) Will Not File.

- • **Student's Marital Status**:
    - o (2) Married/Remarried.
    - o (3) Separated.

- • **Requested Documents**
    - o **Tax Related Information**
        - - Verification Worksheet Independent from Student.
        - - One of the following from Student:
            - o Non-Filing Statement from Student.
            - o W2.
            - o 1099G.
            - o Self Employment Statement.
    - o **Supporting Document Request Rules**
        - - Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year

ORACLE

guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests one of the following documents from the Student:

- o IRS Extension Approval.

- o One of the following from Student:
  - Tax Return Transcript.
  - 1040.
  - 1040X.
  - Foreign Tax Transcript.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
  - o However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable,* Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

IndV5 Scenario 6: Student does not match Scenarios 1 - 5
- If the student does not meet one of the preceding scenarios, Student Financial Aid triggers a Complete ISIR Review task which requires manual review.

Criteria for Dependent Students: Standard Verification Tracking Group (DepV1)

Note: For 2023-2024 Aid Year ISIR verification, students with ISIRs that have a Incarcerated Applicant flag (Field 384) value of :

- 1 (Correctional Facility Address file),

- 2 (Received via P.O. Box at IDC), or

- 3 (Incarcerated Applicant Flag set in FAA Access)

aren't required to complete Standard (V1) verification requirements. Baseline Configuration has been updated so that no documents are requested for this population, and they automatically clear Standard (V1) verification.

For dependent students in the Standard Verification Tracking Group (V1), there are separate scenarios for student verification (Scenarios 1 - 5) and parent verification (Scenarios 6 - 9). Therefore, each dependent student is evaluated using two scenarios: one for student data and one for parent data.

Students and parents must verify the following:

- If they are tax filers:
  - o adjusted gross income.

- ○ U.S. income tax paid.
- ○ untaxed portions of IRA distributions and pensions.
- ○ IRA deductions and payments.
- ○ tax-exempt interest income.
- ○ education credits.
- ○ household size.
- ○ number in college.

- If they are not tax filers:
  - ○ income earned from work.
  - ○ household size.
  - ○ number in college.

DepV1 Scenario 1: Student Taxes Completed and IRS Data was Transferred from IRS
- **Student's Tax Return Completed?**:
  - ○ (1) Already Completed

- **Student IRS Request Flag**:
  - ○ (02) IRS data for the student was transferred from the IRS and was not changed by the user prior to submission of an application or correction.

- **Requested Documents**
  - ○ **Tax Related Information**
    - - Verification Worksheet Dependent from Student.
    - - Rollover Statement from Student if:
      - ○ Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - • 1 = IRS data was transferred and not changed by user OR
        - • 2 = IRS data was transferred and changed by user to a different value OR
        - • 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - • 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - ○ Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - ○ Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - ○ If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 2: Student Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
  - ○ (1) Already Completed

ORACLE

- **Student IRS Request Flag**:
  - (00) Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web.
  - (01) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA.
  - (03) IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction.
  - (04) IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction.
  - (05) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it.
  - (06) IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool Blank = IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access).

- **Requested Documents**
  - **Tax Related Information**
    - Verification Worksheet Dependent from Student.
    - One of the following from Student:
      - Tax Return Transcript.
      - 1040.
      - 1040X.
      - Foreign Tax Transcript.
    - Rollover Statement from Student if:
      - Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 3: Student Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
  - (1) Already Completed.

- **Student IRS Request Flag**:
  - (07) IRS data for the student was transferred from IRS, but the IRS indicated that the student filed an amended tax return.

ORACLE

- **Requested Documents**
  - ○ **Tax Related Information**
    - ‐ Verification Worksheet Dependent from Student.
    - ‐ 1040X.
    - ‐ One of the following from Student:
      - ○ Tax Return Transcript.
      - ○ 1040.
    - ‐ Rollover Statement from Student if:
      - ○ Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - ○ Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - ○ Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - ○ If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 4: Student Taxes have not been filed and Marital Status is Single, Divorced or Widowed

- **Student's Tax Return Completed?**:
  - ○ ‐ (2) Will File.
    - ‐ (3) Will Not File.

- **Student's Marital Status**:
  - ○ ‐ (1) Single.
    - ‐ (4) Divorced or Widowed.

- **Requested Documents**
  - ○ **Tax Related Information**
    - ‐ Verification Worksheet Dependent from Student.
    - ‐ One of the following from Student:
      - ○ Non-Filing Statement from Student.
      - ○ W2.
      - ○ 1099G.
      - ○ Self Employment Statement.
  - ○ **Supporting Document Request Rules**
    - ‐ Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests one of the following documents from the Student:
      - ○ IRS Extension Approval.

ORACLE

- o One of the following from Student:
  - Non-Filing Statement from Student.
  - Tax Return Transcript.
  - 1040.
  - 1040X.
  - Foreign Tax Transcript.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
  - o However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable,* Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 5: Student Taxes have not been filed and Marital Status is Married/Remarried or Separated

- **Student's Tax Return Completed?**:
  - o
    - (2) Will File.
    - (3) Will Not File.

- **Student's Marital Status**:
  - o
    - (2) Married/Remarried.
    - (3) Separated.

- **Requested Documents**
  - o **Tax Related Information**
    - Verification Worksheet Dependent from Student.
    - One of the following from Student:
      - o Non-Filing Statement from Student.
      - o W2.
      - o 1099G.
      - o Self Employment Statement.
  - o **Supporting Document Request Rules**
    - Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests one of the following documents from the Student:
      - o IRS Extension Approval.
      - o One of the following:
        - Non-Filing Statement.
        - Tax Return Transcript.
        - 1040.
        - 1040X.
        - Foreign Tax Transcript.

- ○ **Supporting Document Request Rules**
  - - Once an *Acceptable* tax document is received, if the Student's Tax Filing Status = Married Filing Separately, Student Financial Aid requests the following documents from Spouse:
    - ○ One of the following:
      - • Tax Return Transcript.
      - • 1040.
      - • 1040X.
      - • Foreign Tax Transcript.

- • **ISIR Discrepancies**
  - ○ Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- • **Code Clearing Logic**
  - ○ Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
  - ○ However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable*, Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
  - ○ If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 6: Parent Taxes Completed and IRS Data was Transferred from IRS
- • **Parent's Tax Return Completed?**:
  - ○ (1) Already Completed.

- • **Parent's Marital Status**:
  - ○ (1) Married/Remarried.
  - ○ (2) Never married.
  - ○ (3) Divorced/separated.
  - ○ (4) Widowed.
  - ○ (5) Unmarried and both parents living together.

- • **Parent IRS Request Flag**:
  - ○ (02) IRS data for the parent was transferred from the IRS and was not changed by the user prior to submission of an application or correction.

ORACLE

- **Requested Documents**
    - **Tax Related Information**
        - Rollover Statement from Parent 1 if:
            - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - 1 = IRS data was transferred and not changed by user OR
                - 2 = IRS data was transferred and changed by user to a different value OR
                - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.
        - Rollover Statement from Parent 2 if:
            - If Parent's Tax Return Filing Status:
                - (3) Married – filed separate return
            - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - 1 = IRS data was transferred and not changed by user OR
                - 2 = IRS data was transferred and changed by user to a different value OR
                - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
    - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - Clears this code automatically after the requested documents have been received and are *Acceptable*.
    - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 7: Parent Taxes Completed and IRS Data was not Transferred from IRS
- **Parent's Tax Return Completed?**:
    - (1) Already Completed.

- **Parent's Marital Status**:
    - (1) Married/Remarried.
    - (2) Never married.
    - (3) Divorced/separated.
    - (4) Widowed.
    - (5) Unmarried and both parents living together.

- **Parent IRS Request Flag**:
    - (00) Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web.
    - (01) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA.
    - (03) IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction.

ORACLE

- o (04) IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction.
- o (05) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it.
- o (06) IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool Blank = IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access).

- **Requested Documents**
  - o **Tax Related Information**
    - One of the following from Parent 1:
      - o Tax Return Transcript.
      - o 1040.
      - o 1040X.
      - o Foreign Tax Transcript.
    - Rollover Statement from Parent 1 if:
      - o Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.
    - If Parent's Tax Return Filing Status is (3) Married – filed separate return, one of the following from Parent 2:
      - o Tax Return Transcript.
      - o 1040.
      - o 1040X.
      - o Foreign Tax Transcript.
  - o Rollover Statement from Parent 2 if:
    - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
      - o 1 = IRS data was transferred and not changed by user OR
      - o 2 = IRS data was transferred and changed by user to a different value OR
      - o 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
      - o 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

ORACLE

- **Code Clearing Logic**
  - Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 8: Parent Taxes Completed and IRS Data was not Transferred from IRS
- **Parent's Tax Return Completed?**:
  - (1) Already Completed.

- **Parent's Marital Status**:
  - (1) Married/Remarried.
  - (2) Never married.
  - (3) Divorced/separated.
  - (4) Widowed.
  - (5) Unmarried and both parents living together.

- **Parent IRS Request Flag**:
  - (07) IRS data for the parent was transferred from IRS, but the IRS indicated that the parent filed an amended tax return.

- **Requested Documents**
  - **Tax Related Information**
    - One of the following from Parent 1:
      - Tax Return Transcript or 1040.
      - 1040X.
      - Rollover Statement from Parent 1 if:
        - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
          - 1 = IRS data was transferred and not changed by user OR
          - 2 = IRS data was transferred and changed by user to a different value OR
          - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
          - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.
    - If Parent's Tax Return Filing Status is (3) Married – filed separate return, one of the following from Parent 2:
      - Tax Return Transcript or 1040.
      - 1040X.
      - Rollover Statement from Parent 2 if:
        - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
          - 1 = IRS data was transferred and not changed by user OR
          - 2 = IRS data was transferred and changed by user to a different value OR
          - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
          - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**

ORACLE

- o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.
- **Code Clearing Logic**
  - o Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 9: Parent Taxes Not Completed
- **Parent's Tax Return Completed?**:
  - o (2) Will File.
  - o (3) Will Not File.

- **Parent's Marital Status**:
  - o (1) Married/Remarried.
  - o (2) Never married.
  - o (3) Divorced/separated.
  - o (4) Widowed.
  - o (5) Unmarried and both parents living together.

- **Requested Documents**
  - o **Tax Related Information**
    - One of the following from Parent 1:
      - o Non-Filing Statement.
      - o W2.
      - o 1099G.
      - o Self Employment Statement.
    - If Parent's Tax Return Filing Status is (3) Married – filed separate return, one of the following from Parent 2:
      - o Non-Filing Statement.
      - o W2.
      - o 1099G.
      - o Self Employment Statement.

- **Supporting Document Request Rules**
  - o Student Financial Aid evaluates the W2, 1099G, or Self Employment Statement document to determine if the parent is required to file based on the tax award year guidelines in IRS Publication 17. If the parent's income is equal to or greater than the tax award year threshold, and the Parent's Marital Status = (1) Married/remarried then Student Financial Aid requests one of the following documents from the Parent 1:
    - IRS Extension Approval.
    - Non-Filing Statement.
    - One of the following:
      - o Tax Return Transcript.
      - o 1040.
      - o 1040X.
      - o Foreign Tax Transcript.

ORACLE

- o If Parent's Tax Return Filing Status: (3) Married – filed separate return, SFA requests the following documents to verify from Parent 2:
  - **Tax Related Information**
    - o Tax Return Transcript.
    - o 1040.
    - o 1040X.
    - o Foreign Tax Transcript.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV1 Scenario 10: Student does not match Scenarios 1 - 9
- If the student does not meet one of the preceding scenarios, Student Financial Aid triggers a Complete ISIR Review task which requires manual review.

Criteria for Dependent Students: Custom Verification Tracking Group (DepV4)

DepV4 Scenario: All Students
- One document from each of the following groups is requested:
  - o **Identity**:
    - Drivers License.
    - Non-Drivers License ID.
    - State Issued ID.
    - Passport.
  - o **Statement of Educational Purpose (SOEP)**:
    - SOEP-Campus.
    - SOEP-Notary.

- **Code Clearing Logic**
  - o If student has an *Acceptable* document from each group (**Identity** and **SOEP**), then SFA clears this C-Code.
  - o If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the Corrected ISIR.

ORACLE

Criteria for Dependent Students: Aggregate Verification Tracking Group (DepV5)

> **Note:** For 2023-2024 Aid Year ISIR verification, students with ISIRs that have a Incarcerated Applicant flag (Field 384) value of :
>
> - 1 (Correctional Facility Address file),
>
> - 2 (Received via P.O. Box at IDC), or
>
> - 3 (Incarcerated Applicant Flag set in FAA Access)
>
> aren't required to complete Standard (V1) verification requirements. Baseline Configuration has been updated so that only **Identity** and **Statement of Educational Purpose** documents are requested for this population.

For dependent students in the Aggregate Verification Tracking Group (V1), there are separate scenarios for student verification (Scenarios 1 - 5) and parent verification (Scenarios 6 - 9). Therefore, each dependent student is evaluated using three scenarios: one for all students, one for student data, and one for parent data.

Students and parents must verify the following:

- If they are tax filers:
    - adjusted gross income.
    - U.S. income tax paid.
    - untaxed portions of IRA distributions and pensions.
    - IRA deductions and payments.
    - tax-exempt interest income.
    - education credits.
    - household size.
    - number in college.

- If they are not tax filers:
    - income earned from work.
    - household size.
    - number in college.

ORACLE

Scenario: All Students
- One document from each of the following groups is requested:
    - **Identity**:
        - Drivers License.
        - Non-Drivers License ID.
        - State Issued ID.
        - Passport.
    - **Statement of Educational Purpose (SOEP)**:
        - SOEP-Campus.
        - SOEP-Notary.

- **Code Clearing Logic**
    - If student has an *Acceptable* document from each group (**Identity** and **SOEP**), then SFA clears this C-Code.
    - If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 1: Student Taxes Completed and IRS Data was Transferred from IRS
- **Student's Tax Return Completed?**:
    - (1) Already Completed.

- **Student IRS Request Flag**:
    - (02) IRS data for the student was transferred from the IRS and was not changed by the user prior to submission of an application or correction.

- **Requested Documents**
    - **Tax Related Information**
        - Verification Worksheet Dependent from Student.
        - Rollover Statement from Student if:
            - Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - 1 = IRS data was transferred and not changed by user OR
                - 2 = IRS data was transferred and changed by user to a different value OR
                - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
    - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - Clears this code automatically after the requested documents have been received and are *Acceptable*.
    - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 2: Student Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
    - (1) Already Completed.

- **Student IRS Request Flag**:
    - (00) Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web.

ORACLE

- o (01) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA.
- o (03) IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction.
- o (04) IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction.
- o (05) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it.
- o (06) IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool Blank = IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access).

- **Requested Documents**
  - o **Tax Related Information**
    - Verification Worksheet Dependent from Student.
    - One of the following from Student:
      - o Tax Return Transcript.
      - o 1040.
      - o 1040X.
      - o Foreign Tax Transcript.
    - Rollover Statement from Student if:
      - o Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 3: Student Taxes Completed and IRS Data was not Transferred from IRS
- **Student's Tax Return Completed?**:
  - o (1) Already Completed.

- **Student IRS Request Flag**:
  - o (07) IRS data for the student was transferred from IRS, but the IRS indicated that the student filed an amended tax return.

- **Requested Documents**
  - o **Tax Related Information**
    - Verification Worksheet Dependent from Student.
    - One of the following from Student:

ORACLE

- o Tax Return Transcript.

- o 1040.

- o 1040X.

  - Rollover Statement from Student if:
    - o Field: Student IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
      - 1 = IRS data was transferred and not changed by user OR
      - 2 = IRS data was transferred and changed by user to a different value OR
      - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
      - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 4: Student Taxes have not been filed and Marital Status is Single, Divorced or Widowed
- **Student's Tax Return Completed?**:
  - o (2) Will File.
  - o (3) Will Not File.

- **Student's Marital Status**:
  - o (1) Single.
  - o (4) Divorced or Widowed.

- **Requested Documents**
  - o **Tax Related Information**
    - Verification Worksheet Dependent from Student.
    - One of the following from Student:
      - o Non-Filing Statement from Student.
      - o W2.
      - o 1099G.
      - o Self Employment Statement.
  - o **Supporting Document Request Rules**
    - Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests one of the following documents from the Student:
      - o IRS Extension Approval.

ORACLE

- o One of the following from Student:
  - Non-Filing Statement from Student.
  - Tax Return Transcript.
  - 1040.
  - 1040X.
  - Foreign Tax Transcript.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - o Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
  - o However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable,* Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 5: Student Taxes have not been filed and Marital Status is Married/Remarried or Separated
- **Student's Tax Return Completed?**:
  - o (2) Will File.
  - o (3) Will Not File.

- **Student's Marital Status**:
  - o (2) Married/Remarried.
  - o (3) Separated.

- **Requested Documents**
  - o **Tax Related Information**
    - - Verification Worksheet Dependent from Student.
    - - One of the following from Student:
      - o Non-Filing Statement from Student.
      - o W2.
      - o 1099G.
      - o Self Employment Statement.
  - o **Supporting Document Request Rules**
    - - Student Financial Aid evaluates the Non-Filing Statement, W2, 1099G, or Self Employment Statement document to determine if the student is required to file based on the tax award year guidelines in IRS Publication 17. If the student's income is equal to or greater than the tax award year threshold, Student Financial Aid requests one of the following documents from the Student:
      - o IRS Extension Approval.

ORACLE

- - - One of the following:
      - Non-Filing Statement.
      - Tax Return Transcript.
      - 1040.
      - 1040X.
      - Foreign Tax Transcript.
      - Once an *Acceptable* tax document is received, if the Student's Tax Filing Status = Married Filing Separately, Student Financial Aid requests the following documents from Spouse:
        - One of the following:
          - Tax Return Transcript.
          - 1040.
          - 1040X.
          - Foreign Tax Transcript.

- **ISIR Discrepancies**
  - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
  - Student Financial Aid clears this code automatically after requested documents including the Tax Return Transcript, 1040, 1040X or Foreign Tax Transcript (requested due to the tax award year threshold) have been received and are *Acceptable*.
  - However, if the student provided an IRS Extension Approval due to the tax award year threshold, the C-Code is not cleared automatically. Once this document is *Acceptable*, Student Financial Aid triggers a *Complete ISIR Review* task which requires manual review.
  - If ISIR Corrections were submitted, Student Financial Aid clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 6: Parent Taxes Completed and IRS Data was Transferred from IRS
- **Parent's Tax Return Completed?**:
  - (1) Already Completed.

- **Parent's Marital Status**:
  - (1) Married/Remarried.
  - (2) Never married.
  - (3) Divorced/separated.
  - (4) Widowed.
  - (5) Unmarried and both parents living together.

- **Parent IRS Request Flag**:
  - (02) IRS data for the parent was transferred from the IRS and was not changed by the user prior to submission of an application or correction.

- **Requested Documents**
  - **Tax Related Information**
    - Rollover Statement from Parent 1 if:
      - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR

ORACLE

- 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.
    - Rollover Statement from Parent 2 if:
        - If Parent's Tax Return Filing Status:
            - (3) Married – filed separate return
        - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
            - 1 = IRS data was transferred and not changed by user OR
            - 2 = IRS data was transferred and changed by user to a different value OR
            - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
            - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
    - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - Clears this code automatically after the requested documents have been received and are *Acceptable*.
    - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 7: Parent Taxes Completed and IRS Data was not Transferred from IRS
- **Parent's Tax Return Completed?**:
    - (1) Already Completed.

- **Parent's Marital Status**:
    - (1) Married/Remarried.
    - (2) Never married.
    - (3) Divorced/separated.
    - (4) Widowed.
    - (5) Unmarried and both parents living together.

ORACLE

- **Parent IRS Request Flag**:
  - (00) Student was ineligible to use the IRS Data Retrieval Tool and was therefore not presented with the option to use it in FAFSA on the Web.
  - (01) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web and elected to use it, but did not transfer IRS data into the FAFSA.
  - (03) IRS data for the student was transferred from the IRS and changed by the user prior to submission of an application or correction.
  - (04) IRS data for the student was transferred from the IRS and then changed by the user on a subsequent transaction.
  - (05) Student was presented with the option to use the IRS Data Retrieval Tool in FAFSA on the Web, but did not elect to use it.
  - (06) IRS data for the student was transferred from the IRS, but a subsequent change made the student ineligible to use the IRS Data Retrieval Tool Blank = IRS Data Retrieval Tool not available in the application method utilized by the student (i.e., paper FAFSA, EDE, or FAA Access).

- **Requested Documents**
  - **Tax Related Information**
    - One of the following from Parent 1:
      - Tax Return Transcript.
      - 1040.
      - 1040X.
      - Foreign Tax Transcript.
    - Rollover Statement from Parent 1 if:
      - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.
    - If Parent's Tax Return Filing Status is (3) Married – filed separate return, one of the following from Parent 2:
      - Tax Return Transcript.
      - 1040.
      - 1040X.
      - Foreign Tax Transcript.
    - Rollover Statement from Parent 2 if:
      - Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
        - 1 = IRS data was transferred and not changed by user OR
        - 2 = IRS data was transferred and changed by user to a different value OR
        - 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
        - 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

ORACLE

- **ISIR Discrepancies**
    - Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - Clears this code automatically after the requested documents have been received and are *Acceptable*.

    - If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 8: Parent Taxes Completed and IRS Data was not Transferred from IRS
- **Parent's Tax Return Completed?**:
    - (1) Already Completed.

- **Parent's Marital Status**:
    - (1) Married/Remarried.

    - (2) Never married.

    - (3) Divorced/separated.

    - (4) Widowed.

    - (5) Unmarried and both parents living together.

- **Parent IRS Request Flag**:
    - (07) IRS data for the parent was transferred from IRS, but the IRS indicated that the parent filed an amended tax return.

- **Requested Documents**
    - ○ **Tax Related Information**
        - ‒ One of the following from Parent 1:
            - ○ Tax Return Transcript.
            - ○ 1040.
            - ○ 1040X.
        - ‒ Rollover Statement from Parent 1 if:
            - ○ Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                - • 1 = IRS data was transferred and not changed by user OR
                - • 2 = IRS data was transferred and changed by user to a different value OR
                - • 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                - • 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.
        - ‒ If Parent's Tax Return Filing Status is (3) Married – filed separate return, one of the following from Parent 2:
            - ○ Tax Return Transcript.
            - ○ 1040.
            - ○ 1040X.
            - ○ Rollover Statement from Parent 2 if:
                - • Field: Parent IRS Untaxed Portions of IRA Distributions and Pensions Data Field Flag has a value equal to:
                    - ‒ 1 = IRS data was transferred and not changed by user OR
                    - ‒ 2 = IRS data was transferred and changed by user to a different value OR
                    - ‒ 3 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on this transaction OR
                    - ‒ 4 = IRS Request flag is equal to 02, 03, 04, or 07, and field has been corrected on a previous transaction.

- **ISIR Discrepancies**
    - ○ Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

- **Code Clearing Logic**
    - ○ Clears this code automatically after the requested documents have been received and are *Acceptable*.
    - ○ If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 9: Parent Taxes Not Completed
- **Parent's Tax Return Completed?**:
    - ○ (2) Will File.
    - ○ (3) Will Not File.

- **Parent's Marital Status**:
    - ○ (1) Married/Remarried.
    - ○ (2) Never married.
    - ○ (3) Divorced/separated.

ORACLE

- o (4) Widowed.

- o (5) Unmarried and both parents living together.

- **Requested Documents**
  - o **Tax Related Information**
    - One of the following from Parent 1:
      - o Non-Filing Statement.
      - o W2.
      - o 1099G.
      - o Self Employment Statement.
    - If Parent's Tax Return Filing Status is (3) Married – filed separate return, one of the following from Parent 2:
      - o Non-Filing Statement.
      - o W2.
      - o 1099G.
      - o Self Employment Statement.

- **Supporting Document Request Rules**
  - o Student Financial Aid evaluates the W2, 1099G, or Self Employment Statement document to determine if the parent is required to file based on the tax award year guidelines in IRS Publication 17. If the parent's income is equal to or greater than the tax award year threshold, and the Parent's Marital Status = (1) Married/remarried then Student Financial Aid requests one of the following documents from the Parent 1:
    - IRS Extension Approval.
    - One of the following:
      - o Non-Filing Statement.
      - o Tax Return Transcript.
      - o 1040.
      - o 1040X.
      - o Foreign Tax Transcript.
  - o If Parent's Tax Return Filing Status: (3) Married – filed separate return, SFA requests the following documents to verify from Parent 2:
    - **Tax Related Information**
      - o Tax Return Transcript.
      - o 1040.
      - o 1040X.
      - o Foreign Tax Transcript.

- **ISIR Discrepancies**
  - o Once those Documents are received, ISIR Discrepancy logic will compare Document Meta Data to ISIR field values and make any required updates.

ORACLE

- **Code Clearing Logic**
  - o Clears this code automatically after the requested documents have been received and are *Acceptable*.
  - o If ISIR Corrections were submitted, clears the code upon the receipt of the Corrected ISIR.

DepV5 Scenario 10: Student does not match Scenarios 1 - 9
- If the student does not meet one of the preceding scenarios, Student Financial Aid triggers a Complete ISIR Review task which requires manual review.

2024-2025 ISIR Document Request Rules and Code Clearing Logic

This is the 2024-2025 ISIR Document Request Rules and Code Clearing Logic for Student Financial Aid (SFA).

Overview

A student's Institutional Student Information Record (ISIR) from the U.S. Department of Education (ED) is evaluated when received to determine if the student is selected for verification and to which Verification Group they have been assigned.

ED selects students for verification and indicates so by adding the appropriate **FAFSA Submission Summary (FSS) Comment Code** (also known as a **C-Code**) to the ISIR:

- Ind (C-Code 299) - student independent from parents.
- Dep (C-Code 298) - student dependent upon parents.

Also, ED assigns selected students to one of three Verification Tracking Groups:

- V1 - Standard Verification Tracking Group.
- V4 - Custom Verification Tracking Group.
- V5 - Aggregate Verification Tracking Group.

This topic groups the Verification scenarios into 6 areas based on dependency and Verification Tracking Groups:

- Independent Students: Standard Verification Tracking Group (IndV1)
- Independent Students: Custom Verification Tracking Group (IndV4)
- Independent Students: Aggregate Verification Tracking Group (IndV5)
- Dependent Students: Standard Verification Tracking Group (DepV1)
- Dependent Students: Standard Verification Tracking Group (DepV4)
- Dependent Students: Standard Verification Tracking Group (DepV5)

The Verification Tracking Groups broadly determine what documents are required for a student to clear verification. Verification requirements are further refined within each Group based on dependency status, tax filing status, and other factors. Students may move from one Group to another during the course of verification. This topic describes the logic for all three Groups and the various scenarios under each Group.

Requests for any required documents are triggered based on the appropriate logic for the student. Upon receipt of all required documents, additional review of the student's ISIR and document data determines if any more documentation or manual review is required before clearing verification.

ORACLE

> **Note:** This topic often refers to documents being **Acceptable**. This refers to the actual system status of the requested document.

For additional information about Verification, refer to the **Application and Verification Guide** on the ED website.

Criteria for Independent Students: Standard Verification Tracking Group (IndV1)

The V1 Verification Tracking Group is the Standard Verification Group. Students in this group must verify this information:

- If they are tax filers:
    - adjusted gross income.
    - income earned from work
    - U.S. income tax paid.
    - untaxed portions of IRA distributions.
    - untaxed portions of pensions.
    - IRA deductions and payments.
    - tax-exempt interest income.
    - education credits.
    - foreign income exempt from federal taxation.
    - family size.

- If they are not tax filers:
    - income earned from work.
    - household size.

> **Note:** Students with ISIRs that have a Incarcerated Applicant flag (Field 298) value of :
> - 1 (Correctional Facility Address file),
> - 2 (Received via P.O. Box at IDC), or
> - 3 (Incarcerated Applicant Flag set in FAA Access)
>
> aren't required to complete Standard (V1) verification requirements. Baseline Configuration has been updated so that no documents are requested for this population, and they automatically clear Standard (V1) verification.

The **Independent Verification Worksheet** is only requested in scenarios where the Student Updated Family Size (Field 580) and/or Assumed Student Family Size (Field 329) values are not blank. When these values are not blank the student must provide all of their family information.

The **Rollover Statement** is only requested from Student and/or Student Spouse if these fields have a value greater than 0:

- Student Untaxed IRA distributions (Field 870)

ORACLE

- Student IRA deductible and payments (Field 871)

- Student Untaxed Portions of IRA Distributions (Field 91)

- Student IRA Rollover (Field 92)

- Student Spouse Untaxed IRA distributions (Field 890)

- Student Spouse IRA deductible and payments (Field 891)

- Student Spouse Untaxed Portions of IRA Distributions (Field 151)

- Student Spouse IRA Rollover (Field 152)

One of the following documents: Tax Transcript, 1040, 1040x, or Foreign Tax Transcript documents is requested from Student and/or Student Spouse if the following fields have a value greater than 0:

- Student Foreign Income Tax Exclusion (Field 103)

- Student Spouse Foreign Income Tax Exclusion (Field 161)

IndV1 Scenario 1: Taxes successfully retrieved from IRS for Student

- **Student Filed 1040 or 1040NR**

  Yes or Blank.

- **Student IRS Response Code**

  (200) Successful Request.

- **Requested Documents**

  SFA doesn't request any tax documents because Standard Verification is not required.

- **Code Clearing Logic**

  SFA clears this code automatically.

IndV1 Scenario 2: Taxes successfully retrieved from IRS for Student and Student Spouse when Tax Return filing status is Married filing Separately (3)

- **Student Filed 1040 or 1040NR**

  Yes or Blank.

- **Student IRS Response Code**

  (200) Successful Request.

- **Student Spouse IRS Response Code**

  (200) Successful Request.

- **Requested Documents**

  SFA doesn't request any tax documents because Standard Verification is not required.

- **Code Clearing Logic**

  SFA clears this code automatically.

IndV1 Scenario 3: Taxes not successfully retrieved from IRS for Student

- **Student Filed 1040 or 1040NR**

ORACLE

Yes or Blank.

- **Student IRS Response Code**
    - ○ (203) PII Match Failed
    - ○ (206) Partial Delivery of Content
    - ○ (212) Cannot Verify Return Data
    - ○ (214) No Return on File

- **Requested Documents**
  SFA requests one of these Tax-Related Information documents to verify:
    - ○ Tax Return Transcript
    - ○ 1040
    - ○ 1040X

- **Code Clearing Logic**
  SFA triggers an ISIR Verification task once the documents are received with an **Acceptable** status.

IndV1 Scenario 4: Taxes not successfully retrieved from IRS for Student and Student Spouse when Tax Return filing status is Married filing Separately (3)

- **Student Filed 1040 or 1040NR**
  Yes or Blank.

- **Student IRS Response Code**
    - ○ (203) PII Match Failed
    - ○ (206) Partial Delivery of Content
    - ○ (212) Cannot Verify Return Data
    - ○ (214) No Return on File

- **Student Spouse IRS Response Code**
    - ○ (203) PII Match Failed
    - ○ (206) Partial Delivery of Content
    - ○ (212) Cannot Verify Return Data
    - ○ (214) No Return on File

- **Requested Documents**
  SFA requests one of these Tax-Related Information documents from both the student and the student's spouse to verify:
    - ○ Tax Return Transcript
    - ○ 1040
    - ○ 1040X

- **Code Clearing Logic**
  SFA triggers an ISIR Verification task once the documents are received with an **Acceptable** status.

ORACLE

IndV1 Scenario 5: Student and/or Student Spouse when Tax Return filing status is Married filing Separately (3) did not file a 1040 or 1040NR and Filed a Non-US Tax Return

- **Student Filed 1040 or 1040NR**
  No.

- **Student Filed non-U.S. Tax Return**
  Yes.

- **Student Spouse Filed 1040 or 1040NR**
  No.

- **Student Spouse Filed non-U.S. Tax Return**
  Yes.

- **Requested Documents**
  SFA requests this Tax-Related Information document from both the student and the student's spouse to verify:
    - Foreign Tax Transcript

- **Code Clearing Logic**
  SFA triggers an ISIR Verification task once the documents are received with an **Acceptable** status.

IndV1 Scenario 6: Student and/or Student Spouse when Tax Return filing status is Married filing Separately (3) did not file a 1040 or 1040NR and did not file a Non-US Tax Return

- **Student Filed 1040 or 1040NR**
  No.

- **Student Filed non-U.S. Tax Return**
  No.

- **Student IRS Response Code**
    - (203) PII Match Failed
    - (206) Partial Delivery of Content
    - (212) Cannot Verify Return Data
    - (214) No Return on File

- **Student Spouse Filed 1040 or 1040NR**
  No.

- **Student Spouse Filed non-U.S. Tax Return**
  No.

- **Student Spouse IRS Response Code**
    - (203) PII Match Failed
    - (206) Partial Delivery of Content
    - (212) Cannot Verify Return Data
    - (214) No Return on File

ORACLE

- **Requested Documents**

  SFA requests one of these Tax-Related Information documents from both the student and the student's spouse to verify:

    - Tax Return Transcript
    - 1040
    - 1040X

- **Code Clearing Logic**

  SFA triggers an ISIR Verification task once the documents are received with an **Acceptable** status.

Criteria for Independent Students: Custom Verification Tracking Group (IndV4)

The V4 Verification Tracking Group is the Custom Verification Group. Students must verify identity/statement of educational purpose.

IndV4 Scenario: All Students

- **Requested Documents**

  One document from each of these groups is requested:

    - **Identity**:
        - Drivers License.
        - Non-Drivers License ID.
        - State Issued ID.
        - Passport.
    - **Statement of Educational Purpose (SOEP)**:
        - SOEP-Campus.
        - SOEP-Notary.

- **Code Clearing Logic**
    - If student has an **Acceptable** document from each group (**Identity** and **SOEP**), then SFA clears this C-Code.
    - If ISIR Corrections were submittedS, then SFA clears this C-Code upon receipt of the Corrected ISIR.

Criteria for Independent Students: Aggregate Verification Tracking Group (IndV5)

The V5 Verification Tracking Group is the Aggregate Verification Group. Students must verify identity/statement of educational purpose, in addition to the items in the Standard Verification Group.

ORACLE

> **Note:** Students with ISIRs that have a Incarcerated Applicant flag (Field 298) value of :
> - 1 (Correctional Facility Address file),
> - 2 (Received via P.O. Box at IDC), or
> - 3 (Incarcerated Applicant Flag set in FAA Access)
>
> aren't required to complete Standard (V1) verification requirements. Baseline Configuration has been updated so that only **Identity** and **Statement of Educational Purpose** documents are requested for this population.

The **Independent Verification Worksheet** is only requested in scenarios where the Student Updated Family Size (Field 61) and/or Assumed Student Family Size (Field 329) values are not blank. When these values are not blank the student must provide all of their family information.

The **Rollover Statement** is only requested from Student and/or Student Spouse if these fields have a value greater than 0:

- Student Untaxed IRA distributions (Field 870)
- Student IRA deductible and payments (Field 871)
- Student Untaxed Portions of IRA Distributions (Field 91)
- Student IRA Rollover (Field 92)
- Student Spouse Untaxed IRA distributions (Field 890)
- Student Spouse IRA deductible and payments (Field 891)
- Student Spouse Untaxed Portions of IRA Distributions (Field 151)
- Student Spouse IRA Rollover (Field 152)

One of the following documents: Tax Transcript, 1040, 1040x, or Foreign Tax Transcript documents is requested from Student and/or Student Spouse if the following fields have a value greater than 0:

- Student Foreign Income Tax Exclusion (Field 103)
- Student Spouse Foreign Income Tax Exclusion (Field 161)

Scenario: All Students

- One document from each of these groups is requested:
    - **Identity**:
        - Drivers License.
        - Non-Drivers License ID.
        - State Issued ID.
        - Passport.
    - **Statement of Educational Purpose (SOEP)**:
        - SOEP-Campus.
        - SOEP-Notary.

IndV5 Scenario 1: Taxes successfully retrieved from IRS for Student

- **Student Filed 1040 or 1040 NR:**

  Yes or Blank.

- **Student IRS Response Code**

  (200) Successful Request.

- **Requested Documents**

  SFA doesn't request any tax documents because Standard Verification is not required.

- **Code Clearing Logic**

  SFA clears this code automatically.

IndV5 Scenario 2: Taxes successfully retrieved from IRS for Student and Student Spouse when Tax Return filing status is Married filing Separately (3)

- **Student Filed 1040 or 1040 NR:**

  Yes or Blank.

- **Student IRS Response Code**

  (200) Successful Request.

- **Student Spouse Filed 1040 or 1040 NR:**

  Yes or Blank.

- **Student Spouse IRS Response Code**

  (200) Successful Request.

- **Requested Documents**

  SFA doesn't request any tax documents because Standard Verification is not required.

- **Code Clearing Logic**

  SFA clears this code automatically.

IndV5 Scenario 3: Taxes not successfully retrieved from IRS for Student

- **Student Filed 1040 or 1040 NR:**

  Yes or Blank.

- **Student IRS Response Code**
    - (203) PII Match Failed
    - (206) Partial Delivery of Content
    - (212) Cannot Verify Return Data
    - (214) No Return on File

- **Requested Documents**

  SFA requests one of these Tax-Related Information documents from both the student and the student's spouse to verify:

ORACLE

- ○ Tax Return Transcript
- ○ 1040
- ○ 1040X

- **Code Clearing Logic**

  SFA triggers an ISIR Verification task once the documents are received and in an **Acceptable** status.

IndV5 Scenario 4: Taxes not successfully retrieved from IRS for Student and Student Spouse when Tax Return filing status is Married filing Separately (3)

- **Student Filed 1040 or 1040 NR:**

  Yes or Blank.

- **Student IRS Response Code**
  - ○ (203) PII Match Failed
  - ○ (206) Partial Delivery of Content
  - ○ (212) Cannot Verify Return Data
  - ○ (214) No Return on File

- **Student Spouse Filed 1040 or 1040 NR**

  Yes or Blank.

- **Student Spouse IRS Response Code**
  - ○ (203) PII Match Failed
  - ○ (206) Partial Delivery of Content
  - ○ (212) Cannot Verify Return Data
  - ○ (214) No Return on File

- **Requested Documents**

  SFA requests one of these Tax-Related Information documents from both the student and the student's spouse to verify:
  - ○ Tax Return Transcript
  - ○ 1040
  - ○ 1040X

- **Code Clearing Logic**

  SFA triggers an ISIR Verification task once the documents are received and in an **Acceptable** status.

IndV5 Scenario 5: Student and/or Student Spouse when Tax Return filing status is Married filing Separately (3) did not file a 1040 or 1040NR and Filed a Non-US Tax Return

- **Student Filed 1040 or 1040 NR:**

  No.

- **Student Filed a non-U.S. Tax Return:**

  Yes.

ORACLE

- **Student Spouse Filed 1040 or 1040 NR:**

  No.

- **Student Spouse Filed a non-U.S. Tax Return:**

  Yes.

- **Student Spouse Filed 1040 or 1040 NR**

  Yes or Blank.

- **Requested Documents**

  SFA requests one of these Tax-Related Information documents from both the student and the student's spouse to verify:

  - Foreign Tax Transcript

- **Code Clearing Logic**

  SFA triggers an ISIR Verification task once the documents are received and in an **Acceptable** status.

IndV5 Scenario 6: Student and/or Student Spouse when Tax Return filing status is Married filing Separately (3) did not file a 1040 or 1040NR and Filed a Non-US Tax Return

- **Student Filed 1040 or 1040 NR:**

  No.

- **Student Filed non-U.S. Tax Return:**

  No.

- **Student IRS Response Code**
  - (203) PII Match Failed
  - (206) Partial Delivery of Content
  - (212) Cannot Verify Return Data
  - (214) No Return on File

- **Student Spouse Filed 1040 or 1040 NR:**

  No.

- **Student Spouse Filed non-U.S. Tax Return:**

  No.

- **Student Spouse IRS Response Code**
  - (203) PII Match Failed
  - (206) Partial Delivery of Content
  - (212) Cannot Verify Return Data
  - (214) No Return on File

- **Requested Documents**

  SFA requests one of these Tax-Related Information documents from both the student and the student's spouse to verify:

ORACLE

        ○ Tax Return Transcript

        ○ 1040

        ○ 1040X

- **Code Clearing Logic**

    SFA triggers an ISIR Verification task once the documents are received and in an **Acceptable** status.

Criteria for Dependent Students: Standard Verification Tracking Group (DepV1)

The V1 Verification Tracking Group is the Standard Verification Group. Dependent students in this group must verify this information if their parents are tax filers:

If they are tax filers:

- adjusted gross income.

- income earned from work

- U.S. income tax paid.

- untaxed portions of IRA distributions.

- untaxed portions of pensions.

- IRA deductions and payments.

- tax-exempt interest income.

- education credits.

- foreign income exempt from federal taxation.

- family size.

If they are not tax filers:

- income earned from work.

- household size.

> **Note:** Students with ISIRs that have a Incarcerated Applicant flag (Field 298) value of :
> - 1 (Correctional Facility Address file),
> - 2 (Received via P.O. Box at IDC), or
> - 3 (Incarcerated Applicant Flag set in FAA Access)
>
> aren't required to complete Standard (V1) verification requirements. Baseline Configuration has been updated so that no documents are requested for this population, and they automatically clear Standard (V1) verification.

The **Dependent Verification Worksheet** is only requested in scenarios where the Parent Updated Family Size (Field 183) and/or Assumed Parent Family Size (Field 330) values are not blank. When these values are not blank the parent must provide all of their family information.

ORACLE

The **Rollover Statement** is only requested from Student and/or Student Spouse if these fields have a value greater than 0:

- - o Student Untaxed IRA distributions (Field 870)
  - o Student IRA deductible and payments (Field 871)
  - o Student Untaxed Portions of IRA Distributions (Field 91)
  - o Student IRA Rollover (Field 92)
  - o Parent Untaxed IRA distributions (Field 910)
  - o Parent Spouse Untaxed IRA distributions (Field 930)
  - o Parent Spouse IRA deductible and payments (Field 931)
  - o Parent Untaxed Portions of IRA Distributions (Field 201)
  - o Parent IRA Rollover (Field 202)
  - o Parent Spouse Untaxed Portions of IRA Distributions (Field 241)
  - o Parent Spouse IRA Rollover (Field 242)

One of the following documents: Tax Transcript, 1040, 1040x, or Foreign Tax Transcript documents will be requested from Student, or Parent, or Parent Spouse if the following fields have a value greater than 0:

- - o Student Foreign Income Tax Exclusion (Field 103)
  - o Parent Foreign Income Tax Exclusion (Field 213)
  - o Parent Spouse Foreign Income Tax Exclusion (Field 251)

DepV1 Scenario 1: Taxes successfully retrieved from IRS for Student and Parent and Parent SpouseTax Return filing status is Married filing Separately (3)

- **Student Filed 1040 or 1040NR**

  Yes or Blank.

- **Student IRS Response Code**

  (200) Successful Request.

- **Parent Filed 1040 or 1040NR**

  Yes or Blank.

- **Parent IRS Response Code**

  (200) Successful Request.

- **Parent Spouse Filed 1040 or 1040NR**

  Yes or Blank.

ORACLE

- **Parent Spouse IRS Response Code**
  (200) Successful Request.

- **Requested Documents**
  SFA doesn't request any tax documents because Standard Verification is not required.

- **Code Clearing Logic**
  SFA clears this code automatically.

DepV1 Scenario 2: Taxes successfully retrieved from IRS for Student and Parent and Tax Return filing status is NOT Married filing Separately (3)

- **Student Filed 1040 or 1040NR**
  Yes or Blank.

- **Student IRS Response Code**
  (200) Successful Request.

- **Parent Filed 1040 or 1040NR**
  Yes or Blank.

- **Parent IRS Response Code**
  (200) Successful Request.

- **Parent Spouse Filed 1040 or 1040NR**
  Yes or Blank.

- **Parent Spouse IRS Response Code**
  (200) Successful Request.

- **Requested Documents**
  SFA doesn't request any tax documents because Standard Verification is not required.

- **Code Clearing Logic**
  SFA clears this code automatically.

DepV1 Scenario 3: Taxes not successfully retrieved from IRS for Student but was successfully retrieved from Parent and Parent Spouse if Tax Return filing status is Married filing Separately (3)

- **Student Filed 1040 or 1040NR**
  Yes or Blank.

- **Student IRS Response Code**
  - (203) PII Match Failed
  - (206) Partial Delivery of Content
  - (214) No Return on File

- (212) Cannot Verify Return Data

- **Parent Filed 1040 or 1040NR**

  Yes or Blank.

- **Parent IRS Response Code**
  - (200) Successful Request

- **Parent Spouse Filed 1040 or 1040NR**

  Yes or Blank.

- **Parent Spouse IRS Response Code**
  - (200) Successful Request

- **Requested Documents**

  SFA requests one of these Tax-Related Information documents from the student to verify:

  - Tax Return Transcript
  - 1040
  - 1040X

- **Code Clearing Logic**

  SFA triggers an ISIR Verification task once the documents are received and in an **Acceptable** status.

DepV1 Scenario 4: Taxes successfully retrieved from IRS for Student but was not successfully retrieved from Parent or Parent Spouse if Tax Return filing status is Married filing Separately (3)

- **Student Filed 1040 or 1040NR**

  Yes or Blank.

- **Student IRS Response Code**
  - (200) Successful Request

- **Parent Filed 1040 or 1040NR**

  Yes or Blank.

- **Parent IRS Response Code**
  - (203) PII Match Failed
  - (206) Partial Delivery of Content
  - (212) Cannot Verify Return Data
  - (214) No Return on File

- **Parent Spouse Filed 1040 or 1040NR**

  Yes or Blank.

- **Parent Spouse IRS Response Code**
  - (203) PII Match Failed
  - (206) Partial Delivery of Content
  - (212) Cannot Verify Return Data

ORACLE

- o (214) No Return on File

- **Requested Documents**

  SFA requests one of these Tax-Related Information documents from both the parent and parent spouse to verify:

  - o Tax Return Transcript
  - o 1040
  - o 1040X

- **Code Clearing Logic**

  SFA triggers an ISIR Verification task once the documents are received and in an **Acceptable** status.

DepV1 Scenario 5: Student, and/or Parent, and/or Parent Spouse when Tax Return filing status is Married filing Separately (3) did not file a 1040 or 1040NR and Filed a Non-US Tax Return

- **Student Filed 1040 or 1040NR**

  No.

- **Student Filed a non-U.S. Tax Return**

  Yes.

- **Parent Filed 1040 or 1040NR**

  No.

- **Parent Filed a non-U.S. Tax Return**

  Yes.

- **Parent Spouse Filed 1040 or 1040NR**

  No.

- **Parent Spouse Filed a non-U.S. Tax Return**

  Yes.

- **Requested Documents**

  SFA requests one of these Tax-Related Information documents each from the student, parent, and parent spouse to verify:

  - o Foreign Tax Transcript

- **Code Clearing Logic**

  SFA triggers an ISIR Verification task once the documents are received and in an **Acceptable** status.

DepV1 Scenario 6: Student and/or, Parent, and/or Parent Spouse when Tax Return filing status is Married filing Separately (3) did not file a 1040 or 1040NR and did not file a Non-US Tax Return

- **Student Filed 1040 or 1040NR**

  No.

- **Student Filed a non-U.S. Tax Return**

ORACLE

No.

- **Student IRS Response Code**:
  - (203) PII Match Failed
  - (206) Partial Delivery of Content
  - (212) Cannot Verify Return Data
  - (214) No Return on File

- **Parent Filed 1040 or 1040NR**

  No.

- **Parent Filed a non-U.S. Tax Return**

  No.

- **Parent IRS Response Code**:
  - (203) PII Match Failed
  - (206) Partial Delivery of Content
  - (212) Cannot Verify Return Data
  - (214) No Return on File

- **Parent Spouse Filed 1040 or 1040NR**

  No.

- **Parent Spouse Filed a non-U.S. Tax Return**

  No.

- **Parent Spouse IRS Response Code**:
  - (203) PII Match Failed
  - (206) Partial Delivery of Content
  - (212) Cannot Verify Return Data
  - (214) No Return on File

- **Requested Documents**

  SFA requests one of these Tax-Related Information documents each from the student, parent, and parent spouse to verify:

  - Tax Return Transcript
  - 1040
  - 1040X

- **Code Clearing Logic**

  SFA triggers an ISIR Verification task once the documents are received and in an **Acceptable** status.

ORACLE

Criteria for Dependent Students: Custom Verification Tracking Group (DepV4)

The V4 Verification Tracking Group is the Custom Verification Group. Students must verify identity and statement of educational purpose (SOEP).

DepV4 Scenario: All Students

- One document from each of these groups is requested:
    - **Identity**:
        - Drivers License.
        - Non-Drivers License ID.
        - State Issued ID.
        - Passport.
    - **Statement of Educational Purpose (SOEP)**:
        - SOEP-Campus.
        - SOEP-Notary.

- **Code Clearing Logic**
    - If student has an **Acceptable** document from each group (**Identity** and **SOEP**), then SFA clears this C-Code.
    - If ISIR Corrections were submitted, SFA clears the code upon the receipt of the Corrected ISIR.

Criteria for Dependent Students: Aggregate Verification Tracking Group (DepV5)

The V5 Verification Tracking Group is the Aggregate Verification Group. Students must verify identity/statement of educational purpose, in addition to the items in the Standard Verification Group.

> **Note:** Students with ISIRs that have a Incarcerated Applicant flag (Field 384) value of :
> - 1 (Correctional Facility Address file),
> - 2 (Received via P.O. Box at IDC), or
> - 3 (Incarcerated Applicant Flag set in FAA Access)
>
> aren't required to complete Standard (V1) verification requirements. Baseline Configuration has been updated so that only **Identity** and **Statement of Educational Purpose** documents are requested for this population.

The **Dependent Verification Worksheet** is only requested in scenarios where the Parent Updated Family Size (Field 183) and/or Assumed Parent Family Size (Field 330) values are not blank. When these values are not blank the parent must provide all of their family information.

The **Rollover Statement** is only requested from Student and/or Student Spouse if these fields have a value greater than 0:

-
    - Student Untaxed IRA distributions (Field 870)
    - Student IRA deductible and payments (Field 871)

- o   Student Untaxed Portions of IRA Distributions (Field 91)

- o   Student IRA Rollover (Field 92)

- o   Parent Untaxed IRA distributions (Field 910)

- o   Parent Spouse Untaxed IRA distributions (Field 930)

- o   Parent Spouse IRA deductible and payments (Field 931)

- o   Parent Untaxed Portions of IRA Distributions (Field 201)

- o   Parent IRA Rollover (Field 202)

- o   Parent Spouse Untaxed Portions of IRA Distributions (Field 241)

- o   Parent Spouse IRA Rollover (Field 242)

One of the following documents: Tax Transcript, 1040, 1040x, or Foreign Tax Transcript documents will be requested from Student, or Parent, or Parent Spouse if the following fields have a value greater than 0:

- •   o   Student Foreign Income Tax Exclusion (Field 103)

- o   Parent Foreign Income Tax Exclusion (Field 213)

- o   Parent Spouse Foreign Income Tax Exclusion (Field 251)

Scenario: All Students

- •   One document from each of the **Identity** and **SOEP** following groups is requested:
    - o   **Identity**:
        - -   Drivers License.
        - -   Non-Drivers License ID.
        - -   State Issued ID.
        - -   Passport.
    - o   **Statement of Educational Purpose (SOEP)**:
        - -   SOEP-Campus.
        - -   SOEP-Notary.

- •   **Code Clearing Logic**
    - o   If student has an **Acceptable** document from each group (**Identity** and **SOEP**), then SFA clears this C-Code.
    - o   If ISIR Corrections were submitted, SFA clears the C-Code upon the receipt of the Corrected ISIR.

DepV5 Scenario 1: Taxes successfully retrieved from IRS for Student and Parent and Parent SpouseTax Return filing status is Married filing Separately (3)

- •   **Student Filed 1040 or 1040NR:**

    Yes or Blank

- •   **Student IRS Response Code**

    (200) Successful Request

- •   **Parent Filed 1040 or 1040NR:**

    Yes or Blank

- •   **Parent IRS Response Code**

(200) Successful Request

- **Parent Spouse Filed 1040 or 1040NR:**

  Yes or Blank

- **Parent Spouse IRS Response Code**

  (200) Successful Request

- **Requested Documents**

  SFA doesn't request any documents because Standard Verification is not required.

- **Code Clearing Logic**
- SFA clears this code automatically.

DepV5 Scenario 2: Taxes successfully retrieved from IRS for Student and Parent and Tax Return filing status is NOT Married filing Separately (3)

- **Student Filed 1040 or 1040NR:**

  Yes or Blank

- **Student IRS Response Code**

  (200) Successful Request

- **Parent Filed 1040 or 1040NR:**

  Yes or Blank

- **Parent IRS Response Code**

  (200) Successful Request

- **Requested Documents**

  SFA doesn't request any documents because Standard Verification is not required.

- **Code Clearing Logic**
- SFA clears this code automatically.

DepV5 Scenario 3: Taxes not successfully retrieved from IRS for Student but was successfully retrieved from Parent and Parent Spouse if Tax Return filing status is Married filing Separately (3)

- **Student Filed 1040 or 1040NR:**

  Yes or Blank

- **Student IRS Response Code**
    - (203) PII Match Failed
    - (206) Partial Delivery of Content
    - (212) Cannot Verify Return Data
    - (214) No Return on File

- **Parent Filed 1040 or 1040NR:**

  Yes or Blank

- **Parent IRS Response Code**

(200) Successful Request

- **Parent Spouse Filed 1040 or 1040NR:**

  Yes or Blank

- **Parent Spouse IRS Response Code**

  (200) Successful Request

- **Requested Documents**

- SFA requests one of these Tax-Related Information documents from the student to verify:
    - Tax Return Transcript
    - 1040
    - 1040X

- **Code Clearing Logic**

  SFA triggers an ISIR Verification task once the documents are received and in an **Acceptable** status.

DepV5 Scenario 4: Taxes successfully retrieved from IRS for Student but was not successfully retrieved from Parent or Parent Spouse if Tax Return filing status is Married filing Separately (3)

- **Student Filed 1040 or 1040NR:**

  Yes or Blank

- **Student IRS Response Code**

  (200) Successful Request

- **Parent Filed 1040 or 1040NR:**

  Yes or Blank

- **Parent IRS Response Code**

-    - (203) PII Match Failed
     - (206) Partial Delivery of Content
     - (212) Cannot Verify Return Data
     - (214) No Return on File

- **Parent Spouse Filed 1040 or 1040NR:**

  Yes or Blank

- **Parent Spouse IRS Response Code**

-    - (203) PII Match Failed
     - (206) Partial Delivery of Content
     - (212) Cannot Verify Return Data
     - (214) No Return on File

- **Requested Documents**

- SFA requests one of these Tax-Related Information documents each from the parent and parent spouse to verify:

ORACLE

- o Tax Return Transcript
- o 1040
- o 1040X

- **Code Clearing Logic**

  SFA triggers an ISIR Verification task once the documents are received and in an **Acceptable** status.

DepV5 Scenario 5: Taxes successfully retrieved from IRS for Student but was not successfully retrieved from Parent or Parent Spouse if Tax Return filing status is Married filing Separately (3)

- **Student Filed 1040 or 1040NR:**

  No

- **Student Filed non-U.S. Tax Return**

  Yes

- **Parent Filed 1040 or 1040NR:**

  No

- **Parent Filed non-U.S. Tax Return**

  Yes

- **Parent Spouse Filed 1040 or 1040NR:**

  No

- **Parent Spouse Filed non-U.S. Tax Return**

  Yes

- **Requested Documents**

- SFA requests this Tax-Related Information document each from the student, parent and parent spouse to verify:

  - o Foreign Tax Transcript

- **Code Clearing Logic**

  SFA triggers an ISIR Verification task once the documents are received and in an **Acceptable** status.

DepV5 Scenario 6: Student and/or, Parent, and/or Parent Spouse when Tax Return filing status is Married filing Separately (3) did not file a 1040 or 1040NR and did not file a Non-US Tax Return

- **Student Filed 1040 or 1040NR:**

  No

- **Student Filed non-U.S. Tax Return**

  No

- **Student IRS Request Response**
  - o (203) PII Match Failed
  - o (206) Partial Delivery of Content

ORACLE

- o (212) Cannot Verify Return Data

    - o (214) No Return on File

- **Parent Filed 1040 or 1040NR:**

    No

- **Parent Filed non-U.S. Tax Return**

    No

- **Parent IRS Request Response**

    - o (203) PII Match Failed

    - o (206) Partial Delivery of Content

    - o (212) Cannot Verify Return Data

    - o (214) No Return on File

- **Parent Spouse Filed 1040 or 1040NR:**

    No

- **Parent Spouse Filed non-U.S. Tax Return**

    No

- **Parent Spouse IRS Request Response**

    - o (203) PII Match Failed

    - o (206) Partial Delivery of Content

    - o (212) Cannot Verify Return Data

    - o (214) No Return on File

- **Requested Documents**

- SFA requests on of these Tax-Related Information documents each from the student, parent and parent spouse to verify:

    - o Tax Return Transcript

    - o 1040

    - o 1040X

- **Code Clearing Logic**

    SFA triggers an ISIR Verification task once the documents are received and in an **Acceptable** status.