# Oracle® Banking Cash Management Cloud Service

**Cashflow Forecasting User Guide** 





Oracle Banking Cash Management Cloud Service Cashflow Forecasting User Guide, Release 14.7.1.0.0 F85370-01

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### **Preface**

- Purpose
- Audience
- Documentation Accessibility
- Diversity and Inclusion
- Related Resources
- Conventions
- Screenshot Disclaimer
- Acronyms and Abbreviations
- Basic Actions
- Symbols and Icons

# Purpose

This guide is designed to help acquaint you with the Cashflow Forecasting functionality in Oracle® Banking Cash Management Cloud Service module. It provides an overview of the system and guides you through the various steps involved in setting up and providing the cash management services for the customers of your bank.

### **Audience**

This guide is intended for the following User/User Roles:

Table 1 Audience

Role	Function
Back office executive	Input functions for transactions
Back office managers/officers	Authorization of functions
Product Managers	Product definition and authorization

# **Documentation Accessibility**

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc.



#### **Access to Oracle Support**

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# **Diversity and Inclusion**

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

### Related Resources

The related documents are as follows:

- Oracle Banking Common Core User Guide
- Oracle Banking Security Management System User Guide
- Oracle Banking Getting Started User Guide
- Collections User Guide
- Netting User Guide
- Receivables and Payables User Guide

### Conventions

The following text conventions are used in this document:

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
italic	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

### Screenshot Disclaimer

Personal information used in the interface or documents are dummy and does not exist in the real world. It is only for reference purposes.



# Acronyms and Abbreviations

The list of acronyms and abbreviations that are used in this guide are as follows:

Table 2 Acronyms and Abbreviations

Abbreviation	Description
API	Application Programming Interface
FX	Foreign Exchange

# **Basic Actions**

The basic actions performed in the screens are as follows:

**Table 3 Basic Actions** 

Actions	Description	
New	Click <b>New</b> to add a new record. The system displays a new record to specify the required data. The fields marked with asterisk are mandatory.  This button is displayed only for the records that are already created.	
Save	Click <b>Save</b> to save the details entered or selected in the screen.	
Unlock	Click <b>Unlock</b> to update the details of an existing record. The system displays an existing record in editable mode.  This button is displayed only for the records that are already created.	
Authorize	Click <b>Authorize</b> to authorize the record created. A maker of the screen is not allowed to authorize the same. Only a checker can authorize a record.  This button is displayed only for the already created records. For more information on the process, refer Authorization Process.	
Approve	Click <b>Approve</b> to approve the initiated record.  This button is displayed once you click <b>Authorize</b> .	
Reject	Click <b>Reject</b> to reject the initiated record.  This button is displayed once you click <b>Authorize</b> .	
Audit	Click <b>Audit</b> to view the maker details, checker details of the particular record.  This button is displayed only for the records that are already created.	
Close	Click <b>Close</b> to close a record. This action is available only when a record is created.	
Confirm	Click <b>Confirm</b> to confirm the action performed.	
Cancel	Click Cancel to cancel the action performed.	
Compare	Click Compare to view the comparison through the field values of old record and the current record.  This button is displayed in the widget once you click Authorize.	



Table 3 (Cont.) Basic Actions

Actions	Description
View	Click View to view the details in a particular modification stage.  This button is displayed in the widget once you click Authorize.
View Difference only	Click <b>View Difference only</b> to view a comparison through the field element values of old record and the current record, which has undergone changes.  This button is displayed once you click <b>Compare</b> .
Expand All	Click <b>Expand All</b> to expand and view all the details in the sections.  This button is displayed once you click <b>Compare</b> .
Collapse All	Click Collapse All to hide the details in the sections.  This button is displayed once you click Compare.
Menu Item Search	Specify the menu name to search and select the required screens from the list.  This option is used to search and navigate the required screens.
ок	Click <b>OK</b> to confirm the details in the screen.

# Symbols and Icons

The list of symbols and icons available on the screens are as follows:

Table 4 Symbols and Icons - Common

Function
NA:-::
Minimize
Maximize
Close
Perform Search
Open a list
Date Range
Add a new record
Navigate to the first record
_



Table 4 (Cont.) Symbols and Icons - Common

Symbol/Icon	Function
<b>&gt;</b> I	Navigate to the last record
•	Navigate to the previous record
•	Navigate to the next record
88	Grid view
=	List view
<b>⊕</b>	Refresh
□	Delete
₽	Add/Remove Columns
+	Click this icon to add a new row.
	Click this icon to delete a row, which is already added.
<b>i</b>	Calendar
Û	Alerts

Table 5 Symbols and Icons - Widget

Symbol/Icon	Function
£	Open status
	Unauthorized status
Ľ.	Rejected status



Table 5 (Cont.) Symbols and Icons - Widget

Symbol/Icon	Function
<b>⊕</b>	Closed status
D	Authorized status
	Modification Number



1

# Overview of Cashflow Forecasting

This topic describes the information on the overview, benefits and functionalities of Cashflow Forecasting module.

#### Overview

The Cashflow Forecasting module of the Oracle® Banking Cash Management Cloud Service system automates the process of forecasting cash by projecting the inflows and outflows for a corporate over a period. This data is received from various other systems via API's.

#### **Benefits**

- **Accurate Forecasting** Manage accurate forecasting by consolidating forecast collection inputs through seamless integration with internal systems.
- Automated Cashflow Forecast Calculate the net deficit and surplus for a specific frequency by data received as inflow and outflow data through API/File upload.
- Reporting and Analytics Cashflow projections available at summary level for each Inflow/Outflow for given frequency.
- Flexibility Consolidate actual/reconciled payment and forecasted cash flow data to track overdue/short payment.
- **Cost Reduction** Increased visibility of transactions and provides easy reconciliation thus helping corporates manage and control their cash flow and reduce costs.

#### **Functionality**

- Dashboard
- Cashflow Forecasting
  - Cashflow Code Maintenance
  - Cashflow Inquiry



# Maintenance for Cashflow Forecasting

This topic describes the maintenance of reference data to be set to use the Cashflow Forecasting functionality.

To enable the Cash Management related functionality, there is certain amount of reference data that needs to be set up on day zero.

The user may also need to identify administrators among the officers of your bank to whom you could assign the administration of cash management system.

#### **Maintaining Core Reference Data**

Your bank needs to set up certain core reference data for the cash management system to work such as list of country, currency, customer category, list of holidays, list of banks, branch, FX rates, etc.

Refer to the Oracle Banking Common Core User Guide for setting up core reference data.

This topic contains the following subtopics:

Cashflow Code Maintenance
 This topic describes the information to create/maintain codes along with description in the hierarchy.

### 2.1 Cashflow Code Maintenance

This topic describes the information to create/maintain codes along with description in the hierarchy.

Cashflow forecasting projects the inflows and outflows for a corporate over a period. This data is received from various other systems via API's. For Oracle® Banking Cash Management Cloud Service to accept the records, the standard codes need to be maintained by which the system can identify and store such cashflow transactions.

This topic contains the following subtopics:

- Create Cashflow Code Maintenance
   This topic describes the systematic instruction to create cashflow codes or add subcodes in a hierarchal format.
- View Cashflow Code Maintenance
   This topic describes the systematic instruction to view, modify, delete, or authorize cashflow codes that have been created.

### 2.1.1 Create Cashflow Code Maintenance

This topic describes the systematic instruction to create cashflow codes or add subcodes in a hierarchal format.

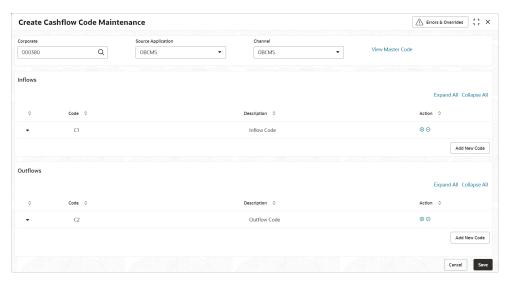
The codes and sub codes can be created up to four levels of hierarchy. Codes can be maintained for 'Inflows' and/or 'Outflows'. The codes cannot be deleted once authorized; however, the description can be modified.

Cashflow summary and detailed statement displays the description maintained here.

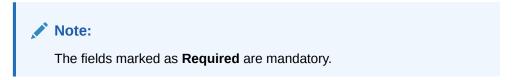
Specify User ID and Password, and login to Home screen.

- On Home screen, click Cash Management. Under Cash Management, click Cash Flow Forecasting.
- 2. Under Cash Flow Forecasting, click Maintenance. Under Maintenance, click Cashflow Code Maintenance.
- Under Cashflow Code Maintenance, click Create Cashflow Code Maintenance.
   The Create Cashflow Code Maintenance screen displays.

Figure 2-1 Create Cashflow Code Maintenance



4. Specify the fields on **Create Cashflow Code Maintenance** screen.



For more information on fields, refer to the field description table.



Table 2-1 Create Cashflow Code Maintenance - Field Description

Field	Description
Corporate	Click the <b>Search</b> icon to select a specific customer for whom the code needs to be created. Leaving this field blank creates a master code which will be applicable to all customers for a selected source application.
	Note:  This field cannot be modified once authorized.
Source Application	Select the source application from where code will flow to Oracle® Banking Cash Management Cloud Service.
Channel	Select the channel from where code will flow to Oracle® Banking Cash Management Cloud Service.
View Master Code	Click this link to view the existing master codes for selected combination of source application and channel. A pop-up screen opens from where you can view the inflows and outflows.

- 5. Perform the following steps in the **Inflows** and **Outflows** section as per your requirement:
  - Click Add New Code to add a new row for a code to be added.
  - Click Add icon to add a new sub-level record.
  - Click **Delete** icon to remove a record including its child records. Only unauthorized records can be deleted. In case, there is a hierarchy of codes, delete all the subcodes to delete the main code.
  - Click Expand All to view the child-level records of all the codes.
  - Click Collapse All to hide the child-level records of all the codes.
- 6. Click **Save** to save the record and send it for authorization.

### 2.1.2 View Cashflow Code Maintenance

This topic describes the systematic instruction to view, modify, delete, or authorize cashflow codes that have been created.

A tile is present for each record that has been created. The bottom portion of each record-tile displays the following:

- The status, whether Authorized, Unauthorized, or Rejected
- · Open or Closed
- The number of times the record has been submitted by the Maker added.

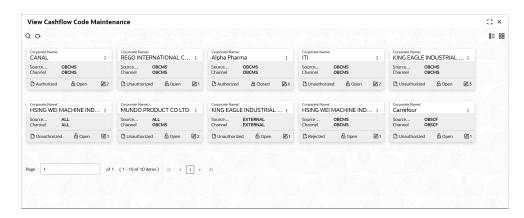
Specify User ID and Password, and login to Home screen.

- 1. On Home screen, click Cash Management. Under Cash Management, click Cash Flow Forecasting.
- Under Cash Flow Forecasting, click Maintenance. Under Maintenance, click Cashflow Code Maintenance.



Under Cashflow Code Maintenance, click View Cashflow Code Maintenance.
 The View Cashflow Code Maintenance screen displays.

Figure 2-2 View Cashflow Code Maintenance



- 4. Filter the records in the View screen:
  - a. Click Search icon to view the filters. The user can filter the records by Corporate Name, Source Application, Channel, Code, Description, Authorization Status, and Record Status.
  - b. Click Search.
  - c. Click **Reset** to reset the filter criteria.
- Click Refresh icon to refresh the records.
- 6. Click **Options** icon and then select any of the following options:
  - unlock To modify the record details. Refer to the Create screen for the field level details.
  - Authorize To authorize or reject the record. Authorizing/Rejecting requires necessary access rights.
    - Optional: Click View to view the record details.
    - Select the record and click Approve to approve the record.
    - Select the record and click **Reject** to reject the record. Specify the relevant comments in the pop-up window that appears, and click **Confirm**.
  - Delete/Close To remove the record.
    - Optional: In the confirmation pop-up window, click View to view the record details.
    - Click Proceed to delete the record.
  - d. **Copy** To copy the record parameters for creating a new record.
  - e. View To view the record details.
  - f. **Reopen** To reopen the closed record.



# File Management

This topic describes the information on the File Management functionality provided in Cashflow Forecasting module.

The **File Management** functionality enables you to upload files in a pre-defined format. These files are auto-processed by the system based on their type and set rules. The process is mainly divided into two screens:

#### Upload Files

This topic describes the systematic instruction to upload a file for auto-processing the cashflow code/transaction data into system.

View File Upload Status
 This topic describes the systematic instruction to manage the status of the uploaded files.

# 3.1 Upload Files

This topic describes the systematic instruction to upload a file for auto-processing the cashflow code/transaction data into system.

The **Upload Files** screen enables the user to upload files for auto-processing the cashflow code/transaction data into system. The uploaded files are not processed until it is approved. The file can contain data records of cashflow codes and cashflow transactions etc. The file format accepted by the system includes ".csv" files.

Table 3-1 Supported Files and Fields

File	Fields
Cashflow Code file	<ul> <li>CASHFLOW_TYPE SOURCE_APPLICATION</li> <li>CODE</li> <li>CHANNEL</li> <li>DESCRIPTION</li> <li>CORPORATE_ID</li> <li>PARENT_ID</li> </ul>

Table 3-1 (Cont.) Supported Files and Fields

File	Fields
Cashflow Transaction file	EXTERNAL_REFERENCE_NO
	CASHFLOW_INDICATOR
	CORPORATE_ID
	• CODE
	DESCRIPTION
	BANK_ACCOUNT_NUMBER
	<ul> <li>VIRTUAL_ACCOUNT_NUMBER</li> </ul>
	AMOUNT
	ACTUAL_AMOUNT
	• CCY
	EXPECTED_DATE
	<ul> <li>REVISED_EXPECTED_DATE</li> </ul>
	ACTUAL_DATE
	CHANNEL
	APPLICATION_NAME
	PARTY_NAME
	PARTY_ID
	STATUS
	NARRATION
	CUSTOMER_REF_NO
	T_UDF_TXT_1
	T_UDF_TXT_2
	T_UDF_TXT_3
	T_UDF_TXT_4
	T_UDF_TXT_5
	T_UDF_TXT_6
	T_UDF_TXT_7
	T_UDF_TXT_8
	T_UDF_TXT_9
	T_UDF_TXT_10

Specify **User ID** and **Password**, and login to **Home** screen.

 On Home screen, click File Management. Under File Management, click File Upload.

The **File Upload** screen displays.



Figure 3-1 File Upload



- 2. Drag and drop the file to be uploaded in the highlighted box. or, Click inside the highlighted box to select the file to be uploaded.
- 3. In the **Enter Source Code** field, specify the source code of the application to associate the file records to.
- Click Upload to upload the records from the file. Once the file is uploaded, it cannot be deleted.

A message appears stating that the file has been uploaded successfully.

# 3.2 View File Upload Status

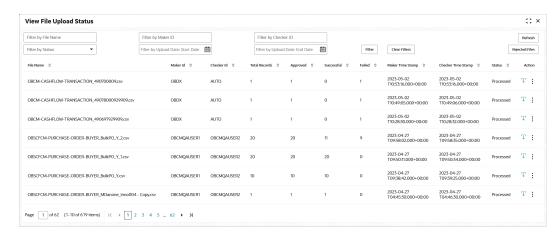
This topic describes the systematic instruction to manage the status of the uploaded files.

Specify **User ID** and **Password**, and login to **Home** screen.

 On Home screen, click File Management. Under File Management, click View File Upload Status.

The View File Upload Status screen displays.

Figure 3-2 View File Upload Status



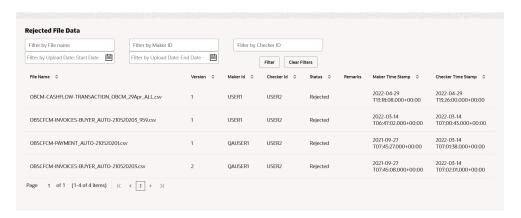
- 2. Specify any of the following criteria to filter the listed file jobs:
  - In the Filter by File Name field, specify the partial or complete name of the file.



- In the **Filter by Maker ID** field, specify the partial or complete Maker ID used to create the file record(s).
- In the **Filter by Checker ID** field, specify the partial or complete Checker ID used to authorize the file.
- From the Filter by Status list, select the required status of the file(s) to be filtered.
- In the Filter by Upload Date: Start Date and Filter by Upload Date: End Date, select the start and end dates to filter file records by upload date.
- **3.** Upon selecting the required filter criteria, click **Filter** to view the filtered records. To clear the filter criteria fields, click **Clear Filters**.
- 4. Click **Rejected Files** to view a list of rejected files.

The **Rejected Files** screen displays.

Figure 3-3 Rejected Files



- 5. Perform any of the following actions on the file records:
  - a. Click **Download** icon to download the file.
  - b. Click **Remarks** icon to view the comments added while uploading the file.
  - c. Click **Approve** in the Action column to process the file.
  - d. Click **Details** to view details of the processed file.
  - e. Click **Retry** in the Action column to retry the processing if required.



4

# Inquiries

This topic describes the systematic instruction to inquire about the status of the expected debits and credits in the Cashflow Forecasting module.

#### **Cashflow Inquiry:**

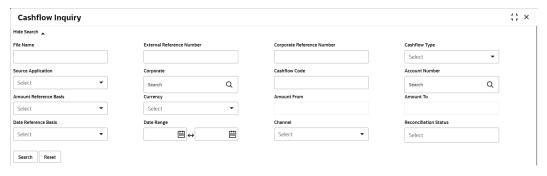
The **Cashflow Inquiry** screen helps the user to inquire the status of expected debits and credits based on the various criteria such as File Name, Bank Account Number, External Reference Number, Date range, Amount range, etc.

Specify **User ID** and **Password**, and login to **Home** screen.

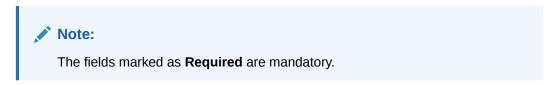
- 1. On Home screen, click Cash Management. Under Cash Management, click Inquiry.
- 2. Under Inquiry, click Cashflow Inquiry.

The **Cashflow Inquiry** screen displays.

Figure 4-1 Cashflow Inquiry



3. Specify the fields on **Cashflow Inquiry** screen.



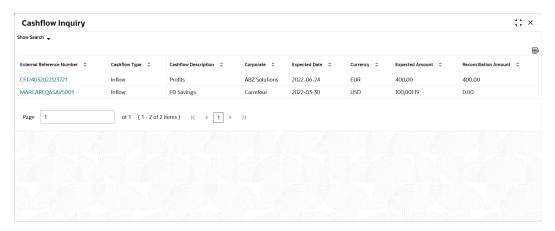
For more information on fields, refer to the field description table.

Table 4-1 Cashflow Inquiry - Field Description

Field	Description
File Name	Specify the file name to inquire for.
	Note:  File name must be of at least 5 alpha-numeric characters.
External Reference Number	Specify the external reference number of the cashflow.
Corporate Reference Number	Specify the corporate reference number of the cashflow.
Cashflow Type	Select the cashflow type to search for inflow or outflow data.
Source Application	Select the source application impacted by the cashflow.
Corporate	Click the <b>Search</b> icon and select the beneficiary or remitter based on selected cashflow type.
Cashflow Code	Specify the specific cashflow code to inquire for.
Account Number	Click the <b>Search</b> icon and select the bank account number of the corporate.
Amount Reference Basis	Select the reference basis of the amount range as <b>Expected Amount</b> or <b>Reconciled Amount</b> .
Currency	Select the amount currency of the cashflow.
Amount From	Specify the lowest cashflow amount of the range.
Amount To	Specify the highest cashflow amount of the range.
Date Reference Basis	Select the reference basis of the date range as <b>Expected Date</b> or <b>Reconciliation Date</b> .
Date Range	Click the Calendar icon and select the date range.
	Note:  Maximum date range can be of 1 year.
Channel	Select the channel through which cashflow data is flowing.
Reconciliation Status	Select the reconciliation status of the cashflow to search by. The user can select multiple reconciliation statuses.

4. Click **Search** to view the search result.

Figure 4-2 Cashflow Inquiry - Search Result



- 5. Click the external reference number to view more details.
- **6.** Click the **Add/Remove Columns** icon to select columns to be displayed in the search result.



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