Oracle Student Financial Aid Cloud Service

How do I process new award year updates?

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Get Help

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Chapter 1
Overview of Award Year Processing

1 Overview of Award Year Processing

Every year, there are several actions you need to take to ensure the correct processing of Institutional Student Information Records (ISIRs) from the US Department of Education (ED), along with the ability to award and disburse funds for the new award year.

Each new award year, Oracle delivers support for processing the award year within several releases aligning with the ED publications and release dates. Annual award year changes require that you update your Oracle Student Financial Aid Cloud Service (SFA) setup.

> **Note:** Except for enabling integration with SAIG, make sure you throughly run through the processes in a test environment first before you do this in a production environment.

Here's a checklist for what you need to do for each release.

For new award updates for aid eligibility:

1. Review new award year aid eligibility features and steps for enablement in Release Readiness on Oracle Help Center.
2. Ensure you set up permissions for users.
3. Review baseline configuration for ISIR processing and update your configuration workbooks as needed.
4. Set up document permissions.
5. Enable award year–based file formats.
6. Test ISIR processing.
7. Enable integration with SAIG.

For new award updates for packaging and awarding:

1. Review new award year packaging and awarding features and steps for enablement in Release Readiness on Oracle Help Center.
2. Ensure you set up permissions for users.
3. Review baseline configuration for awarding and disbursing and update your configuration workbooks as needed.
4. Set up document permissions.
5. Enable award year–based file formats.
6. Test packaging and awarding.

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Chapter 1
Overview of Award Year Processing

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Chapter 2
Set Up User Permissions

2 Set Up User Permissions

Before processing financial aid for a new award year, you should ensure that your staff has the necessary permissions.

If this is your first year implementing Oracle Student Financial Aid Cloud Service (SFA), make sure the different user groups in your institution have the correct roles and permissions to set up the new award year and manage the processing of aid for the new award year. Review *Manage General Permissions Matrix* for a complete list of permissions in SFA.

Required Permissions to Manage Student Financial Aid

To successfully configure and update Oracle Student Financial Aid Cloud Service (SFA), it's important to make sure your users have the appropriate roles and permissions.

For the tasks described in this reference, users should have these permissions:

- Administration
- Configuration Administration
- TD Client and VUG
- DOE File Management

Required Permissions to Manage Aid Eligibility

When setting up users to administer aid eligibility requirements, it's important to ensure that each user has the necessary roles and permissions to view and process ISIRs and related documents.

Some key permissions to consider include:

- ISIR Review Task
- FTI Viewer
- ISIR Verification Task
- Document Requester
- Document Review Task

Required Permissions to Manage Packaging and Awarding

For users who are responsible for administering student awards and disbursing financial aid, it's important to make sure their roles have the appropriate permissions.

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Set Up User Permissions

These permissions enable them to view and update funds, manage origination tasks, and process disbursements. Key permissions to consider assigning include:

- Package Fund Edit
- Fund Allocation Management
- Origination File Update Review
- XML Viewer
- G5 Drawdown

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Chapter 3
Update Annual Permissions

3 Update Annual Permissions

Each year, it's a good practice to review any new permissions that might have been added because of regulatory updates.

For example, the FTI Viewer permission was introduced with the 2024–25 award year. Additionally, take the time to check your configuration to see if any new award year documents have been added. If so, be sure to update the document permissions accordingly. This helps ensure that your users always have the access they need and that your Oracle Student Financial Aid Cloud Service stays up to date.

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Chapter 3
Update Annual Permissions

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Chapter 4
Review and Update Configuration Workbooks

4 Review and Update Configuration Workbooks

To get started with your new award year setup, begin by downloading your existing configuration from Oracle Student Financial Aid Cloud Service.

This configuration will include prepopulated data relevant to the new year, which you can then update as needed. Additionally, you can download the baseline configuration delivered through Cloud Customer Connect to use as a reference for making the required updates for the upcoming award year.

Each year, it's also a good idea to review all your configuration workbooks—not just those specifically mentioned in this reference or included with the baseline configuration release. Sometimes, other workbooks—like the Disbursement workbook—might not be set up on an annual basis. However, updates to Department of Education specifications or changes to your own institutional policies might require changes in these areas as well. Regular review helps ensure your configurations stay current and compliant.

Update Aid Eligibility Configuration

Review and update these Oracle Student Financial Aid Cloud Service (SFA) configuration workbooks for aid eligibility. Keeping these configurations up to date ensures you're ready to start processing your students' ISIRs for the new award year.

When the workbooks are updated for the new award year, update your SFA configuration. For more information, see *How do I manage configuration workbooks?*

REGULATORY_DEADLINES
Review and update:

- Award_Year
- FAFSA_Start_Date
- FAFSA_End_Date
- ISIR_Correction_Start_Date
- ISIR_Correction_End_Date
- ISIR_Verification_Start_Date
- ISIR_Verification_End_Date
- Days_from_Student_Enrollment
- ISIR_Award_Year_Start_Date
- ISIR_Award_Year_End_Date

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Review and Update Configuration Workbooks

Each year a new row will be added for the award year and the dates will be prepopulated with default logic based on the Department of Education's (ED) published dates.

- Award year will be prepopulated for the new award year.

- FAFSA Start Date will be prepopulated based on the date ED opens FAFSAs for students (that is, 10/1/YY) and is used when determining when FAFSA notifications will be created on the Student Self-Service portal.

- FAFSA End Date Date will be prepopulated with the date ED closes FAFSAs (ie. 06/30/YY+1). Open pending FAFSA notifications will be closed on this date.

- ISIR_Award_Year_Start_Date will be prepopulated based on the date ED opens FAFSAs for students (that is, 10/1/YY) and controls when ISIR processing will begin in SFA (dependent on the file format and SAIG integration being enabled).

- ISIR_Award_Year_End_Date will be prepopulated with the date ED requires the FAFSA/ISIR to be valid (example: 9/20/YY+1) and will update all pending ISIRs to invalid and close associated document requests and tasks.

- ISIR_Correction_Start_Date will be prepopulatedwith the date ED begins processing ISIR corrections (that is, 10/1/YY) and controls when corrections will be generated in SFA (these will not be sent until the file format and SAIG integration is enabled).

- ISIR_Correction_End_Date will be prepopulated with the date ED will no longer accept ISIR corrections (that is, 9/13/YY+1) and controls when corrections will no longer be generated in SFA.

- ISIR_Verification_Start_Date will be prepopulated with the date ED opens FAFSAs for students (that is, 10/1/YY) and controls when verification worksheet and documents are requested.

- ISIR_Verification_End_Date will be prepopulated with the date ED requires the FAFSA/ISIR to be Valid (that is, 9/20/YY+1) and will close associated verification document requests and verification tasks.

- Days_from_Student_Enrollment will be prepopulated to 120 and controls the number of days after the student's enrollment that the ISIR Verification Process must be completed by (dependent on Valid_ISIR_Deadline_for_Non_Withdrawn_Students and R2T4_Deadline in SCHOOL.csv).

If you're updating these dates, ensure that the FAFSA Start Date, ISIR_Award_Year_Start_Date, ISIR_Correction_Start_Date, and ISIR_Verification_Start_Date dates match.

For more information:

- See *Federal Register's award year deadline dates* for an example of what's published each year by the Department of Education. These dates are used to set prepopulated data. Use the configuration workbook to set the dates and *not* the Regulatory Management page.

- Look up the Regulatory Deadlines workbook in Oracle Help Center.

SCHOOL

Review and update: ISIR_Matching_Criteria_Combination

This doesn't usually change year to year unless the Department of Education updates or adds ISIR fields that can be used to match and the ISIR to a student (that is, when FAFSA_UUID, PERSON_UUID, and MIDDLE_NAME were added with 24/25).

Baseline configuration should be used as a possible guide as institutional specific policies should be configured.

For more information, look up the School Guide workbook in Oracle Help Center.

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ISIR_MGMT

Review and update:

- Use_Subsequent_ISIR
- ISIR_Used_in_Packaging
- Aid_Year

Baseline configuration should be used as a possible guide as institutional specific policies can be configured.

Within baseline configuration, a new row will be created per award year. Generally you'll copy the Material Changes Groovy script and the ISIR Used in Packaging script from the prior award year unless there are new ISIR fields that you want to use in this determination.

For more information, look up the ISIR Management workbook in Oracle Help Center.

ISIR_C_CODES

Review and update: All columns per Comment Code and award year

Each year a new row will be added for each comment code included in the award year and will be prepopulated with the comment code number based on the Department of Education's specifications.

Note that the Auto_Code_Clearing_Logic that's included in the prepopulated data all point to a Groovy script that returns true. However, this script is only used by SFA if you update it to return false and to define the student follow up indicator. If you update the comment code clearing within Auto_Code_Clearing_Logic to return true and the hardcoded value is set to return false, while the configuration will load, SFP will continue to use the hardcoded values based on the Department of Education specifications.

You should review baseline configuration to see what updates were made to the prepopulated data within Auto_Code_Clearing_Logic (including student follow up indicator), Documents_Required, Additional_Notification_Message, and Future_Auto_Clear columns for each code. You should also review your logic from prior years to see if you want to use that same logic or update to match baseline configuration.

For more information, look up the ISIR C Codes workbook in Oracle Help Center.

ISIR_C_CODES_TO_FIELDS

Review and update: All columns per Comment Code and award year

Note: You shouldn't update this configuration, but you can review baseline configuration if any discrepancies are found.

Each year a new row will be added for each comment code included in the award year and will be prepopulated with the code and ISIR field enum used by SFA based on the Department of Education's specifications. These ISIR field enum values are also listed within the Configuration Scripting API IsirField method.

For more information, look up the ISIR C Codes to Fields workbook in Oracle Help Center.

ISIR_VERIFICATION_CODES

Review and update: All columns per Verification Code and award year

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There's no data that will be prepopulated, but you should copy what's included in baseline configuration which will be based on the Department of Education's specifications.

Verification_Status_Code and Effective_Date should remain blank for Verified for all groups, unless verification has been waived for any of the verification groups.

For more information:

- Look up the ISIR Verification Codes workbook in Oracle Help Center.
- See *What are the 2025-2026 ISIR document request rules and code clearing logic for Verification?*

ISIR_REJECT_CODES

Review and update: All columns per Reject Code and award year

Each year a new row will be added for each reject code included in the award year and will be prepopulated with the reject code number based on the Department of Education's specifications.

Note that the Auto_Code_Clearing_Logic that's included in the prepopulated data all point to a Groovy script that returns true. However, SFP uses this script only if you update it to return false and to define the student follow up indicator. If you update the comment code clearing within Auto_Code_Clearing_Logic to return true and the hardcoded value is set to return false, while the configuration will load, SFA will continue to use the hardcoded values based on the Department of Education's specifications.

You should review baseline configuration to see what updates were made to the prepopulated data within Auto_Code_Clearing_Logic (including student follow up indicator), Documents_Required, and Additional_Notification_Message columns for each code. You should also review your logic from prior years to see if you want to use that same logic or update to match baseline configuration.

For more information, look up the ISIR Reject Codes workbook in Oracle Help Center.

ISIR_REJECT_TO_C_CODES

Review and update: All columns per Reject Code per award year that are associated with a Comment Code

There's no data that will be prepopulated, but you should copy what's included in baseline configuration which will be based on the Department of Education's specifications.

For more information, look up the ISIR Reject to C-Codes workbook in Oracle Help Center.

ISIR_REJECT_CODES_TO_FIELDS

Review and update: All columns per ISIR Review and update per award year that are associated with a Reject Code

Note: You shouldn't update this configuration, but you can review baseline configuration if any discrepancies are found.

Each year a new row will be added for each reject code included in the award year and will be prepopulated with the code and associated ISIR field enum used by SFA based on the Department of Education's specifications. These ISIR field enum values are also listed within the Configuration Scripting API IsirField method.

For more information, look up the ISIR Reject Codes to Fields workbook in Oracle Help Center.

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ISIR_DISCREP

Review and update: All columns per ISIR Review and update per award year that require discrepancy evaluation.

There's no data that will be prepopulated for current award years, but you should copy what's included in baseline configuration which will be based on the Department of Education's specifications.

Note that ISIR_Field should use the ISIR_field enum defined by SFA based on the Department of Education's specifications. These ISIR field enum values are listed within the Configuration Scripting API IsirField method.

For more information, look up this information in Oracle Help Center:

- ISIR Discrepancy workbook
- 2025-2026 configured ISIR discrepancy rules

ISIR_HIGHLIGHT

Review and update: All columns per ISIR Review and update associated with the Highlight and award year

Each year a new row will be added for each ISIR field associated with a highlight included in the award year and will be prepopulated with the ISIR field enum used by SFA, resolution and flag index based on the Department of Education's specifications.

Note that the Auto_Code_Clearing_Logic that's included in the prepopulated data all point to a Groovy script that returns true. However, SFA uses this script only if you update it to return false and to define the student follow up indicator. If you update the comment code clearing within Auto_Code_Clearing_Logic to return true and the hardcoded value is set to return false, while the configuration will load, SFA will continue to use the hardcoded values based on the Department of Education's specifications.

You should review baseline configuration to see what updates were made to the prepopulated data within Auto_Code_Clearing_Logic (including student follow up indicator), Documents_Required, Additional_Notification_Message columns for each code. You shouldn't update the ISIR_Field_Name, Resolution, or Flag_Index. You should also review your logic from prior years to see if you want to use that same logic or update to match baseline configuration.

For more information, look up the ISIR Highlights workbook in Oracle Help Center.

ISIR_ASSUMPT

Review and update: All columns per ISIR Review and update associated with the Assumption and award year

ISIR Assumption are only applicable to the 2023-2024 and prior award years. As such, there will be data prepopulated for older award years only.

If ISIR assumptions are included for the new award year, a new row will be added with data prepopulated to include default logic based on the Department of Education's published specifications.

For more information, look up the ISIR Assumptions workbook in Oracle Help Center.

PJ

Review and update: All columns per Professional Judgement Type and award year

There's no data that will be prepopulated, but you should review baseline configuration which will be based on the Department of Education's specifications. Additional PJ types should be added based on your institutional policy.

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For more information, look up the Professional Judgment workbook in Oracle Help Center.

DOCUMENTS

Review and update: All columns per Document and award year (if award year specific)

There's no data that will be prepopulated, but you should review baseline configuration which will be based on the Department of Education's specifications.

Documents should be added based on your institutional policy and those leveraged in your ISIR configuration. Ensure you have added a new row for any award year documents that are still pertinent for the new award year.

For more information, look up this information in Oracle Help Center:

- Documents workbook
- *What's the 2025-2026 baseline configuration for Student Financial Aid Documents?*

DOCMETADATA

Review and update: All columns per Document Metadata attribute and award year (if award year specific)

There's no data that will be prepopulated, but you should review baseline configuration which will be based on the documents and required data leveraged within ISIR configuration.

Document metadata should be added based on your institutional policy and those leveraged in your ISIR configuration. Ensure you have added a new row for any award year document metadata that are still pertinent for the new award year.

For more information, look up this information in Oracle Help Center:

- Doc Metadata workbook
- *What's the 2025-2026 baseline configuration for Student Financial Aid Doc Metadata?*

Update Packaging and Awarding Configuration

Review and update these configuration workbooks for packaging and awarding. Keeping these configurations up to date enables you to properly award students and disburse their funds for the new award year.

When the workbooks are updated for the new award year, update your SFA configuration. For more information, see *How do I manage configuration workbooks?*

COA

Review and update: All columns for each Item per Component, Enrollment Status, Program Type, Program Modality and award year

You can choose to update your COA as soon as your institutional values are available to provide correct projected award amounts with aid eligibility, or wait until you have added the other configuration to support awarding the new year.

Baseline configuration should only be used as a possible guide as institutional-specific policies must be configured.

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Funds won't award, but will project on prior award years configuration until COA is configured. Packaging will select the COA based on the first award year overlapping the academic year in crossover scenarios.

For more information, look up the COA workbook in Oracle Help Center.

COA_CFP

Review and update:

- If there are no changes to the how the COA Items are mapped to categories on the published College Financing Plan Template: Aid_Year

- Otherwise, all columns per COA Item and CFP Category per award year.

Each year, baseline configuration will be updated based on the US Department of Education's specifications.

For more information, look up the COA College Financing Plan workbook in Oracle Help Center.

FAS_FUND_CONFIG

Review and update: All rows for each Title IV fund per award year

Title IV funds are award year-based and need to be configured for the award year to accurately project and award the fund for students. Each year, baseline configuration will be updated based on ED's specifications.

Baseline configuration will duplicate all rows for Title IV funds for the new award year with the following values being updated based on published ED specifications.

- Effective_Start_Date (for all fund types) will be set to 1/1/YY but should be updated to the date that you'd like SFA to begin using the new configuration within packaging.

- Aid_Year (for all fund types) will be set to the new award year.

- Fund_Close_Out_Date (for all fund types) will be set based on the date ED closes COD and should be on or after the awarding close out date configured (that is, 9/30/YY+1 for Pell and 7/31/YY+2 for Direct Loans).

- Pell_Maximum_Regulatory_Amount (for Pell only) will be set based on ED's published maximum Pell amount.

- Pell_Minimum_Regulatory_Amount (for Pell only) will be set based on ED's published minimum Pell amount.

- Awarding_Close_Out_Date (for all fund types) will be set based on the date ED closes COD and should be before the fund close out date configured (that is, 9/30/YY+1 for Pell and 7/31/YY+2 for Direct Loans).

For more information, look up the FAS Fund Config workbook in Oracle Help Center.

> **Note:** For FSEOG awards, you'll also need to ensure that the correct fund allocation is set up for the award year. See *How do I manage fund allocations?*

NFR_ATTRIB

Review and update: All columns for per Non Federal fund and award year (if award year-specific)

Nontitle IV Funds that are award year based need to be configured for the award year to accurately project and award the fund for students.

Baseline configuration should only be used as a possible guide as institutional specific policies must be configured.

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If eligibility rules remain the same per award year, nonfederal funds can be duplicated for the new award year with the following values being updated for each specific year.

- Aid_Year

- Aid_Year_Close_Out_Date

- Effective_Start_Date

For more information, look up the Nonfederal Fund Attributes workbook in Oracle Help Center.

> **Note:** For any nonfederal funds that require fund allocation (Fund_Allocation_Indicator = TRUE), you'll also need to ensure that the correct fund allocation is set up for the award year. See *How do I manage fund allocations?*

FUND_PRIORITY

Review and update: All columns for any new funds being added

If you are adding funds with a new Fund_Code within FAS_FUND_CONFIG or NFR_ATTRIB, you'll need to add a new row for the fund to FUND_PRIORITY with its applicable Fund_Award_Priority set based on your existing funds.

For more information, look up the Fund Priority workbook in Oracle Help Center.

REGULATORY_DEADLINE

Review and update: COD_Origination_Disbursement_Start_Date_TIV_Grants_Loans

Once features are delivered to support integration with COD with the packaging and award new year release, the COD Origination/Disbursement Start Date will be prepopulated with default logic based on the Department of Education's published dates.

For more information, look up the Regulatory Deadlines workbook in Oracle Help Center.

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Chapter 5
Set Up Document Permissions

5 Set Up Document Permissions

To process new documents that were added within configuration, you'd need to assign permissions to users based on their area of expertise.

1. In Oracle Student Financial Aid Cloud Service, go to **Administration** > **Security Management** > **Roles Management**.
2. Select the role you want to update, then click **Document Permissions**.
3. For each document, enable or disable these permissions for the role:
   - **View Document** to give the role visibility to a document.
   - **NFF Forms Task** to enable the role to approve or reject nonfederal forms (NFF) through the "Process an NFF Document" task queue.
   - **Doc Review Task** to enable the role to approve or reject documents through the "Review Document for Approval" task queue.
4. Save your changes.

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Chapter 5
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Chapter 6
Enable Award Year-Based File Formats

6 Enable Award Year-Based File Formats

Each new award year, you'll need to enable the US Department of Education file formats you want to process.

These include:

- FAFSA Processing System (FPS) file formats for ISIRs, processed with the Student Eligibility Award Year release.
- Common Origination and Disbursement (COD) file formats, processed with the Packaging and Awarding Award Year release.

If your SAIG mailboxes are already enabled, any FPS or COD files that arrive in an inactive (not enabled) format stay in a queue. Once you enable the format, Oracle Student Financial Aid Cloud Service (SFA) automatically processes those files.

By default, when you've set up your Student Aid Internet Gateway (SAIG) mailboxes in SFA, SFA downloads all files from your mailbox, then processes enabled message classes and stores disabled ones for later. You can also use the Vocado US Department of Education Gateway (VUG) REST APIs to access downloaded files. Go to Cloud Customer Connect to see the API documentation in the Release Notes.

> **Note:** If you want SFA upload or download specific SAIG message classes that aren't award year–based and aren't managed through DOE File Management, submit a Service Request to Oracle Support. Include your environment URL, a description of the request, and the list of message classes.

Related Topics
- What SAIG files does Student Financial Aid import?

Enable Award Year-Based File Formats for Student Eligibility

Here's the list of file formats you should enable in Oracle Student Financial Aid Cloud Service once features are delivered within the Student Eligibility new award year releases.

To enable the related file formats, go to **Administration** > **FAS Management** > **DOE File Management**. See *How do I enable or disable file formats for award year processing?*

When reviewing award year–based file names, keep in mind:

- **XX** in the file name shows the award year (for example, "26" for 2025–26).
- **IN** files are sent from schools to ED (for example, origination submissions).
- **OP** files are sent from ED to schools as responses, acknowledgments, or error reports.

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Enable Award Year-Based File Formats

Award-Year Based File Formats for Student Eligibility

File	Description	Notes
IDAPXXOP	**Daily Electronic Application ISIRs**: Processed ISIR (Institutional Student Information Record) sent to schools and agencies listed on a student's FAFSA. These files are used by financial aid administrators to review processed FAFSA and correction information for students who listed their institution. The file contains the student's complete eligibility and application data and is used for packaging aid.	It's recommended that you enable all ISIR files received by ED with the new award year. All ISIR file types will trigger the same ISIR processing within SFA regardless of why the file type was sent.
IDSAXXOP	**Daily ISIRs (Automatic/Secondary)**: ISIRs issued to schools/agencies that didn't generate the underlying transaction but are included in the student's application (for example, when another school submitted the transaction or when ED initiates changes). Used to ensure all interested parties are informed of changes in student records and required to monitor/compare to previous ISIRs for eligibility changes.	It's recommended that you enable all ISIR files received by ED with the new award year. All ISIR file types will trigger the same ISIR processing within SFA regardless of why the file type was sent.
IGSGXXOP	**FPS Pushed System-Generated ISIRs**: Automatically distributed ISIR files created due to system-generated transactions (for example, new DHS or NSLDS match data, reprocessing). Used by schools to identify students whose eligibility or status changed after initial processing, requiring possible follow-up or updating of aid packages. Typically not initiated by school action, but by changes from a matching agency or internal federal system update.	It's recommended that you enable all ISIR files received by ED with the new award year. All ISIR file types will trigger the same ISIR processing within SFA regardless of why the file type was sent.
IGSAXXOP	**FPS Pushed ISIRs to Other Schools in Record**: Similar to IGSGXXOP, but specifically sent to schools that are listed on a transaction where a change (such as a correction made by another school, or eligibility change) might affect them. Used to notify all schools listed for that student about important changes, requiring a review of student records.	It's recommended that you enable all ISIR files received by ED with the new award year. All ISIR file types will trigger the same ISIR processing within SFA regardless of why the file type was sent.
CORRXXIN	**Electronic Correction Data Submission**: File created and sent by a school or agency to the CPS (Central Processing System), containing corrections or updated data for students' FAFSAs. This file follows strict formatting and is used by institutions to update a student's FAFSA info, dependency, or financial changes electronically. It triggers recalculation of aid eligibility and generates new ISIRs if accepted.	Don't enable this file format until ED can support receiving batch correction files.
IGCOXXOP	**ISIRs Generated by Institutional Corrections**: Daily message sent to schools and servicers that have submitted electronic corrections to student records. The ISIR contains the most up-to-date data after the correction and is imported by financial aid offices to update student files and repackage aid as needed.	It's recommended that you enable all ISIR files received by ED with the new award year. All ISIR file types will trigger the same ISIR processing within SFA regardless of why the file type was sent.

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Chapter 6
Enable Award Year-Based File Formats

File	Description	Notes
COREXXOP	**Electronic Correction Error Reports**: Error file created when a correction file (CORRXXIN) submitted by a school contains one or more records that fail technical or business edits (for example, missing fields, data out of range). Used by technical/administrative staff to identify what records need correction and resubmission. Each error report lists the rejected records and the related error messages.	Errors from this report are available in reporting and should be included in your monitoring process. You don't need to enable this file until ED can support receiving batch correction files.
EAPRXXOP	**Electronic Application Error Reports**: Error report file generated when an application (FAFSA) data file sent by a school is rejected by the CPS for format, data, or edit errors (for example, invalid values, required field missing). Used internally by aid offices or IT to review why student applications didn't process, so errors can be corrected and files resubmitted for successful processing.	Note that the related FAFSA Electronic Applications Record (EAPSXXIN) file that would be used to submit a FAFSA is currently not supported.
SIGAXXOP	**Signature Record Error Reports**: Error report for electronic signature files (used to resolve rejected transactions or signature holds). Sent when a signature record fails edits or doesn't match an outstanding transaction. Used to resolve issues related to missing or invalid applicant/parent signatures needed for FAFSA processing.	Note that the related Signature Record Export Record (SIGSXXIN) file used to send in required signatures with a FAFSA is currently not supported.

Enable Award year-Based File Formats for Packaging and Awarding

Here's the list of file formats you should enable in Oracle Student Financial Aid Cloud Service once features are delivered within the Packaging and Awarding new award year releases.

To enable the related file formats, go to **Administration** > **FAS Management** > **DOE File Management**. See *How do I enable or disable file formats for award year processing?*

When reviewing award year–based file names, keep in mind:

- **XX** in the file name shows the award year (for example, "26" for 2025–26).
- **IN** files are sent from schools to ED (for example, origination submissions).
- **OP** files are sent from ED to schools as responses, acknowledgments, or error reports.

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Chapter 6
Enable Award Year-Based File Formats

Award Year-Based File Formats for Packaging and Awarding

File	Description	Notes
CRCSXXOP	**Credit Status Response (PLUS Loans)**: Returned when a Direct PLUS Loan applicant's credit check is completed (declined, endorser required, or appeal). Used by financial aid officers to determine whether the applicant is eligible for a PLUS loan, or if alternative action (such as endorser or PLUS credit counseling) is required.	A Credit Status Response is used in addition to the PLUS Application to award and disburse a PLUS or GPLUS Loan.
CRIBXXOP	**Direct Loan Informed Borrower Response:** System-generated response file sent to institutions to indicate that a borrower has completed the required Informed Borrowing acknowledgment on *StudentAid.gov* for Direct Loans which is required before loan disbursement. The file includes acknowledgment status, completion date, and a unique confirmation ID for the borrower.	You don't need to enable this file as this file is no longer used. The file contained information required for disbursing before the **2022** award year but is no longer required by regulations.
CRPNXXOP	**MPN (Master Promissory Note) Status Response**: System-generated response file reporting the processing status of electronic or paper Master Promissory Notes (MPNs) for Direct Loans (including acceptance, signature verification, expiration). Used by schools to monitor which students/parents have valid loan authorizations for disbursement and compliance.	A notification to complete their MPN will be triggered on the student/parent self service portal and is required to disburse a Title IV Direct Loans.
PGLEXXOP	**Pell Lifetime Eligibility Used (LEU) Report**: Monthly or periodic file provided to institutions listing students' Pell LEU status, including percent used across all schools and all years. Used by schools to determine if a student is nearing or has exceeded their Pell Grant limit, affecting eligibility for additional Pell awards. Used for packaging and compliance monitoring.	You don't need to enable this file as this file is no longer used to package a student. Currently data from NSLDS and COD (after the first origination) are used to determine Pell LEU.
CRSPXXOP	**PLUS Application Status Response**: Direct PLUS Loan application processing notification, sent when a borrower (parent or graduate/professional student) files a PLUS application electronically. Details acceptance, pending, or denial status; also includes credit decision and might signal if more documentation or counseling is needed for approval or disbursement.	An PLUS Application is required to award and disburse a PLUS or GPLUS Loan. Before receiving a PLUS Application, SFA will project PLUS/GPLUS to inform the student that they could be eligible to receive PLUS and a notification will be triggered on the student/parent self service portal.
CRATXXOP	**TEACH Grant Agreement to Serve Acknowledgment**: Status response for the TEACH Grant Agreement to Serve or Repay. Sent after a student electronically signs or submits their required service agreement. Used by schools to confirm completion and file is required for disbursement of TEACH Grant funds.	An ATS is required to award and disburse a TEACH Grant. Note that TEACH is currently required to be manually added to package.
CRACXXOP	**TEACH Grant Counseling Response**: File confirming a student has completed required	A TEACH Grant Counseling Response is required to award and disburse a TEACH Grant.

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File	Description	Notes
	TEACH Grant counseling (initial, subsequent, or exit). Sent to schools so they can confirm students have met the counseling requirement before receiving or after completing TEACH Grant funds; required for institutional compliance checks and student records.	Note that TEACH is currently required to be manually added to package.

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Chapter 7
Test New Award Year Updates

7 Test New Award Year Updates

Testing plays a vital role in setting up your new award year. By checking your configurations, integrations, and updates, you make sure that everything meets both your institution's policies and federal regulations.

Through comprehensive testing, you can catch and address potential issues before they affect your active operations. This doesn't only reduce regulatory risks, but also supports correct and efficient financial aid processing.

It's strongly recommended to conduct all testing activities—except for Student Aid Internet Gateway (SAIG) integration—in a nonproduction environment first. This way, you can confirm that your updates work as expected without impacting your daily processes. Once you've successfully tested and validated the changes, you can confidently apply them to your production environment.

Test Aid Eligibility

Make sure you're testing in a test environment.

- Conduct tests using the Department of Education's (ED) published test Institutional Student Information Record (ISIR) files to make sure the Oracle Student Financial Aid Cloud Service (SFA) processes ISIRs correctly for the new award year.

    - While testing, update the FAFSA Start Date, ISIR_Award_Year_Start_Date, ISIR_Correction_Start_Date, and ISIR_Verification_Start_Date dates within the REGULATORY_DEADLINE configuration workbook to be today's date to allow processing to occur.
    - In SFA, go to **Administration** > **System Management** > **Load ISIRs**. Upload test ISIR files and match your test student data to the data provided in the ISIR.
    - Verify that all data fields are imported, mapped correctly, and viewable based on user permissions.
    - Validate that ISIR matching logic, corrections, tasks, and document workflows function as expected according to your updated configuration workbooks.

- Test the student experience in the student self service portal, focusing on notifications, document requests, and verification worksheets for new award year records.

- Test the financial aid advisor's experience in the administrative interface and student self service portal, focusing on leveraging reports and tasks to complete the necessary actions for new award year records.

- Verify that any integrations leveraging ISIR data operate correctly and accurately reflect updates or changes in student eligibility data.

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Test Packaging and Awarding

Make sure you're testing in a test environment.

- Simulate the end-to-end process of awarding and disbursing funds for students. Make sure that both Title IV funds and nonfederal funds are tested. Confirm that your new Cost of Attendance (COA), fund configurations and awarding and disbursing criteria are enforced for the new award year.

- Test scenarios using student records that span different program degree/career levels, program modalities, enrollment statuses, and periods that cross over between award years. Do this to make sure awards are calculated and processed accurately.

- Verify the student experience in the student self service portal, ensuring students can view their college financing plan, review aid offers, and accept or decline their funds seamlessly for the new award year.

- Test the financial aid advisor's experience in the administrative interface and student self service portal, focusing on leveraging reports and ability to review QC holds and adjust funding as needed for new award year records.

- Test and confirm that any integrations that use packaging, awarding, and disbursing data function as intended and accurately send data to downstream or partner systems.

- Use test cases that verify the files generated for integration with the Common Origination and Disbursement (COD) system align with the COD Technical Reference.

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Chapter 8
Enable Integration with Student Aid Internet Gateway

8 Enable Integration with Student Aid Internet Gateway

Before establishing a connection with Student Aid Internet Gateway (SAIG), make sure that you've completely tested your new award year configurations and tested the processing in a nonproduction environment.

SAIG is the secure channel schools use to exchange financial aid data with the US Department of Education (ED) Federal Student Aid (FSA) systems. To access FSA services, organizations must first enroll in SAIG. Each institution is assigned one or more SAIG mailboxes, which act as routing addresses for data transmissions.

Starting with the 2024–25 award year, ED requires two distinct mailboxes: one for standard files and another exclusively for files that contain Federal Tax Information (FTI). This separation helps protect sensitive data and ensures compliance with federal requirements.

- You need to make sure that both mailboxes are set up properly. For more information, see *Set Up Your SAIG Mailbox in the Production Environment*. It's during this setup that you'll also enable TDClient.

- ED requires that you change your FTI-SAIG and SAIG passwords every 90 days. For more information, see *Reset FTI-SAIG and SAIG Passwords*.

- ED also requires you renew the Runtime certificate annually. To ensure your SAIG mailboxes remain connected to SFA, before the certificate expires, get a new certificate. For more information on renewing the certificate, see *Renew Runtime Certification*.

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