Oracle Banking Accounts Cloud Service

Teller Cloud User Guide

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Contents

5   Customer Transactions

6   Miscellaneous Transactions

7   Branch Maintenance

8   Till-Vault Operations

A   Functional Activity Codes

B   Error Codes and Messages

C   List of Function Codes

D   Order of Replacing Parameters with Wild Card Entries

E   Static Maintenance Parameters

Index

Preface

- Purpose
  This guide helps you to familiarize yourself with the Oracle Banking Branch application. It gives an overview of the module and explains all the maintenances required for its smooth functioning. It also takes you through the different types of transactions that can be handled through this module.

- Audience

- Documentation Accessibility

- Diversity and Inclusion

- Conventions

- Related Resources

- Screenshot Disclaimer

- Acronyms and Abbreviations
  The following acronyms and abbreviations are used in this guide:

- Basic Actions
  Most of the screens contain icons to perform all or a few of the basic actions. The actions which are called here are generic, and it varies based on the usage and the applicability. The table below gives a snapshot of them:

- Symbols and Icons

Purpose

This guide helps you to familiarize yourself with the Oracle Banking Branch application. It gives an overview of the module and explains all the maintenances required for its smooth functioning. It also takes you through the different types of transactions that can be handled through this module.

Audience

This guide is intended for the Branch Tellers, Vault Operators, and Branch Supervisors to provide quick and efficient service to customers and prospects of your bank.

Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.

Access to Oracle Support

Oracle customers that have purchased support have access to electronic support through My Oracle Support. For information, visit http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info or visit http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs if you are hearing impaired.

Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

Conventions

The following text conventions are used in this document:

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
italic	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
`monospace`	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

Related Resources

The related documents are as follows:

- *Getting Started User Guide*
- *Current Account and Savings Account User Guide*
- *Servicing Configurations User Guide*

Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

Acronyms and Abbreviations

The following acronyms and abbreviations are used in this guide:

Table   Acronyms and Abbreviations

Acronym/ Abbreviation	Description
CASA	Current Account and Saving Account
CCY	Currency

Table   (Cont.) Acronyms and Abbreviations

Acronym/ Abbreviation	Description
EJ	Electronic Journal
FX	Foreign Exchange
GL	General Ledger
HO	Head Office
LCY	Local Currency
LOV	List of Values
System	Unless specified, it shall always refer to Oracle Banking Branch.

Basic Actions

Most of the screens contain icons to perform all or a few of the basic actions. The actions which are called here are generic, and it varies based on the usage and the applicability. The table below gives a snapshot of them:

Table   Common Icons and its Definitions

Icon	Description
Submit	Click **Submit** to complete the transaction after you specify all the input parameters for a particular transaction.
Cancel	Click **Cancel** to cancel the transaction input midway without saving any data.
Clear	Click **Clear** to clear the transaction input data. The system displays a pop-up screen with confirmation to clear data. You can click **OK** to confirm or click ✕ icon to retain the data.
Query	On completion of input of necessary parameters, click **Query** to fetch and display the details.
Save	Click **Save** to save the details specified on the screen.
Exit	Click **Exit** to close the screen and go to the Homepage.
OK	Click **OK** to confirm the details on the pop-up screen.

Symbols and Icons

The following are the symbols you are likely to find in this guide:

Table   Symbols

Symbol	Function
✚	Add icon

Table   (Cont.) Symbols

Symbol	Function
+	Add a row
✎	Edit icon
🗑	Delete icon
📅	Calendar icon
✕	Close icon
🗑	Delete a row
⊞	Grid view
˅ ˄	Increase/Decrease value
≣	List view
⌐¬	Maximize
⌐¬	Minimize
।<	Navigate to the first page
>।	Navigate to the last page
▶।	Navigate to the next page
◀	Navigate to the previous page
▼	Open a list
🔍	Perform search
↻	Refresh

The following shortcut keys can be used only for the screens which have the icons specified in the Function column:

Table   Shortcut Keys

Shortcut Key	Function
Tab	Used to shift focus from one input field to the other. **Note:** The last field of the last accordion will shift focus to **Submit**/**Cancel** button.
Alt + S	Used to select **Submit** button.
Alt + C	Used to select **Clear** button.
Alt + X	Used to select **Cancel** button.
Alt + A	Used to select **Charge Details** data segment.
Alt + Y	Used to select **Denominations** data segment.

1
Overview of Oracle Banking Branch

Oracle Banking Branch is a retail banking application that gives a 360-degree view of the customer and financial transactions to the Teller of the bank.

Oracle Banking Branch you as the Teller, to provide better customer-focused services as well as cross-sell and up-sell the other products and services of the bank. A typical transaction under a branch is classified into the following stages:

Table 1-1   Transaction Stages

Stage	Description
Teller Request	In this stage, the Teller captures the transaction request and transaction enrichment.
Authorization	In this stage, the Supervisor authorizes the request.
Teller Resubmission	The Resubmission stage is applicable only for certain transactions.

This topic contains the following subtopics:

- **Prerequisites**
  Before you begin performing transactions, you need to log in to the Oracle Banking Accounts Cloud Service **Home** screen.

- **About Main Menu**
  The Teller Main Menu is a Mega Menu that makes all the menu items visible at once. It is a large panel divided into groups of menu items, which simplifies the navigation.

- **Application Layout**
  The general layout of the Oracle Banking Branch application consists of the main menu, customer search, transaction area including customer summary, and additional widgets available to display the `Current Till Position` and frequently used transaction icons.

- **Salient Features**
  Learn about the salient features of the Oracle Banking Branch application.

- **Keyboard Navigation for Transaction Screens**
  The keyboard navigation can be used as an alternative method to navigate through interactive elements on a screen – fields, buttons, data segments, tables, etc. It can be used to navigate through the application, input the necessary values, and perform the transactions.

1.1 Prerequisites

Before you begin performing transactions, you need to log in to the Oracle Banking Accounts Cloud Service **Home** screen.

For information on how to log in, refer to the *Oracle Banking Getting Started User Guide*.

To launch Oracle Banking Branch through Oracle Banking Accounts Cloud Service:

1. Log in to the Oracle Banking Accounts Cloud Service **Home** screen. For information on how to log in, refer to the *Oracle Banking Getting Started User Guide*.

   The Oracle Banking Accounts Cloud Service **Home** screen is displayed.

2. On the **Home** screen, click **Teller**.

   The Oracle Banking Branch **Home** screen is displayed.

Figure 1-1   Home Screen
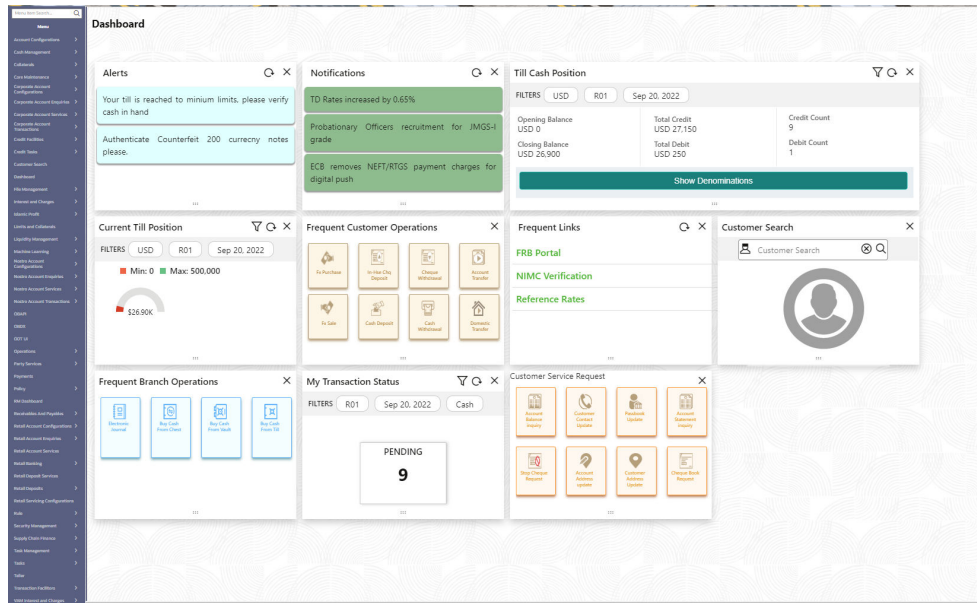
1.2 About Main Menu

The Teller Main Menu is a Mega Menu that makes all the menu items visible at once. It is a large panel divided into groups of menu items, which simplifies the navigation.

The menu items are grouped based on the type of operation performed. In addition, the **Menu Item Search** can be used to search and select a specific screen from any of the main menu items. For more information on menus, refer to Figure 1-2 and Table 1-2.

Figure 1-2   Mega Menu Teller
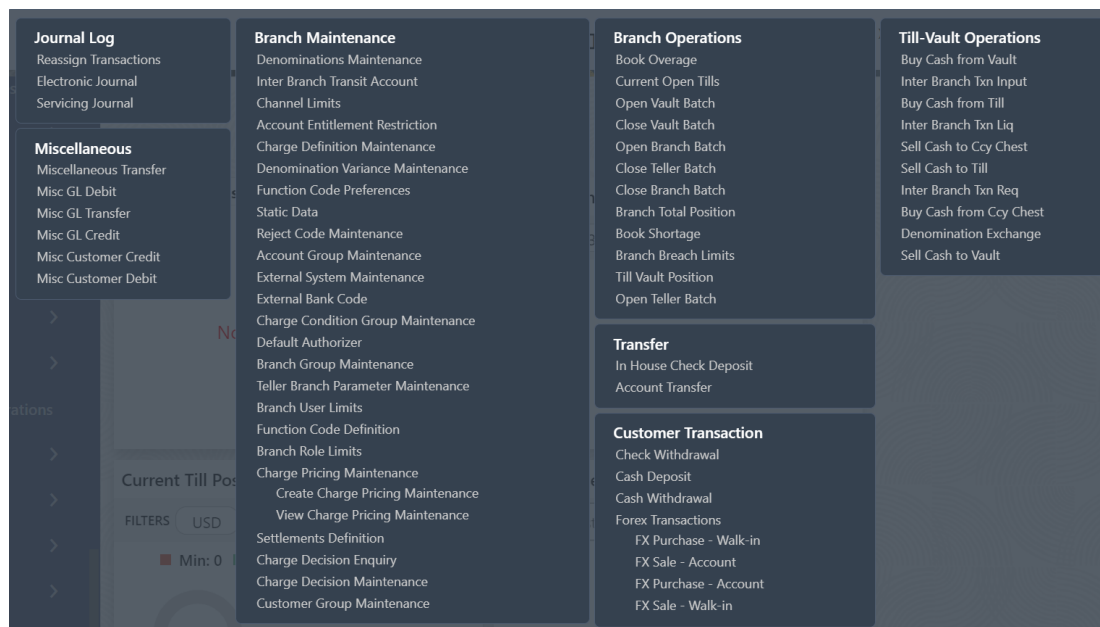
Table 1-2   Menu Items – Description

Menu	Description
Branch Operations	Branch Manager, Vault Teller, or Teller can use **Branch Operations** to cover the internal activities done at the branch where the Customer is not involved. This facilitates branch, vault, Till opening, or closing for the day and monitoring the transactions done during the day, and Cash Balancing.
Till-Vault Operations	Vault Teller or Teller can use **Till-Vault Operations** to monitor the cash and currency boxes for the day and to perform cash transfers from or to the Vault or Till as and when required.
Customer Transactions	Teller can use **Customer Transactions** to perform financial transactions for customer accounts, which includes, cash deposits, cash withdrawals, and check withdrawals.
Miscellaneous Transactions	Teller can use **Miscellaneous Transactions** to perform General Ledger transactions such as miscellaneous debit and credit transactions against a Customer's CASA account and GL account.
Transfers	Teller can use **Transfers** to perform account transfer and in-house check deposit transactions.
Journal Log	Teller or Supervisor can use **Journal Log** to view the status of transactions performed by them. Also, it allows to resubmit or reject an incomplete transaction, or to reverse a completed transaction.
Branch Maintenance	**Branch Maintenance** covers a set of definitions maintained to perform the branch-based operations, transactions, and services.

You can select an operation using any of the following methods:

- From the **Home** screen, navigate to the left menu and then click the necessary operation.

- Click the **Frequent Operations** widget placed at the right side of the transaction area.

1.3 Application Layout

The general layout of the Oracle Banking Branch application consists of the main menu, customer search, transaction area including customer summary, and additional widgets available to display the `Current Till Position` and frequently used transaction icons.

This topic contains the following subtopics:

- Customer Search
  The **Customer Search** is located in the **Branch Dashboard** and **Teller Transaction** screens. It is used to query and find a specific customer account.

- About Transaction Area
  The transaction area consists of a transaction panel, a **Customer Information** widget, and additional widgets within the **Teller Transaction** screens.

1.3.1 Customer Search

The **Customer Search** is located in the **Branch Dashboard** and **Teller Transaction** screens. It is used to query and find a specific customer account.

You can use **Customer Search** to query and find a specific customer account with one of the following information:

- Customer ID

- Customer Name

- Account Number

To find a specific customer account:

1. On the **Home** screen or the transaction screen, in the Customer Search widget, click **Search** icon.

   The **Customer Search** screen is displayed.

Figure 1-3   Customer Search

2. On the **Customer Search** screen, query the details. For more information on fields, refer to the field description table.

Table 1-3   Customer Search - Field Description

Field	Description
Customer ID	Specify the customer ID which the details need to be queried.
Customer Name	Specify the name of the customer for which the details need to be queried.
Account Number	Specify the account number for which the details need to be queried.
Search	Click **Search** to get the results for the specified **Customer ID**, **Customer Name**, or **Account Number**.
Reset	Click **Reset** to clear the search results.
Customer Results	Displays the customer search results.
Customer ID	Displays the customer ID.
Customer Name	Displays the customer's name.
Account Details	Displays the account search results.
Account Number	Displays the account number.
Account Name	Displays the description of the account.
Account Currency	Displays the currency of the account.

1.3.2 About Transaction Area

The transaction area consists of a transaction panel, a **Customer Information** widget, and additional widgets within the **Teller Transaction** screens.

A sample of the transaction area is shown below:

Figure 1-4   Transaction Area

Transaction Header

The transaction header is specific to each transaction screen. The following details are provided in the transaction header:

Table 1-4   Transaction Header

Item	Description
Transaction Screen Name	Displays the name of the selected transaction screen.
Customer Search	For information on the **Customer Search**, refer to Customer Search.
Branch Date	Displays the current branch date.

Transaction Panel

The transaction panel consists of the data segments with the necessary input fields and action buttons. Users need to specify the details in the fields to perform the transactions.

Customer Information

The **Customer Information** widget provides the details about the customer that are validated during transaction submission.

Table 1-5   Customer Information

Field	Description
Display Option	The **Customer Information** widget is displayed only if this option is selected. ✎ **Note:** The display option is based on the **Y/N** static maintenance maintained in the function code indicator table. You need to enable it in the **SRV_TM_BC_FUNCTION_INDICATOR** table.
Customer's Image	Displays the image of the customer.
Customer's Name	Displays the name of the customer.
KYC Status	Displays the KYC status of the customer's details.
Signature	Displays the signature of the customer.
Account Details	Displays the details of the customer account.
Address Details	Displays the address details of the customer.
Contact Details	Displays the contact details of the customer.

1.4 Salient Features

Learn about the salient features of the Oracle Banking Branch application.

The salient features are as follows:

Table 1-6   Salient Features

Feature	Description
Generation of Teller Sequence Number	The system generates a unique Teller Sequence Number and displays an information message `Teller Sequence Number nnn` indicating the generated number after submission of each teller transaction. The generated sequence number is also displayed at the following levels: • Completion • Authorization Submission • Re-submission • Reversal • Rejection

Table 1-6   (Cont.) Salient Features

Feature	Description
Transaction Approval	When you perform a transaction for an amount greater than the allowed limit, it needs approval from the Supervisor. Based on the **Assignment Mode** in **Function Code Preferences** screen, the following conditions apply: • **Manual** – The system will show a list of approval if the request status is **Approval**. • **Auto** – The transaction is automatically assigned to the default authorizer if the request status is **Approval**. The transaction approval flow consists of the following steps: • Initiation • Pending Approval • Approved (Sent Back) • Completed For more information on transaction approval flow, refer to Table 1-7.
Transaction Reversal with Approval	A transaction can be reversed with auto-approval or approval from the Supervisor. Based on the **Assignment Mode** in **Function Code Preferences** screen, the following conditions apply: • **Manual** – The system will show a list of approval if the request status is **Approval**. • **Auto** – The transaction is automatically assigned to the default authorizer if the request status is **Approval**. The transaction approval flow consists of the following steps: • Completed • Pending Approval • Approved (Sent Back) • Completed • Reversed For more information on transaction flow for reversal with approval, refer to Table 1-8.
Transaction Reversal	A transaction can be manually reversed only when it is authorized and completed from the **Journal Log**. When you reverse a transaction, the data remains in the system with the status **Reversed** and the accounting entries are reversed. Also, this will update the Till Balance for the currencies (for cash transactions), wherever applicable. You can select the transaction to be reversed from the transaction screen. If the reversal is applicable for the function code, the **Reversal** icon will be enabled. When you click this icon, the reversal request will be initiated. If cash transactions are reversed, the system validates the following: • the Till used for the reversal is the same as that used in the original transaction • the denominations are input • a batch is open

Table 1-6   (Cont.) Salient Features

Feature	Description
Transaction Rejection	You can manually reject the authorized customer transactions from the Teller **Journal Log**. ✎ **Note:** When you reject a transaction, the data remains in the system with the contract status **Discarded** and no further action is allowed on the transaction.

Table 1-7   Transaction Approval Flow

Stage	Description
Initiation to Pending Approval	If the transaction amount exceeds the limit defined in Branch User Limits and on click of **Submit**, the system shows a popup message `Amount exceeds limit for this transaction`, and request status is shown as **Approval**. If assignment mode is manual and on click of **Confirm**, the system shows a list of approval based on branch code, transaction amount, currency, and function code. The user can give a narrative and click **Submit for Approval** button.
Pending Approval to Pending	The Approver/Supervisor needs to log in and fetch the transaction from **Journal Log** with transaction status as **Pending Approval**. The Supervisor can approve the pending transaction by clicking **Approve/ Reject** with the supervisor comment.
Pending to Completed	The user needs to fetch the transaction from **Journal Log** with transaction status as **Sent Back** and click **Submit**.
Override Flow (Initiation to Completed)	Based on the branch maintenance setup at certain levels like Function Code, Function Code Preferences, Branch User Limits, and Branch role limits, if the transaction is validated with any warning override, the system shows a popup message with request status as **Warning**. Once the user confirms, the transaction status will be shown as **Completed**.

Table 1-8   Transaction Reversal with Approval Flow

Stage	Description
Completed to Pending Approval	The completed transaction can be selected from the **Electronic Journal** screen. Once you click **Reverse**, the system shows a popup message `Amount required for Reversal` and requests changes to **Approval**. If assignment mode is manual and on click of **Confirm**, the system shows a list of approval based on branch code, transaction amount, currency, and function code. The user can give a narrative and click **Submit for Approval** button.

Table 1-8   (Cont.) Transaction Reversal with Approval Flow

Stage	Description
Pending Approval to Pending	The Approver/Supervisor needs to log in and fetch the transaction from **Journal Log** with transaction status as **Pending Approval**. The Supervisor can approve the pending transaction by clicking **Approve/ Reject** with the supervisor comment.
Pending to Reversed	The user needs to fetch the transaction from **Journal Log** with transaction status as **Sent Back** and click **Submit**.
Override Flow (Completed to Approval)	The user needs to select the completed transaction in the **Electronic Journal** screen and click **Reverse**. If the **Reversal Requires Authorization** is enabled in the **Function Code Definition** screen, the system displays an information message to select the Approver based on Manual or Auto assignment mode. After selecting the approver internally, reversal override will be called and request status will be updated as **Approval**.

1.5 Keyboard Navigation for Transaction Screens

The keyboard navigation can be used as an alternative method to navigate through interactive elements on a screen – fields, buttons, data segments, tables, etc. It can be used to navigate through the application, input the necessary values, and perform the transactions.

The keyboard navigation for various operations and their descriptions are as follows:

Table 1-9   Keyboard Navigation

Operation	Description of Navigation
Input Values in Fields	After you launch the transaction screen, press the **Tab** key to navigate to the desired field, and specify the value.
Select Date	To select the appropriate date, perform the following steps: 1. Press **Tab**/**Shift + Tab** keys to navigate to the desired calendar icon. 2. Use **Arrow** keys to navigate to the desired date. 3. Press **Enter** key or **Spacebar** to select the date.
Select from Drop-down Lists	To select a value from the drop-down list, perform the following steps: 1. Press **Tab**/**Shift + Tab** keys to navigate to the desired drop-down list. 2. Use **Arrow** keys to navigate to the desired value. 3. Press **Enter** key to select the value.

Table 1-9   (Cont.) Keyboard Navigation

Operation	Description of Navigation
Select from List of Values	To select a value from the list of values, perform the following steps: 1. Press **Tab**/**Shift + Tab** keys to navigate to the desired list of values. 2. Press **Enter** key or **Spacebar** to enter into the list of values. 3. If the exact value is known, specify the value in the search field, and press the **Tab** key to navigate to the **Fetch** button. Press Enter key to select the **Fetch** button. The results will be fetched based on the input value. 4. Press the **Tab** key to navigate to the results. 5. Use **Arrow** keys to navigate to the desired value. 6. Press **Spacebar** to select the value.
Navigating through Tables	To specify/select value in the fields/cells of a table, perform the following steps: 1. Press **Tab**/**Shift + Tab** keys to navigate to the desired data segment, and navigate to the desired table row. 2. Press **Enter** key to enter into the data fields/cells. 3. Specify the necessary value in the fields. 4. If there are more cells in the row, use the **Tab** key to navigate to the other cells and specify the values. 5. After you specify the values in the cells, press the **Esc** key to change the selection from cell to row. 6. Press the **Tab** key to navigate to the other tables/data segments/fields/buttons.
Select Option Buttons/ Icons	To select option buttons, perform the following steps: 1. Press **Tab**/**Shift + Tab** keys to navigate to the desired option button. 2. Press **Enter** key or **Spacebar** to select the desired option button.
Perform Transaction	To specify/select the necessary values and submit a transaction using keyboard navigation, perform the following steps: 1. Use the appropriate shortcut keys to navigate to the fields, buttons, data segments, tables, etc., and specify/select the necessary values. 2. After you specify the necessary values, use appropriate shortcut keys to select **Submit** button to complete a transaction.

2
Branch Operations

The Branch Manager, Vault Teller, or Teller can use branch operations to perform the internal activities done at the branch where the customer is not involved.

This topic contains the following subtopics:

- Open Branch Batch
  The **Open Branch Batch** screen is used to initiate the branch operations for the posting date. The Supervisor or Branch Manager with necessary access can open this screen.

- Open Vault Batch
  The Vault Teller can use **Open Vault Batch** screen to open a vault batch on a specified date.

- Open Teller Batch
  The **Open Teller Batch** screen is used to open a teller batch on a specified date.

- Current Open Tills
  The **Current Open Tills** screen is used to view the open tills or vault for the branch during the day or before performing the end-of-day activity.

- Branch Breach Limits
  The **Branch Breach Limits** screen helps to view the details of Till or Vault, which is breaching the currency limits along with the current balance position.

- Till Vault Position
  The **Till Vault Position** screen is used to view the cash position of all the currencies at any time for the *Teller ID* or *Vault ID*, which is logged in for the current posting date. It also shows the denomination details.

- Branch Total Position
  The supervisor can use this screen to view the currency-wise cash position of all the Tellers and Vault Teller on the posting date for the logged-in branch.

- Close Teller Batch
  The **Close Teller Batch** screen is used to close the teller batch for the given posting date.

- Close Vault Batch
  The **Close Vault Batch** screen is used to close the vault batch for a specific date.

- Close Branch Batch
  The **Close Branch Batch** screen is used to close the branch batch after confirming that all the branch transactions have been accounted for in the account books.

- Book Shortage
  The Teller or Vault Teller can use the **Book Shortage** screen to book the shortage if the actual or physical cash present is less than the system cash.

- Book Overage
  The Teller or Vault Teller can use this screen to book the physical cash held in a particular currency, which exceeds the cash in that currency shown in the system.

2.1 Open Branch Batch

The **Open Branch Batch** screen is used to initiate the branch operations for the posting date. The Supervisor or Branch Manager with necessary access can open this screen.

The Teller or Vault Teller can perform the branch operations only after the branch batch is submitted for the posting date. When a branch batch is closed for the day, the system derives the next working day automatically, based on the branch calendar.

To open a branch batch:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Operations**, click **Open Branch Batch** or specify **Open Branch Batch** in the search icon bar and select the screen.

   The **Open Branch Batch** screen is displayed.

   Figure 2-1   Open Branch Batch

2. On the **Open Branch Batch** screen, specify the fields. For more information on fields, refer to the field description table.

   Table 2-1   Open Branch Batch - Field Description

Field	Description
Posting Date	Indicates the date on which the branch batch needs to be opened. ✎ **Note:** By default, the system displays the current date.

3. Click **Submit**.

   The branch batch is opened for the specified posting date.

> **Note:**
>
> Opening branch batch indicates to the head office that the branch is open for business operations on the specified posting date. You can open a Teller batch for the posting date only after the branch batch is opened.

2.2 Open Vault Batch

The Vault Teller can use **Open Vault Batch** screen to open a vault batch on a specified date.

On the specified posting date, the Vault Teller can open only one vault batch. To open another vault batch, the vault batch which is opened previously needs to be closed. All the tellers buy additional cash and sell their excess cash to the Vault Teller. When this screen is launched, the system will default the cash balances.

To open a vault batch:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Operations**, click **Open Vault Batch** or specify **Open Vault Batch** in the search icon bar and select the screen.

   The **Open Vault Batch** screen is displayed.

   Figure 2-2   Open Vault Batch

2. On the **Open Vault Batch** screen, specify the fields. For more information on fields, refer to the field description table.

Table 2-2   Open Vault Batch - Field Description

Field	Description
Posting Date	Indicates the date on which the vault batch needs to be opened. **Note:** By default, the system displays the current date.
Currency	Displays the currency code.
Total Cash	Specify the total cash for a particular currency, physically present in the bank vault, at the beginning of the current posting date.
Cash Available	Displays the system calculated cash for a particular currency, which is available in the vault at the beginning of the current posting date. **Note:** The amount shown in this column depends on the cash transactions that were carried out by the vault until the last posting date.
Shortage/Overage Amount	Displays the difference between the total cash and the cash available in the Vault, at the end of the current posting date.
Currency	Displays the currency code.
Denomination	Displays the denomination code.
Total Units	Specify the total units available while closing the batch.
Total Value	Displays the total value based on the total units.
System Units	Displays the units available in the system.
System Total	Displays the total value available in the system.
Shortage/Overage Units	Displays the shortage/overage units.
Shortage/Overage Amount	Displays the shortage/overage amount.
Total Cash Amount	Displays the total cash amount.
Denomination Total	Displays the total denomination value with the currency.
Validate Denominations	Click this button to calculate and display the **Total Cash** and **Shortage/Overage Amount** fields based on the currency selected.

3. Click **Submit**.

The vault batch is opened for the specified posting date.

> **✏ Note:**
>
> During the vault batch opening, the system will internally transfer the available balance from the Primary vault of the branch to the current open Vault ID. The Vault Teller can perform the relevant vault operations for the posting date. The system does not allow to open the vault batch if the physical cash entered is not the same as the system cash.

2.3 Open Teller Batch

The **Open Teller Batch** screen is used to open a teller batch on a specified date.
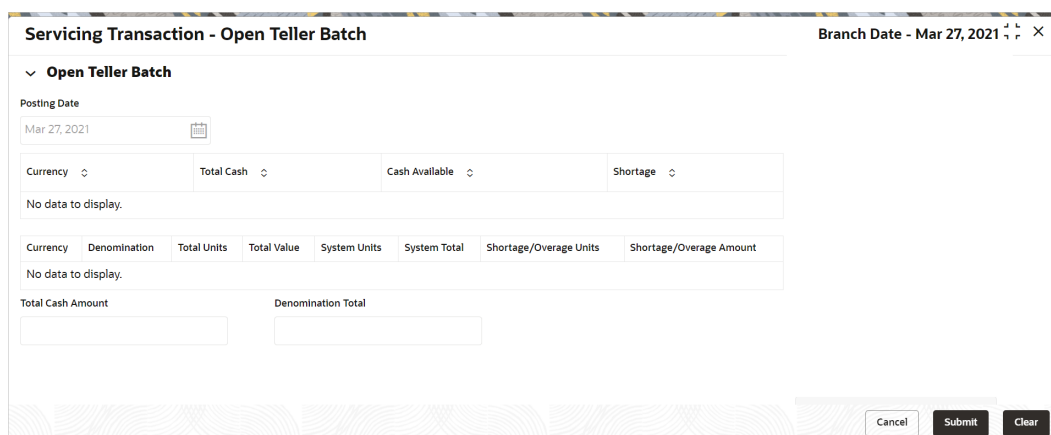
A Teller can initiate the teller batch with the current cash position that has been retained from the previous day or start with zero cash and subsequently buy cash from the vault. The system will default the cash balances on opening a teller batch.

To open a teller batch:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Operations**, click **Open Teller Batch** or specify **Open Teller Batch** in the search icon bar and select the screen.

   The **Open Teller Batch** screen is displayed.

   Figure 2-3   Open Teller Batch

2. On the **Open Teller Batch** screen, specify the fields. For more information on fields, refer to the field description table.

Table 2-3   Open Teller Batch - Field Description

Field	Description
Posting Date	Indicates the date on which the vault batch needs to be opened. **✎ Note:** By default, the system displays the current date.
Currency	Displays the currency code.
Total Cash	Specify the total cash for a particular currency, physically present in the bank teller, at the beginning of the current posting date.
Cash Available	Displays the system calculated cash for a particular currency, which is available in the vault at the beginning of the current posting date. **✎ Note:** The amount shown in this column depends on the cash transactions that were carried out by the vault until the last posting date.
Shortage/ Overage Amount	Displays the difference between the total cash and the cash available with the Teller, at the end of the current posting date. Based on this difference, the overage or the shortage amount is displayed. **✎ Note:** An overage indicates that the physical cash with the Teller is more than the available cash as calculated by the system. A shortage indicates that the available cash calculated by the system is more than the physical cash present with the Teller.
Currency	Displays the currency code.
Denomination	Displays the denomination code.
Total Units	Specify the total units available while closing the batch.
Total Value	Displays the total value based on the total units.
System Units	Displays the units available in the system.
System Total	Displays the total value available in the system.
Shortage/Overage Units	Displays the shortage/overage units.
Shortage/Overage Amount	Displays the shortage/overage amount.

Table 2-3   (Cont.) Open Teller Batch - Field Description

Field	Description
Total Cash Amount	Displays the total cash amount.
Denomination Total	Displays the total denomination value with the currency.
Validate Denominations	Click this button to calculate and display the **Total Cash** and **Shortage/Overage Amount** fields based on the currency selected.

3.   Click **Submit**.

The teller batch is opened for the specified posting date.

> **Note:**
>
> The Teller can perform the relevant teller operations for the posting date. The system does not allow to open the vault batch if the physical cash entered is not the same as the system cash. The system also allows to re-open the Teller batch for the current system date.

2.4 Current Open Tills

The **Current Open Tills** screen is used to view the open tills or vault for the branch during the day or before performing the end-of-day activity.

The branch user can use this screen to view the list of logged-in Tellers and to view the following transactions under each Teller or Vault Teller's ID:
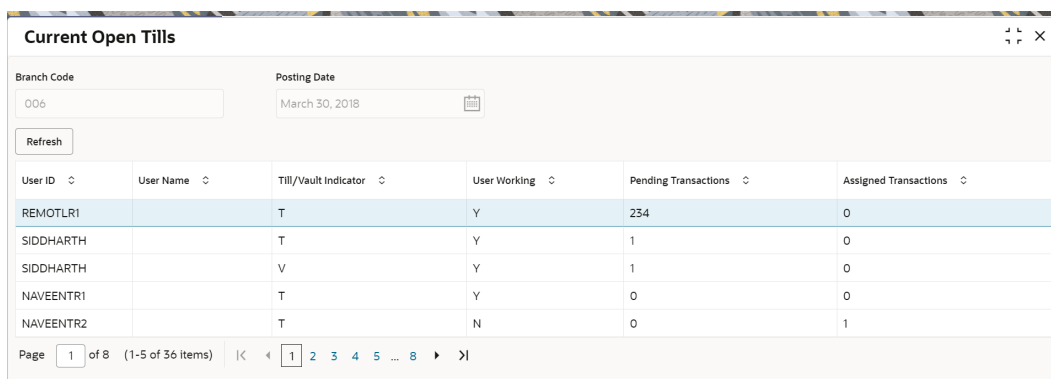
*   Pending

*   User Working

*   Assigned

To view the open tills or vault:

1.   On the **Home** screen, from **Teller** mega menu, under **Branch Operations**, click **Current Open Tills** or specify **Current Open Tills** in the search icon bar and select the screen.

The **Current Open Tills** screen is displayed.

Figure 2-4   Current Open Tills

2. On the **Current Open Tills** screen, specify the fields. For more information on fields, refer to the field description table.

Table 2-4   Current Open Tills - Field Description

Field	Description
Branch Code	Displays the logged-in branch.
Posting Date	Indicates the date on which the current open tills need to be enquired. ✎ **Note:** By default, the system displays the current date.
Refresh	Click **Refresh** to refresh the details.
User ID	Displays the list of Tellers or Vault Tellers of the branch.
User Name	Displays the name of the user.
Till/Vault Indicator	Displays the check box if the **User ID** is a Vault Teller.
User Working	Displays the user working as `Y` or `N`.
Pending Transactions	Displays the number of pending transactions for the Teller or Vault Teller.
Assigned Transactions	Displays the number of assigned transactions for the Teller or Vault Teller.

2.5 Branch Breach Limits

The **Branch Breach Limits** screen helps to view the details of Till or Vault, which is breaching the currency limits along with the current balance position.

In addition, the branch supervisor can view the branch's total cash position and its breaching limits for the posting date.

To view the branch breaching limits:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Operations**, click **Branch Breach Limits** or specify **Branch Breach Limits** in the search icon bar and select the screen.

   The **Branch Breach Limits** screen is displayed.

Figure 2-5   Branch Breach Limits

2. On the **Branch Breach Limits** screen, specify the fields. For more information on fields, refer to the field description table.

Table 2-5   Branch Breach Limits - Field Description

Field	Description
Branch Code	Displays the logged-in branch.
Posting Date	Indicates the date on which the branch breaching limits needs to be enquired. **Note:** By default, the system displays the current date.
Refresh	Click this icon to refresh the details.
Tills Breaching Limit	Specify the fields under this section.
User ID	Displays the list of Tellers/Vault Tellers of the branch.
Vault User	Displays the checkbox if the **User ID** is a Vault Teller.
Currency	Displays the list of currencies in which the **User ID** has performed the transactions.
Minimum Limit	Displays the minimum till balance that needs to be maintained for the **User ID** and currency combination.
Maximum Limit	Displays the maximum till balance that needs to be maintained for the **User ID** and currency combination.
Current Till Balance	Displays the current till balance based on the till cash position for the specified currency.
Branch Breaching Limit	Displays the values under this section.
Branch Code	Displays the code of the logged-in branch.
Currency	Displays the currency code.
Minimum Limit	Displays the minimum limit that needs to be maintained for the branch.

Table 2-5   (Cont.) Branch Breach Limits - Field Description

Field	Description
Maximum Limit	Displays the maximum limit that needs to be maintained for the branch.
Current Total Balance	Displays the branch total cash position, currency-wise.

2.6 Till Vault Position

The **Till Vault Position** screen is used to view the cash position of all the currencies at any time for the *Teller ID* or *Vault ID*, which is logged in for the current posting date. It also shows the denomination details.

To view the cash position of all the currencies:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Operations**, click **Till Vault Position** or specify **Till Vault Position** in the search icon bar and select the screen.

   The **Till Vault Position** screen is displayed.

Figure 2-6   Till Vault Position

2. On the **Till Vault Position** screen, specify the fields. For more information on fields, refer to the field description table.

Table 2-6   Till Vault Position - Field Description

Field	Description
Branch Code	Displays the logged-in branch.
Branch Posting Date	Displays the date on which the Till/Vault batch is opened.
Teller/Vault ID	Displays the logged-in Teller ID or Vault Teller ID.
Currency Details	Specify the fields under this section.
Currency	Displays the currency code.

Table 2-6   (Cont.) Till Vault Position - Field Description

Field	Description
Opening Balance	Displays the opening balance of the till or vault.
Incoming Cash Amount	Displays the incoming cash in the till or vault for the current posting date.
Outgoing Cash Amount	Displays the outgoing cash in the till or vault for the current posting date.
Total Cash	Displays the total cash available in the till or vault.
Till Vault Indicator	Displays whether the currency details apply to Till or Vault. (**T** or **V**)
Denomination Details	Displays the denomination details under this section.
Denomination Code	Displays the denomination code maintained for the currency.
Denomination Value	Displays the denominations maintained for the currency.
Opening Balance	Displays the opening balance in the Till or vault in terms of denominations.
Incoming Cash Amount	Displays the incoming cash in the Till or vault in terms of denominations.
Outgoing Cash Amount	Displays the outgoing cash in the Till or vault in terms of denominations.
Total Cash	Displays the total cash currently available in the Till or vault for the day in terms of denominations.
Units	Displays the total units available for the specific denomination code.

2.7 Branch Total Position

The supervisor can use this screen to view the currency-wise cash position of all the Tellers and Vault Teller on the posting date for the logged-in branch.

To view the currency wise cash position:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Operations**, click **Branch Total Position** or specify **Branch Total Position** in the search icon bar and select the screen.

   The **Branch Total Position** screen is displayed.

Figure 2-7   Branch Total Position

2. On the **Branch Total Position** screen, specify the fields. For more information on fields, refer to the field description table.

Table 2-7   Branch Total Position - Field Description

Field	Description
Branch Code	Displays the logged-in branch.
Posting Date	Indicates the date on which the teller totals position need to be enquired. ✎ **Note:** By default, the system displays the current date.
Currency	Displays the currency code for which the teller totals details needs to be displayed.
Teller ID	Displays the logged-in teller ID from the LOV.
All Till	Select this radio button to display all the open Teller Till details of the day.
All Vault	Select this radio button to display all the open Vault details of the day.
All Till and Vault	Select this radio button to display all the open Till and open Vault details of the day.
Query	Displays the details if you click this icon.
Currency	Displays the currency code for which the cash position is shown.
Teller ID	Displays the Teller ID for which the cash position is shown.
Opening Balance	Displays the opening balance of the Teller ID for the specific currency.
Incoming Cash	Displays the total incoming cash received in the Till.
Outgoing Cash	Displays the outgoing cash moved out of the Till.
Closing Balance	Displays the total amount pending in the Till.
Till/Vault Indicator	Displays the details of Till/Vault.

2.8 Close Teller Batch

The **Close Teller Batch** screen is used to close the teller batch for the given posting date.

The system allows closing the teller batch only when the below conditions are met:

- Verify that all the transactions are successfully processed to a logical end. If there are any pending transactions, the system prompts to either complete or reject the transaction.

- Verify that there is a difference between the physical cash and the cash calculated by the system. You need to book the overage or shortage accordingly, and then each Teller can close the teller batch for that day.

- Verify that the teller cash position retains the minimum limit for every currency as maintained in the User limits. If you breach the minimum limit, the system prompts the error to maintain the required minimum balance.

> **Note:**
>
> The teller batch can be opened and closed only once for the posting date.

To close the teller batch:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Operations**, click **Close Teller Batch** or specify **Close Teller Batch** in the search icon bar and select the screen.

   The **Close Teller Batch** screen is displayed.

Figure 2-8   Close Teller Batch

2. On the **Close Teller Batch** screen, specify the details. For more information on fields, refer to the field description table.

Table 2-8   Close Teller Batch - Field Description

Field	Description
Posting Date	Indicates the date on which the teller batch needs to be closed. > **Note:** > By default, the system displays the current date.
Currency	Displays the currency code in which the Teller deals.
Total Cash	Specify the total cash for a particular currency, physically present in the bank Teller, at the end of the current posting date.

Table 2-8   (Cont.) Close Teller Batch - Field Description

Field	Description
Cash Available	Displays the system calculated cash for a particular currency, which is available in the teller at the end of the current posting date. **Note:** The amount displayed in this column depends on the cash transactions that were carried out by the Teller until the last posting date.
Shortage/ Overage Amount	Displays the difference between the **Total Cash** and the **Cash Available**. Based on this difference, the overage or the shortage amount is displayed. **Note:** An overage indicates that the physical cash with the Teller is more than the available cash as calculated by the system. A shortage indicates that the available cash calculated by the system is more than the physical cash present with the Teller.
Currency	Displays the currency code.
Denomination	Displays the denomination code.
Total Units	Specify the total units available while closing the batch.
Total Value	Displays the total value based on the total units.
System Units	Displays the units available in the system.
System Total	Displays the total value available in the system.
Shortage/Overage Units	Displays the shortage/overage units.
Shortage/Overage Amount	Displays the shortage/overage amount.
Total Cash Amount	Displays the total cash amount.
Denomination Total	Displays the total denomination value with the currency.

3. Click **Submit**.

The cash balance is updated, and the teller batch is closed for the posting date.

> **Note:**
> If there is any overage or shortage, the system displays an error message stating that the cash is not balanced for the Teller ID. Also, if any of the conditions mentioned above fail, the system displays an appropriate error message on submit.

2.9 Close Vault Batch

The **Close Vault Batch** screen is used to close the vault batch for a specific date.

The Vault Teller can log in and close the vault batch only if the below conditions are met:

- Verify if there is a difference in the physical cash and that calculated by the system, the overage or shortage has to be booked accordingly. After the overage or shortage is booked, the Vault Teller can close the vault batch for that day.

- Verify that the cash position of the Vault Teller retains the minimum limit for every currency as maintained in the User limits. If the minimum limit is breached, the system prompts the error to maintain the required minimum balance.

> **Note:**
>
> The Vault Teller can close the vault batch even if the Tills are open. When the Vault Batch is closed, the user will not be able to post transactions like **Buy Cash from Vault** that involve Vault.

To close the vault batch:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Operations**, click **Close Vault Batch** or specify **Close Vault Batch** in the search icon bar and select the screen.

   The **Close Vault Batch** screen is displayed.

   Figure 2-9   Close Vault Batch

2. On the **Close Vault Batch** screen, specify the fields. For more information on fields, refer to the field description table.

Table 2-9   Close Vault Batch - Field Description

Field	Description
Posting Date	Indicates the date on which the vault batch needs to be closed. **✎ Note:** By default, the system displays the current date.
Currency	Displays the currency code in which the Vault Teller deals.
Total Cash	Specify the total cash for a particular currency, physically present in the bank Vault Teller, at the end of the current posting date.
Cash Available	Displays the system calculated cash for a particular currency, which is available in the Vault Teller at the end of the current posting date. **✎ Note:** The amount displayed in this column depends on the cash transactions that were carried out by the Teller until the last posting date.
Shortage/Overage Amount	Displays the difference between the total cash and the cash available in the Vault, at the end of the current posting date.
Currency	Displays the currency code.
Denomination	Displays the denomination code.
Total Units	Specify the total units available while closing the batch.
Total Value	Displays the total value based on the total units.
System Units	Displays the units available in the system.
System Total	Displays the total value available in the system.
Shortage/Overage Units	Displays the shortage/overage units.
Shortage/Overage Amount	Displays the shortage/overage amount.
Total Cash Amount	Displays the total cash amount.
Denomination Total	Displays the total denomination value with the currency.

3. Click **Submit**.

The cash balance is updated and the vault batch is closed for the posting date.

> **✎ Note:**
>
> During vault batch closure, the system will internally transfer the closing balance from the current open Vault ID to the Primary vault of the branch. If there is any overage or shortage, the system displays an error message stating that the cash is not balanced for the Teller ID. Also, if any of the conditions mentioned above fail, the system displays an appropriate error on submit.

2.10 Close Branch Batch

The **Close Branch Batch** screen is used to close the branch batch after confirming that all the branch transactions have been accounted for in the account books.
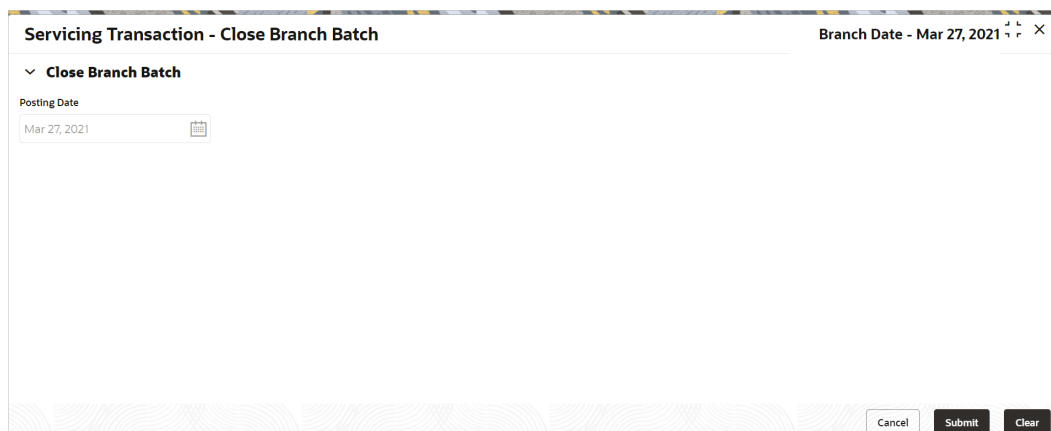
The posting date for closing a branch batch must be the same date on which the respective branch batch was opened. You need to close all the teller batches and the vault batch of the branch before closing the branch batch for that posting date. Archiving is done as a part of **Close Branch Batch** as per the archival days set up for the branch.

To close the branch batch:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Operations**, click **Close Branch Batch** or specify **Close Branch Batch** in the search icon bar and select the screen.

   The **Close Branch Batch** screen is displayed.

   Figure 2-10   Close Branch Batch

2. On the **Close Branch Batch** screen, specify the fields. For more information on fields, refer to the field description table.

Table 2-10   Close Branch Batch - Field Description

Field	Description
Posting Date	Indicates the date on which the branch batch needs to be closed. ✎ **Note:** By default, the system displays the current date.

3. Click **Submit**.

    The branch batch is closed for the specified posting date.

2.11 Book Shortage
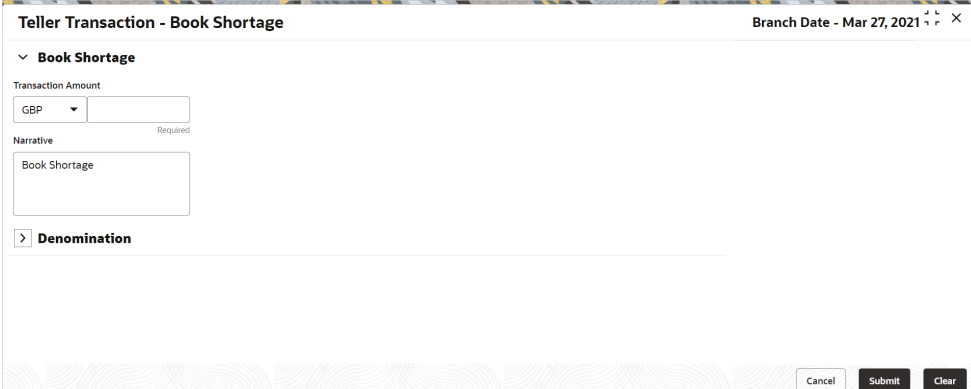
The Teller or Vault Teller can use the **Book Shortage** screen to book the shortage if the actual or physical cash present is less than the system cash.

While booking the shortage, the system lowers the cash balance to bring it in sync with the physical cash balance of the Teller by sending the difference to a cash shortage GL. Once the system cash and the physical cash are synchronized, the Teller can perform the cash balancing and close the Teller/Vault Teller batch for the posting date.

To book the shortage:

1. On the **Home** screen, from **Teller** mega menu, under **Till-Vault Operations**, click **Book Shortage** or specify **Book Shortage** in the search icon bar and select the screen.

    The **Book Shortage** screen is displayed.

Figure 2-11   Book Shortage

2. On the **Book Shortage** screen, specify the fields. For more information on fields, refer to the field description table.

Table 2-11   Book Shortage - Field Description

Field	Description
Transaction Amount	Displays the local currency of the branch. Specify the amount that needs to be booked for the shortage. **Note:** The user can select another currency from the drop-down values in which the shortage amount is to be booked.
Narrative	Displays the default narrative `Book Shortage` and it can be modified.

3. Specify the denomination details. For information on the fields in the **Denomination** segment, refer to Add Denomination Details.

4. Click **Submit**.

A teller sequence number is generated and the `Transaction Completed Successfully` information message is displayed.

> **Note:**
>
> The transaction is moved to authorization in case of any warning raised when the transaction saves. On transaction completion, the system reduces the cash balance by this transaction amount to synchronize with physical cash held with Teller.

• Add Denomination Details
The **Denomination** segment is used to view the denominations maintained for the transaction currency and enter the denomination units.

2.11.1 Add Denomination Details

The **Denomination** segment is used to view the denominations maintained for the transaction currency and enter the denomination units.

Make sure that the main transaction details are added to the transaction screen.

The denomination details for the withdrawal transactions (when cash is disbursed to the customer) will be populated automatically based on the cash availability in the Teller's Till.

Figure 2-12   Denomination Details

Validate the denomination details. For more information on fields, refer to the field description table.

Table 2-12   Denomination Details - Field Description

Field	Description
Denom Code	Displays the unique denomination codes for each currency.
Units	Indicates the number of units for the specified denomination. **Note:** By default, the till contents are incremented for inflow transactions such as cash deposits and decremented for outflow transactions such as cash withdrawal. To reverse the transaction, you can specify units in negative.
Value	Displays the system-computed face value of the denomination based on the number of units. **Note:** For example, if the denomination code represents USD 100 and the unit is specified as 3, the value will be displayed as 300.

Table 2-12 (Cont.) Denomination Details - Field Description

Field	Description
Denomination Amount	Displays the system-computed value of the denomination by multiplying the denomination value with the number of units. ✏ **Note:** For example, if the denomination code represents USD 100 and the number of units is 10, the denomination amount will be 1000.
Total Cash Amount	Displays the total cash amount. ✏ **Note:** The system computes the Denomination Amount and validates the amount if it is equal to the Total Cash Amount. It also prompts an error during saving if there is any difference.

2.12 Book Overage

The Teller or Vault Teller can use this screen to book the physical cash held in a particular currency, which exceeds the cash in that currency shown in the system.

While booking a cash overage, the system passes the difference to a cash overage liability GL and increases the cash balance, and brings it to synchronize with the physical balance with the Teller. Once the system cash and the physical cash are synchronized, the Teller can perform cash balancing and close the Teller/Vault Teller batch for the posting date.

To book the overage:

1. On the **Home** screen, from **Teller** mega menu, under **Till-Vault Operations**, click **Book Overage** or specify **Book Overage** in the search icon bar and select the screen.

   The **Book Overage** screen is displayed.

Figure 2-13   Book Overage

2. On the **Book Overage** screen, specify the fields. For more information on fields, refer to the field description table.

Table 2-13   Book Overage - Field Description

Field	Description
Transaction Amount	Displays the local currency of the branch. Specify the amount that needs to be booked for the overage. **Note:** The user can select another currency from the drop-down values in which the shortage amount is to be booked.
Narrative	Displays the default narrative `Book Overage` and it can be modified.

3. Specify the denomination details. For information on the fields in the **Denomination Details** segment, refer to Add Denomination Details.

4. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

   Note:

   The transaction is moved to authorization in case of any warning raised when the transaction saves. On transaction completion, the system increases the cash balance by this transaction amount to synchronize with physical cash held with Teller.

3

Transfers

The Teller can use Transfers to perform inter-bank transfers, intra-bank transfers, and cross-border transactions.

This topic contains the following subtopics:

- Account Transfer
  The **Account Transfer** screen is used to transfer funds from one account to another account within the bank.

- In-House Check Deposit
  The **In House Check Deposit** screen is used to capture in-house check deposit transactions for the customers.

3.1 Account Transfer

The **Account Transfer** screen is used to transfer funds from one account to another account within the bank.

The funding account and beneficiary account can be in different currencies and belong to different branches.

To perform account transfer:

1. On the **Home** screen, from **Teller** mega menu, under **Transfers**, click **Account Transfer** or specify **Account Transfer** in the search icon bar and select the screen.

   The **Account Transfer** screen is displayed.

   Figure 3-1   Account Transfer

2. On the **Account Transfer** screen, specify the fields. For more information on fields, refer to the field description table.

Table 3-1   Account Transfer - Field Description

Field	Description
Debit Account	Specify the customer account from which the funds need to be debited.
Debit Amount	Displays the transaction account currency. Specify the transaction amount that needs to be debited from the customer account.
Credit Account	Specify the account to which the funds need to be credited.
Credit Account Name	Displays the description of the account number specified.
Credit Account Branch	Displays the branch code of the account number specified.
Credit Amount	Displays the amount in terms of the credit account currency. **Note:** This field is displayed only if `Multi-Currency Configuration` at the Function Code Indicator level is set as `Y`.
Exchange Rate	Displays the exchange rate used to convert the transaction account currency into credit account currency and it can be modified. **Note:** If the transaction currency is the same as the account currency, the system displays the exchange rate as 1. This field is displayed only if `Multi-Currency Configuration` at the Function Code Indicator level is set as `Y`.
Narrative	Displays the default narrative as **Account Transfer**, and it can be modified.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

   Note:

   The transaction is moved to authorization in case of any warning raised when the transaction saves.

   When you submit, the transaction details are handed off to accounting.

3.2 In-House Check Deposit

The **In House Check Deposit** screen is used to capture in-house check deposit transactions for the customers.

To capture in-house check deposit transactions:

1. On the **Home** screen, from **Teller** mega menu, under **Transfers**, click **In House Check Deposit** or specify **In House Check Deposit** in the search icon bar and select the screen.

    The **In House Check Deposit** screen is displayed.

    Figure 3-2   In House Check Deposit

2. On the **In House Check Deposit** screen, specify the fields. For more information on fields, refer to the field description table.

    Table 3-2   In House Check Deposit - Field Description

Field	Description
Debit Account	Specify the account number of the drawer.
Debit Account Name	Displays the name of the account.
Debit Account Branch	Displays the branch code of the account number specified.
Check Amount	Specify the currency and amount as mentioned in the check.

Table 3-2   (Cont.) In House Check Deposit - Field Description

Field	Description
Check Number	Specify the check number. **✎ Note:** The system validates the status of the check and prompts an error message if in case of a Used or Stopped or Invalid check.
Check Date	Specify the date of issue as mentioned in the check.
Credit Account	Specify the account number that needs to be credited with the check amount.
Credit Amount	Displays the transaction amount based on the exchange rate. **✎ Note:** This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Exchange Rate	Displays the exchange rate used to convert the transaction currency into account currency and it can be modified. **✎ Note:** If the transaction currency is the same as the account currency, the system displays the exchange rate as 1. This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Total Charges (LCY)	Displays the total charge amount, which is computed by the system. **✎ Note:** This field is displayed only if `Total Charges Configuration` at Function Code Indicator level is set as `Y`.

Table 3-2   (Cont.) In House Check Deposit - Field Description

Field	Description
Reject Code	Select the reject code from the list of values, which are maintained in the **Reject Code Maintenance** screen. ✎ **Note:** If the in house check deposit transaction needs to be rejected, you can reject it by specifying the appropriate reject code in this field. The transaction can be rejected for any of the following reasons: • Insufficient funds • Signature mismatch • Stale check
Reject Code Description	Displays the description of the specified reject code.
Narrative	Displays the default narrative as **In-House Check Deposit**, and it can be modified.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

   ✎ **Note:**
   The transaction is moved to authorization in case of any warning raised when the transaction saves.

   When you submit, the transaction details are handed off to accounting.

4

Journal Log

The Teller or Supervisor can use screens under the **Journal Log** menu to view the status of transactions performed by them. It is also used to resubmit or reject an incomplete transaction or reverse a completed transaction.

This topic contains the following subtopics:

- About Electronic and Servicing Journals
  In the **Electronic Journal** and **Servicing Journal** screens, Tellers can view the status of the transactions performed only by them and Supervisors can view the status of the transactions performed by them and other Tellers.

- Electronic Journal
  Tellers and Supervisors can use the **Electronic Journal** screen to view the status of the cash transactions performed by them on the posting date.

- Servicing Journal
  Tellers and Supervisors can use this screen to view the status of the non-cash transactions performed by them on the posting date.

- Reassign Transactions
  Tellers and Supervisors can use the **Reassign Transactions** screen to re-assign the transactions that are pending approval to the other Supervisor or to unlock a locked transaction.

4.1 About Electronic and Servicing Journals

In the **Electronic Journal** and **Servicing Journal** screens, Tellers can view the status of the transactions performed only by them and Supervisors can view the status of the transactions performed by them and other Tellers.

Common Operations

These screens are used to perform the following operations:

Table 4-1   Operations in Journal Log

Operation	Description
View Status	View the status of all transactions performed by the logged-in Teller ID.

Table 4-1   (Cont.) Operations in Journal Log

Operation	Description

Reverse Completed Transactions	Reverse the completed transaction posted by Teller during the day and the previous day. The following conditions apply for the reversal of both current and previous day transactions:
	• If the reversal of a transaction is performed within the purge days configured.
	• If the reversal allowed flag is enabled at the function indicator level for the function code.
	
	✎ Note:
	    • During the reversal of both cash and non-cash transactions, the transaction date will be the date on which reversal is initiated and accounting will be handed off with the transaction date.
	    • During the reversal of cash transactions, till update will be done on the date of reversal for the respective teller ID who has initiated the reversal from the journal log.

Re-submit Incomplete Transactions	Re-submit the incomplete transactions performed by the logged-in Teller ID, that are either: • Approved by the supervisor and moved to Teller EJ log for re-submission. • Processed by an external system and responded to Teller with the status as **Success**.
Reject Incomplete Transactions	Reject the incomplete transactions that are either: • Rejected by an external system with the status as **Reject**. • Prompted with error due to processing validations.
View Approval History	View the approval history to see the list of all transactions that are either approved or rejected by the logged-in approver ID.
Approve or Reject Transactions	Approve or Reject the transactions that are assigned to the logged-in Approver ID during the day.
Discard of Reversal Transactions	When the approver rejects the reversal request, the transaction is marked as rejected and the teller discards the rejected status, the transaction is moved to the discarded transaction.

In the tile and grid views, the transactions are displayed for all statuses by default. The status can be changed using the filters option. If the user closes the screen with a

status other than All, the selected status will default until the browser tab is closed. The following conditions apply for the default status:

Table 4-2   Conditions for Default Status

Condition	Description
The browser tab is not closed	The transactions will be displayed for the previously selected status if the screen is launched again.
The browser tab is closed and the user logs in to the application in a new tab or window	The transactions will be displayed for all statuses if the screen is launched.

Common Icons, Actions, and Shortcut Keys

Users can perform one of the following actions on the **Electronic Journal** and **Servicing Journal** screens:

Table 4-3   Symbols

Icon	Description
Tile View icon	Click on this icon to display the details in the tile view.
Grid View icon	Click on this icon to display the details in the grid view.

After filling the necessary fields in the **Electronic Journal** and **Servicing Journal** screens, you can do one of the following steps:

Table 4-4   Basic Actions

Action	Description
Fetch	Click **Fetch** to get the list of transactions based on the query criteria specified. When you click **Fetch**, the following details are displayed for each transaction: • Function Code and Screen Name • Transaction Reference Number • Teller Sequence Number • Transaction Amount • Account Number • Teller ID • Teller Remarks
Clear	Click **Clear** to clear the specified values.

Users can also navigate to necessary the transaction; perform the operations using the shortcut keys as follows:

1. Press the **Tab** key, and navigate to the list of transactions in grid view.

2. Use **Up/Down** arrow keys to select the necessary transaction.

3. Use **Left/Right** arrow keys to select the icon.

4. Press **Spacebar** to view the operations applicable to the selected transaction.

5. Use **Up/Down** arrow keys to select the necessary operation.

4.2 Electronic Journal

Tellers and Supervisors can use the **Electronic Journal** screen to view the status of the cash transactions performed by them on the posting date.

For information on the common operations and icons on this screen, refer to About Electronic and Servicing Journals.

To view the status of the cash transactions:

1. On the **Home** screen, from **Teller** mega menu, under **Journal Log**, click **Electronic Journal** or specify **Electronic Journal** in the search icon bar and select the screen.

   The **Electronic Journal** screen is displayed.

Figure 4-1   Electronic Journal (List View)
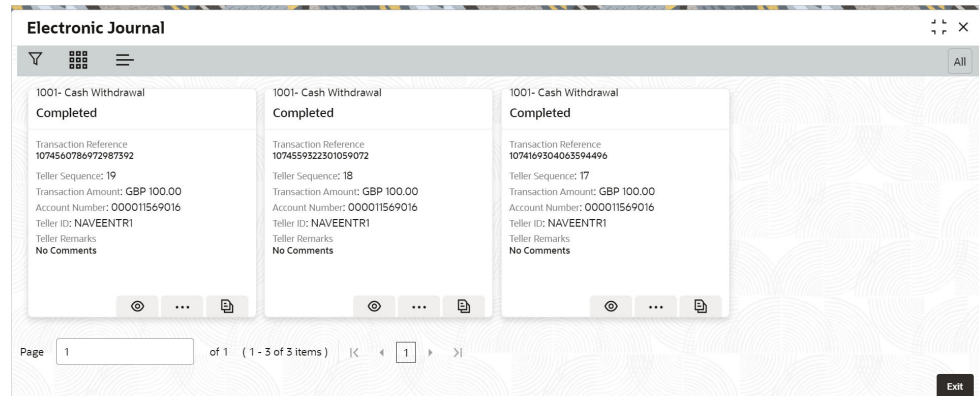
You can perform any of the following actions in this screen:

- Click **Transaction Info** icon to view the transaction information. This screen provides the details of the transactions handed off to the external system.

  The **Transaction Info** pop-up screen is displayed.

Figure 4-2   Transaction Info
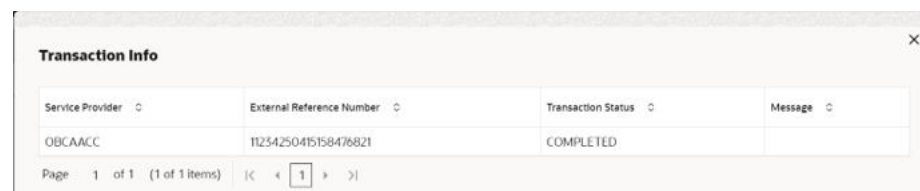
- Click **View Transaction** icon to view the transaction details. The following details are displayed based on the transaction status in the filters:
  - Teller Sequence
  - Transaction Reference

- Transaction Status

- Time Resubmitted

- Time Stamp/Approval Time Stamp

- Supervisor ID

- Supervisor Remarks

- Override Info
  Click **Override Info** icon to view the details for approval flow request.

- Click **Submit Transaction**icon to submit the transaction.

- Click **Discard Transaction**icon to discard the transaction.

- Click **Reverse Transaction** icon to reverse the transaction.

Figure 4-3   Electronic Journal (Grid View)

2. Click **Filter** icon to filter the results on the tile/grid view based on the search criteria.

   The **Filters** pop-up screen is displayed.

Figure 4-4   Filters (Electronic Journal)

3. On the **Filters** pop-up screen, specify the details fetch the records. For more information on fields, refer to the field description table.

Table 4-5   Filters - Field Description

Field	Description
Teller ID	Specify the Teller ID. **Note:** You can also click the search icon and select the Teller ID from the list of values.
Function Code	Specify the function code for which the inquiry is to be made. **Note:** You can also click the search icon and select the Teller ID from the list of values.

Table 4-5   (Cont.) Filters - Field Description

Field	Description
Branch Posting Date	Specify the branch posting date for which the inquiry is to be made. **✎ Note:** By default, the current posting date is displayed.
Account Number	Specify the account number. **✎ Note:** You can also click the search icon and select the Teller ID from the list of maintained account numbers.
Teller Sequence Prefix	Click the search icon and select from the list of values.
Transaction Status	Select the transaction status from the drop-down values. **✎ Note:** By default, **All** status is selected.
Transaction Reference	Specify the transaction reference number.
From Sequence Number	Specify the start number of the sequence range.
To Sequence Number	Specify the end number of the sequence range.
From Transaction Time	Specify the transaction start time.
To Transaction Time	Specify the transaction end time.
From Amount Range	Specify the "from" amount of the amount range.
To Amount Range	Specify the "to" amount of the amount range.
Transaction Currency	Click the search icon and select the transaction currency from the list of values.

4.3 Servicing Journal

Tellers and Supervisors can use this screen to view the status of the non-cash transactions performed by them on the posting date.

For information on the common operations and icons on this screen, refer to About Electronic and Servicing Journals.

To view the status of the non-cash transactions:

1. On the **Home** screen, from **Teller** mega menu, under **Journal Log**, click
    Servicing Journal or specify **Servicing Journal** in the search icon bar and select
    the screen.

    The **Servicing Journal** screen is displayed.

Figure 4-5   Servicing Journal (Tile View)
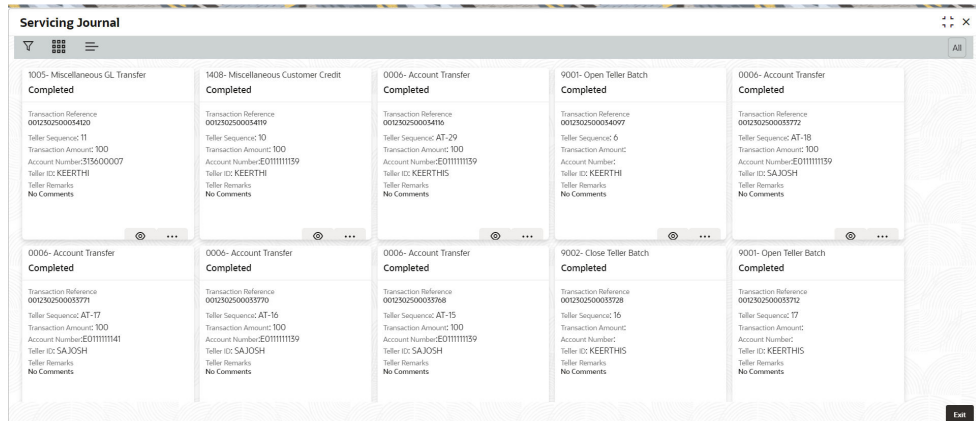
You can perform any of the following actions in this screen:

*   Click **Transaction Info** icon to view the transaction information. This screen
    provides the details of the transactions handed off to the external system.

    The **Transaction Info** pop-up screen is displayed.

Figure 4-6   Transaction Info
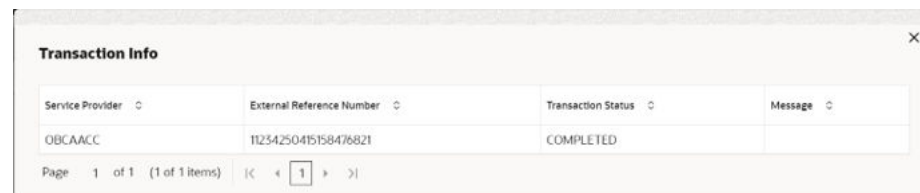
*   Click **View Transaction** icon to view the transaction details. The following
    details are displayed based on the transaction status in the filters:

    –   Teller Sequence

    –   Transaction Reference

    –   Transaction Status

    –   Time Resubmitted

    –   Time Stamp/Approval Time Stamp

    –   Supervisor ID

    –   Supervisor Remarks

    –   Override Info
        Click **Override Info** icon to view the details for approval flow request.

- Click **Submit Transaction** icon to submit the transaction.
- Click **Discard Transaction** icon to discard the transaction.
- Click **Reverse Transaction** icon to reverse the transaction.

Figure 4-7   Servicing Journal (Grid View)

2. Click the **Filter** icon to filter the results on the tile/grid view based on the search criteria. The **Filters** pop-up screen is displayed.

Figure 4-8   Filters (Servicing Journal)

3. On the **Filters** pop-up screen, specify the details fetch the records. For more information on fields, refer to the field description table.

Table 4-6   Filters - Field Description

Field	Description
Teller ID	Specify the Teller ID. **Note:** You can also click the search icon and select the Teller ID from the list of values.
Function Code	Specify the function code for which the inquiry is to be made. **Note:** You can also click the search icon and select the Teller ID from the list of values.
Branch Posting Date	Specify the branch posting date for which the inquiry is to be made. **Note:** By default, the current posting date is displayed.
Account Number	Specify the account number. **Note:** You can also click the search icon and select the Teller ID from the list of maintained account numbers.
Teller Sequence Prefix	Click the search icon and select from the list of values.
Transaction Status	Select the transaction status from the drop-down values. **Note:** By default, **All** status is selected.
Transaction Reference	Specify the transaction reference number.

Table 4-6   (Cont.) Filters - Field Description

Field	Description
From Sequence Number	Specify the start number of the sequence range.
To Sequence Number	Specify the end number of the sequence range.
From Transaction Time	Specify the transaction start time.
To Transaction Time	Specify the transaction end time.
From Amount Range	Specify the "from" amount of the amount range.
To Amount Range	Specify the "to" amount of the amount range.
Transaction Currency	Click the search icon and select the transaction currency from the list of values.

4.4 Reassign Transactions

Tellers and Supervisors can use the **Reassign Transactions** screen to re-assign the transactions that are pending approval to the other Supervisor or to unlock a locked transaction.

To reassign the Supervisor ID:

1. On the **Home** screen, from **Teller** mega menu, under **Journal Log**, click **Reassign Transactions** or specify **Reassign Transactions** in the search icon bar and select the screen.

   The **Reassign Transactions** screen is displayed.

Figure 4-9   Reassign Transactions
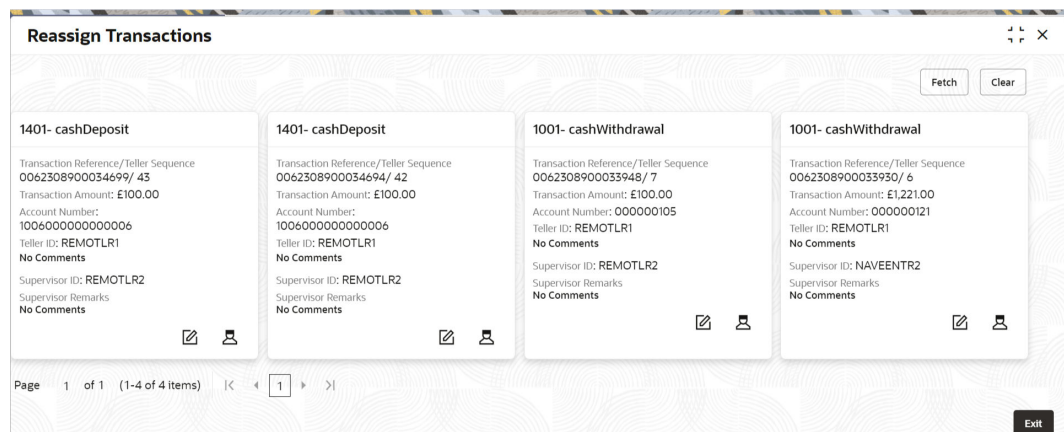
2. On the **Reassign Transactions** screen, specify the details fetch the records. For more information on fields, refer to the field description table.

Table 4-7   Reassign Transactions - Field Description

Field	Description
Branch Posting Date	Specify the branch posting date for which the inquiry is to be made. **Note:** By default, the current posting date is displayed.
Teller ID	Select the Teller ID from the list of values.
Function Code	Specify the function code for which the inquiry is to be made. **Note:** You can also click the search icon and select from the list of the maintained function codes.
Account Number	Specify the account number. **Note:** The LOV fetches a list of the maintained account numbers.
Teller Sequence Prefix	Select from the list of values.
From Sequence Number	Specify the start number of the sequence range.
To Sequence Number	Specify the end number of the sequence range.
From Transaction Time	Specify the transaction start time.
To Transaction Time	Specify the transaction end time.
From Amount Range	Specify the "from" amount of the amount range.
To Amount Range	Specify the "to" amount of the amount range.
Journal Log Type	Select the type from the drop-down values (**Electronic Journal** or **Servicing Journal**).

3. After you specify the necessary fields, you can perform one of the following actions:

Table 4-8   Basic Actions

Action	Description
Fetch	Click **Fetch** to get the list of transactions based on the query criteria specified. When you click **Fetch**, the following details are displayed for each transaction: • Function Code and Screen Name • Transaction Reference Number • Teller Sequence Number • Transaction Amount • Account Number • Teller ID • Supervisor ID • Teller Remarks • Supervisor Remarks
Clear	Click **Clear** to clear the transaction list.

The transactions fetched based on the search criteria are displayed in Tile View. In the Tile View, you can click the necessary icons to perform the operations.

Figure 4-10   List of Transactions
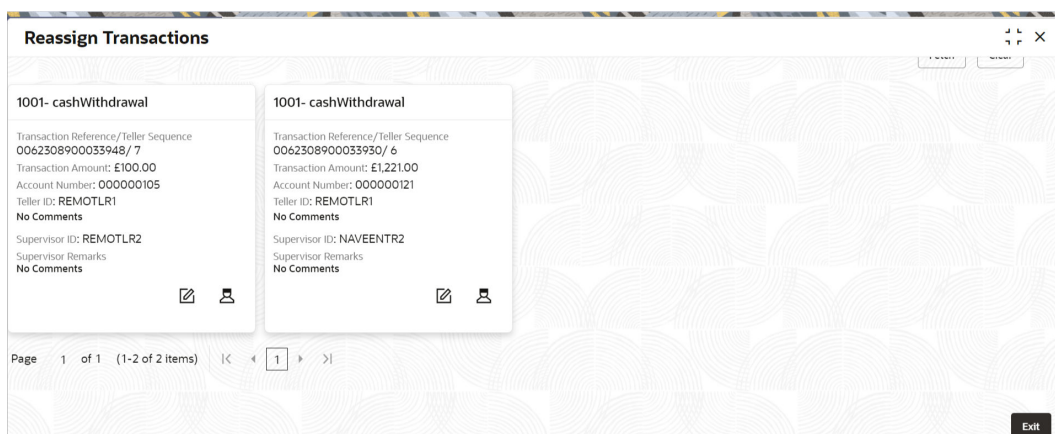
In the transaction record, you can perform one of the following operations:

Table 4-9   Actions for Transaction Record

Action	Description
Unlock icon	Click on this icon to unlock the transaction.
Reassign icon	Click on this icon to reassign the Supervisor ID for the transaction.

5

Customer Transactions

The Teller can use Customer Transactions to perform financial transactions for customer accounts.

This topic contains the following subtopics:

- Cash Deposit
  The **Cash Deposit** screen is used to deposit the cash in a CASA. Cash can be deposited in either account currency or any foreign currency that is allowed.

- Cash Withdrawal
  The **Cash Withdrawal** screen is used to withdraw funds from the CASA account of the customer.

- Check Withdrawal
  The **Check Withdrawal** screen is used to withdraw cash from the CASA account of the customer against the in-house check.

- FX Sale Against Account
  The Foreign Exchange **(FX) Sale Against Account** screen is used to sell the foreign currency from the branch through the CASA account.

- FX Sale Against Walk-in
  The **FX Sale Against Walk-in** screen is used to sell a foreign currency to a walk-in customer in return for the equivalent amount received in any other currency.

- FX Purchase Against Account
  The **FX Purchase Against Account** screen is used to purchase foreign currency from the branch through the CASA account.

- FX Purchase Against Walk-in
  The **FX Purchase Against Walk-in** screen is used to buy a foreign currency from a walk-in customer in return for the equivalent amount in any other currency.

5.1 Cash Deposit

The **Cash Deposit** screen is used to deposit the cash in a CASA. Cash can be deposited in either account currency or any foreign currency that is allowed.

Whenever any transaction in foreign currency is posted to the account, it is converted to the account currency based on the maintained exchange rate for the transaction.

To deposit cash:

1. On the **Home** screen, click **Teller**. On the Teller Mega Menu, under **Customer Transaction**, click **Cash Deposit** or specify the **Cash Deposit** in the search icon bar.

   The **Cash Deposit** screen is displayed.

Figure 5-1   Cash Deposit

2. On the **Cash Deposit** screen, specify the fields. For more information on fields, refer to the field description table.

Table 5-1   Cash Deposit - Field Description

Field	Description
Account Number	Specify a valid account number for the customer. When you press the **Tab** key, the corresponding account information will be displayed in the **Customer Information** widget. ✏️ **Note:** The system displays an override or error message on the tab out of Account Number based on the account dormancy parameters.
Transaction Amount	Displays the local currency of the branch. You can also select other transaction currencies from the drop-down values. Specify the transaction amount that needs to be credited to the customer account.
Exchange Rate	Displays the exchange rate used to convert the transaction currency into account currency and it can be modified. ✏️ **Note:** If the transaction currency is the same as the account currency, the system displays the exchange rate as 1. This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.

Table 5-1   (Cont.) Cash Deposit - Field Description

Field	Description
Negotiated Exchange Rate	Specify the negotiated exchange rate that should be used for foreign currency transactions between the treasury and the branch. You need to specify the negotiated exchange rate only when the currencies involved in the transaction are different. **Note:** This field is applicable only if the transaction involves cross currency and only if cross currency enabled and `Negotiated_Rate_Enabled Configuration` at Function Code Indicator level is set as `Y`.
Negotiated Reference Number	Specify the unique reference number that should be used for negotiation of cost rate, in foreign currency transaction. If you have specified the negotiated cost rate, then you need to specify the negotiated reference number also.
Account Amount	Displays the transaction amount converted in terms of account amount based on the exchange rate. **Note:** This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Total Charge Amount	Displays the total charge amount, which is computed by the system in the local currency of the branch. **Note:** This field is displayed only if `Total Charges Configuration` at Function Code Indicator level is set as `Y`.
Narrative	Displays the default narrative as **Cash Deposit**, and it can be modified.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Specify the denomination details. For information on the fields in the **Denomination Details** segment, refer to Add Denomination Details.

5. Click **Submit**.

   Once you submit the transaction, the system validates the following:

- Mandatory fields

- Allowed minimum/maximum limit amount for the user ID

- Allowed currency for Teller user ID

- Till balance and branch breaching limit

- Function code preferences

If any of the validation fails, the system will prompt appropriate information, warning, or error message. For more information, refer to the following steps:

- If an information message is prompted, click **OK** to confirm and complete the transaction.

- If a warning message is prompted, the system will move the transaction for authorization. Once approved, the transaction is moved to Teller **Electronic Journal** for completion. Refer to authorization procedures to know more about authorization processing.

- If any validation error is prompted, you need to update the details to fix the error and re-submit the transaction.

- If any other error message is prompted, the transaction is discarded and does not get saved.

- If you click **Close** or **Cancel** after specifying the transaction details, then the data will not persist.

When the Teller completes the transaction, the corresponding Teller's cash position is updated.

The `Transaction Completed Successfully` information message is displayed.

- Charge Details
  The **Charge Details** segment is used to view the computed charge details based on the charge maintenance defined for the function code.
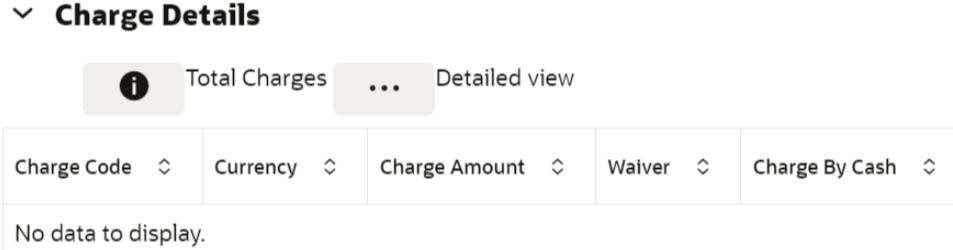
5.1.1 Charge Details

The **Charge Details** segment is used to view the computed charge details based on the charge maintenance defined for the function code.

Make sure that the charge details data segment are added to the transaction screen.

This segment is applicable for all Financial Customer transactions. If no charge is maintained for the combination, then the transaction is saved without any charges.

Figure 5-2　Charge Details

You can view or waive the computed charges. For more information on fields, refer to the field description table.

Table 5-2   Charge Details - Field Description

Field	Description
Total Charges	Displays the total charges in transaction currency (TCY) and branch local currency (LCY).
Detailed View	Displays the following charge details of each charge code: • Charge Code • Currency • Charge Amount • Waiver • Charge By Cash • Charge TCY • Charge LCY • Basis • Min Charge • Max Charge • Price Rule Id • Credit Account • Debit Account
Charge Code	The system defaults the charge components applicable to the transaction.
Currency	Displays the currency in which the charge has to be deducted.
Charge Amount	Displays the charge amount that needs to be deducted for the corresponding charge component. **Note:** The charge amount can be modified only if the field is enabled in the **Function Code Preferences** screen. The modified charge amount will be validated against the minimum and maximum charge amount that can be configured at the **Charge Maintenance** screen. When an individual charge amount is modified, the system will recalculate all the dependent charges.

Table 5-2   (Cont.) Charge Details - Field Description

Field	Description
Waiver	If necessary, check this box against the charge component to waive a certain charge for the customer. ✎ **Note:** When the **Waiver** is enabled, the value under **Charge Amount** will be waived and no charge accounting entries will be passed. The charge waiver can be enabled at individual charge level without impacting other linked charges. The minimum charge amount configured at the charge maintenance level, will not be validated when the charge is waived.
Charge By Cash	Indicates whether the charges are to be collected by cash.

5.2 Cash Withdrawal

The **Cash Withdrawal** screen is used to withdraw funds from the CASA account of the customer.

The withdrawal is subject to the availability of a sufficient balance or available credit limit. When the transaction is performed, it updates the available balance in the CASA account immediately.

To withdraw cash:

1. On the **Home** screen, from **Teller** mega menu, under **Customer Transaction**, click **Cash Withdrawal** or specify **Cash Withdrawal** in the search icon bar and select the screen.

   The **Cash Withdrawal** screen is displayed.

Figure 5-3   Cash Withdrawal

2. On the **Cash Withdrawal** screen, specify the fields. For more information on fields, refer to the field description table.

Table 5-3   Cash Withdrawal - Field Description

Field	Description
Account Number	Specify a valid customer account number. **Note:** When you press the **Tab** key, the corresponding account information will be displayed in the **Customer Information** widget. The system displays an override or error message on the tab out of Account Number based on the account dormancy parameters.
Transaction Amount	Displays the local currency of the branch. You can also select another currency from the drop-down values. Specify the transaction amount that needs to be debited from the customer account.

Table 5-3   (Cont.) Cash Withdrawal - Field Description

Field	Description
Exchange Rate	Displays the exchange rate used to convert the transaction currency into account currency, and it can be modified. **Note:** If the transaction currency is the same as the account currency, the system displays the exchange rate as 1. This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Negotiated Exchange Rate	Specify the negotiated exchange rate that should be used for foreign currency transactions between the treasury and the branch. You need to specify the negotiated exchange rate only when the currencies involved in the transaction are different. **Note:** This field is applicable only if the transaction involves cross currency and only if cross currency enabled and `Negotiated_Rate_Enabled Configuration` at Function Code Indicator level is set as `Y`.
Negotiated Reference Number	Specify the unique reference number that should be used for negotiation of cost rate, in foreign currency transaction. If you have specified the negotiated cost rate, then you need to specify the negotiated reference number also.
Account Amount	Displays the transaction amount converted in terms of account amount based on the exchange rate. **Note:** This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.

Table 5-3   (Cont.) Cash Withdrawal - Field Description

Field	Description
Total Charge Amount	Displays the total charge amount, which is computed by the system in the local currency of the branch. **Note:** This field is displayed only if `Total Charges Configuration` at Function Code Indicator level is set as `Y`.
Narrative	Displays the default narrative as **Cash Withdrawal**, and it can be modified.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Specify the denomination details. For information on the fields in the **Denomination Details** segment, refer to Add Denomination Details.

5. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

   > **Note:**
   >
   > The transaction is moved to authorization in case of any approval warning raised when the transaction saves. On transaction completion, the cash is withdrawn successfully from the customer account. For more information on transaction submission and validations, refer to *Step 5* in Cash Deposit.

5.3 Check Withdrawal

The **Check Withdrawal** screen is used to withdraw cash from the CASA account of the customer against the in-house check.

The withdrawal is subject to the availability of a sufficient balance or available credit limit. To verify the signature for the transactions, you can click **Verify** button in the **Customer Information Widget**. The signature verification is applicable for the transactions, which have the `Signature Verification Required` option selected as `Y` at the Function Code Preference level.

To withdraw cash through the in-house check:

1. On the **Home** screen, from **Teller** mega menu, under **Customer Transaction**, click **Check Withdrawal** or specify **Check Withdrawal** in the search icon bar and select the screen.

   The **Check Withdrawal** screen is displayed.

Figure 5-4   Check Withdrawal

2. On the **Check Withdrawal** screen, specify the fields. For more information on fields, refer to the field description table.

Table 5-4   Check Withdrawal - Field Description

Field	Description
Account Number	Specify a valid account number for the customer. **Note:** When you press the **Tab** key, the corresponding account information will be displayed in the **Customer Information** widget. The system displays an override or error message on the tab out of Account Number based on the account dormancy parameters.
Transaction Amount	Displays the local currency of the branch. You can also select another currency from the drop-down list. Specify the transaction amount that needs to be debited from the customer account.
Check Number	Specify the check number of the customer account as provided by the Customer. **Note:** The system validates the status of the check and prompts an error message if in case of a Used or Stopped or Invalid check.
Check Date	Select the date on which the check has been issued from the calendar option.

Table 5-4   (Cont.) Check Withdrawal - Field Description

Field	Description
Exchange Rate	Displays the exchange rate used to convert the transaction currency into account currency and it can be modified. > **Note:** > If the transaction currency is the same as the account currency, the system displays the exchange rate as 1. This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Negotiated Exchange Rate	Specify the negotiated exchange rate that should be used for foreign currency transactions between the treasury and the branch. You need to specify the negotiated exchange rate only when the currencies involved in the transaction are different. > **Note:** > This field is applicable only if the transaction involves cross currency and only if cross currency enabled and `Negotiated_Rate_Enabled Configuration` at Function Code Indicator level is set as `Y`.
Negotiated Reference Number	Specify the unique reference number that should be used for negotiation of cost rate, in foreign currency transaction. If you have specified the negotiated cost rate, then you need to specify the negotiated reference number also.
Reject Code	Select the reject code from the list of values, which are maintained in the **Reject Code Maintenance** screen. > **Note:** > • If the check withdrawal transaction needs to be rejected, you can reject it by specifying the appropriate reject code in this field. The transaction can be rejected for one of the following reasons: > – Insufficient funds > – Signature mismatch > – Stale check > • For the rejected check withdrawal transactions, the denomination details segment is disabled.
Reject Code Description	Displays the description of the specified reject code.

Table 5-4   (Cont.) Check Withdrawal - Field Description

Field	Description
Account Amount	Displays the transaction amount converted in terms of account amount based on the exchange rate. **Note:** This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Narrative	Displays the default narrative as **Check Withdrawal**, and it can be modified.

3. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

   > **Note:**
   >
   > The transaction is moved to authorization in case of any approval warning raised when the transaction saves. On transaction completion, the cash is withdrawn successfully against the customer check. For more information on transaction submission and validations, refer to *Step 5* in Cash Deposit.

5.4 FX Sale Against Account

The Foreign Exchange **(FX) Sale Against Account** screen is used to sell the foreign currency from the branch through the CASA account.

This transaction is performed by debiting the corresponding account currency from the CASA account.

To sell the foreign currency against CASA account:

1. On the **Home** screen, from **Teller** mega menu, under **Customer Transaction** → **Forex Transactions**, click **FX Sale - Account** or specify **FX Sale - Account** in the search icon bar and select the screen.

   The **FX Sale Against Account** screen is displayed.

Figure 5-5   FX Sale Against Account

2. On the **FX Sale Against Account** screen, specify the fields. For more information on fields, refer to the field description table.

Table 5-5   FX Sale Against Account - Field Description

Field	Description
Account Number	Specify the CASA account to be debited for the foreign currency sale from the adjacent option list. **Note:** The system displays an override or error message on the tab out of Account Number based on the account dormancy parameters.
Amount Sold	Specify the currency and amount sold against the CASA account. You can select the appropriate code from the adjoining option list that displays all the currency codes maintained in the system. The system also displays the amount that is being sold.

Table 5-5   (Cont.) FX Sale Against Account - Field Description

Field	Description
Allow Denom Variance	Select if the denomination-wise variance needs to be applied for the transaction. **Note:** If the parameter at the function code indicator is set as `Y`, this option will be selected by default and it can be modified. If the parameter at the function code indicator is set as `N`, then this option will be disabled.
Beneficiary Name	Displays the name of the beneficiary customer based on the account number selected.
Address Line 1 to **Address Line 4**	Displays the address of the beneficiary.
Identification Type	Select the type of identification provided by the customer from the drop-down list.
Identification Number	Specify the identification number provided by the customer.
Exchange Rate	Displays the exchange rate used to convert the transaction (sale) currency into account currency and it can be modified. **Note:** This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Negotiated Exchange Rate	Specify the negotiated exchange rate that should be used for foreign currency transactions between the treasury and the branch. **Note:** This field is applicable only if the transaction involves cross currency and only if cross currency enabled and `Negotiated_Rate_Enabled Configuration` at Function Code Indicator level is set as `Y`.

Table 5-5   (Cont.) FX Sale Against Account - Field Description

Field	Description
Negotiated Reference Number	Specify the unique reference number that should be used for negotiation of cost rate, in foreign currency transaction. If you have specified the negotiated cost rate, then you need to specify the negotiated reference number also. ✎ **Note:** Accounting system books the online revaluation entries based on the difference in exchange rate between the negotiated exchange rate and transaction rate.
Amount Received	Displays the amount received and currency from the CASA account. ✎ **Note:** The currency of the amount received defaults from the CASA account currency. The amount received will be calculated based on the **Amount Sold** and the **Exchange Rate**. This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Total Charges	Displays the total charge amount which is computed by the system in the local currency of the branch. ✎ **Note:** This field is displayed only if `Total Charges Configuration` at Function Code Indicator level is set as `Y`.
Narrative	Displays the default narrative as **FX Sale Against Account**, and it can be modified.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Specify the FX Out Denomination details. For information on the fields in the **Denomination Details** segment, refer to Add Denomination Details.

5. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

> **Note:**
>
> The transaction is moved to authorization in case of any approval warning raised when the transaction saves. On transaction completion, the foreign currency cash is withdrawn and the equivalent account amount is debited. For more information on transaction submission and validations, refer to *Step 5* in Cash Deposit.

5.5 FX Sale Against Walk-in

The **FX Sale Against Walk-in** screen is used to sell a foreign currency to a walk-in customer in return for the equivalent amount received in any other currency.

To sell a foreign currency to the walk-in customer:

1. On the **Home** screen, from **Teller** mega menu, under **Customer Transaction →Forex Transactions**, click **FX Sale - Walk-in** or specify **FX Sale - Walk-in** in the search icon bar and select the screen.

   The **FX Sale Against Walk-in** screen is displayed.

   Figure 5-6   FX Sale Against Walk-in

2. On the **FX Sale Against Walk-in** screen, specify the fields. For more information on fields, refer to the field description table.

   Table 5-6   FX Sale Against Walk-in - Field Description

Field	Description
Amount Sold	Select the applicable currency from the drop-down list and specify the amount that needs to be sold to the walk-in customer.

Table 5-6   (Cont.) FX Sale Against Walk-in - Field Description

Field	Description
Currency Received	Select the currency that you have received from the customer in return for the currency sold. You can select the appropriate code from the adjoining option list that displays all the currency codes maintained in the system.
Allow Denom Variance	Select if the denomination-wise variance needs to be applied for the transaction. **Note:** If the parameter at function code indicator is set as `Y`, this option will be selected by default, and it can be modified. If the parameter at the function code indicator is set as `N`, then this option will be disabled.
Beneficiary Name	Specify the name of the beneficiary customer.
Beneficiary Address 1 to **Beneficiary Address 4**	Specify the address of the beneficiary.
Identification Type	Select the type of identification provided by the customer from the drop-down list.
Identification Number	Specify the identification number provided by the customer.
Exchange Rate	Displays the exchange rate used to convert the transaction currency into account currency, and it can be modified. **Note:** This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Negotiated Exchange Rate	Specify the negotiated exchange rate that should be used for foreign currency transactions between the treasury and the branch. **Note:** This field is applicable only if the transaction involves cross currency and only if cross currency enabled and `Negotiated_Rate_Enabled Configuration` at Function Code Indicator level is set as `Y`.

Table 5-6   (Cont.) FX Sale Against Walk-in - Field Description

Field	Description
Negotiated Reference Number	Specify the unique reference number that should be used for negotiation of cost rate, in foreign currency transaction. If you have specified the negotiated cost rate, then you need to specify the negotiated reference number also. **Note:** Accounting system books the online revaluation entries based on the difference in exchange rate between the negotiated exchange rate and transaction rate.
Amount Received	Displays the amount received and currency from the customer. The received amount includes charges. **Note:** The currency of the amount received will be defaulted from **Currency Received**. The amount received will be calculated based on the **Amount Sold** and the **Exchange Rate**. This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Total Charges	Displays the total charge amount, which is computed by the system in the local currency of the branch. **Note:** This field is displayed only if `Total Charges Configuration` at Function Code Indicator level is set as `Y`.
Narrative	Displays the default narrative as **FX Sale (Walk-in)**, and it can be modified.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Specify the FX In Denomination details. For information on the fields in the **FX In Denomination Details** segment, refer to Add Denomination Details.

5. Specify the FX Out Denomination details. For information on the fields in the **FX Out Denomination Details** segment, refer to Add Denomination Details.

6. Click **Submit**.

A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

> **✎ Note:**
>
> The transaction is moved to authorization in case of any approval warning raised when the transaction saves. On transaction completion, the teller cash position to the equivalent of "Sold currency" is deducted, and "Received currency" is incremented. For more information on transaction submission and validations, refer to *Step 5* in Cash Deposit.

5.6 FX Purchase Against Account

The **FX Purchase Against Account** screen is used to purchase foreign currency from the branch through the CASA account.

This transaction is performed by crediting the corresponding amount to the CASA account.

To purchase foreign currency against the CASA account:

1. On the **Home** screen, from **Teller** mega menu, under **Customer Transaction → Forex Transactions**, click **FX Purchase - Account** or specify **FX Purchase - Account** in the search icon bar and select the screen.

   The **FX Purchase Against Account** screen is displayed.

   Figure 5-7   FX Purchase Against Account

2. On the **FX Purchase Against Account** screen, specify the fields. For more information on fields, refer to the field description table.

Table 5-7   FX Purchase Against Account - Field Description

Field	Description
Account Number	Specify the CASA account number to be credited for the foreign currency purchase. > **Note:** > In addition, you can use Oracle Banking Virtual Accounts. These Virtual Accounts are used as a routing account to credit the underlying physical account. > The system displays an override or error message on the tab out of Account Number based on the account dormancy parameters.
Amount Bought	Select the applicable currency from the drop-down list, and specify the amount that needs to be bought from the customer.
Allow Denom Variance	Select if the denomination-wise variance needs to be applied for the transaction. > **Note:** > If the parameter at the function code indicator is set as `Y`, this option will be selected by default, and it can be modified. If the parameter at function code indicator is set as `N`, then this option will be disabled.
Beneficiary Name	Displays the name of the beneficiary customer based on the account number provided.
Beneficiary Address 1 to **Beneficiary Address 4**	Displays the address of the beneficiary.
Identification Type	Select the type of identification provided by the customer from the drop-down list.
Identification Number	Specify the identification number provided by the customer.
Exchange Rate	Displays the exchange rate used to convert the transaction currency into account currency, and it can be modified. > **Note:** > This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.

Table 5-7   (Cont.) FX Purchase Against Account - Field Description

Field	Description
Negotiated Exchange Rate	Specify the negotiated exchange rate that should be used for foreign currency transactions between the treasury and the branch. You need to specify the negotiated exchange rate only when the currencies involved in the transaction are different. **Note:** This field is applicable only if the transaction involves cross currency and only if cross currency enabled and `Negotiated_Rate_Enabled Configuration` at Function Code Indicator level is set as `Y`.
Negotiated Reference Number	Specify the unique reference number that should be used for negotiation of cost rate, in foreign currency transaction. If you have specified the negotiated cost rate, then you need to specify the negotiated reference number also. **Note:** Accounting system books the online revaluation entries based on the difference in exchange rate between the negotiated exchange rate and transaction rate.
Amount Paid	Displays the amount paid and currency to the CASA account. **Note:** The currency of the amount paid is defaulted from the account currency. The **Amount Paid** will be calculated based on the **Amount Bought** and the **Exchange Rate**. This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Total Charges	Displays the total charge amount, which is computed by the system in the local currency of the branch. **Note:** This field is displayed only if `Total Charges Configuration` at Function Code Indicator level is set as `Y`.

Table 5-7   (Cont.) FX Purchase Against Account - Field Description

Field	Description
Narrative	Displays the default narrative as **FX Purchase Against Account**, and it can be modified.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Specify the FX In Denomination details. For information on the fields in the **Denomination Details** segment, refer to Add Denomination Details.

5. Click **Submit**.

    A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

    > **✎ Note:**
    >
    > The transaction is moved to authorization in case of any approval warning raised when the transaction saves. On transaction completion, the teller's cash position gets incremented based on the amount bought.
    >
    > In addition, the corresponding foreign currency cash is deposited for an equivalent amount of credit in the customer's account. For more information on transaction submission and validations, refer to *Step 5* in Cash Deposit.

5.7 FX Purchase Against Walk-in

The **FX Purchase Against Walk-in** screen is used to buy a foreign currency from a walk-in customer in return for the equivalent amount in any other currency.

To buy a foreign currency from a walk-in customer:

1. On the **Home** screen, from **Teller** mega menu, under **Customer Transaction → Forex Transactions**, click **FX Purchase - Walk-in** or specify **FX Purchase - Walk-in** in the search icon bar and select the screen.

    The **FX Purchase Against Walk-in** screen is displayed.

Figure 5-8   FX Purchase Against Walk-in

2. On the **FX Purchase Against Walk-in** screen, specify the fields. For more information on fields, refer to the field description table.

Table 5-8   FX Purchase Against Walk-in

Field	Description
Amount Bought	Select the applicable currency from the drop-down list, and specify the amount bought from the walk-in customer.
Currency Paid	Select the currency that you have paid to the walk-in customer. ✎ **Note:** You can select the appropriate code from the list of values that displays all the currency codes maintained in the system.

Table 5-8   (Cont.) FX Purchase Against Walk-in

Field	Description
Allow Denom Variance	Select if the denomination-wise variance needs to be applied for the transaction. **Note:** If the parameter at function code indicator is set as `Y`, this option will be selected by default, and it can be modified. If the parameter at the function code indicator is set as `N`, then this option will be disabled.
Beneficiary Name	Specify the name of the beneficiary walk-in customer.
Beneficiary Address 1 to **Beneficiary Address 4**	Specify the address of the beneficiary walk-in customer.
Identification Type	Select the type of identification provided by the walk-in customer from the drop-down list.
Identification Number	Specify the identification number provided by the walk-in customer.
Exchange Rate	Displays the exchange rate used to convert the transaction currency into account currency, and it can be modified. **Note:** This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Negotiated Exchange Rate	Specify the negotiated exchange rate that should be used for foreign currency transactions between the treasury and the branch. You need to specify the negotiated exchange rate only when the currencies involved in the transaction are different. **Note:** This field is applicable only if the transaction involves cross currency and only if cross currency enabled and `Negotiated_Rate_Enabled Configuration` at Function Code Indicator level is set as `Y`.

Table 5-8   (Cont.) FX Purchase Against Walk-in

Field	Description
Negotiated Reference Number	Specify the unique reference number that should be used for negotiation of cost rate, in foreign currency transaction. If you have specified the negotiated cost rate, then you need to specify the negotiated reference number also. **Note:** Accounting system books the online revaluation entries based on the difference in exchange rate between the negotiated exchange rate and transaction rate.
Amount Paid	Displays the amount paid and currency to the customer. **Note:** The currency of the amount paid is defaulted from the received currency. The **Amount Paid** will be calculated based on the **Amount Bought** and the **Exchange Rate**. This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Total Charges	Displays the total charge amount, which is computed by the system in the local currency of the branch. **Note:** This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Narrative	Displays the default narrative as **FX Purchase (Walk-in)**, and it can be modified.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Specify the FX In Denomination details. For information on the fields in the **FX In Denomination Details** segment, refer to Add Denomination Details.

5. Specify the FX Out Denomination details. For information on the fields in the **FX Out Denomination Details** segment, refer to Add Denomination Details.

6. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

5-26

> **✎ Note:**
>
> The transaction is moved to authorization in case of any approval warning raised when the transaction saves. On transaction completion, the teller cash position is updated based on the currency of the **Amount Bought** and the **Amount Paid** fields. For more information on transaction submission and validations, refer to *Step 5* in Cash Deposit.

6

Miscellaneous Transactions

The Teller can use Miscellaneous Transactions to perform GL transactions against a customer's CASA account and GL account.

This topic contains the following subtopics:

- Miscellaneous Customer Debit
  The **Miscellaneous Customer Debit** screen is used to transfer funds from the customer account to GL.

- Miscellaneous Customer Credit
  The **Miscellaneous Customer Credit** screen is used to transfer funds from GL to the customer account.

- Miscellaneous GL Debit
  The **Miscellaneous GL Debit** screen is used to debit an amount from a GL account of the transaction branch and pay out the equivalent amount in cash.

- Miscellaneous GL Credit
  The **Miscellaneous GL Credit** screen is used to credit an amount to a GL account of the transaction branch by pay-in of equivalent amount in cash.

- Miscellaneous GL Transfer
  The **Miscellaneous GL Transfer** screen is used to transfer the amount from a GL account to another GL account.

- Miscellaneous Transfer
  The **Miscellaneous Transfer** screen is used to facilitate transfer between the two different GLs or customer accounts.

6.1 Miscellaneous Customer Debit

The **Miscellaneous Customer Debit** screen is used to transfer funds from the customer account to GL.

The customer account can be debited for various reasons, with a corresponding credit to a GL belonging to the transaction branch.

To transfer funds from the customer account to GL:

1. On the **Home** screen, from **Teller** mega menu, under **Miscellaneous**, click **Misc Customer Debit** or specify **Misc Customer Debit** in the search icon bar and select the screen.

   The **Miscellaneous Customer Debit** screen is displayed.

Figure 6-1   Miscellaneous Customer Debit

2. On the **Miscellaneous Customer Debit** screen, specify the fields. For more information on fields, refer to the field description table.

Table 6-1   Miscellaneous Customer Debit - Field Description

Field	Description
Account Number	Specify the account number from which the funds need to be debited. **Note:** The system displays an override or error message on the tab out of Account Number based on the account dormancy parameters.
Account Amount	Displays the account currency based on the account number specified. Specify the amount that needs to be debited from the account currency.
GL Account	Specify the GL account to which the funds need to be credited. **Note:** You can also select the appropriate GL account from the list of values that displays all the valid GL accounts.
GL Branch	Displays the branch code of the transaction branch, and it can be modified.
GL Description	Displays the description of the selected GL account number.
GL Currency	By default, the account currency is displayed, and it can be modified.

Table 6-1   (Cont.) Miscellaneous Customer Debit - Field Description

Field	Description
Exchange Rate	Displays the exchange rate used to convert the transaction currency into GL currency, and it can be modified. **Note:** If the transaction currency is the same as the account currency, the system displays the exchange rate as 1. This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Negotiated Exchange Rate	Specify the negotiated exchange rate that should be used for foreign currency transactions between the treasury and the branch. You need to specify the negotiated exchange rate only when the currencies involved in the transaction are different. **Note:** This field is applicable only if the transaction involves cross currency and only if cross currency enabled and `Negotiated_Rate_Enabled Configuration` at Function Code Indicator level is set as `Y`.
Negotiated Reference Number	Specify the unique reference number that should be used for negotiation of cost rate, in foreign currency transaction. If you have specified the negotiated cost rate, then you need to specify the negotiated reference number also.
GL Amount	Displays the amount in terms of GL currency. **Note:** This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Reference Number	Specify the reference number for the transaction, which is the original transaction reference or any invoice number.
Narrative	Displays the narrative as **Miscellaneous Customer Debit**, and it can be modified.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Click **Submit**.

A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

> **✎ Note:**
>
> The transaction is moved to authorization in case of any approval warning raised when the transaction saves.

6.2 Miscellaneous Customer Credit

The **Miscellaneous Customer Credit** screen is used to transfer funds from GL to the customer account.
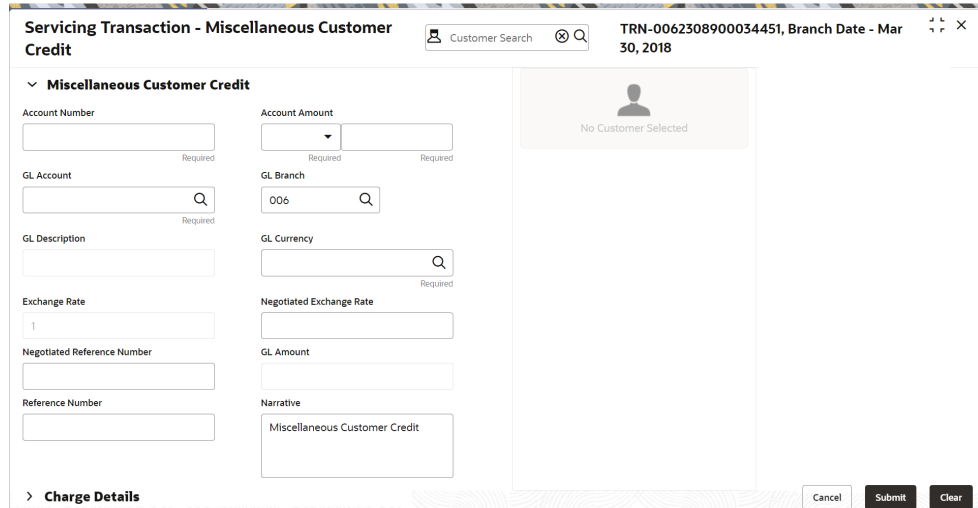
The customer account can be credited for various reasons, with the corresponding debit to a GL belonging to the transaction branch.

To perform the miscellaneous customer credit:

1. On the **Home** screen, from **Teller** mega menu, under **Miscellaneous**, click **Misc Customer Credit** or specify **Misc Customer Credit** in the search icon bar and select the screen.

   The **Miscellaneous Customer Credit** screen is displayed.

   Figure 6-2   Miscellaneous Customer Credit

2. On the **Miscellaneous Customer Credit** screen, specify the fields. For more information on fields, refer to the field description table.

Table 6-2   Miscellaneous Customer Credit - Field Description

Field	Description
Account Number	Specify the account number from which the funds need to be credited. **Note:** The system displays an override or error message on the tab out of Account Number based on the account dormancy parameters.
Account Amount	Displays the account currency based on the account number specified. Specify the amount to be credited from the account currency.
GL Account	Specify the GL account from which the funds need to be debited. **Note:** You can also select the appropriate GL account from the list of values that displays all the valid GL accounts.
GL Branch	Displays the branch code of the transaction branch and allows to modify.
GL Description	Displays the description of the selected GL account number.
GL Currency	By default, the account currency is displayed, and it can be modified.
Exchange Rate	Displays the exchange rate used to convert the transaction currency into GL currency, and it can be modified. **Note:** If the transaction currency is the same as the account currency, the system displays the exchange rate as 1. This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.

Table 6-2   (Cont.) Miscellaneous Customer Credit - Field Description

Field	Description
Negotiated Exchange Rate	Specify the negotiated exchange rate that should be used for foreign currency transactions between the treasury and the branch. You need to specify the negotiated exchange rate only when the currencies involved in the transaction are different. > **Note:** > This field is applicable only if the transaction involves cross currency and only if cross currency enabled and `Negotiated_Rate_Enabled Configuration` at Function Code Indicator level is set as `Y`.
Negotiated Reference Number	Specify the unique reference number that should be used for negotiation of cost rate, in foreign currency transaction. If you have specified the negotiated cost rate, then you need to specify the negotiated reference number also.
GL Amount	Displays the amount in terms of GL currency. > **Note:** > This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.
Reference Number	Specify the reference number for the transaction, which is the original transaction reference or any invoice number.
Narrative	Displays the narrative as **Miscellaneous Customer Credit**, and it can be modified.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

   > **Note:**
   >
   > The transaction is moved to authorization in case of any approval warning raised when the transaction saves. On transaction completion, the GL account is debited, and the customer account is credited to the extent of the **Account Amount**.

6.3 Miscellaneous GL Debit

The **Miscellaneous GL Debit** screen is used to debit an amount from a GL account of the transaction branch and pay out the equivalent amount in cash.

To perform miscellaneous GL debit:

1. On the **Home** screen, from **Teller** mega menu, under **Miscellaneous**, click **Misc GL Debit** or specify **Misc GL Debit** in the search icon bar and select the screen.

    The **Miscellaneous GL Debit** screen is displayed.

    Figure 6-3   Miscellaneous GL Debit

2. On the **Miscellaneous GL Debit** screen, specify the fields. For more information on fields, refer to the field description table.

    Table 6-3   Miscellaneous GL Debit - Field Description

Field	Description
GL Account	Specify the GL account from which the funds need to be debited. **Note:** You can also select the appropriate GL account from the list of values that displays all the valid GL accounts.
GL Description	Displays the description of the selected GL account number.

Table 6-3   (Cont.) Miscellaneous GL Debit - Field Description

Field	Description
Transaction Amount	Specify the appropriate currency and the amount that has to be credited to the cash account in the specified currency. **Note:** By default, the local currency of the branch is displayed. You can select another currency if required.
GL Currency	Displays the branch account currency and allows to modify if required.
GL Amount	Displays the amount which is credited to the GL account. **Note:** This field is displayed only if `Multi-Currency Configuration` at the Function Code Indicator level is set as `Y`.
Exchange Rate	Displays the exchange rate used to convert the transaction currency into GL currency, and it can be modified. **Note:** If the transaction currency is the same as the account currency, the system displays the exchange rate as 1. This field is displayed only if `Multi-Currency Configuration` at the Function Code Indicator level is set as `Y`.
Negotiated Exchange Rate	Specify the negotiated exchange rate that should be used for foreign currency transactions between the treasury and the branch. You need to specify the negotiated exchange rate only when the currencies involved in the transaction are different. **Note:** This field is applicable only if the transaction involves cross currency and only if cross currency enabled and `Negotiated_Rate_Enabled Configuration` at Function Code Indicator level is set as `Y`.

Table 6-3   (Cont.) Miscellaneous GL Debit - Field Description

Field	Description
Negotiated Reference Number	Specify the unique reference number that should be used for negotiation of cost rate, in foreign currency transaction. If you have specified the negotiated cost rate, then you need to specify the negotiated reference number also.
Reference Number	Specify the reference number for the transaction.
Narrative	Displays the default narrative as **Miscellaneous GL Debit**, and it can be modified.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Specify the denomination details. For information on the fields in the **Denomination Details** segment, refer to Add Denomination Details.

5. Click **Submit**.

    A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

> **✎ Note:**
>
> The transaction is moved to authorization in case of any warning raised when the transaction saves. On transaction completion, the cash balance of the Teller is updated successfully.

6.4 Miscellaneous GL Credit

The **Miscellaneous GL Credit** screen is used to credit an amount to a GL account of the transaction branch by pay-in of equivalent amount in cash.

To perform miscellaneous GL credit:

1. On the **Home** screen, from **Teller** mega menu, under **Miscellaneous**, click **Misc GL Credit** or specify **Misc GL Credit** in the search icon bar and select the screen.

    The **Miscellaneous GL Credit** screen is displayed.

Figure 6-4   Miscellaneous GL Credit

2. On the **Miscellaneous GL Credit** screen, specify the fields. For more information on fields, refer to the field description table.

Table 6-4   Miscellaneous GL Credit - Field Description

Field	Description
GL Account	Specify the GL account to which the funds need to be credited. **Note:** You can also select the appropriate GL account from the list of values that displays all the valid GL accounts.
GL Amount	Displays the branch account currency and allows to modify if required. It also displays the amount which is credited to the GL account. **Note:** This field is displayed only if `Multi-Currency Configuration` at the Function Code Indicator level is set as `Y`.
GL Description	Displays the description of the selected GL account number.

Table 6-4   (Cont.) Miscellaneous GL Credit - Field Description

Field	Description
Transaction Amount	Specify the appropriate currency and the amount that has to be debited from the cash account in the specified currency. ✎ **Note:** By default, the local currency of the branch is displayed. You can select another currency if required.
Negotiated Exchange Rate	Specify the negotiated exchange rate if it is needed to perform the transaction using negotiated value. ✎ **Note:** This field is applicable only if the transaction involves cross currency. If this option is selected, the **Negotiated Reference Number** field will become mandatory.
Negotiated Reference Number	Specify the reference number for the negotiated cost rate.
Narrative	Displays the default narrative as **Miscellaneous GL Credit**, and it can be modified.
Reference Number	Specify the reference number for the transaction.
Exchange Rate	Displays the exchange rate used to convert the transaction currency into GL currency, and it can be modified. ✎ **Note:** If the transaction currency is the same as the account currency, the system displays the exchange rate as 1. This field is displayed only if `Multi-Currency Configuration` at the Function Code Indicator level is set as `Y`.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Specify the denomination details. For information on the fields in the **Denomination Details** segment, refer to Add Denomination Details.

5. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

> **✎ Note:**
>
> The transaction is moved to authorization in case of any warning raised when the transaction saves. On transaction completion, the cash balance of the Teller gets updated successfully.

6.5 Miscellaneous GL Transfer

The **Miscellaneous GL Transfer** screen is used to transfer the amount from a GL account to another GL account.

This transaction can be carried out in various allowed currencies.

To perform miscellaneous GL transfer:

1. On the **Home** screen, from **Teller** mega menu, under **Miscellaneous**, click **Misc GL Transfer** or specify **Misc GL Transfer** in the search icon bar and select the screen.

   The **Miscellaneous GL Transfer** screen is displayed.

   Figure 6-5   Miscellaneous GL Transfer

2. On the **Miscellaneous GL Transfer** screen, specify the fields. For more information on fields, refer to the field description table.

Table 6-5   Miscellaneous GL Transfer - Field Description

Field	Description
From GL Account	Specify the GL account to which the funds need to be debited. **Note:** You can also select the appropriate GL account from the list of values that displays all the valid GL accounts.
From GL Amount	Displays the branch account currency and allows to modify if required. It also displays the amount, which is debited from the GL account.
From GL Description	Displays the description of the selected GL account number.
GL Currency	Displays the branch currency and allows to modify if required.
From GL Branch	Click the search icon, and select the **From GL Branch** from the list of values.
To GL Account	Specify the GL account to which the funds need to be credited. **Note:** You can also select the appropriate GL account from the list of values that displays all the valid GL accounts.
To GL Amount	Displays the branch account currency and allows to modify if required. It also displays the amount, which is credited to the GL account.
To GL Description	Displays the description of the selected GL account number.
GL Currency	Displays the branch currency and allows to modify if required.
To GL Branch	Click the search icon, and select the **To GL Branch** from the list of values.
Narrative	Displays the default narrative as **Miscellaneous GL Transfer**, and it can be modified.
Reference Number	Specify the reference number for the transaction.
Exchange Rate	Displays the exchange rate used to convert the transaction currency into GL currency, and it can be modified. **Note:** If the transaction currency is the same as the account currency, the system displays the exchange rate as 1. This field is displayed only if `Multi-Currency Configuration` at Function Code Indicator level is set as `Y`.

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3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

   > **Note:**
   >
   > The transaction is moved to authorization in case of any warning raised when the transaction saves.

6.6 Miscellaneous Transfer

The **Miscellaneous Transfer** screen is used to facilitate transfer between the two different GLs or customer accounts.

This transaction can be carried out between:

- GL to GL
- GL to Customer Account
- Customer Account to GL

To facilitate transfer using this screen, maintain as per the sample given below:

- Maintain static tags for the function code ACCL in the SRV_TB_TX_STATIC_TAGS table.
- Maintain actions URLs for function code ACCL in the SRV_TB_BC_ACTIONS_URL table.
- For the **Function Code Definition** screen,
    - Enable **Support Child Function Code** field for the function code 1000.
    - Maintain the **Parent Function Code** as 1000 for the function code ACCL.
- Maintain the function code preferences for ACCL.
- Maintain settlement definition for the ACCL function code with the Transaction Account/ GL and Offset Account/ GL.

To perform miscellaneous transfer:

1. On the **Home** screen, from **Teller** mega menu, under **Miscellaneous**, click **Miscellaneous Transfer** or specify **Miscellaneous Transfer** in the search icon bar and select the screen.

   The **Miscellaneous Transfer** screen is displayed.

Figure 6-6   Miscellaneous Transfer

2. On the **Miscellaneous Transfer** screen, specify the fields. For more information on fields, refer to the field description table.

Table 6-6   Miscellaneous Transfer

Field	Description
Function Code	Click the search icon, and select the function code from the list of values, which contains only non-cash transactions.
Currency	Click the search icon, and select the currency from the list of values. **✏ Note:** By default, the currency field will default to the local branch currency, and it can be modified.
Query	Click **Query** to fetch the details. **✏ Note:** Based on the specified values of **Function Code** and **Currency**, the system populates **Debit Account** and **Credit Account** details. You can also modify the values.
Debit Account Details	Specify the fields under this section.

Table 6-6   (Cont.) Miscellaneous Transfer

Field	Description
Debit Account	Click the search icon, and select the debit account number from the list of values.
Debit Account Name	Displays the name of the specified debit account.
Debit Account Branch	Click the search icon, and select the debit account branch from the list of values.
Debit Currency	Click the search icon, and select the debit currency from the list of values.
Debit Amount	Specify the amount that needs to be debited.
Credit Account Details	Specify the fields under this section.
Credit Account	Click the search icon, and select the credit account number from the list of values.
Credit Account Name	Displays the name of the specified credit account.
Credit Account Branch	Click the search icon, and select the credit account branch from the list of values.
Credit Currency	Click the search icon, and select the credit currency from the list of values.
Credit Amount	Displays the credit amount based on the exchange rate pickup. **Note:** This field is displayed only if `Multi-Currency Configuration` at the Function Code Indicator level is set as `Y`.
Exchange Rate	Displays the exchange rate used to convert the transfer currency into transaction currency and it can be modified. **Note:** If the transfer currency is the same as the account currency, the system displays the exchange rate as 1. This field is displayed only if `Multi-Currency Configuration` at the Function Code Indicator level is set as `Y`.

Table 6-6   (Cont.) Miscellaneous Transfer

Field	Description
Total Charges	Displays the total charge amount, which is computed by the system. **Note:** This field is displayed only if `Multi-Currency Configuration` at the Function Code Indicator level is set as `Y`.
Additional Details	Specify the fields under this section.
Reference Number	Specify the reference number of the transaction.
Narrative	Displays the default narrative as **Miscellaneous Transfer**, and it can be modified.

3. Specify the charge details. For information on the fields in the **Charge Details** segment, refer to Charge Details.

4. Click **Submit**.

A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

Note:

The transaction is moved to authorization in case of any warning raised when the transaction saves.

7
Branch Maintenance

The branch maintenance screens are used to perform the maintenance for processing the branch transactions.

This topic contains the following subtopics:

- Maintain Denominations
  The **Denominations Maintenance** screen is used to maintain the standard currency denominations for each currency that the bank deals with.

- Maintain Inter Branch Transit Account
  The **Inter Branch Transit Account** screen is used to maintain inter-branch transit account for each branch using the receiving branch, vault, and currency combination.

- Maintain Teller Branch Parameters
  The **Teller Branch Parameters Maintenance** screen is used to set the teller preferences for a branch.

- Maintain Branch User Preferences
  The **Branch User Limits** screen is used to set preferences like Till/Vault Indicator, currency holding preferences, and currency limit preferences for the branch user.

- Maintain Channel Limits
  The **Channel Limits** screen is used to maintain the channel limits for a particular customer group.

- Maintain Function Code Definitions
  The **Function Code Definition** screen is used to specify the preferences for the function code.

- Maintain Branch Role Limits
  The **Branch Role Limits** screen is used to set the input and authorization limits for a specific role.

- Create Charge Pricing Maintenance
  The **Create Charge Pricing Maintenance** screen is used to maintain the charge pricing.

- View Charge Pricing Maintenance
  The **View Charge Pricing Maintenance** screen is used to view the summary and details of charge pricing IDs.

- Maintain Charge Definitions
  The **Charge Definition Maintenance** screen is used to maintain the charge definitions.

- Maintain Denomination Variance
  The **Denomination Variance Maintenance** screen is used to maintain the denomination-wise variations.

- Maintain Function Code Preferences
  The **Function Code Preferences** screen is used to define the workflow preferences (validation preferences and authorization preferences) for a function code.

- **Maintain Accounting and Settlements**
  The **Settlements Definition** screen is used to define the settlement and accounting parameters that are applicable for processing the branch transactions involving a function code.

- **Maintain Reject Codes**
  The **Reject Code Maintenance** screen is used to maintain the reject codes.

- **Maintain Account Group**
  The **Account Group Maintenance** screen is used to create groups of the account codes, and these groups can be used for charge calculation.

- **Maintain External System**
  The **External System Maintenance** screen is used to define the parameters for the external system.

- **Maintain External Bank Codes**
  The **External Bank Code** screen is used to maintain the bank codes and branch codes.

- **Maintain Charge Decisions**
  The **Charge Decision Maintenance** screen is used to maintain the charge decisions.

- **Maintain Charge Condition Group**
  The **Charge Condition Group Maintenance** screen is used to create groups of the charge condition codes.

- **Maintain Customer Group**
  The **Customer Group Maintenance** screen is used to create groups of the customer codes, and these groups can be used for charge calculation.

- **Maintain Default Authorizer**
  The **Default Authorizer** screen is used to define the default authorizer who can authorize a specific function code for a branch user.

- **Maintain Branch Group**
  The **Branch Group Maintenance** screen is used to create groups of the branch codes, and these groups can be used for charge calculation.

- **Static Data**
  The **Static Data** screen is to populate the data for the static widgets.

7.1 Maintain Denominations

The **Denominations Maintenance** screen is used to maintain the standard currency denominations for each currency that the bank deals with.

For example, the denominations for the currency USD can be maintained as follows:

Table 7-1   Denominations Maintenance for USD Currency

CCY CODE	DENM CODE	DESCRIPTION	VALUE	NOTE / COIN
USD	D100	100 dollars	100	NOTE
USD	D50	50 dollars	50	NOTE
USD	D20	20 dollars	20	NOTE
USD	D10	10 dollars	10	NOTE

Table 7-1   (Cont.) Denominations Maintenance for USD Currency

CCY CODE	DENM CODE	DESCRIPTION	VALUE	NOTE / COIN
USD	D5	5 dollars	5	NOTE
USD	D1N	1 dollar	1	NOTE
USD	D1C	1 dollar	1	COIN
USD	C25	25 cents	0.25	COIN
USD	C10	10 cents	0.1	COIN
USD	C5	5 cents	0.05	COIN
USD	C1	1 cent	0.01	COIN

To maintain denominations:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Denominations Maintenance** or specify **Denominations Maintenance** in the search icon bar and select the screen.

   The **Denominations Maintenance** summary screen is displayed.

Figure 7-1   Denominations Maintenance (Summary)
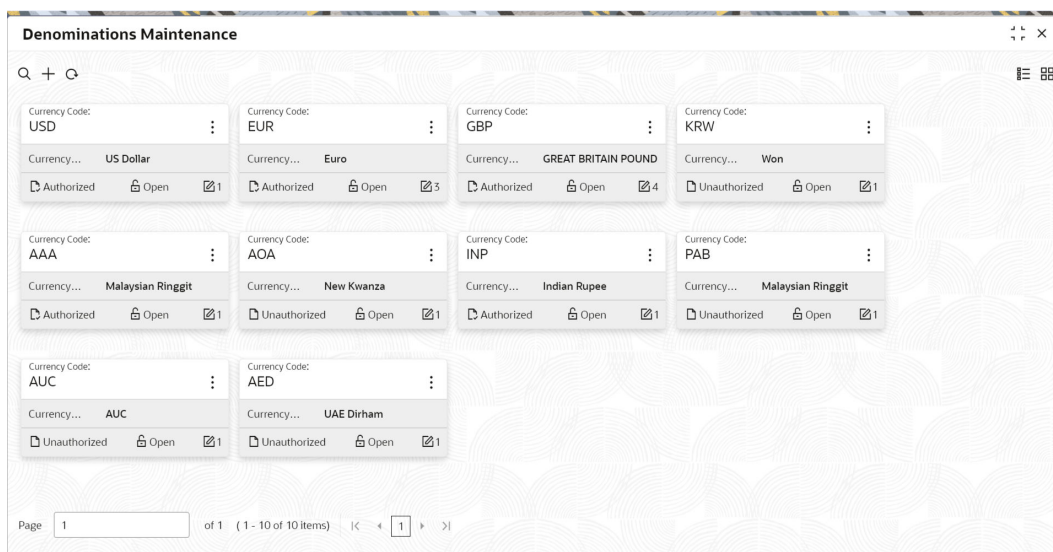
2. Click **Add** icon.

   The **Denomination Maintenance** (New) screen is displayed.

Figure 7-2   Denomination Maintenance

3. On the **Denomination Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-2   Denomination Maintenance - Field Description

Field	Description
Currency Code	Specify the currency for which the currency denomination is to be maintained.
Currency Description	Specify the description of the currency code.
Denomination Type	Select the denomination type.
Denomination Details	Specify the fields.
Denomination ID	Specify the denomination code.
Description	Specify the description of the denomination code.
Value	Specify the numeric value of the denomination code.
Sequence Number	Specify the number such that the denomination codes will be displayed in the same sequence maintained.
Type	Specify the type as **Coin** or **Note**.
Large Denomination	Select if a particular denomination is to be maintained as a large denomination.
Action	Click the necessary icon to edit, save, or delete a row.

4. Click **Save**.

The summary view is displayed with the configured denominations.

7.2 Maintain Inter Branch Transit Account

The **Inter Branch Transit Account** screen is used to maintain inter-branch transit account for each branch using the receiving branch, vault, and currency combination.

To maintain inter-branch transit account:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Inter Branch Transit Account** or specify **Inter Branch Transit Account** in the search icon bar and select the screen.

   The **Inter Branch Transit Account** summary screen is displayed.

   Figure 7-3   Inter Branch Transit Account (Summary)
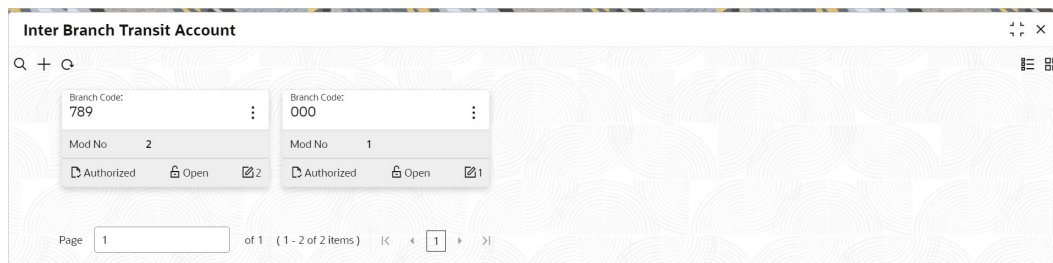
2. Click **Add** icon.

   The **Inter Branch Transit Account Maintenance** screen is displayed.

   Figure 7-4   Inter Branch Transit Account Maintenance
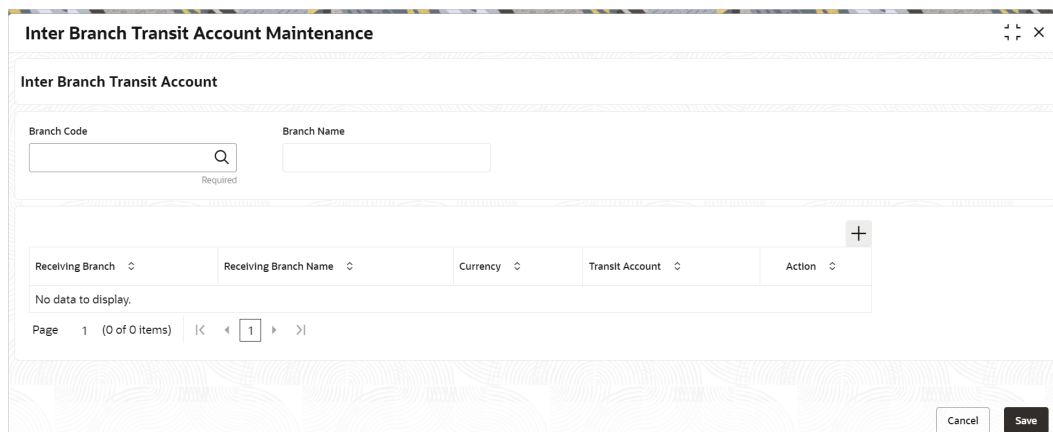
3. On the **Inter Branch Transit Account Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

   Table 7-3   Inter Branch Transit Account Maintenance - Field Description

Field	Description
Branch Code	Select the branch code from the list of values, which provides all the branch codes maintained in the system.
Branch Name	Display the description of the selected branch code.
Receiving Branch	Specify the destination branch to which the cash is transferred.
Branch Name	Display the description of the selected Receiving Branch code.
Currency	Specify the currency of the cash.
Transit Account	Specify the transit account that is used to track the movement of cash.

Table 7-3 (Cont.) Inter Branch Transit Account Maintenance - Field Description

Field	Description
Action	Click the necessary icon to edit, save, or delete a row.

4. Click **Save**.

   The summary view is displayed with the configured inter-branch transit account.

7.3 Maintain Teller Branch Parameters

The **Teller Branch Parameters Maintenance** screen is used to set the teller preferences for a branch.

To maintain teller branch parameters:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Teller Branch Parameters Maintenance** or specify **Teller Branch Parameters Maintenance** in the search icon bar and select the screen.

   The **Teller Branch Parameters Maintenance** summary screen is displayed.

   Figure 7-5 Teller Branch Parameters Maintenance (Summary)
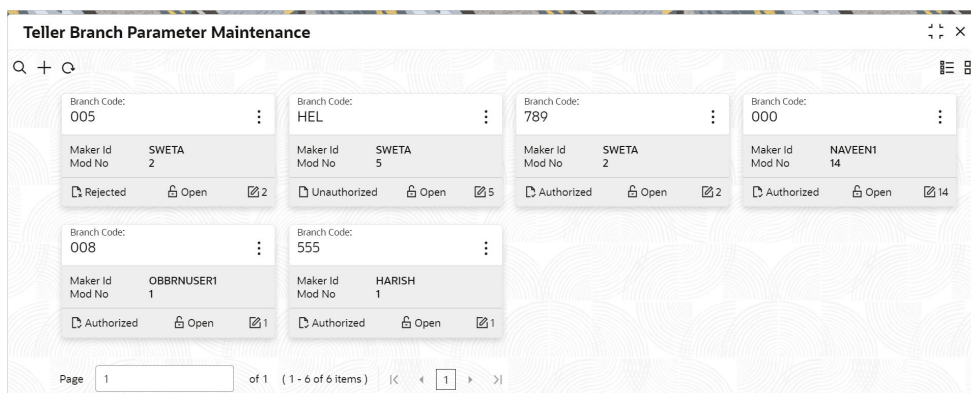
2. Click **Add** icon.

   The **Teller Branch Parameters Maintenance** (New) screen is displayed.

   Figure 7-6 Teller Branch Parameters Maintenance (New)
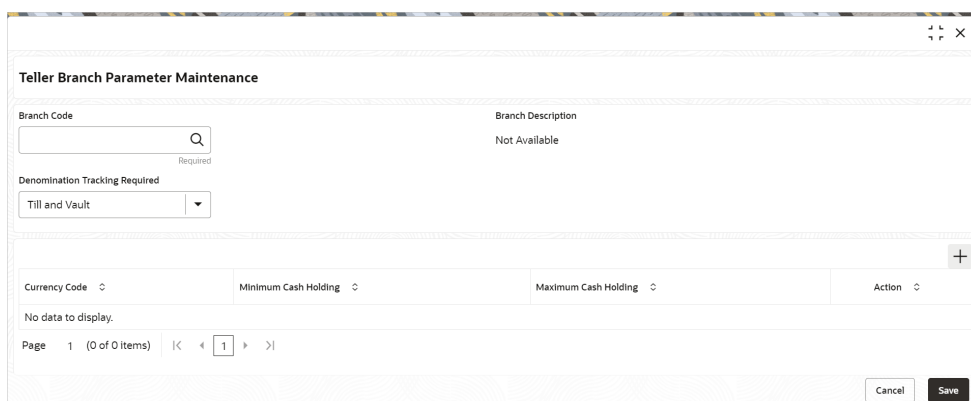
3. On the **Teller Branch Parameters Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-4   Teller Branch Parameter Maintenance - Field Description

Field	Description
Branch Code	Select the branch code from the list of the available options.
Description	Displays the description of the branch.
Denomination Tracking Required	Specify the denomination that needs to be tracked for the **Vault**, **Till and Vault**, or **None**. The descriptions of the drop-down values are given below: • **Till and Vault** - To track denomination for Tills and Vault. By default, this option is selected. • **Vault** - To track denomination only for Vault, if a Vault is involved in the transaction. • **None** - To indicate that denomination tracking is not required for any transaction.
Currency Code	Specify the currency for which the **Minimum Cash Holding Limit** or **Maximum Cash Holding Limit** is to be maintained for the branch.
Minimum Cash Holding Limit	Specify the minimum cash holding limit for the branch.
Maximum Cash Holding Limit	Specify the maximum cash holding limit for the branch. ✎ **Note:** The maximum cash holding amount must not be less than the minimum cash holding amount.
Action	Click the necessary icon to edit, save, or delete a row.

4. Click **Save**.

The summary view is displayed with the configured teller branch parameters.

7.4 Maintain Branch User Preferences

The **Branch User Limits** screen is used to set preferences like Till/Vault Indicator, currency holding preferences, and currency limit preferences for the branch user.

To maintain branch user preferences:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Branch User Limits** or specify **Branch User Limits** in the search icon bar and select the screen.

The **Branch User Limits** summary screen is displayed.

Figure 7-7   Branch User Limits (Summary)
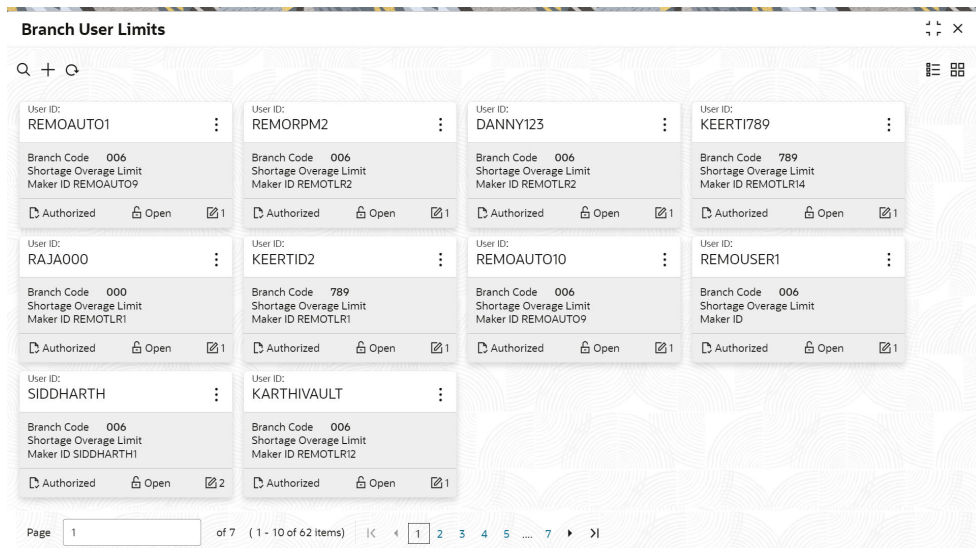
2. Click **Add** icon.

   The **User Preferences** screen is displayed.

Figure 7-8   User Preferences
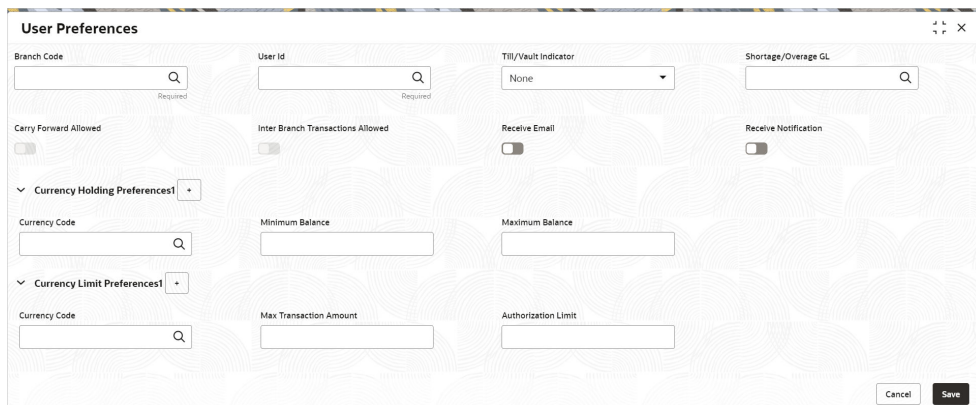
3. On the **User Preferences** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-5   User Preferences - Field Description

Field	Description
Branch Code	Click the search icon, and select the branch code from the list of values.
User ID	Click the search icon, and select the user ID for which the branch preferences are to be maintained.

Table 7-5   (Cont.) User Preferences - Field Description

Field	Description
Till/Vault Indicator	Select from the following drop-down values: • **Till** • **Vault** • **Both** • **None**
Shortage/Overage GL	✎ **Note:** Currently not used, meant for future use.
Carry Forward Allowed	Select if the funds are allowed to carry forward for the next day.
Inter Branch Transactions Allowed	Select if the transfer between the branches is allowed.
Receive Email	Select if the Teller needs to receive emails for approval of transactions.
Receive Notification	Select if the Teller needs to receive notifications in Dashboard.
Currency Holding Preferences	Specify the fields.
Currency Code	Click the search icon, and select the currency code to specify the cash holding preferences.
Minimum Balance	Specify the minimum balance to be maintained for the Till or Vault.
Maximum Balance	Specify the maximum balance to be maintained for the Till or Vault.
Currency Limit Preferences	Specify the fields.
Currency Code	Click the search icon, and select the currency in which the limits (transactions amounts) will be expressed.
Max Transaction Amount	Specify the maximum transaction amount allowed that the user can enter in a single transaction.
Authorization Limit	Specify the maximum amount that the user (to which the limit role is associated) is allowed to process while authorizing a transaction.

4. Click **Save**.

   The summary view is displayed with the configured user preferences.

7.5 Maintain Channel Limits

The **Channel Limits** screen is used to maintain the channel limits for a particular customer group.

To maintain channel limits:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Channel Limits** or specify **Channel Limits** in the search icon bar and select the screen.

The **Channel Limits** summary screen is displayed.

Figure 7-9   Channel Limits (Summary)
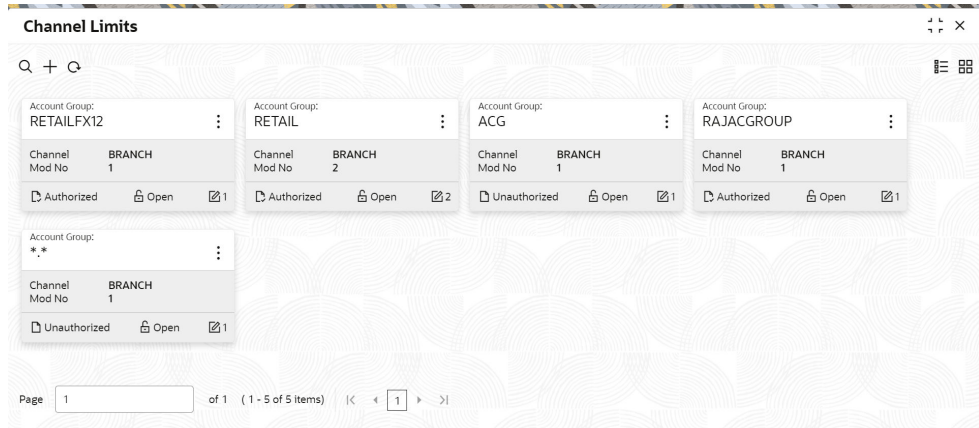
2. Click **Add** icon.

The **Channel Limits Maintenance** screen is displayed.

Figure 7-10   Channel Limits Maintenance
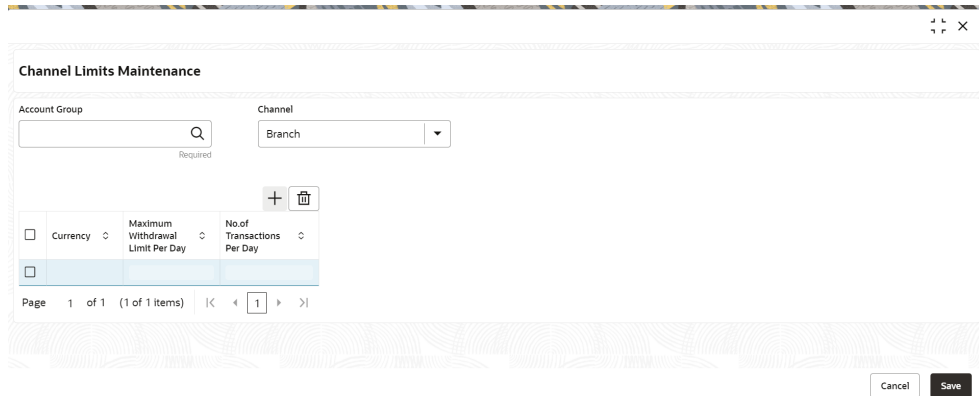
3. On the **Channel Limits Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-6   Function Code Definition - Field Description

Field	Description
Account Group	Click the search icon and select account group from the list of values. **Note:** The list of values provides the account groups that are maintained in the **Account Group Maintenance** screen.
Channel	Select value from the drop-down list. **Note:** By default, the value is selected as **Branch**.
Currency	Select the currency from the list of values.
Max Withdrawal Limit Per Day	Specify the maximum amount for the cash withdrawal transactions per day.
No. of Transactions Per Day	Specify the maximum limit for the number of cash withdrawal transactions per day.

4. Click **Save**.

   The summary view is displayed with the configured details of channel limits maintenance.

7.6 Maintain Function Code Definitions

The **Function Code Definition** screen is used to specify the preferences for the function code.

For the list of function codes and the respective screen names, refer to List of Function Codes.

To maintain function code definitions:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Function Code Definition** or specify **Function Code Definition** in the search icon bar and select the screen.

   The **Function Code Definition** summary screen is displayed.

Figure 7-11   Function Code Definition
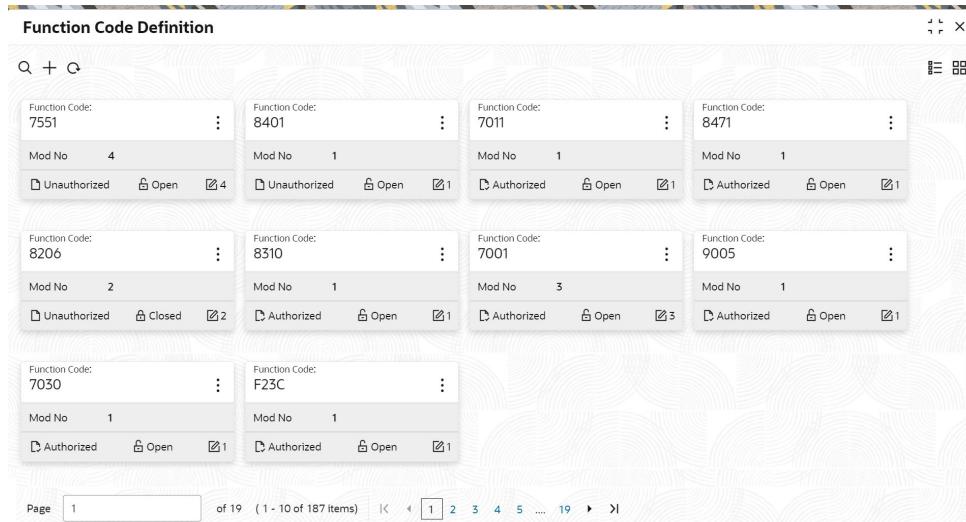
2. Click **Add** icon.

    The **Function Code Definition** (New) screen is displayed.

Figure 7-12   Function Code Definition
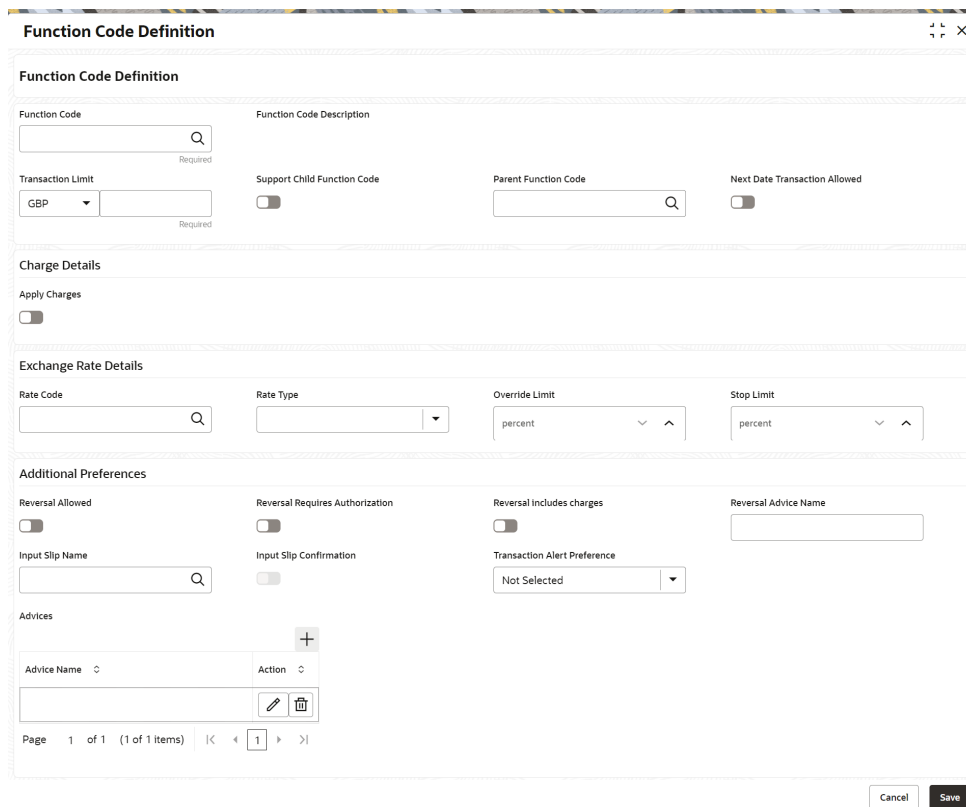
3. On the **Function Code Definition** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-7   Function Code Definition - Field Description

Field	Description
Function Code	Select from the list function codes that are factory shipped. For the list of function codes and the respective screen names, refer to List of Function Codes.
Function Code Description	Displays the description of the function code.
Transaction Limit	Specify the maximum transaction amount allowed for this function code in branch currency.
Support Child Function Code	Select if the specified function code needs to act as the parent function code.
Parent Function Code	Specify the applicable parent function code. **Note:** This field is enabled only if the **Support Child Function Code** is not selected.
Next Date Transaction Allowed	Select if the next day transaction posting needs to be allowed for the specified function code.
Charge Details	Specify the fields.
Apply Charges	Specify if charges are applicable for this transaction.
Exchange Rate Details	Specify the fields.
Rate Code	Select the rate code for the transaction code.
Rate Type	Select the rate type for the transaction code.
Override Limit	Specify the override limit. The system displays the default override limit currency as GBP.
Stop Limit	Specify the stop limit. The system displays the default stop-limit currency as GBP.
Additional Preferences	Specify the fields.
Reversal Allowed	Specify if the reversal is allowed for the transaction.
Reversal Requires Authorization	Specify if the authorization is required for a reversal transaction.
Reversal includes charges	Specify if the charges are to be reversed along with transaction reversal.
Reversal Advice Name	Specify the reversal advice name.
Input Slip Name	Specify the input slip name.

Table 7-7   (Cont.) Function Code Definition - Field Description

Field	Description
Input Slip Confirmation	Select if the input slip confirmation is required for the transaction. If this option is selected for a transaction screen, the **Input-Slip** button will be displayed on the screen. On the specified transaction screens, you can click **Input-Slip** to view the input slip before transaction submission. Once you click **Input-Slip**, the system validates mandatory fields. In addition, you can perform any of the following actions: • **Confirm and Print** – This icon is enabled only if Input Slip Confirmation is selected in the **Function Code Definition** screen. In addition, the transaction can be submitted only if the receipt is confirmed. Click this button to confirm and print the receipt. • **Print** – Click **Print** to print the generated slip and provide it to the customer. • **Close** – Click **Close** to close the generated receipt. > **Note:** > If the mandatory fields are not filled, the system shows an error message **Value is required**, wherever applicable.
Transaction Alert Preference	Select the alert notification preference from the drop-down list. The values are mentioned below: • **Email** – the system sends an email notification of the transactions to the registered email ID of the customer. • **SMS** – the system sends an SMS notification of the transactions to the registered mobile number of the customer. • **Both** – the system sends SMS and email notifications of the transactions to the registered mobile number and email ID of the customer. > **Note:** > The setup for Plato alerts needs to be completed and Kafka topics need to be created to enable e-mail alerts. For information on setup, refer to *Oracle Banking Branch Installation Guide*.
Advices	This section allows selecting multiple advices for the Function Code.
Advice Name	Select the advice name from the list of values.

4. Click **Save**.

The summary view is displayed with the configured function code definitions.

7.7 Maintain Branch Role Limits

The **Branch Role Limits** screen is used to set the input and authorization limits for a specific role.

Four static roles are factory-shipped and mapped with the functional activity codes. The functional activity codes maintained for each service/menu item are mapped to the respective roles. The details of each static role are provided in the table below:

Table 7-8   Static Roles

Static Role	Description
OBBRN_BASE	This role is mapped with all functional activity codes related to the service side. A user ID has to be mapped to *OBBRN_BASE* and one or more of the following roles based on the requirement: • OBBRN_CLOUD • OBBRN_TELLER • OBBRN_VAULT
OBBRN_CLOUD	This role is mapped with all menu-related functional activity codes, and the user can access all screens.
OBBRN_TELLER	This role is mapped with functional activity codes related to the menu that can be accessed by a Teller user. The user can access the screens except the following: • All screens under Branch Maintenance • Open Branch Batch • Close Branch Batch • Open Vault Batch • Close Vault Batch • Buy Cash from Currency Chest • Sell Cash to Currency Chest • Interbranch Transaction Request • Interbranch Transaction Input • Interbranch Transaction Liquidation
OBBRN_VAULT	This role is mapped with functional activity codes related to the menu that can be accessed by a Vault user. The user can access only the following screens: • Open Vault Batch • Close Vault Batch • Buy Cash from Currency Chest • Sell Cash to Currency Chest • Interbranch Transaction Request • Interbranch Transaction Input • Interbranch Transaction Liquidation

To maintain branch role limits:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Branch Role Limits** or specify **Branch Role Limits** in the search icon bar and select the screen.

   The **Branch Role Limits** summary screen is displayed.

Figure 7-13   Branch Role Limits (Summary)
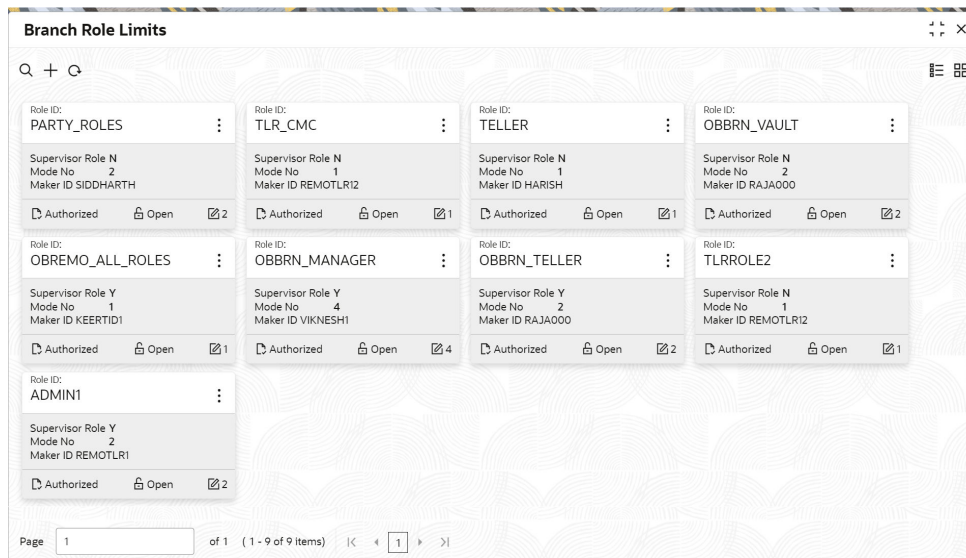
2. Click **Add** icon.

   The **Branch Role Limits Maintenance** screen is displayed.

Figure 7-14   Branch Role Limits Maintenance
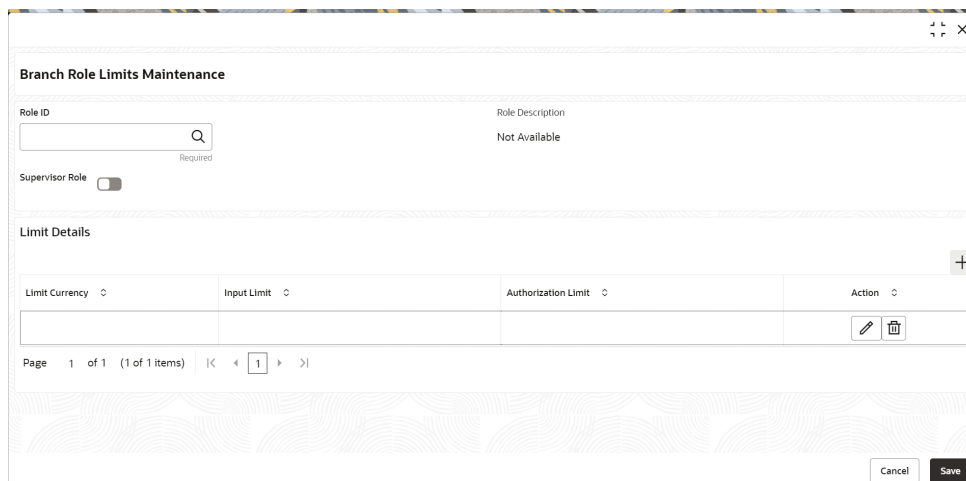
3. On the **Branch Role Limits Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-9   Branch Role Limits Maintenance - Field Description

Field	Description
Role ID	Select the role ID for which the limit preferences are to be set.
Role Description	Displays the role description for the selected **Role ID**.
Supervisor Role	Select if the defined role is a designated supervisor of the branch who has the authorization rights.

Table 7-9   (Cont.) Branch Role Limits Maintenance - Field Description

Field	Description
Limit Currency	Select the currency code in which the limits are to be specified.
Input Limit	Specify the transaction input limit for a single transaction.
Authorization Limit	Specify the maximum amount that the role is allowed to process while authorizing a transaction.
Action	Click the necessary icon to edit, save, or delete a row.

4. Click **Save**.

   The summary view is displayed with the configured branch role limits.

7.8 Create Charge Pricing Maintenance

The **Create Charge Pricing Maintenance** screen is used to maintain the charge pricing.

To maintain charge pricing:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Create Charge Pricing Maintenance** or specify **Create Charge Pricing Maintenance** in the search icon bar and select the screen.

   The **Create Charge Pricing Maintenance** summary screen is displayed.

   Figure 7-15   Create Charge Pricing Maintenance

2. On the **Create Charge Pricing Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

   Table 7-10   Create Charge Pricing Maintenance - Field Description

Field	Description
Application Code	Specify the application code.
Charge Pricing Description	Specify the description of the charge pricing.

Table 7-10   (Cont.) Create Charge Pricing Maintenance - Field Description

Field	Description
Pricing Category	Select the pricing category. The drop-down list has the following values: • **Fixed Amount** • **Fixed Percent** • **Tier Based Amount** • **Tier Based Percent**
Pricing Method	Select the pricing method. The drop-down values will vary based on the **Pricing Category**.
Pricing Currency	Select the pricing currency.
Rate Code	Click the search icon and select the rate code from the list of values.
Rate Type	Select the rate type from the drop-down values.
Charge in Transaction Currency	Select if the charges are needed in the transaction currency.
Min/Max Validation Criteria	Select the criteria (**Amount** or **Percentage**) for minimum or maximum validation.
Min Charge Amount/ Percent	Specify the minimum charge amount or percent. **Note:** Based on the value selected in the **Min/Max Validation Criteria**, this field gets enabled.
Max Charge Amount/ Percent	Specify the minimum charge amount or percent. **Note:** Based on the value selected in the **Min/Max Validation Criteria**, this field gets enabled.

3. Click **Save**.

   The summary view is displayed with the configured details of charge pricing.

7.9 View Charge Pricing Maintenance

The **View Charge Pricing Maintenance** screen is used to view the summary and details of charge pricing IDs.

To view charge pricing maintenance:

On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **View Charge Pricing Maintenance** or specify **View Charge Pricing Maintenance** in the search icon bar and select the screen.

The **View Charge Pricing Maintenance** is displayed.

Figure 7-16   View Charge Pricing Maintenance
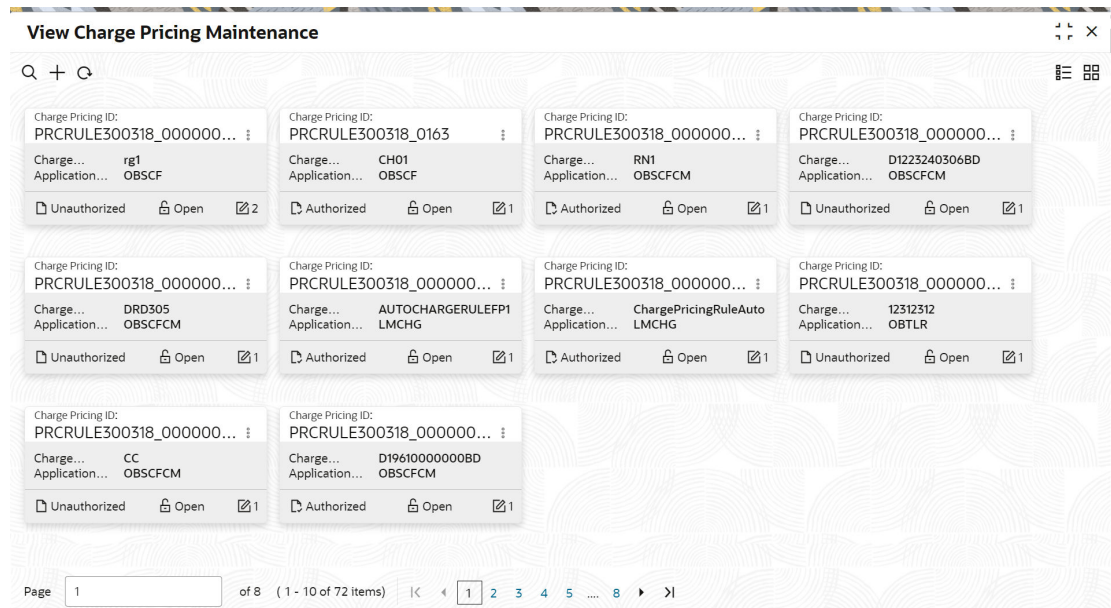
You can view a summary of the configured records for the charge pricing details on this screen.

7.10 Maintain Charge Definitions

The **Charge Definition Maintenance** screen is used to maintain the charge definitions.

To maintain charge definitions:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Charge Definition Maintenance** or specify **Charge Definition Maintenance** in the search icon bar and select the screen.

   The **Charge Definition Maintenance** summary screen is displayed.

Figure 7-17   Charge Definition Maintenance (Summary)
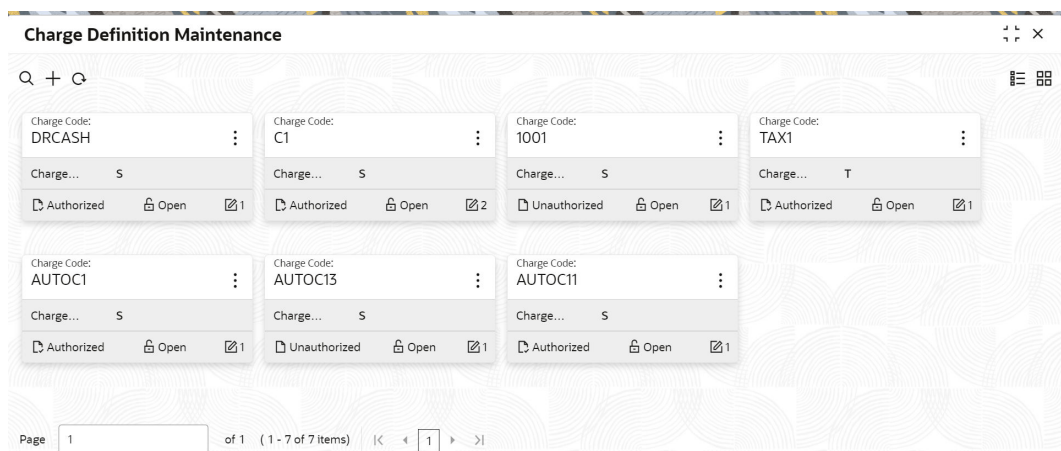
2. Click **Add** icon.

The **Charge Definition Maintenance** (New) screen is displayed.

Figure 7-18   Charge Definition Maintenance (New)

3. On the **Charge Definition Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-11   Charge Definition Maintenance - Field Description

Field	Description
Charge Code	Specify the charge code.
Charge Description	Specify the description of the charge code.
Charge Category	Select the charge category (**Standard** or **Tax**).
Charge Credit Account	Specify the charge credit account for the transaction. You can also select the GL from the list of values or the *DR_LEG*/*CR_LEG*. **Note:** If *DR_LEG*/*CR_LEG* is selected, the corresponding debit/credit account of the transaction will be considered for the charge processing. For example, if the charge code is defined with **Charge Debit Account** as *DR_LEG* for a cash deposit function code, the charge will be collected from cash GL. Hence, the customer is expected to deposit cash including the charge amount. For such a charge code, the **Charge by Cash** field will be displayed as **Yes** in the charges data segment of the transaction screen.

Table 7-11   (Cont.) Charge Definition Maintenance - Field Description

Field	Description
Charge Debit Account	Specify the charge debit account for the transaction. You can also select the GL from the list of values or the *DR_LEG*/*CR_LEG*. ✎ **Note:** If *DR_LEG*/*CR_LEG* is selected, the corresponding debit/credit account of the transaction will be considered for the charge processing. For example, if the charge code is defined with **Charge Debit Account** as *DR_LEG* for a cash deposit function code, the charge will be collected from cash GL. Hence, the customer is expected to deposit cash including the charge amount. For such a charge code, the **Charge by Cash** field will be displayed as **Yes** in the charges data segment of the transaction screen.
Credit Txn Code	Click the search icon and select the credit transaction code from the list of values.
Debit Txn Code	Click the search icon and select the debit transaction code from the list of values.
Pricing Source System	Specify the pricing source system. You can also select from the list of values.
Pricing Source Description	Displays the description of the pricing source.
EDE Code	Displays the details of charge codes added to the table.
EDE Code	Specify the EDE Code. You can also select from the list of values.
EDE Description	Displays the description of the EDE code.
Action	Click the necessary icon to save, edit, or delete the values of a row.

4. Click **Save**.

   The summary view is displayed with the configured details of charge definitions.

7.11 Maintain Denomination Variance

The **Denomination Variance Maintenance** screen is used to maintain the denomination-wise variations.

In some countries, the local banking practice is to buy various FX currency denominations with different rates and lower denominations, which becomes a lower rate. This screen helps to apply rates for different denominations.

To maintain denomination variations:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Denomination Variance Maintenance** or specify **Denomination Variation Maintenance** in the search icon bar and select the screen.

   The **Denomination Variance Maintenance** summary screen is displayed.

Figure 7-19   Denomination Variance Maintenance (Summary)
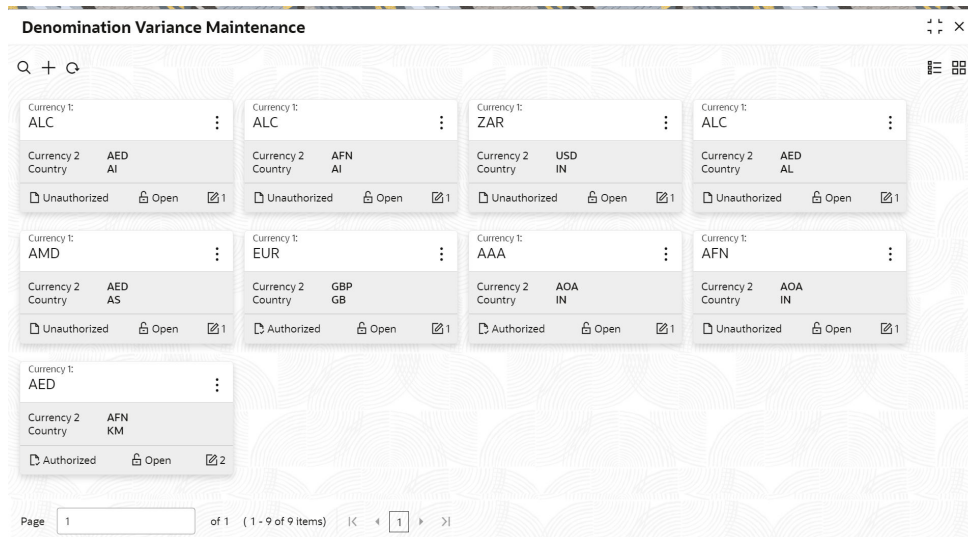
2. Click **Add** icon.

   The **Denomination Variance Maintenance** screen is displayed.

Figure 7-20   Denomination Variance Maintenance (New)
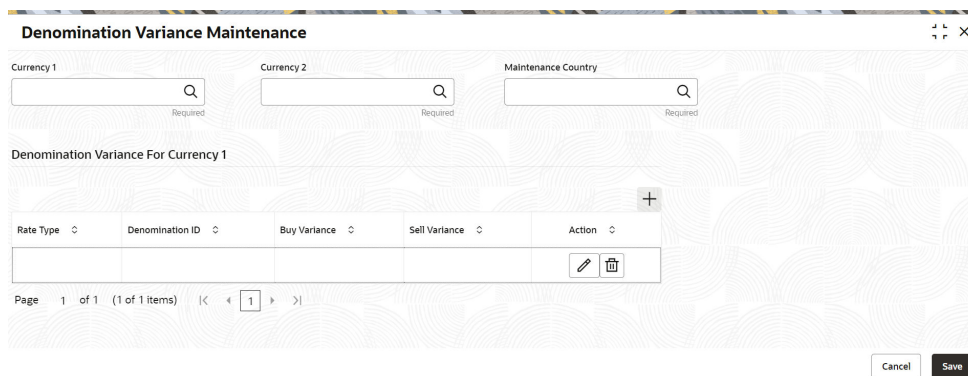
3. On the **Denomination Variance Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-12   Denomination Variance Maintenance - Field Description

Field	Description
Currency 1	Select the currency from the list of values.
Currency 2	Select the currency from the list of values.

Table 7-12   (Cont.) Denomination Variance Maintenance - Field Description

Field	Description
Maintenance Country	Select the country code from the list of values.
Rate Type	Select the rate type from the list of values.
Denomination ID	Select the denomination ID from the list of values.
Buy Variance	Specify the buy variance.
Sell Variance	Specify the sell variance.

4. Click **Save**.

   The summary view is displayed with the configured details of denomination-wise variations.

7.12 Maintain Function Code Preferences

The **Function Code Preferences** screen is used to define the workflow preferences (validation preferences and authorization preferences) for a function code.

For the list of function codes and the respective screen names, refer to List of Function Codes. The rule-based authorization option in this screen is used to configure multi-level authorization with AND or OR condition. The multi-level authorization feature is described with the following example.

The sample user roles are considered as follows:

- *JUNIOR TELLER* (Supervisor enabled)
- *SENIOR TELLER1*
- *SENIOR TELLER2*
- *OFFICER LEVEL1*
- *OFFICER LEVEL2*
- *BRANCH MANAGER*

The sample values for limits and roles maintained are as below:

Table 7-13   Sample Values for Multi-level Authorization

Transaction Limit	Primary Authorization	Alternate Authorization
50,000 to 9,99,999	*SENIOR TELLER2*, *OFFICER LEVEL1*, and *OFFICER LEVEL2*	*OFFICER LEVEL2* and *BRANCH MANAGER*
10,00,000 to 99,99,99,99,999	*SENIOR TELLER1* and *OFFICER LEVEL1*	*OFFICER LEVEL2* or *BRANCH MANAGER*

The approval needs to be provided by the roles configured with AND or OR condition defined either in the primary authorization path or in the alternate authorization path. Based on the sample values provided, the following are some possible scenarios for multi-level authorization:

Table 7-14   Examples for Multi-Level Authorization

Condition	Authorization Process
Teller with *JUNIOR TELLER* role inputs a cash deposit transaction of amount 10,000	The transaction gets completed automatically without authorization.
Teller with *JUNIOR TELLER* role input a cash deposit of 60,000	The transaction gets assigned to all the roles mentioned in Primary and Alternate Authorization paths. For example, when a user with the *OFFICER LEVEL2* role picks the transaction and authorizes it, the transaction gets assigned to the other three roles in the Primary and Alternate paths. Further, based on the user who picks for approval, the corresponding path will be chosen by the system. If a user with *BRANCH MANAGER* Role picks the transaction for approval, the system identifies the Alternate Path for approval and ends the authorization process. If a user with *SENIOR TELLER2* role picks the transaction and authorizes, then the corresponding Primary Path will be chosen by the system for *OFFICER LEVEL1* to authorize the transaction.
Teller inputs an account transfer of 20,00,000	The transaction gets assigned to all the roles mentioned in Primary and Alternate Authorization paths. When a user with *BRANCH MANAGER* role or *OFFICER LEVEL2* role picks the transaction and authorizes it, the system identifies the path as Alternate and ends the authorization process. Else if a user with *OFFICER LEVEL1* picks the transaction and authorizes it, the system identifies the path as Primary for *SENIOR TELLER1* to authorize the transaction.

To maintain function code preferences:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Function Code Preferences** or specify **Function Code Preferences** in the search icon bar and select the screen.

   The **Function Code Preferences** summary screen is displayed.

Figure 7-21   Function Code Preferences (Summary)
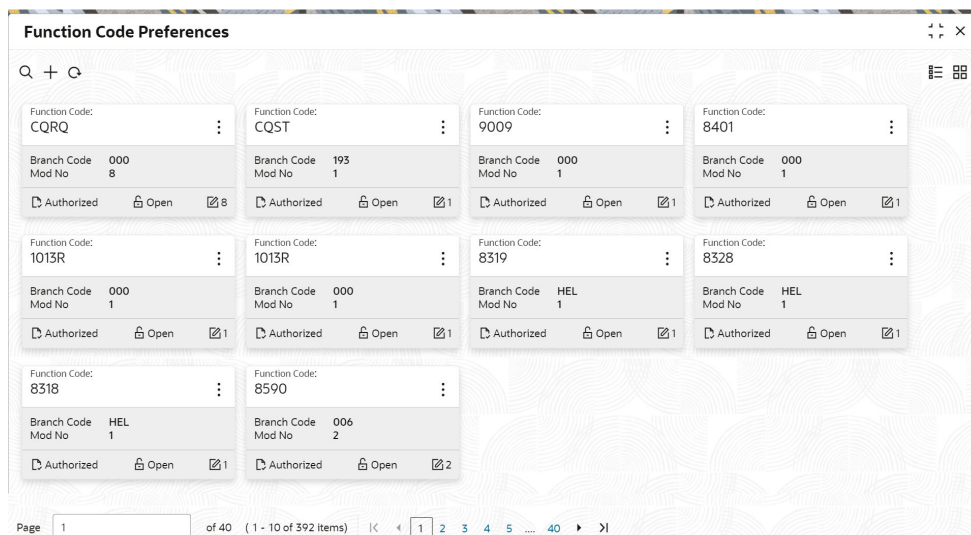
2. Click **Add** icon.

The **Function Code Preferences** screen is displayed.

Figure 7-22   Function Code Preferences

Figure 7-23   Rule-Based Authorization

Figure 7-24   Transaction Limit Check

3. On the **Function Code Preferences** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-15   Function Code Preferences - Field Description

Field	Description
Branch Code	Select the branch code from the list of values. **Note:** The list of values should have the *.* for the "All" option.
Branch Description	Displays the description of the branch code.
Function Code	Specify the function code. The list of values displays the valid function codes.
Function Code Description	Displays the description of the function code.
General Preferences	Specify the fields. This segment can be used to configure single-level authorization of the preferences with the use of the **Authorizer Role** field.
Teller Sequence Request	Select this option to generate the Teller sequence number.
Teller Sequence Prefix	Specify the prefix for the generation of the Teller sequence number. **Note:** This is mandatory only if the **Teller Sequence Request** is selected.
Validation Preferences	Specify the fields.
Charges Amendable	Select if the charges are allowed to modify for the transaction.

Table 7-15   (Cont.) Function Code Preferences - Field Description

Field	Description
Exchange Rate Amendable	Select if the exchange rate is allowed to modify for the transaction.
Rule-Based Authorization	Select if the rule-based authorization is required for the transaction. **Note:** Assignment mode to be defined as 'Auto' if Rule based auth flag is selected.
Signature Verification Required	Select if the Teller needs to verify the customer's signature while submitting the transaction.
Authorization Preferences	Specify the fields.
Authorization required for Interbranch Transaction	Select if the authorization is required for the inter-branch transaction.
Authorization required for Charge Amendment	Select if the authorization is required in case you have amended the charge defaulted by the system.
Authorization required for Exchange Rate Amendment	Select if the authorization is required in case you have amended the exchange rate defaulted by the system.
Authorization required by Default	Select if the authorization is required by default for the transaction.
Assignment Mode	Select to indicate whether remote authorization assignment is the automatic or manual operation for the transaction.
Authorizer Role	Select the role of the authorizers. The users belonging to this role are the valid authorizers for this workflow. **Note:** This field is applicable, if assignment mode is **Manual** or if assignment mode is **Auto** and no default authorizer is maintained for the user.
Rule-Based Authorization	Specify the fields. This segment can be used to configure multi-level authorization of the preferences with the use of **Supervisor Role ID** and **Alternate Supervisor Role ID** fields. **Note:** Rule Based Authorization cannot be applied for customer servicing transactions.

Table 7-15   (Cont.) Function Code Preferences - Field Description

Field	Description
Currency	Select the currency of the transaction from the LOV.
From Amount	Specify the "From" cap amount.
To Amount	Specify the "To" cap amount.
Amend Charge	Select from the drop-down values (**Yes**, **No** or **Both**).
Amend Rate	Select from the drop-down values (**Yes**, **No** or **Both**).
Interbranch Transaction	Select from the drop-down values (**Yes**, **No** or **Both**).
Supervisor Role ID	Select the supervisor role ID from the list of values. The following conditions apply to this field: • More than one role can be added for authorization. • If multiple roles are added, it is not mandatory to authorize in sequential order of the roles added. • The roles added in this field are considered for the primary level of authorization.
Supervisor Role Logical Operator	Select the logical operator AND or OR. If AND is chosen, all the Supervisor role specified in primary path has to authorize the transaction. If OR is chosen, either of the Supervisor role has to authorize the transaction.
Alternate Supervisor Role ID	Select the alternate role ID from the list of values. The following conditions apply to this field: • More than one role can be added for authorization. • If multiple roles are added, it is not mandatory to authorize in sequential order of the roles added. • The roles added in this field are considered for the secondary level of authorization.
Alternate Supervisor Role Logical Operator	Select the logical operator AND or OR. If AND is chosen, all the Supervisor role specified in primary path has to authorize the transaction. If OR is chosen, either of the Supervisor role has to authorize the transaction.
Transaction Limit Check	Specify the details under this section. Double-click on a row to enable the fields.
Transaction Currency	Click the search icon, and select the transaction currency from the list of values.
Transaction Amount	Specify the transaction amount.
Action	Click the necessary icon to save, edit, or delete the values of a row.

4. Click **Save**.

The summary view is displayed with the configured function code preferences.

7.13 Maintain Accounting and Settlements

The **Settlements Definition** screen is used to define the settlement and accounting parameters that are applicable for processing the branch transactions involving a function code.

To maintain accounting and settlements:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Settlements Definition** or specify **Settlements Definition** in the search icon bar and select the screen.

   The **Settlements Definition** summary screen is displayed.

   Figure 7-25   Settlements Definition (Summary)
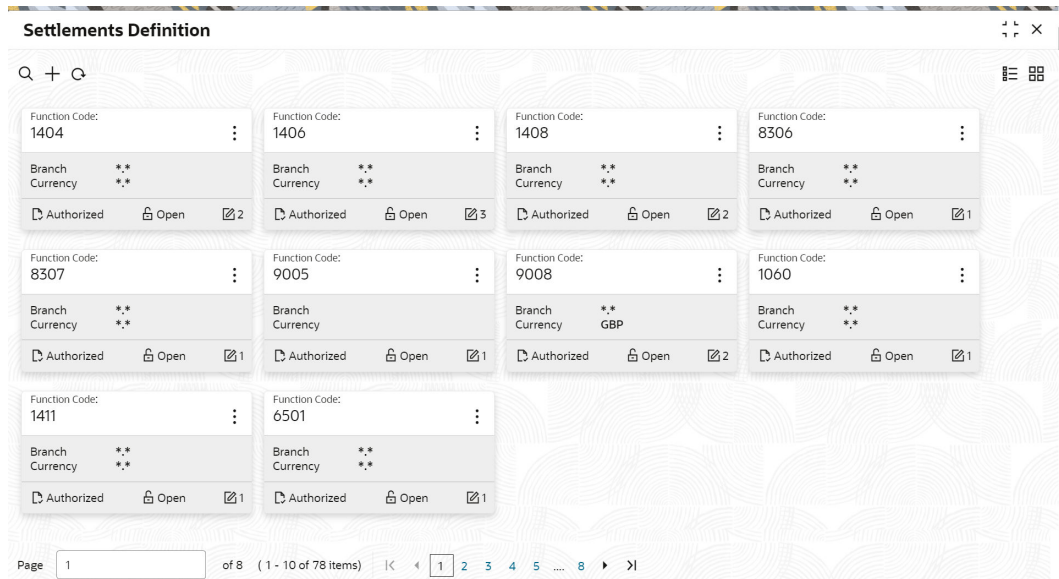
2. Click **Add** icon.

   The **Accounting Settlement** screen is displayed.

   Figure 7-26   Accounting Settlement
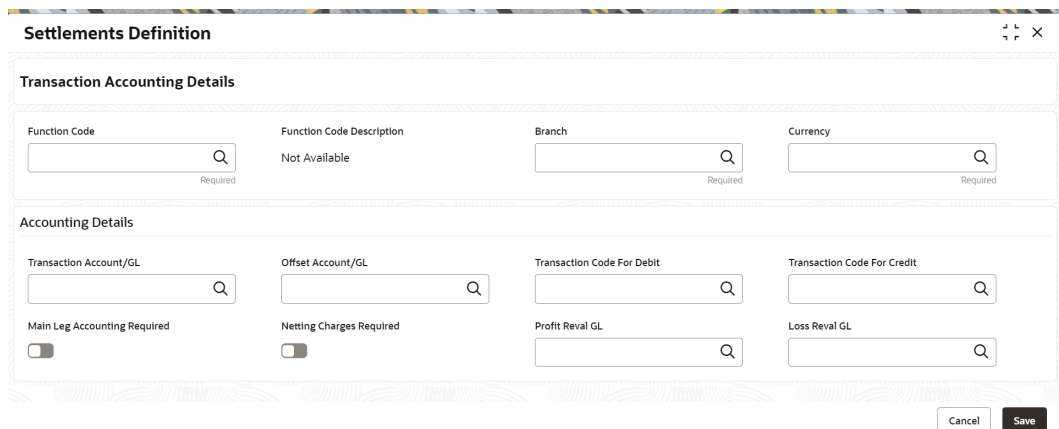
3. On the **Accounting Settlement** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-16   Accounting Settlement - Field Description

Field	Description
Function Code	Select the function code for which the accounting details need to be defined from the list of values.
Function Code Description	Displays the description of the selected function code.
Branch	Select the branch for which the accounting details need to be defined from the list of values. **Note:** The value *.* indicates the "All" option.
Currency	Select the currency for which the accounting details need to be defined from the list of values. **Note:** The value *.* indicates the "All" option.
Transaction Account/GL	Select the transaction account or GL from the list of values. The list of values displays all valid GLs maintained. This field is kept blank if the transaction account needs to be selected from the transaction screen. **Note:** LOV query will fetch the Nostro type of accounts for 9009 and 9010 function codes. For other function codes, only GL accounts will be fetched from LOV.
Offset Account/GL No	Select the offset account or GL from the list of values. The list of values displays all valid GLs maintained. **Note:** LOV query will fetch the Nostro type of accounts for 9009 and 9010 function codes. For other function codes, only GL accounts will be fetched from LOV.
Transaction Code for Debit	Select the transaction code used for debit accounting from the list of values.
Transaction Code for Credit	Select the transaction code used for credit accounting from the list of values.

Table 7-16   (Cont.) Accounting Settlement - Field Description

Field	Description
Main Leg Accounting Required	Select to pass the main accounting entries along with the charges defined in the transaction code.
Netting Charge Required	**Note:** This field is meant for future use.
Profit Reval GL	Specify the profit revaluation GL details. **Note:** This field is used during accounting only when the transaction involves negotiated exchange rate.
Loss Reval GL	Specify the loss revaluation GL details. **Note:** This field is used during accounting only when the transaction involves negotiated exchange rate.

4. Click **Save**.

    The summary view is displayed with the configured accounting details.

7.14 Maintain Reject Codes

The **Reject Code Maintenance** screen is used to maintain the reject codes.

The reject codes maintained in this screen are used to reject the check withdrawal transactions with the appropriate reject code.

To maintain reject codes:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Reject Code Maintenance** or specify **Reject Code Maintenance** in the search icon bar and select the screen.

    The **Reject Code Maintenance** summary screen is displayed.

Figure 7-27   Reject Code Maintenance (Summary)
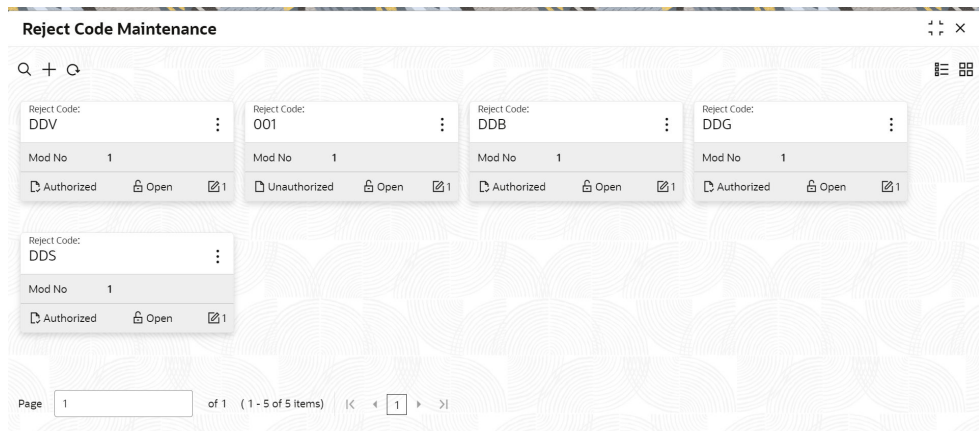
2. Click **Add** icon.

    The **Reject Code Maintenance** screen is displayed.

Figure 7-28   Reject Code Maintenance (New)
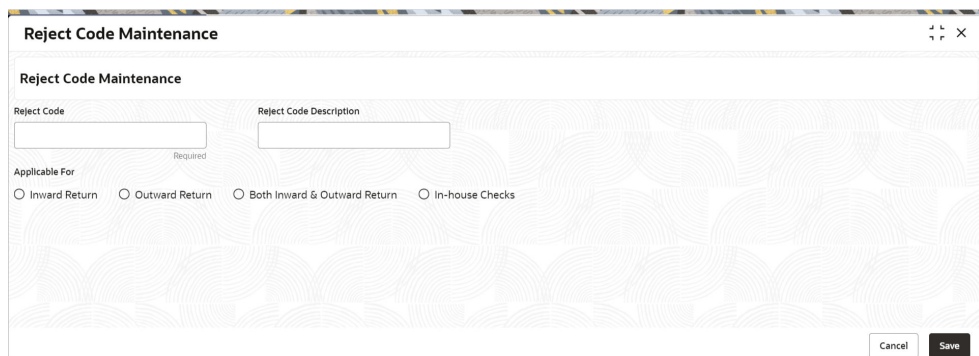
3. On the **Reject Code Maintenance** screen, specify the fields. For more information
    on fields, refer to the field description table.

Table 7-17   Reject Code Maintenance - Field Description

Field	Description
Reject Code	Specify the reject code. This code indicates the reason for rejecting a clearing transaction.
Reject Code Description	Specify the description of the reject code.
Applicable For	Select from the radio list from the following drop-down values: • **Inward Return** • **Outward Return** • **Both Inward and Outward Return** • **Inhouse Checks**

4. Click **Save**.

    The summary view is displayed with the configured details of reject codes.

7.15 Maintain Account Group

The **Account Group Maintenance** screen is used to create groups of the account codes, and these groups can be used for charge calculation.

To maintain account group:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Account Group Maintenance** or specify **Account Group Maintenance** in the search icon bar and select the screen.

   The **Account Group Maintenance** summary screen is displayed.

   Figure 7-29   Account Group Maintenance (Summary)
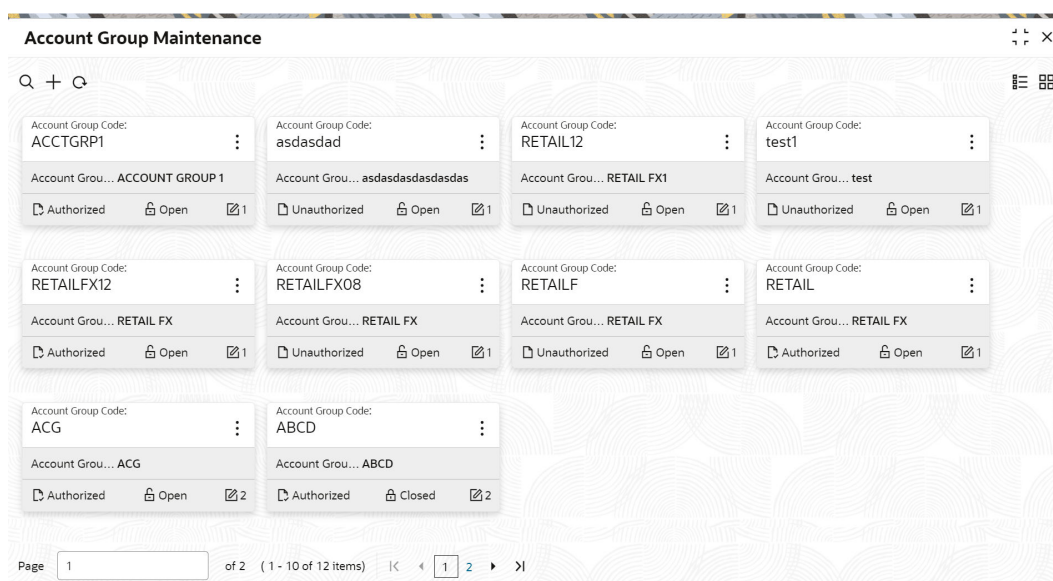
2. Click **Add** icon.

   The **Account Group Maintenance** (New) screen is displayed.

   Figure 7-30   Account Group Maintenance (New)
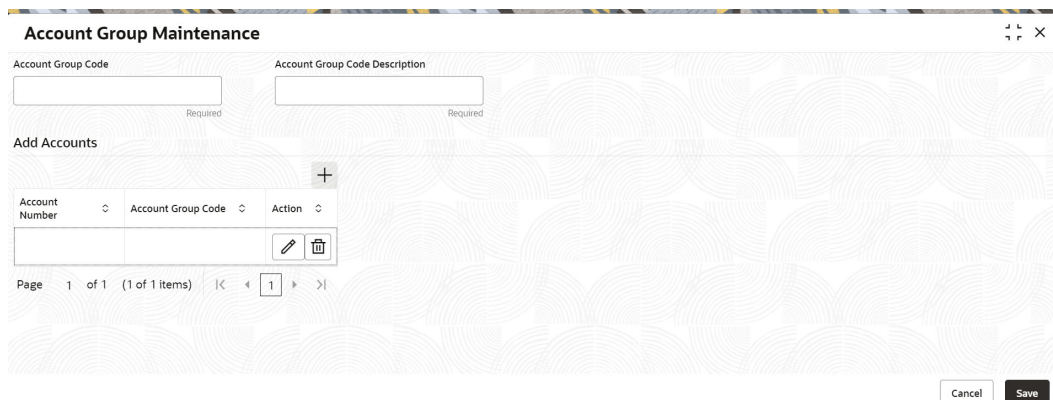
3. On the **Account Group Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-18   Account Group Maintenance - Field Description

Field	Description
Account Group Code	Specify the account group code.
Account Group Code Description	Specify the description of the account group code.
Add Accounts	Specify the fields.
Account Number	Specify the account number. You can also select from the list of values.
Account Group Code	Displays the account group code.
Action	Click the necessary icon to save, edit, or delete the values of a row.

4. Click **Save**.

The summary view is displayed with the configured details of account groups.

7.16 Maintain External System

The **External System Maintenance** screen is used to define the parameters for the external system.

The parameters are defined whenever there is an external system call to the Oracle Banking Branch external API. Only the registered users can make the external system call to process the transaction.

To maintain external system:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **External System Maintenance** or specify **External System Maintenance** in the search icon bar and select the screen.

   The **External System Maintenance** summary screen is displayed.

Figure 7-31   External System Maintenance (Summary)
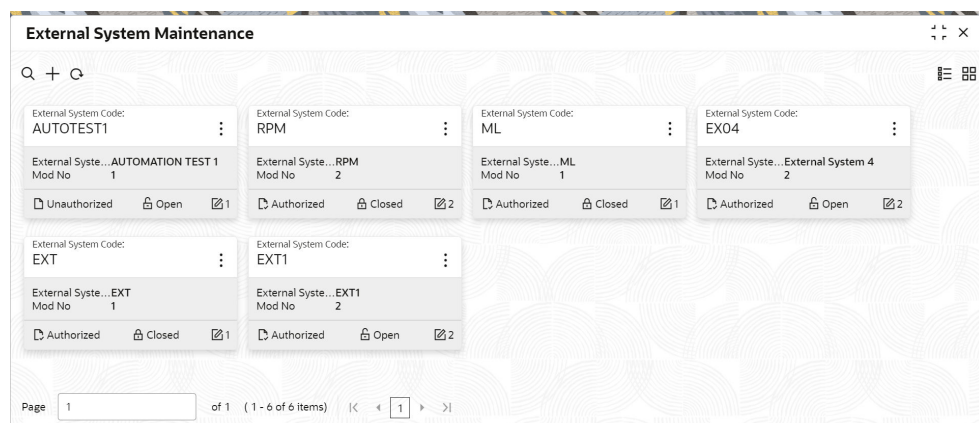
2. Click **Add** icon.

   The **External System Maintenance** (New) screen is displayed.

   Figure 7-32   External System Maintenance (New)

3. On the **External System Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

   Table 7-19   External System Maintenance - Field Description

Field	Description
External System Code	Specify the system code of the registered external system.
External System Name	Specify the name of the registered external system.
Function Code	Specify the function code of the transaction, which needs to be performed through the external system. You can also select from the list of values.
On Warning	Select from the drop-down list. The values in the drop-down list are mentioned below: • **Ignore** – Select if you need to ignore the override raised and process the transaction until completion. • **Error** – Select if you need to show the error message and stop the transaction.
On Approval	Select from the drop-down list. The values in the drop-down list are mentioned below: • **Ignore** – Select if you need to ignore the override raised and process the transaction until completion. • **Error** – Select if you need to show the error message and stop the transaction.

Table 7-19   (Cont.) External System Maintenance - Field Description

Field	Description
Incoming User Type	Select the incoming user type from the drop-down values. The values in the drop-down list are mentioned below: • **User** – User appearing in the payload to process the transaction. • **Default User** – Default user that is maintained to process the transaction. • **Role** – Role appearing in the payload to process the transaction. • **Default Role** – Default role that is maintained to process the transaction.
Default User	Specify the default user maintained. 📝 **Note:** This field is applicable only if the **Incoming User Type** is selected as **Default User**.
Default Role	Specify the default role maintained. 📝 **Note:** This field is applicable only if the **Incoming User Type** is selected as **Default Role**.
External Initiation	Select if you need to log the transaction into Journal Log with the status **Initiated**.
Till Update	Select if you need to update the Till.
Authorization required by Default	Select if you need to raise an override even if it is **N** in function preference.
Action	Click the necessary icon to edit, save, or delete a row.

4. Click **Save**.

The summary view is displayed with the configured details of external system maintenance.

7.17 Maintain External Bank Codes

The **External Bank Code** screen is used to maintain the bank codes and branch codes.

To maintain external bank codes:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **External Bank Code** or specify **External Bank Code** in the search icon bar and select the screen.

   The **External Bank Code** summary screen is displayed.

Figure 7-33   External Bank Code (Summary)
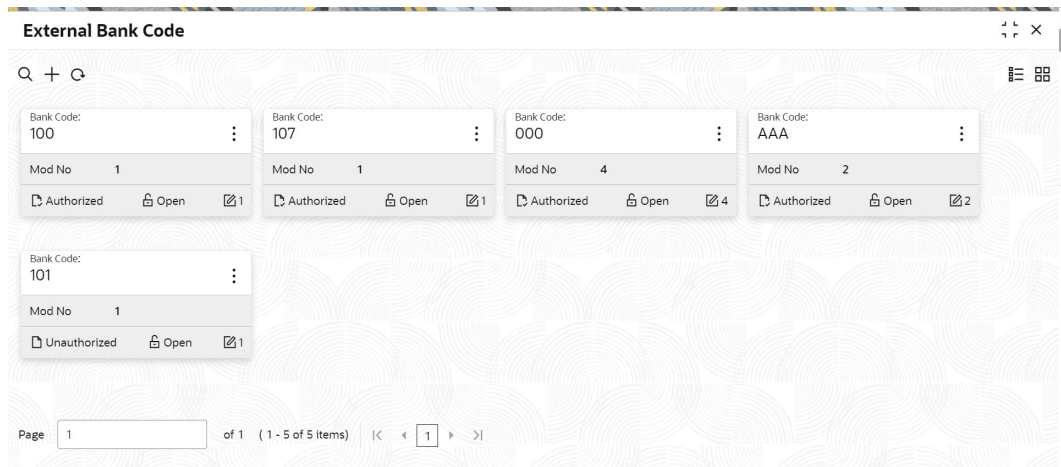
2. Click **Add** icon.

    The **External Bank Code** screen is displayed.

Figure 7-34   External Bank Code (New)
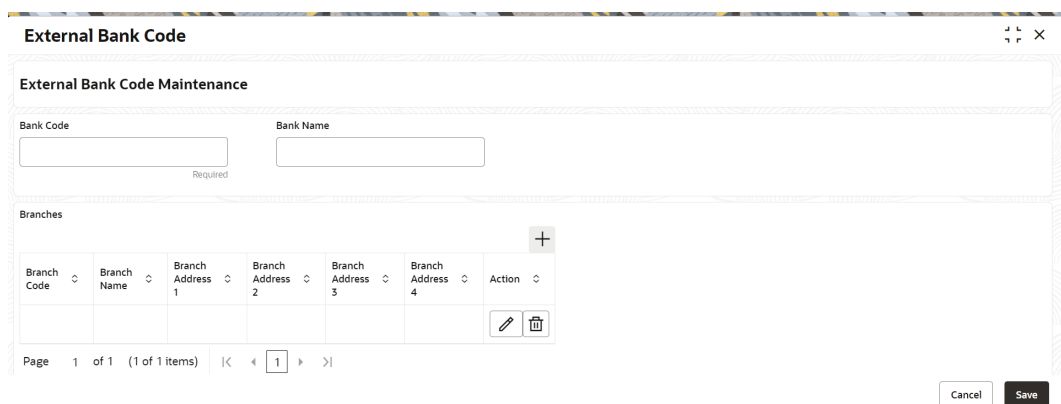
3. On the **External Bank Code** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-20   External Bank Code - Field Description

Field	Description
Bank Code	Specify the bank code.
Bank Name	Specify the name of the bank.
Branch Code	Specify the branch code.
Branch Name	Specify the branch name.
Branch Address 1 to **Branch Address 4**	Specify the address of the branch.

4. Click **Save**.

    The summary view is displayed with the configured details of external bank and branch codes.

7.18 Maintain Charge Decisions

The **Charge Decision Maintenance** screen is used to maintain the charge decisions.

To maintain charge decisions:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Charge Decision Maintenance** or specify **Charge Decision Maintenance** in the search icon bar and select the screen.

   The **Charge Decision Maintenance** summary screen is displayed.

   Figure 7-35   Charge Decision Maintenance (Summary)

2. Click **Add** icon.

   The **Charge Decision Maintenance** screen is displayed.

   Figure 7-36   Charge Decision Maintenance (New)

3. On the **Charge Decision Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-21   Charge Decision Maintenance - Field Description

Field	Description
Function Code	Specify the function code. You can also select from the list of values.
Branch	Specify the branch code. You can also select from the list of values.
Currency	Specify the currency code. You can also select from the list of values.
Inter Branch	Select the inter-branch requirement from the following drop-down values: • **Yes** • **No** • **Both**
Charge Details	Specify the fields.
Charge Code	Specify the charge code. You can also select from the list of values.
Charge Description	Displays the description of the charge code specified.
Charge Pricing Rule ID	Specify the charge-pricing rule ID. You can also select from the list of values. **Note:** You can choose the pricing rule ID to apply charge or choose a group code from which the pricing rule will be picked for calculation. You can only define the rule or group. Either the rule can be used, or a group can be used.
Charge Pricing Rule Description	Displays the description of the charge-pricing rule ID specified.
Charge Basis	Specify the charge basis. You can also select from the list of values.
Charge Condition Group	Specify the charge condition group. You can also select from the list of values.
Action	Click the necessary icon to save, edit, or delete the values of a row.

4. Click **Save**.

The summary view is displayed with the configured details of charge decisions.

7.19 Maintain Charge Condition Group

The **Charge Condition Group Maintenance** screen is used to create groups of the charge condition codes.

To maintain charge condition group:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Charge Condition Group Maintenance** or specify **Charge Condition Group Maintenance** in the search icon bar and select the screen.

   The **Charge Condition Group Maintenance** summary screen is displayed.

Figure 7-37   Charge Condition Group Maintenance (Summary)
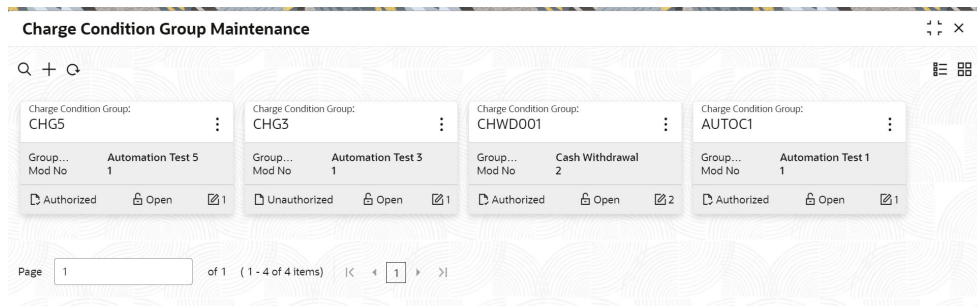
2. Click **Add** icon.

   The **Charge Condition Group Maintenance** screen is displayed.

Figure 7-38   Charge Condition Group Maintenance (New)
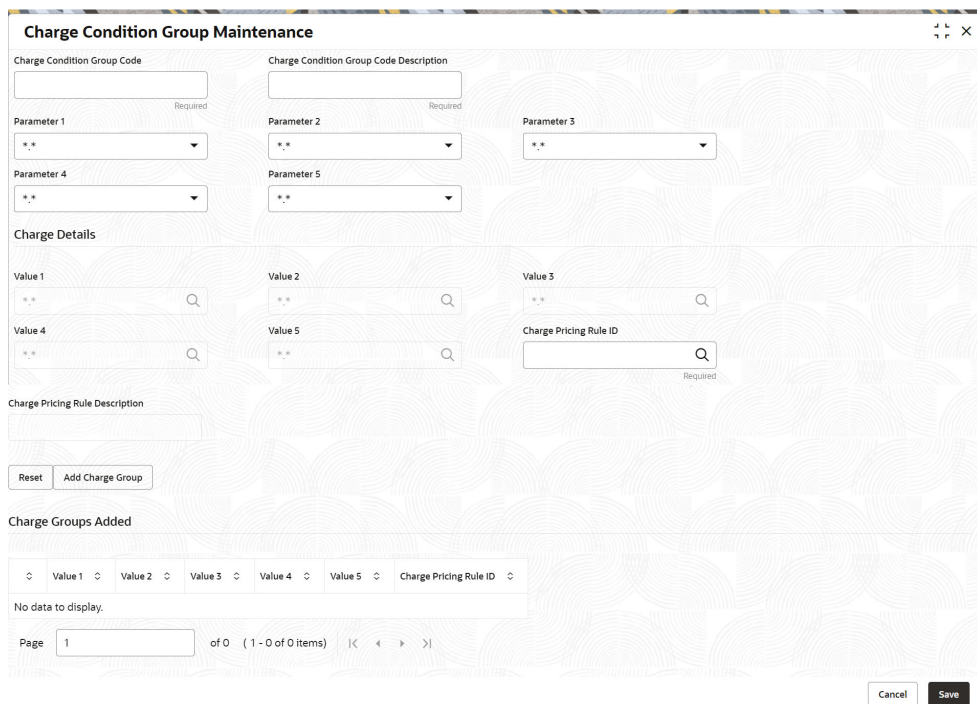
3. On the **Charge Condition Group Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-22   Charge Condition Group Maintenance - Field Description

Field	Description
Charge Condition Group Code	Specify the charge group code.
Charge Condition Group Code Description	Specify the description of the charge group code.

Table 7-22 (Cont.) Charge Condition Group Maintenance - Field Description

Field	Description
Parameter 1 to **Parameter 5**	Select the parameters 1 to 5. For more information on Parameters, refer to Additional Information on Parameters.
Charge Details	Specify the fields.
Value 1 to **Value 5**	Specify the values 1 to 5. You can also select from the list of values.
Charge Pricing Rule ID	Specify the charge pricing rule ID. You can also select from the list of values.
Charge Pricing Rule Description	Displays the description for specified charge pricing rule ID.
Reset	Click **Reset** to reset the charge group details added.
Add Charge Group	Click **Add Charge Group** to add the charge group details specified.
Charge Groups Added	Displays the details of charge groups added to the table.

4. Click **Save**.

   The summary view is displayed with the configured groups of the charge condition codes.

• Additional Information on Parameters
   The **Parameters** field on the **Charge Condition Group Maintenance** screen needs to be selected based on the specified conditions.

7.19.1 Additional Information on Parameters

The **Parameters** field on the **Charge Condition Group Maintenance** screen needs to be selected based on the specified conditions.

There will be a few parameters like Customer Group, Account Group, or Branch group will be pre-shipped. Customers need to choose the parameters, group them, and name them with the group codes. A rule will be attached to the group code so that based on the group used corresponding rule will be applied for calculation.

If the Charge Condition Group Maintenance is made with a specific parameter, the CHG_PARAM_TAGS column in the SRV_TB_TX_STATIC_TAGS table of transaction schema needs to be updated. For example, if Parameter 1 is selected as a utility provider, it needs to be updated as below:

```
{
"UtilityProvider": "$.institutionID",
"P2": "",
"P3": "",
"P4": "",
"P5": ""
}
```

For the other options in **Parameter** field, the JSON needs to be updated as follows:

Table 7-23   Options for Parameter Fields

Option	Value
Account Group	`"AccountGroup": ""`
Customer Group	`"CustomerGroup": ""`
Transaction Branch Group	`"TransactionBranchGroup": ""`
To Account Branch Group	`"ToAccountBranchGroup": ""`
To Account Branch	`"ToAccountBranch": "$.toAccountBranch"` `<$.toAccountBranch has to be replaced with the field id as per the FID that captures To Account Branch>`
Account Currency	`"AccCcy": "$.AccCcy"` `<$.AccCcy has to be replaced with the field id as per the FID that captures Account Currency>`
Utility Provider	`"UtilityProvider": "$.institutionID"` `<$.institutionID has to be replaced with the field id as per the FID that captures Utility Provider>`

7.20 Maintain Customer Group

The **Customer Group Maintenance** screen is used to create groups of the customer codes, and these groups can be used for charge calculation.

To maintain customer group:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Customer Group Maintenance** or specify **Customer Group Maintenance** in the search icon bar and select the screen.

   The **Customer Group Maintenance** summary screen is displayed.

Figure 7-39   Customer Group Maintenance (Summary)
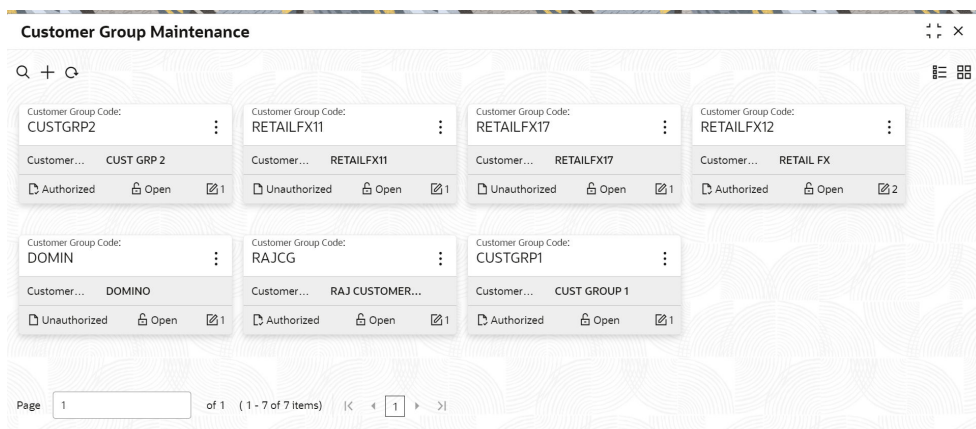
2. Click **Add** icon.

   The **Customer Group Maintenance** (New) screen is displayed.

   Figure 7-40   Customer Group Maintenance (New)

3. On the **Customer Group Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

   Table 7-24   Customer Group Maintenance - Field Description

Field	Description
Customer Group Code	Specify the customer group code.
Customer Group Code Description	Specify the description of the customer group code.
Customers Added	Displays the details of customer numbers added to the table.
Customer Number	Specify the customer number. You can also select from the list of values. **Note:** You cannot add the same customer number in two different groups.
Customer Name	Displays the description for the specified customer number.
Actions	Click the necessary icon to save, edit, or delete the values of a row.

4. Click **Save**.

   The summary view is displayed with the configured details of customer groups.

7.21 Maintain Default Authorizer

The **Default Authorizer** screen is used to define the default authorizer who can authorize a specific function code for a branch user.

Once it is defined, the system automatically routes the transactions of this function code to the default authorizer defined for the branch user.

To maintain default authorizer:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Default Authorizer** or specify **Default Authorizer** in the search icon bar and select the screen.

   The **Default Authorizer** summary screen is displayed.

   Figure 7-41   Default Authorizer (Summary)
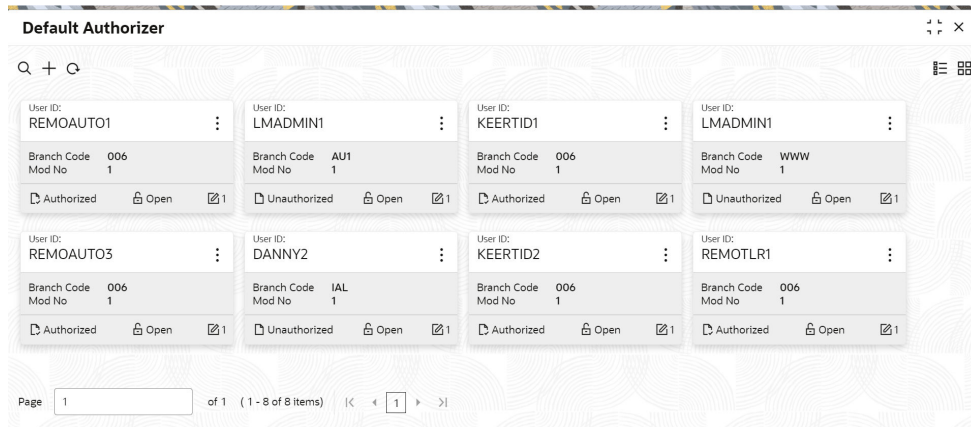
2. Click **Add** icon.

   The **Default Authorizer** (New) screen is displayed.

   Figure 7-42   Default Authorizer
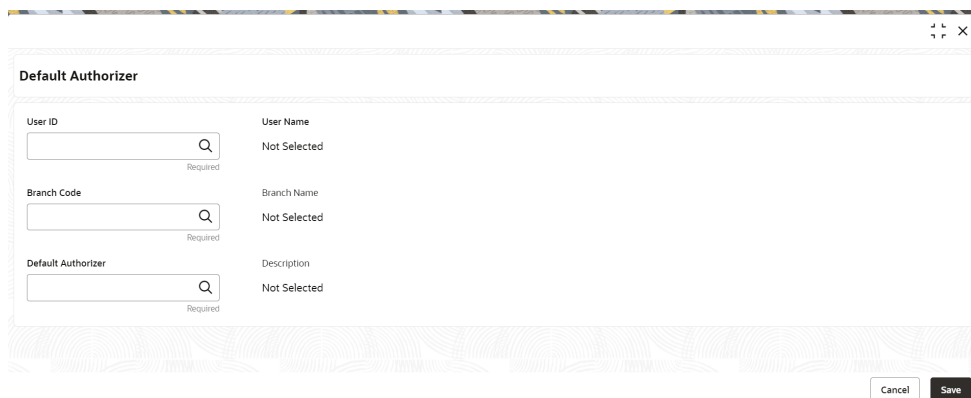
3. On the **Default Authorizer** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-25   Default Authorizer - Field Description

Field	Description
User ID	Select the user ID from the list of values. The list consists of user IDs for which a default authorizer needs to be maintained.
User Name	Displays the name of the user, when you select the user ID.
Branch Code	Select the branch code from the list of values. This field is enabled if the **All** option is selected in the **User ID** field. ✎ **Note:** If a specific authorizer is selected, then the system will default the home branch as branch code.
Branch Name	Displays the branch name, when you select the **Branch Code**.
Default Authorizer	Select the default authorizer from the list of values, if it is already set while assigning the transaction. If the mode assigned is **Manual**, it allows changing the default authorizer. Select the authorizer ID from the adjoining option list. The options list consists of authorizers who are mapped to a role with **Savings Authorizer** flag value as **Y** or **All** option.
Description	Displays the description.

4. Click **Save**.

   The summary view is displayed with the configured default authorizer.

7.22 Maintain Branch Group

The **Branch Group Maintenance** screen is used to create groups of the branch codes, and these groups can be used for charge calculation.

To maintain branch group:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Branch Group Maintenance** or specify **Branch Group Maintenance** in the search icon bar and select the screen.

   The **Branch Group Maintenance** summary screen is displayed.

Figure 7-43   Branch Group Maintenance (Summary)
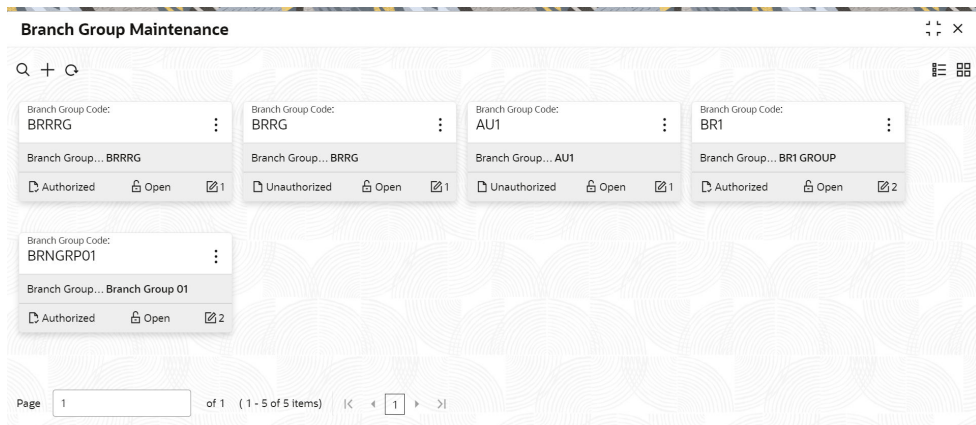
2. Click **Add** icon.

   The **Branch Group Maintenance** (New) screen is displayed.

Figure 7-44   Branch Group Maintenance (New)
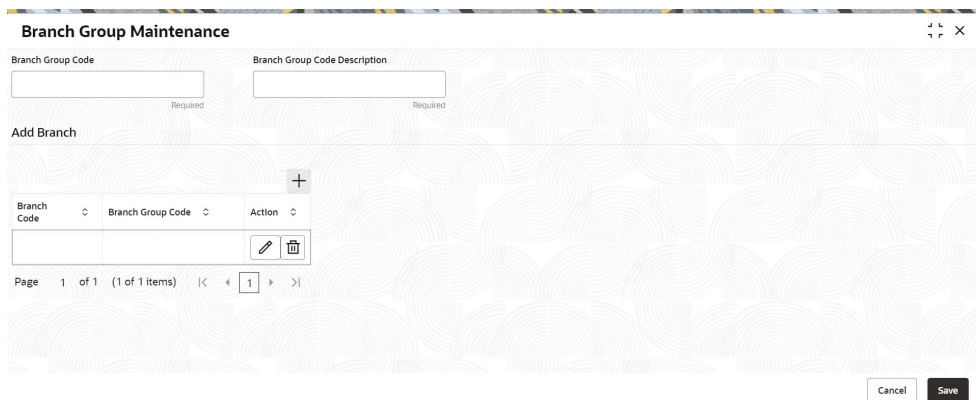
3. On the **Branch Group Maintenance** screen, specify the fields. For more information on fields, refer to the field description table.

Table 7-26   Branch Group Maintenance - Field Description

Field	Description
Branch Group Code	Specify the branch group code.
Branch Group Code Description	Specify the description of the branch group code.
Add Branch	Specify the fields.
Branch Code	Specify the branch code. You can also select from the list of values.
Branch Group Code	Displays the description for the specified branch code.
Action	Click the necessary icon to save, edit, or delete the values of a row.

4. Click **Save**.

The summary view is displayed with the configured details of branch groups.

7.23 Static Data

The **Static Data** screen is to populate the data for the static widgets.

The following static widgets can be populated with the **Static Data** screen:

- Alerts
- Notifications
- Frequent Branch Operations
- Frequent Customer Operations
- Frequent Links
- Customer Service Request

To populate the data for the widgets:

1. On the **Home** screen, from **Teller** mega menu, under **Branch Maintenance**, click **Static Data** or specify **Static Data** in the search icon bar and select the screen.

   The **Static Data** screen is displayed.

   Figure 7-45   Static Data

2. On the **Static Data** screen, specify the fields. For more information on fields, refer to the field description table.

   Table 7-27   Static Data - Field Description

Field	Description
User Id	Select the user name from the list of values.
Branch Code	Select the branch code from the list of values.
Branch Date	Select the branch date.
Narrative	Specify the description.

3. Click **Submit**.

8

Till-Vault Operations

The Vault Teller or Teller can use Till-Vault operations to monitor the cash and currency boxes for the day. It is also used to perform cash transfers from or to the Vault/Till.

This topic contains the following subtopics:

- Buy Cash from Vault
  The Teller can use the **Buy Cash from Vault** screen to get cash from the vault.

- Buy Cash from Till
  The Teller can use this screen to transfer cash from another Teller in case of insufficient funds available in the till to perform the customer cash transactions.

- Buy Cash from Currency Chest
  The Vault Teller can use this screen to get cash from the currency chest after opening the vault batch and deposit it into the vault. Once the cash is transferred from the currency chest, the system updates the cash position.

- Sell Cash to Currency Chest
  The Vault Teller can use this screen to sell cash to the Central Bank from the vault after all the Tellers have sold the additional cash to the Vault Teller.

- Sell Cash to Till
  The Teller can use the **Sell Cash to Till** screen to transfer cash to another Teller's Till in case of excess funds available in the Till.

- Denomination Exchange
  The Teller can use the **Denomination Exchange** screen to exchange the currency denominations.

- Sell Cash to Vault
  The Teller can use the **Sell Cash to Vault** screen to sell cash to the vault. It is used only when the *cash held* exceeds the limit set at the template level for any currency.

- Inter Branch Transactions
  The interbranch transactions are used to send a request from a bank branch to the central cash depository, for pickup or delivery of cash.

8.1 Buy Cash from Vault

The Teller can use the **Buy Cash from Vault** screen to get cash from the vault.

To get cash from the vault:

1. On the **Home** screen, from **Teller** mega menu, under **Till-Vault Operations**, click **Buy Cash from Vault** or specify **Buy Cash from Vault** in the search icon bar and select the screen.

   The **Buy Cash from Vault** screen is displayed.

Figure 8-1   Buy Cash from Vault

2. On the **Buy Cash from Vault** screen, specify the fields. For more information on fields, refer to the field description table.

Table 8-1   Buy Cash from Vault - Field Description

Field	Description
Total Required Cash	Specify the total cash that you need to transfer from the vault to the till of the logged-in Teller. **✎ Note:** By default, the system displays the local currency of the branch. The user can select another currency from the drop-down values in which cash needs to be transferred from the vault.
Narrative	Displays the default narrative as **Transfer Cash from Vault**, and it can be modified.

3. Specify the denomination details. For information on the fields in the **Denomination** segment, refer to Add Denomination Details.

4. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

> **✏ Note:**
>
> The transaction is moved to authorization in case of any warning raised when the transaction saves. On transaction completion, the accounting entries (for example, Dr Teller Cash GL & Cr Vault Cash GL) for the transaction will be handed off to accounting based on the settlement definition maintained for the function code. Also, the cash positions of the Teller are increased and the Vault Teller is decreased successfully.
>
> If the cash position of the Vault Teller is less than the total cash requested by the Teller:
>
> • The system displays an error message
>
> • The Teller needs to perform this transaction after the vault is replenished sufficiently

8.2 Buy Cash from Till

The Teller can use this screen to transfer cash from another Teller in case of insufficient funds available in the till to perform the customer cash transactions.
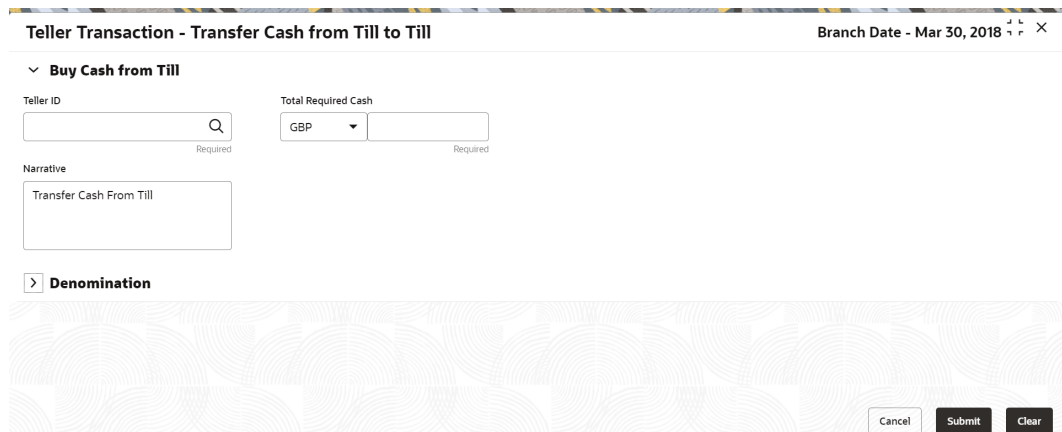
Teller can request the required cash in a specific currency, and on completing this transaction, the system updates the cash position of both the Tellers to the extent of the transaction amount.

To transfer cash from another Teller's till:

1. On the **Home** screen, from **Teller** mega menu, under **Till-Vault Operations**, click **Buy Cash from Till** or specify **Buy Cash from Till** in the search icon bar and select the screen.

   The **Buy Cash from Till** screen is displayed.

   Figure 8-2   Buy Cash from Till

2. On the **Buy Cash from Till** screen, specify the fields. For more information on fields, refer to the field description table.

Table 8-2   Buy Cash from Till - Field Description

Field	Description
Teller ID	Displays the Teller ID from where the cash needs to be transferred.
Total Required Cash	Specify the total cash that you need to transfer from the specified **Teller ID** to the till of logged-in Teller. ✏ **Note:** By default, the system displays the local currency of the branch. You can select another currency from the drop-down values in which cash needs to be transferred.
Narrative	Displays the default narrative as **Transfer Cash from Till**, and it can be modified.

3. Specify the denomination details. For information on the fields in the **Denomination** segment, refer to Add Denomination Details.

4. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

   ✏ **Note:**

   The transaction is moved to authorization in case of any warning raised when the transaction saves. On transaction completion, the cash balance of both the Tellers is updated successfully.

8.3 Buy Cash from Currency Chest

The Vault Teller can use this screen to get cash from the currency chest after opening the vault batch and deposit it into the vault. Once the cash is transferred from the currency chest, the system updates the cash position.

To buy cash from the currency chest:

1. On the **Home** screen, from **Teller** mega menu, under **Till-Vault Operations**, click **Buy Cash from Ccy Chest**.

   The **Buy Cash from Currency Chest** screen is displayed.

Figure 8-3   Buy Cash from Currency Chest

2. On the **Buy Cash from Currency Chest** screen, specify the fields. For more information on fields, refer to the field description table.

Table 8-3   Buy Cash from Currency Chest - Field Description

Field	Description
Total Required Cash	Specify the total cash that you need to buy from Currency Chest. **✎ Note:** By default, the system displays the local currency of the branch. You can select another currency from the drop-down values in which cash needs to be bought from the currency chest.
Narrative	Displays the default narrative `Buy Cash from Currency Chest`, and it can be modified.

3. Specify the denomination details. For information on the fields in the **Denomination** segment, refer to Add Denomination Details.

4. Click **Submit**.

    A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

    ✎ Note:

    The transaction is moved to authorization in case of any warning raised when the transaction saves. On transaction completion, the cash balance of the Vault Teller is updated successfully.

8.4 Sell Cash to Currency Chest

The Vault Teller can use this screen to sell cash to the Central Bank from the vault after all the Tellers have sold the additional cash to the Vault Teller.

The Vault Teller can close the batch only if the excess cash is not available at the end of the day.

To sell cash to currency chest:

1. On the **Home** screen, from **Teller** mega menu, under **Till-Vault Operations**, click **Sell Cash to Ccy Chest** or specify **Sell Cash to Ccy Chest** in the search icon bar and select the screen.

   The **Sell Cash to Currency Chest** screen is displayed.

   Figure 8-4   Sell Cash to Currency Chest

2. On the **Sell Cash to Currency Chest** screen, specify the fields. For more information on fields, refer to the field description table.

   Table 8-4   Sell Cash to Currency Chest - Field Description

Field	Description
Total Required Cash	Specify the total cash that you need to sell to the Currency Chest. **Note:** By default, the system displays the local currency of the branch. The user can select another currency from the drop-down values in which cash needs to be sold to the currency chest.
Narrative	Displays the default narrative `Sell Cash to Currency Chest`, and it can be modified.

3. Specify the denomination details. For information on the fields in the **Denomination** segment, refer to Add Denomination Details.

4. Click **Submit**.

A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

> **Note:**
>
> The transaction is moved to authorization in case of any warning raised when the transaction saves. On transaction completion, the cash balance of the Vault Teller is updated successfully.

8.5 Sell Cash to Till

The Teller can use the **Sell Cash to Till** screen to transfer cash to another Teller's Till in case of excess funds available in the Till.
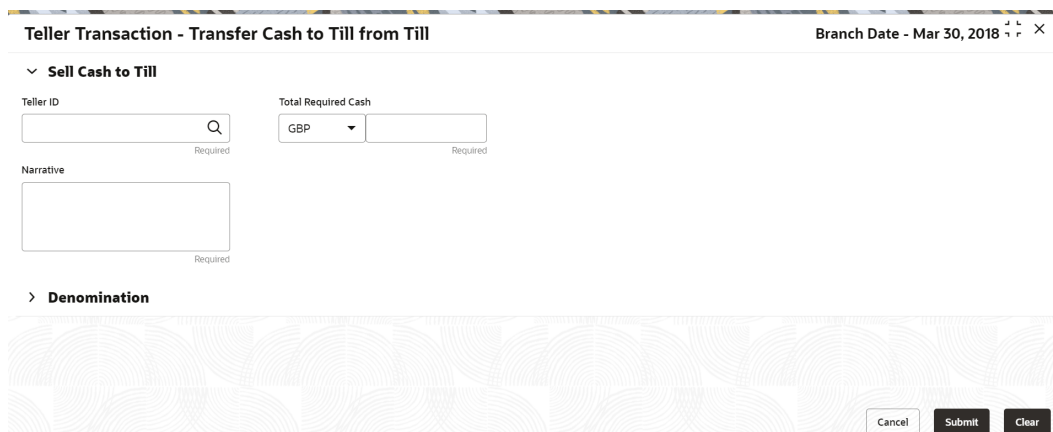
In addition, the Teller can request to transfer from the Till in a specific currency. Once the transaction is completed, the system updates the cash position of both the Tellers to the extent of the transaction amount.

To sell cash to the Till:

1. On the **Home** screen, from **Teller** mega menu, under **Till-Vault Operations**, click **Sell Cash to Till** or specify **Sell Cash to Till** in the search icon bar and select the screen.

The **Sell Cash to Till** screen is displayed.

Figure 8-5   Sell Cash to Till

2. On the **Sell Cash to Till** screen, specify the fields. For more information on fields, refer to the field description table.

Table 8-5   Sell Cash to Till - Field Description

Field	Description
Teller ID	Displays the **Teller ID** from which the cash needs to be transferred.

Table 8-5   (Cont.) Sell Cash to Till - Field Description

Field	Description
Total Required Cash	Specify the total cash that you need to transfer to the specified **Teller ID** from the till of the logged-in Teller. **Note:** By default, the system displays the local currency of the branch. The user can select another currency from the drop-down values in which the cash needs to be transferred.
Narrative	Displays the default narrative as **Transfer Cash to Till**, and it can be modified.

3. Specify the denomination details. For information on the fields in the **Denomination** segment, refer to Add Denomination Details.

4. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

   Note:

   The transaction is moved to authorization in case of any warning raised when the transaction saves. On transaction completion, the cash balance of both the Tellers is updated successfully.

8.6 Denomination Exchange

The Teller can use the **Denomination Exchange** screen to exchange the currency denominations.

The exchange can be performed for the internal purpose of the bank or based on the customer's request. The outgoing cash needs to be entered as negative in the denomination details segment. This transaction involves only denomination exchange from the Till. The total value in the Till remains the same, and accounting entries are not posted for this exchange. However, the denomination count in the Till changes, and hence it needs to be updated.

To exchange the currency denominations:

1. On the **Home** screen, from **Teller** mega menu, under **Till-Vault Operations**, click **Denomination Exchange** or specify **Denomination Exchange** in the search icon bar and select the screen.

   The **Denomination Exchange** screen is displayed.

Figure 8-6   Denomination Exchange

2. On the **Denomination Exchange** screen, specify the fields. For more information on fields, refer to the field description table.

Table 8-6   Denomination Exchange - Field Description

Field	Description
Branch Code	Displays the logged-in branch code.
Transaction Currency	Specify the currency for which the denominations are to be exchanged.

3. Specify the denomination details. For information on the fields in the **Denomination** segment, refer to Add Denomination Details.

4. Click **Submit**.

   A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

> **Note:**
>
> The transaction is moved to authorization in case of any warning raised when the transaction saves. On transaction completion, the cash balance of both the Tellers is updated successfully.

8.7 Sell Cash to Vault

The Teller can use the **Sell Cash to Vault** screen to sell cash to the vault. It is used only when the *cash held* exceeds the limit set at the template level for any currency.

For transferring cash to the vault, the Teller batch and the Vault batch need to be opened for the posting date.

To sell cash to the vault:

1. On the **Home** screen, from **Teller** mega menu, under **Till-Vault Operations**, click **Sell Cash to Vault** or specify **Sell Cash to Vault** in the search icon bar and select the screen.

   The **Sell Cash to Vault** screen is displayed.

Figure 8-7   Sell Cash to Vault

2. On the **Sell Cash to Vault** screen, specify the fields. For more information on fields, refer to the field description table.

Table 8-7   Sell Cash to Vault - Field Description

Field	Description
Total Required Cash	Specify the total cash that you need to transfer to the vault from the till of the logged-in Teller. **Note:** By default, the system displays the local currency of the branch. The user can select another currency from the drop-down values in which cash needs to be transferred to the vault.
Narrative	Displays the default narrative as **Transfer Cash to Vault**, and it can be modified.

3. Specify the denomination details. For information on the fields in the **Denomination** segment, refer to Add Denomination Details.

4. Click **Submit**.

A teller sequence number is generated, and the `Transaction Completed Successfully` information message is displayed.

Note:
The transaction is moved to authorization in case of any warning raised when the transaction saves. On transaction completion, the accounting entries (for example, Dr Vault Cash GL & Cr Teller Cash GL) for the transaction will be handed off to accounting based on the settlement definition maintained for the function code. Also, the cash balance of the Teller is decreased and the Vault Teller is increased successfully.

8.8 Inter Branch Transactions

The interbranch transactions are used to send a request from a bank branch to the central cash depository, for pickup or delivery of cash.

A branch can request delivery of cash when it is having a shortage of cash and request for pickup of cash when it has excess cash. The process steps to request cash delivery and pickup are explained below.

The process steps for cash delivery are as follows:

1. The requesting branch sends a request for delivery of cash using the 1409 screen.

2. The remitting branch queries for the requests and accepts the request using the 1409 screen.

3. On the delivery date, the remitting branch books a transaction using the 1410 screen with the denominations being sent and generated.

4. On the delivery date, the remitting branch books a transaction input using the 1410 screen, generates advice, and sends money to the requesting branch.

5. On receiving money and advice, the requesting branch uses the 1411 screen to verify the denominations and save the liquidation.

The process steps for cash pickup are as follows:

1. The requesting branch sends a request for the pickup of cash using the 1409 screen.

2. The receiving branch queries for the requests and accepts the request using the 1409 screen.

3. On the date of cash pickup, the receiving branch generates advice and sends it to requesting branch.

4. The requesting branch receives the advice and books the transaction using the 1410 screen.

5. The requesting branch generates the advice and sends money and advice to the receiving branch.

6. The receiving branch receives the money and advice and verifies and liquidates the request using the 1411 screen.

> ✎ **Note:**
>
> Accounting entries are not passed for the 1409 screen.

This topic contains the following subtopics:

- Inter Branch Transaction Request
  The **Inter Branch Transaction Request** screen is used to create the inter-branch cash pickup or cash delivery requests. When a branch needs cash, the branch can request a cash delivery and when the branch has excess cash, the branch can request cash pickup.

- Inter Branch Transaction Input
  The **Inter Branch Transaction Input** screen is used for a branch to act as a remitting branch to book an input transaction for cash delivery.

- Inter Branch Transaction Liquidation

  The receiving branch can use the **Inter Branch Transaction Liquidation** screen to receive the cash by way of cash delivery or cash pickup, verify the advice with denomination units, and liquidate the request.

8.8.1 Inter Branch Transaction Request

The **Inter Branch Transaction Request** screen is used to create the inter-branch cash pickup or cash delivery requests. When a branch needs cash, the branch can request a cash delivery and when the branch has excess cash, the branch can request cash pickup.

To create the inter-branch transaction request:

1. On the **Home** screen, from **Teller** mega menu, under **Till-Vault Operations**, click **Inter Branch Txn Req** or specify **Inter Branch Txn Req** in the search icon bar and select the screen.

   The **Inter Branch Transaction Request** screen is displayed.

Figure 8-8 Inter Branch Transaction Request

2. On the **Inter Branch Transaction Request** screen, specify the fields. For more information on fields, refer to the field description table.

Table 8-8 Inter Branch Transaction Request - Field Description

Field	Description
New	Click this button to create a new inter branch transaction and generate the inter branch request reference number.
Query	Click **Query** to enable the field **Inter Branch Request Reference**.

Table 8-8   (Cont.) Inter Branch Transaction Request - Field Description

Field	Description
Inter Branch Request Reference	The following conditions apply to this field: • If you click **New**, the request reference number for the inter branch transaction is displayed. • If you click **Query**, select the inter branch request reference from the list of values. The list of values fetches only the reference numbers that are saved and not submitted.
Transaction Amount	Select the transaction currency from the option list. Specify the amount that needs to be transferred.
Requesting Branch	Displays the branch code of requesting branch.
Requesting Branch Description	Displays the name of the branch code specified.
To Branch	Select the branch code to which the request is being made.
To Branch Description	Displays the name of the specified **To Branch**.
Request Type	Select from the following request types: • `Cash Delivery` - when the branch is in short of cash. • `Cash Pickup` - when the branch has excess cash.
Request Date	Displays the current date as the request date.
Cash Delivery/Pickup Date	Specify the date of cash delivery/pickup. **Note:** By default, the current system date is displayed, and it can be modified.
Request Status	Select the status of the request. The drop-down list shows the following options: • `Request` - to create a new request. • `Accept` - to accept a request received. • `Pending` - system-defined status indicating that the request has been sent but not accepted. • `Initiated` - system-defined status indicating that the request has been accepted and initiated. • `Liquidated` - system-defined status indicating that the request has been processed and liquidated.
Narrative	Specify the remarks, if any.

3. Specify the denomination details. For information on the fields in the **Denomination** segment, refer to Add Denomination Details.

4. Click **Submit**.

The request is sent to the receiving/remitting branch for further processing.

> **Note:**
>
> The destination branch can access the same screen to accept or reject the request.

8.8.2 Inter Branch Transaction Input

The **Inter Branch Transaction Input** screen is used for a branch to act as a remitting branch to book an input transaction for cash delivery.
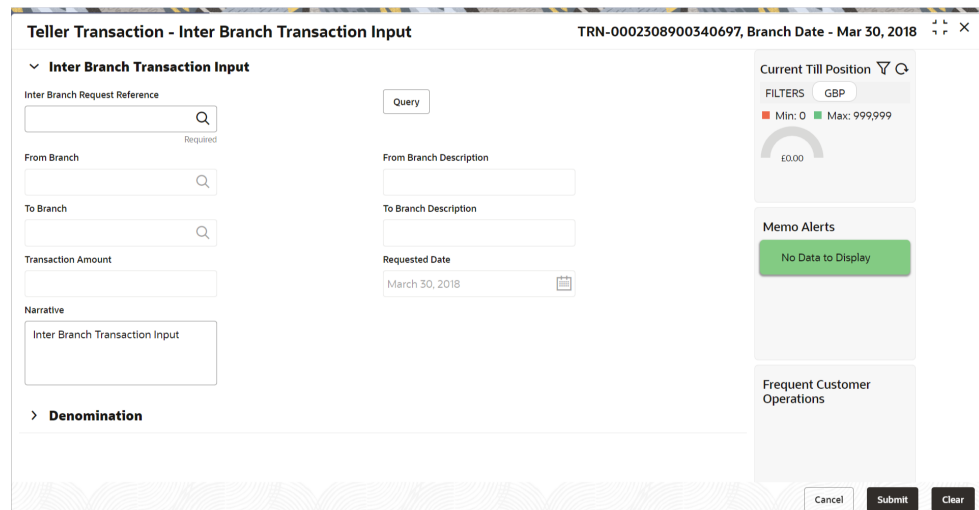
It is also used for the branch to act as a receiving branch to generate the advice and send it to the requesting branch. This option is allowed only after the destination branch has accepted the inter-branch transaction request.

To book an inter-branch transaction input:

1. On the **Home** screen, from **Teller** mega menu, under **Till-Vault Operations**, click **Inter Branch Txn Input** or specify **Inter Branch Txn Input** in the search icon bar and select the screen.

   The **Inter Branch Transaction Input** screen is displayed.

   Figure 8-9   Inter Branch Transaction Input

2. On the **Inter Branch Transaction Input** screen, specify the fields. For more information on fields, refer to the field description table.

Table 8-9   Inter Branch Transaction Input - Field Description

Field	Description
Inter Branch Request Reference	Select the request reference from the list of values. > **Note:** > Select the transaction reference number of the inter branch transaction request from the list of values.
Query	Click **Query** to fetch and populate the request details.
From Branch	Displays the branch code of **From Branch**. The following values are applied based on the request type in the **Inter Branch Transaction Request** screen: • For `Cash Delivery`, the **To Branch** in the **Inter Branch Transaction Request** screen is populated in this field. • For `Cash Pickup`, the **Requesting Branch** in the **Inter Branch Transaction Request** screen is populated in this field.
From Branch Description	Displays the description of the **From Branch**.
From Vault ID	Displays the Vault user of the specified **From Branch**.
To Branch	Displays the branch code of **To Branch**. The following values are applied based on the request type in the **Inter Branch Transaction Request** screen: • For `Cash Delivery`, the **Requesting Branch** in the **Inter Branch Transaction Request** screen is populated in this field. • For `Cash Pickup`, the **To Branch** in **Inter Branch Transaction Request** screen is populated in this field.
To Branch Description	Displays the description of specified **To Branch**.
To Vault ID	Displays the Vault user of **To Branch**.
Transaction Amount	Displays the transaction currency and transaction amount based on the request reference.
Requested Date	Displays the date on which the transaction is requested.
Narrative	Specify the remarks, if any.

3. Specify the denomination details. For information on the fields in the **Denomination** segment, refer to Add Denomination Details.

4. Click **Submit**.

   The request is sent to the requesting branch for further processing.

   > **Note:**
   >
   > The request status in the **Inter Branch Transaction Request** screen will be internally updated to `Initiated` for the related request reference number. In addition, the system will post the accounting entries (for example, Dr Sending Branch Inter Branch Transit GL & Cr Sending Branch Vault GL) for the Inter Branch Input transaction as per the settlement definition maintained for the function code, and advice will be generated on transaction completion.

8.8.3 Inter Branch Transaction Liquidation

The receiving branch can use the **Inter Branch Transaction Liquidation** screen to receive the cash by way of cash delivery or cash pickup, verify the advice with denomination units, and liquidate the request.

This screen can be accessed by:

- The requesting branch for cash delivery

- The receiving branch for cash pickup

To perform the inter-branch transaction liquidation:

1. On the **Home** screen, from **Teller** mega menu, under **Till-Vault Operations**, click **Inter Branch Txn Liq** or specify **Inter Branch Txn Liq** in the search icon bar and select the screen.

   The **Inter Branch Transaction Liquidation** screen is displayed.

Figure 8-10   Inter Branch Transaction Liquidation

2. On the **Inter Branch Transaction Liquidation** screen, specify the fields. For more information on fields, refer to the field description table.

Table 8-10   Inter Branch Transaction Liquidation - Field Description

Field	Description
Inter Branch Request Reference	Select the request reference from the list of values.
Query	Click **Query** to fetch and populate the request details.
From Branch	Displays the branch code of **From Branch**.
From Branch Description	Displays the description of the **From Branch**.
To Branch	Displays the branch code of **To Branch**.
To Branch Description	Displays the description of specified To Branch.

Table 8-10   (Cont.) Inter Branch Transaction Liquidation - Field Description

Field	Description
Transaction Amount	Displays the transaction currency and transaction amount based on the request reference.
Requested Date	Displays the date on which the transaction is requested.
Narrative	Specify the remarks, if any.

3. Specify the denomination details. For information on the fields in the **Denomination** segment, refer to Add Denomination Details.

4. Click **Submit**.

   The system updates the request reference as **Liquidated** in the **Inter Branch Transaction Request** screen for the related request reference.

   > **Note:**
   >
   > The system will post the accounting entries (for example, Dr Receiving Branch Vault Transit GL & Cr Sending Branch Inter Branch Transit GL) for the Inter Branch Input transaction as per the settlement definition maintained for the function code.
   >
   > As the liquidation transaction accounting involves two different branches, the corresponding IB position entries will be processed by FCUBS accordingly.

A
Functional Activity Codes

This topic provides the functional activity codes available in Oracle Banking Teller.

Table A-1   List of Functional Activity Codes for Oracle Banking Teller

Screen Name	Functional Activity Code	Action	Description
Cash Deposit	SRV_FA_CASH_DEPOSIT	NEW	Create a new Cash Deposit
Open Branch Batch	SRV_FA_OPEN_BRANCH_BATCH	NEW	Create a new Open Branch Batch
Open Vault Batch	SRV_FA_OPEN_VAULT_BATCH	NEW	Create a new Open Vault Batch
Open Teller Batch	SRV_FA_OPEN_TELLER_BATCH	NEW	Create a new Open Teller Batch
Close Teller Batch	SRV_FA_CLOSE_TELLER_BATCH	NEW	Create a new Close Teller Batch
Close Vault Batch	SRV_FA_CLOSE_VAULT_BATCH	NEW	Create a new Close Vault Batch
Close Branch Batch	SRV_FA_CLOSE_BRANCH_BATCH	NEW	Create a new Close Branch Batch
Branch Total Position	SRV_FA_TELLER_TOTALS_POSITION	NEW	Create a new Branch Total Position
Till Vault Position	SRV_FA_TILL_VAULT_POSITION	NEW	Create a new Till Vault Position
Current Open Tills	SRV_FA_CURRENT_OPEN_TILLS	QUERY	View Current Open Tills
Branch Breach Limits	SRV_FA_BRANCH_BREACHING_LIMITS	QUERY	View Branch Breach Limits
Electronic Journal	SRV_FA_ELECTRONIC_JOURNAL_LOG_CASH	QUERY	View Electronic Journal
Servicing Journal	SRV_FA_ELECTRONIC_JOURNAL_LOG_NON_CASH	QUERY	View Servicing Journal
Book Shortage	SRV_FA_BOOK_SHORTAGE	NEW	Create a new Book Shortage
Book Overage	SRV_FA_BOOK_OVERAGE	NEW	Create a new Book Overage
Buy Cash from Vault	SRV_FA_TRANSFERCASH_FROM_VAULT	NEW	Create a new Buy Cash from Vault
Sell Cash to Vault	SRV_FA_TRANSFERCASH_TO_VAULT	NEW	Create a new Sell Cash to Vault
Buy Cash from Till	SRV_FA_TRANSFERCASH_FROM_TILL	NEW	Create a new Buy Cash from Till
Sell Cash to Till	SRV_FA_TRANSFERCASH_TO_TILL	NEW	Create a new Sell Cash to Till
Buy Cash from Ccy Chest	SRV_FA_BUYCASH_FROM_CURRENCYCHEST	NEW	Create a new Buy Cash from Currency Chest

Table A-1   (Cont.) List of Functional Activity Codes for Oracle Banking Teller

Screen Name	Functional Activity Code	Action	Description
Sell Cash to Ccy Chest	SRV_FA_SELLCASH_TO_CURRENCYCHEST	NEW	Create a new Sell Cash to Currency Chest
Denomination Exchange	SRV_FA_DENOMINATION_EXCHANGE	NEW	Create a new Denomination Exchange
Misc GL Debit	SRV_FA_MISC_GL_DEBIT	NEW	Create a new Miscellaneous GL Debit
Misc GL Credit	SRV_FA_MISC_GL_CREDIT	NEW	Create a new Miscellaneous GL Credit
Misc GL Transfer	SRV_FA_GL_TRANSFER	NEW	Create a new Miscellaneous GL Transfer
Misc Customer Credit	SRV_FA_MISC_CUST_CREDIT	NEW	Create a new Miscellaneous Customer Credit
Misc Customer Debit	SRV_FA_MISC_CUST_DEBIT	NEW	Create a new Miscellaneous Customer Debit
Cash Withdrawal	SRV_FA_CASH_WITHDRAWAL	NEW	Create a new Cash Withdrawal
Cheque Withdrawal	SRV_FA_CASH_WITHDRAWL	NEW	Create a new Cheque Withdrawal
Cheque Return	SRV_FA_CHEQUE_RETURN	NEW	Create a new Cheque Return
Account Transfer	SRV_FA_ACCOUNT_TRANSFER	NEW	Create a new Account Transfer
Account to Account Transfer	SRV_FA_ACC_TRF_DCT	NEW	Create a new Account to Account Transfer
In House Cheque Deposit	SRV_FA_INHOUSE_CHQ_DEP	NEW	Create a new In House Cheque Deposit
Cheque Deposit	SRV_FA_CHEQUE_DEPOSIT	NEW	Create a new Cheque Deposit
In House Cheque Deposit	SRV_FA_INHOUSE_CHQ_DEP_DIR	NEW	Create a new In House Cheque Deposit
Teller Branch Parameter Maintenance	SRV_FA_TELLER_GETALL_MENU	NEW	Create a new Teller Branch Parameter Maintenance
Branch Role Limits	SRV_FA_ROLELMT_GETALL_MENU	NEW	Create a new Branch Role Limits
Branch User Limits	SRV_FA_USER_PREF_GET_MENU	NEW	Create a new Branch User Limits
Denominations Maintenance	SRV_FA_DENOM_GETAL_MENU	NEW	Create a new Denominations Maintenance
Function Code Definition	SRV_FA_FUNCCODE_DEFIN_GET_MENU	NEW	Create a new Function Code Definition
Function Code Preferences	SRV_FA_BC_FUNCTNPREF_GETAL_MENU	NEW	Create a new Function Code Preferences
Settlements Definition	SRV_FA_ACC_GETAL_MENU	NEW	Create a new Settlements Definition
Default Authorizer	SRV_FA_AUTHMAIN_GETAL_MENU	NEW	Create a new Default Authorizer
Inter Branch Transit Account	SRV_FA_IBTRANSITACC_GETAL_MENU	NEW	Create a new Inter Branch Transit Account

Table A-1 (Cont.) List of Functional Activity Codes for Oracle Banking Teller

Screen Name	Functional Activity Code	Action	Description
Channel Limits	SRV_FA_CHANNELMT_GE TAL_MENU	NEW	Create a new Channel Limits
Charge Definition Maintenance	SRV_FA_CHARGEDEF_MAI NT_GETAL_MENU	NEW	Create a new Charge Definition Maintenance
Create Charge Pricing Maintenance	SRV_FA_CREATE_PRCRUL E_MENU	NEW	Create a new Create Charge Pricing Maintenance
View Charge Pricing Maintenance	SRV_FA_GET_PRCRULE_M ENU	QUERY	View Charge Pricing Maintenance
Charge Condition Group Maintenance	SRV_FA_CHARGEGRP_GE TAL_MENU	NEW	Create a new Charge Condition Group Maintenance
Charge Decision Maintenance	SRV_FA_CHARGEPICK_GE TAL_MENU	NEW	Create a new Charge Decision Maintenance
Branch Group Maintenance	SRV_FA_BRANCHGRP_GE TAL_MENU	NEW	Create a new Branch Group Maintenance
Customer Group Maintenance	SRV_FA_CUSTGRP_GETAL _MENU	NEW	Create a new Customer Group Maintenance
Account Group Maintenance	SRV_FA_ACCGRP_GETAL_ MENU	NEW	Create a new Account Group Maintenance
Reassign Transactions	SRV_FA_EJREASSIGN	NEW	Create a new Reassign Transactions
Denomination Variance Maintenance	SRV_FA_DENOMWISEVAR_ GETAL_MENU	NEW	Create a new Denomination Variance Maintenance
External Bank Code	SRV_FA_BANKCOD_GETAL _MENU	NEW	Create a new External Bank Code
External System Maintenance	SRV_FA_EXTRNLSYS_GET AL_MENU	NEW	Create a new External System Maintenance
Miscellaneous Transfer	SRV_FA_MISC_TRANSFER	NEW	Create a new Miscellaneous Transfer
Reject Code Maintenance	REMO_FA_REJECTCODE_ GETAL_MENU	NEW	Create a new Reject Code Maintenance
FX Purchase - Account	SRV_FA_FX_PURCHASE_A GAINST_ACC	NEW	Create a new FX Purchase against Account
FX Purchase - Walk-in	SRV_FA_FX_PURCHASE_ WALKIN	NEW	Create a new FX Purchase against Walk-in
FX Purchase - Walk-in	SRV_FA_FX_PURCHASE_ WALKIN_TELLER	NEW	Create a new FX Purchase against Walk-in
FX Sale - Account	SRV_FA_FX_SALE_AGAINS T_ACC	NEW	Create a new FX Sale against Account
FX Sale - Walk-in	SRV_FA_FX_SALE_WALKIN	NEW	Create a new FX Sale against Walk-in
FX Sale - Walk-in	SRV_FA_FX_SALE_WALKIN _TELLER	NEW	Create a new FX Sale against Walk-in
Inter Branch Txn Input	SRV_FA_INTRBRANCH_SA VE_	NEW	Create a new Inter Branch Transaction Input

Table A-1   (Cont.) List of Functional Activity Codes for Oracle Banking Teller

Screen Name	Functional Activity Code	Action	Description
Inter Branch Txn Liq	SRV_FA_INTRBRANCH__LIQ_	NEW	Create a new Inter Branch Transaction Liquidation

B
Error Codes and Messages

The error codes and messages that are available for the Oracle Banking Branch application are provided in this appendix. The error codes with the prefix GCS apply only to the maintenance screens, and the remaining error codes apply to all the transaction screens.

Table B-1   Error Codes and Messages

Error Code	Message
CLMO-AC-003	Source stage value should be either Y/N not valid
CLMO-AC-017	DatasegmentCode not valid
CLMO-AC-018	DocumentType Code not valid
CLMO-AC-020	Life cycle not valid
CLMO-AC-023	Unable to $1 Business Process as $2 data segment has the following dependencies $3 in lifecycle $4
CLMO-AC-024	Unable to $1 Business Process as the mandatory data segments $2 for the $3 lifecycle have not been mapped!
CLMO-AC-026	In $1 stage of $2 Business Process
CLMO-AC-027	Record already exist with same Lifecycle and Business Product
CLMO-AC-028	At $1 in $2 stage of $3 Business Process
CLMO-AC-029	At $1 in $2 stage of $3 Business Process
CLMO-AC-030	Business Product Code is Invalid
GCS-AUTH-01	Record Successfully Authorized
GCS-AUTH-02	Valid modifications for approval were not sent. Failed to match
GCS-AUTH-03	Maker cannot authorize
GCS-AUTH-04	No valid unauthorized modifications found for approval.
GCS-CLOS-002	Record Successfully Closed
GCS-CLOS-01	Record Already Closed
GCS-CLOS-02	Record Successfully Closed
GCS-CLOS-03	Unauthorized record cannot be closed
GCS-COM-001	Record does not exist
GCS-COM-002	Invalid version sent
GCS-COM-003	Please Send Proper ModNo

Table B-1   (Cont.) Error Codes and Messages

Error Code	Message
GCS-COM-004	Please send makerId in the request
GCS-COM-005	Request is Null. Please Resend with Proper Values
GCS-COM-006	Unable to parse JSON
GCS-COM-007	Request Successfully Processed
GCS-COM-008	Modifications should be consecutive.
GCS-COM-009	Resource ID cannot be blank or "null".
GCS-COM-010	You have successfully cancelled $1.
GCS-COM-011	Argghhh, $1 failed to update.
GCS-DEL-001	Record deleted successfully
GCS-DEL-002	Record(s) deleted successfully
GCS-DEL-003	Modifications didnt match valid unauthorized modifications that can be deleted for this record
GCS-DEL-004	Send all unauthorized modifications to be deleted for record that is not authorized even once.
GCS-DEL-005	Only Maker of first version of record can delete modifications of record that is not once authorized.
GCS-DEL-006	No valid unauthorized modifications found for deleting
GCS-DEL-007	Failed to delete. Only maker of the modification(s) can delete.
GCS-MOD-001	Closed Record cannot be modified
GCS-MOD-002	Record Successfully Modified
GCS-MOD-003	Record marked for close
GCS-MOD-004	Only maker of the record can modify before once auth
GCS-MOD-005	Not amendable field
GCS-MOD-006	Natural Key cannot be modified
GCS-MOD-007	Psssttt, only the maker can modify the pending records.
GCS-OPEN-01	Teller Batch Record Already Opened
GCS-REOP-003	Successfully Reopened
GCS-REOP-004	Unauthorized record cannot be reopened
GCS-REOP-01	Unauthorized Record cannot be Reopened
GCS-REOP-02	Failed to Reopen the Record

Table B-1   (Cont.) Error Codes and Messages

Error Code	Message
GCS-REOP-03	Successfully Reopened
GCS-SAV-001	Record already exists
GCS-SAV-002	Record Saved Successfully.
GCS-SAV-003	Congratulations!! The record is saved and validated successfully.
GCS-SAV-004	Currency Code should be unique
GCS-SAV-005	Min cash holding should be lesser than Max cash holding
GCS-VAL-001	Congratulations!! Your record is successfully validated.
RM_BC_CV_01	Amount Limit Exceeded for Account Number
RM_BC_CV_02	Amount Limit Exceeded for Customer Type
RM_BC_CV_03	Amount Limit Exceeded for Product Class
RM_BC_MA_01	Netting Charges Required Should be (Y/N).
RM_BC_MA_02	Main Leg Accounting Required Should be (Y/N).
RM_BC_MN_01	Invalid function code for till/vault indicator
RM_BC_MN_02	Invalid transaction type for till/vault indicator
RM_BC_OB_08	Please close the previous day batch
RM_BC_OB_09	User is not allowed to open the Teller batch
RM_BC_OB_10	Teller batches should be closed before closing the branch/vault batch
RM_BC_OB_11	Vault batch should be closed before closing the branch batch
RM_BC_TB_10	Teller batch is already opened
RM_BC_TB_11	Teller batch is already closed
RM_BC_VA_01	Supervisor Id is not present for manual assignment.
RM_CS_BC_01	Invalid Instrument No
RM_CS_BC_02	Instrument is already in Used status
RM_CS_BC_03	Instrument is not in INIT status to Print/Reprint
RM_CS_BC_04	Instrument Number Already Liquidate
RM_CS_DD_04	Incorrect DD details
RM_CT_AC_03	Account Type mismatch.... Exception Occured
RM_CT_AC_04	Invalid Account Number
RM_CT_AC_06	Both Account cannot be Customer Accounts

Table B-1   (Cont.) Error Codes and Messages

Error Code	Message
RM-IN-TX-01	Payments Service is not Reachable
RM_TR_EX_01	Unhandled Exception Occured
RM_TX_CX_01	Authorization required for Charge Amendment.
RM_TX_EX_01	Authorization required for inter branch Transaction.
RM-AD-EC-01	Failed in ECA
RM-AD-HH-01	Failed in Host Handoff
RM-AD-PM-03	Failed in payment
RM-AD-UB-01	Failed in DDA system
RM-AD-VM-01	Invalid Account Number
RM-AD-VM-02	VAM Service is down
RM-BC-AC-01	Failed in Accounting
RM-BC-BP-01	Please Enter the entire Branch Parameter Detail values
RM-BC-CH-01	Minimum Charge Greeater Than Maximum Charge
RM-BC-CH-02	Please Enter the proper charge code
RM-BC-CH-03	Charge Fields Cannot be empty
RM-BC-CH-04	Please Enter Mininmum and Maximum Charges
RM-BC-CP-03	Function code should not be empty
RM-BC-EJ-01	Record Not Found
RM-BC-EJ-02	Record Updation Failed..
RM-BC-EX-01	Unhandled Exception Occured
RM-BC-EX-02	Transaction Timed Out
RM-BC-EX-03	Unhandled Exception Occured
RM-BC-ML-01	Email Account not Valid
RM-BC-OB-01	Branch batch is already open for the current date
RM-BC-OB-02	Branch batch can be opened only by supervisor
RM-BC-OB-03	Vault batch is open for the current or previous date
RM-BC-OB-04	User does not have rights to access this screen
RM-BC-OB-05	Teller batch is open for the current or previous date
RM-BC-OB-06	Please complete the pending transactions in the Electronic Journal log
RM-BC-OB-07	Branch batch is not opened
RM-BC-OB-08	Please close the previous day batch

Table B-1   (Cont.) Error Codes and Messages

Error Code	Message
RM-BC-OB-10	Teller batches should be closed before closing the branch/vault batch
RM-BC-OB-11	Vault batch should be closed before closing the branch batch
RM-BC-OB-16	Teller batch is closed
RM-BC-OB-17	Teller batch is not opened for the user
RM-BC-OB-18	Teller batch is already open
RM-BC-OB-19	Teller batch is closed
RM-BC-OB-20	Invalid Currency Code
RM-BC-OB-21	Authlimit Breached
RM-BC-OB-22	Transaction limit breached at role level
RM-BC-OB-23	Wrong token
RM-BC-OB-24	Branch batch is already closed
RM-BC-OB-25	Vault batch is already closed
RM-BC-OB-26	User is not allowed to open/close the teller batch
RM-BC-OB-27	Vault batch is not opened
RM-BC-OB-29	Please maintain denomination tracking in Branch Parameter
RM-BC-OB-30	Denomination Amount is not equal to transaction amount
RM-BC-OB-31	Insufficient Amount available in Till/Vault
RM-BC-OB-32	Logged in user ID and Teller Id cannot be same
RM-BC-OB-33	Invalid Input TellerId
RM-BC-OB-34	Current Denomination balance is less than zero for $1
RM-BC-PM-01	Record Successfully Updated
RM-BC-RT-01	Failed in getting the exchange rate
RM-BC-RT-02	Failed to fetch Branch Accounting Tags
RM-BC-TF-01	User not Verified Signature
RM-BC-TF-02	Transaction involves Inter Bank Accounts
RM-BC-TF-03	Default Charge Amount was modified
RM-BC-TF-04	Default Exchange Rate was modified
RM-BC-TF-05	Amount exceeds limit for this transaction
RM-BC-TF-06	Authorisation required. Amount exceeds limit for the transaction

Table B-1   (Cont.) Error Codes and Messages

Error Code	Message
RM-BC-TF-07	Transaction & Electronic Journal ID needs to be Enter..
RM-BC-TF-08	Invalid Txn_Ref_Number found for given EJId
RM-BC-TR-07	Invalid Input!!
RM-BC-UL-01	User Limit Transaction Amount breached
RM-BC-UL-02	Authorizer Limit Transaction Amount breached
RM-BC-UL-03	User Limit Holding Minimum Amount breached
RM-BC-UL-04	User Limit Holding Maximum Amount breached
RM-BC-UP-01	Amount exceeds limit for this transaction
RM-BC-UP-02	Minimum charge amount should be applied
RM-BC-UP-03	Amount exceeds limit for this transaction
RM-BC-UP-04	Authorisation amount breached.
RM-BC-UP-05	Till maximum balance breached
RM-BC-UP-06	Till minimum balance breached
RM-BC-UP-07	Authoriser role limit breached
RM-BC-UP-08	Teller role limit breached
RM-BC-UP-09	Transaction requires approval.
RM-BC-UR-01	Submit URL not maintained
RM-BC-VA-01	Till open
RM-BC-VA-02	Vaultl open
RM-BC-VA-03	Pending txn
RM-BC-VA-10	Invalid Status
RM-BC-XR-01	Exchange not Maintained
RM-BC-XT-01	Failed in getting the exchange rate
RM-CH-LM-01	Channel limit not found for Account class group
RM-CH-LM-02	Channel limit details not found
RM-CH-LM-03	Channel limit details found for transaction currency
RM-CH-LM-04	Number of Withdrawal breached
RM-CH-LM-05	Withdrawal Limit breached
RM-CM-OR-001	Failed to initiate.
RM-CM-OR-002	Transaction is successfully initiated.
RM-CM-OR-003	Invalid action
RM-CM-OR-004	$1 is not submitted
RM-CM-OR-005	Cannot proceed with submit as the action is not initiated.

Table B-1   (Cont.) Error Codes and Messages

Error Code	Message
RM-CM-OR-006	Cannot proceed with submit as the information is incomplete.
RM-CM-OR-007	Failed to submit.
RM-CM-OR-008	Record successfully submitted.
RM-CM-OR-009	$1 is in-progress
RM-CM-OR-010	Aw, snap! An unexpected exception occurred, try again.
RM-CM-OR-011	Invalid request.
RM-CM-OR-012	Cannot proceed with submit as the action is not initiated.
RM-CM-OR-013	Cannot find the provided information.
RM-CM-OR-014	Record is not yet submitted by $1
RM-CM-OR-015	Record already unlocked by $1.
RM-CS-OB-01	Invalid denomination found
RM-CS-OB-02	Invalid denomination found for given currency or denomination type
RM-CS-OB-03	Transaction Number Already Exist
RM-CS-OB-04	Data Not Found
RM-CS-OB-05	Amount mismatch
RM-CS-OB-50	SanctionRefNo is already Present.
RM-CS-TF-07	MinCash excedes the MaxCash Value
RM-CT-AC-01	Charges are not maintained
RM-CT-AC-02	Charges should not be maintained
RM-CT-AC-04	Failed to get the account
RM-EX-CS-01	User is an Invalid User.
RM-EX-CS-02	Account number is invalid.
RM-EX-CS-03	Source Reference Number Already Present
RM-EX-CS-05	NegotiatedExchangeRate is not provided
RM-EX-CS-06	NegotiationReferenceNumber is not provided
RM-EX-PY-05	NegotiatedExchangeRate is not provided
RM-EX-PY-06	NegotiationReferenceNumber is not provided
RM-PA-EQ-01	Record not Found.
RM-PY-AC-01	From account and to account are same
RM-PY-AC-02	Account number not entered for field $1
RM-PY-BC-01	Bank code or bank BIC code not entered
RM-PY-BC-02	Please enter either bank code or bank BIC code

Table B-1   (Cont.) Error Codes and Messages

Error Code	Message
RM-PY-CL-01	Payee account and drawer account are same
RM-PY-CL-02	Drawer account number and instrument number combination are same
RM-PY-CL-03	Invalid Batch Number
RM-PY-CR-01	Remittance number not found
RM-PY-CR-02	Remittance number is already issued/used
RM-PY-CR-03	Please provide Remittance number/Test Key number
RM-PY-CR-04	Invalid Remittance number/Test Key number
RM-PY-CR-05	Remittance numbers are not maintained
RM-PY-CR-06	Maintained remittance numbers are all USED ones
RM-PY-IN-01	Instrument details not found
RM-TD-SL-01	No Maintanance found for Term Deposit opening
RM-TD-SL-02	Offset GL account not found
RM-TN-RV-02	The transaction Status should be pending
RM-TR-EX-01	Unhandled Exception Occured
RM-TS-TB-10	Teller batch not opened yet
RM-TX-BE-01	Unhandled Exception Occured
RM-TX-CA-01	Charge amount limit Breached from Min Max Amount
RM-TX-CA-02	Charge amount limit Breached from Min Max Pecentage
RM-TX-CC-01	Add provided Currency to the Till
RM-TX-ET-01	Session should be Opened before closing.
RM-TX-ET-02	Amount $1 $2 has to be given by the customer.
RM-TX-ET-03	Amount $1 $2 has to be given to the customer.
RM-TX-ET-04	The incoming cash amount in the session is exceeding by $1 $2.Do you want to proceed.
RM-TX-ET-05	Open Teller Sessions are present. Cannot proceed with the operation.
RM-TX-ET-06	Teller Session Transactions not completed.Cannot proceed with the operation.
RM-TX-EX-01	Unhandled Exception Occured
RM-TX-HH-01	Failed in Host Handoff
RM-TX-LC-01	Transaction is locked
RM-TX-LI-00	Amount exceeds the limit of transaction.
RM-TX-NL-01	Unhandled Exception Occured

Table B-1   (Cont.) Error Codes and Messages

Error Code	Message
RM-TX-OC-01	Branch Info not available
RM-TX-OC-02	Function Code definition not maintained
RM-TX-OC-03	Function Code preferences not maintained
RM-TX-OC-04	Branch Parameter maintenance not found
RM-TX-OC-05	User preferences not maintained
RM-TX-OC-06	Default authorizer not maintained for the user
RM-TX-OC-07	Function Indicator entry not found
RM-TX-OC-08	Record status is null in Function Code Definition Screen
RM-TX-OC-09	Record status is closed in Function Code Definition Screen
RM-TX-OC-10	Record status is null in User Preferences Screen
RM-TX-OC-11	Record status is closed in User Preferences Screen
RM-TX-OC-12	Record status is null in Function Code Preferences Screen
RM-TX-OC-13	Record status is closed in Function Code Preferences Screen
RM-TX-PM-01	Transaction status is pending, waiting for the notification from payment system
RM-TX-PM-03	Failed in payment system
RM-TX-RV-01	The transaction Status should be completed
RM-TX-RV-02	Only maker can reverse the transaction
RM-TX-RV-03	Authorization required for reversal
RM-TX-RV-04	Minimum teller branch ccy holding limit breached
RM-TX-RV-05	Maximum teller branch ccy holding limit breached
RM-TX-SL-01	Unhandled Exception Occured
RM-TX-ST-01	The incoming cash amount in the session is exceeding by $1.Do you want to proceed.
RM-TX-ST-02	Total inflow cash amount remaining after this transaction is $1.
RM-TX-ST-03	Another open session in progress for the entered Customer No
RM-TX-ST-04	Another open session in progress for the Teller
RM-TX-ST-05	Teller session needs to be opened to perform this transaction.

Table B-1   (Cont.) Error Codes and Messages

Error Code	Message
RM-TX-ST-06	This transaction is not allowed inside the teller session
RM-TX-TO-01	Unhandled Exception Occured
RPM-AC-003	Source stage value should be either Y/N not valid
RPM-AC-017	DatasegmentCode not valid
RPM-AC-018	DocumentType Code not valid
RPM-AC-020	Life cycle not valid
RPM-AC-023	Unable to $1 Business Process as $2 data segment has the following dependencies $3 in lifecycle $4
RPM-AC-024	Unable to $1 Business Process as the mandatory data segments $2 for the $3 lifecycle have not been mapped!
RPM-AC-026	In $1 stage of $2 Business Process
RPM-AC-027	Record already exist with same Lifecycle and Business Product
RPM-AC-028	At $1 in $2 stage of $3 Business Process
RPM-AC-029	At $1 in $2 stage of $3 Business Process
RPM-AC-030	Business Product Code is Invalid
RT-F23-001	Error. Enter at least one row in Payment Data Details
RT-F23-002	Error. Cannot enter more than eight records in Payment Data Details
RT-F23-006	Error. Mandatory Field Payment Type Cannot be Null.
RT-F23-007	Error. Fiscal Code has to be 11 or 16 character long.
RT-F23-008	Error. Fiscal code does not meet checksum algorithm validations
RT-F23-017	Error. Enter at least one field in either Reference Number Available or Reference Number Not Available.
RT-F23-019	Error. Both Reference Number and Primary fiscal code cannot be null.
RT-F23-020	Invalid character entered for Tax Code
RT-F24-099	Payment Amount Cannot be Zero/Negative
RT-F24-101	Payment amount should not Be Blank
RT-F24-114	Principal fiscal code is mandatory

C

List of Function Codes

The list of function codes and their respective names for all the transaction screens of the Oracle Banking Branch application are provided in this appendix.

Table C-1   List of Function Codes

Function Code	Screen Name
0006	Account to Account Transfer
0007	In-House Check Deposit
1000	Miscellaneous Transfer
1001	Cash Withdrawal
1005	Miscellaneous GL Transfer
1008	Miscellaneous Customer Debit
1013	Check Withdrawal
1060	Miscellaneous GL Debit
1401	Cash Deposit
1408	Miscellaneous Customer Credit
1460	Miscellaneous GL Credit
6001	Open Branch Batch
6002	Close Branch Batch
6005	Electronic Journal
7001	Open Vault Batch
7002	Close Vault Batch
7005	Servicing Journal
7040	Branch Total Position
7551	Book Shortage
7552	Book Overage
9001	Open Teller Batch
9002	Close Teller Batch
9005	Buy Cash from Till
9006	Sell Cash to Till
9007	Buy Cash from Vault
9008	Sell Cash to Vault
9009	Buy Cash from Currency Chest
9010	Sell Cash to Currency Chest
9012	Current Open Tills
DNEX	Denomination Exchange

Table C-1   (Cont.) List of Function Codes

Function Code	Screen Name
REAN	Reassign Transactions
TVQB	Branch Breaching Limits
TVQR	Till Vault Position

D

Order of Replacing Parameters with Wild Card Entries

The order of replacing parameters with wild card entries is required for the Accounting and Settlements Definition and Charge Decision Maintenance.

Table D-1   Order for Accounting and Settlements Definition

Function Code	Branch	Currency
Function Code	Txn Branch	Txn Currency
Function Code	*.*	Txn Currency
Function Code	Txn Branch	*.*
Function Code	*.*	*.*

Table D-2   Order for Charge Pickup

Function Code	Txn Branch	Txn Currency	Inter Branch
Function Code	Txn Branch	Txn Currency	Y
Function Code	Txn Branch	Txn Currency	N
Function Code	*.*	Txn Currency	Y
Function Code	*.*	Txn Currency	N
Function Code	Txn Branch	*.*	Y
Function Code	Txn Branch	*.*	N

Table D-3   Order for Charge Group

Parameter1	Parameter2	Parameter3	Parameter4	Parameter5
Parameter1	Parameter2	Parameter3	Parameter4	Parameter5
Parameter1	Parameter2	Parameter3	Parameter4	*.*
Parameter1	Parameter2	Parameter3	*.*	Parameter5
Parameter1	Parameter2	*.*	Parameter4	Parameter5
Parameter1	*.*	Parameter3	Parameter4	Parameter5
.	Parameter2	Parameter3	Parameter4	Parameter5
.	*.*	Parameter3	Parameter4	Parameter5
Parameter1	*.*	*.*	Parameter4	Parameter5
Parameter1	Parameter2	*.*	*.*	Parameter5
Parameter1	Parameter2	Parameter3	*.*	*.*
Parameter1	Parameter2	*.*	*.*	*.*

Table D-3   (Cont.) Order for Charge Group

Parameter1	Parameter2	Parameter3	Parameter4	Parameter5
Parameter1	*.*	*.*	*.*	Parameter5
.	*.*	*.*	Parameter4	Parameter5
.	*.*	*.*	*.*	Parameter5
Parameter1	*.*	*.*	*.*	*.*
.	*.*	*.*	*.*	*.*

E

Static Maintenance Parameters

The descriptions for the column names of the significant parameters in the static maintenance tables are provided in this appendix. If required, the user needs to modify these parameters in the respective static maintenance tables.

Table E-1   Columns in SRV_TM_BC_FUNCTION_INDICATOR Table

Column Name	Description
CROSS_CCY_ENABLED	This column indicates whether the cross-currency is allowed for a transaction or not. The user can modify this flag to enable/disable the cross-currency configuration. Possible values are as follows: • **Y** – Yes • **N** – No **✎ Note:** When the value is set to **N**, the **Exchange Rate** fields will be hidden.
DENOM_VARIANCE	This column indicates the applicability of denomination variance. The user can modify this flag to enable/disable the denomination variance. Possible values are as follows: • **Y** – Yes • **N** – No **✎ Note:** This flag applies only to the function codes – 8004, 8203, 8206, and 8207.
IS_NEGOTIATED_RATE_ENABLED	This column indicates whether the **Negotiated Exchange Rate** field is required on the screen or not. The user can modify this flag to enable/disable the **Negotiated Exchange Rate** for a specified screen. Possible values are as follows: • **Y** – Yes • **N** – No
IS_REVERSAL_SUPP	This column indicates whether the transaction reversal is supported or not. The user can modify this flag to enable/disable the reversal for a particular transaction. Possible values are as follows: • **Y** – Yes • **N** – No

Table E-1   (Cont.) Columns in SRV_TM_BC_FUNCTION_INDICATOR Table

Column Name	Description
IS_TELLER_SEQ_REQ	This column indicates whether the Teller Sequence Number generation is required or not. The user can modify this flag to enable/disable the Teller Sequence Number generation for a particular transaction. Possible values are as follows: • **Y** – Yes • **N** – No
IS_TOT_CHARGES_REQ	This column indicates whether the **Total Charges** field is required on the screen or not. The user can modify this flag to enable/disable the **Total Charges** for a particular transaction. Possible values are as follows: • **Y** – Yes • **N** – No

Table E-2   Columns in SRV_TB_BC_ARCHIVAL Table

Column Name	Description
ARCHIVAL_DAYS	This column indicates the number of days required for the archival. The user can modify this flag to update the number of days.
BRANCH_CODE	This column indicates the Branch Code, based on which the lookup of Archival details will happen. It refers to the branch in which the archival will happen. The user can modify this flag to update the Branch Code.

Glossary

Index

T

V