

# Oracle® Banking Corporate Lending Accessibility User Guide



Release 14.7.4.0.0

F97350-01

May 2024

The Oracle logo, consisting of a solid red square with the word "ORACLE" in white, uppercase, sans-serif font centered within it.

ORACLE®

Copyright © 2016, 2024, Oracle and/or its affiliates.

This software and related documentation are provided under a license agreement containing restrictions on use and disclosure and are protected by intellectual property laws. Except as expressly permitted in your license agreement or allowed by law, you may not use, copy, reproduce, translate, broadcast, modify, license, transmit, distribute, exhibit, perform, publish, or display any part, in any form, or by any means. Reverse engineering, disassembly, or decompilation of this software, unless required by law for interoperability, is prohibited.

The information contained herein is subject to change without notice and is not warranted to be error-free. If you find any errors, please report them to us in writing.

If this is software, software documentation, data (as defined in the Federal Acquisition Regulation), or related documentation that is delivered to the U.S. Government or anyone licensing it on behalf of the U.S. Government, then the following notice is applicable:

U.S. GOVERNMENT END USERS: Oracle programs (including any operating system, integrated software, any programs embedded, installed, or activated on delivered hardware, and modifications of such programs) and Oracle computer documentation or other Oracle data delivered to or accessed by U.S. Government end users are "commercial computer software," "commercial computer software documentation," or "limited rights data" pursuant to the applicable Federal Acquisition Regulation and agency-specific supplemental regulations. As such, the use, reproduction, duplication, release, display, disclosure, modification, preparation of derivative works, and/or adaptation of i) Oracle programs (including any operating system, integrated software, any programs embedded, installed, or activated on delivered hardware, and modifications of such programs), ii) Oracle computer documentation and/or iii) other Oracle data, is subject to the rights and limitations specified in the license contained in the applicable contract. The terms governing the U.S. Government's use of Oracle cloud services are defined by the applicable contract for such services. No other rights are granted to the U.S. Government.

This software or hardware is developed for general use in a variety of information management applications. It is not developed or intended for use in any inherently dangerous applications, including applications that may create a risk of personal injury. If you use this software or hardware in dangerous applications, then you shall be responsible to take all appropriate fail-safe, backup, redundancy, and other measures to ensure its safe use. Oracle Corporation and its affiliates disclaim any liability for any damages caused by use of this software or hardware in dangerous applications.

Oracle®, Java, MySQL, and NetSuite are registered trademarks of Oracle and/or its affiliates. Other names may be trademarks of their respective owners.

Intel and Intel Inside are trademarks or registered trademarks of Intel Corporation. All SPARC trademarks are used under license and are trademarks or registered trademarks of SPARC International, Inc. AMD, Epyc, and the AMD logo are trademarks or registered trademarks of Advanced Micro Devices. UNIX is a registered trademark of The Open Group.

This software or hardware and documentation may provide access to or information about content, products, and services from third parties. Oracle Corporation and its affiliates are not responsible for and expressly disclaim all warranties of any kind with respect to third-party content, products, and services unless otherwise set forth in an applicable agreement between you and Oracle. Oracle Corporation and its affiliates will not be responsible for any loss, costs, or damages incurred due to your access to or use of third-party content, products, or services, except as set forth in an applicable agreement between you and Oracle.

# Contents

## Preface

---

Introduction	iv
List Of Topics	iv
Conventions	iv
Symbols, Definitions and Abbreviations	v
Related Resources	v

## 1 Oracle Banking Corporate Lending Accessibility

---

1.1 Keyboard Navigation	1-1
-------------------------	-----

## Index

---

# Preface

This topic contains the following sub-topics:

- [Introduction](#)
- [List Of Topics](#)
- [Conventions](#)
- [Symbols, Definitions and Abbreviations](#)
- [Related Resources](#)

## Introduction

This manual is designed to help you quickly get acquainted with the basic accessibility features in Oracle Banking Corporate Lending.

## List Of Topics

This guide is organized into the following topics.

**Table 1 List of Topics**

Topics	Description
Preface	It lists the various chapters covered in this User Manual.
<a href="#">Oracle Banking Corporate Lending Accessibility</a>	This topic provides an overview of keyboard navigation.

## Conventions

The following text conventions are used in this document:





**Table 2 Conventions and Meaning**

Convention	Meaning
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

## Symbols, Definitions and Abbreviations

The following are some of the Symbols you are likely to find in the manual:

**Table 3 Symbols**

Icons	Functions
	Exit
	Add row
	Delete row
	Option List

The images used in the documentation are of illustration purpose and need to be used only for reference.

For more information, refer to *Accessibility User Manual*.

## Related Resources

For more information, refer *Procedures User Manual*.

# 1

## Oracle Banking Corporate Lending Accessibility

This topic provides an overview of the Oracle Banking Corporate Lending Accessibility. This topic contains the following sections:

- [Keyboard Navigation](#)

### 1.1 Keyboard Navigation

This topic provides an overview of keyboard navigation. In Oracle Banking Corporate Lending, the following keys are used for navigation.

**Table 1-1 Navigation Keys**

Key	Description
<b>Tab</b>	You can use the <b>Tab</b> key to move to the next control, such as the navigation tree, menu, or tab on a page. Tab traverses the page left to right, top to bottom. Use <b>Shift +Tab</b> to move to the previous control.
<b>Up and Down Arrow</b>	You can use the <b>Up and Down Arrow</b> keys to move to the previous or next item in the navigation tree, menu, or table.
<b>Left and Right Arrow</b>	You can use the <b>Left and Right Arrow</b> keys to expand and collapse an item in the navigation tree.
<b>Spacebar</b>	You can use the <b>Spacebar</b> to activate a control. For example, in a check box, the <b>Spacebar</b> toggles the state, checking or unchecking the box. On a link, the <b>Spacebar</b> navigates to the target of the link.
<b>Enter</b>	You can use the <b>Enter</b> key to activate a button in selection.

The common tasks and the keyboard navigation used in Oracle Banking Corporate Lending are discussed under the following headings. For more information on the common operations in Oracle Banking Corporate Lending, refer to the *Procedures User Guide*.

#### Hot keys for Detail Screen Operations

You can use the following navigation keys to perform the basic operations on the new or existing records in a details screen:

**Table 1-2 Navigation Keys**

Task	Navigation Keys	Description
New	<b>Ctrl+N</b>	To create a new record
Save	<b>Ctrl+S</b>	To save a record
Copy	<b>Ctrl+Shift+C</b>	To copy the selected record
Close	<b>Ctrl+Shift+Y</b>	To close a record
Authorize	<b>Ctrl+Shift+Z</b>	To authorize the selected record

**Table 1-2 (Cont.) Navigation Keys**

Task	Navigation Keys	Description
Delete	<b>Ctrl+D</b>	To delete the selected record
Unlock	<b>Ctrl+U</b>	To unlock the selected record
Reopen	<b>Ctrl+R</b>	To reopen the selected record
Reverse	<b>Ctrl+E</b>	To reverse the selected record
Rollover	<b>Ctrl+Shift+V</b>	To rollover the selected record
Liquidate	<b>Ctrl+Q</b>	To liquidate the selected record
Hold	<b>Ctrl+H</b>	To hold the selected record
Generate	<b>Ctrl+B</b>	To generate the selected record
Print	<b>Ctrl+P</b>	To print the selected record
View	<b>Ctrl+J</b>	To view the selected record
Enter Query	<b>F7</b>	To enter query in a detail screen
Execute Query	<b>F8</b>	To execute an entered query

**Hot Keys to View/Enter More Information When a Field is in Focus**

Use of the following navigation keys pop up separate windows that contain the respective details for a selected field on a detailed screen.

**Table 1-3 Navigation Keys**

Task	Navigation Keys	Description
Field Level Help	<b>F1</b>	To open the field level help window
Open LOV/Calender/ Popup-Edit	<b>F4</b>	To open an LOV, Calender or popup-edit window
Customer Instructions	<b>F6</b>	To open a customer instructions window
Customer Image	<b>F10</b>	To open a customer image window
Customer Balance	<b>F11</b>	To open a customer balance window
Customer Signature	<b>F12</b>	To open a customer signature window
Display Till Content	<b>Ctrl+Shift+T</b>	To open a till content window

**Hot Keys for Summary Screen Operations**

You can use the following navigation keys to perform the basic operations on the selected records in a summary screen:

**Table 1-4 Navigation Keys**

Task	Navigation Keys	Description
Export	<b>Ctrl+E</b>	To export the data in an excel format
Reset	<b>Ctrl+R</b>	To reset the fields to enter a new criteria
Advance Search	<b>Ctrl+Q</b>	To open the advance search window
Clear All	<b>Ctrl+L</b>	To clear all the data entered for search criteria

**Table 1-4 (Cont.) Navigation Keys**

Task	Navigation Keys	Description
Refresh	<b>Ctrl+H</b>	To refresh the record with the same criteria
Saved Queries	<b>F7</b>	To get the list of saved queries
Execute Query	<b>F8</b>	To execute query

**Navigation Keys for Accessing Tabs in Landing Page**

The navigation keys are used in different browsers in combination with a specific browser modifier key/key combination. You can navigate between the tabs and links on the landing page using the respective navigation key along with the browser modifier key.

**Table 1-5 Browser Modifier Keys**

Browser	Modifier Keys	Description
Mozilla Firefox	<b>Alt+Shift</b>	Prefix <b>Alt+Shift</b> key to the navigation key to execute the required task.
Google Chrome	<b>Alt or Alt+Shift</b>	Prefix <b>Shift+Esc</b> key to the navigation key to execute the required task.
Safari	<b>Alt or Alt+Shift</b>	Prefix <b>Alt or Alt+Shift</b> key to the navigation key to execute the required task.

**Table 1-6 Landing Page Tab Navigation Keys**

Task	Navigation Key	Description
Access Keys Information	<b>0</b>	To view access keys information
Refresh Landing Page	<b>1</b>	To refresh landing page
Minimize or Maximize Menu	<b>2</b>	To minimize or maximize the menu
Drill down Main Navigation	<b>3</b>	To drill down the main navigation
Minimize	<b>6</b>	To minimize the selected window
Close	<b>7</b>	To close the selected window
Branch	<b>B</b>	To change branch drop-down
Customer	<b>C</b>	To access the customer tab.
Field Level Help	<b>E</b>	To open a field level help
Fast Path	<b>F</b>	To access this field to provide the function id
Sign Off	<b>G</b>	To sign off from the application.
Home	<b>H</b>	To shift focus to the home page



**Table 1-6 (Cont.) Landing Page Tab Navigation Keys**

Task	Navigation Key	Description
Interactions	<b>I</b>	To shift focus to the interactions tab
Window	<b>N</b>	To access the window option
Preferences	<b>P</b>	To shift focus to the preferences tab
Tasks	<b>T</b>	To shift focus to the tasks tab
Workflow	<b>W</b>	To shift focus to the workflow tab

 **Note:**

Once the focus is on the home tab, you can navigate the tabs using right or left arrows keys.

**Hot Keys to Access Dashboards**

The dashboards are arranged in a specific order. You can shift the focus by using the respective navigation keys.

**Table 1-7 Navigation Keys**

Task	Navigation Keys	Description
Dashboard1	<b>Ctrl+Shift+1</b>	To shift the focus on the dashboard-1
Dashboard2	<b>Ctrl+Shift+2</b>	To shift the focus on the dashboard-2
Dashboard3	<b>Ctrl+Shift+3</b>	To shift the focus on the dashboard-3
Dashboard4	<b>Ctrl+Shift+4</b>	To shift the focus on the dashboard-4
Dashboard5	<b>Ctrl+Shift+5</b>	To shift the focus on the dashboard-5
Dashboard6	<b>Ctrl+Shift+6</b>	To shift the focus on the dashboard-6

**Calendar Navigation Keys**

The fields denoting dates will have the adjoining calendar to select the date from. You can navigate in the calendar using the following respective keys.

**Table 1-8 Navigation Keys**

Task	Navigation Keys	Description
Previous Year	<b>Home</b>	To go to the previous year in the calendar
Previous Month	<b>Page Up</b>	To go to the previous month in the calendar
Next Month	<b>Page Down</b>	To go to the next month in the calendar
Next Year	<b>End</b>	To go to the next year in the calendar

**Hot Keys for Close Operations**

The fields denoting dates will have the adjoining calendar to select the date from. You can navigate in the calendar using the following respective keys.

**Table 1-9 Navigation Keys**

Task	Navigation Keys	Description
LOV/Calendar/Popup-Edit	<b>Esc</b>	To close the LOV, Calendar, or Popup-Edit window
Screen/Sub Screen	<b>Ctrl+W</b>	To close the open screen or sub screen

**Other Operations**

You can perform some more screen-level operations using the following navigation keys.

**Table 1-10 Navigation Keys**

Task	Navigation Keys	Description
Switch between Windows	<b>F2</b>	To switch between the open windows
Ok	<b>Ctrl+K</b>	To focus on <b>Ok</b> button on a selected window
Cancel	<b>Ctrl+L</b>	To focus on <b>Cancel</b> button on a selected window
Confirm	<b>Ctrl+M</b>	To focus on <b>Confirm</b> button on a selected window
Next Tab	<b>Ctrl+Page Down</b>	To go to the next tab
Previous Tab	<b>Ctrl+Page Up</b>	To go the previous tab

## Grid Operations Navigation Keys

A multiple entry table grid in Oracle Banking Corporate Lending refers to a set of fields in a tabular format where you can add more rows or delete existing rows as required to capture the details. In a multiple-entry table grid on a given screen, you can use the following hot keys to navigate between rows and columns. These hot keys can be used when the multiple entry table grid is in edit mode.

**Table 1-11 Navigation Keys**

Task	Navigation Keys	Description
Navigate between Rows	<b>Up &amp; Down</b>	To navigate between rows
Navigate between cells	<b>Tab &amp; Shift+Tab</b>	To navigate between cells
First Page	<b>Home</b>	To go to the first page
Previous Page	<b>Page Up</b>	To go to the previous page
Next Page	<b>Page Down</b>	To go to the next page
Last Page	<b>End</b>	To go to the last page
Add Row	<b>Ctrl+Insert</b>	To add a row
Delete Row	<b>Ctrl+Delete</b>	To delete a row
Single Record View	<b>Ctrl+I</b>	To view a single record
Focus Shifted Outside the Table	<b>Ctrl+Tab</b>	To shift the focus outside the table
Navigate to the Frame above the Table	<b>Ctrl+Shift+Tab</b>	To navigate to the frame on the screen above the multiple entry table grid

## Summary Screen or LOV Grid Navigation Keys

You can view the queried records on the summary screen. You can navigate using the following navigation keys.

**Table 1-12 Navigation Keys**

Task	Navigation Keys	Description
First Page	<b>Home</b>	To go to the first page
Previous Page	<b>Page Up</b>	To go to the previous page
Next Page	<b>Page Down</b>	To go to the next page
Last Page	<b>End</b>	To go to the last page

## Layout Table Navigation Keys

You can navigate in the layout table using the following navigation keys to shift the focus between rows, cells, or pages.

**Table 1-13 Navigation Keys**

Task	Navigation Keys	Description
Navigate between Rows	<b>Up &amp; Down</b>	To navigate between rows
Navigate between cells	<b>Tab &amp; Shift+Tab</b>	To Navigate between cells
First Page	<b>Home</b>	To go to the first page
Previous Page	<b>Page Up</b>	To go to the previous page
Next Page	<b>Page Down</b>	To go to the next page
Last Page	<b>End</b>	To go to the last page
Navigation to Cells on Left	<b>Left Arrow</b>	To navigate to cells on left.
Navigation to Cells on Right	<b>Right Arrow</b>	To navigate to cells on right

**Navigation Keys for Customer Landing Page**

You can navigate within the customer landing page using the following navigation keys:

**Table 1-14 Navigation Keys**

Task	Navigation Keys	Description
Moving to next Account Tab or Customer Details Tab	<b>Ctrl+Shift+Page- Down</b>	To navigate to the next accounting tab within the customer landing page if account tabs are open. If the last tab is reached, next navigation will be to the customer detail tab.
Moving to previous Account Tab or Customer Details Tab	<b>Ctrl+Shift+PageUp</b>	To navigate to the previous opened tab within the customer landing page if account tabs are open. If the first tab is reached, next navigation will be to the last account tab.

# Index

## B

---

Browser Modifier Keys, [1-3](#)

## C

---

Calendar Navigation Keys, [1-4](#)

## G

---

Grid Operations Navigation Keys, [1-5](#)

## H

---

Hot Keys for Close Operations, [1-5](#)

Hot keys for Detail Screen Operations, [1-1](#)

Hot Keys for Summary Screen Operations, [1-2](#)

Hot Keys to Access Dashboards, [1-4](#)

Hot Keys to View/Enter More Information When a  
Field is in Focus, [1-2](#)

## L

---

Landing Page Tab Navigation Keys, [1-3](#)

Layout Table Navigation Keys, [1-6](#)

## N

---

Navigation Keys, [1-1](#)

Navigation Keys for Accessing Tabs in Landing  
Page, [1-3](#)

Navigation Keys for Customer Landing Page, [1-7](#)

## O

---

Other Operations, [1-5](#)

## S

---

Summary Screen or LOV Grid Navigation Keys,  
[1-6](#)