

# Oracle® Banking Origination

## Current Account Origination User Guide



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The Oracle logo, consisting of a solid red square with the word "ORACLE" in white, uppercase, sans-serif font centered within it.

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A Error Codes and Messages

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B Advices

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# Preface

This topic contains the following sub-topics:

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- [Before you begin](#)
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- [Critical Patches](#)
- [Diversity and Inclusion](#)
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## Purpose

This guide is designed to help you to quickly get acquainted with the Oracle Banking Origination system. It provides an overview of the current account Origination process and takes you through the various steps involved in handling all the necessary activities in the life cycle of a current account Origination.

## Before you begin

Kindly refer to the **Getting Started User Guide** for common elements, including Symbols and Icons, Conventions Definitions, and so forth.

## Module Prerequisite

Specify the **User Name** and **Password**, and login to **Home** screen.

## Audience

This guide provides instructions and information about the current account product to help various bank users to deliver quick and efficient service to both customer and prospects.

## Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

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## Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

## Conventions

The following text conventions are used in this document:

Convention	Meaning
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which user supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that user enter.

## Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

## Acronyms and Abbreviations

The list of the acronyms and abbreviations that are used in this guide are as follows:

**Table Acronyms and Abbreviations**

Acronyms and Abbreviations	Description
AER	Annual Equivalent Rate
API	Application Programming Interface
APY	Annual Percentage Yield
AUF	Advance Against Uncollected Funds
CIF	Customer Identification File
DMS	Document Management Service
DOB	Date of Birth
GL	General Ledger
HNI	High Net Worth Individual
KYC	Know Your Customer
LTV	Loan to Value
OD	Overdraft
OFAC	Office of Foreign Assets Control
PIN	Postal Index Number
POI	Proof Of Identity
PTY	Party
SIN	Social Insurance Number
SMB	Small and Medium Business
SSN	Social Security Number
TOD	Temporary Overdraft

## Symbols and Icons

The list of icons available on the screens are as follows:

**Table Icons - Common**







Icon	Function
	Minimize
	Maximize
	Close
	Perform Search
	Open a list
	Navigate to the first record

Table (Cont.) Icons - Common

































Icon	Function
	Navigate to the last record
	Navigate to the previous record
	Navigate to the next record
	Grid view
	List view
	Refresh
	Click this icon to add a new row.
	Click this icon to delete a row, which is already added.
	Calendar
	Alerts
	Unlock Option
	View Option
	New
	Enter query
	Execute query
	Copy
	Delete
	Save
	Search

Table (Cont.) Icons - Common

Icon	Function
	Advanced search
	Clear all
	Reset
	Export
	Print
	View Details
	Sorting

The list of icons available on the view screens are as follows:

Table Icons - Widget

Icon	Function
	Open status
	Unauthorized status
	Rejected status
	Closed status
	Authorized status
	Modification Number

## Module Post requisite

After finishing all the requirements, please log out from the Home screen.

# 1

## Overview

This topic describes the information on the various features of the current account origination process.

### Product Introduction

Oracle Banking Origination is the middle office banking solution with a comprehensive coverage of account opening processes of the below product for both Individual as well as Small and Medium Business type of customers:

- Saving Account
- Current Account
- Term Deposit Account
- Credit Card Account
- Retail Loans Account

It is a Host-Agnostic solution

It enables banks to deliver the improved user experience for various bank persons such as Sales Officers, Relationship Manager, Account Opening Officers, Branch Supervisor/Managers, Loan Officers, and Credit Officers and more, handling defined functions in the lifecycle of the various product origination.

The convenience of configuring appropriate stages and the respective data segments within each of these stages, which can be business-driven, is hosted and architected by our new platform solution. The random access navigation between data segments within a given stage are with appropriate validations helps to enable the business user to capture apt information anytime during the account open process before created account in the Host. The new workflow supports capturing relevant documents, stage-wise, and the generation of advice and notifications dynamically.

The account opening request is initiated by authorized branch user or relationship managers or by approved bank agents, either through the traditional branch channel or through dedicated protocol services. These services are available on digital devices like tablets or mobiles. The account opening request can be initiated for both new and existing customer types. Also, the system supports the processing of the account opening request from the customer directly received from the Self-Service Banking Channel (Oracle Banking Digital Experience) through the REST-based service APIs.

This user guide explains the workflow for the current account Origination process and further details the data that needs to capture in the data segment linked to the specific stages.

# 2

## Initiating current account Opening Process

This topic describes the information on the defined stages through which the current account Application has to flow before it is ready to be sent to the Host for Account Creation.

As detailed in the **Operations User Guide**, the account opening applications of all product are initiated in the application initiation stage from the Product Catalogue. The Cart Operation in Product Catalogue allows to originate, Single or Multiple Product initiation. Once the current account product origination process is initiated either by a single product origination or multiple product selection, the process orchestrator generates the current account process reference number on submit of application initiation stage. The process orchestrator updates the record in the free task process for the 'Application Entry' stage and is referred to as task from the orchestrator perspective.

**To acquire and edit respective stage:**

1. From **Home** screen, click **Tasks**. Under **Tasks**, click **Free Tasks**. The **Free Tasks** screen is displayed.

**Figure 2-1 Free Tasks**

Acquire & Edit	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Nu
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017206	006APP000045472	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017207	006APP000045473	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017203	006APP000045469	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017201	006APP000045467	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017198	006APP000045464	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017194	006APP000045460	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017196	006APP000045462	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Small and Medium Bu...	006SMBTD10003680	006APP000045449	Account Funding	18-05-30	006	
Acquire & ...	Medium	Term Deposit Originat...	006RPMTDA0003641	006APP000045404	Application Entry	18-05-30	006	

2. Click **Acquire & Edit** from the Actions column against the stage which user wants to update.

The current account Origination Process flow comprises of the below stages and the detailed information of the same is available in the below sections:

- [Application Entry Stage](#)  
This topic describes the information on the various data segments to capture the required data in the Application Entry stage.
- [Overdraft Limit Details Stage](#)  
This topic describes the information on the various data segments to capture the required data for the Overdraft Limit Details stage.
- [Application Enrichment Stage](#)  
This topic describes the information on the various data segments to view and update the required data for the Application Enrichment stage.

- [Account Funding Stage](#)  
This topic describes the process of initial funding of an account. In this stage user can provide initial funding details before opening an account.
- [Underwriting Stage](#)  
This topic describes the information on the various data segments to access the credit rating and capture the required data for the Underwriting stage.
- [Application Assessment](#)  
This topic describes the information on the various data segments to update the required data and assess the application in the Application Assessment stage.
- [Manual Credit Assessment Stage](#)  
This topic describes the information on the various data segments to assess the application manually in the Manual Credit Assessment stage.
- [Manual Credit Decision Stage](#)  
This topic describes the information on the various data segments to review and approve the application manually in the Manual Credit Decision stage.
- [Account Parameter Setup Stage](#)  
This topic describes the information on the various data segments to setup the required account parameters in the Account Parameter Setup stage.
- [Offer Issue Stage](#)  
This topic describes the information on the various data segments to generate the offer in the Offer Issue stage.
- [Offer Accept / Reject Stage](#)  
This topic describes the information on the various data segments to accept / reject the offer in the Offer Accept / Reject stage.
- [Post Offer Amendment Stage](#)  
This topic describes the information on the various data segments to request for amendment of overdraft in the Post Offer Amendment stage.
- [Application Approval Stage](#)  
This topic describes the information on the various data segments to view the captured details and approve the application in the Application Approval stage
- [Manual Retry Stage](#)  
This topic describes the information on the various data segments on the Manual Retry stage.
- [Account Funding](#)  
This topic describes the process of initial funding of an account. This stage appears once the account is opened.
- [Global Actions](#)  
This topic provides details on the actions that can be performed in all stages.

## 2.1 Application Entry Stage

This topic describes the information on the various data segments to capture the required data in the Application Entry stage.

Based on the access configuration, user can view the records in **Free Task**. In this stage user can capture the details that are required to open a current account. This stage is automatically submitted on below conditions:

- If the bank level configuration for allowing the full application submission is set as **Yes**.

- If the user captures the required details in all the data segments of the **Application Entry** stage as part of the **Application Initiation** stage on clicking the **Application** button in the **Product Details** data segment.

**To open current account Application Entry task:**

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The **current account Application Entry** stage is displayed.

The data segments appears as configured in business process. Refer below sections for detailed information of each data segment.

- [Applicant](#)  
This topic provides the systematic instructions to capture the customer-related information for the application.
- [Account Details](#)  
This topic provides the systematic instructions to view and modify the account details.
- [Stake Holder Details](#)  
This topic provides the systematic instructions to capture the stake holder details related information for the business.
- [Financial Details](#)  
This topic provides the systematic instructions to capture the financial details of a single customer or multiple customers in case of joint applicants.
- [Collateral Details](#)  
This topic provides the systematic instructions to capture the collateral which is offered by the customer as security for Overdraft limit.
- [Nominee Details](#)  
This topic provides the systematic instructions to capture the details of the nominee for the account.
- [Terms and Conditions](#)  
This topic describes the terms and conditions that are mandatory to accept to proceed with the account opening process.
- [Review](#)  
This topic provides the systematic instruction to view the tiles for all the data segments in the Application Entry Process.

## 2.1.1 Applicant

This topic provides the systematic instructions to capture the customer-related information for the application.

The **Applicant** data segment displays the details captured for the customer in the Application Initiate stage and allows updating further fields for supplementing the customer related information.

- [For Individual Customer Type](#)  
The topic describes the process to capture or edit customer information of Individual type of customer.
- [For Small and Medium Business \(SMB\) Customer Type](#)  
The topic describes the process to capture or edit customer information of Small and Medium Business type of customers.

## 2.1.1.1 For Individual Customer Type

The topic describes the process to capture or edit customer information of Individual type of customer.

### To capture applicant details:

1. In the current account Application Entry stage, update the customer details in the Applicant data segment based on the respective customer type.

The **Applicant - Individual** screen displays.

**Figure 2-2 Applicant- Individual**

**Application Entry - 006APP000169073**

Applicants

Application Role: Primary

Add Applicant by:  Upload ID  Search Existing Customer  Enter Manually

**Basic Details**

**Personal Details**

Situation: Mr.

Last Name: Martin

Gender: Male

Resident Status: Resident

Birth Place: New York

Marital Status: Unmarried

Preferred Language: Spanish

Remarks For Special Need

Profession: Sales and Marketing Manager

Profile Photo: Select a file or drop one here (Document size should not exceed 10 MB)

**Signature**

+ Add Signature

**Address**

+ Add Address

**Communication Address for Retail** (Current, Preferred)

2808, Grim Avenue, San Diego, California, United States, 92101

Address Since : January 1, 2010

View Edit

**Contact Details**

+ Add Contact

**Identification Details**

+ Add ID

**Social Security Card** (Available, Preferred)

\*\*\*\*\*g

View Edit

**Employment Details**

+ Add Employment Details

**ORACLE (Manager)** (Selected, Current)

Working Since : January 1, 2012

View Edit

Audit

Cancel Request Clarification Save and Close

2. Specify the relevant details in data fields.

For more information on the fields, refer to the field description table below:

**Note**

The fields which are marked as **Required** are mandatory.

**Table 2-1 Applicant- Individual – Field Description**

Field	Description
<b>Applicant Role</b>	Displays the applicant role. By default the Primary role appears in this field. Select the applicant role ( <b>Joint, Guardian, Custodian, Guarantor, etc</b> ) in case user add multiple applicant in single application.
<b>Add Applicant By</b>	Select the mode from which the user need to add new applicant. The available options are: <ul style="list-style-type: none"> <li>• <b>Upload ID</b> - Using this option user can upload identification documents of the application to extract the details.</li> <li>• <b>Search Existing Customer</b> - This option is used if the applicant is an existing customer of the bank. On selecting the existing customer, the details appears in the respective sections which are already stored.</li> <li>• <b>Enter Manually</b> - This option is used if user wants to enter all the applicant details manually.</li> </ul>
<b>Upload ID</b>	Select the document which is used from extracting applicant details. The available options are: <ul style="list-style-type: none"> <li>• <b>State Issued Drivers License</b></li> <li>• <b>Passport</b></li> </ul> This field appears if the <b>Upload ID</b> option is selected.
<b>Country of Issue</b>	Select the country in which the document is issued. This field appears if the <b>Upload ID</b> option is selected.
<b>Select and Drop here</b>	Drag and drop the document file or click on <b>Select or drop files here</b> to browse and upload the document from the local system. PNG and JPEG file formats are supported. 10MB maximum file size is allowed. This field appears if the <b>Upload ID</b> option is selected.
<b>CIF Number</b>	Search and select the CIF number. This field appears if the <b>Search Existing Customer</b> option is selected. The system identifies if the selected CIF number matches the Office of Foreign Assets Control (OFAC) list once it is entered. If response is positive then an error appears stating the selected CIF is of an <b>Invalid Customer Status</b> . The account opening process is not initiated with that customer.
<b>Advanced Search</b>	Click this button to perform party search using advance parameters. For more information on advance search, refer to the <b>Advanced Search</b> section below. This field appears if the <b>Search Existing Customer</b> option is selected.
<b>Basic Details</b>	In this section the user can manually capture the basic details of applicant. This section appears if the <b>Enter Manually</b> option is selected from the <b>Add Applicant By</b> drop down list.
<b>Salutation</b>	Select the salutation of the applicant from the drop-down list.

Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
<b>First Name</b>	Specify the first name of the applicant.
<b>Middle Name</b>	Specify the middle name of the applicant.
<b>Last Name</b>	Specify the last name of the applicant.
<b>Suffix</b>	Specify the suffix for the applicant. This options in this list appears based on the configured entity code in the Oracle Banking Party product.
<b>Name In Local Language</b>	Specify the applicant's name in their local language.
<b>Gender</b>	Specify the gender of the applicant from the drop-down list.
<b>Date of Birth</b>	Select the date of birth of the applicant.
<b>National ID</b>	Specify the national identification code of the applicant.
<b>Resident Status</b>	Select the residential status of the applicant from the drop-down list. Available options are: <ul style="list-style-type: none"> <li>• <b>Resident Alien</b></li> <li>• <b>Non-Resident Alien</b></li> <li>• <b>Citizen</b></li> </ul>
<b>Country of Residence</b>	Search and select the country code of which the applicant is a resident.
<b>Birth Country</b>	Specify the birth country of the applicant.
<b>Birth Place</b>	Specify the birth place where the applicant has born.
<b>Nationality</b>	Search and select the country code where the applicant has nationality.
<b>Citizenship By</b>	Search and select the country code for which applicant has citizenship.
<b>Marital Status</b>	Select the marital status of the customer from the drop-down list. Available options are: <ul style="list-style-type: none"> <li>• <b>Married</b></li> <li>• <b>Unmarried</b></li> <li>• <b>Legally Separated</b></li> <li>• <b>Widow</b></li> </ul> This field appears mandatory based on the product configuration.
<b>Customer Segment</b>	Select the segment of the customer. Available options are: <ul style="list-style-type: none"> <li>• <b>Emerging Affluent</b></li> <li>• <b>High Net worth Individuals</b></li> <li>• <b>Mass Affluent</b></li> <li>• <b>Ultra HNI</b></li> </ul>
<b>Customer Category</b>	Select the category of the customer.
<b>Preferred Language</b>	Select the preferred language.
<b>Preferred Currency</b>	Select the preferred currency.
<b>Details Of Special Need</b>	Select the special need details. Available options are: <ul style="list-style-type: none"> <li>• <b>Blindness</b></li> <li>• <b>Cerebral Palsy</b></li> <li>• <b>Low vision</b></li> <li>• <b>Locomotor disability</b></li> <li>• <b>Leprosy-cured</b></li> <li>• <b>Mental retardation</b></li> <li>• <b>Mental illness</b></li> <li>• <b>Hearing Impairment</b></li> </ul>

Table 2-1 (Cont.) Applicant- Individual – Field Description


Field	Description
<b>Remarks For Special Need</b>	Specify the remarks for the special need selected.
<b>Relationship Manager ID</b>	Search and select the Relationship Manager ID for the applicant.
<b>Staff</b>	Select to indicate if the customer is employee of the bank. The available options are: <ul style="list-style-type: none"> <li>• <b>Yes</b></li> <li>• <b>No</b></li> </ul>
<b>Profession</b>	Select the profession of the customer.
<b>Politically Exposed Person</b>	Select whether the customer is a politically exposed person. The available options are: <ul style="list-style-type: none"> <li>• <b>Yes</b></li> <li>• <b>No</b></li> </ul>
<b>Enable Online Banking</b>	Select whether the customer requires online banking. The available options are: <ul style="list-style-type: none"> <li>• <b>Yes</b></li> <li>• <b>No</b></li> </ul> This field displays only to new customers.
<b>Profile Photo</b>	Drag and drop the document file or click on <b>Select or drop files here</b> to browse and upload the document from the local system. PNG and JPEG file formats are supported. 10MB maximum file size is allowed.
<b>Signatures</b>	In this section, user can add new signature and view the already added signature of the customer. Click the <b>Add Signature</b> button to select the file to upload signature. On submission, the signature will be handed off to Oracle Banking Party.
<b>Upload Signature</b>	Drag and drop the signature file or click on <b>Select or drop files here</b> to browse and upload the signature from the local system. PNG and JPEG file formats are supported. 10MB maximum file size is allowed.
<b>Uploaded Signature</b>	Displays the uploaded signature.
<b>Remarks</b>	Specify the remarks related to the signature. Then perform one of the following actions: <ul style="list-style-type: none"> <li>• Click <b>Save</b> to save the uploaded file.</li> <li>• Click <b>Cancel</b> to cancel the uploaded file.</li> </ul>
<b>Signature ID</b>	Displays the Signature ID for the added signature along with the image and remark.
<b>Action</b>	Click <b>Edit</b> to edit the added signatures  Click  to delete the added signatures.
<b>Address</b>	This section displays the added address of the applicant. It is mandatory to add communication address of the applicant. Click <b>Add Address</b> to add address details.
<b>Address Type</b>	Select the address type for the applicant from the drop-down list. The options in this drop down appears based on the Common Core maintenance.
<b>Effective Date</b>	Select the date when the applicant start residing at the specified address.

Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
<b>Make this as preferred address</b>	Switch <input type="checkbox"/> to prefer the entered address for communication.
<b>Search Address</b>	Specify the address to search for the already captured address. Based on the configuration, on entering a few letters, the system fetches the related address that is already captured. Based on the selection, the fields are fetched in the address section.
<b>Unstructured Address</b>	<ul style="list-style-type: none"> <li>Switch <input type="checkbox"/> to display the fields for capturing the unstructured address.</li> <li>Switch <input type="checkbox"/> to hide the unstructured address fields.</li> </ul>
<b>Address Line 1/Building Name</b>	Specify the building name. <b>Note:</b> The maximum length is 105 characters.
<b>Address Line 2/Street Name</b>	Specify the street name. <b>Note:</b> The maximum length is 105 characters.
<b>Address Line 3/City/ Town Name</b>	Specify the city or town name. <b>Note:</b> The maximum length is 105 characters.
<b>Address Line 4/Landmark</b>	Specify the landmark. <b>Note:</b> The maximum length is 105 characters.
<b>Country</b>	Select the country from the drop-down list.
<b>State/Country Sub Division</b>	Select the state from the drop-down list. This field appears based on the selected country code.
<b>Zip Code/Pin Code</b>	Specify the zip or post code of the address. <b>Note:</b> The maximum length is 16 characters and allows alphanumeric characters, including spaces.
<b>Structured Address</b>	<ul style="list-style-type: none"> <li>Switch <input type="checkbox"/> to display the fields for capturing the structured address.</li> <li>Switch <input type="checkbox"/> to hide the structured address fields.</li> </ul>
<b>Department</b>	Specify the name of department. <b>Note:</b> The maximum length is 70 characters.
<b>Sub Department</b>	Specify the name of sub department. <b>Note:</b> The maximum length is 70 characters.
<b>Street Name</b>	Specify the street name. <b>Note:</b> The maximum length is 70 characters.
<b>Building Number</b>	Specify the building number. <b>Note:</b> The maximum length is 16 characters.
<b>Building Name</b>	Specify the name of the building. <b>Note:</b> The maximum length is 35 characters.
<b>Floor</b>	Specify the floor number. <b>Note:</b> The maximum length is 70 characters.
<b>Post Box</b>	Specify the post box number. <b>Note:</b> The maximum length is 16 characters.
<b>Room</b>	Specify the room number. <b>Note:</b> The maximum length is 70 characters.
<b>Zip Code/Post Code</b>	Specify the zip or post code of the address. <b>Note:</b> The maximum length is 16 characters and allows alphanumeric characters, including spaces.
<b>Town Name</b>	Specify the name of the city or town where the customer is located. <b>Note:</b> The maximum length is 35 characters.

Table 2-1 (Cont.) Applicant- Individual – Field Description


Field	Description
<b>Town Location Name</b>	Specify the name of sub-location or area within the city or town. <b>Note:</b> The maximum length is 35 characters.
<b>District Name</b>	Select the district from the drop-down list.
<b>Country</b>	Select the country from the drop-down list.
<b>Country Sub Division</b>	Select the country sub-division from the drop-down list.
<b>Address Line 1</b>	Specify the address in line 1. <b>Note:</b> The maximum length is 105 characters.
<b>Address Line 2</b>	Specify the address in line 2. <b>Note:</b> The maximum length is 105 characters.
<b>Action</b>	Perform the following actions on the <b>Address</b> screen: <ul style="list-style-type: none"> <li>Click <b>Save</b> to save the applicant details.</li> <li>Click <b>Cancel</b> to cancel the applicant details.</li> </ul>
<b>&lt;Added record tile&gt;</b>	In this tile, user can view the added address details. Below details appears in the tile: <ul style="list-style-type: none"> <li>&lt;Current status&gt; this flag appears only if <b>Yes</b> option is selected.</li> <li>&lt;Preferred ID status&gt; this flag appears only if <b>Yes</b> option is selected.</li> <li><b>Address Type</b></li> <li><b>Address dates</b></li> <li><b>Address line 1,2,3</b></li> <li><b>Country</b></li> <li><b>State</b></li> </ul> Click the <b>Edit</b> to edit the added address details. Click the <b>View</b> to view the added address details. Click  to delete the added address details.
<b>Contact Details</b>	In this section, user can provide contact details.
<b>Add Contact</b>	Click <b>Add Contact</b> to add contact details.
<b>Communication Mode</b>	Select the communication mode from the drop-down list. The available options are: <ul style="list-style-type: none"> <li><b>Mobile Phone</b></li> <li><b>Email</b></li> </ul>
<b>Contact Sub Type</b>	Select the contact type from the drop-down list. <ul style="list-style-type: none"> <li>If the <b>Mobile Phone</b> is selected, the following options are shown in the drop-down: <ul style="list-style-type: none"> <li><b>Residence</b></li> <li><b>Business</b></li> <li><b>Mobile</b></li> <li><b>Others</b></li> </ul> </li> <li>If the <b>Email</b> is selected, the following options are shown in the drop-down: <ul style="list-style-type: none"> <li><b>Personal</b></li> <li><b>Work</b></li> </ul> </li> </ul>
<b>Country</b>	Select the country along with international subscriber dialing code of the mobile phone from the drop-down list. The drop-down list option consist of Country Code, Country Name and Subscriber Dialing Code. This field appears only if the <b>Mobile Phone</b> option is selected as communication mode.

Table 2-1 (Cont.) Applicant- Individual – Field Description




Field	Description
<b>Mobile Number</b>	Specify the mobile number. This field appears only if the <b>Mobile Phone</b> option is selected as communication mode.
<b>Email Id</b>	Specify the email ID. This field appears only if the <b>Email</b> option is selected as communication mode.
<b>Preferred</b>	Select the checkbox to indicate if the given record is the preferred one.
<b>Action</b>	User can perform one of the following actions. <ul style="list-style-type: none"> <li>Click  to save the contact details.</li> <li>Click  to edit the added contact details.</li> <li>Click  to delete the contact details.</li> </ul>
<b>Identification Details</b>	User can add, view and edit the identification details in this section. Click the <b>Add ID</b> button to add Identification details.
<b>ID Type</b>	Select the ID type from the drop-down list. The available options are: <ul style="list-style-type: none"> <li><b>Bank Statement</b></li> <li><b>Military ID</b></li> <li><b>Birth Certificate</b></li> <li><b>SIN</b></li> <li><b>Permanent Resident Card</b></li> <li><b>Social Security Card</b></li> <li><b>Passport</b></li> <li><b>SSN</b></li> <li><b>Employment Authorization Card</b></li> </ul>
<b>ID Status</b>	Select the status of the selected ID type from the drop-down list. The available options are: <ul style="list-style-type: none"> <li><b>Available</b></li> <li><b>Applied For</b></li> </ul>
<b>Unique ID</b>	Specify the unique identification code of the selected type. This field is mandatory, if <b>ID Status</b> is <b>Available</b> .
<b>Place Of Issue</b>	Specify the place where the ID is issued to the user.
<b>Issue Date</b>	Specify the date from which the ID is valid.
<b>Expiry Date</b>	Specify the date till which the ID is valid.
<b>Remark</b>	Specify the remark.
<b>Preferred</b>	Select to indicate whether added ID details are preferred among all others. The available options are: <ul style="list-style-type: none"> <li><b>Yes</b></li> <li><b>No</b></li> </ul> In case of multiple ID details, it is mandatory to mark any one of the ID details as Preferred. Click the <b>Save</b> button to save the entered ID details.

Table 2-1 (Cont.) Applicant- Individual – Field Description



Field	Description
<Added record tile>	<p>In this tile, user can view the added ID details. Below details appears in the tile:</p> <ul style="list-style-type: none"> <li>ID Status</li> <li>&lt;Preferred ID status&gt; this flag appears only if Yes option is selected.</li> <li>ID Type</li> <li>Unique ID</li> </ul> <p>Click <b>Edit</b> to edit the added ID details. Click <b>View</b> to view the added ID details.</p> <p>Click  to delete the added ID details.</p>
<b>Employment Details</b>	In this section user can capture the employment details of the applicant.
<b>Employment Type</b>	<p>Select the employment type. The available options are:</p> <ul style="list-style-type: none"> <li><b>Salaried</b></li> <li><b>Self Employed</b></li> </ul>
<b>Salaried</b>	<p>Below field appears if the <b>Salaried</b> option is selected from the <b>Employment Type</b> list. In this section user can capture salaried employment details. The below fields appears if salaried employment details are already captured.</p> <ul style="list-style-type: none"> <li><b>Employer Code - Name</b></li> <li><b>Employer Address</b></li> <li><b>Employer Description</b></li> <li><b>Employee Type</b></li> <li><b>Industry Type</b></li> <li><b>Organization Category</b></li> <li><b>Demographics</b></li> <li><b>Current Employer</b></li> <li><b>Working Since</b></li> <li><b>Working Till</b></li> <li><b>Employee ID</b></li> <li><b>Designation</b></li> <li><b>Level or Grade</b></li> </ul> <p>User can edit, view, or delete already added details.</p>
<b>Employer Code - Name</b>	Specify the employer code or name or select it from the drop-down list.
<b>Employer Address</b>	Specify the employer address. <b>Note:</b> The maximum length is 255 characters.
<b>Employer Description</b>	Specify the employer description. <b>Note:</b> The maximum length is 255 characters.
<b>Employee Type</b>	<p>Select the employee type from the drop-down list. The available options are:</p> <ul style="list-style-type: none"> <li><b>Full Time</b></li> <li><b>Part Time</b></li> <li><b>Contract</b></li> <li><b>Permanent</b></li> </ul> <p><b>Note:</b> This field is optional.</p>

Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
<b>Industry Type</b>	Select the industry type from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>IT</b></li> <li>• <b>Bank</b></li> <li>• <b>Services</b></li> <li>• <b>Manufacturing</b></li> <li>• <b>Legal</b></li> <li>• <b>Medical</b></li> <li>• <b>Engineering</b></li> <li>• <b>School/College</b></li> <li>• <b>Others</b></li> </ul>
<b>Organization Category</b>	Select the organization type from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Government</b></li> <li>• <b>NGO</b></li> <li>• <b>Private Limited</b></li> </ul>
<b>Demographics</b>	Select the demographics from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Global</b></li> <li>• <b>Domestic</b></li> </ul>
<b>Current Employer</b>	Select whether the applicant currently working in this company. The available options are: <ul style="list-style-type: none"> <li>• <b>Yes</b></li> <li>• <b>No</b></li> </ul>
<b>Working Since</b>	Select the employment start date.
<b>Working Till</b>	Select the employment last date.
<b>Employee ID</b>	Specify the employee ID.
<b>Grade</b>	Specify the grade.
<b>Designation</b>	Specify the designation.
<b>Self Employed</b>	Below field appears if the <b>Self Employed</b> option is selected from the <b>Employment Type</b> list. In this section user can capture self-employment or professional details of customer. Below fields appears if self-employment or professional details are already captured. <ul style="list-style-type: none"> <li>• <b>Professional Name</b></li> <li>• <b>Professional Description</b></li> <li>• <b>Professional Email ID</b></li> <li>• <b>Company /Firm Name</b></li> <li>• <b>Registration Number of Company</b></li> <li>• <b>Start Date</b></li> <li>• <b>End Date</b></li> </ul> User can edit, view or delete already added details.
<b>Professional Name</b>	Select the professional name from the drop-down list. Based on the configuration, the options are shown in the drop-down list.
<b>Professional Description</b>	Specify the professional description.
<b>Professional Email ID</b>	Specify the professional email ID.

Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
<b>Company /Firm Name</b>	Specify the company or firm name.
<b>Registration Number of Company</b>	Specify the registration number.
<b>Start Date</b>	Specify or select the start date of company.
<b>End Date</b>	Specify or select the end date of company.
<b>&lt;Added record tile&gt;</b>	<p>In this tile user can view the added employment details. Below details appears in the tile:</p> <ul style="list-style-type: none"> <li>• <b>Employment Type</b></li> <li>• &lt;Current Employer&gt; this flag appears only if <b>Yes</b> option is selected.</li> <li>• <b>Employer Name</b></li> <li>• <b>Working Dates</b></li> </ul> <p>Click <b>Edit</b> to edit the added ID details. Click <b>View</b> to view the added ID details.</p> <p>Click  to delete the added ID details.</p>

**Advanced Search**

User can perform an advanced search for the party by providing additional information. User can perform search on below party types:

- For Individual
  - **First Name**
  - **Middle Name**
  - **Last Name**
  - **Date of Birth**
  - **Preferred Unique ID**
  - **Mobile Number**
  - **Email**
- For Non- Individual
  - **Party ID**
  - **Business or Organization Name**
  - **Registration Number**
  - **Registration Date**
  - **Email**
  - **Customer Category**

**To search for a party using the advanced search:**

- a. Click the **Advanced Search** on the **Applicants** screen. The **Search Party** window displays.

**Figure 2-3 Advanced Search - Individual**

**Search Party**

First Name  Middle Name  Last Name  Date of Birth

Unique ID  Mobile Number  Email

Party ID	CIF	First Name	Middle Name	Last Name	Email	Mobile Number	Date of Birth	Preferred Unique ID
No data to display.								

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**Figure 2-4 Advance Search - Small and Medium Business Products**

**Search Party**

Party ID  Business/Organization Name  Registration Number  Registration Date

Email  Customer Category

CIF	Registration Number	Business/Organization Name	Registration Date	Party ID	Is Customer	Customer Category
No data to display.						

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- b. On the **Search Party** screen, perform one of the following actions:
  - Click **Fetch** to search all the parties.  
All the parties in the system appears in the table.
  - Enter the specific search criteria in the respective field and click **Fetch**.  
The search result appears based on the search criteria.
3. Click **Save**. The applicant details tile appears with the captured data.  
The tile comprises of below fields:
  - <Applicant Role>
  - <KYC Status>
  - <Applicant Photo>
  - <First Name, Middle Name, Last Name>
  - <Title>
  - **CIF Number**
  - **Date of Birth**
  - **Initiate**: This button appears if the **Early KYC** is selected while configuring the product in the **Business Product Configuration** screen.
4. Click **Initiate** to initiate the Know Your Customer (KYC) process of the added applicant. It is mandatory to complete the KYC process successfully to proceed.

**To upload document for fetching customer information:**

- Click **Upload ID** to fetch the customer information from the uploaded documents.  
The **Applicants - Upload ID** screen displays.

**Figure 2-5 Application Entry - Upload ID**

- Specify the relevant details. For more information on fields, refer to the field description table below.

**Table 2-2 Applicants - Upload Document – Field Description**

Field	Description
<b>Document Name</b>	Select the document name from the drop-down list. The available options are: <ul style="list-style-type: none"> <li><b>Driving License</b></li> <li><b>Passport</b></li> </ul>
<b>Country of Issue</b>	This field is defaulted for the document name is selected. <b>Note:</b> This field is editable.
<b>Upload Document</b>	Click on <b>Select a file or drop one here</b> to browse and upload the document from the local system. <b>Note:</b> PNG and JPEG file formats are supported.

- On uploading the document, the details are fetched and appears in the **Upload ID Document** screen.

The **Upload ID Document** screen displays.

**Figure 2-6 Upload ID Document**

- On the **Upload ID Document** screen, the fields are pre-populated with extracted data. For more information on fields, refer to the field description table below.

**Table 2-3 Verify Information – Field Description**

Field	Description
<b>Document Image</b>	Displays the uploaded document image.
<b>First Name</b>	The information in this field is automatically populated with the extracted data. User can modify the first name of the applicant if required.
<b>Middle Name</b>	The information in this field is automatically populated with the extracted data. User can modify the middle name of the applicant if required.
<b>Last Name</b>	The information in this field is automatically populated with the extracted data. User can modify the last name of the applicant if required.
<b>Date of Birth</b>	The information in this field is automatically populated with the extracted data. User can modify the date of birth of the applicant if required.
<b>Gender</b>	The information in this field is automatically populated with the extracted data. User can modify the gender of the applicant if required.
<b>Unique ID Type</b>	Displays the unique ID type of the applicant based on the document uploaded.
<b>Unique ID Number</b>	The information in this field is automatically populated with the extracted data. User can modify the Unique ID number of the applicant if required.
<b>ID Status</b>	The information in this field is automatically populated with the extracted data. User can modify the ID status of the applicant if required.

Table 2-3 (Cont.) Verify Information – Field Description

Field	Description
<b>Preferred ID</b>	The information in this field is automatically populated with the extracted data. User can modify the preferred ID by clicking <b>Yes</b> or <b>No</b> .
<b>Issue Date</b>	The information in this field is automatically populated with the extracted data. User can modify the issue date of the driving license, if required. This field appears only if the <b>Document Name</b> is selected as <b>Driving License</b> .
<b>Unique Id Expiry Date</b>	The information in this field is automatically populated with the extracted data. User can modify the unique ID expiry date of the applicant if required.
<b>Place Of Issue</b>	The information in this field is automatically populated with the extracted data. User can modify the place of issue of the applicant if required.
<b>Address Type</b>	The information in this field is automatically populated with the extracted data. User can modify the address type from the drop-down list if required. When the user uploads a document, the system retrieves the address type from Common Core maintenance. By default, the address type is set to <b>Communication Address</b> , and the address details are displayed in an unstructured format.
<b>Effective Date</b>	The information in this field is automatically populated with the extracted data. User can modify the date when the applicant start residing at the specified address.
<b>End Date</b>	The information in this field is automatically populated with the extracted data. User can modify the date when the applicant last lived at the specified address.
<b>Make this as preferred address</b>	The information in this field is automatically populated with the extracted data. User can modify the address preference by switch <input checked="" type="checkbox"/> for communication.
<b>Search Address</b>	Specify the address to search for the already captured address if required. Based on the configuration, on entering a few letters, the system fetches the related address that is already captured. Based on the selection, the fields are fetched in the address section.
<b>Unstructured Address</b>	The information in this field is automatically populated with the extracted data. System displays the address in unstructured format by default. <ul style="list-style-type: none"> <li>Switch <input checked="" type="checkbox"/> to display the fields for capturing the unstructured address.</li> <li>Switch <input type="checkbox"/> to hide the unstructured address fields.</li> </ul>
<b>Address Line 1</b>	The information in this field is automatically populated with the extracted data. User can modify the building name if required.
<b>Address Line 2</b>	The information in this field is automatically populated with the extracted data. User can modify the street name if required.
<b>Address Line 3</b>	The information in this field is automatically populated with the extracted data. User can modify the city or town name if required.
<b>Address Line 4/Landmark</b>	The information in this field is automatically populated with the extracted data. User can modify the landmark if required.
<b>Country</b>	The information in this field is automatically populated with the extracted data. User can modify the country from the drop-down list if required.

Table 2-3 (Cont.) Verify Information – Field Description

Field	Description
<b>State/Country Sub Division</b>	The information in this field is automatically populated with the extracted data. User can modify the state or country sub-division from the drop-down list if required.
<b>Zip Code/ Pin Code</b>	The information in this field is automatically populated with the extracted data. User can modify the zip or post code of the address if required. <b>Note:</b> The maximum length is 16 characters and allows alphanumeric characters, including spaces.
<b>Structured Address</b>	User can add the structured address if required. <ul style="list-style-type: none"> <li>Switch <input type="checkbox"/> to display the fields for capturing the structured address.</li> <li>Switch <input type="checkbox"/> to hide the structured address fields.</li> </ul>
<b>Department</b>	Specify the name of department.
<b>Sub Department</b>	Specify the name of sub department.
<b>Street Name</b>	Specify the street name.
<b>Building Number</b>	Specify the building number.
<b>Building Name</b>	Specify the name of the building.
<b>Floor</b>	Specify the floor number.
<b>Post Box</b>	Specify the post box number.
<b>Room</b>	Specify the room number.
<b>Zip Code / Post Code</b>	Specify the zip or post code of the address. It allows the alphanumeric characters including space.
<b>Town Name</b>	Specify the name of the city or town where the customer is located.
<b>Town Location Name</b>	Specify the name of sub-location or area within the city or town.
<b>District Name</b>	Select the district from the drop-down list.
<b>Country</b>	Select the country from the drop-down list.
<b>Country Sub Division</b>	Select the country sub-division from the drop-down list.
<b>Address Line 1</b>	Specify the address in line 1.
<b>Address Line 2</b>	Specify the address in line 2.

9. Perform one of the following actions on the screen:
  - Click **Save** to save pre-populated the data and return to the **Applicants** screen.
  - Click **OK** to override the data fields with the extracted data.
  - Click **Cancel** to cancel the override action and return to the **Applicants** screen.

### 2.1.1.2 For Small and Medium Business (SMB) Customer Type

The topic describes the process to capture or edit customer information of Small and Medium Business type of customers.

#### To capture applicant details

1. In the **current account Application Entry** stage, update the customer details in the Applicant data segment based on the respective customer type.

The **Customer Information - Small and Medium Business (SMB)** screen is displayed.

Figure 2-7 Customer Information - Small and Medium Business

The screenshot displays the Oracle Application Entry interface for 'Customer Information - Small and Medium Business'. The main form is titled 'SMB Ruber Industries' and includes the following fields and sections:

- Customer Type:** Small and Medium Business
- Registration Information:** Registration Number (R\*\*\*\*\*5), Date of Registration (February 10, 1998), Country of Registration (US).
- Classification:** SMB Classification (Medium), Customer Category (HNI), SMB Registration Number (5\*\*\*\*\*), Tax Identification Number (\*\*\*\*\*).
- Identification:** Goods And Service Tax ID (G\*\*\*\*\*5), Business License (B\*\*\*\*\*Q), Preferred Language (English), Preferred Currency (USD).
- Relationship Manager ID:** RPMTEST1
- Enable Online Banking:** A toggle switch is currently turned off.
- Address:** A section for 'Communication Address for Retail' with fields for E-mail, Mobile, Phone Number, Fax, and SWIFT BIC.

Navigation buttons at the bottom include 'Audit', 'Cancel', 'Request Clarification', 'Save and Close', and 'Next'.

- Specify the details in the relevant data fields. For more information on fields, refer to the field description table below.

Table 2-4 Small and Medium Business – Field Description

Field	Description
<b>Customer Type</b>	Displays the customer type based on the product selected.
<b>Doing Business As</b>	Displays the business name of the SMB customer.
<b>Registration Number</b>	Displays the registration number of the business.
<b>Date of Registration</b>	Displays the registration date of the business.
<b>Edit</b>	Click <b>Edit</b> to modify the existing customer details and address details. Click <b>Save</b> to save the modified details and click <b>Cancel</b> to cancel the modifications. The <b>Edit</b> appears only for existing customers.
<b>Existing Customer</b>	Switch <input type="checkbox"/> to indicate if customer is existing customer.
<b>CIF Number</b>	Search and select the CIF number. This field appears if the <b>Search Existing Customer</b> option is selected. The system identifies if the selected CIF number matches the Office of Foreign Assets Control (OFAC) list once it is entered. If response is positive then an error appears stating the selected CIF is of an <b>Invalid Customer Status</b> . The account opening process is not initiated with that customer.
<b>Advance Search</b>	Click this button to perform party using advance parameters. For more information on advance search, refer to the <b>Advanced Search</b> section in the <b>Individual Customer Type</b> topic.
<b>Doing Business As</b>	Specify the name of the business.
<b>Registration Number</b>	Specify the registration number of the business.

Table 2-4 (Cont.) Small and Medium Business – Field Description






Field	Description
<b>Date of Registration</b>	Select the registration date of the business.
<b>Country of Registration</b>	Search and select the country code where the business is registered.
<b>SMB Classification</b>	Select the SMB Classification from the drop-down list. Available options are: <ul style="list-style-type: none"> <li>• <b>Micro</b></li> <li>• <b>Medium</b></li> <li>• <b>Small</b></li> </ul>
<b>Customer Category</b>	Search and select the customer category.
<b>SMB Registration Number</b>	Specify the SMB registration number.
<b>Tax Identification Number</b>	Specify the tax identification number of the SMB customer.
<b>Goods and Service Tax ID</b>	Specify the goods and service tax ID.
<b>Business License</b>	Specify the business license.
<b>Preferred Language</b>	Select the preferred language from the drop-down.
<b>Preferred Currency</b>	Select the preferred currency.
<b>Relationship Manager ID</b>	Specify the relationship manager ID.
<b>Enable Online Banking</b>	Switch <input type="checkbox"/> to indicates whether a customer wants to use online banking. This field displays only to new customers.
<b>Upload Logo</b>	Click <b>Upload Logo</b> button to upload the logo for the business.
<b>Address</b>	This section displays the added address of the applicant. It is mandatory to add communication address of the applicant.  Click  to add address details.  Click  to perform below actions on the added address details, <ul style="list-style-type: none"> <li>• Click <b>View</b> to view the address details.</li> <li>• Click <b>Edit</b> to edit the address details.</li> <li>• Click <b>Delete</b> to delete the address details.</li> </ul>
<b>Address Type</b>	Select the address type for the applicant from the drop-down list. The options in this drop down appears based on the Common Core Maintenance.
<b>Effective Date</b>	Select the date when the applicant start residing at the specified address.
<b>Make this as preferred address</b>	Switch <input type="checkbox"/> to prefer the entered address for communication.
<b>Search Address</b>	Specify the address to search for the already captured address. Based on the configuration, on entering a few letters, the system fetches the related address that is already captured. Based on the selection, the fields are fetched in the address section.
<b>Unstructured Address</b>	<ul style="list-style-type: none"> <li>• Switch <input type="checkbox"/> to display the fields for capturing the unstructured address.</li> <li>• Switch <input type="checkbox"/> to hide the unstructured address fields.</li> </ul>
<b>Address Line 1/Building Name</b>	Specify the building name. <b>Note:</b> The maximum length is 105 characters.
<b>Address Line 2/Street Name</b>	Specify the street name. <b>Note:</b> The maximum length is 105 characters.

Table 2-4 (Cont.) Small and Medium Business – Field Description

Field	Description
<b>Address Line 3/City/ Town Name</b>	Specify the city or town name. <b>Note:</b> The maximum length is 105 characters.
<b>Address Line 4/Landmark</b>	Specify the landmark. <b>Note:</b> The maximum length is 105 characters.
<b>Country</b>	Select and search the country code.
<b>State/Country Sub Division</b>	Specify the state or country sub division. This field appears based on the selected country code.
<b>Zip Code/Post Code</b>	Specify the zip or post code of the address. <b>Note:</b> The maximum length is 16 characters and allows alphanumeric characters, including spaces.
<b>Structured Address</b>	<ul style="list-style-type: none"> <li>Switch <input checked="" type="checkbox"/> to display the fields for capturing the structured address.</li> <li>Switch <input type="checkbox"/> to hide the structured address fields.</li> </ul>
<b>Department</b>	Specify the name of department. <b>Note:</b> The maximum length is 70 characters.
<b>Sub Department</b>	Specify the name of sub department. <b>Note:</b> The maximum length is 70 characters.
<b>Street Name</b>	Specify the street name. <b>Note:</b> The maximum length is 70 characters.
<b>Building Number</b>	Specify the building number. <b>Note:</b> The maximum length is 16 characters.
<b>Building Name</b>	Specify the name of the building. <b>Note:</b> The maximum length is 35 characters.
<b>Floor</b>	Specify the floor number. <b>Note:</b> The maximum length is 70 characters.
<b>Post Box</b>	Specify the post box number. <b>Note:</b> The maximum length is 16 characters.
<b>Room</b>	Specify the room number. <b>Note:</b> The maximum length is 70 characters.
<b>Zip Code/Post Code</b>	Specify the zip or post code of the address. <b>Note:</b> The maximum length is 16 characters and allows alphanumeric characters, including spaces.
<b>Town Name</b>	Specify the name of the city or town where the customer is located. <b>Note:</b> The maximum length is 35 characters.
<b>Town Location Name</b>	Specify the name of sub-location or area within the city or town. <b>Note:</b> The maximum length is 35 characters.
<b>District Name</b>	Select the district from the drop-down list.
<b>Country</b>	Select the country from the drop-down list.
<b>Country Sub Division</b>	Select the country sub-division from the drop-down list.
<b>Address Line 1</b>	Specify the address in line 1. <b>Note:</b> The maximum length is 105 characters.
<b>Address Line 2</b>	Specify the address in line 2. <b>Note:</b> The maximum length is 105 characters.
<b>Contact Details</b>	In this section, user can provide digital contact details. Click <b>Add Contact</b> button to add new contact details.

Table 2-4 (Cont.) Small and Medium Business – Field Description

Field	Description
<Communication Mode>	Select the communication mode from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Mobile Phone</b></li> <li>• <b>Email</b></li> </ul>
Country	Select the country along with international subscriber dialing code of the mobile phone from the drop-down list. The drop-down list option consist of country code, country name and subscriber dialing code. This field appears only if user selects the <b>Mobile Phone</b> option as communication mode.
Mobile Number	Specify the mobile number.
Preferred	Select to indicate if the given mobile number is the preferred number.
Action	User can edit or delete the added mobile details.
Email Id	Specify the email ID. This field appears only if user selects the <b>Email</b> option as communication mode.
Preferred	Select to indicate if the given email ID is the preferred ID.
Action	User can perform one of the following actions. <ul style="list-style-type: none"> <li>• Click  to save the contact details.</li> <li>• Click  to edit the added contact details.</li> <li>• Click  to delete the contact details.</li> </ul>

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data. If the **Customer Dedupe** check is enabled, the application will perform the Dedupe check for the new customer details on clicking **Next** button. For more information, refer the **Customer Dedupe Check** section.

#### Customer Dedupe Check:

Based on the customer dedupe service is enabled in the **Origination Preference** screen. Once the new customer details is captured and click **Next** button on the **Applicants** screen, the system compares the same with the existing customers records. If there are any matching hits, the list of Duplicate records which matches to the New Customer Details will be displayed.

The customer details are compared based on a set of attributes configured. (Refer to **Oracle Banking Party Documentation** for Dedupe attributes configuration).

4. Click **Next** to perform the dedupe check and display the result.

The **Dedupe Result** screen is displayed

**Figure 2-8 Dedupe Results**

De-Dupe Results
x

Following matching records are found, Please verify

▼ Vikash Kumar

CIF Number	PTY Number	First Name	Last Name	Customer Type	DOB	Contact Number	ID/Registration Number	Status
100011		Vikash	Anand	I	03-01-1990	0988098009		COMPLETED

▼ Sanjeet Singh

CIF Number	PTY Number	First Name	Last Name	Customer Type	DOB	Contact Number	ID/Registration Number	Status
100012		Sanjeet	Kumar	I	10-01-1990	0988056009		IN-PROGRESS

For more information on fields, refer to the field description table below.

**Table 2-5 Dedupe Results – Field Description**

Field	Description
<b>CIF Number</b>	Displays the CIF Number.
<b>PTY Number</b>	Displays the PTY Number.
<b>First Name</b>	Displays the First Name.
<b>Last Name</b>	Displays the Last Name.
<b>Customer Type</b>	Displays the Customer Type.
<b>DOB</b>	Displays the Date of Birth.
<b>Contact Number</b>	Displays the Contact Number.
<b>ID/Registration Number</b>	Displays the Registration number.
<b>Status</b>	Displays the <b>Status</b> of the Dedupe check.

## 2.1.2 Account Details

This topic provides the systematic instructions to view and modify the account details.

The Account Details data segment displays the account details.

1. Click **Next** in previous data segment to proceed with next data segment, after successfully capturing the data.

The **Account Details** screen displays.

Figure 2-9 Account Details

- Specify the fields on **Account Details** screen.

**Note**

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-6 Account Details - Field Description

Field	Description
<b>Application Date</b>	Displays the date on which the application was initiated.
<b>Application Priority</b>	Specify the priority level of this account opening application. The available options are: <ul style="list-style-type: none"> <li>Low</li> <li>Medium</li> <li>High</li> </ul> Based on the selected option the applications appears in list of the logged in user
<b>Sourced By</b>	Specify or select the user ID who initiate this account opening application.
<b>Branch</b>	Specify the branch code of this account opening opening application.
<b>Overdraft Requested</b>	Select to indicate if overdraft is required. <b>Note:</b> This toggle is not applicable for <b>SMB Customers</b> .

Table 2-6 (Cont.) Account Details - Field Description

Field	Description
<b>Staff Benefits Applicable</b>	<p>Select to indicate whether staff benefits are applicable. The available options are:</p> <ul style="list-style-type: none"> <li>• <b>Yes:</b> Select this option to avail the staff benefits.</li> <li>• <b>No:</b> Select this option for not making use of any staff benefits.</li> </ul> <p>This field appears if the <b>Yes</b> option is select from the <b>Staff</b> field in the <b>Applicant</b> data segment. The <b>Yes</b> option is by default selected in this field.</p>
<b>Domestic Transaction in Month</b>	<p>Specify the number of domestic transaction you perform in a month. The available options are;</p> <ul style="list-style-type: none"> <li>• &gt;10</li> <li>• 5-10</li> <li>• 0-5</li> </ul> <p>These options appears are based on the questionnaire configuration.</p>
<b>ATM Transactions in a Month</b>	<p>Specify the number of ATM transactions you perform in a month. The available options are:</p> <ul style="list-style-type: none"> <li>• 0-10</li> <li>• 10-20</li> <li>• &gt;20</li> </ul> <p>These options appears are based on the questionnaire configuration.</p>
<b>Expected Foreign Wire Activity</b>	<p>Specify whether you expect the foreign wire activity. These options appears are based on the questionnaire configuration.</p>
<b>Purpose of Account</b>	<p>Specify the purpose of account opening. The available options are:</p> <ul style="list-style-type: none"> <li>• <b>Salary</b></li> <li>• <b>Savings</b></li> <li>• <b>Investments</b></li> </ul> <p>These options appears are based on the questionnaire configuration.</p>
<b>Expected Annual Volume of Transactions</b>	<p>Specify the expected annual volume of transactions. The available options are:</p> <ul style="list-style-type: none"> <li>• &gt;5000</li> <li>• &gt;2000</li> <li>• &gt;500</li> </ul> <p>These options appears are based on the questionnaire configuration.</p>
<b>Source of Funds</b>	<p>Specify the source of funds. The available options are:</p> <ul style="list-style-type: none"> <li>• <b>Rent</b></li> <li>• <b>Income</b></li> <li>• <b>Alimony</b></li> <li>• <b>Pension</b></li> <li>• <b>Investments</b></li> </ul> <p>These options appears are based on the questionnaire configuration.</p>
<b>Courtesy Overdraft</b>	<p>Specify whether you expect courtesy overdraft.</p>
<b>Choose which one you wish to opt in for Courtesy OD</b>	<p>Specify to indicate which option you prefer in courtesy OD account. The available options are</p> <ul style="list-style-type: none"> <li>• <b>ATM</b></li> <li>• <b>POS</b></li> </ul>

Table 2-6 (Cont.) Account Details - Field Description

Field	Description
<b>Mandate Details</b>	In this section the user can capture the mode of operation for the account.
<b>Mode of Operations</b>	Select the appropriate option from the mode of operations list.
<b>Account Preference</b>	In this section the user can set an account preferences.
<b>Statement Via</b>	Select the mode of an account statement. The available options are: <ul style="list-style-type: none"> <li>• <b>EMAIL</b></li> <li>• <b>POST</b></li> </ul> In case of joint applicant involved in an application, if the any of an applicant has opted for e-sign options then the system by default select the <b>EMAIL</b> option.
<b>Frequency</b>	Select the frequency from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Monthly</b></li> <li>• <b>Quarterly</b></li> <li>• <b>Half - Yearly</b></li> <li>• <b>Annual</b></li> </ul>
<b>Debit Card</b>	Select to indicate if debit card is required.
<b>Cheque Book</b>	Select to indicate if cheque book is required.
<b>Passbook</b>	Select to indicate if passbook is required.
<b>Account Address Preference</b>	Select the address which is indicated as account address. All captured addresses in the <b>Applicant</b> data segment appears for selection. The address in the drop down list appears in below format, First Name-Applicant Role-Address Type - Address (Complete address separated by ,) After the account address is selected: <ul style="list-style-type: none"> <li>• if the selected address is deleted from the <b>Applicant</b> data segment then the system removes the selection of that address in this data segment. In this case user have to select another address as account address.</li> <li>• if the selected address is edited in the <b>Applicant</b> data segment then updated address is automatically reflected in this data segment.</li> </ul>
<b>Banking Channel Preferences</b>	Select the preferences for the banking channel. The channel options appears based on the Business Product Configuration.
<b>Communication Channel Preferences</b>	Select the preference of the communication channel. The channel options appears based on the Business Product Configuration. The available options are: <ul style="list-style-type: none"> <li>• <b>EMAIL</b></li> <li>• <b>POST</b></li> <li>• <b>SMS</b></li> </ul>
<b>Preferred Communication Channel</b>	Select the preferred communication channel. The options in this drop down appears based on the selected options in the <b>Communication Channel Preferences</b> fields.

Table 2-6 (Cont.) Account Details - Field Description

Field	Description
<b>Income Reliant</b>	Select to indicate whether the applicant is income reliant. The applicant's financial details are captured only if this indication is selected.  This field appears if the <b>Overdraft Requested</b> is selected. It is mandatory to select at least one applicant as <b>Income Reliant</b> .
<b>Fund the Account</b>	Select to indicate the initial funding option for the account opening. The fields to capture the initial funding details appears if this toggle is on.  This field and initial funding related fields appears if the <b>Fund Post Account Opening</b> toggle is not selected in the <b>Business Product Preference</b> data segment of the <b>Business Product Configuration</b> screen.
<b>Fund By</b>	Select the fund by from the drop-down list. Available options are: <ul style="list-style-type: none"> <li>• <b>Cash</b></li> <li>• <b>Account Transfer</b></li> <li>• <b>Other Bank Cheque</b></li> </ul>
<b>Transaction Reference No</b>	Specify the transaction reference number
<b>Amount</b>	Specify the amount.
<b>Value Date</b>	Select the Current Business date.
<b>Account Number</b>	Select the account number from the Account Search popup.  This field appears only if the <b>Fund By</b> is selected as <b>Account Transfer</b>  In Account Search popup, the user can view only the accounts of the existing customers who are part of the application.
<b>Account Name</b>	Displays the account name for the selected account number.  This field appears only if the <b>Fund By</b> is selected as <b>Account Transfer</b>
<b>Cheque Number</b>	Specify the Cheque number.  This field is non-mandatory for <b>Account Transfer</b> funding mode. This field is mandatory for <b>Other Bank Cheque</b> funding mode.
<b>Cheque Date</b>	Select the Cheque date.  This field is non-mandatory for <b>Account Transfer</b> funding mode. This field is mandatory for <b>Other Bank Cheque</b> funding mode.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

### 2.1.3 Stake Holder Details

This topic provides the systematic instructions to capture the stake holder details related information for the business.

The **Stake Holder Details** data segment allows to capture the Stake holder details for the business.

**Note**

This data segment is applicable only if the **Customer Type** is selected as **Small and Medium Business (SMB)**.

The user can perform actions on added stake holder details based on the following scenarios:

- If the added stakeholder is existing customer or non customer with CIF then user can **View** or **Delete** the added stakeholder details.
- If the added stakeholder is non customer without CIF then user can **Edit**, **View** or **Delete** the added stakeholder details.

**To add stakeholder details:**

1. Click **Next** in previous data segment to proceed with the next data segment, after successfully capturing the data.
2. Select **+ Add Stakeholder** to add the Stake holders for the business.

The **Stake Holder Details** screen displays.

**Figure 2-10 Stakeholder Details**

3. Specify the details in the relevant data fields. For more information on fields, refer to the field description table below.

**Table 2-7 Stakeholder - Field Description**

Field	Description
<b>Stake Holder Type</b>	Select the Stakeholder type from the dropdown list. Available options are <ul style="list-style-type: none"> <li>• <b>Owners</b></li> <li>• <b>Authorized Signatories</b></li> <li>• <b>Guarantors</b></li> <li>• <b>Suppliers</b></li> </ul>
<b>Existing Customer</b>	Select the toggle to indicate if the customer is an existing customer or not.

Table 2-7 (Cont.) Stakeholder - Field Description






Field	Description
<b>CIF Number</b>	Click <b>Search</b> icon and select the CIF number. This field appears only if the <b>Existing Customer</b> toggle is enabled. Once the CIF number is selected, the system identify whether the entered CIF number matches the Office of Foreign Assets Control (OFAC) list. If response is positive then error appears stating <b>Invalid Customer Status</b> . The account opening process is not initiated with that customer
<b>Ownership Percentage</b>	Specify the ownership percentage. This field is appears only if the <b>Owner</b> option is selected from the <b>Stake Holder Type</b> field.
<b>Associated Since</b>	Select the date from when the Stake Holder is associated with the business.
<b>Authorized Signatories</b>	For the existing customers, the Signature details will be in read-only mode. For the new customers, the user will be able to add, edit and delete the Signature details.
<b>Signatures</b>	Click  to upload the signatures for the new customer. Click <b>Add</b> button to add the signatures. Click <b>Cancel</b> button to discard the added details. On Submit, signature will be handed off to Oracle Banking Party.
<b>Upload Signature</b>	Drag and drop the signature file or click on <b>Select or drop files here</b> to browse and upload the signature from the local system. PNG & JPEG file formats are supported. This field appears only for the new Customers.
<b>Uploaded Signature</b>	Displays the uploaded signature. This field appears only for the new Customers.
<b>Remarks</b>	Specify the remarks related to the signature. This field appears only for the new Customers.
<b>Signature ID</b>	Displays the Signature ID for the added signature.
<b>Signature</b>	Displays the added signature.
<b>Remarks</b>	Displays the remarks for the added signature.
<b>Action</b>	Click  to edit the added signatures Click  to delete the added signatures. This field is enabled only for new customers.
<b>Guarantors</b>	Click  to add guarantor details.

Table 2-7 (Cont.) Stakeholder - Field Description

Field	Description
<b>Line of Business</b>	Select the line of business for the guarantor/supplier. Available options are: <ul style="list-style-type: none"> <li>• <b>Facility</b></li> <li>• <b>Supply Chain Finance</b></li> <li>• <b>Trade</b></li> <li>• <b>Lending</b></li> <li>• <b>Cash Management</b></li> <li>• <b>Liquidity Management</b></li> <li>• <b>Virtual Account Management</b></li> <li>• <b>Accounts</b></li> </ul>
<b>Scope</b>	Specify the scope of the guarantor in the business.
<b>Guarantee Start date - Expiry date</b>	Select the guarantee start and expiry date.
<b>Guarantee amount</b>	Specify the guarantee amount for the business.
<b>Description</b>	Specify the description for the guarantor.
<b>Suppliers</b>	Click  to add supplier's details.
<b>Line of Business</b>	Select the line of business for the guarantor/supplier. Available options are: <ul style="list-style-type: none"> <li>• <b>Facility</b></li> <li>• <b>Supply Chain Finance</b></li> <li>• <b>Trade</b></li> <li>• <b>Lending</b></li> <li>• <b>Cash Management</b></li> <li>• <b>Liquidity Management</b></li> <li>• <b>Virtual Account Management</b></li> <li>• <b>Accounts</b></li> </ul>
<b>Item Name</b>	Specify the item name of the supplier.
<b>Quantity</b>	Specify the quantity of the item.
<b>Supply Frequency</b>	Specify the supply frequency.
<b>Start Date – End Date</b>	Select the start and end date for the supplier.

- To onboard the New Customers, disable the **Existing Customer** toggle. By Default, the **Existing Customer** is enabled.

The **Customer Onboarding** screen is displayed.

**Figure 2-11 Customer Onboarding**

5. Select the appropriate option from the Customer Category list.
  - a. If you select **Individual** option to onboard individual type of customer, refer field description table and procedure from the **For Individual Customer Type of Customer Information** topic data segment.
  - b. If you select **Small and Medium Business** option to onboard small and medium business type of customer, refer field description table and procedure from that **For Small and Medium Business Customer Type of Customer Information** topic data segment.
6. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

On submission of Application Entry stage, Stakeholder Onboarding request gets initiated for the new customers.

The request for New Stakeholder Onboarding is addressed by the underlying API call, which also generates the New Party reference number, thereby circumventing the usual process of generating a Unique Process reference number/Task.

## 2.1.4 Financial Details

This topic provides the systematic instructions to capture the financial details of a single customer or multiple customers in case of joint applicants.

The Financial Details data segment allows to capture the financial details of a single customer or multiple customers. This data segment is mandatory if below condition are opt:

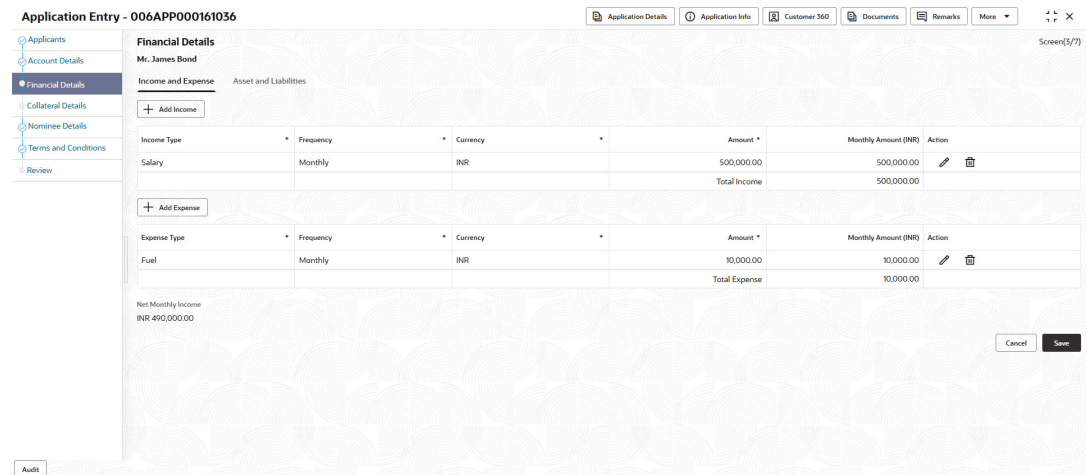
- The **Capture Financial Details** toggle is selected in the **Business Product Preference** data segment while configuring a business product.
- The business product is allowed to opt overdraft.
- The Overdraft Requested toggle is selected in the Account Details data segment.

### To add financial details:

1. Click **Next** from the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Financial Details** screen displays.

**Figure 2-12 Financial Details**



- Specify the details based on the addition. For more information on fields, refer to the field description table below.

**Table 2-8 Financial Details: Individual – Field Description**

Field	Description
<Applicant Name>	Displays the applicant name as captured in the <b>Applicant</b> data segment.
<b>Income and Expenses</b>	In this tab you can capture the income and expenses of the applicant. In case on existing applicant you can view already added income and expense in tabular format. Click <b>Add Income</b> or <b>Add Expenses</b> button to add respective records.
<b>Income Type</b>	Select the type of income to specify the amount. <ul style="list-style-type: none"> <li>• <b>Salary</b></li> <li>• <b>Agriculture</b></li> <li>• <b>Business</b></li> <li>• <b>Investment Income</b></li> <li>• <b>Interest Amount</b></li> <li>• <b>Pension</b></li> <li>• <b>Bonus</b></li> <li>• <b>Rentals</b></li> <li>• <b>Cash Gifts</b></li> <li>• <b>Other Income</b></li> </ul> The options in the list appears based on the entity code configuration

Table 2-8 (Cont.) Financial Details: Individual – Field Description





Field	Description
<b>Expenses Type</b>	<p>Select the type of expenses to specify the amount.</p> <ul style="list-style-type: none"> <li>• <b>Household</b></li> <li>• <b>Medical</b></li> <li>• <b>Education</b></li> <li>• <b>Vehicle</b></li> <li>• <b>Fuel</b></li> <li>• <b>Rentals</b></li> <li>• <b>Other Expenses</b></li> <li>• <b>Loan Payments</b></li> <li>• <b>Utility Payments</b></li> <li>• <b>Insurance Payments</b></li> <li>• <b>Credit Card Payments</b></li> </ul> <p>The options in the list appears based on the entity code configuration.</p>
<b>Frequency</b>	<p>Select the frequency for the selected income type. The available options are:</p> <ul style="list-style-type: none"> <li>• <b>Daily</b></li> <li>• <b>Weekly</b></li> <li>• <b>Bi-Weekly</b></li> <li>• <b>Monthly</b></li> <li>• <b>Quarterly</b></li> <li>• <b>Half-Yearly</b></li> <li>• <b>Yearly</b></li> </ul>
<b>Currency</b>	Select the currency of the selected type. The currencies that are paired with product appears for selection.
<b>Amount</b>	Specify the amount for the selected type.
<b>Monthly Amount (&lt;Account Currency&gt;)</b>	Displays the monthly amount of the selected type. The system evaluates and converts the amount which is entered in the <b>Amount</b> field with the <b>Currency</b> which is selected in the <b>Account Details</b> data segment.
<b>Action</b>	<p>Select the action to perform on added record.</p> <ul style="list-style-type: none"> <li>• Click  to edit the record.</li> <li>• Click  to delete the record.</li> </ul>
<b>Total Income</b>	Displays the total income of all the added income type along with the selected account currency.
<b>Total Expenses</b>	Displays the total expenses of all the added expenses type along with the selected account currency.
<b>Net Monthly Income</b>	Displays the total monthly income over expenses. This amount is calculated as Net Monthly Income = Total Income -Total Expense
<b>Asset and Liabilities</b>	<p>In this tab you can capture the income and expenses of the applicant.</p> <p>In case on existing applicant you can view already added income and expense in tabular format.</p> <p>Click <b>Add Asset</b> or <b>Add Liabilities</b> button to add respective records.</p>

Table 2-8 (Cont.) Financial Details: Individual – Field Description

Field	Description
<b>Liabilities</b>	<p>Select the type of liability to specify the amount.</p> <ul style="list-style-type: none"> <li>• <b>Property Loan</b></li> <li>• <b>Vehicle Loans</b></li> <li>• <b>Personal Loans</b></li> <li>• <b>Credit Card outstanding</b></li> <li>• <b>Overdrafts</b></li> <li>• <b>Other Liability</b></li> <li>• <b>Home Loan</b></li> <li>• <b>Education Loan</b></li> </ul> <p>The fields appears in this sections are based on the configuration.</p>
<b>Asset</b>	<p>Select the type of asset to specify the amount.</p> <ul style="list-style-type: none"> <li>• <b>House</b></li> <li>• <b>Deposit</b></li> <li>• <b>Vehicle</b></li> <li>• <b>Other</b></li> </ul> <p>The fields appears in this sections are based on the configuration.</p>
<b>Currency</b>	Select the currency of the selected type. The currencies that are paired with product appears for selection.
<b>Amount</b>	Specify the amount for the selected type.
<b>Amount (&lt;Account Currency&gt;)</b>	Displays the monthly amount of the selected type. The system evaluates and converts the amount which is entered in the <b>Amount</b> field with the <b>Currency</b> which is selected in the <b>Account Details</b> data segment.
<b>Action</b>	<p>Select the action to perform on added record.</p> <ul style="list-style-type: none"> <li>• Click  to edit the record.</li> <li>• Click  to delete the record.</li> </ul>
<b>Total Asset</b>	Displays the total asset of all the added asset type along with the selected account currency.
<b>Total Liability</b>	Displays the total liability of all the added liability type along with the selected account currency.

**Financial Details - for Small and Medium Business customer type**

Figure 2-13 Financial Details - SMB

3. Click **Next**. The system validates the date specified in **Last Update On** with Financial Details Validity Period and, if date specified in **Last Update On** exceeds the date specified in Financial Details Validity Period at Business Product Preferences configurations, the system displays the following error message:
4. Click **Yes** to retain the existing financial details and proceed with the next data segment.  
OR  
Click **No** to edit financial details and proceed.

## 2.1.5 Collateral Details

This topic provides the systematic instructions to capture the collateral which is offered by the customer as security for Overdraft limit.

Collateral details is a data segment to capture the collateral which is offered by the customer as security for Overdraft limit. Collateral details will be sent to the host to be made available under local collateral. The relevant service APIs will be made available for both Push and Pull details of collaterals.

Capturing of Collateral details in Oracle Banking Origination is also enabled with an option to onboard collateral using the Oracle Banking Credit Facility Process Management integration services. In such cases, the collateral details will be sent to the Collateral onboarding systems for performing the Valuation, obtaining the Legal opinion and recording the perfection details. These details will be made available on Oracle Banking Origination in the respective Data segments in read only mode.

### To add the collateral details:

1. Click **Next** in the previous data segment to proceed with next data segment, after successfully capturing the data.
2. Click **Add Collateral** to capture the collateral details.

The **Collateral Details** screen displays.

Figure 2-14 Collateral Details

- If the **Collateral Type** is selected as **Term Deposit**, the following **warning message** displays when the OD Limit expiry date is more than the Maturity Date of the term deposit. The **Warning Message** popup screen displays.
- Specify the details in the relevant data fields.  
For more information on fields, refer to the field description table below.

**Note**  
The fields which are marked as Required are mandatory.

Table 2-9 Collateral Details - Field Description

Field	Description
<b>Add</b>	Select the collateral. The available option are: <ul style="list-style-type: none"> <li><b>New Collateral</b></li> <li><b>Existing Collateral</b></li> </ul> <b>Note:</b> When Oracle Banking Retail Lending Servicing is the host, the system supports secured loan origination using existing collateral. The existing collateral details of the customer are fetched from the collateral product processor. If sufficient unutilized collateral balance is available, it can be used for a new loan for the customer(s).
<b>Applicant</b>	Select the applicant from the drop-down list to fetch existing collateral details. This field appears when the <b>Existing Collateral</b> option is selected.
<b>Primary Collateral</b>	Select the primary collateral. The available option are: <ul style="list-style-type: none"> <li><b>Yes</b></li> <li><b>No</b></li> </ul>

Table 2-9 (Cont.) Collateral Details - Field Description

Field	Description
<b>Collateral Type</b>	Select the collateral type. Available options are: <ul style="list-style-type: none"> <li>• <b>Property</b></li> <li>• <b>Guarantee</b></li> <li>• <b>Vehicle</b></li> <li>• <b>Precious Metal</b></li> <li>• <b>Deposits</b></li> <li>• <b>Bonds</b></li> <li>• <b>Stocks</b></li> <li>• <b>Insurance</b></li> <li>• <b>Accounts Receivable</b></li> <li>• <b>Inventory (Stock of Material)</b></li> </ul> The above options displays based on the initial setup.
<b>Category</b>	Select the collateral category from the drop-down list. Available options are: <p>If Collateral type is selected as <b>Property</b></p> <ul style="list-style-type: none"> <li>• <b>Residential Property</b></li> <li>• <b>Vacant Land</b></li> <li>• <b>Under Construction</b></li> </ul> <p>If Collateral type is selected as <b>Guarantee</b></p> <ul style="list-style-type: none"> <li>• <b>Personal Guarantee</b></li> <li>• <b>Guarantee and Indemnity</b></li> <li>• <b>Government Guarantee</b></li> <li>• <b>Family Guarantee</b></li> </ul> <p>If Collateral type is selected as <b>Vehicle</b></p> <ul style="list-style-type: none"> <li>• <b>Passenger Vehicle</b></li> <li>• <b>Commercial Vehicle</b></li> </ul> <p>If Collateral type is selected as <b>Precious Metal</b></p> <ul style="list-style-type: none"> <li>• <b>Precious Metal</b></li> </ul> <p>If Collateral type is selected as <b>Deposits</b></p> <ul style="list-style-type: none"> <li>• <b>Term Deposit</b></li> </ul> <p>If Collateral type is selected as <b>Bonds</b></p> <ul style="list-style-type: none"> <li>• <b>Secured Bonds</b></li> <li>• <b>Unsecured Bonds</b></li> <li>• <b>Investment Bonds</b></li> </ul> <p>If Collateral type is selected as <b>Stocks</b></p> <ul style="list-style-type: none"> <li>• <b>Domestic Stock</b></li> </ul> <p>If Collateral type is selected as <b>Insurance</b></p> <ul style="list-style-type: none"> <li>• <b>Life Insurance</b></li> </ul> <p>If Collateral type is selected as <b>Accounts Receivable</b></p> <ul style="list-style-type: none"> <li>• <b>Bill Receivable</b></li> <li>• <b>Trade Receivable</b></li> </ul> <p>If Collateral type is selected as <b>Inventory (Stock of Material)</b></p> <ul style="list-style-type: none"> <li>• <b>Stock of Raw Materials</b></li> <li>• <b>Finished Goods</b></li> <li>• <b>Packaging Materials</b></li> </ul> The above options displays based on the initial setup.
<b>Collateral Subcategory</b>	Select the collateral subcategory from the drop-down list. The drop-down options are shown based on the configuration.

Table 2-9 (Cont.) Collateral Details - Field Description

Field	Description
<b>Vehicle Details</b>	This section is used to capture vehicle specific details and appears when the collateral type is selected as <b>Vehicle</b> .
<b>Fetch Vehicle Details</b>	Click this button to open the panel drawer and specify <b>Vehicle Identification Number</b> . Once captured and save the details, the system will populate the details in the respective fields of vehicle details section. This button appears only if the <b>Enable Fetch Vehicle Details</b> field is set as <b>True</b> on the <b>Origination Preferences</b> screen.
<b>Vehicle Identification Number</b>	Specify the vehicle identification number. This field will be defaulted and disabled if the external interface for fetching vehicle details is enabled and data is received.
<b>Vehicle Condition</b>	Select the vehicle condition from drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Used</b></li> <li>• <b>New</b></li> </ul>
<b>Make</b>	Specify the vehicle manufacturer name.
<b>Model</b>	Specify the vehicle model.
<b>Trim</b>	Specify the trim of the vehicle that defines its specific version, feature package, and equipment level.
<b>Vehicle Type</b>	Select the vehicle type from the drop-down list.
<b>Year of Manufacture</b>	Specify the year of manufacture for the vehicle.
<b>Kilometers/Miles</b>	Select the kilometers or Miles for the vehicle. The available options are: <ul style="list-style-type: none"> <li>• <b>Kms</b></li> <li>• <b>Miles</b></li> </ul>
<b>Distance Traveled</b>	Specify the distance traveled by the vehicle. This field appears only if the vehicle condition is selected as <b>Used</b> .
<b>Engine Type</b>	Select the engine type of the vehicle from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Petrol</b></li> <li>• <b>Diesel</b></li> <li>• <b>Electric</b></li> </ul>
<b>Engine Number</b>	Specify the engine number of the vehicle.
<b>Chassis Number</b>	Specify the chassis number of the vehicle.
<b>Registration Date</b>	Select the registration date of the vehicle.
<b>Register Number</b>	Specify the register number for the vehicle.
<b>Registration Authority</b>	Specify the registration authority for the vehicle.
<b>Passenger Vehicle Details</b>	This sub-section appears when the collateral category is selected as <b>Passenger Vehicle</b> . In this section, the user can capture the additional details of passenger vehicle.
<b>Sub-Type</b>	Select the sub type of the passenger vehicle from the drop-down list.
<b>Purpose of Vehicle</b>	Specify the purpose of the passenger vehicle.
<b>Passenger Vehicle Capacity</b>	Specify the capacity of passenger vehicle.
<b>Engine Power</b>	Specify the engine capacity of the passenger vehicle.
<b>Body Type</b>	Select the body type of the passenger vehicle from the drop-down list.





Table 2-9 (Cont.) Collateral Details - Field Description

Field	Description
<b>Commercial Vehicle Details</b>	This sub-section appears when the collateral category is selected as <b>Commercial Vehicle</b> . In this section, the user can capture the additional details of commercial vehicle.
<b>Sub-Type</b>	Select the sub type of the commercial vehicle from the drop-down list.
<b>Purpose of Vehicle</b>	Specify the purpose of the commercial vehicle.
<b>Unit of Capacity</b>	Select the unit of capacity of Vehicle from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Grams</b></li> <li>• <b>Kilograms</b></li> <li>• <b>Tonnes</b></li> <li>• <b>Pounds</b></li> <li>• <b>Milligrams</b></li> </ul>
<b>Vehicle Classification</b>	Specify the vehicle classification that define vehicles by type, weight, height, number of axles and so on.
<b>Body Type</b>	Select the body type of the commercial vehicle from the drop-down list.
<b>Vehicle Capacity</b>	Specify the capacity of commercial vehicle.
<b>Number of Wheels</b>	Specify the number of wheels for the vehicle.
<b>Collateral Details</b>	In this section, user can capture the collateral details. Based on the collateral type, the below fields are dynamically appears.
<b>Term Deposit Number</b>	Select the Term Deposit Number from the list. The Term Deposit which has crossed the maturity date and the <b>Allow Collateral Linkage</b> disabled, will not appear in the list. This field appears only if the collateral type is <b>Deposits</b> .
<b>Maturity Date</b>	Select the Maturity Date of the term deposit. This field appears only if the collateral type is <b>Deposits</b> .
<b>Purchase Property</b>	Specify whether the collateral property being added is being purchased. This field appears only if the collateral type is <b>Property</b> .
<b>Collateral Value</b>	Specify the collateral value.
<b>Estimated Market Value</b>	Specify the estimated market value for reusing existing collateral for a new loan. This is the current realizable market value of the collateral, which already exists. This field appears only when an existing collateral is reused.
<b>Available Linkage Amount</b>	Displays the available linkage amount. During reuse, the system recalculates as <b>Original available linkage amount + Appreciation (if any)</b> . If <b>Estimated Market Value Original Collateral Value</b> , no appreciation is applied.
<b>Linked Amount</b>	Specify the linked amount.
<b>Guarantee Type</b>	Select the type of guarantee from the drop-down list. This field appears only if the collateral type is <b>Guarantee</b> .
<b>Hair Cut %</b>	Specify the percentage of Hair Cut.
<b>Collateral Amount To Be Considered</b>	Displays the collateral amount to be considered. <b>Collateral Amount = (Hair Cut % X Collateral Value)</b>
<b>Mark Collateral For Refinance</b>	Specify if an added collateral should be consider for refinance. This field appears when the <b>Refinance</b> is enabled.
<b>Collateral Description</b>	Specify the collateral description.

Table 2-9 (Cont.) Collateral Details - Field Description

Field	Description
<b>Charge Type</b>	Select the charge type from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Assignment</b></li> <li>• <b>Hypothecation</b></li> <li>• <b>Lien</b></li> <li>• <b>Pledge</b></li> <li>• <b>Mortgage</b></li> <li>• <b>Registered Mortgage</b></li> <li>• <b>Equitable Mortgage</b></li> </ul> The above options displays based on the selected valuation rule as configured on the <b>Origination Preferences</b> screen.
<b>Seniority of Charge</b>	Select the seniority of charge from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Primary</b></li> <li>• <b>Secondary</b></li> <li>• <b>Pari Pasu</b></li> <li>• <b>Pledge</b></li> <li>• <b>Hypothecation</b></li> </ul> The above options displays based on the selected charge type as configured on the <b>Origination Preferences</b> screen.
<b>Applicants</b>	This section displays the applicants name and remarks that are involved in the loan application. These applicants are also related to the added collateral. This field appears only if the collateral type is <b>Guarantee</b> .
<b>Guarantor</b>	This section displays the guarantor name. This field appears only if the collateral type is <b>Guarantee</b> .
<b>Property Location</b>	In this section, user can enter property address which is added as collateral. This section appears only if user select <b>Property</b> from the <b>Collateral Type</b> list.
<b>Address</b>	Specify the address to search already captured address. Based on configuration, on entering few letters, the system fetches the related address that are already captured. Based on the selection, the fields are auto populated in the address section.
<b>Address Line 1</b>	Specify the building name.
<b>Address Line 2</b>	Specify the street name.
<b>Address Line 3</b>	Specify the city or town name.
<b>Country</b>	Select and search the country code.
<b>State/Country Sub Division</b>	Specify the state or country sub division.
<b>Zip Code/Post Code</b>	Specify the zip or post code of the address.
<b>Collateral Ownership Details</b>	In this section, specify the ownership details of the collateral. This section displays all the customers that are involved in the loan application.
<b>Liability ID</b>	Displays the Liability ID.
<b>Liability Description</b>	Displays the Liability description.
<b>Add</b>	Click this button to add the collateral ownership details.

Table 2-9 (Cont.) Collateral Details - Field Description

Field	Description
<b>Customer Name</b>	By default, displays the primary customer name. User can add more customer name to include ownership percentage. Select the customer name from drop-down list if multiple applicants associated with application.
<b>Ownership Percentage</b>	By default, displays the percentage of the ownership of the primary customer. Specify the ownership percentage if multiple applicants associated with application.
<b>Remark</b>	Specify the remark of the customer.
<b>Action</b>	Perform one of the following actions: <ul style="list-style-type: none"> <li>Click  to edit the saved ownership details.</li> <li>Click  to delete the saved ownership details.</li> <li>Click  to save the added ownership details.</li> <li>Click  to cancel the added ownership details.</li> </ul>
<b>Total Collateral Value</b>	Displays the total value of collateral. This field will be auto updated based on the number of collaterals.
<b>Cover Available</b>	Displays the cover available. This field will be auto updated based on the number of collaterals.
<b>Market LTV</b>	Displays the market loan-to-value.
<b>Bank LTV</b>	Displays the bank loan-to-value.

 **Note**

All the fields are fetched from Oracle Banking Credit Facilities Process Management in read only mode, if integrated with Oracle Banking Credit Facilities Process Management.

- After capturing the details, perform one of the following actions on this screen.
  - Click **Save** to save the collateral details.
  - Click **Cancel** to cancel the collateral details.

Create a new tile with the collateral summary on the **Collateral Details** screen. On saving the collateral details, the system runs the valuation rule maintained on the **Origination Preferences** screen.

**Figure 2-15 Collateral Details Tile**

**Collateral Details** Screen(5/12)

Total Collateral Value	Cover Available	Market LTV	Bank LTV
USD 150,000.00	USD 135,000.00	16.67	18.52

+ Add Collateral

**Passenger Vehicle**

Box Truck

Collateral Value - USD 150,000.00

Owners - MR Philip C Jacob (100%)

Valuation Status - Not Available

View Edit ...

Cancel Request Clarification Back Save and Close Next

## 2.1.6 Nominee Details

This topic provides the systematic instructions to capture the details of the nominee for the account.

The **Nominee Details** is a non-mandatory data segment. If required, It allows capturing multiple nominees for the account. Nominee can be a minor, in that case, it is mandatory to provide details of the guardian. For SMB Customer, Nominee Details are allowed only for Proprietary type of Business Accounts.

**To add the nominee details:**

1. Click **Next** in from the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Nominee Details** screen displays.




Figure 2-16 Nominee Details

- Specify the fields on **Nominee Details** screen.

Table 2-10 Details - Field Description

Field	Description
<b>Title</b>	Select the title of the applicant.
<b>First Name</b>	Specify the first name of the applicant.
<b>Middle Name</b>	Specify the middle name of the applicant.
<b>Last Name</b>	Specify the last name of the applicant.
<b>Suffix</b>	Specify the suffix for the applicant. This options in this list appears based on the configured entity code in the Oracle Banking Party product.
<b>Date of Birth</b>	Select the applicant's date of birth.
<b>Minor</b>	Select to indicate if nominee is minor.
<b>Relationship</b>	Select the relationship of the nominee with the applicant.
<b>Percentage</b>	Specify the percentage to be considered for distribution of the account balance in case of uneventful death of the applicant.
<b>Address Details</b>	In this section user can add address of the nominee . It is mandatory to add communication address of the applicant.
<b>Same as Applicant</b>	Select this checkbox to indicate the nominee shares the same address of the applicant. The system automatically fills the applicant's address into this section.
<b>Address Type</b>	Select the address type for the applicant from the drop-down list. Based on the configuration, the options are shown in the drop-down.
<b>Search Address</b>	Specify the address to search for the already captured address. Based on the configuration, on entering a few letters, the system fetches the related address that is already captured. Based on the selection, the fields are fetched in the address section.
<b>Address Line 1</b>	Specify the building name.
<b>Address Line 2</b>	Specify the street name.

Table 2-10 (Cont.) Details - Field Description

Field	Description
<b>Address Line 3</b>	Specify the city or town name.
<b>Country</b>	Select and search the country code.
<b>State/Country Sub Division</b>	Specify the state or country sub division. This field appears based on the selected country code.
<b>Zip Code/Post Code</b>	Specify the zip or post code of the address.
<b>Contact Details</b>	In this section user can provide digital contact details.
<b>Add Contact</b>	Click <b>Add Contact</b> to add contact details.
<b>Communication Mode</b>	Select the communication mode from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Mobile Phone</b></li> <li>• <b>Email</b></li> </ul>
<b>Country</b>	Select the country along with international subscriber dialing code of the mobile phone from the drop-down list. The drop-down list option consist of country code, country name and subscriber dialing code.  This field appears only if the <b>Mobile Phone</b> option is selected as communication mode.
<b>Mobile Number</b>	Specify the mobile number.
<b>Email Id</b>	Specify the email ID. This field appears only if the <b>Email</b> option is selected as communication mode.
<b>Preferred</b>	Select the checkbox to indicate if the given record is the preferred one.
<b>Action</b>	User can perform one of the following actions. <ul style="list-style-type: none"> <li>• Click  to save the contact details.</li> <li>• Click  to edit the added contact details.</li> <li>• Click  to delete the contact details.</li> </ul>

- Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

### Guardian Details

This screen allows to capture details of the guardian of the minor nominee.

#### To add guardian details:

- Click **Add Guardian Details** on Nominee Details screen.

The **Guardian Details** screen is displayed

**Figure 2-17 Guardian Details**

The screenshot displays a web form titled "Guardian Address Details" and "Guardian Contact Details".

**Guardian Address Details:**

- Address Type: Residential Address (dropdown)
- Search address: (text input)
- Address Line 1: 09 Flat, Sector12
- Address Line 2: Wall Mark colony
- Address Line 3: Times Square
- Country: United States (dropdown)
- State: California (dropdown)
- Zipcode: 78000

**Guardian Contact Details:**

- + Add Contact (button)
- Communication Mode: Mobile Phone
- Country: US (+1)
- Mobile Number: 560778999
- Preferred (checkbox)
- Trash icon
- Edit icon

5. Specify the details in the relevant data fields.

Refer to the **Nominee Details** field description table for detailed information on each field.

6. Perform one of the following actions:

- Click **Save** to save the captured details.
- Click **Cancel** to cancel the captured details.

## 2.1.7 Terms and Conditions

This topic describes the terms and conditions that are mandatory to accept to proceed with the account opening process.

In this data segment user can capture term and conditions consents from the applicants. The customer consents are same across products but few term and conditions defer based on the applied products. They appears in questionnaire format based on the configurations. This questionnaire is mapped at product configuration level. It is mandatory to accept all term and condition to proceed with application.

This data segment comprises of below sections:


- **Term and Conditions for all products** - In this section the term and conditions which are applicable for all the products appears in the questionnaire format.
- **Term and Conditions for <Selected Product>** - In this section the term and conditions which are applicable for all the selected product appears in the questionnaire format.

**To capture terms and conditions:**

1. Click **Next** from previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Term and Conditions** screen appears

Figure 2-18 Terms and Conditions

2. Click  to view the term and conditions.
3. Select the toggle button to accept the term and conditions.
4. In the **Consents to receive Marketing Promotional and Sales** section, enter the channel and details.
5. Click **Add Channel** to add the relevant details.  
The below fields contain channel data:
  - Channel
  - Contact Value
  - Preferred Time
  - Time Zone
  - Actions
6. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.1.8 Review

This topic provides the systematic instruction to view the tiles for all the data segments in the Application Entry Process.

The Summary displays the tiles for all the data segments in the Application Entry stage. The tiles display the important details captured in the specified data segment.

### To view the summary of all data segment

1. Click **Next** in the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Summary** screen displays.

Figure 2-19 Summary

Application Entry - 006APP000161118

Application Details Application Info Customer 360 Documents Remarks More

Screen(7/7)

**Review**

Applicants

**Mr. Brett G Dalton Jr.** Primary

Date of Birth January 1, 1986 Mobile Number +1785499220 E-mail krishnadass.pai@oracle.com National ID US894894

**Account Details**

**Premier Checking Account**

Overdraft Requested Yes Debit Card No Cheque Book No Application Priority Medium

Fund the Account Yes Fund By Cash Amount INR 500,000.00

**Financial Details**

**Mr. Brett G Dalton Jr.** Primary

Total Income INR 5,010,000.00 Total Expense INR 835,000.00 Total Asset INR 50,100,000.00 Total Liability INR 12,525,000.00

**Collateral Details**

**Property** Primary

Collateral Category Residential Property Collateral Value INR 45,000.00 Owners MR Brett G Dalton Collateral Value To Be Considered INR 36,000.00

**Nominee Details**

Name Joshua Martin Birth Date March 16, 1970 Relationship Father Share Percentage 100%

**Terms and Conditions**

**Mr. Brett G Dalton Jr.** Primary

Completed

Audit Cancel Request Clarification Back Save and Close Submit

Each of these summary tiles are clickable and the user will have the option to view all the details captured under the given data segment. For more information on summary tiles, refer to the field description table below.

Table 2-11 Summary - Application Entry – Field Description

Data Segment	Description
<b>Applicants</b>	Displays the applicants details
<b>Account Details</b>	Displays the account details.
<b>Stake Holder Details</b>	Displays the Stake Holder details This data segment appears only if the <b>Customer Type</b> is selected as <b>Small and Medium Business (SMB)</b> .
<b>Financial Details</b>	Displays the financial details.
<b>Collateral Details</b>	Displays the collateral details.
<b>Nominee Details</b>	Displays the nominee details.
<b>Term and Conditions</b>	Displays the term and conditions.

- Click **Submit** to reach the **OUTCOME**, where the overrides, checklist and documents for this stage are verified. The **Overrides** screen is displayed.
- In the **Override** screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise. In case of override, click **Accept Overrides & Proceed** to proceed.

OR

Click **Proceed**. The Checklist screen appears.

4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed. The **Outcome** screen appears.
5. In the **Outcome** screen, select appropriate option from the **Select to Proceed** field:
  - Select the **Proceed** to proceed with the application. By default this option is selected. It will logically complete the **Application Entry** stage for the saving application. The Workflow Orchestrator will automatically move this application to the next processing stage, **SavingApplication Enrichment**. The stage movement is driven by the business configuration for a given combination of **Process Code**, **Life Cycle** and **Business Product Code**.
    - If the **Overdraft Requested** toggle is OFF then, submit of this stage, will move the application into the **Application Enrichment** stage.
    - If the **Overdraft Requested** toggle is ON then, submit of this stage, will move the application into the **Overdraft Limit** Stage.
  - Select the **Reject by Bank** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
6. Click **Submit** to submit the Application Entry stage. The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.
7. Click **Close** to close the window.

OR

Click **Go to Free Task**. The system successfully moves the Application Reference Number along with the process reference numbers [current account] to the Application Enrichment stage. This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

#### Application De-Dupe:

Based on the configuration set in the Origination Preference screen, the application dedupe service is enabled.

If application dedupe service is enabled, System will check that any application is in progress for same product and customer combination. On Submit, if any duplicate application exists, override will show a message with other in progress application numbers. User can select the override check box and proceed or take appropriate action.

#### Note

- If an application is returned to the Application Entry-stage from any other subsequent stages, Oracle Banking Origination will not allow amending details in the Customer Information and Financial Details data segment, once a customer onboarding process has been triggered in the Application Entry Stage and CIF creation is still in progress.
- In case the party amendment request is rejected by Oracle Banking Party, the specified error message is shown to the user while submitting the Application Entry stage. The user has an option to go back and resolve the error or proceed with the stage submission by disregarding the amendment request.

## 2.2 Overdraft Limit Details Stage

This topic describes the information on the various data segments to capture the required data for the Overdraft Limit Details stage.

Users having functional access to the Overdraft Limit Details stage will be able to view the record in the Free Task process.

### To add overdraft limits:

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The **Overdraft Limit Details** stage is displayed.

The data segments appears as configured in business process. Refer below chapters for detailed information of each data segment.

- [Account Limit Details](#)  
This topic provides the systematic instructions to update the overdraft limit requested by the customer.
- [Collateral Details](#)  
This topic provides the systematic instructions to capture the collateral which is offered by the customer as security for Overdraft limit.
- [Verification Details](#)  
This topic provides the systematic instructions to capture the verification details.
- [Advance against Uncollected Funds](#)  
This topic provides the systematic instructions to view the configuration required for advance against uncollected fund to be provided to the account.
- [Temporary Overdraft Limit](#)  
This topic provides the systematic instructions to view the configuration required for temporary overdraft limit to be provided to the account.
- [Review](#)  
This topic provides the systematic instruction to view all the data segments in the Overdraft Limit Details stage.

### 2.2.1 Account Limit Details

This topic provides the systematic instructions to update the overdraft limit requested by the customer.

The Account Limit Details allows to update the overdraft limit requested by the customer.

### To add account limit details:

1. On acquiring the **Overdraft Limit Details** task, the Account Limit Details data segment appears.

The **Account Limit Details** screen displays.

Figure 2-20 Account Limit Details

2. Click **Add Overdraft** to capture the overdraft limits.
3. Specify the details in the relevant data fields. For more information on fields, refer to the field description table below.

Table 2-12 Account Limit Details – Field Description

Field	Description
<b>Limit Type</b>	Select the limit type from the drop-down list.  <div style="border: 1px solid #ccc; padding: 10px; margin-top: 10px;"> <p><b>Note</b></p> <p>System defaults the same limit type for the subsequent overdraft details added.</p> </div>
<b>Branch</b>	Specify the branch code where the account limit is configured.
<b>Linkage Reference</b>	Select the linkage reference number from the dropdown list.
<b>OD Limit Amount</b>	Select the currency and specify the overdraft limit amount for the account.
<b>Date Range</b>	Select the date range within when the account limit is valid.
<b>Available Linkage Amount</b>	Specify the available linkage amount of the collateral.
<b>Linked Amount</b>	Select the currency and specify the linked amount.
<b>Linkage Currency</b>	Displays the linkage currency.
<b>Rate Type</b>	Displays the rate type as per the limit type is selected. The available options are: <ul style="list-style-type: none"> <li>• <b>Fixed</b></li> <li>• <b>Floating</b></li> </ul>
<b>Rate Code</b>	Displays the rate code.  <div style="border: 1px solid #ccc; padding: 10px; margin-top: 10px;"> <p><b>Note</b></p> <p>This field displays if the <b>Rate Type</b> is selected as <b>Floating</b>.</p> </div>

Table 2-12 (Cont.) Account Limit Details – Field Description

Field	Description
<b>Base Rate</b>	Displays the base rate.  <div style="border: 1px solid #ccc; border-radius: 10px; padding: 10px; margin-top: 10px;"> <p><b>Note</b></p> <p>This field displays if the <b>Rate Type</b> is selected as <b>Floating</b>.</p> </div>
<b>Rate of Interest</b>	Displays the rate of interest.  <div style="border: 1px solid #ccc; border-radius: 10px; padding: 10px; margin-top: 10px;"> <p><b>Note</b></p> <p>This field displays if the <b>Rate Type</b> is selected as <b>Fixed</b>.</p> </div>
<b>Variance</b>	Specify the variance.  <div style="border: 1px solid #ccc; border-radius: 10px; padding: 10px; margin-top: 10px;"> <p><b>Note</b></p> <p>This field displays if the <b>Rate Type</b> is selected as <b>Fixed</b>.</p> </div>
<b>Margin</b>	Specify the margin.  <div style="border: 1px solid #ccc; border-radius: 10px; padding: 10px; margin-top: 10px;"> <p><b>Note</b></p> <p>This field displays if the <b>Rate Type</b> is selected as <b>Floating</b>.</p> </div>
<b>Final Rate</b>	Displays the effective rate calculated and based on the below parameters: <ul style="list-style-type: none"> <li>• <b>Rate Value</b> and the <b>Margin</b> for floating rate type.</li> <li>• <b>Rate of Interest</b> and the <b>Variance</b> for fixed rate type.</li> </ul>

4. Click **Add Overdraft** to capture the multiple overdraft limits.

OR

Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.2.2 Collateral Details

This topic provides the systematic instructions to capture the collateral which is offered by the customer as security for Overdraft limit.

Collateral details is a data segment to capture the collateral which is offered by the customer as security for Overdraft limit. Collateral details will be sent to the host to be made available under local collateral. The relevant service APIs will be made available for both Push and Pull details of collaterals.

Capturing of Collateral details in Oracle Banking Origination is also enabled with an option to onboard collateral using the Oracle Banking Credit Facility Process Management integration services. In such cases, the collateral details will be sent to the Collateral onboarding systems for performing the Valuation, obtaining the Legal opinion and recording the perfection details. These details will be made available on Oracle Banking Origination in the respective Data segments in read only mode.

#### To add the collateral details:

1. Click **Next** in the previous data segment to proceed with next data segment, after successfully capturing the data.
2. Click **Add Collateral** to capture the collateral details.

The **Collateral Details** screen displays.

**Figure 2-21 Collateral Details**

**Application Entry - 006APP000169297**

Primary Collateral: Yes

Collateral Type: [Dropdown] (required)

Category: [Dropdown] (required)

Collateral Value: [Text] (required)

Available Linkage Amount: [Text] (required)

Linked Amount: [Text] (required)

Hair Cut %: [Text] (required)

Collateral Amount To Be Considered: [Text] (required)

Collateral Description: [Text] (required)

Charge Type: [Dropdown] (required)

Seniority of Charge: [Dropdown] (required)

Collateral Ownership Details

Liability ID: [Text]

Liability Description: Liability for RaghavendraPran Kulkar...

Customer Name	Ownership Percentage	Remarks	Action
MRI RaghavendraPran KulkarIPatiDKY	100		[Edit] [Delete]

Total Collateral Value: GBP 0.00

Cover Available: GBP 0.00

Bank LTV: 0

Market LTV: 0

Buttons: Audit, Cancel, Save

3. If the **Collateral Type** is selected as **Term Deposit**, the following **warning message** displays when the OD Limit expiry date is more than the Maturity Date of the term deposit. The **Warning Message** popup screen displays.

4. Specify the details in the relevant data fields.

For more information on fields, refer to the field description table below.

#### **Note**

The fields which are marked as Required are mandatory.

Table 2-13 Collateral Details - Field Description

Field	Description
<b>Add</b>	<p>Select the collateral. The available option are:</p> <ul style="list-style-type: none"> <li>• <b>New Collateral</b></li> <li>• <b>Existing Collateral</b></li> </ul> <p><b>Note:</b> When Oracle Banking Retail Lending Servicing is the host, the system supports secured loan origination using existing collateral. The existing collateral details of the customer are fetched from the collateral product processor. If sufficient unutilized collateral balance is available, it can be used for a new loan for the customer(s).</p>
<b>Applicant</b>	<p>Select the applicant from the drop-down list to fetch existing collateral details.</p> <p>This field appears when the <b>Existing Collateral</b> option is selected.</p>
<b>Primary Collateral</b>	<p>Select the primary collateral. The available option are:</p> <ul style="list-style-type: none"> <li>• <b>Yes</b></li> <li>• <b>No</b></li> </ul>
<b>Collateral Type</b>	<p>Select the collateral type. Available options are:</p> <ul style="list-style-type: none"> <li>• <b>Property</b></li> <li>• <b>Guarantee</b></li> <li>• <b>Vehicle</b></li> <li>• <b>Precious Metal</b></li> <li>• <b>Deposits</b></li> <li>• <b>Bonds</b></li> <li>• <b>Stocks</b></li> <li>• <b>Insurance</b></li> <li>• <b>Accounts Receivable</b></li> <li>• <b>Inventory (Stock of Material)</b></li> </ul> <p>The above options displays based on the initial setup.</p>

Table 2-13 (Cont.) Collateral Details - Field Description

Field	Description
<b>Category</b>	<p>Select the collateral category from the drop-down list. Available options are:</p> <p>If Collateral type is selected as <b>Property</b></p> <ul style="list-style-type: none"> <li>• <b>Residential Property</b></li> <li>• <b>Vacant Land</b></li> <li>• <b>Under Construction</b></li> </ul> <p>If Collateral type is selected as <b>Guarantee</b></p> <ul style="list-style-type: none"> <li>• <b>Personal Guarantee</b></li> <li>• <b>Guarantee and Indemnity</b></li> <li>• <b>Government Guarantee</b></li> <li>• <b>Family Guarantee</b></li> </ul> <p>If Collateral type is selected as <b>Vehicle</b></p> <ul style="list-style-type: none"> <li>• <b>Passenger Vehicle</b></li> <li>• <b>Commercial Vehicle</b></li> </ul> <p>If Collateral type is selected as <b>Precious Metal</b></p> <ul style="list-style-type: none"> <li>• <b>Precious Metal</b></li> </ul> <p>If Collateral type is selected as <b>Deposits</b></p> <ul style="list-style-type: none"> <li>• <b>Term Deposit</b></li> </ul> <p>If Collateral type is selected as <b>Bonds</b></p> <ul style="list-style-type: none"> <li>• <b>Secured Bonds</b></li> <li>• <b>Unsecured Bonds</b></li> <li>• <b>Investment Bonds</b></li> </ul> <p>If Collateral type is selected as <b>Stocks</b></p> <ul style="list-style-type: none"> <li>• <b>Domestic Stock</b></li> </ul> <p>If Collateral type is selected as <b>Insurance</b></p> <ul style="list-style-type: none"> <li>• <b>Life Insurance</b></li> </ul> <p>If Collateral type is selected as <b>Accounts Receivable</b></p> <ul style="list-style-type: none"> <li>• <b>Bill Receivable</b></li> <li>• <b>Trade Receivable</b></li> </ul> <p>If Collateral type is selected as <b>Inventory (Stock of Material)</b></p> <ul style="list-style-type: none"> <li>• <b>Stock of Raw Materials</b></li> <li>• <b>Finished Goods</b></li> <li>• <b>Packaging Materials</b></li> </ul> <p>The above options displays based on the initial setup.</p>
<b>Collateral Subcategory</b>	<p>Select the collateral subcategory from the drop-down list. The drop-down options are shown based on the configuration.</p>
<b>Vehicle Details</b>	<p>This section is used to capture vehicle specific details and appears when the collateral type is selected as <b>Vehicle</b>.</p>
<b>Fetch Vehicle Details</b>	<p>Click this button to open the panel drawer and specify <b>Vehicle Identification Number</b>. Once captured and save the details, the system will populate the details in the respective fields of vehicle details section.</p> <p>This button appears only if the <b>Enable Fetch Vehicle Details</b> field is set as <b>True</b> on the <b>Origination Preferences</b> screen.</p>
<b>Vehicle Identification Number</b>	<p>Specify the vehicle identification number.</p> <p>This field will be defaulted and disabled if the external interface for fetching vehicle details is enabled and data is received.</p>

Table 2-13 (Cont.) Collateral Details - Field Description

Field	Description
<b>Vehicle Condition</b>	Select the vehicle condition from drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Used</b></li> <li>• <b>New</b></li> </ul>
<b>Make</b>	Specify the vehicle manufacturer name.
<b>Model</b>	Specify the vehicle model.
<b>Trim</b>	Specify the trim of the vehicle that defines its specific version, feature package, and equipment level.
<b>Vehicle Type</b>	Select the vehicle type from the drop-down list.
<b>Year of Manufacture</b>	Specify the year of manufacture for the vehicle.
<b>Kilometers/Miles</b>	Select the kilometers or Miles for the vehicle. The available options are: <ul style="list-style-type: none"> <li>• <b>Kms</b></li> <li>• <b>Miles</b></li> </ul>
<b>Distance Traveled</b>	Specify the distance traveled by the vehicle. This field appears only if the vehicle condition is selected as <b>Used</b> .
<b>Engine Type</b>	Select the engine type of the vehicle from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Petrol</b></li> <li>• <b>Diesel</b></li> <li>• <b>Electric</b></li> </ul>
<b>Engine Number</b>	Specify the engine number of the vehicle.
<b>Chassis Number</b>	Specify the chassis number of the vehicle.
<b>Registration Date</b>	Select the registration date of the vehicle.
<b>Register Number</b>	Specify the register number for the vehicle.
<b>Registration Authority</b>	Specify the registration authority for the vehicle.
<b>Passenger Vehicle Details</b>	This sub-section appears when the collateral category is selected as <b>Passenger Vehicle</b> . In this section, the user can capture the additional details of passenger vehicle.
<b>Sub-Type</b>	Select the sub type of the passenger vehicle from the drop-down list.
<b>Purpose of Vehicle</b>	Specify the purpose of the passenger vehicle.
<b>Passenger Vehicle Capacity</b>	Specify the capacity of passenger vehicle.
<b>Engine Power</b>	Specify the engine capacity of the passenger vehicle.
<b>Body Type</b>	Select the body type of the passenger vehicle from the drop-down list.
<b>Commercial Vehicle Details</b>	This sub-section appears when the collateral category is selected as <b>Commercial Vehicle</b> . In this section, the user can capture the additional details of commercial vehicle.
<b>Sub-Type</b>	Select the sub type of the commercial vehicle from the drop-down list.
<b>Purpose of Vehicle</b>	Specify the purpose of the commercial vehicle.





Table 2-13 (Cont.) Collateral Details - Field Description

Field	Description
<b>Unit of Capacity</b>	Select the unit of capacity of Vehicle from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Grams</b></li> <li>• <b>Kilograms</b></li> <li>• <b>Tonnes</b></li> <li>• <b>Pounds</b></li> <li>• <b>Milligrams</b></li> </ul>
<b>Vehicle Classification</b>	Specify the vehicle classification that define vehicles by type, weight, height, number of axles and so on.
<b>Body Type</b>	Select the body type of the commercial vehicle from the drop-down list.
<b>Vehicle Capacity</b>	Specify the capacity of commercial vehicle.
<b>Number of Wheels</b>	Specify the number of wheels for the vehicle.
<b>Collateral Details</b>	In this section, user can capture the collateral details. Based on the collateral type, the below fields are dynamically appears.
<b>Term Deposit Number</b>	Select the Term Deposit Number from the list. The Term Deposit which has crossed the maturity date and the <b>Allow Collateral Linkage</b> disabled, will not appear in the list. This field appears only if the collateral type is <b>Deposits</b> .
<b>Maturity Date</b>	Select the Maturity Date of the term deposit. This field appears only if the collateral type is <b>Deposits</b> .
<b>Purchase Property</b>	Specify whether the collateral property being added is being purchased. This field appears only if the collateral type is <b>Property</b> .
<b>Collateral Value</b>	Specify the collateral value.
<b>Estimated Market Value</b>	Specify the estimated market value for reusing existing collateral for a new loan. This is the current realizable market value of the collateral, which already exists. This field appears only when an existing collateral is reused.
<b>Available Linkage Amount</b>	Displays the available linkage amount. During reuse, the system recalculates as <b>Original available linkage amount + Appreciation (if any)</b> . If <b>Estimated Market Value Original Collateral Value</b> , no appreciation is applied.
<b>Linked Amount</b>	Specify the linked amount.
<b>Guarantee Type</b>	Select the type of guarantee from the drop-down list. This field appears only if the collateral type is <b>Guarantee</b> .
<b>Hair Cut %</b>	Specify the percentage of Hair Cut.
<b>Collateral Amount To Be Considered</b>	Displays the collateral amount to be considered. <b>Collateral Amount = (Hair Cut % X Collateral Value)</b>
<b>Mark Collateral For Refinance</b>	Specify if an added collateral should be consider for refinance. This field appears when the <b>Refinance</b> is enabled.
<b>Collateral Description</b>	Specify the collateral description.

Table 2-13 (Cont.) Collateral Details - Field Description

Field	Description
<b>Charge Type</b>	Select the charge type from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Assignment</b></li> <li>• <b>Hypothecation</b></li> <li>• <b>Lien</b></li> <li>• <b>Pledge</b></li> <li>• <b>Mortgage</b></li> <li>• <b>Registered Mortgage</b></li> <li>• <b>Equitable Mortgage</b></li> </ul> The above options displays based on the selected valuation rule as configured on the <b>Origination Preferences</b> screen.
<b>Seniority of Charge</b>	Select the seniority of charge from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Primary</b></li> <li>• <b>Secondary</b></li> <li>• <b>Pari Pasu</b></li> <li>• <b>Pledge</b></li> <li>• <b>Hypothecation</b></li> </ul> The above options displays based on the selected charge type as configured on the <b>Origination Preferences</b> screen.
<b>Applicants</b>	This section displays the applicants name and remarks that are involved in the loan application. These applicants are also related to the added collateral. This field appears only if the collateral type is <b>Guarantee</b> .
<b>Guarantor</b>	This section displays the guarantor name. This field appears only if the collateral type is <b>Guarantee</b> .
<b>Property Location</b>	In this section, user can enter property address which is added as collateral. This section appears only if user select <b>Property</b> from the <b>Collateral Type</b> list.
<b>Address</b>	Specify the address to search already captured address. Based on configuration, on entering few letters, the system fetches the related address that are already captured. Based on the selection, the fields are auto populated in the address section.
<b>Address Line 1</b>	Specify the building name.
<b>Address Line 2</b>	Specify the street name.
<b>Address Line 3</b>	Specify the city or town name.
<b>Country</b>	Select and search the country code.
<b>State/Country Sub Division</b>	Specify the state or country sub division.
<b>Zip Code/Post Code</b>	Specify the zip or post code of the address.
<b>Collateral Ownership Details</b>	In this section, specify the ownership details of the collateral. This section displays all the customers that are involved in the loan application.
<b>Liability ID</b>	Displays the Liability ID.
<b>Liability Description</b>	Displays the Liability description.
<b>Add</b>	Click this button to add the collateral ownership details.

Table 2-13 (Cont.) Collateral Details - Field Description

Field	Description
<b>Customer Name</b>	By default, displays the primary customer name. User can add more customer name to include ownership percentage. Select the customer name from drop-down list if multiple applicants associated with application.
<b>Ownership Percentage</b>	By default, displays the percentage of the ownership of the primary customer. Specify the ownership percentage if multiple applicants associated with application.
<b>Remark</b>	Specify the remark of the customer.
<b>Action</b>	Perform one of the following actions: <ul style="list-style-type: none"> <li>Click  to edit the saved ownership details.</li> <li>Click  to delete the saved ownership details.</li> <li>Click  to save the added ownership details.</li> <li>Click  to cancel the added ownership details.</li> </ul>
<b>Total Collateral Value</b>	Displays the total value of collateral. This field will be auto updated based on the number of collaterals.
<b>Cover Available</b>	Displays the cover available. This field will be auto updated based on the number of collaterals.
<b>Market LTV</b>	Displays the market loan-to-value.
<b>Bank LTV</b>	Displays the bank loan-to-value.

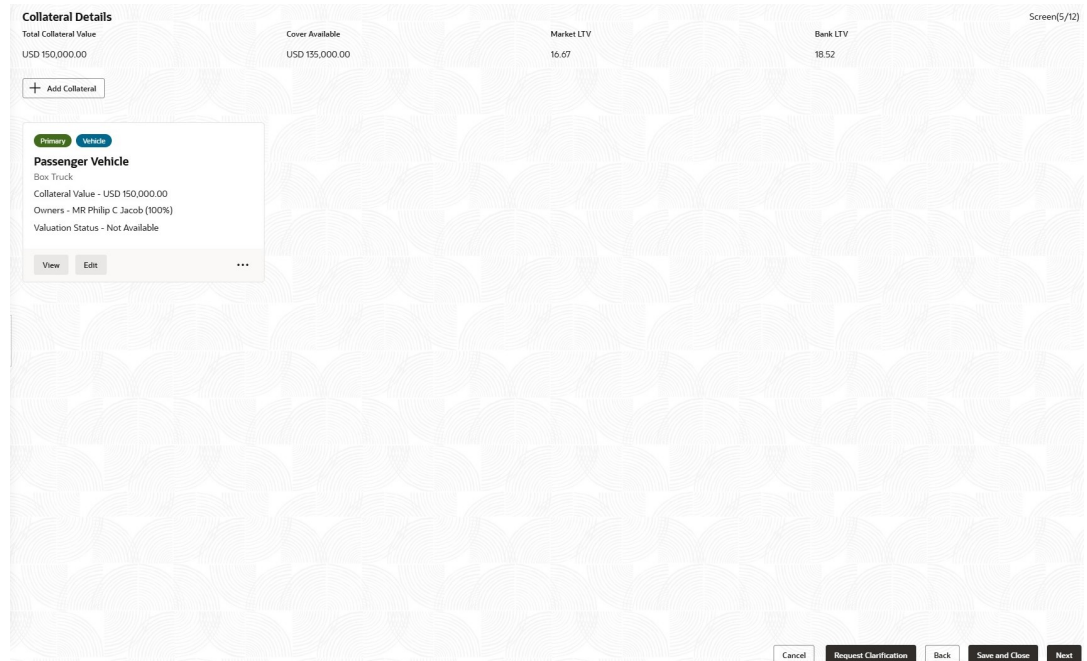
 **Note**

All the fields are fetched from Oracle Banking Credit Facilities Process Management in read only mode, if integrated with Oracle Banking Credit Facilities Process Management.

- After capturing the details, perform one of the following actions on this screen.
  - Click **Save** to save the collateral details.
  - Click **Cancel** to cancel the collateral details.

Create a new tile with the collateral summary on the **Collateral Details** screen. On saving the collateral details, the system runs the valuation rule maintained on the **Origination Preferences** screen.

Figure 2-22 Collateral Details Tile



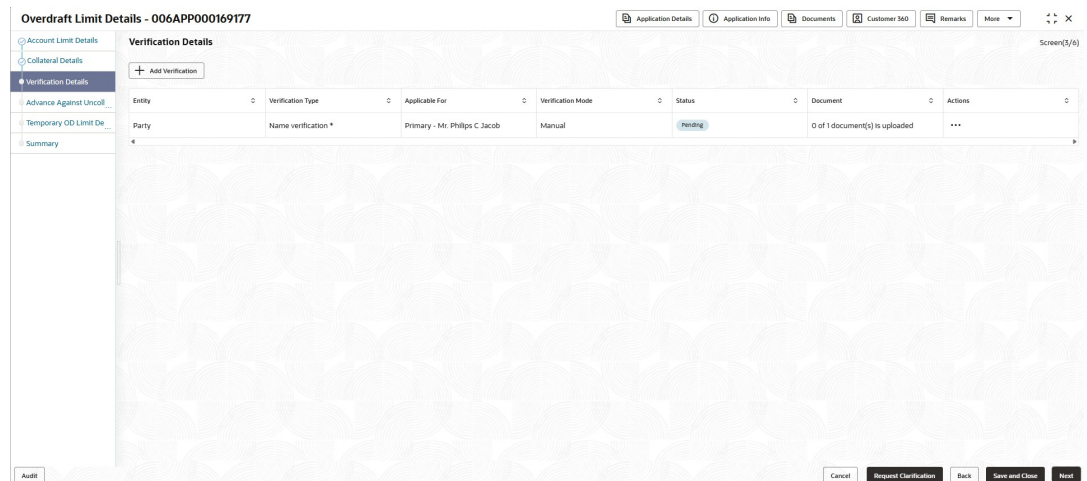
## 2.2.3 Verification Details

This topic provides the systematic instructions to capture the verification details.

1. Click **Next** in the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Verification Details** screen displays with the list of pre-defined verifications. However, user can add a new verification on this screen.

Figure 2-23 Verification Details



2. Click **Add Verification** to add new verification details.

The **Add Verification** screen displays.

**Figure 2-24 Add Verification**

3. Specify the relevant details on the **Add Verification** screen.  
For more information, refer to the fields description table below.

**Note**

The fields which are marked as Required are mandatory.

**Table 2-14 Add Verification**

Field	Description
<b>Entity</b>	Select the entity from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Party</b></li> <li>• <b>Collateral</b></li> <li>• <b>Product</b></li> </ul>
<b>Applicants</b>	Select a applicant from the drop-down list. This field appears if the <b>Party</b> is selected as entity.
<b>Collateral Type</b>	Select the collateral type from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Guarantee</b></li> <li>• <b>Vehicle</b></li> <li>• <b>Precious Metal</b></li> <li>• <b>Deposits</b></li> <li>• <b>Bonds</b></li> <li>• <b>Stocks</b></li> <li>• <b>Insurance</b></li> <li>• <b>Accounts Receivable</b></li> <li>• <b>Inventory (Stock of Material)</b></li> <li>• <b>Property</b></li> </ul> This field appears if the <b>Collateral</b> is selected as entity.
<b>Verification Type</b>	Select the verification type from the drop-down list.

Table 2-14 (Cont.) Add Verification

Field	Description
<b>Verification Mode</b>	Displays the mode of verification for the selected verification type.
<b>Mandatory</b>	Displays whether the verification type is configured as mandatory or not. The available options are: <ul style="list-style-type: none"> <li>• <b>Yes</b></li> <li>• <b>No</b></li> </ul>

4. Perform one of the following actions on the **Add Verification** screen:
  - Click **Save** to save the added records.
  - Click **Cancel** to cancel the added records.

A new verification is added to the **Verification Details** screen.

5. Displays the relevant details on the **Verification Details** screen.  
For more information, refer to the fields description table below.

Table 2-15 Verification Details

Field	Description
<b>Entity</b>	Displays the entity.
<b>Verification Type</b>	Displays the verification type.
<b>Applicable For</b>	Displays the applicable for details based on selected entity. <ul style="list-style-type: none"> <li>• If the entity is <b>Party</b>, it displays <b>Applicant and its Applicant role</b>.</li> <li>• If the entity is <b>Product</b>, it displays <b>Product type</b>.</li> <li>• If the entity is <b>Collateral</b>, it displays <b>Collateral type</b>.</li> </ul>
<b>Verification Mode</b>	Displays the mode of the verification for the selected verification type. The available options are: <ul style="list-style-type: none"> <li>• <b>Manual</b></li> <li>• <b>External</b></li> </ul>
<b>Status</b>	Displays the status of the selected verification type. <ul style="list-style-type: none"> <li>• <b>Pending</b></li> <li>• <b>Successful</b></li> <li>• <b>Unsuccessful</b></li> <li>• <b>Require More Information</b></li> <li>• <b>Waive</b></li> </ul>
<b>Document</b>	Displays the number of required documents uploaded.
<b>Actions</b>	Click the 3-dot icon to perform one of the following actions: <ul style="list-style-type: none"> <li>• <b>Upload</b></li> <li>• <b>Verify</b></li> <li>• <b>View</b></li> <li>• <b>Waive</b></li> <li>• <b>Revoke</b></li> <li>• <b>Delete</b></li> <li>• <b>Retry</b></li> </ul> <p>Depends upon the status of the verification, the allowed actions may differ. For more information, refer to the table below.</p>

**Table 2-16 Verification Details - Actions**

Actions	Descriptions
<b>Upload</b>	Click this option to add required supporting documents from the local folder for verification.
<b>Verify</b>	Click this option to complete the verification.
<b>View</b>	Click this option to view the verification details.
<b>Waive</b>	Click this option to waive the verification.
<b>Revoke</b>	Click this option to cancel or withdraw a previously verified or waived verification.
<b>Delete</b>	Click this option to delete the verification.
<b>Retry</b>	Click this option to re-attempt the verification if it has failed. Applicable only if the verification is non-manual.

6. In the verification table, click the three-dot icon and select **Upload** to add the supporting documents for the verification type.

The **Upload - <Verification Type>** screen displays.

**Figure 2-25 Upload Document**

Upload - Salary Verification \*

Add Document

Document Name	Document Number	Issue Date	Expiry Date	Attached Files	Actions
Salary Slip				0	✎ ⬆️ 🗑️
▼		📅	📅	0	📄 ⬆️ 🗑️





Upload Cancel

Specify the document details in the data fields.

**Table 2-17 Upload Documents**

Field	Description
<b>Add Document</b>	Click this button to add the supporting document details.
<b>Document Name</b>	Select the document from the drop-down list.
<b>Document Number</b>	Specify the document number.

Table 2-17 (Cont.) Upload Documents

Field	Description
<b>Issue Date</b>	Select the issue date.
<b>Expiry Date</b>	Select the expiry date.
<b>Attached Files</b>	Click the <b>attachment</b> icon to open the Add Document screen and upload the document from the local folder. Once uploaded, the number of attached files is shown as hyperlink. Click on the hyperlinked number to view all attached files on the Document screen.
<b>Actions</b>	<p>Perform the below actions on the added record:</p> <ul style="list-style-type: none"> <li>Click  to save the added document details in the row.</li> <li>Click  to edit the added document details.</li> <li>Click  to select the document from machine to upload.</li> <li>Click  to delete the added document details in the row.</li> </ul> <p>Click <b>Upload</b> to upload the supporting documents to the system.</p>

- After capturing the details, perform one of the following actions on the **Upload** screen:
  - Click **Upload** to upload the supporting documents.
  - Click **Cancel** to cancel the document details.
- In the verification table, click the three-dot icon and select **View** to view the verification details.

The **View - <Verification Type>** screen displays.

Figure 2-26 View - Verification Type

**View - Loan Purpose Verification \*** X

Applicable For: Loans      Verification Status: Pending

**Context**

Attribute	Value
Purpose of Loan	Personal

**Documents**

Document Name	Document Number	Issue Date	Expiry Date	Attached Files
Educational Proof				0

**Questionnaire**

- Are the document issue and expiry dates valid as of today?
- Are all mandatory fields and signatures present on the submitted documents?
- Does the customer's provided information align with the supporting documents?
- Do the documents appear genuine and untampered?
- Are you making these changes according to your true understanding?

**History**

Status	Comments	User	Timestamp	Mode
Pending	REVOKE - Action Completed Successfully	KARANMAK	March 30, 2018 at 5:45:13 PM	Manual
Waived	Yes	KARANMAK	March 30, 2018 at 5:44:52 PM	Manual

**Cancel**


Displays the relevant details on the **View - <Verification Type>** screen.

For more information, refer to the field description table below.

Table 2-18 View - Verification Type

Field	Description
<b>Applicable For</b>	Displays the applicant name.
<b>Applicant Role</b>	Displays the role of applicant. This field appears if the entity is selected as <b>Party</b> .
<b>Collateral Type</b>	Displays the collateral type. This field appears if the entity is selected as <b>Collateral</b> .
<b>Verification Status</b>	Displays the status of verification.
<b>Context</b>	This section appears if the <b>Context Applicable</b> is set to <b>Yes</b> on the Verification Type configuration screen.
<b>Attribute</b>	Displays the attribute associated with the verification type.
<b>Value</b>	Displays the value of the verification type.
<b>Document</b>	This section appears if the <b>Document Applicable</b> is set to <b>Yes</b> on the <b>Verification Type configuration</b> screen.
<b>Document Name</b>	Displays the name of document type.
<b>Document Number</b>	Displays the document number,
<b>Issue Date</b>	Displays the issue date.
<b>Expiry Date</b>	Displays the expiry date.
<b>Attached File</b>	Displays the number of file attached for this verification type.

Table 2-18 (Cont.) View - Verification Type

Field	Description
<b>Questionnaire</b>	This section appears if the questionnaire code is configured for the <b>Manual</b> mode.
<b>List of Questions Configured</b>	Displays the list of questions configured for the verification type.
	Click this icon to display the additional guidance, explanations, or definitions to assist users to fill their answers. This icon appears, when the comment is provided to the question on the <b>Questionnaire Maintenance</b> screen.
<b>History</b>	This section displays the history of records that have been completed. The most recently completed verification will be displayed at the top of the list.
<b>Status</b>	Displays the status of the verification.
<b>Comments</b>	Displays the comments provided by the verifier.
<b>User</b>	Displays the user who performed the verification.
<b>Timestamp</b>	Displays the exact date and time when the verification has been completed.
<b>Mode</b>	Displays the verification mode.

- In the verification table, click the three-dot icon and select **Verify** to view the verification details.

The **Verify - <Verification Type>** screen displays.

**Figure 2-27 Verify - Verification Type**

**Verify - Loan Purpose Verification \*** X

Applicable For: Loans      Verification Status: Pending

**Context**

Attribute	Value
Purpose of Loan	Personal

**Documents**

Document Name	Document Number	Issue Date	Expiry Date	Attached Files
Educational Proof	IND2349P06	March 30, 2018	March 31, 2026	1

**Questionnaire**

- Are the document issue and expiry dates valid as of today?
- Are all mandatory fields and signatures present on the submitted documents?
- Does the customer's provided information align with the supporting documents?
- Do the documents appear genuine and untampered?
- Are you making these changes according to your true understanding? ?

**History**

Status	Comments	User	Timestamp	Mode
Pending	REVOKE - Action Completed Successfully	KARANMAK	March 30, 2018 at 5:45:13 PM	Manual
Waived	Yes	KARANMAK	March 30, 2018 at 5:44:52 PM	Manual

Verifying Status Required

Specify the relevant details on the **Verify - <Verification Type>** screen.

For more information, refer to the field description table below.

i **Note**

The fields which are marked as Required are mandatory.

**Table 2-19 Verify - Verification Type**

Field	Description
<b>Verifying Status</b>	Select the verification status drop-down list. The available options are: <ul style="list-style-type: none"> <li><b>Successful</b></li> <li><b>Unsuccessful</b></li> <li><b>Require More Information</b></li> <li><b>Waive</b></li> </ul>
<b>Comments</b>	Specify the comment if required.

10. In the verification table, click the three-dot icon and select **Waive** to waive the verification type.

The **Waive - <Verification Type>** screen displays.

**Figure 2-28 Waive - Verification Type**

**Waive - Loan Purpose Verification \*** ✕

Applicable For: Verification Status: Pending

Loans

**Context**

Attribute	Value
Purpose of Loan	Personal

**Documents**

Document Name	Document Number	Issue Date	Expiry Date	Attached Files
Educational Proof				0

**Questionnaire**

- Are the document issue and expiry dates valid as of today?
- Are all mandatory fields and signatures present on the submitted documents?
- Does the customer's provided information align with the supporting documents?
- Do the documents appear genuine and untampered?
- Are you making these changes according to your true understanding? ?  
  
Required

**History**

Status	Comments	User	Timestamp	Mode
Pending	REVOKE - Action Completed Successfully	KARANMAK	March 30, 2018 at 5:45:13 PM	Manual
Waived	Yes	KARANMAK	March 30, 2018 at 5:44:52 PM	Manual

Do you wish to waive the verification type?

Comments

Specify the relevant details on the **Waive - <Verification Type>** screen.

For more information, refer to the field description table below.

Note

The fields which are marked as Required are mandatory.

**Table 2-20 Waive - Verification Type**

Field	Description
<b>Do you wish to waive the verification type?</b>	Specify the comment if required.

11. In the verification table, click the three-dot icon and select **Delete** to delete the verification type.

The **Delete Verification** screen displays.

**Figure 2-29 Delete Verification**

**DELETE Verification**

Verification Type  
Loan Purpose Verification \*

Are you sure, you want to delete the verification?

Yes No

12. In the verification table, click the three-dot icon and select **Revoke** to cancel or withdraw a previously verified or Waived verification type.

The **Revoke Verification** screen displays.

**Figure 2-30 Revoke Verification**

**REVOKE Verification**

Verification Type  
Income Verification \*

Applicants  
Primary - Mr. Jacob Luther Martin

Are you sure, you want to revoke the verification?

Yes No

13. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system validates based on the verification configured.
  - If the verification type is configured as **Optional**, the system allows to the next stage without completing the verifications and an override message will display during application submission.
  - If the verification type is configured as **Mandatory**, the system validates all mandatory verifications that are completed before proceeding to next stage. If any mandatory verification is incomplete, the system will raise an override and restrict submission until resolved.

## 2.2.4 Advance against Uncollected Funds

This topic provides the systematic instructions to view the configuration required for advance against uncollected fund to be provided to the account.

The Advance against Uncollected Funds data segment displays the configuration required for advance against uncollected fund to be provided to the account.

**To add uncollected funds details:**

1. Click **Next** in the previous data segment to proceed with next data segment, after successfully capturing the data
2. Click **Add AUF Details** to capture the Advance Against Uncollected Funds.  
The **Advance against Uncollected Funds** screen displays.

**Figure 2-31 Advance against Uncollected Funds**

3. Specify the details in the relevant data fields.

**Note**

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

**Table 2-21 Advance against Uncollected Funds – Field Description**

Field	Description
<b>Limit ID</b>	Specify the advance against uncollected funds limit ID.
<b>Limit Amount</b>	Select the currency and specify the AUF limit amount.
<b>Limit Date Range</b>	Select the limit date range.

4. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.2.5 Temporary Overdraft Limit

This topic provides the systematic instructions to view the configuration required for temporary overdraft limit to be provided to the account.

The Temporary Overdraft Limit data segment displays the configuration required for temporary overdraft limit to be provided to the account.

**To add temporary overdraft limit:**

1. Click **Next** in the previous data segment to proceed with next data segment, after successfully capturing the data.
2. Click **Add TOD Details** to capture the Temporary Overdraft Limit Details.

The **Unsecured Temporary Overdraft Limit Details** screen displays.

**Note**

User can move to the next data segment without capturing the Temporary Overdraft Limit Details.

**Figure 2-32 Unsecured Temporary Overdraft Limit Details**

**Note**

The user can move to the next data segment without capturing the Temporary Overdraft Limit Details.

3. Specify the details in the relevant data fields.

**Note**

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

**Table 2-22 Temporary Overdraft Limit – Field Description**

Field	Description
<b>Temporary OD Limit ID</b>	Specify the temporary overdraft limit ID.
<b>Temporary Overdraft Limit Amount</b>	Select the currency and specify the temporary overdraft limit amount.

**Table 2-22 (Cont.) Temporary Overdraft Limit – Field Description**

Field	Description
<b>Limit Start Date</b>	Select the limit start date.
<b>Limit End Date</b>	Select the limit expiry date.
<b>Renew TOD</b>	Select to indicate if temporary overdraft limit is to be renewed.
<b>Renew Period</b>	In case of TOD renewal is allowed, select the period from the drop-down list. Available options are: <ul style="list-style-type: none"> <li>• <b>Days</b></li> <li>• <b>Months</b></li> <li>• <b>Year</b></li> </ul>
<b>Next Renewal Amount</b>	In case of TOD renewal is allowed, specify the renewal amount.

- Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.2.6 Review

This topic provides the systematic instruction to view all the data segments in the Overdraft Limit Details stage.

The system displays the summary of each of the data segments in the given stage.

**To view the summary of all the data segments:**

- Click **Next** in the previous data segment screen to proceed with next data segment, after successfully capturing the data.

The **Review** screen displays.

**Figure 2-33 Review**

The screenshot displays the 'Review' screen for 'Overdraft Limit Details - 006APP000161216'. The interface includes a navigation menu on the left with options like 'Account Limit Details', 'Collateral Details', 'Advance Against Uncoll...', 'Temporary OD Limit De...', and 'Review'. The main content area is divided into several sections:

- Account Limit Details:** Shows 'Limit Type' as Secured Limit, 'Linkage Reference' as OFLOCOL000033100, 'Linked Amount' as USD 250,000.00, and 'OD Limit Amount' as USD 79,000.00.
- Collateral Details:** Shows 'Property' as Residential Property, 'Collateral Category' as Residential Property, 'Collateral Value' as USD 56,000.00, 'Owners' as MRS Donna J Dalton, and 'Collateral Value To Be Considered' as USD 53,200.00.
- Advance Against Uncollected Funds Details:** Shows 'Limit ID' as ABCD95783, 'Limit Amount' as USD 4,567.00, 'Limit Start Date' as March 30, 2018, and 'Limit End Date' as October 9, 2025.
- Temporary OD Limit Details:** Shows 'Unsecured Temporary Overdraft Limit' with 'Temporary OD Limit ID' as H00235, 'Temporary OD Limit Amount' as USD 5,000.00, 'Limit Start Date' as March 30, 2018, 'Limit End Date' as October 15, 2025, 'Renew TOD' as an unchecked checkbox, and 'Renew Period' as Year.

At the bottom of the screen, there are buttons for 'Audit', 'Cancel', 'Request Clarification', 'Back', 'Save and Close', and 'Submit'.

For more information on fields, refer to the field description table.

**Table 2-23 Review - Overdraft Limit Details – Field Description**

Data Segment	Description
<b>Account Limit Details</b>	Displays the account limit details.
<b>Collateral Details</b>	Displays the collateral details.
<b>Temporary Overdraft Limit</b>	Displays the temporary overdraft limit.
<b>Advance against Uncollected Funds</b>	Displays the advance against uncollected funds.

2. Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The **Stage Movement Submission** screen displays.

**Figure 2-34 Stage Movement Submission**

### Stage Movement Submission

---

**Override**  
No overrides generated for acceptance.

**Checklist**  
No checklists mapped to the current stage.

**Outcome**

Select an Outcome  
 Proceed ▼

Remarks

Cancel
Submit

In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides

to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

3. Click **Proceed Next**. The **Checklist** screen is displayed.

Checklist configured in the business process for the business product is displayed here. Checklist are the check points that the user has to accept having confirmed.

4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
5. In the **Stage Movement Submission** screen, select appropriate option from the **Select to Outcome** field.

- Select the **Proceed** to proceed with the application. By default this option is selected. It will logically complete the **Overdraft Limit Details** stage for the loan application. The Workflow Orchestrator will automatically move this application to the next processing stage, **Application Enrichment**. The stage movement is driven by the business configuration for a given combination of **Process Code**, **Life Cycle** and **Business Product Code**.
- Select the **Return to Application Entry** to return to application entry stage. The system generates the Application Entry task that appears in **Free Task** to acquire and edit.
- Select the **Reject by Bank** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.

6. Enter the remarks in **Remarks**.

7. Click **Submit** to submit the Overdraft Limit Details stage.

The confirmation screen appears with the successful submission status and displays the next stage in which the application has moved along with Application Reference Number and the Process Application Reference Number.

8. Click **Close** to close the window.

OR

Click **Go to Free Task**.

The system successfully moves the Application Reference Number along with the process reference numbers to the Application Enrichment stage.

#### **Note**

This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

## 2.3 Application Enrichment Stage

This topic describes the information on the various data segments to view and update the required data for the Application Enrichment stage.

Users having functional access to the Application Enrichment stage will be able to view the record in the Free Task process.

### **To enrich an application:**

1. Scan the records that appears in the Free Task list.

- Click **Acquire and Edit** or **Acquire** from the Action column of the appropriate record. The Application Enrichment stage is displayed.

The data segments appears as configured in business process. Refer below chapters for detailed information of each data segment.

- [Interest and Charge](#)  
This topic provides the systematic instructions to view the interest applicable for the account.
- [Advance against Uncollected Funds](#)  
This topic provides the systematic instructions to view the configuration required for advance against uncollected fund to be provided to the account.
- [Temporary Overdraft Limit](#)  
This topic provides the systematic instructions to view the configuration required for temporary overdraft limit to be provided to the account.
- [Review](#)  
This topic provides the systematic instructions to view the tiles for all the data segments in the Application Enrichment stage.

## 2.3.1 Interest and Charge

This topic provides the systematic instructions to view the interest applicable for the account.

The **Interest and Charge** data segment displays the interest applicable for the account.

- On acquiring the Application Enrichment task, the Interest and Charge data segment appears.

The **Interest and Charge** screen displays.

**Figure 2-35 Interest and Charge**

Application Enrichment - 006APP000161169

Application Details Application Info Customer 360 Documents More

Screen(1/4)

Interest and Charges

Interest Details

Interest Description	Interest Rate %	Margin %	Effective Rate %	APY %
Interest Rate	3.5	0	3.5	

Charge Description

Charge Description	Amount / Rate	Waive
Ad-Hoc Statement Charge	<a href="#">View Slab</a>	<input type="checkbox"/>

Audit Cancel Request Clarification Save and Close Next

- Specify the details in the relevant data fields.

### Note

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-24 Interest Details - Field Description

Field	Description
<b>Interest Description</b>	Displays the interest description attached to the host product linked with the business product.
<b>Interest Rate (%)</b>	Displays the interest rate applicable for the account.
<b>Margin (%)</b>	Select the margin in percentage.
<b>Effective Rate (%)</b>	Displays the effective rate calculated based on the <b>Interest Rate</b> and the <b>Margin</b> specified.
<b>APY (in %) or AER (in %)</b>	Displays the annual percentage yield or annual equivalent rate value in percentage. Below is the formula to calculate the APY or AER, <b>Annual Percentage Yield/Annual Equivalent Rate = (1 + Interest Rate ÷ The number of Compounding in a year) ^ (Number of compounding in a year) – 1</b> This is applicable for the Credit Interest <b>Note:</b> The AER or APY value is shown according to the display preferences selected on the <b>Origination Preferences</b> screen.
<b>APR</b>	Display the annual percentage rate value. This is applicable for debit interest.
<b>Charge Description</b>	Displays the charge description.
<b>Amount/Rate</b>	Displays the charge amount.
<b>Waive</b>	Select the toggle to enable the waiving charges.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.3.2 Advance against Uncollected Funds

This topic provides the systematic instructions to view the configuration required for advance against uncollected fund to be provided to the account.

The Advance against Uncollected Funds data segment displays the configuration required for advance against uncollected fund to be provided to the account.

### To add uncollected funds details:

1. Click **Next** in the previous data segment to proceed with next data segment, after successfully capturing the data
2. Click **Add AUF Details** to capture the Advance Against Uncollected Funds.

The **Advance against Uncollected Funds** screen displays.

**Figure 2-36 Advance against Uncollected Funds**

3. Specify the details in the relevant data fields.

**Note**

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

**Table 2-25 Advance against Uncollected Funds – Field Description**

Field	Description
<b>Limit ID</b>	Specify the advance against uncollected funds limit ID.
<b>Limit Amount</b>	Select the currency and specify the AUF limit amount.
<b>Limit Date Range</b>	Select the limit date range.

4. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.3.3 Temporary Overdraft Limit

This topic provides the systematic instructions to view the configuration required for temporary overdraft limit to be provided to the account.

The Temporary Overdraft Limit data segment displays the configuration required for temporary overdraft limit to be provided to the account.

**To add temporary overdraft limit:**

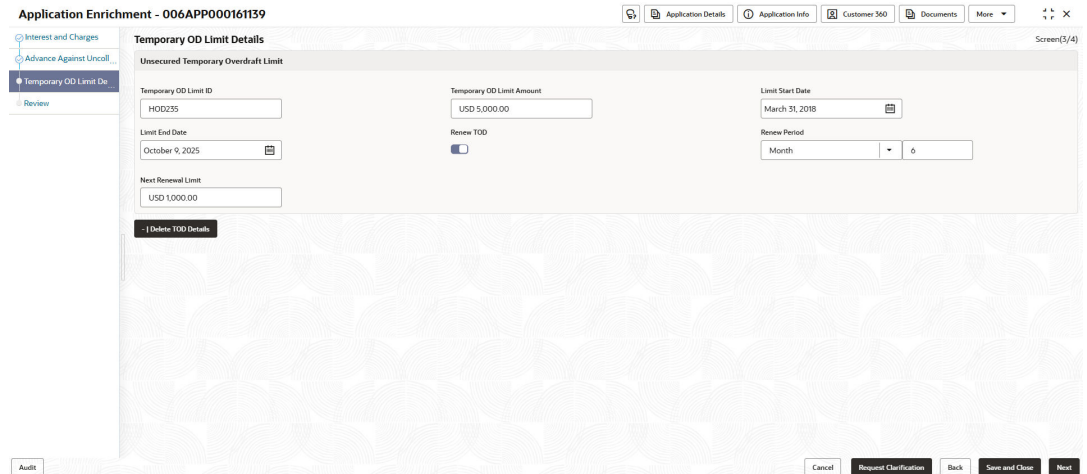
1. Click **Next** in the previous data segment to proceed with next data segment, after successfully capturing the data.
2. Click **Add TOD Details** to capture the Temporary Overdraft Limit Details.

The **Unsecured Temporary Overdraft Limit Details** screen displays.

**Note**

User can move to the next data segment without capturing the Temporary Overdraft Limit Details.

**Figure 2-37 Unsecured Temporary Overdraft Limit Details**



**Note**

The user can move to the next data segment without capturing the Temporary Overdraft Limit Details.

- Specify the details in the relevant data fields.

**Note**

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

**Table 2-26 Temporary Overdraft Limit – Field Description**

Field	Description
<b>Temporary OD Limit ID</b>	Specify the temporary overdraft limit ID.
<b>Temporary Overdraft Limit Amount</b>	Select the currency and specify the temporary overdraft limit amount.
<b>Limit Start Date</b>	Select the limit start date.
<b>Limit End Date</b>	Select the limit expiry date.
<b>Renew TOD</b>	Select to indicate if temporary overdraft limit is to be renewed.

**Table 2-26 (Cont.) Temporary Overdraft Limit – Field Description**

Field	Description
<b>Renew Period</b>	In case of TOD renewal is allowed, select the period from the drop-down list. Available options are: <ul style="list-style-type: none"> <li>• Days</li> <li>• Months</li> <li>• Year</li> </ul>
<b>Next Renewal Amount</b>	In case of TOD renewal is allowed, specify the renewal amount.

4. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.3.4 Review

This topic provides the systematic instructions to view the tiles for all the data segments in the Application Enrichment stage.

The tiles display the important details captured in the specified data segment.

1. Click **Next** in the previous data segment to proceed with the next data segment, after successfully capturing the data..

The **Review** screen displays.

**Figure 2-38 Review**

For more information on fields, refer to the field description table.

**Table 2-27 Review - Field Description**

Data Segment	Description
<b>Interest Details</b>	Displays the interest details.

Table 2-27 (Cont.) Review - Field Description

Data Segment	Description
<b>Charge Details</b>	Displays the charge details.
<b>Temporary Overdraft Limit</b>	Displays the temporary overdraft limit.
<b>Advance against Uncollected Funds</b>	Displays the advance against uncollected funds.

- Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The **Stage Movement Submission** screen displays.

Figure 2-39 Stage Movement Submission

### Stage Movement Submission

**Override**

No overrides generated for acceptance.

**Checklist**

No checklists mapped to the current stage.

**Outcome**

Select an Outcome  
 Proceed ▼

Remarks

Cancel
Submit

In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

- Click **Proceed Next**.

The **Stage Movement Submission - Checklist** screen displays.

Checklist configured in the business process for the business product is displayed here. Checklist are the check points that the user has to accept having confirmed.

4. Select the checkbox to accept the checklist.
5. Click **Save and Proceed**.

The **Stage Movement Submission - Outcome** screen displays.  
For more information on fields, refer to the field description table.

**Table 2-28 Stage Movement Submission - Outcome – Field Description**

Field	Description
<b>Select an Outcome</b>	Select the option from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Proceed</b></li> <li>• <b>Return to Overdraft Limit Details</b></li> <li>• <b>Return to Application Entry</b></li> <li>• <b>Reject By Bank</b></li> </ul>
<b>Remarks</b>	Specify the remarks, if any.

Outcomes configured in the Workflow Orchestrator for the business process is available in the drop-down list.

6. Click **Submit**.

The **Confirmation** screen displays.

**Figure 2-40 Confirmation**

If the **Collateral Type** is selected as **Term Deposit** in **Collateral Details** data segment and the **Fund the account** toggle is OFF in the **Product Details** data segment, the submit of the Application Enrichment stage will move the application into the **Account Parameter Setup** stage.

If the selected **Collateral Type** is other than Term Deposit in **Collateral Details** data segment, and the **Fund the account** toggle is OFF in the **Product Details** data segment, the submit of the Application Enrichment stage will move the application into the **Underwriting** stage.

If the **Fund the Account** toggle is ON in the **Product Details** data segment, the submit of the Application Enrichment stage, will move the application to **Account Funding** stage.

On successful submission, the above pop-up appears and displays the next stage in which the application has moved. **Application Reference Number** and the **Process Reference Number** is displayed.

7. Click **Close** to close the window.

OR

Click **Go to Free Task**.

The system successfully moves the application reference number along with the process reference numbers to the Application Enrichment stage. This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

## 2.4 Account Funding Stage

This topic describes the process of initial funding of an account. In this stage user can provide initial funding details before opening an account.

In this stage user can provide initial funding details before opening an account.

This stage appears only if the **Fund Post Account Opening** toggle is not selected in the **Business Product Preference** data segment of the **Business Product Configuration** screen.

### To add funding details:

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The **Account Funding** stage is displayed.

The data segments appears as configured in business process. Refer below chapters for detailed information of each data segment.

- [Initial Funding Details](#)  
This topic provides the systematic instructions to view and modify the initial funding details captured in the **Application Entry** stage.
- [Review](#)  
This topic provides the systematic instructions to view all the data segments in the Initial Funding stage.

### 2.4.1 Initial Funding Details

This topic provides the systematic instructions to view and modify the initial funding details captured in the **Application Entry** stage.

The Initial Funding Details data segment displays the Initial Funding details captured in the Application Entry stage. The **Transaction Reference Number** and the **Transaction Status** is either auto-populated or has to be manually captured based on the configuration. Automatic option is supported only for the Initial Funding with Cash mode. Manual process is supported for Account Transfer, Other Bank Check, and Cash mode of initial funding.

#### Note

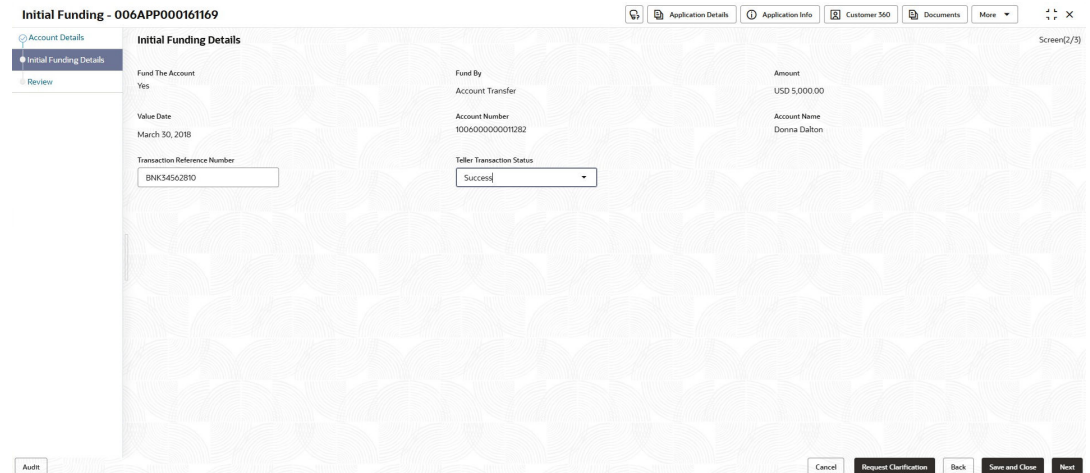
For more details on the Modes and the Manual/Automatic Process configuration, refer to the **Configurations User Guide**.

### To add initial funding details:

1. On acquiring the **Account Funding** task, the **Initial Funding Details** data segment appears.

The **Initial Funding Details** screen displays.

Figure 2-41 Initial Funding Details



- Specify the fields on **Initial Funding Details** screen.

**Note**

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-29 Initial Funding Details – Field Description

Field	Description
<b>Fund the Account</b>	Displays the Fund the Account selected in the Account Details Data Segment in Application Entry stage.
<b>Fund By</b>	Displays the Fund by option selected in the Account Details Data Segment in Application Entry stage.
<b>Amount</b>	Displays the amount of the initial funding updated in the Account Details data segment in Application Entry stage.
<b>Value Date</b>	Displays the value date of the initial funding updated in the Account Details data segment in Application Entry stage.
<b>Account Number</b>	Displays the account number for the initial funding transaction which was selected in the <b>Account Details</b> data segment of the <b>Application Entry</b> stage This field appears only if the <b>Fund By</b> is selected as <b>Account Transfer</b> .
<b>Account Name</b>	Displays the account name for the selected account number. This field appears only if the <b>Fund By</b> is selected as <b>Account Transfer</b>
<b>Check Number</b>	Display the Check number.
<b>Check Date</b>	Displays the Check date.
<b>Bank Name</b>	Displays the bank name. This field is applicable only if the <b>Fund By</b> is selected as <b>Other Bank Check</b> .

Table 2-29 (Cont.) Initial Funding Details – Field Description

Field	Description
<b>Branch Name</b>	Displays the Branch name. This field is applicable only if the <b>Fund By</b> is selected as <b>Other Bank Check</b> .
<b>Check Routing Number</b>	Displays the Check routing number. This field is applicable only if the <b>Fund By</b> is selected as <b>Other Bank Check</b> .
<b>GL Account Number</b>	Displays the GL account number for the initial funding transaction that was triggered off in the Application Entry stage for the Teller module.
<b>GL Account Description</b>	Displays the GL account description for the initial funding transaction that was triggered off in the Application Entry stage for the Teller module.
<b>Transaction Reference Number</b>	Displays the transaction reference number for the initial funding transaction that was triggered off in the Application Entry stage for the Teller module.
<b>Teller Transaction Status</b>	Select the status of the transaction if the <b>Fund By</b> option is selected as <b>Cash</b> . The available options are: <ul style="list-style-type: none"> <li>• <b>In Progress</b></li> <li>• <b>Pending</b></li> <li>• <b>Success</b></li> </ul> Displays the status of the transaction if the <b>Fund By</b> option is selected other than <b>Cash</b> . The status of the teller transaction should be <b>Success</b> for the submission of the Account Funding stage.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.4.2 Review

This topic provides the systematic instructions to view all the data segments in the Initial Funding stage.

The system displays the summary of each of the data segments in the given stage.

### To view the summary of all the data segments:

1. Click **Next** in the previous data segment screen to proceed with next data segment, after successfully capturing the data.

The **Review** screen displays.

**Figure 2-42 Review - Initial Funding**

For more information on fields, refer to the field description table.

**Table 2-30 Review - Initial Funding – Field Description**

Data Segment	Description
Account Details	Displays the account details.
Initial Funding Details	Displays the initial funding details.

2. Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The **Stage Movement Submission** screen displays.

**Figure 2-43 Stage Movement Submission**

### Stage Movement Submission

**Override**  
No overrides generated for acceptance.

**Checklist**  
No checklists mapped to the current stage.

**Outcome**

Select an Outcome  
 Proceed

Remarks

In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

3. Click **Proceed Next**. The **Checklist** screen is displayed.  
Checklist configured in the business process for the business product is displayed here. Checklist are the check points that the user has to accept having confirmed.
4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
5. In the **Stage Movement Submission** screen, select appropriate option from the **Select to Outcome** field.
  - Select the **Proceed** to proceed with the application. By default this option is selected. It will logically complete the **Account Funding Stage** for the loan application. The Workflow Orchestrator will automatically move this application to the next processing stage, **Underwriting**. The stage movement is driven by the business configuration for a given combination of **Process Code**, **Life Cycle** and **Business Product Code**.

- Select the **Return to Overdraft Limit Details** to return to overdraft limit details stage, the system generate the Overdraft Limit Details stage that appears in **Free Task** to acquire and edit.
  - Select the **Return to Application Entry** to return to application entry stage. The system generates the Application Entry task that appears in **Free Task** to acquire and edit.
  - Select the **Reject by Bank** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
6. Enter the remarks in **Remarks**.
  7. Click **Submit** to submit the Initial Funding stage.

The confirmation screen appears with the successful submission status and displays the next stage in which the application has moved along with Application Reference Number and the Process Application Reference Number.
  8. Click **Close** to close the window.

OR

Click **Go to Free Task**.

The system successfully moves the Application Reference Number along with the process reference numbers to the Underwriting stage.

#### **Note**

This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

## 2.5 Underwriting Stage

This topic describes the information on the various data segments to access the credit rating and capture the required data for the Underwriting stage.

The underwriting process of the lender bank is set to determine if the overdraft application is an acceptable risk. It is a process to assess the borrower's ability to repay the overdraft based on an analysis of their credit, financial capacity, and collateral provided by the borrower.

The Underwriting stage is the next representative stage in the Current Account Open process. After the Application Enrichment / Account Funding stage is completed successfully, the application can be acquired by the user who has the access rights for the given stage and progress with the data capture.

#### **To add underwriting details:**

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The **Underwriting** stage is displayed.

The data segments appears as configured in business process. Refer below chapters for detailed information of each data segment.

- [Credit Rating Details](#)

This topic provides the systematic instructions to view the information on the External Rating Agencies Rating / Scores for the Applicant.

- [Valuation Details](#)  
This topic provides the systematic instructions to capture the information on the asset valuation done by the bank approved valuator.
- [Legal Opinion](#)  
This topic provides the systematic instructions to capture the legal opinion provided by the bank approved lawyer and decision provided thereon.
- [Review](#)  
This topic provides the systematic instructions to view the summary of each of the data segments in the Underwriting Stage.

## 2.5.1 Credit Rating Details

This topic provides the systematic instructions to view the information on the External Rating Agencies Rating / Scores for the Applicant.

Credit Rating Details is the first data segment of **Underwriting** stage. The user can acquire the application from Free Tasks list. If the applicants are more than one, accordingly the information against each applicant / borrower will be provided. The interface with external rating agencies will be provided.

Oracle Banking Origination is now integrated with Bureau Integration Service to fetch the details of the Rating for the given applicant(s). The Bank will have an option to use this integration service or use the manual process of entering the Bureau score in the Credit Rating DS.

1. Click **Acquire and Edit** in the **Free Tasks** for the application for which Underwriting stage has to be acted upon.

The **Credit Rating Details** screen displays.

**Figure 2-44 Credit Rating Details**

Bureau	Rating	Remarks	Details	Bureau Report
Experian	750		<a href="#">View</a>	<a href="#">View</a>
Equifax	750		<a href="#">View</a>	<a href="#">View</a>

2. Specify the fields on **Credit Rating Details** screen.

### **Note**

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

**Table 2-31 Credit Rating Details – Field Description**

Field	Description
<b>Customer Name</b>	Displays the customer name.
<b>Agency Name</b>	Displays the configured agency.
<b>Ratings</b>	Displays the ratings. The system populates the credit rating score from the Bureau Integration Service.
<b>Remarks</b>	Specify the remarks.

- Click **View More** to view the additional Credit Bureau details.  
The **Additional Credit Bureau Details** screen displays.

**Figure 2-45 Additional Credit Bureau Details**

Bureau Details								
Institution Name	Account Number	Account Type	Loan Amount	Outstanding Balance	Account Opening Date	Installment Amount	Delinquency Bucket	Delinquency Amount
HSBC/CARSN	001901000999	Overdraft	22000	0.00	June 7, 2019	0.00	NIL	NIL
FIRST FEDERAL SAVINGS	0019888010777	Loan	100000	86820.00	January 7, 2020	2162.00	NIL	NIL

For more information on fields, refer to the field description table.

**Table 2-32 Additional Credit Bureau Details – Field Description**

Field	Description
<b>Institution Name</b>	Displays the institution name.
<b>Account Number</b>	Displays the account number of the applicant.
<b>Account Type</b>	Displays the account type.
<b>Loan Amount</b>	Displays the overdraft amount.
<b>Outstanding Balance</b>	Displays the outstanding balance.
<b>Account Opening Date</b>	Displays the account opening date.
<b>Installment Amount</b>	Displays the installment amount.

Table 2-32 (Cont.) Additional Credit Bureau Details – Field Description

Field	Description
<b>Delinquency Bucket</b>	Displays the delinquency bucket.
<b>Delinquency Amount</b>	Displays the delinquency amount.

**Note**

Oracle Banking Origination has been integrated with Bureau Integration Service which will make a call to the Credit Bureau to get Credit Rating Score and additional details.

- Click **View Bureau Report** to view and download the bureau report from the external agency.

## 2.5.2 Valuation Details

This topic provides the systematic instructions to capture the information on the asset valuation done by the bank approved valuator.

Valuation Details is the next data segment of **Underwriting** stage.

- Click **Next** in the **Credit Rating Details** screen to proceed with the next data segment, after successfully capturing the data.

The **Valuation Details** screen displays.

Figure 2-46 Valuation Details

Underwriting - 006APP000161169

Application Details Application Info Customer 360 Documents More

Credit Rating Details Valuation Details Legal Opinion Review

**Valuation Details**

Collateral Type: Property  
 Collateral Category: Residential Property  
 Collateral ID: OFLOC000035088  
 Collateral Description: House  
 Liability ID:  
 Liability Description: Liability for Donna J Dalton  
 Hair Cut %: 12 %  
 Owners: MRS Donna J Dalton

+ Add Valuation

Valuation Type	Valuation Amount	Agency Code	Agency Name	Valuation Date	Action
Internal	USD 46,000.00	JPM545	JP Morgan	March 30, 2018	

Close Save

Audit

- Specify the fields on **Valuation Details** screen.

**Note**

The fields marked as Required are mandatory.

If Oracle Banking Origination is integrated with Oracle Banking Credit Facilities Process Management, the valuation details will be fetched from integration service and the values

will be displayed in the respective fields as read only data. In the absence of Oracle Banking Credit Facilities Process Management integration, the user has to capture the valuation details manually in this data segment.

For more information on fields, refer to the field description table.

**Table 2-33 Valuation Details – Field Description**

Field	Description
<b>Collateral Description</b>	Displays the collateral description which is added.
<b>Collateral Type</b>	Displays the collateral type which is added.
<b>Category</b>	Displays the category of the collateral which is added.
<b>Collateral Value</b>	Displays the value of the collateral which is added.
<b>Owners</b>	Displays the owner's name of the collateral.
<b>Collateral ID</b>	Displays the Collateral ID.
<b>Collateral Description</b>	Displays the description of the collateral.
<b>Liability ID</b>	Displays the Liability ID
<b>Liability Description</b>	Displays the Liability description.
<b>Hair Cut %</b>	Displays the Hair cut percentage.
<b>Collateral Amount</b>	Displays the collateral amount.
<b>Valuation Type</b>	Select the type of valuation. Available options are <ul style="list-style-type: none"> <li>• <b>External</b></li> <li>• <b>Internal</b></li> </ul>
<b>Valuation Amount</b>	Specify the valuation amount of the collateral.
<b>Agency Code</b>	Specify the agency code.
<b>Agency Name</b>	Specify the name of agency.
<b>Valuation Date</b>	Select the valuation date. Date should not be earlier than the Application Date.
<b>Add Valuation</b>	Click <b>Add Valuation</b> to add valuation details. Add the valuation details if you want to evaluate the collateral.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

All the fields will be fetched from Oracle Banking Credit Facilities Process Management in read only mode if integrated with Oracle Banking Credit Facilities Process Management.

## 2.5.3 Legal Opinion

This topic provides the systematic instructions to capture the legal opinion provided by the bank approved lawyer and decision provided thereon.

Legal Opinion is the next data segment of **Underwriting** stage.

1. Click **Next** from the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Legal Opinion** screen displays.

Figure 2-47 Legal Opinion

- Specify the fields on **Legal Opinion** screen.

**Note**

The fields marked as Required are mandatory.

If Oracle Banking Origination is integrated with Oracle Banking Credit Facilities Process Management, the Legal Opinion details will be fetched from integration service and the values will be displayed in the respective fields as read only data. In the absence of Oracle Banking Credit Facilities Process Management integration, the user has to capture the Legal Opinion details manually in this data segment.

For more information on fields, refer to the field description table.

Table 2-34 Legal Opinion – Field Description

Field	Description
<b>Collateral Description</b>	Displays the collateral description which is added.
<b>Collateral Type</b>	Displays the collateral type which is added.
<b>Category</b>	Displays the category of the collateral which is added.
<b>Collateral Value</b>	Displays the value of the collateral which is added.
<b>Owners</b>	Displays the owner's name of the collateral.
<b>Collateral ID</b>	Displays the Collateral ID.
<b>Collateral Description</b>	Displays the description of the collateral.
<b>Liability ID</b>	Displays the Liability ID
<b>Liability Description</b>	Displays the Liability description.
<b>Opinion Type</b>	Select the opinion type. Available options are: <ul style="list-style-type: none"> <li><b>External</b></li> <li><b>Internal</b></li> </ul>
<b>Agency Code</b>	Specify the agency code.
<b>Agency Name</b>	Specify the agency name.
<b>Legal Remarks</b>	Specify the legal remarks.

**Table 2-34 (Cont.) Legal Opinion – Field Description**

Field	Description
<b>Opinion Date</b>	Select the opinion date. Date should not be earlier than the Collateral Valuation Date.
<b>Add Opinion</b>	Click Add Opinion to add the legal opinion received from multiple agencies (both internal and external).

**Note**

All the fields will be fetched from Oracle Banking Credit Facilities Process Management in read only mode if integrated with Oracle Banking Credit Facilities Process Management.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

All the fields will be fetched from Oracle Banking Credit Facilities Process Management in read only mode if integrated with Oracle Banking Credit Facilities Process Management.

## 2.5.4 Review

This topic provides the systematic instructions to view the summary of each of the data segments in the Underwriting Stage.

The system displays the summary of each of the data segments in the given stage.

**To view the summary of all the data segments:**

1. Click **Next** in the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Review** screen displays.

**Figure 2-48 Review - Underwriting**

For more information on fields, refer to the field description table.

Table 2-35 Review - Underwriting – Field Description

Data Segment	Description
Credit Rating Details	Displays the credit rating details.
Valuation Details	Displays the valuation details.
Legal Opinion	Displays the legal opinion details.

- Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The **Stage Movement Submission** screen displays.

Figure 2-49 Stage Movement Submission

### Stage Movement Submission

---

**Override**

No overrides generated for acceptance.

**Checklist**

No checklists mapped to the current stage.

**Outcome**

Select an Outcome  
 Proceed ▼

Remarks

Cancel
Submit

In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

- In case of override, click **Accept Overrides & Proceed** to proceed or click **Proceed**.

The **Checklist** screen appears.

4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
5. In the **Stage Movement Submission** screen, select appropriate option from the **Select to Outcome** field.
  - Select the **Proceed** to proceed with the application. By default this option is selected. It will logically complete the **Underwriting** stage for the application. The Workflow Orchestrator will automatically move this application to the next processing stage, **Assessment**. The stage movement is driven by the business configuration for a given combination of **Process Code**, **Life Cycle** and **Business Product Code**.
  - Select the **Return to Initial Funding Stage** to make Account Funding Stage available in free task for edit.
  - Select the **Return to Overdraft Limit Details** to make Overdraft Limit Details stage available in free task.
  - Select the **Return to Application Entry Stage** to make application entry stage available in free task for edit.
  - Select the **Reject by bank** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
6. Click **Submit** to submit the **Loan Underwriting** stage.

The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.
7. Click **Close** to close the window.

OR

Click **Go to Free Task**.

The system successfully moves the Application Reference Number along with the process reference numbers to the **Assessment** stage.

#### Note

This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

## 2.6 Application Assessment

This topic describes the information on the various data segments to update the required data and assess the application in the Application Assessment stage.

Users having functional access to the Application Enrichment stage will be able to view the record in the Free Task process.

The Assessment stage enables the bank to assess the Overdraft Limit request of the customer and based on the Assessment Score the User can decide on granting the Overdraft Limit for the Current Account being originated. System derives the recommendation based on the total weightage score. The total weightage score is calculated based on the parameters configured in the Scorecard Model.

Similarly, the Qualitative Score is calculated based on the answers provided to the questionnaire configured in the Qualitative Scorecard ID.

**To assess the application details:**

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The **Application Assessment** stage is displayed.

The data segments appears as configured in business process. Refer below chapters for detailed information of each data segment.

- [Qualitative Scorecard](#)  
This topic provides the systematic instructions to capture the relevant evaluation details Applicant wise (if more than one applicant) and the scores are automatically displayed based on the Question/Answer configuration provided for this type of score card.
- [Assessment Details](#)  
This topic provides the systematic instructions to view the total weightage score of the Applicant or Applicants, in case of multiple Applicants in the Current Account with Overdraft.
- [Summary](#)  
This topic provides the systematic instructions to view the tiles for all the data segments in the Application Assessment stage.

## 2.6.1 Qualitative Scorecard

This topic provides the systematic instructions to capture the relevant evaluation details Applicant wise (if more than one applicant) and the scores are automatically displayed based on the Question/Answer configuration provided for this type of score card.

The relevant qualitative score card ID is attached to the Current Account Business Product and thereby the Current Account inherits the score card attributes for evaluation.

The **Qualitative Scorecard** screen enables the user to capture the relevant evaluation details Applicant wise (if more than one applicant) and the scores are automatically displayed based on the Question/Answer configuration provided for this type of score card.

The relevant qualitative score card ID is attached to the Savings Account Business Product and thereby the Current Account inherits the score card attributes for evaluation.

1. On acquiring the **Assessment** task from the Free Task, the **Qualitative Scorecard** screen appears.

The **Qualitative Scorecard** screen displays.

Figure 2-50 Qualitative Scorecard

Assessment - 006APP000160846

Qualitative Scorecard

Mr. Brett G Dalton Jr. Primary

Questionnaire  
HLQ101 - Questionnaire for Home Loan 101

Question	Answer
How many years in the current employment?	Less than 3 years
What is the current residence type?	Rented
How many members are dependent on the applicant?	1
How long applicant staying in the current residence?	Less than 3 years

Buttons: Audit, Cancel, Request Clarification, Save and Close, Next

- Specify the fields on **Qualitative Scorecard** screen.

**Note**

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-36 Qualitative Scorecard – Field Description

Field	Description
<b>Applicant Name</b>	Displays the name of the applicant.
<b>Questionnaire Code</b>	Displays the Questionnaire code.
<b>Questionnaire Description</b>	Displays the description of the Questionnaire code.
<b>Question</b>	Displays the question configured for the Questionnaire code.
<b>Answer</b>	Select the answer from the drop-down values available. The answers are populated based on the Answers configured in the Questionnaire code.

- Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.6.2 Assessment Details

This topic provides the systematic instructions to view the total weightage score of the Applicant or Applicants, in case of multiple Applicants in the Current Account with Overdraft.

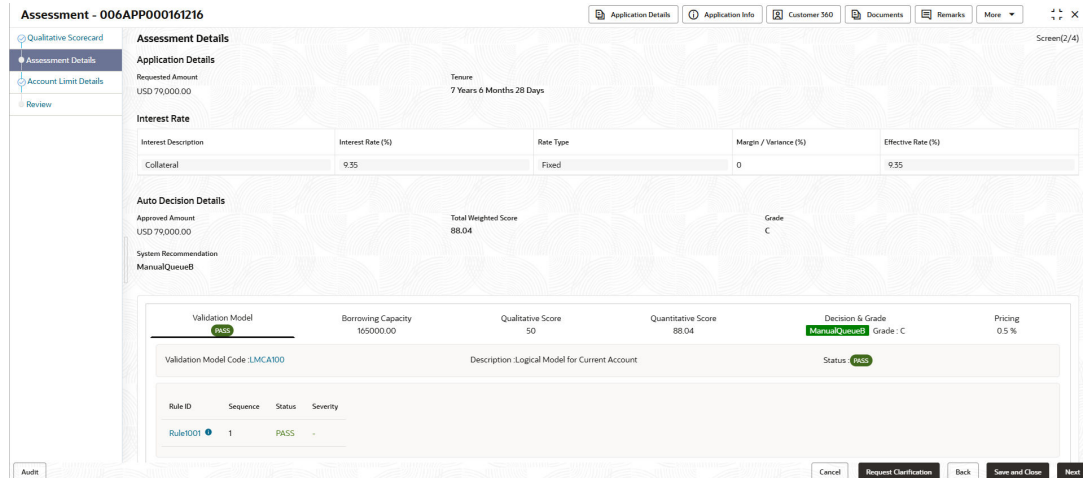
The **Assessment Details** screen enables the user to understand the evaluation and provide the system recommendation based on the following parameters.

- Validation Model**
- Borrowing Capacity**
- Qualitative Score**

- **Quantitative Score**
  - **Decision and Grade**
  - **Pricing**
1. Click **Next** in the previous data segment to proceed with next data segment, after successfully capturing the data.

The **Assessment Details – Validation Model** screen displays.

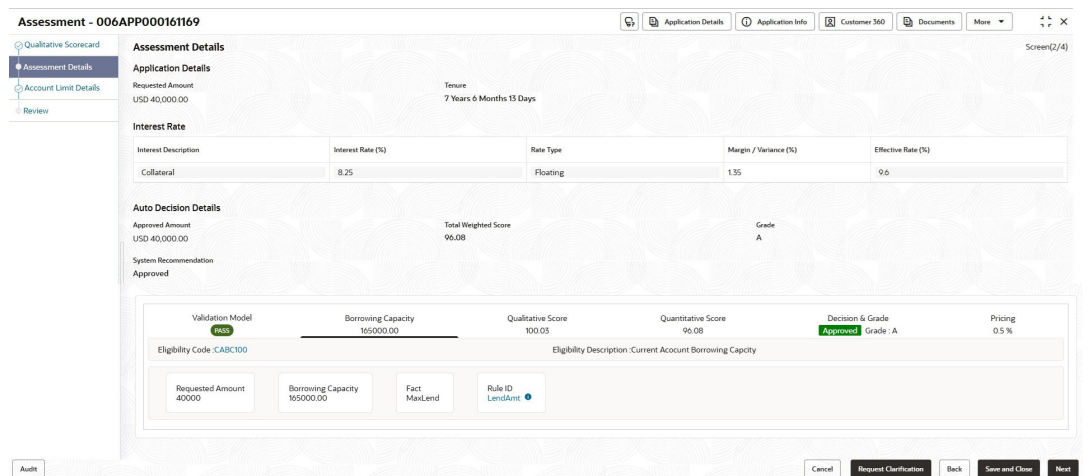
**Figure 2-51 Assessment Details - Validation Model**



2. Click **Borrowing Capacity** tab under **Assessment Details** screen to view the borrowing capacity of the applicant.

The **Assessment Details – Borrowing Capacity** screen displays.

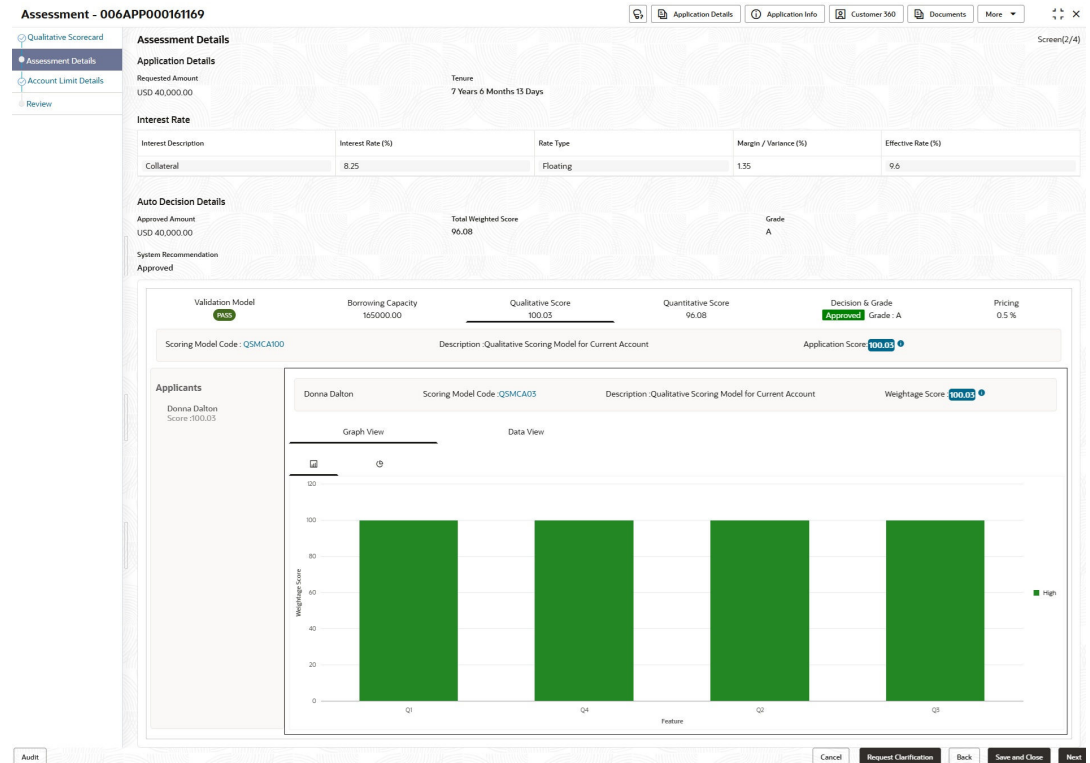
**Figure 2-52 Assessment Details – Borrowing Capacity**



3. Click **Qualitative Score** tab under **Assessment Details** screen to view the qualitative score for the applicant.

The **Assessment Details – Qualitative Score – Graph View** screen displays.

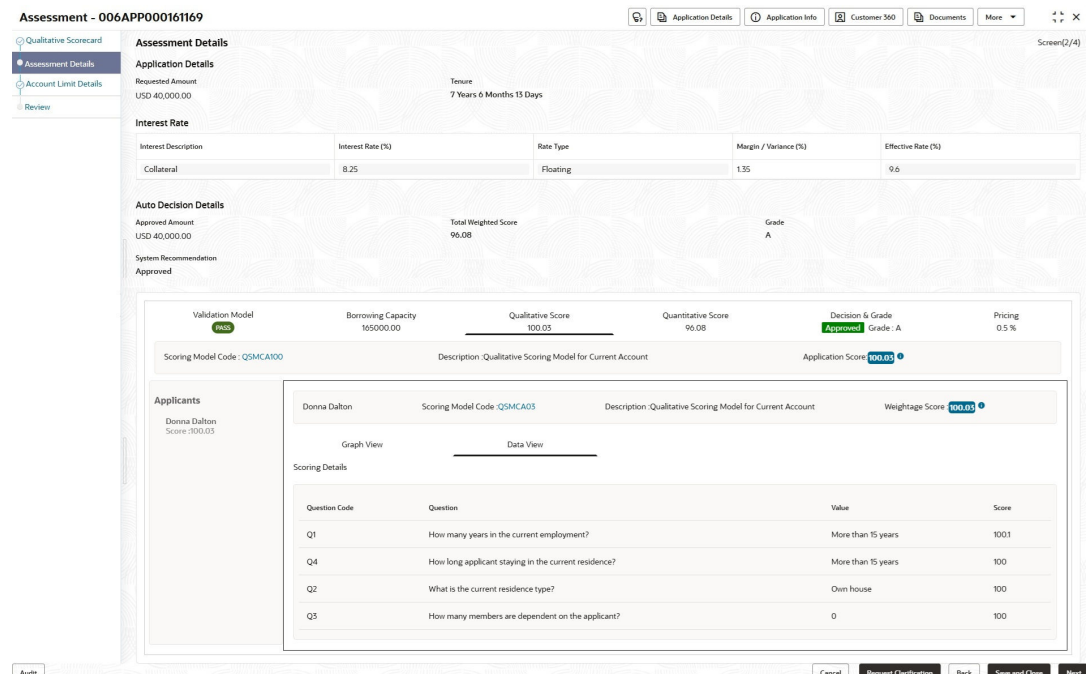
Figure 2-53 Assessment Details – Qualitative Score – Graph View



4. Click **Data View** tab under **Qualitative Score** screen to view the qualitative scoring data of the applicant.

The **Assessment Details – Qualitative Score – Data View** screen displays.

Figure 2-54 Assessment Details – Qualitative Score – Data View



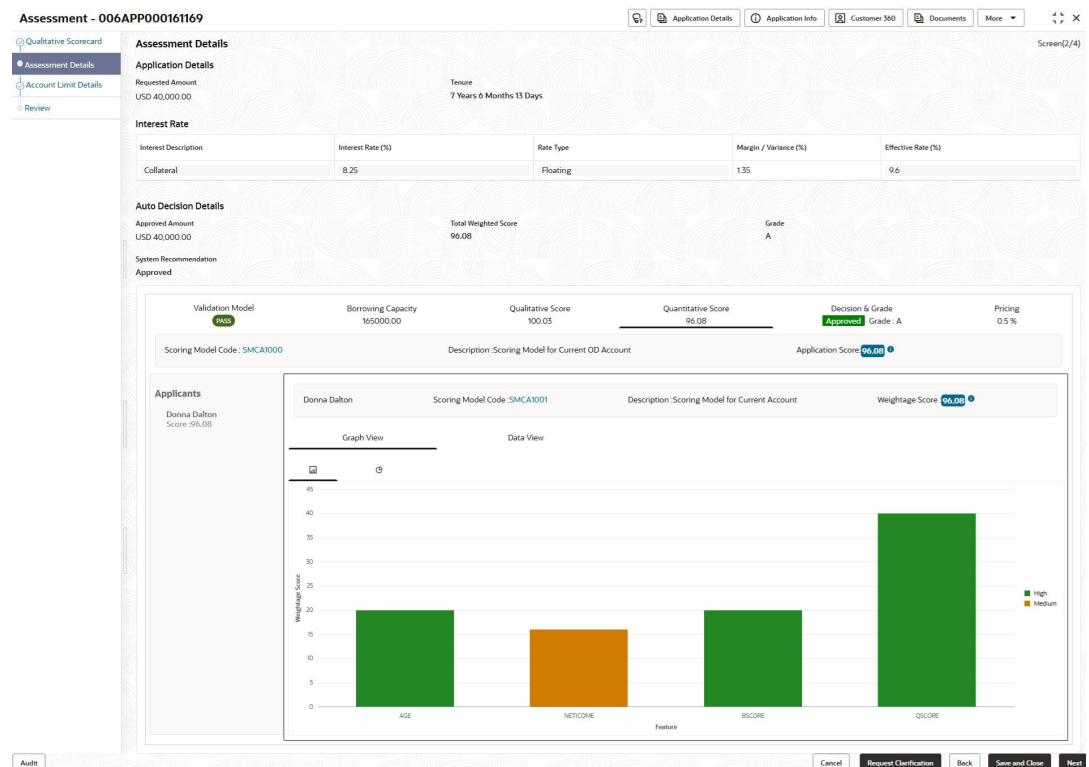
**Note**

For multi borrower applications, the user can view the Qualitative details of individual borrowers by clicking on each borrower's name.

- Click **Quantitative Score** tab under **Assessment Details** screen to view the quantitative score for the application.

The **Assessment Details – Quantitative Score – Graph View** screen displays.

**Figure 2-55 Assessment Details – Quantitative Score – Graph View**



- Click **Data View** tab under **Quantitative Score** screen to view the quantitative scoring data of the applicant.

The **Assessment Details – Quantitative Score – Data View** screen displays.

Figure 2-56 Assessment Details – Quantitative Score – Data View

**Assessment - 006APP00161169**

**Assessment Details**

**Application Details**  
Requested Amount: USD 40,000.00  
Tenure: 7 Years 6 Months 15 Days

**Interest Rate**

Interest Description	Interest Rate (%)	Rate Type	Margin / Variance (%)	Effective Rate (%)
Collateral	8.25	Floating	1.35	9.6

**Auto Decision Details**  
Approved Amount: USD 40,000.00  
Total Weighted Score: 96.08  
Grade: A  
System Recommendation: Approved

**Validation Model** (96.08)  
Borrowing Capacity: 165000.00  
Qualitative Score: 100.03  
Quantitative Score: 96.08  
Decision & Grade: **Approved** Grade: A  
Pricing: 0.5 %  
Scoring Model Code: SMCA1000  
Description: Scoring Model for Current OD Account  
Application Score: 96.08

**Applicants**  
Donna Dalton  
Score: 96.08

**Scoring Details**

Feature	Value	Range Type	Range	Weightage %	Score	Weightage Score
Customer Age	28.25	Value	25-48	20	100.1	20.02
Net Income	35000	Value	10000-99999	20	80	16
Credit Bureau Score	750	Value	750-1000	20	100.1	20.02
Qualitative Score	100.03	Value	80-101	40	100.1	40.04

**Note**

For multi borrower applications, the user can view the Quantitative details of individual borrowers by clicking on each borrower's name.

7. Click **Decision and Grade** tab under Assessment Details screen to view the decision and grade for the application.

The **Assessment Details – Decision and Grade** screen displays.

Figure 2-57 Assessment Details – Decision & Grade

**Assessment - 006APP00161169**

**Assessment Details**

**Application Details**  
Requested Amount: USD 40,000.00  
Tenure: 7 Years 6 Months 15 Days

**Interest Rate**

Interest Description	Interest Rate (%)	Rate Type	Margin / Variance (%)	Effective Rate (%)
Collateral	8.25	Floating	1.35	9.6

**Auto Decision Details**  
Approved Amount: USD 40,000.00  
Total Weighted Score: 96.08  
Grade: A  
System Recommendation: Approved

**Validation Model** (96.08)  
Borrowing Capacity: 165000.00  
Qualitative Score: 100.03  
Quantitative Score: 96.08  
Decision & Grade: **Approved** Grade: A  
Pricing: 0.5 %  
Model Code: DMCA1001  
Model Description: Decision Matrix CA 1001  
Decision: **Approved** Grade: A

**Decision Matrix**

Qualitative Score	Qualitative Score Range	Decision
100.03	80-101	Approved

Qualitative Score	Qualitative Score Range	Grade
100.03	80-101	A

8. Click **Pricing** tab under **Assessment Details** screen to view the pricing for the application. The **Assessment Details – Pricing** screen displays.

**Figure 2-58 Assessment Details – Pricing**

Assessment - 006APP000161169

Application Details

Requested Amount: USD 40,000.00

Tenure: 7 Years 6 Months 15 Days

Interest Rate

Interest Description	Interest Rate (%)	Rate Type	Margin / Variance (%)	Effective Rate (%)
Collateral	8.25	Floating	1.35	9.6

Auto Decision Details

Approved Amount: USD 40,000.00

Total Weighted Score: 96.08

Grade: A

System Recommendation: Approved

Validation Model: PMS

Borrowing Capacity: 165000.00

Qualitative Score: 100.03

Quantitative Score: 96.08

Decision & Grade: Approved Grade: A

Pricing: 0.5%

Pricing Model Code: PRICAD00

Model Description: Pricing Model for Current Account 100

Version: 0

Benefit Type: SPREAD\_PERCENTAGE

Benefit Percentage: 0.5%

Rate Type: Flat

For more information on fields, refer to the field description table.

**Table 2-37 Assessment Details – Field Description**

Field	Description
<b>Rate Percentage</b>	Displays the rate percentage.
<b>Requested Amount</b>	Specify the requested overdraft amount.
<b>Tenure</b>	Displays the tenure.
<b>Base Rate</b>	Displays the base type. This field appears if the rate type is <b>Floating</b> .
<b>Rate of Interest</b>	Displays the rate of interest. This field appears if the rate type is <b>Fixed</b> .
<b>Margin</b>	Displays the margin. This field appears if the rate type is <b>Floating</b> .
<b>Variance</b>	Displays the variance. This field appears if the rate type is <b>Fixed</b> .
<b>Total Weightage Score</b>	Displays the total weightage score.
<b>Approved Amount</b>	Displays the approved overdraft amount.
<b>Proposed Margin</b>	Displays the proposed margin. This field appears only for <b>Floating</b> rate type.
<b>Proposed Variance</b>	Displays the proposed variance. This field appears if the rate type is <b>Fixed</b> .
<b>Effective Rate</b>	Displays the effective rate of interest.

Table 2-37 (Cont.) Assessment Details – Field Description

Field	Description
<b>System Recommendation</b>	Displays the system recommendations. Available options are: <ul style="list-style-type: none"> <li>• <b>Approved</b></li> <li>• <b>Manual</b></li> <li>• <b>Rejected</b></li> </ul>
<b>Grade</b>	Displays the grade of the applicant.
<b>Validation Model</b>	This sections displays the validation model details.
<b>Validation Model Code</b>	Displays the validation model code configured for the product.
<b>Description</b>	Displays the description of the configured validation model.
<b>Status</b>	Displays the overall status of the validation model.
<b>Rule ID</b>	Displays the Rule ID configured in the validation model.
<b>Sequence</b>	Displays the sequence of the configured rules.
<b>Status</b>	Displays the status of the configured rule.
<b>Borrowing Capacity</b>	This section displays the borrowing capacity details.
<b>Eligibility Code</b>	Displays the unique eligibility code configured for the product.
<b>Eligibility Description</b>	Displays the description of the configured eligibility.
<b>Requested Amount</b>	Displays the requested card limit. If the calculated Borrowing Capacity is more than the Requested Amount, then Approved Amount is stamped to Requested Amount.
<b>Borrowing Capacity</b>	Displays the calculated borrowing capacity of the applicant.
<b>Fact</b>	Displays the fact configured in the eligibility code.
<b>Rule ID</b>	Displays the rule configured in the eligibility code.
<b>Qualitative Score</b>	This section displays the qualitative score details.
<b>Scoring Model Code</b>	Displays the scoring model code configured for the product.
<b>Description</b>	Displays the description of the scoring model.
<b>Application Score</b>	Displays the overall application score for the applicant(s). The application score also appears in the respective applicant's tab in case of the multiple applicants.
<b>Qualitative Score - Scoring Details</b>	This section displays the qualitative score details.
<b>Question Code</b>	Displays the question code configured for Qualitative Scoring Model
<b>Question</b>	Displays the question configured in question code.
<b>Value</b>	Displays the answers provided by the applicant.
<b>Score</b>	Displays the calculated score based on the answers.
<b>Scoring Model Code</b>	Displays the scoring model code configured for the product.
<b>Description</b>	Displays the description of the scoring model.
<b>Weightage Score</b>	Displays the overall weightage score for the applicant(s). The weightage score also appears in the respective applicant's tab in case of the multiple applicants.
<b>Quantitative Score - Scoring Details</b>	This section displays the Quantitative Score Details.
<b>Feature</b>	Displays the feature configured in the Quantitative Scoring Model.
<b>Value</b>	Displays the value of the application for the configured feature.
<b>Range Type</b>	Displays the range type configured in the Quantitative Scoring Model.
<b>Range</b>	Displays the range for the value of the application.

Table 2-37 (Cont.) Assessment Details – Field Description

Field	Description
<b>Weightage %</b>	Displays the weightage percentage configured for the feature.
<b>Score</b>	Displays the score configured for the range.
<b>Weightage Score</b>	Displays the calculated weightage for each feature.
<b>Decision &amp; Grade</b>	This section displays the decision and grade details.
<b>Model Code</b>	Displays the model code configured for the product.
<b>Model Description</b>	Displays the description of the model code.
<b>Decision</b>	Displays the recommended decision for the application.
<b>Grade</b>	Displays the recommended grade for the application
<b>Decision &amp; Grade – Decision</b>	This section displays the decision and grade details.
<b>Quantitative Score</b>	Displays the overall quantitative score of the application.
<b>Quantitative Score Range</b>	Displays the range for the quantitative score.
<b>Decision</b>	Displays the decision configured for the quantitative score.
<b>Decision &amp; Grade – Grade</b>	This section displays the decision and grade details.
<b>Quantitative Score</b>	Displays the overall quantitative score of the application.
<b>Quantitative Score Range</b>	Displays the range for the quantitative score.
<b>Grade</b>	Displays the grade configured for the quantitative score.
<b>Pricing</b>	This section displays the pricing details.
<b>Pricing Model Code</b>	Displays the pricing model code configured for the product.
<b>Model Description</b>	Displays the description of the pricing model code.
<b>Rate Type</b>	Displays the rate type.
<b>Rate Percentage</b>	Displays the rate percentage.
<b>Credit Appraisal Memorandum</b>	Click the <b>Credit Appraisal Memorandum Advice</b> link under <b>Quick Links</b> to generate the Credit Appraisal Memorandum. The Credit Appraisal Memorandum summarizes the borrower's profile, credit assessment, and decision details. User can view it under the <b>Advices</b> link.

**Note**

Based on the range of qualitative and quantitative scores, the system provides a suggestive recommendation and the overdraft amount which can be sanctioned.

## 2.6.3 Summary

This topic provides the systematic instructions to view the tiles for all the data segments in the Application Assessment stage.

The Summary displays the tiles for all the data segments in the Application Assessment stage. The tiles display the important details captured in the specified data segment.

**To view the captured details:**

1. Click **Next in Assessment Details** screen to proceed with the next data segment, after successfully capturing the data.

The **Summary** screen displays.

Figure 2-59 Summary

Each of these summary tiles are clickable and the user will have the option to view all the details captured under the given data segment.

For more information on fields, refer to the field description table.

Table 2-38 Summary - Application Assessment – Field Description

Data Segment	Description
<b>Qualitative Scorecard Details</b>	Displays the qualitative scorecard details.
<b>Assessment Details</b>	Displays the assessment details.

2. Click **Submit** to reach the **OUTCOME**, where the overrides, checklist and documents for this stage can be validated or verified. The Overrides screen is displayed.
 

Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.
3. Click **Proceed Next**. The **Checklist** screen is displayed.
 

Checklist configured in the business process for the business product is displayed here. Checklist are the check points that the user has to accept having confirmed.
4. Select the checkbox to accept the checklist. Click **Save & Proceed**. The **Outcome** screen is displayed.
5. In the **Outcome** screen, select appropriate option from the **Select to Proceed** field.
  - Select the **Proceed** to proceed with the application. By default this option is selected. If the Proceed option is selected, then the application proceeds based on the assessment decision.
    - It will logically complete the **Application Assessment** stage for the saving application if the system recommendation is **Approved**. The Workflow Orchestrator will automatically move this application to the **Account Parameter Setup** stage.
    - If the system recommendation is **Manual** then, the Manual Credit Assessment stage is generated for this saving application.

- If the system recommendation is **Rejected** then the application is terminated. The stage movement is driven by the business configuration for a given combination of Process Code, Life Cycle and Business Product Code.
  - Select the **Return to Application Entry Stage** to make application entry stage available in free task for edit.
  - Select the **Return to Application Enrichment Stage** to make enrichment stage available in free task.
  - Select the **Return to Overdraft Limit Details** to make overdraft limit details stage available in free task.
  - Select the **Return to Initial Funding Details** to make account funding details stage available in free task.
  - Select the **Return to Application Underwriting Stage** to make underwriting stage available in free task.
  - Select the **Reject Application** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
6. Enter the remarks in **Remarks**.
  7. Click **Submit**. The **Confirmation** screen is displayed.

On successful submission the above pop-up appears and displays the next stage in which the application has moved. Application Reference Number and the Process Reference Number is also displayed. Click on '**Close**' to close the pop-up screen. Alternatively click on '**Go to FreeTask**' to launch the **Free Task** menu. If you have access to the next stage, you would be able to view the Application number and take action on it.

8. Click **Close** to close the window.

OR

Click **Go to Free Task**. The system successfully moves the Application Reference Number along with the process reference numbers to the Manual Credit Assessment stage. This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

## 2.7 Manual Credit Assessment Stage

This topic describes the information on the various data segments to assess the application manually in the Manual Credit Assessment stage.

The Manual Credit Assessment stage of the Current Account (with overdraft) opening process workflow will enable the bank to manually assess the application and provide the recommendation for the approval / rejection of the application. As a reference, the relevant completed data segments will be made available to the Approver before the application can be moved to the next stage. These completed data segments are from Underwriting Stage. The data segments are displayed in view only mode for the Credit Officer to analyze.

### To capture manual assessment details:

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The **Manual Assessment** stage is displayed.

The Manual Assessment stage has the following data segments in which the user can only view the data:

- **Credit Rating Details:** - For detailed information, refer the Credit Rating Details data segment in the Underwriting stage.
- **Legal Opinion** - For detailed information, refer the Legal Opinion data segment in the Underwriting stage.
- **Valuation Details** - For detailed information, refer the Valuation Details data segment in the Underwriting stage.

Refer below chapters for detailed information on data segment that are editable.

- [Manual Assessment](#)  
This topic provides the systematic instructions to modify the account details and recommend for the approval / reject the Current Account application.
- [Summary](#)  
This topic provides the systematic instructions to view the summary of each of the data segments in as many tiles as the number of data segments in the given stage.

## 2.7.1 Manual Assessment

This topic provides the systematic instructions to modify the account details and recommend for the approval / reject the Current Account application.

Manual Assessment is the data segment which enables the bank user to modify the account details and recommend for the approval / reject the saving account application. The user can acquire the application from Free Tasks list and assess all the View Only data segments.

1. On acquiring the **Manual Credit Assessment Stage** from **Free Tasks** or clicking **Next** from the previous data segment, the **Manual Assessment** screen is displayed.

**Figure 2-60 Manual Assessment**

2. Specify the fields on **Manual Assessment** screen.

For more information on fields, refer to the field description table. Refer to **Assessment Details** screen for the detailed explanation of Validation Model, Borrowing Capacity, Qualitative Score, Quantitative Score, Decision & Grade and Pricing tabs.

Table 2-39 Manual Assessment – Field Description

Field	Description
<b>Requested Amount</b>	Displays the requested overdraft amount.
<b>Tenure</b>	Displays the tenure.
<b>Interest Rate</b>	This section displays the details of interest rate.
<b>Interest Description</b>	Displays the description of the interest.
<b>Interest Rate(%)</b>	Displays the rate of interest.
<b>Margin/Variance(%)</b>	<p>Click the link of margin or variance in percentage. It displays the pop-up list of all margins.</p> <ul style="list-style-type: none"> <li>• <b>Product Margin</b></li> <li>• <b>Risk based Margin</b></li> <li>• <b>Discretionary Margin</b></li> <li>• <b>Relationship Benefit Margin</b></li> </ul> <p>The Margin field appears if the <b>Rate Type</b> is selected as <b>Floating</b>. The Variance field appears if the <b>Rate Type</b> is selected as <b>Fixed</b>.</p>
<b>Effective Rate(%)</b>	Displays the effective rate of interest.
<b>Auto Decision Details</b>	This section displays the details of auto decision.
<b>Approved Amount</b>	Displays the approved overdraft amount.
<b>Total Weightage Score</b>	Displays the total weightage score.
<b>Grade</b>	Displays the grade of the applicant.
<b>System Recommendation</b>	<p>Displays the system recommendations.</p> <p>Available options are:</p> <ul style="list-style-type: none"> <li>• <b>Approved</b></li> <li>• <b>Manual</b></li> <li>• <b>Rejected</b></li> </ul>
<b>Proposed Margin/Variance(%)</b>	<p>Displays the proposed margin/variance.</p> <p>This field displays <b>Margin (%)</b> if the <b>Rate Type</b> is selected as <b>Floating</b>.</p> <p>This field displays <b>Variance (%)</b> if the <b>Rate Type</b> is selected as <b>Fixed</b>.</p>
<b>Execution Summary</b>	This sections displays the execution summary details.
<b>Validation Model</b>	This sections displays the validation model details.
<b>Validation Model Code</b>	Displays the validation model code configured for the product.
<b>Description</b>	Displays the description of the configured validation model.
<b>Status</b>	Displays the overall status of the validation model.
<b>Rule ID</b>	Displays the Rule ID configured in the validation model.
<b>Sequence</b>	Displays the sequence of the configured rules.
<b>Status</b>	Displays the status of the configured rule.
<b>Severity</b>	Displays the severity of the configured rule.
<b>Borrowing Capacity</b>	This section displays the borrowing capacity details.
<b>Eligibility Code</b>	Displays the unique eligibility code configured for the product.
<b>Eligibility Description</b>	Displays the description of the configured eligibility.
<b>Requested Amount</b>	<p>Displays the requested card limit.</p> <p>If the calculated Borrowing Capacity is more than the Requested Amount, then Approved Amount is stamped to Requested Amount.</p>
<b>Borrowing Capacity</b>	Displays the calculated borrowing capacity of the applicant.
<b>Fact</b>	Displays the fact configured in the eligibility code.

Table 2-39 (Cont.) Manual Assessment – Field Description

Field	Description
<b>Rule ID</b>	Displays the rule configured in the eligibility code.
<b>Qualitative Score</b>	This section displays the qualitative score details.
<b>Scoring Model Code</b>	Displays the scoring model code configured for the product.
<b>Description</b>	Displays the description of the scoring model.
<b>Application Score</b>	Displays the overall application score for the applicant(s). The application score also appears in the respective applicant's tab in case of the multiple applicants.
<b>Qualitative Score - Scoring Details</b>	This section displays the qualitative score details.
<b>Question Code</b>	Displays the question code configured for Qualitative Scoring Model
<b>Question</b>	Displays the question configured in question code.
<b>Value</b>	Displays the answers provided by the applicant.
<b>Score</b>	Displays the calculated score based on the answers.
<b>Scoring Model Code</b>	Displays the scoring model code configured for the product.
<b>Description</b>	Displays the description of the scoring model.
<b>Weightage Score</b>	Displays the overall weightage score for the applicant(s). The weightage score also appears in the respective applicant's tab in case of the multiple applicants.
<b>Quantitative Score - Scoring Details</b>	This section displays the Quantitative Score Details.
<b>Feature</b>	Displays the feature configured in the Quantitative Scoring Model.
<b>Value</b>	Displays the value of the application for the configured feature.
<b>Range Type</b>	Displays the range type configured in the Quantitative Scoring Model.
<b>Range</b>	Displays the range for the value of the application.
<b>Weightage %</b>	Displays the weightage percentage configured for the feature.
<b>Score</b>	Displays the score configured for the range.
<b>Weightage Score</b>	Displays the calculated weightage for each feature.
<b>Decision &amp; Grade</b>	This section displays the decision and grade details.
<b>Model Code</b>	Displays the model code configured for the product.
<b>Model Description</b>	Displays the description of the model code.
<b>Decision</b>	Displays the recommended decision for the application.
<b>Grade</b>	Displays the recommended grade for the application
<b>Decision &amp; Grade – Decision</b>	This section displays the decision and grade details.
<b>Quantitative Score</b>	Displays the overall quantitative score of the application.
<b>Quantitative Score Range</b>	Displays the range for the quantitative score.
<b>Decision</b>	Displays the decision configured for the quantitative score.
<b>Decision &amp; Grade – Grade</b>	This section displays the decision and grade details.
<b>Quantitative Score</b>	Displays the overall quantitative score of the application.
<b>Quantitative Score Range</b>	Displays the range for the quantitative score.
<b>Grade</b>	Displays the grade configured for the quantitative score.
<b>Pricing</b>	This section displays the pricing details.
<b>Pricing Model Code</b>	Displays the pricing model code configured for the product.
<b>Model Description</b>	Displays the description of the pricing model code.
<b>Rate Type</b>	Displays the rate type.

Table 2-39 (Cont.) Manual Assessment – Field Description

Field	Description
<b>Rate Percentage</b>	Displays the rate percentage.
<b>Manual Assessment</b>	This section displays the details of manual assessment.
<b>Recommended Amount</b>	Specify the recommended loan amount.
<b>Final Tenure</b>	Specify the final tenure. The stage grid reappears when the final tenure changes, allowing the user to enter the revised tenure details.
<b>Recommendation</b>	Select the recommendations. Available options are: <ul style="list-style-type: none"> <li>• <b>Recommended for Approval</b></li> <li>• <b>Reject</b></li> </ul>
<b>Comments</b>	Specify the comment for the recommendation.
<b>Reject Reason</b>	Select the reject reason.
<b>Credit Appraisal Memorandum</b>	Click the <b>Credit Appraisal Memorandum Advice</b> link under <b>Quick Links</b> to generate the Credit Appraisal Memorandum. The Credit Appraisal Memorandum summarizes the borrower's profile, credit assessment, and decision details. User can view it under the <b>Advices</b> link.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.7.2 Summary

This topic provides the systematic instructions to view the summary of each of the data segments in as many tiles as the number of data segments in the given stage.

The system will display the summary of each of the data segments in as many tiles as the number of data segments in the given stage.

1. Click **Next** in the previous data segments screen to proceed with the next data segment, after successfully capturing the data.

The **Summary Manual Credit Assessment** screen displays.

Figure 2-61 Summary

Manual Credit Assessment - 006APP000161216

Application Details Application Info Customer 360 Documents Remarks More

Account Details

**Premier Checking Account**

Overdraft Requested: Yes, Debit Card: No, Cheque Book: No, Application Priority: Medium

Applicants

**Mrs. Donna J Dalton Jr.** (Primary)

Date of Birth: January 1, 1990, Mobile Number: +1895477889, E-mail: krishnadas.r.pai@oracle.com, National ID: 908894889

Financial Details

**Mrs. Donna J Dalton Jr.** (Primary)

Total Income: USD 40,000.00, Total Expense: USD 7,000.00, Total Asset: USD 500,000.00, Total Liability: USD 150,000.00

Credit Rating Details

**Mrs. Donna J Dalton JR** (Primary)

External Rating Agency: Experian, External Rating: 750, Equifax: 750

Collateral Details

**Property** (Primary)

Collateral Category: Residential Property, Collateral Value: USD 56,000.00, Owners: MRS Donna J Dalton, Collateral Value To Be Considered: USD 53,200.00

Valuation Details

**Residential Property** (Primary)

Valuation Type	Valuation Amount	Agency Code	Agency Name	Valuation Date
Internal	USD 4,560.00	JPM456	JP Morgan	March 30, 2018

Legal Opinion

**Residential Property** (Primary)

Opinion Type	Agency Code	Agency Name	Legal Remarks	Opinion Date
External	JPM456	JP Morgan	Approved	March 30, 2018

Manual Assessment

Requested Amount	Recommended Amount	Recommendation
USD 79,000.00	USD 79,000.00	Recommended for Approval

Account Limit Details

Limit Type	Linkage Reference	Linked Amount	DD Limit Amount
Secured Limit	OFLOCOL000033100	USD 250,000.00	USD 79,000.00

Auth Cancel Request Clarification Back Save and Close Submit

Each of these summary tiles are clickable and the user will have the option to view all the details captured under the given data segment. For more information on fields, refer to the field description table.

Table 2-40 Summary - Manual Credit Assessment – Field Description

Data Segment	Description
Credit Rating Details	Displays the credit rating details.
Valuation Details	Displays the valuation details.
Legal Opinion	Displays the legal opinion.
Manual Assessment	Displays the Manual assessment details.

- Click **Submit** to reach the **OUTCOME**, where the overrides, checklist and documents for this stage can be validated or verified. The **Overrides** screen is displayed.
- Click **Accept Overrides & Proceed**. The **Checklist** screen is displayed.
- Click **Save & Proceed**. The **Outcome** screen is displayed.
- In the **Outcome** screen, select appropriate option from the **Select to Outcome** field.

6. Select **Proceed** outcome from the drop-down list.

It will logically complete the **Manual Credit Assessment** stage for the Saving Account (with overdraft) Application. The workflow will automatically move this application to the next processing stage, **Manual Credit Decision** stage.

The stage movement is driven by the business configuration for a given combination of **Process Code**, **Life Cycle** and **Business Product Code**.

7. Enter the remarks in **Remarks**.
8. Click **Submit** to submit the manual credit assessment. The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.
9. Click **Close** to close the window.

OR

Click **Go to Free Task**. The system successfully moves the Application Reference Number along with the sub process reference numbers [Current Account] to the Manual Credit Decision stage. This application will be available in the FREE TASK list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

## 2.8 Manual Credit Decision Stage

This topic describes the information on the various data segments to review and approve the application manually in the Manual Credit Decision stage.

Manual Credit Decision stage of the current account (with overdraft) opening process workflow will enable the bank to make the decision on whether the recommended overdraft limit can be approved to the applicant.

### To capture manual credit decision details:

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The **Manual Credit Decision** stage is displayed.

The Manual Credit Decision stage has the following data segments in which the user can only view the data:

- **Account Details** - For detailed information, refer the Account Details data segment in the Application Entry stage.
- **Customer Information** – For detailed information, refer the Customer Information data segment in the Application Entry stage.
- **Financial Details:** - For detailed information, refer the Financial Details data segment in the Application Entry stage.
- **Credit Rating Details:** - For detailed information, refer the Credit Rating Details data segment in the Underwriting stage.
- **Valuation Details** - For detailed information, refer the Valuation Details data segment in the Underwriting stage.
- **Legal Opinion** - For detailed information, refer the Legal Opinion data segment in the Underwriting stage.
- **Manual Assessment** – For details information, refer the Assessment Details data segment in the Manual Credit Assessment stage.

Refer below chapters for detailed information on data segment that are editable.

- [Manual Decision](#)  
This topic provides the systematic instructions to review and approve the application manually in Manual Credit Decision stage.
- [Review](#)  
This topic provides the systematic instruction to view all the data segments in the in the Manual Credit Decision stage.

## 2.8.1 Manual Decision

This topic provides the systematic instructions to review and approve the application manually in Manual Credit Decision stage.

Manual Decision is the first data segment of Manual Credit Decision stage. The user can acquire the application from Free Tasks list.

1. Click **Acquire and Edit** in the **Free Tasks** screen of the previous stage – Manual Credit Assessment stage.

The **Manual Decision** screen displays.

**Figure 2-62 Manual Decision**

The screenshot displays the 'Manual Credit Decision' interface for application ID 006APP000161216. It features a sidebar with navigation options like Account Details, Applicants, Financial Details, Credit Rating Details, Collateral Details, Account Limit Details, Valuation Details, Legal Opinion, Manual Assessment, and Manual Decision. The main content area is divided into several sections: 'Application Details' showing Requested Amount (USD 79,000.00) and Tenure (7 Years 0 Months 28 Days); 'Interest Rate' table with Interest Description (Collateral), Interest Rate (%) (0.35), Rate Type (Fixed), Margin/Variance (%) (0), and Effective Rate (0.35); 'Auto Decision Details' showing Approved Amount (USD 79,000.00), Total Weighted Score (88.04), Grade (C), System Recommendation (Manual/QueueB), and Proposed Margin/Variance (%); 'Manual Assessment' showing Recommended Amount (USD 79,000.00), Final Tenure (6 Years 0 Months 28 Days), and Manual Recommendation (Recommended for Approval); and 'Manual Decision' with 'Approve' and 'Decline' radio buttons, a 'Comment' field, and an 'Approved' checkbox. A bottom summary bar provides key metrics: Validation Model (Risk), Borrowing Capacity (USD 15000.00), Qualitative Score (50), Quantitative Score (88.04), Decision & Grade (Manual/QueueB Grade: C), and Pricing (0.5%).

2. Specify the fields on **Manual Decision** screen.

For more information on fields, refer to the field description table. Refer to **Assessment Details** screen for the detailed explanation of Validation Model, Borrowing Capacity, Qualitative Score, Quantitative Score, Decision & Grade and Pricing tabs.

**Table 2-41 Manual Decision – Field Description**

Field	Description
<b>Requested Amount</b>	Displays the requested overdraft amount.
<b>Tenure</b>	Displays the overdraft tenure.

Table 2-41 (Cont.) Manual Decision – Field Description

Field	Description
<b>Base Rate</b>	Displays the base rate. This field appears only for <b>Floating</b> rate type.
<b>Margin</b>	Displays the margin. This field appears only for <b>Floating</b> rate type.
<b>Total Weightage Score</b>	Displays the total weightage score.
<b>Approved Amount</b>	Displays the approved overdraft amount. This field appears blank by default. If the approver selects the recommendation as <b>Approve</b> , then the recommended amount gets defaulted as approved amount.
<b>Proposed Margin</b>	Displays the proposed margin. This field appears only for <b>Floating</b> rate type.
<b>Effective Rate</b>	Displays the effective rate of interest.
<b>Recommended Amount</b>	Displays the recommended overdraft amount.
<b>Final Tenure</b>	Displays the final overdraft tenure.
<b>Manual Recommendation</b>	Displays the manual recommendation.
<b>Comments</b>	Displays the comments.
<b>System Recommendation</b>	Displays the system recommendations.
<b>Recommendation</b>	Select the recommendation. Available options are <ul style="list-style-type: none"> <li>• <b>Approve</b></li> <li>• <b>Decline</b></li> </ul> If the approver selects the recommendation as <b>Approve</b> , then the recommended amount gets defaulted as approved amount.
<b>Action</b>	Displays the user action based on user recommendation.
<b>Comments</b>	Specify the comment on the user action.
<b>Credit Appraisal Memorandum</b>	Click the <b>Credit Appraisal Memorandum Advice</b> link under <b>Quick Links</b> to generate the Credit Appraisal Memorandum. The Credit Appraisal Memorandum summarizes the borrower's profile, credit assessment, and decision details. User can view it under the <b>Advices</b> link.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.8.2 Review

This topic provides the systematic instruction to view all the data segments in the in the Manual Credit Decision stage.

The system displays the summary of each of the data segments in the given stage.

### To view the summary of all the data segments:

1. Click **Next** in previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Review - Manual Credit Decision** screen displays.

Figure 2-63 Review - Manula Credit Decision

Manual Credit Decision - 006APP000161216

Application Details Application Info Customer 360 Documents Remarks More

Account Details

**Premier Checking Account**

Overdraft Requested: Yes, Debit Card: No, Cheque Book: No, Application Priority: Medium

Applicants

**Mrs. Donna J Dalton Jr.** (Primary)

Date of Birth: January 1, 1990, Mobile Number: +1895477889, E-mail: krishnadas.r.pai@oracle.com, National ID: 398894889

Financial Details

**Mrs. Donna J Dalton Jr.** (Primary)

Total Income: USD 40,000.00, Total Expense: USD 7,000.00, Total Asset: USD 500,000.00, Total Liability: USD 150,000.00

Credit Rating Details

**Mrs. Donna J Dalton JR** (Primary)

External Rating Agency: Experian, External Rating: 750, Equifax: 750

Collateral Details

**Property** (Primary)

Collateral Category: Residential Property, Collateral Value: USD 56,000.00, Owners: MRS Donna J Dalton, Collateral Value To Be Considered: USD 53,200.00

Account Limit Details

Limit Type: Secured Limit, Linkage Reference: ORL0COL000033100, Linked Amount: USD 250,000.00, OD Limit Amount: USD 79,000.00

Valuation Details

**Residential Property** (Primary)

Valuation Type: Internal, Valuation Amount: USD 4,560.00, Agency Code: JPM4456, Agency Name: JP Morgan, Valuation Date: March 30, 2018

Legal Opinion

**Residential Property** (Primary)

Opinion Type: External, Agency Code: JPM4456, Agency Name: JP Morgan, Legal Remarks: Approved, Opinion Date: March 30, 2018

Manual Assessment

Requested Amount: USD 79,000.00, Recommended Amount: USD 79,000.00, Recommendation: Recommended for Approval

Manual Decision

Recommended Amount: USD 79,000.00, Final Tenure: 6 Years 6 Months 28 Days, System Recommendation: ManualQueueB, Recommendation: Approve

Comment

Audit Cancel Request Clarification Back Save and Close Submit

For more information on fields, refer to the field description table.

Table 2-42 Review – Field Description

Field	Description
<b>Account Details</b>	Displays the account details.
<b>Applicants</b>	Displays the applicant information.
<b>Financial Details</b>	Displays the financial details.
<b>Credit Rating Details</b>	Displays the credit rating details.
<b>Valuation Details</b>	Displays the valuation details.
<b>Legal Opinion</b>	Displays the legal opinion.
<b>Manual Assessment</b>	Displays the manual assessment.
<b>Manual Decision</b>	Displays the manual decision.

2. Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The **Stage Movement Submission** screen displays.

**Figure 2-64 Stage Movement Submission**

**Stage Movement Submission**

**Override**  
No overrides generated for acceptance.

**Checklist**  
No checklists mapped to the current stage.

**Outcome**

Select an Outcome  
Proceed

Remarks

Cancel Submit

In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

3. In case of override, click **Accept Overrides & Proceed** to proceed or click **Proceed**.  
The **Checklist** screen appears.
4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
5. In the **Stage Movement Submission** screen, select appropriate option from the **Select to Outcome** field.
  - Select the **Proceed** to proceed with the application. It will logically complete the Manual Credit Decision stage for the Saving Account (with overdraft) Application. Upon submit, a Pricing call will be made by Oracle Banking Origination to Decision

Service to get the Interest rate. The Workflow Orchestrator will automatically move this application to the next processing stage, Account Parameter Setup stage. The stage movement is driven by the business configuration for a given combination of Process Code, Life Cycle and Business Product Code.

- Select the **Return to Application Entry Stage** to make application entry stage available in free task for edit.
  - Select the **Return to Application Enrichment Stage** to make enrichment stage available in free task.
  - Select the **Return to Assessment** to make overdraft limit details stage available in free task.
  - Select the **Return to Initial Funding Details** to make account funding details stage available in free task
  - Select the **Return to Overdraft Limit Details** to make overdraft limit details stage available in free task.
  - Select the **Return to Application Underwriting Stage** to make underwriting stage available in free task.
  - Select the **Reject by Bank** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
  - Select the **Return to Manual Credit Assessment Stage** to make underwriting stage available in free task. It will logically complete the **Manual Credit Assessment** stage for the Current Account (with overdraft) Application. The workflow will automatically move this application to the next processing stage, **Manual Credit Decision** stage.
6. Click **Submit** to submit the **Manual Credit Decision** stage.
- The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.
7. Click **Close** to close the window.
- OR
- Click **Go to Free Task**.

The system successfully moves the Application Reference Number along with the process reference numbers to the Account Parameter Setup stage.

#### Note

This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

## 2.9 Account Parameter Setup Stage

This topic describes the information on the various data segments to setup the required account parameters in the Account Parameter Setup stage.

The Account Parameter Setup stage is the next representative stage in the Saving Account Open process. After the Application Assessment or Manual Credit Decision stage is completed successfully, the user who has the access rights for the given stage, can acquire the application and progress with the data capture. The user can acquire the application from Free Tasks list.

The **Account Parameter Setup** stage has the following reference data segments:

- **Interest and Charge** – This data segment is editable. For detailed information, refer the Interest Details data segment in the Application Enrichment stage.
- **Advance against Uncollected Funds** - This data segment is editable. For detailed information, refer the Advance against Uncollected Funds data segment in the Overdraft Limit stage.
- **Temporary Overdraft Limit**- This data segment is editable. For detailed information, refer Temporary Overdraft Limit data segment in the Overdraft Limit stage.
- **Account Limit Details** - This data segment is ready only. For detailed information, refer Account Limit Details data segment in the Overdraft Limit stage.

All the data segments are carried forward from Application Enrichment stage. If the details are captured in Application Enrichment stage, the same will be fetched automatically. The user can modify the captured details and all the data segments are mandatory to capture the details to move the application to the next stage.

- [Review](#)

This topic provides the systematic instruction to view all the data segments in the Account Parameter Setup stage.

## 2.9.1 Review

This topic provides the systematic instruction to view all the data segments in the Account Parameter Setup stage.

The system displays the summary of each of the data segments in the given stage.

**To view the summary of all the data segments:**

1. Click **Next** in the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Review** screen displays.

**Figure 2-65 Review - Account Parameter Setup**

**Account Parameter Setup - 006APP00016169**

Application Details | Application Info | Customer: 360 | Documents | More

Assessment Summary | Interest and Charges | Advance Against Uncoll. | Temporary OD Limit De. | **Review**

**Assessment Summary**

System Recommendation	Total Weighted Score	Approved Amount
Approved	96.08	USD 40,000.00

**Interest and Charges**

Interest Description	Effective Rate %	APY %	Charge Description	Amount / Rate
Interest Rate	3.5		Ad-Hoc Statement Charge	View Slab

**Advance against Uncollected Funds Details**

Advance against Uncollected Funds

Limit ID	Limit Amount	Limit Start Date
H0D235	USD 4,000.00	March 30, 2018
Limit End Date		
October 14, 2025		

**Temporary OD Limit Details**

Unsecured Temporary Overdraft Limit

Temporary OD Limit ID	Temporary OD Limit Amount	Limit Start Date
ABCD95785	USD 2,000.00	March 30, 2018
Limit End Date	Renew TOD	Renew Period
October 15, 2025	<input type="checkbox"/>	Year
Next Renewal Limit		
USD 469,302.00		

Audit | Cancel | Request Clarification | Back | Save and Close | Submit

For more information on fields, refer to the field description table.

**Table 2-43 Review – Field Description**

Field	Description
<b>Assessment Summary</b>	Displays the assessment summary details.
<b>Interest and Charge Details</b>	Displays the interest and charge details.
<b>Advance against Uncollected Funds Details</b>	Displays the Advance against Uncollected Funds details.
<b>Temporary Overdraft Limit Details</b>	Displays the Temporary Overdraft Limit details.

2. Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The **Stage Movement Submission** screen displays.

**Figure 2-66 Stage Movement Submission**

### Stage Movement Submission

---

**Override**  
No overrides generated for acceptance.

**Checklist**  
No checklists mapped to the current stage.

**Outcome**

Select an Outcome  
 Proceed ▼

Remarks

Cancel
Submit

In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides

to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

3. In case of override, click **Accept Overrides & Proceed** to proceed or click **Proceed**.  
The **Checklist** screen appears.
4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
5. In the **Stage Movement Submission** screen, select appropriate option from the **Select to Outcome** field.
  - Select the **Proceed** to proceed with the application. By default this option is selected. It will logically complete the **Account Parameter Setup** stage for the Saving Account Application. The Workflow Orchestrator will automatically move this application to the next processing stage, **Supervisor Approval or Offer Issue**. The stage movement is driven by the business configuration for a given combination of **Process Code**, **Life Cycle** and **Business Product Code**.
    - The application will be directly moved to **Offer Issue** stage if there is no change in Interest and Charges Details data segment.
    - The application will be moved to **Supervisor Approval** stage if there is any change in Price (Interest) in Interest and Charges Details data segment.
  - Select the **Return to Application Entry Stage** to make application entry stage available in free task for edit.
  - Select the **Return to Assessment Stage** to make assessment stage available in free task
  - Select the **Return to Initial Funding Stage** to make initial funding stage available in free task.
  - Select the **Return to Overdraft Limit Details Stage** to make overdraft limit details stage available in free task.
  - Select the **Return to Application Enrichment Stage** to make enrichment stage available in free task.
  - Select the **Return to Application Underwriting Stage** to make underwriting stage available in free task.
  - Select the **Reject by Bank** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
6. Click **Submit** to submit the **Account Parameter Setup** stage.  
The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.
7. Click **Close** to close the window.  
OR  
Click **Go to Free Task**.  
The system successfully moves the Application Reference Number along with the process reference numbers to the Supervisor Approval or Offer Issue stage.

**Note**

This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

## 2.10 Offer Issue Stage

This topic describes the information on the various data segments to generate the offer in the Offer Issue stage.

After due diligence and Account Parameter setup, the Application will move to the Offer issue stage where the user will generate the offer letter. As a reference, the relevant completed data segments will be made available to the user before the application can be moved to the next stage. These completed data segments are from the Application Underwrite Stage and Application Assessment Stage. The data segments are displayed in view only mode for the user to browse.

In the Offer Issue stage, provide the required details under each data segment. The Offer issue stage has the following reference data segments:

- **Credit Rating Details:** - For detailed information, refer the Credit Rating Details data segment in the Underwriting stage.
- **Valuation Details** - For detailed information, refer the Valuation Details data segment in the Underwriting stage.
- **Legal Opinion** - For detailed information, refer the Legal Opinion data segment in the Underwriting stage.

Refer below chapters for detailed information on data segment that are editable.

- [Assessment Summary](#)  
This topic provides the systematic instructions to view the assessment summary of the Savings Account application.
- [Document Generation](#)  
In this data segment, user can generate and dispatch the documents that are configured.
- [Review - Offer Issue](#)  
This topic describes systematic instructions to view all the details of offer issue.

### 2.10.1 Assessment Summary

This topic provides the systematic instructions to view the assessment summary of the Savings Account application.

Assessment Summary is the view only data segment of Offer Issue stage.

1. Click **Acquire and Edit** in the **Free Tasks** screen for the application for which Account Approval stage has to be acted upon.

The **Assessment Summary** screen displays.

Figure 2-67 Assessment Summary

- The user can view the details in the relevant data fields.

**Note**

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-44 Assessment Summary – Field Description

Field	Description
<b>Requested Amount</b>	Displays the requested overdraft amount.
<b>Tenure</b>	Displays the tenure.
<b>Base Rate</b>	Displays the base rate.
<b>Margin</b>	Displays the variance rate. This field appears only for <b>Floating</b> rate type.
<b>Total Weightage Score</b>	Displays the total weightage score.
<b>Approved Amount</b>	Displays the final approved overdraft amount.
<b>Proposed Margin</b>	Displays the proposed variance. This field appears only for <b>Floating</b> rate type.
<b>Effective Rate</b>	Displays the effective rate of interest.
<b>System Recommendation</b>	Displays the system recommendations.
<b>Grade</b>	Displays the grade of the applicant.
<b>Manual Decision</b>	Displays the manual decision.

**Note**

Before generating the offer letter, the system fetches the most recent interest rate and updates in the **Interest and Charges** data segment accordingly. This ensures that the offer letter and the overdraft application reflect accurate information.

- Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.10.2 Document Generation

In this data segment, user can generate and dispatch the documents that are configured.

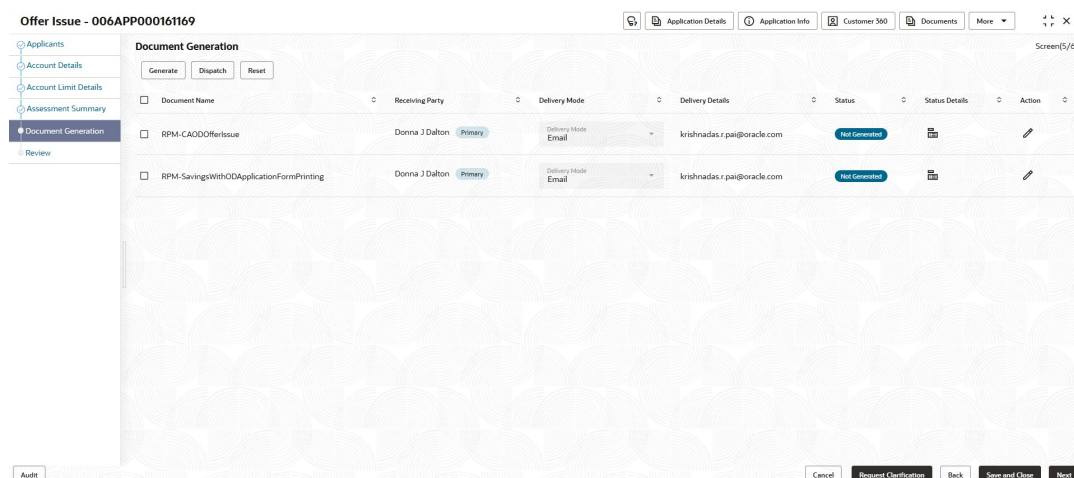
In the Document Generation data segment, the list of documents that are maintained within the document generation event and fulfills the rule criteria are pre-populated in the tabular format. This document generation events are defined in the **Advice Maintenance** screen. Each documents appears separately to generate and dispatch.

**To generate and dispatch the document:**

- On acquiring the **Offer Issue** task from the FREE task.

The **Document Generation** screen displays.

**Figure 2-68 Document Generation**





- In the **Document Generation** section, select the check box to select the documents from the list. It is mandatory to select at least one document

Perform the below actions on the selected document:

- Generate:** User can click this button to generate the selected document. On clicking this button the system invokes a call to the report generation service which generates a PDF output for the advice configured in the **Advice Maintenance** screen. Once the output is generated the documents are stored in the document managed service (DMS) along with the reference ID. This reference ID fetches the document on click the Generate Document link in the Document column.
- Dispatch:** User can click this button to dispatch the selected generated documents. User can only dispatch those documents which are not already dispatched. On clicking this button the system validates whether the document is already generated. Once the validation is successful the system dispatch the document to the default setting defined in the **Advice Maintenance** screen.
- Reset:** Click this button to reset the action performed on the document.

For more information on fields, refer to the field description table.

Table 2-45 Document Generation – Field Description

Field	Description
<b>Document Name</b>	Displays the name of document. Click the link to fetch the document from the stored service and view the PDF output of the document. This link appears only if the document is generated.
<b>Receiving Party</b>	Displays the name of the applicant along with the role. The document is generated and dispatched to the applicants mentioned in this column. The name appears as captured in the Applicant data segment. If the primary or joint applicant is minor, the guardian or custodian name will display as the receiving party associated with the minor applicant.
<b>Delivery Mode</b>	Displays the default mode of delivery of the documents. This default mode of delivery is defined in the Advice Maintenance screen.
<b>Delivery Details</b>	Displays the delivery details of the generated documents based on the default delivery mode. <ul style="list-style-type: none"> <li>• If the delivery mode is <b>Email</b> or <b>e-Sign Remote</b> then the preferred email address of every recipient is displayed.</li> <li>• If the delivery mode is <b>Post</b> then the preferred address of every recipient is displayed.</li> <li>• If the delivery mode is <b>e-Sign In-Person</b> then the link is shared with every recipients and in this case the status appears as <b>Pending For Link Generation</b>. Once the dispatch event is executed successfully, the status appears as <b>Link Generated</b>.</li> <li>• If the delivery mode is <b>Print</b> then the <b>Not Applicable</b> text appears.</li> </ul>
<b>Status</b>	Displays the status of the documents based on the actions performed on clicking Generate or Dispatch button. Once the dispatch process is initiated for the generated documents, the status appears based on the selected default mode of delivery. <ul style="list-style-type: none"> <li>• If the mode of delivery is <b>Email</b> then on the successful trigger the status appears as <b>Email Sent</b>.</li> <li>• If the mode of delivery is <b>E-Sign Remote</b> or <b>E-Sign In-Person</b> then on the successful trigger the status appears as <b>E-Signing Initiated</b>.</li> <li>• If the mode of delivery is <b>Post</b> then on the successful trigger the status appears as <b>Dispatched</b>.</li> <li>• If the mode of delivery is <b>Print</b> then on the successful trigger the status appears as <b>Ready for Print</b>.</li> <li>• In case the dispatch process fails due to technical error then the status appears as <b>Failed</b>.</li> </ul>
<b>Status Details</b>	Displays the status details of the document. Click the icon to view the generation and dispatched details of document along with the date and time.
<b>Action</b>	Select the appropriate icon to perform respective action. <ul style="list-style-type: none"> <li>• Click  to edit the delivery mode.</li> <li>• Click  to save the edited delivery mode. This icon appears once user are edit mode.</li> </ul>

**Note**

The generated offer letter displays the latest interest and charge rates that align with the overdraft application.

- Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.10.3 Review - Offer Issue

This topic describes systematic instructions to view all the details of offer issue.

The system will display the summary of each of the data segments in as many sections as the number of data segments in the given stage.

**To view the summary of all data segments:**

- Click **Next** in the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Review - Offer Issue** screen displays.

**Figure 2-69 Review - Offer Issue**

**Offer Issue - 006APP000161169**

**Review**

**Applicants**

**Mrs. Donna J Dalton Jr.** Primary

Date of Birth: January 1, 1990  
Mobile Number: +1895477889  
E-mail: krishnadas.p.pai@oracle.com  
National ID: 398804889

**Account Details**

**Regular Savings Account**

Overdraft Requested: Yes  
Debit Card: No  
Cheque Book: No  
Application Priority: Medium

Fund the Account: Yes  
Fund By: Account Transfer  
Amount: USD 5,000.00

**Account Limit Details**

Limit Type: Secured Limit  
Linkage Reference: OFLOCOL000035088  
Linked Amount: USD 50,000.00  
OD Limit Amount: USD 40,000.00

**Assessment Summary**

System Recommendation: Approved  
Total Weighted Score: 96.08  
Approved Amount: USD 40,000.00

**Document Generation**

Total Covers Of Documents	Dispatched	Email Sent	Ready For Print	Pending For Dispatch	e-Signs Initiated	Pending for Link Generation	Link Generated	Failed	Not Generated
2	0	2	0	0	0	0	0	0	0

Audit Cancel Request Clarification Back Save and Close Submit

For more information on fields, refer to the field description table.

**Table 2-46 Review - Offer Issue – Field Description**

Data Segment	Description
<b>Applicants</b>	Displays the applicant information.
<b>Account Details</b>	Displays account details of the applicant.

**Table 2-46 (Cont.) Review - Offer Issue – Field Description**

Data Segment	Description
<b>Account Limit Details</b>	Displays account limit details.
<b>Assessment Summary</b>	Displays the assessment summary details.
<b>Document Generation</b>	Displays the number of documents in each status within the document generation.

- Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The **Stage Movement Submission** screen displays.

**Figure 2-70 Stage Movement Submission**

### Stage Movement Submission

---

**Override**

No overrides generated for acceptance.

**Checklist**

No checklists mapped to the current stage.

**Outcome**

Select an Outcome  
 Proceed

Remarks

Cancel
Submit

In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

- In case of override, click **Accept Overrides & Proceed** to proceed or click **Proceed**.

The **Checklist** screen appears.

4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
5. In the **Stage Movement Submission** screen, select appropriate option from the **Select to Outcome** field.
  - Select **Proceed** outcome from the drop-down list. It will logically complete the Offer Issue stage for the Overdraft Application. The Workflow Orchestrator will automatically move this application to the next processing stage, **Offer Accept/Reject**. The stage movement is driven by the business configuration for a given combination of **Process Code**, **Life Cycle** and **Business Product Code**.
  - Select the **Return to Application Entry** Stage to make application entry stage available in free task for edit.
  - Select the **Return to Application Enrichment** Stage to make enrichment stage available in free task.
  - Select the **Return to Application Underwriting** Stage to make underwriting stage available in free task.
  - Select the **Reject Application** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
6. Click **Submit** to submit offer issue stage. The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.
7. Click **Close** to close the window.

OR

Click **Go to Free Task**. The system successfully moves the Application Reference Number along with the sub process reference numbers [Overdraft] to the Application **Offer Accept / Reject** stage.

#### Note

This application is available in the FREE TASK list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

## 2.11 Offer Accept / Reject Stage

This topic describes the information on the various data segments to accept / reject the offer in the Offer Accept / Reject stage.

After the Offer Issue stage, the offer letter will be sent or communicated to the borrower or applicant. The **Offer Accept / Reject** stage will enable the user to record the customer response – Accept or Reject as the case may be. Also, the offer made can be amended based on Customer request – viz., change in Principal Amount, Interest Rate or Tenure. The post offer amend can be routed back to the relevant previous completed stages like Application Enrichment stage. If the business wants the Underwriting stage or the Application Assessment stage to be redone, they can be configured accordingly, post which the new offer with the revised terms will be issued to the borrower or applicant for acceptance.

**To perform actions on issued offer:**

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The **Offer Accept /Reject** stage is displayed.

In the Offer Accept / Reject stage, provide the required details under each data segment. The Offer Accept / Reject stage has the following data segments which user can only view:

- **Offer Issue** - For detailed information, refer the Offer Issue data segment in the Offer Issue stage.
- **Assessment Summary** - For detailed information, refer the Assessment Summary data segment in the Offer Issue stage.

Refer below chapters for detailed information on data segment that are editable.

- [Document Acceptance](#)  
In this data segment you can capture the acceptance of the documents that are already generated and dispatched.
- [Review - Offer Accept / Reject](#)  
This topic provide the systematic instructions to view the summary of each of the data segments in as many tiles as the number of data segments in the given stage.

## 2.11.1 Document Acceptance

In this data segment you can capture the acceptance of the documents that are already generated and dispatched.

The Document Acceptance data segment populates the list of documents that appeared in the **Document Generation** data segment and are mark as **Yes** in the **Acceptance** field in the **Advice Maintenance** screen.

If the document is marked as **No** in the Acceptance field in the **Advice Maintenance** screen then the e-sign acceptance process in not required for that document and hence it will not appear in this data segment.

**To accept the document:**

1. Click **Next** in previous data segment screen to proceed with the next data segment, after successfully capturing the data.

The **Document Acceptance** screen appears.

**Figure 2-71 Document Acceptance**

Offer Accept/Reject - 006APP00161169

Document Acceptance

Document Name	Receiving Party	Delivery Mode	Delivery Details	Status	Status Details	Action
RPM-CADDOfferIssue Generated Document	Donna J Dalton	Primary	Email	krishnaadas.r.pai@oracle.com	Pending for Acceptance	
RPM-SavingsWithODApplicationFormPrinting Generated Document	Donna J Dalton	Primary	Email	krishnaadas.r.pai@oracle.com	Pending for Acceptance	

Customer Response  
 Accept  Reject  
 Required

Date of Accept/Reject  
 March 30, 2018

Cancel Request Clarification Back Save and Close Next

2. In the **Document Acceptance** section, select the check box to select the document from the list and perform appropriate actions.

For more information on fields, refer to the field description table.

**Table 2-47 Document Acceptance – Field Description**

Field	Description
<b>Document Name</b>	<p>Displays the name of document. Click the link to fetch the document from the stored service and view the PDF output of the document.</p> <ul style="list-style-type: none"> <li>• <b>Generated Document:</b> This link appears only if the document is generated atleast onces.</li> <li>• <b>Accepted Document:</b> This link appears only if the E-Signed document is uploaded.</li> </ul>
<b>Receiving Party</b>	<p>Displays the name of the applicant along with the role. The document is generated and dispatched to the applicants mentioned in this column. The name appears as captured in the Applicant data segment. If the primary or joint applicant is minor, the guardian or custodian name will display as the receiving party associated with the minor applicant.</p>
<b>Delivery Mode</b>	<p>Displays the default mode of delivery of the documents. This default mode of delivery is defined in the Advice Maintenance screen.</p>
<b>Delivery Details</b>	<p>Displays the delivery details of the generated documents based on the default delivery mode.</p> <ul style="list-style-type: none"> <li>• If the delivery mode is <b>Email</b> or <b>e-Sign Remote</b> then the preferred email address of every recipient is displayed.</li> <li>• If the delivery mode is <b>Post</b> then the preferred address of every recipient is displayed.</li> <li>• If the delivery mode is <b>e-Sign In-Person</b> then the link is shared with every recipients and in this case the status appears as <b>Pending For Link Generation</b>. Once the dispatch event is executed successfully, the status appears as <b>Link Generated</b>.</li> <li>• If the delivery mode is <b>Print</b> then the <b>Not Applicable</b> text appears.</li> </ul>
<b>Status</b>	<p>Displays the status of the documents based on the actions performed on the document.</p>
<b>Status Details</b>	<p>Displays the status details of the document. Click the icon to view the generation, dispatched and acceptance details of document along with the date and time.</p>
<b>Action</b>	<p>Select the appropriate icon to perform respective action.</p> <ul style="list-style-type: none"> <li>• <b>View:</b> You can view the documents only if the <b>Delivery Mode</b> is defined as <b>E-Sign Remote</b> or <b>E-Sign In-Person</b>.</li> <li>• <b>Upload Document:</b> You can upload documents only if the <b>Delivery Mode</b> is defined as <b>Email</b>, <b>Print</b> or <b>Post</b>.</li> <li>• <b>Delete:</b> You can upload documents only if the <b>Delivery Mode</b> is defined as <b>Email</b>, <b>Print</b> or <b>Post</b>.</li> </ul>

**Table 2-47 (Cont.) Document Acceptance – Field Description**

Field	Description
<b>Customer Response</b>	Select the customer response for the documents. The available options are: <ul style="list-style-type: none"> <li>• <b>Accept:</b> Select to accept the application documents. You can select this option only if the acceptance status of all the document is <b>Accepted</b>.</li> <li>• <b>Reject:</b> Select to reject the application documents. If the acceptance status of any one of the document is declined then this option appears auto-selected.</li> <li>• <b>Amend:</b> Select to amend the application document status.</li> </ul>
<b>Date of Response</b>	Select the date on which the customer response is captured. This date should be greater or equal to current date.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.11.2 Review - Offer Accept / Reject

This topic provide the systematic instructions to view the summary of each of the data segments in as many tiles as the number of data segments in the given stage.

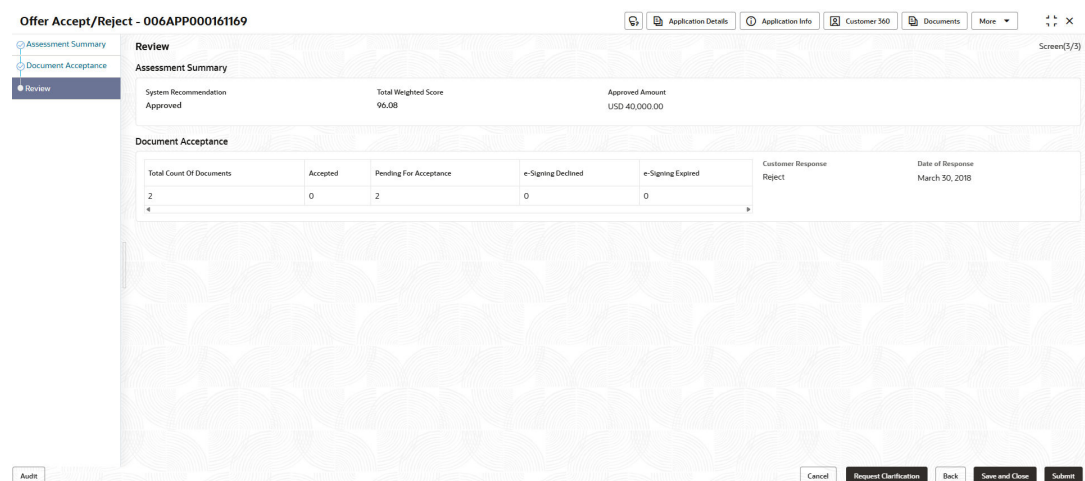
The system will display the summary of each of the data segments in the given stage.

### To view the summary:

1. Click **Next** in the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Review** screen displays.

**Figure 2-72 Review - Offer Accept / Reject**



For more information on fields, refer to the field description table.

**Table 2-48 Review - Offer Accept / Reject – Field Description**

Data Segment	Description
<b>Assessment Summary</b>	Displays the details of assessment summary.
<b>Document Acceptance</b>	Displays the number of documents in each status within the document acceptance.

- Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The **Stage Movement Submission** screen displays.

**Figure 2-73 Stage Movement Submission**

### Stage Movement Submission

---

**Override**  
No overrides generated for acceptance.

**Checklist**  
No checklists mapped to the current stage.

**Outcome**

Select an Outcome  
 Proceed

Remarks

Cancel
Submit

In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

- In case of override, click **Accept Overrides & Proceed** to proceed or click **Proceed**.

The **Checklist** screen appears.

4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
5. In the **Stage Movement Submission** screen, select appropriate option from the **Select to Outcome** field.
  - Select **Proceed** outcome from the drop-down list. It will logically complete the Offer Accept/Reject stage for the Overdraft Application. The Workflow Orchestrator will automatically move this application to the next processing stage, Account Approval on Host. The stage movement is driven by the business configuration for a given combination of Process Code, Life Cycle and Business Product Code.
    - If the **Customer Response** is selected as **Accept** in Offer Accept/Reject screen, then submit of this stage, will move the application into the Account Approval stage.
    - If the **Customer Response** is selected as **Reject** in Offer Accept/Reject screen, then submit of this stage, will terminate the application.
    - If the **Customer Response** is selected as **Amend** in Offer Accept/Reject screen, then submit of this stage, will move the application into the Post Offer Amendment stage.
  - Select the **Return to Application Entry** Stage to make application entry stage available in free task for edit.
  - Select the **Return to Application Enrichment** Stage to make enrichment stage available in free task.
  - Select the **Return to Application Underwriting** Stage to make underwriting stage available in free task.
  - Select the **Return to Assessment** stage to make assessment stage available in free task.
  - Select the **Reject Application** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
6. Click **Submit** to submit the Offer Accept/ Reject stage.

The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.
7. Click **Close** to close the window.

OR

Click **Go to Free Task**. The system successfully moves the Application Reference Number along with the sub process reference numbers [Overdraft] to the next processing stage on Host.

**Note**

This application is available in the FREE TASK list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

## 2.12 Post Offer Amendment Stage

This topic describes the information on the various data segments to request for amendment of overdraft in the Post Offer Amendment stage.

Post Offer Amendment stage enables the user to request for amendment of Overdraft components after the Offer is Issued by the bank. This stage will appear only if the **Customer Response** is selected as **Amend** in **Offer Accept/Reject** data segment.

### To perform actions on post offer amendment:

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The Post Offer Amendment stage is displayed.

The **Post Offer Amendment** stage has the following reference data segments:

- **Account Limit Details** - This data segment is editable. For detailed information, refer Account Limit Details data segment in the Overdraft Limit stage.
- **Offer Issue** – This data segment is read only. For detailed information, refer the Offer Issue data segment in the Offer Issue stage.
- **Offer Accept/ Reject** – This data segment is read only. For detailed information, refer the Offer Accept/ Reject data segment in the Offer Accept/ Reject stage.

Refer below chapters for detailed information on data segment that are editable.

- [Post Offer Amendment](#)  
This topic provides the systematic instructions to request for amendment of overdraft components after the offer is issued by the bank.
- [Summary](#)  
This topic provides the systematic instructions to view the summary of each of the data segments in as many tiles as the number of data segments in the given stage.

### 2.12.1 Post Offer Amendment

This topic provides the systematic instructions to request for amendment of overdraft components after the offer is issued by the bank.

Post Offer Amendment data segment is the first data segment of Post Offer Amendment stage. The user can acquire the application from Free Tasks list.

1. Click **Acquire and Edit** in the **Free Tasks** screen.  
The **Post Offer Amendment** screen displays.

Figure 2-74 Post Offer Ammendment

- Specify the fields on **Post Offer Amendment** screen.  
For more information on fields, refer to the field description table.

Table 2-49 Post Offer Amendment – Field Description

Field	Description
<b>Applicant Name</b>	Displays the applicant name.
<b>Account Type</b>	Displays the account type.
<b>Account Branch</b>	Displays the account branch code associate with the application.
<b>Business Product Code</b>	Displays the business product code.
<b>Business Product Name</b>	Displays the business product name.
<b>Offer Issue Date</b>	Displays the date of offer issued.
<b>Offer Expiry Date</b>	Displays the date based on the expiry period configuration done at the Business Product level which is used for this Overdraft.
<b>Offer Amend Date</b>	Displays the date of offer amend.
<b>Limit Currency</b>	Displays the selected currency for the application.
<b>Approved Amount</b>	Specify the approved amount to revise it.
<b>Limit Type</b>	Displays the limit type.
<b>Start Date</b>	Specify the start date to revise it.
<b>End Start</b>	Specify the end date to revise it.
<b>Rate Type</b>	Displays the rate type.
<b>Base Rate</b>	Displays the base rate.
<b>Margin / Variance ( % )</b>	Specify the margin or variance in percentage.
<b>Effective Rate</b>	Displays the amended effective rate. Effective Rate = Rate of Interest + Margin/Variance.

- Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.12.2 Summary

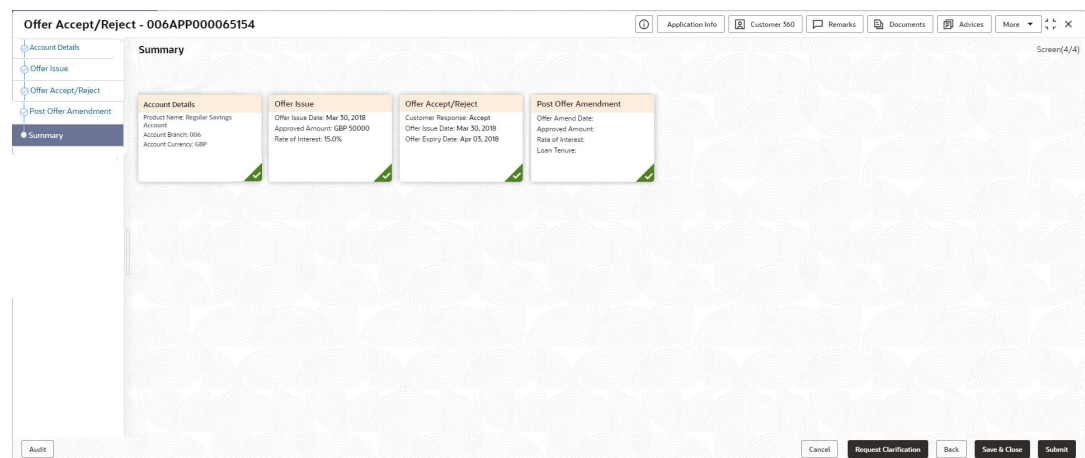
This topic provides the systematic instructions to view the summary of each of the data segments in as many tiles as the number of data segments in the given stage.

The system will display the summary of each of the data segments in as many tiles as the number of data segments in the given stage.

1. Click **Next** in **Post Offer Amendment** screen to proceed with the next data segment, after successfully capturing the data.

The **Summary** screen displays.

**Figure 2-75 Summary**



Each of these summary tiles are clickable and the user will have the option to view all the details captured under the given data segment. For more information on fields, refer to the field description table.

**Table 2-50 Summary - Post Offer Amendment – Field Description**

Data Segment	Description
<b>Offer Issue</b>	Displays the offer issue details.
<b>Post Offer Amendment</b>	Displays the post offer amendment details.

2. Click **Submit** to reach the **OUTCOME**, where the Overrides, Checklist and the Documents for this stage can be validated or verified. The **Override** screen is displayed.
3. Accept Overrides and click **Proceed Next**. The **Checklist** screen is displayed.
4. Click **Proceed Next**. The **Outcome** screen is displayed.
5. In the **Outcome** screen, select appropriate option from the **Select to Outcome** field.
  - Select **Proceed** outcome from the drop-down list. It will logically complete the **Post Offer Amend** stage for the Overdraft Application. The Workflow Orchestrator will automatically move this application to the next processing stage. The stage movement is driven by the business configuration for a given combination of **Process Code**, **Life Cycle** and **Business Product Code**.

- If there is any change in **Approved Amount** and/or in **Limit Date Range**, then submit of this stage, will move the application to the **Application Assessment** stage.
  - If the changes are only in the **Rate of Interest** (Pricing), then submit of this stage, will move the application to the **Supervisor Application Approval** stage.
  - Select the **Reject by Bank** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
6. Enter the remarks in **Remarks**.
  7. Click **Submit** to submit the Post Offer Amendment stage. The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.
  8. Click **Close** to close the window.

OR

Click **Go to Free Task**. The system successfully moves the Application Reference Number along with the process reference numbers to the stage. This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

## 2.13 Application Approval Stage

This topic describes the information on the various data segments to view the captured details and approve the application in the Application Approval stage

Users having functional access to the Account Approval Stage will be able to view the record in the Free Task process.

The Account Approval Stage comprises of all the data segment of the previous stages. Since the data segment are in view only mode and have been completed in the previous stages, the Account Approval stage is launched with Collateral Perfection Details data segment.

### To approve an account opening:

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The Account Approval stage is displayed.

The Account Approval stage has the following data segments which user can only view:

- **Applicants** – For detailed information, refer the Applicants data segment in the Application Entry stage.
- **Account Details** - For detailed information, refer the Account Details data segment in the Application Entry stage.
- **Mandate Details** – For detailed information, refer the Mandate Details data segment in the Application Entry stage.
- **Nominee Details** – For detailed information, refer the Nominee Details data segment in the Application Entry stage.
- **Stake Holder Details** – For detailed information, refer the Stake Holder Details data segment in the Application Entry stage.
- **Financial Details**: - For detailed information, refer the Financial Details data segment in the Application Entry stage.

- **Terms and Conditions** – For detailed information, refer the Terms and Conditions data segment in the Application Entry stage.
- **Interest and Charges**: For details information, refer the Interest and Charges data segment in the Application Enrichment stage.
- **Account Limit Details**: For details information, refer the Account Limit Details data segment in the Overdraft Limit Details stage.
- **Temporary OD Limit Details**: For details information, refer the Temporary OD Limit Details data segment in the Overdraft Limit Details stage.
- **Advance against Uncollected Funds**: For details information, refer the Advance against Uncollected Funds data segment in the Overdraft Limit Details stage.
- **Initial Funding Details**: For details information, refer the Initial Funding Details data segment in the Account Funding stage.
- **Credit Rating Details**: - For detailed information, refer the Credit Rating Details data segment in the Underwriting stage.
- **Valuation Details** - For detailed information, refer the Valuation Details data segment in the Underwriting stage.
- **Legal Opinion** - For detailed information, refer the Legal Opinion data segment in the Underwriting stage.
- **Assessment Summary**: For details information, refer the Assessment Summary data segment in the Offer Issue stage.

Refer below chapters for detailed information on data segment that are editable.

- [Collateral Perfection Details](#)  
This topic provides the systematic instructions to view the collateral perfection details.
- [Approval Details](#)  
This topic provides the systematic instructions to view and approve the application.
- [Review](#)  
This topic provides the systematic instruction to view all the data segments in the Account Approval stage.

## 2.13.1 Collateral Perfection Details

This topic provides the systematic instructions to view the collateral perfection details.

Collateral Perfection Details is the first data segment of Account Approval stage.

1. Click **Next** in the **Assessment Summary** screen for the application for which Account Approval stage has to be acted upon.

If the **Customer Type** is selected as **Individuals**,

The **Collateral Perfection Details** screen displays.

Figure 2-76 Collateral Perfection Details

- Specify the fields on **Collateral Perfection Details** screen.

For more information on fields, refer to the field description table.

Table 2-51 Collateral Perfection Details – Field Description

Field	Description
<b>Applicant Name</b>	Displays the applicant name.
<b>Date of Birth</b>	Displays the applicant's date of birth.
<b>E-mail</b>	Displays the e-mail id of the applicant.
<b>Mobile</b>	Displays the mobile number of the applicant.
<b>Collateral ID</b>	Displays the Collateral ID.
<b>Collateral Description</b>	Displays the description of the collateral.
<b>Liability ID</b>	Displays the Liability ID
<b>Liability Description</b>	Displays the Liability description.
<b>Registration Authority</b>	Specify the name of the registration authority.
<b>Registration Request Date</b>	Select the date when the registration is requested.
<b>Registration Date</b>	Select the date when the registration is completed.
<b>Confirmation Date</b>	Select the date when the registration is confirmed.
<b>Registration Status</b>	Specify the status of registration.
<b>Registration Reference Number</b>	Specify the registration reference number.

### Note

All the fields will be fetched from Oracle Banking Credit Facilities Process Management in read only mode if integrated with Oracle Banking Credit Facilities Process Management.

- Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.13.2 Approval Details

This topic provides the systematic instructions to view and approve the application.

1. Click **Next** in previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Approval Details** screen displays.

**Figure 2-77 Account Approval**

2. Specify the details in the relevant data fields.

### Note

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

**Table 2-52 Approval Details - Field Description**

Field	Description
<b>Applicant Name(Primary)</b>	Displays the primary applicant name.
<b>Applicamnt Name (Joint)</b>	Didsplays the joint applicant name.
<b>Account Type</b>	Displays the account type.
<b>Account Branch</b>	Displays the account branch.
<b>Product Code</b>	Displays the product code.
<b>Product Name</b>	Displays the product name.
<b>Account Currency</b>	Displays the account currency.
<b>Host Product Code</b>	Displays the host product code mapped to the business product.
<b>Host Product Description</b>	Displays the host product description mapped to the business product.
<b>Application Details</b>	Displays the applicant details.
<b>OD Amount</b>	Displays the final approved overdraft amount.

Table 2-52 (Cont.) Approval Details - Field Description

Field	Description
<b>OD Tenure</b>	Displays the final tenure for the approved overdraft amount.
<b>Limit Type</b>	Displays the limit type.
<b>Rate Type</b>	Displays the rate type for the approved overdraft amount.
<b>Margin</b>	Displays the margin percentage.
<b>Effective Rate</b>	Displays the effective rate for the approved overdraft amount.
<b>User Recommendation</b>	Select the user recommendation. Available options are: <ul style="list-style-type: none"> <li>• <b>Approved</b></li> <li>• <b>Rejected</b></li> </ul>
<b>User Action</b>	Displays the user action based on user recommendation.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

## 2.13.3 Review

This topic provides the systematic instruction to view all the data segments in the Account Approval stage.

The system displays the summary of each of the data segments in the given stage.

**To view the summary of all the data segments:**

1. Click **Next** in previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Review** screen displays.

Figure 2-78 Review - Account Approval

The screenshot displays the 'Review' screen for an account approval application. The interface includes a navigation menu on the left with options like Applicants, Account Details, and Financial Details. The main content area is divided into several sections:

- Review**: Overall application status.
- Applicants**: Details for Mr. Brett G Dalton Jr., including Date of Birth (January 1, 1986), Mobile Number (+1785499220), E-mail (krishnadas.r.pai@oracle.com), and National ID (US894894).
- Account Details**: Details for the Premier Checking Account, including Overdraft Requested (Yes), Debit Card (No), Cheque Book (No), and Application Priority (Medium).
- Nominee Details**: No Nominee Added.
- Financial Details**: Summary for Mr. Brett G Dalton Jr., including Total Income (GBP 47,400.00), Total Expense (GBP 7900.00), Total Asset (GBP 474,000.00), and Total Liability (GBP 116,500.00).

At the bottom, there are buttons for 'Audit', 'Cancel', 'Request Clarification', 'Back', 'Save and Close', and 'Submit'.

For more information on fields, refer to the field description table.

Table 2-53 Review - Account Approval - Field Description

Data Segment	Description
<b>Applicants</b>	Displays the applicants information.
<b>Account Details</b>	Displays the account details.
<b>Stake Holder Details</b>	Displays the stake holder details. This data segment appears only if the <b>Customer Type</b> selected as <b>Small and Medium Business (SMB)</b> .
<b>Nominee Details</b>	Displays the nominee details.
<b>Financial Details</b>	Displays the financial details.
<b>Terms and Conditions</b>	Displays the terms and conditions details.
<b>Interest and Charges Details</b>	Displays the interest and charges details.
<b>Account Limit Details</b>	Displays the account limit details.
<b>Temporary Overdraft Limit Details</b>	Displays the Temporary Overdraft Limit details.
<b>Advance against Uncollected Funds Details</b>	Displays the Advance against Uncollected Funds details.
<b>Initial Funding Details</b>	Displays the initial funding details.
<b>Credit Rating Details</b>	Displays the credit rating details.
<b>Valuation Details</b>	Displays the valuation details.
<b>Legal Opinion</b>	Displays the legal opinion details.
<b>Assessment Summary</b>	Displays the assessment details.
<b>Collateral Perfection Details</b>	Displays the collateral perfection details.
<b>Approval Details</b>	Displays the approval details.

Supervisor can verify the KYC Verification status of the Customer from the Customer 360 in the Header. Only if the KYC Status is **Success** will the application be allowed to proceed further. Click **Submit** to submit the **Account Approval** stage and proceed to submit the Account Opening request to Host.

- Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The **Stage Movement Submission** screen displays.

**Figure 2-79 Stage Movement Submission**

**Stage Movement Submission**

**Override**  
No overrides generated for acceptance.

**Checklist**  
No checklists mapped to the current stage.

**Outcome**

Select an Outcome  
Proceed

Remarks

Cancel Submit

In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

3. In case of override, click **Accept Overrides & Proceed** to proceed or click **Proceed**.  
The **Checklist** screen appears.
4. Select the checkbox to accept the checklist.
5. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
6. In the **Stage Movement Submission** screen, select appropriate option from the **Select to Outcome** field.
  - Select the **Proceed** to proceed with the application. By default this option is selected. If the Proceed option is selected, then the application proceeds based on the assessment decision.
  - Select the **Return to Application Entry Stage** to make application entry stage available in free task for edit.

- Select the **Return to Application Enrichment Stage** to make enrichment stage available in free task.
  - Select the **Return to Overdraft Limit Details** to make overdraft limit details stage available in free task.
  - Select the **Return to Initial Funding Details** to make account funding details stage available in free task.
  - Select the **Return to Application Underwriting Stage** to make underwriting stage available in free task.
  - Select the **Reject by Bank** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
7. Enter the remarks in **Remarks**.
  8. Click **Submit** to submit the **Account Approval** stage.

#### Note

Collateral will be linked to loan account while sending to the Host.

The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number. the Workflow Orchestrator will automatically move this application to the next processing stage, **Account Create on Host** which has been automated. The account will be successfully created in Product Processor, if all the required validation is successful.

In case due to any error the account creation is rejected on Product Processor side, the application moves to the **Manual Retry Stage**

## 2.14 Manual Retry Stage

This topic describes the information on the various data segments on the Manual Retry stage.

As mentioned earlier, this stage appears in the Free Task only if the Savings Account creation has been rejected by Product Processor and the User has the required access rights for the same.

The Manual Retry Stage comprises of the below data segment:

- Manual Retry Data Segment

#### Manual Retry Data Segment

Click **Acquire and Edit** in the **Free Tasks** screen for the application for which Manual Retry stage has to be acted upon.

## 2.15 Account Funding

This topic describes the process of initial funding of an account. This stage appears once the account is opened.

In this stage you can initiate fund for an account post account opening. This stage appears if the **Fund Post Account Opening** toggle is selected in the **Business Product Preference** data segment of the **Business Product Configuration** screen.

**To add funding details:**

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire** and **Edit** or **Acquire** from the **Action** column of the appropriate record. The **Account Funding** stage is displayed.

The data segments appears as configured in business process. Refer below chapters for detailed information of each data segment.

- [Account Funding Details](#)  
This topic provides the systematic instructions to add the funding details post opening account is complete.
- [Summary](#)  
This topic provides the systematic instructions to view the tiles for all the data segments in the Account Funding stage

## 2.15.1 Account Funding Details

This topic provides the systematic instructions to add the funding details post opening account is complete.

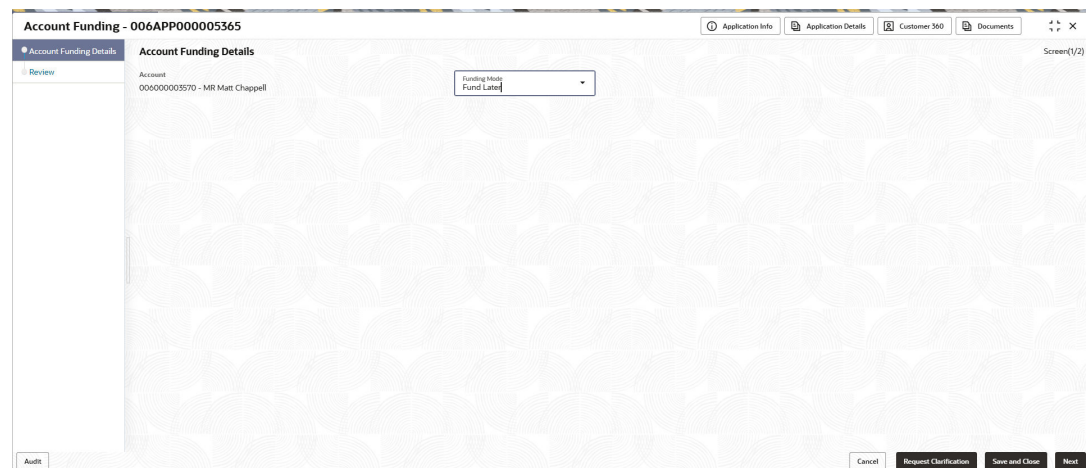
In this data segment you can provide funding details to fund already created account. The Account Number and Account Name appears in the respective fields.

### To add funding details:

1. On acquiring the **Account Funding** task, the **Account Funding Details** data segment appears

The **Account Funding Details** screen displays.

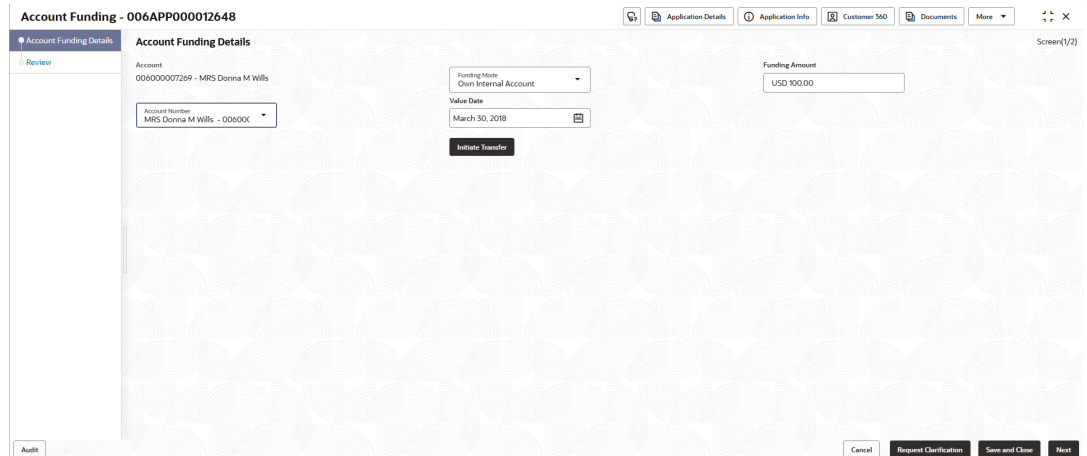
**Figure 2-80 Account Funding**



2. From the **Funding Mode** list, select the appropriate option.

The fields appears based on the selected funding mode.

**Figure 2-81 Account Funding Details with All Fields**



These fields does not appear if the **Funding Mode** is selected as **Fund Later**.

- Specify the details below in the respective fields.

**Note**


The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

**Table 2-54 Account Funding Details – Field Description**

Field	Description
<b>Account</b>	Displays the generated account number for which the initial funding is credited along with the primary account holder name.
<b>Funding Mode</b>	Specify the funding mode from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Own Internal Account</b></li> <li>• <b>Fund Later</b></li> <li>• <b>External Account (Fincity)</b></li> </ul> The options in this list appears based on <b>Business Product Configuration</b> screen.
<b>Funding Amount</b>	Specify the amount to be debited from the internal account to fund the newly generated account. The <b>Minimum Amount Value</b> maintained in the <b>Business Product Preference</b> data segment of the <b>Business Product Details</b> screen appears by default. The user can modify the auto populated amount. The modified amount must be within the range set in the <b>Initial Funding Threshold Preferences</b> section of the <b>Business Product Details</b> screen.
<b>Type</b>	Displays the plan type as <b>Contribution</b> by default.
<b>Code</b>	Select the contribution code from the drop-down list.

Table 2-54 (Cont.) Account Funding Details – Field Description

Field	Description
<b>Contribution Year</b>	Select the contribution year from the drop-down list. The available options are: <ul style="list-style-type: none"> <li>• <b>Current</b></li> <li>• <b>Previous</b></li> </ul>
<b>Account Number</b>	Specify or select the account number which is debited for transferring the funds to newly opened account. The internal Current Account or Saving Account of the respective customer appears for selection. This field appears if the <b>Own Internal Account</b> option is selected from the <b>Funding Mode</b> list.
<b>Account Name</b>	Displays the primary account holder name of the selected account. This field appears if the <b>Own Internal Account</b> option is selected from the <b>Funding Mode</b> list.
<b>Status</b>	Displays the fund transfer status of the transaction.  To view more information on the transaction status, click  .

- Proceed by clicking **Next** to move to the subsequent data segment once the data has been successfully captured. The system will verify all required data segments and fields. If any essential information is missing, an error message will be shown to prompt the user to address the issue. Users must complete the mandatory data before they can advance to the next segment.

## 2.15.2 Summary

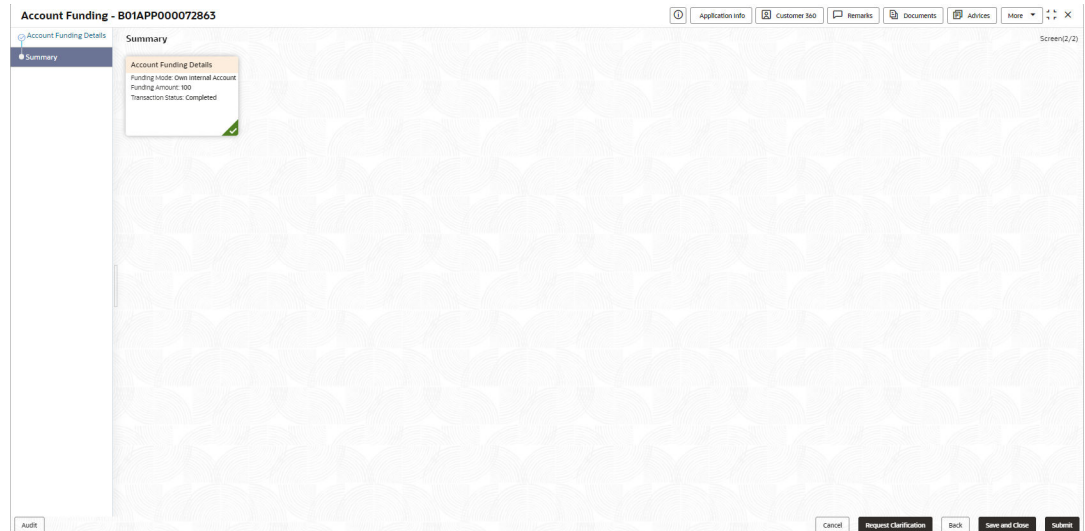
This topic provides the systematic instructions to view the tiles for all the data segments in the Account Funding stage

The Summary displays the tiles for all the data segments in the Account Funding stage. The tiles display the important details captured in the specified data segment.

**To view the summary of each stage and submit:**

- Click **Next** in **Account Funding Details** screen to proceed with the next data segment, after successfully capturing the data.

The **Summary** screen displays.

**Figure 2-82 Summary**

Each of these summary tiles are clickable and the user will have the option to view all the details captured under the given data segment.

For more information on fields, refer to the field description table.

**Table 2-55 Summary**

Data Segment	Description
<b>Account Funding Details</b>	Displays the account funding details.

- Click **Submit** to reach the **OUTCOME**, where the overrides, checklist and documents for this stage can be validated or verified. The **Overrides** screen is displayed.

Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, the user can go back and correct the data to make ensure overrides do not arise.

- Click **Proceed Next**. The **Checklist** screen is displayed.

Checklist configured in the business process for the business product is displayed here. Checklist are the check points that the user has to accept having confirmed.

- Click **Proceed**. The **Outcome** screen is displayed.

- Click **Submit** to submit the application.

On successful submission the above pop-up appears and displays the next stage in which the application has moved. Application Reference Number and the Process Reference Number is also displayed.

## 2.16 Global Actions

This topic provides details on the actions that can be performed in all stages.

This section appears at the top of the screen and is applicable for all the account opening stage. User can add, edit, view or delete the information from the respective section.

Below is the list of global actions:

- [Application Details](#)  
This topic provide systematic instructions to view the detailed information of an application, such as basic details, application status, applicant details that are involved, clarification details and advices details.
- [Application Info](#)  
In this section you can view the application number along with its product name.
- [Customer 360](#)  
This topic provide systematic instructions to view the list of customers involved in the application.
- [Documents](#)  
This topic provide systematic instructions to view, upload, or modify documents related to the applicant and product required for the application process.
- [Remarks](#)  
This topic provide systematic instructions to view or post the remarks.
- [Advices](#)  
This topic provide systematic instructions to view the generated advices using Advices action.
- [Clarification Details](#)  
This topic describes the detailed information to request for clarifications.

## 2.16.1 Application Details

This topic provide systematic instructions to view the detailed information of an application, such as basic details, application status, applicant details that are involved, clarification details and advices details.

User can also track and launch the respective stage of the application.

**To view the application details:**

1. Click **Application Details** to view the application details.

The **Application Details** screen displays.

Figure 2-83 Application Details

The screenshot displays the 'Application Details' interface. At the top, it shows application metadata: Application Number (006APP000160216), Application Date (March 30, 2018 at 5:16:18 AM), Channel (RPM), Source by (ABRVAN), and Priority (Medium). Below this, there are sections for 'Max Savings Account' and 'Related Task'. The 'Stage Details' section shows a progress bar with stages: Application Entry (Completed), Application Enrichment (In Progress), Initial Funding (Pending), Underwriting (Pending), Assessment (Pending), Manual Credit Assessment (Pending), Manual Credit Decision (Pending), Account Parameter (Pending), Supervisory Approval (Pending), Offer Issue (Pending), Offer Accept/Reject (Pending), and Post Offer (Pending). Below the progress bar, it shows 'Assigned To' (SIVADAS1), 'Stage Start Date' (March 30, 2018 at 5:21:53 PM), and 'Time Spent' (0 days 0 hours 0 min). There are two customer profile cards: 'David David Boon' (Primary, KYC Compliant) and 'Jacob Luther Martin' (Joint, KYC Compliant). Below these are 'View Clarification Details' and 'Advices' sections.

ID	Subject	Raised By	Date	Status
INSUS0000404	Request	SIVADAS1	March 30, 2018 at 12:00:00 AM	Accepted
INSUS0000405	SD	SIVADAS1	March 30, 2018 at 12:00:00 AM	Withdrawn
INSUS0000406	Test - 5	SIVADAS1	March 30, 2018 at 12:00:00 AM	Requested
INSUS0000407	Test request	SIVADAS1	March 30, 2018 at 12:00:00 AM	Requested

Advice Name	Event	Recipients	Mode of Delivery	Delivery Details	Status Details	Action
LoanInitiation	RPM_RLNORG_APPEN	David David Boon, Jacob Luther Martin, Brett G Dalton,	Email	abc@hmail.com, abc@hmail.com, krishnadas.r.pai@oracle.com,		
LoanCridScriInfo	RPM_RLNORG_ENRCH	Jacob Luther Martin,	Email	abc@hmail.com,		

The **Application Details** screen displays separate cards for various products initiated as part of the single application. For more information on fields, refer to the field description table below.

**Note**  
The fields marked as **Required** are mandatory.

Table 2-56 Application Details – Field Description

Field	Description
<b>Application Number</b>	Displays the application number.
<b>Application Date</b>	Displays the date and time on which the application was initiated.
<b>Channel</b>	Displays the channel name.
<b>Source By</b>	Displays the name of the user who has sourced the application.
<b>Priority</b>	Displays the priority of the application. <ul style="list-style-type: none"> <li>• <b>High</b></li> <li>• <b>Medium</b></li> <li>• <b>Low</b></li> </ul>

Table 2-56 (Cont.) Application Details – Field Description


Field	Description
<b>Refresh</b>	Click  to retrieve recent changes or updates made to the application.
<b>Go To</b>	Select an option from the drop-down list to view the application flow. <ul style="list-style-type: none"> <li>• <b>Simulation</b></li> </ul>
<b>&lt;Product Name&gt;</b>	Displays the product name. In case of multiple product, different tabs appear with the respective product name. User can click the product names to view the respective application details.
<b>Stage Details</b>	In this section, all account opening stages appears with the status name and its chronological order of the stage in the process.
<b>Action</b>	To perform below actions on the appeared stages, click the number of specific stage and select an option from the <b>Action</b> drop-down list: <ul style="list-style-type: none"> <li>• <b>Acquire &amp; Edit Task</b> : Select this option to acquire and edit the selected stage.</li> <li>• <b>Acquire Task</b>: Select this option to acquire the selected stage and it can be edited later.</li> <li>• <b>View Stage Details</b>: Select this option to view the stage details.</li> </ul>
<b>User ID Assigned</b>	Displays the <b>User ID</b> of the user currently working on the product process. The label of this field changes dynamically based on whether the selected stage is <b>In Progress</b> or <b>Completed</b> . <ul style="list-style-type: none"> <li>• When user selects a <b>In Progress</b> stage, the label will display as <b>Assigned To</b>.</li> <li>• When user selects a <b>Completed</b> stage, the label will display as <b>Submitted By</b>. If the task was auto submitted, then the value for such Completed stages will be displayed as <b>Auto Submitted</b>.</li> <li>• For Pending and skipped stages, this field will be hidden.</li> </ul> <b>Note:</b> This field appears blank if the product process task is not acquired by any user.
<b>Stage Start Date</b>	Displays the start date of the current stage. It also display time in hours, minutes and seconds.
<b>Time spent</b>	Displays the days, hours and minutes spent on the current selected stage.
<b>&lt;Application Tile&gt;</b>	In this tile, user can view the application specific details. Below field appears in this tile with respective details: <ul style="list-style-type: none"> <li>• <b>&lt;Status of the Application&gt;</b>: Displays the current stage of the application</li> <li>• <b>Expected Account Opening Date</b>: Displays the date on which the account is opened. This field appears once the account opening process is completed.</li> <li>• <b>Account Number</b>: Displays the account number. This field appears once the account opening process is completed.</li> <li>• <b>Expected Account Opening Date</b>: Displays the date on which the account will be opened.</li> <li>• <b>&lt;Amount&gt;</b>: Displays the value based on the product. For example: <ul style="list-style-type: none"> <li>– For the loan account opening application, the label of this field appears as <b>Loan Amount</b>.</li> <li>– For the saving, term deposit and current account opting application. the label of this field appears as <b>Initial Funding Amount</b>.</li> </ul> </li> <li>• <b>Total Time Spent</b>: Displays the total time spent on the application from the first to last stage.</li> </ul>

Table 2-56 (Cont.) Application Details – Field Description

Field	Description
<Applicant Details Tile>	<p>In this tile, user can view the applicant details. Separate tiles appears for all the applicants that are involved in the application. Below field appears with the respective applicant details:</p> <ul style="list-style-type: none"> <li>• <b>Role of the Applicant</b></li> <li>• <b>Applicant Image</b></li> <li>• <b>Applicant Name</b></li> <li>• <b>Title</b></li> <li>• <b>Customer 360:</b> Click this link to view the 360 degrees view of the customer information. The Customer 360 screen appears with the details. Based on the customer type, refer to the <b>Retail 360 User Guide</b> and <b>Corporate 360 User Guide</b> from the party section.</li> <li>• <b>Date of Birth</b></li> <li>• <b>Mobile Number</b></li> <li>• <b>Email ID</b></li> <li>• <b>CIF Number</b></li> </ul>
View Clarification Details	<p>In this section, the user can view the clarification history. Below fields appear with the details:</p> <ul style="list-style-type: none"> <li>• <b>ID</b></li> <li>• <b>Subject</b></li> <li>• <b>Raised By</b></li> <li>• <b>Date</b></li> <li>• <b>Status:</b> User can view status based on user action done in <b>Clarification</b> screen. <ul style="list-style-type: none"> <li>– <b>Requested</b></li> <li>– <b>Responded</b></li> <li>– <b>Accepted</b></li> <li>– <b>Withdrawn</b></li> </ul> </li> <li>• <b>Status updated on</b></li> <li>• <b>Request Subject</b></li> <li>• <b>Actions:</b> User can <b>View</b> or <b>Download</b> the attached documents.</li> </ul> <p>On the click of the respective record the user can view the clarification content.</p>
Advices	<p>In this section, the user view the advices generated in the process of account opening. Below fields appear with the details:</p> <ul style="list-style-type: none"> <li>• <b>Advice Name</b></li> <li>• <b>Event:</b> Displays the stage name on which the advice is generated.</li> <li>• <b>Recipients</b></li> <li>• <b>Mode of Delivery</b></li> <li>• <b>Delivery Details</b></li> <li>• <b>Status Details</b></li> <li>• <b>Actions:</b> User can <b>View</b> or <b>Download</b> the attached advices.</li> </ul>

Table 2-56 (Cont.) Application Details – Field Description

Field	Description
<b>Related Task</b>	<p>In this section, user can view the stages involved in process of application.</p> <p>The below fields are appear with details:</p> <ul style="list-style-type: none"> <li>• <b>Product Processor</b>: Displays the product which integrated with Oracle Banking Party.</li> <li>• <b>Process Name</b></li> <li>• <b>Process Reference Number</b></li> <li>• <b>Stage</b></li> <li>• <b>Status</b></li> </ul>

2. Click **X** to close window.

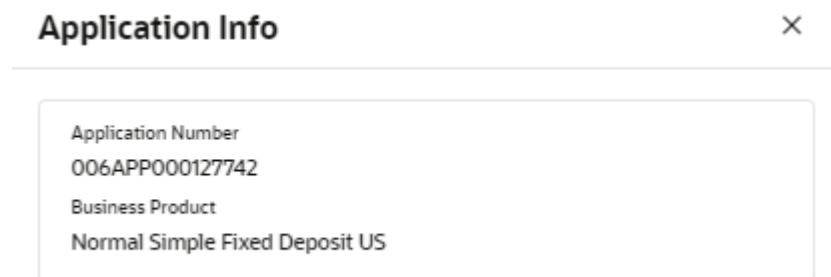
## 2.16.2 Application Info

In this section you can view the application number along with its product name.

- Click the **Application Info** button to view the details.

The **Application Info** screen appears with the Application Number and Business Product fields.

Figure 2-84 Application Info



## 2.16.3 Customer 360

This topic provide systematic instructions to view the list of customers involved in the application.

User can click the relevant customer tile to view the 360-degree details for that customer. The separate tiles for all customers involved in the application appear.


1. Click **Customer 360** to view the list of customer involved in the application.

The **Customer 360** screen displays.

Figure 2-85 Customer 360


### Customer 360

**KYC Compliant**



**Jacob Luther Martin**  
Mr.

Customer ID  
006003393

Signature  


**Contact**  
Mobile Number  
+44 8448030163  
Email ID  
abc@h.com

**Communication**  
11-3390/12, 61, New Street, Chennai, GB, 610014

The customer tile comprises of below details:

- <Applicant Role>
  - <KYC Status>
  - <Applicant Image>
  - <First Name, Middle Name, Last Name>
  - <Title>
  - Customer ID
  - Signature
  - Contact
  - Communication
2. Select the specific Customer ID to view their Mini Customer 360. The CIF Numbers are populated in the Customer 360 screen only post the CIF number has been keyed in the Applicant data segment.

## 2.16.4 Documents

This topic provide systematic instructions to view, upload, or modify documents related to the applicant and product required for the application process.

1. Click **Documents** button to upload the documents linked for the stage.

The **Documents - Applicants** screen displays.

**Figure 2-86 Documents - Applicants**

2. Specify the details in the relevant data fields.

For more information on fields, refer to the field description table.





**Note**

The fields which are marked as Required are mandatory.

**Table 2-57 Upload Document – Field Description**

Field	Description
<b>Category Title</b>	Displays the category name configured on the <b>Document Category</b> screen.
<b>Add Document</b>	Click this button to add the document details in the table.
<b>Document Name</b>	Select a document from the drop-down list. Once a document is selected in any row it will not be shown in the drop-down to avoid duplication.
<b>Document Number</b>	Specify the document number.
<b>Issue Date</b>	Select the issue date of the document from the calendar.
<b>Expiry Date</b>	Select the expiry date of the document from the calendar.
<b>Attached Files</b>	Click the <b>attachment</b> icon to open the <b>Add Document</b> screen and upload the document from the local folder. Once uploaded, the attached files count will be shown as hyperlink. Click on the hyperlinked number to view all attached files on the <b>Document</b> screen.

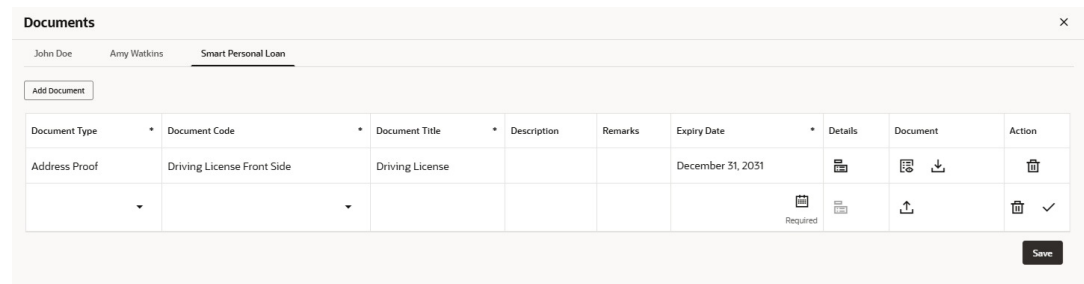
Table 2-57 (Cont.) Upload Document – Field Description

Field	Description
<b>Actions</b>	Perform the below actions on the added record: <ul style="list-style-type: none"> <li>Click  to save the added document details in the row.</li> <li>Click  to edit the added document details.</li> <li>Click  to select the document from machine to upload.</li> <li>Click  to delete the added document details in the row.</li> </ul>

- Click on the <product type> tab.

The **Documents - Application** screen displays.

Figure 2-87 Documents - Application



- Specify the details in the relevant data fields.

For more information on fields, refer to the field description table.




### Note

The fields which are marked as Required are mandatory.

Table 2-58 Upload Application Document – Field Description

Field	Description
<b>Document Type</b>	Select the document type.
<b>Document Code</b>	Select the document code.
<b>Document Title</b>	Specify the document title.
<b>Document Description</b>	Specify the description for the document.
<b>Remarks</b>	Specify the remarks for the document.
<b>Expiry Date</b>	Select the document expiry date.

Table 2-58 (Cont.) Upload Application Document – Field Description

Field	Description
<b>Details</b>	<p>Click the details icon to view below details of the documents:</p> <ul style="list-style-type: none"> <li>• <b>Uploaded Time:</b> Displays the uploaded date and time of the document in hours and mins.</li> <li>• <b>Uploaded By:</b> Displays the user name who uploaded the document .</li> <li>• <b>Stage Uploaded:</b> Displays the stage name on which the document is uploaded.</li> </ul>
<b>Document</b>	<p>Click  to select the document from machine to upload.</p> <p>User can remove the uploaded document before saving the record from the <b>Action</b> column. Post saving the record user can delete the record to remove the document.</p> <p>Below actions are perform on the uploaded document</p> <ul style="list-style-type: none"> <li>• Click <b>Preview</b> icon to preview already uploaded document.</li> <li>• Click <b>Download</b> to download already uploaded document.</li> </ul>
<b>Actions</b>	<p>Perform the below actions on the added record:</p> <ul style="list-style-type: none"> <li>• Click  to save the record.</li> <li>• Click  to delete the record.</li> </ul>

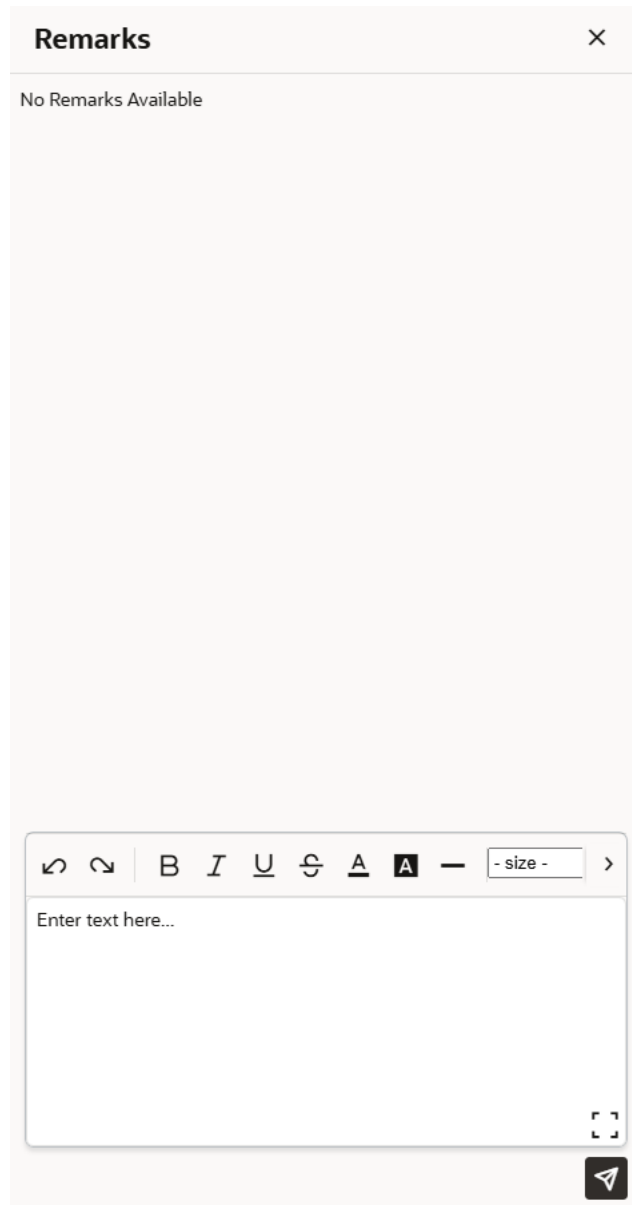
 **Note**

- Ensure that mandatory documents are uploaded, as the system will validate the same during the stage submission.
- Mandatory documents can only be deleted in the same stage where it is uploaded.
- Non-mandatory documents can be deleted in any stage.

## 2.16.5 Remarks

This topic provide systematic instructions to view or post the remarks.

- Click **Remarks** to add any comments about the application being worked on.  
The **Remarks** screen displays.

**Figure 2-88** Remarks

The remarks posted are updated to your user ID and date. They will be available to view in the next stage for the user working on that application.

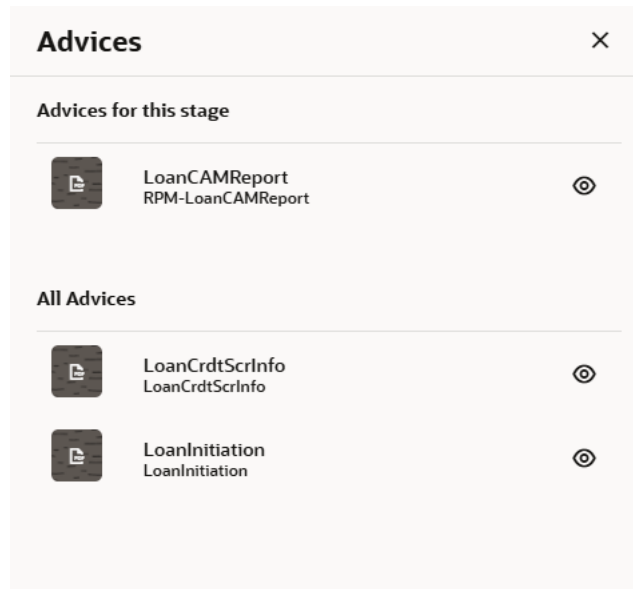
## 2.16.6 Advices

This topic provide systematic instructions to view the generated advices using Advices action.


Advices are generated after the **Application Entry** stage is submitted. User can view the advices that are shared with customer.

1. Click **Advices** to view the advice linked for the stage.

The **Advices** screen displays.

**Figure 2-89 Advices**

The system will generate the advice on submission of the stage. For Application Entry stage of product, no advice is configured.

2. Click  to view the advice in the pop-up screen.

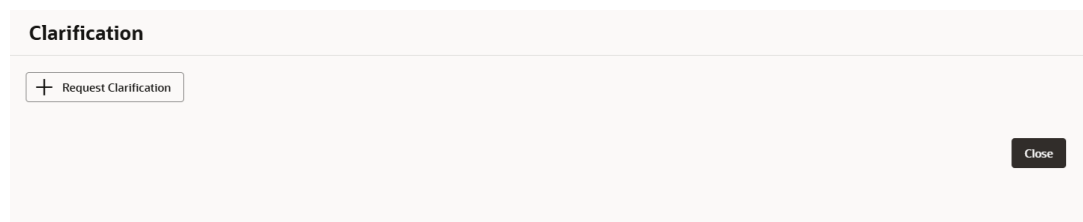
## 2.16.7 Clarification Details

This topic describes the detailed information to request for clarifications.

### To add the clarification details:

1. Click **Clarification Details** to raise a new customer clarification request or view the existing request.

The **Clarification** screen appears.

**Figure 2-90 Clarification**

2. Click **Request Clarification** button to request new clarification.

The **Request Clarification** screen appears.

**Figure 2-91 Request Clarification**

3. In the **Request Clarification** screen, specify the subject and description.
4. Click **Add Document** button to upload the document which supports the clarification request.
5. Specify the details in the relevant data fields while adding documents. For more information on fields, refer to the field description table.

**Table 2-59 Upload Document – Field Description**




Field	Description
<b>Type</b>	Select the document type.
<b>Code</b>	Select the document code.
<b>Title</b>	Specify the document title.
<b>Description</b>	Specify the description for the document.
<b>Remarks</b>	Specify the remarks for the document.
<b>Expiry Date</b>	Select the document expiry date.
<b>Details</b>	Click the details icon to view below details of the documents: <ul style="list-style-type: none"> <li>• <b>Uploaded Time:</b> Displays the uploaded date and time of the document in hours and minutes.</li> <li>• <b>Uploaded By:</b> Displays the user name who uploaded the document.</li> <li>• <b>Stage Uploaded:</b> Displays the stage name on which the document is uploaded.</li> </ul>
<b>Document</b>	Click  to select the document from machine to upload. User can remove the uploaded document before saving the record from the <b>Action</b> column. Post saving the record, user must delete the record to remove the document. Below actions are perform on the uploaded document <ul style="list-style-type: none"> <li>• Click <b>Preview</b> to view already uploaded document.</li> <li>• Click <b>Download</b> to download already uploaded document.</li> </ul>

Table 2-59 (Cont.) Upload Document – Field Description

Field	Description
Actions	User can perform below actions on the added record: <ul style="list-style-type: none"> <li>Click  to save the record.</li> <li>Click  to delete the record.</li> </ul>

- Once the details are updated, click **Save**.

Clarification Request once raised moves the application to **Awaiting Customer Clarification** state. The application continues to be assigned to the user who had raised the request. All the applications for which the specified user has requested clarification can be viewed and actioned from the **Awaiting Customer Clarification** sub-menu available under **Task** menu.

- Select the application from the **Awaiting Customer Clarification** sub-menu available under the **Task** menu.
- Click the **Clarification Details** from the header.
- Select the specific clarification to take action on it.

Allowed actions are as following:

- Respond**
- Accept Clarification**
- Withdraw Clarification**

Once the Clarification is either withdrawn or accepted, the application moves back to the **My Task** sub-menu available under **Task** menu, post which the user can edit the application and submit the specified stage. Clarification once raised and actioned are available throughout the application processing by the other users working on the other stages of the application by clicking on **Clarification Details** from the header.

# 3

## Simplified Application

This topic describes the concept and process of single stage application.

### What is Simplified Application?

The Simplified Application is introduced to open an account in a smooth single process culminating the long account opening process. In this process the user can directly create and application and update details with multiple data segments in a single view.

### How to configure Simplified Application for a product?

To enable a simplified account opening process, select the **Simplified Application** flag in the **Business Product Preference** data segment of the **Business Product Configuration** screen.

Once the product is configured for simplified application, the user can configure the business process such as stages, data segments, document checklist and so on, in the **Business Process Configuration** screen.

### How to process the simplified application?

After configuring the product and process, the user can initiate a single-stage application by navigating the menu. Below is the detailed process for opening an account using a simplified application.

#### To open an account using simplified application process:

1. From the **Menu**, select the **Retail Origination**. The Retail Origination menu appears.
2. From the **Retail Origination**, select the **New Application**. The New Application page appears with list of product types which are configured.
3. Select the appropriate product and click **Apply**.  
The Application Entry stage appears. The data segments in this stage appears based on the business process configuration.
  - **Applicant**: In this data segment user can capture applicant details such as basic, address, signature, employment, identification. Multiple applicants are allowed with different roles. Refer to the **Applicant** data segment from the **Application Entry** stage of this guide.
  - **Account Details**: In this data segment user can capture the product details to configure the account. Refer to the **Account Details** data segment from the **Application Entry** stage of this guide.
  - **Nominee Details**: In this data segment user can capture the nominee details. Refer to the **Nominee Details** data segment from the **Application Entry** stage of this guide.
  - **Interest and Charges**: In this data segment user can view the interest and charges that are applicable. Refer the **Interest and Charges** data segment from the **Application Entry** stage of this guide.
  - **Term and Conditions**: In this data segment user can capture the term, conditions and consents of the customer. Refer the **Term and Conditions** data segment from the **Application Entry** stage of this guide.

- **Review:** In this data segment user can review all the details that are captured on clicking on each data segment tile.
4. On submitting the Application Entry stage, next stage is triggered based on the business process configuration.
  5. After completing the Know Your Customer (KYC) process, the account number is generated and application proceed to approval stage. The Account Approval stage is generated. All the data segments of the Application Entry stage appears. The user can only view those stages. The Approval Details data segment is enabled to capture account approval status. For more information refer the **Approval Details** data segment of the **Account Approval** stage in this guide.
    - If the Rejected option is selected in the Approval Details data segment then this application is terminated.
    - If the Approved option is selected in the Approval Details data segment then the application's payload are proceed for account creation.
  6. An account is created on approving the application in the **Account Approval** stage.
  7. Below tasks are also generated in this process:
    - If the system fails, the Free Task generates the **Handoff Retry** task. With the necessary access rights, the user can pick up such tasks, take the necessary action on the Failure reason, and then resubmit to the Host.
    - If the business process is configured to include Account Funding, then the **Account Funding** stage is generated after account creation.

# 4

## Instant Current Account Origination Process

This topic describes the information about Instant Current Account Origination Process.

Additional Instant Business Process is available wherein various stages in the Reference Flow for Current Account have been automated.

This allows Instantaneous Account origination from Self-Service Channel such as Oracle Banking Digital Experience for existing Customer who are KYC Compliant and New Customers for whom KYC is completed in Oracle Banking Digital Experience. KYC Type supported for the STP is Identification and Address only and the same has to be configured in Oracle Banking Party Module.

### Note

Refer the **Retail Onboarding User Guide** for more details.

Based on whether the Application has been initiated by self-service channel or by a Branch personnel the automatic submission of the stages or skipping of the stages are done by the system.

This process is not applicable for Small and Medium Business customers.

### **Prerequisite:**

- For the automatic submission to work, it is expected that document and checklist are not configured in any of the stages.
- Initial Funding is either not taken for the Account or taken as Account Transfer for which the mode configured has to be **H** which represents that the selected Account will be debited by the Host as part of the Account Opening Process (Allowed for both Self-Service Channel and Branch Initiated Applications) or Initial Funding is taken through External Bank Account Transfer on self-service channel (This mode is not allowed for Branch Initiated Applications).

### Note

For more details, refer to **Initial Funding Configuration** topic in the **Configurations User Guide**.

In the Instant Current Account Origination Reference Business Process, the stages that have been configured are mentioned below.

- **Application Entry Stage:** On successful submission of the Current Account Application from self-service channel, the system starts the **Application Entry** stage without any manual intervention and completes the Data Segment level validation. On successful completion of the validation, the system automatically submits the **Application Entry** Stage. Similarly, for the Branch initiated Application also this stage is automatically submitted, if the data segment configured for Application Entry stage are updated in the **Application**

**Initiate** Stage itself by clicking the **Application** button in the **Product Details** data segment.

- **Account Funding Stage:** On successful submission of the **Application Entry** Stage, system checks if initial funding has been updated for the Account Opening or not.
  - The initial funding mode allowed for self-service initiated applications are External Bank Account Transfer and Account Transfer.
  - If the Initial Funding has been taken for the Account through the External Bank Account Transfer in the self-service channel, the system starts the **Application Funding** Stage and validates the **Initial Funding Details** data segment and submits the **Application Funding Stage** automatically.
  - For Application where the **Initial Funding** is updated as Account Transfer or where no funding has been taken for the Account, this stage is skipped completely by the system for Application initiated from Self-Service Channel and Branch Initiated Applications.
  - For the Branch Initiated Applications wherein the Initial Funding has been taken in Cash or Other Bank Cheque, this stage has to be manually actioned by the Branch User having access permission for this stage.
- **Handoff Retry:** Application moves to this stage and appears in the Free Task only if the Current Account creation has been rejected by Product Processor. User having the required access rights can pick such task and can retry submission to Host after taking required actions on the Failure reason.

# A

## Error Codes and Messages

This topic contains error codes and messages.

**Table A-1 Error Codes and Messages**

Error Code	Messages
RPM_CMN_APL_001	Please provide valid value for Application Number
RPM_CMN_APL_002	Please provide valid value for Process Reference number
RPM_CMN_APL_003	Address list can not be null or empty
RPM_CMN_APL_004	Applicant details model list can not be null or empty
RPM_CMN_APL_005	Please provide valid value for Country
RPM_CMN_APL_006	Please provide a valid value for AddressLine1
RPM_CMN_APL_007	Please provide a valid value for PinCode
RPM_CMN_APL_008	Please provide a valid value for Email
RPM_CMN_APL_009	Please provide a valid value for MobileIsd
RPM_CMN_APL_010	Please provide a valid value for MobileNo
RPM_CMN_APL_011	Please provide a valid value for FirstName
RPM_CMN_APL_012	Please provide a valid value for LastName
RPM_CMN_APL_013	Please provide a valid value for DateOfBirth
RPM_CMN_APL_014	Please provide a valid value for Gender
RPM_CMN_APL_015	Please provide a valid value for Country of residence
RPM_CMN_APL_016	Please provide a valid value for Citizenship
RPM_CMN_APL_017	Empty Request Cannot be Send to Party
RPM_CMN_APL_018	Exception occurred while parsing Json Response
RPM_CMN_APL_019	Exception occurred while Producing even for Kafka
RPM_CMN_APL_020	Please select one communication address for \$1
RPM_CMN_APL_021	Please provide valid value for Address Type of \$1
RPM_CMN_APL_022	Please provide valid value for Building Name of \$1
RPM_CMN_APL_023	Please provide valid value for State of \$1
RPM_CMN_APL_024	Please provide valid value for City of \$1
RPM_CMN_APL_025	Please provide valid value for Street Name of \$1
RPM_CMN_APL_026	Exception occurred while fetching applicant count
RPM_ODADV_001	Please provide a value for LimitId
RPM_ODADV_002	Please provide a value for limitAmountCcy
RPM_ODADV_003	Please provide a value for limit Amount
RPM_ODADV_004	Please provide a value for StartDate
RPM_ODADV_005	Please provide a value for EndDate
RPM_ODADV_006	Please provide a value for CollateralType
RPM_ODSEC_001	Please provide a valid value for Make
RPM_ODSEC_002	Please provide a valid value for Model
RPM_ODSEC_003	Please provide a valid value for InvestmentType
RPM_ODSEC_004	Please provide a valid value for BankName

**Table A-1 (Cont.) Error Codes and Messages**

Error Code	Messages
RPM_ODSEC_005	Please provide a valid value for MaturityDate
RPM_ODSEC_006	Please provide a valid value for BranchName
RPM_ODSEC_007	Please provide a valid value for Attributes
RPM_ODSEC_008	Please provide a valid value for Dimension
RPM_ODSEC_009	Please provide a valid value for Dimension Type
RPM_ODSEC_010	Please provide a valid value for SecurityReferenceNo
RPM_ODSEC_011	Please provide a valid value for BranchCode
RPM_ODSEC_012	Please provide a valid value for AvalLinkageAmountCcy
RPM_ODSEC_013	Please provide a valid value for AvalLinkageAmount
RPM_ODSEC_014	Please provide a value for CollateralType
RPM_ODSEC_015	Please provide a value for CollateralValue
RPM_ODUN_001	Please provide a value for Renew Tod
RPM_ODUN_002	Please provide a value for Renew Period Type
RPM_ODUN_003	Please provide a value for Renew Period
RPM_ODUN_004	Please provide a value for Next Renewal Limit CCY
RPM_ODUN_005	Please provide a value for Next Renewal Limit
RPM_TC_011	Error occurred while getting uploaded Doc
RPM-ACC-DET-001	Initial funding is allowed but are not captured
RPM-ACC-DET-002	Captured initial funding amount is less than minimum amount
RPM-ACC-DET-003	Initial Funding is not allowed but still captured
RPM-ACC-DET-004	Please provide valid value for currency
RPM-ACC-DET-005	Please provide valid value for branch code
RPM-ACC-DET-006	Currency \$1 is not allowed for this product
RPM-ACC-DET-007	Product code can not be null
RPM-AT-001	Failed in Updating Transaction Log
RPM-AT-002	Record not found
RPM-AT-005	Mandatory Datasegment(s) - \$1
RPM-AT-015	Pending Approval of Overrides
RPM-ATR-001	Invalid Date Format. Expected yyyy-MM-dd.
RPM-CA-001	Error occurred while parsing from Model to Entity
RPM-CM-FLDT-034	Total Income should not be negative
RPM-CM-FLDT-035	Total Expense should not be negative
RPM-CMN-001	Exception Occurred while Executing Query
RPM-CMN-002	Number format exception
RPM-CMN-003	Server Error Occurred during API call
RPM-CMN-004	Illegal State Exception
RPM-CMN-005	JTA Transaction unexpectedly rolled back
RPM-CMN-006	Exception Occurred while creating Bean
RPM-CMN-007	Internal server error occurred
RPM-CMN-APL-027	Please provide valid value for Holding Pattern
RPM-CMN-APL-028	Please provide valid value for Ownership
RPM-CMN-APL-029	Please provide valid value for Salutation of \$1
RPM-CMN-APL-030	Please provide valid value for First Name

**Table A-1 (Cont.) Error Codes and Messages**

Error Code	Messages
RPM-CMN-APL-031	Please provide valid value for Last Name
RPM-CMN-APL-032	Please provide valid value for Gender of \$1
RPM-CMN-APL-033	Please provide valid value for Date Of Birth of \$1
RPM-CMN-APL-034	Please provide valid value for Resident Status of \$1
RPM-CMN-APL-035	Please provide valid value for Citizenship By of \$1
RPM-CMN-APL-036	Please provide valid value for Unique Id Type of \$1
RPM-CMN-APL-037	Please provide valid value for Unique Id Number of \$1
RPM-CMN-APL-038	Customer age should be more than \$1 for \$2 Product.
RPM-CMN-APL-039	Customer age should be less than \$1 for \$2 Product.
RPM-CMN-APL-040	Same Customer cannot be added multiple times as Applicant.
RPM-CMN-APL-041	Please provide valid value for Party Id for \$1
RPM-CMN-APL-042	Please provide valid value for Short Name for \$1
RPM-CMN-APL-043	Please provide valid value for Birth Country for \$1
RPM-CMN-APL-044	\$1
RPM-CMN-APL-045	\$1
RPM-CMN-APL-046	Click on 'Cancel' and correct the error or wait for the in-progress party amendment request to be complete to reinitiate the party amendment again. Alternately click on 'Proceed' to submit this stage without the amendment.
RPM-CMN-APL-047	Please provide valid value for Birth Country of \$1
RPM-CMN-APL-048	Please provide valid value for Nationality of \$1
RPM-CMN-APL-049	Please provide valid value for Preferred Language of \$1
RPM-CMN-APL-050	Please provide valid value for Preferred Currency of \$1
RPM-CMN-APL-051	Please provide valid value for Customer SubType for \$1
RPM-CMN-APL-052	Please provide valid value for Customer Segment for \$1 .
RPM-CMN-APL-053	Please provide valid value for Marital Status of \$1 .
RPM-COM-001	JSONException occurred
RPM-COM-003	Net interest Rate is incorrect.
RPM-COM-004	Application Number cannot be null
RPM-COM-005	\$1 is not valid.
RPM-COM-006	Currency cannot be null
RPM-COM-007	Branch cannot be null
RPM-COM-009	Currency \$1 is invalid
RPM-COM-012	Fund By Amount can not be null
RPM-COM-013	Please provide valid value for Fund By
RPM-CR-001	Error occurred while adding the product to cart
RPM-CR-002	Error occurred while deleting the product from cart
RPM-CR-003	Error occurred while getting the cart details
RPM-INTR-001	Net Interest Rate is invalid
RPM-INTRST-001	Overall percentage should be equal to 100%
RPM-INTRST-002	Guardian details is required for minor \$1
RPM-LO-CMDT-001	Date Of Birth cannot be future date
RPM-LO-CMDT-002	Enter a valid email
RPM-LO-CMDT-003	Please provide a valid value for Address Line 1

**Table A-1 (Cont.) Error Codes and Messages**

Error Code	Messages
RPM-LO-CMDT-004	Please provide a valid value for Country
RPM-LO-CMDT-005	Please provide a valid value for Pin Code
RPM-LO-CMDT-006	Please provide a valid value for Mobile Isd
RPM-LO-CMDT-007	Please provide a valid value for Mobile No
RPM-LO-CMDT-008	Please provide a valid value for Income Type
RPM-LO-CMDT-009	Please provide a valid value for Employment Type
RPM-LO-CMDT-010	Please provide a valid value for Industry
RPM-LO-CMDT-011	Please provide a valid value for Address Type
RPM-LO-CMDT-012	Please provide a valid value for Process Reference Number
RPM-LO-CMDT-013	Please provide a valid value for Application Number
RPM-LO-CMDT-014	Please provide a valid value for Stage Code
RPM-LO-CMDT-015	Please provide a valid value for Title
RPM-LO-CMDT-016	Please provide a valid value for First Name
RPM-LO-CMDT-017	Please provide a valid value for Last Name
RPM-LO-CMDT-018	Please provide a valid value for Marital Status
RPM-LO-CMDT-019	Please provide a valid value for Date Of Birth
RPM-LO-CMDT-020	Please provide a valid value for Gender
RPM-LO-CMDT-021	Please provide a valid value for Unique Id No
RPM-LO-CMDT-022	Please provide a valid value for Seq No
RPM-LO-CMDT-023	Please provide a valid value for Email
RPM-LO-CMDT-024	Please provide a valid value for CIF Number
RPM-LO-CMDT-025	Single Installment is supported only for Bullet repayment
RPM-LO-CMDT-026	No Business Product found this Process Reference Number
RPM-LO-CMDT-027	Please provide valid value for Employee Agreement
RPM-LO-CMDT-028	Please provide valid value for Organization Category
RPM-LO-CMDT-029	Please provide valid value for Demographics
RPM-LO-CMDT-030	Please provide valid value for Employment Start Date.
RPM-LO-CMDT-031	Please provide valid value for Industry Type .
RPM-LO-CMDT-032	Please provide valid value for Organization Name .
RPM-LO-CMDT-033	Please provide valid value for Employee Type .
RPM-LO-CMN-001	Process Reference Number cannot be null
RPM-LO-CMN-002	Error in parsing date
RPM-LO-CMN-003	Offer Issue Details not found for this Process Reference number
RPM-LO-CMN-004	Offer Accept/Reject Details not found for this Process Reference number
RPM-LO-CMN-005	Loan Details not found for this Process Reference number
RPM-LO-CMN-006	Applicant Details not found for this Application number
RPM-LO-CMN-007	Charge Details not found for this Process Reference number
RPM-LO-CMN-008	Repayment Details not found for this Process Reference number
RPM-LO-CMN-009	Assessment Details not found for this Process Reference number
RPM-LO-CMN-010	Asset Details not found for this Process Reference number
RPM-LO-CMN-011	Mortgage Valuation Details not found for this Process Reference number

**Table A-1 (Cont.) Error Codes and Messages**

<b>Error Code</b>	<b>Messages</b>
RPM-LO-CMN-012	Disbursement Details not found for this Process Reference number
RPM-LO-CMN-013	Vehicle Details not found for this Process Reference number
RPM-LO-CMN-014	Collateral Details not found for this Process Reference number
RPM-LO-CMN-015	Interest Details not found for this Process Reference number
RPM-LO-FLDT-001	Income Amount should not be negative
RPM-LO-FLDT-002	Expense Amount should not be negative
RPM-LO-FLDT-003	Total Income Amount is not equal to Individual Incomes
RPM-LO-FLDT-004	Total Expense Amount is not equal to Individual Expenses
RPM-LO-FLDT-005	Net Amount is not equal to Total Income Amount minus Total Expense Amount
RPM-LO-FLDT-006	Income should be greater than zero
RPM-LO-FLDT-007	Expense should be greater than zero
RPM-LO-FLDT-008	Asset Amount should be greater than zero
RPM-LO-FLDT-009	Liability Amount should be greater than zero
RPM-LO-FLDT-010	Total Asset Amount is not equal to Individual Assets
RPM-LO-FLDT-011	Total Liability Amount is not equal to Individual Liabilities
RPM-LO-FLDT-012	Please provide a valid value for Parent Or Guardian Details
RPM-LO-FLDT-013	Please provide a valid value for Basic Details
RPM-LO-FLDT-014	Please provide a valid value for Income Details
RPM-LO-FLDT-016	Please provide a valid value for Expense Details
RPM-LO-FLDT-018	Please provide a valid value for Income Type
RPM-LO-FLDT-019	Please provide a valid value for Total Income Amount
RPM-LO-FLDT-020	Please provide a valid value for Expense Type
RPM-LO-FLDT-021	Please provide a valid value for Total Expense Amount
RPM-LO-FLDT-022	Please provide a valid value for Asset Type
RPM-LO-FLDT-023	Please provide a valid value for Net Amount
RPM-LO-FLDT-024	Please provide a valid value for Liability Type
RPM-LO-FLDT-026	Please provide a valid value for Seq Income No
RPM-LO-FLDT-027	Please provide a valid value for Seq Expense No
RPM-LO-FLDT-028	Please provide a valid value for Seq Asset No
RPM-LO-FLDT-029	Please provide a valid value for Seq Liability No
RPM-LO-FLDT-030	Please provide a valid value for Seq Basic Details No
RPM-LO-FLDT-031	Please provide a valid value for Seq Parent Details No
RPM-LO-FLDT-036	Net Amount should be greater than zero
RPM-MNDT-001	Amount_To should not be null if Amount_From is given
RPM-MNDT-002	Amount_From should not be null if Amount_To is given
RPM-MNDT-003	Amount_To should be greater than Amount_From
RPM-MNDT-004	Invalid Mode of operation value
RPM-MNDT-005	Amount From and Amount to both are required
RPM-MNDT-006	Mandate Details list can not be empty for as per mandate
RPM-MNDT-007	Required number of signatory should be greater than 0
RPM-MNDT-008	Mode of operation can not be null
RPM-PD-001	generateSequenceNumber : Entity cannot be null

**Table A-1 (Cont.) Error Codes and Messages**

Error Code	Messages
RPM-PD-002	Sequence Generator failed to generate the reference number
RPM-PD-003	businessProductCode cannot be null
RPM-PD-004	Error while fetching Business Process
RPM-PD-005	Error while Fetching the Business Products
RPM-PD-006	Error occurred while creating ATM Entity Model
RPM-PD-007	Unable to acquire task
RPM-PD-008	Error occurred while initiating workflow
RPM-PD-009	ApplicationNumber cannot be null
RPM-PD-010	Unable to save application in Transaction Controller
RPM-PD-011	Failed to persist comments
RPM-PD-012	Unable to update task to complete
RPM-PD-013	Process Code cannot be null for the lifecycle
RPM-PD-014	Error occurred while submitting details to domain
RPM-PD-015	Unable to update stages
RPM-PD-016	Application Number, Process Code and Stagecode are mandatory
RPM-PD-017	Unable to update task to complete
RPM-PD-018	Error occurred while fetching Summary details
RPM-PD-019	Datasegment is Mandatory
RPM-PD-020	Error occurred while fetching Summary details
RPM-PD-021	Error while getting datasegments from TC
RPM-PD-022	Error occurred while acquiring the task
RPM-PD-023	ProcessRefNo cannot be null
RPM-PD-024	Failed in domain save
RPM-PD-025	Error occurred while releasing the task
RPM-PD-026	Application submit/save failed for External System
RPM-PD-027	Application fetch failed for External System
RPM-PD-028	No Business Process maintained for the given Business Product
RPM-PD-029	\$1 is not valid
RPM-PD-030	The product \$1 cannot be selected multiple times
RPM-PD-031	Multiple products of the product type \$1 cannot be selected
RPM-PD-032	Cannot cancel the application as one or more process has crossed irrevocable stages
RPM-PD-033	Mandatory Datasegments \$1 are missing for the reference number \$2
RPM-PD-034	Datasegment Code(s) is missing for \$1 for the reference number \$2
RPM-PD-035	Loan offer accept/reject is not applicable for the given application
RPM-PD-036	Unable to proceed as the application is already being processed by the bank
RPM-PR-001	Error occurred while getting the cart details
RPM-SA-AVL-001	Please provide a valid value for USer-Recommendation/Action
RPM-SA-INIT-01	Failed to Initialize
RPM-SAV-001	Transaction status is not completed
RPM-SAV-ACC-001	No Branch mapped to this business product.
RPM-SAV-AST-001	No OD Limit details found for this process Ref no

**Table A-1 (Cont.) Error Codes and Messages**

Error Code	Messages
RPM-SAV-AST-002	System recommended decision in invalid
RPM-SAV-AUD-001	Advance Against Uncollected Funds Details are not captured
RPM-SAV-BP-001	businessProductCode cannot be null
RPM-SAV-BP-002	No Currency mapped to this business product
RPM-SAV-BP-003	No Product preference mapped to business product \$1
RPM-SAV-BP-004	No Product preference component DTO found for business product \$1
RPM-SAV-BP-005	No Configuration found for given Business Product Code
RPM-SAV-CMN-001	No Account details found for this process Ref no
RPM-SAV-CMN-002	Product Details is empty
RPM-SAV-CMN-003	UDE is not found for this component
RPM-SAV-CMN-004	The flags are null from business product
RPM-SAV-CMN-005	No resolved values received from Host
RPM-SAV-CMN-006	Hand off host status or KYC status are invalid
RPM-SAV-CMN-007	handoff failed with customer module
RPM-SAV-CMN-008	CasaComponent list is empty
RPM-SAV-CMN-009	Casa UdeList is empty
RPM-SAV-CMN-010	No Interest in CasaComponent List
RPM-SAV-CMN-011	No Charge in CasaComponent List
RPM-SAV-CMN-012	No Data in charge slab
RPM-SAV-CMN-013	One or more applicants KYC status is not completed
RPM-SAV-CMN-014	One or more applicants Handoff status is not completed
RPM-SAV-CMN-015	Branch Code \$1 is invalid
RPM-SAV-CMN-016	Please provide a valid value for Process Reference Number
RPM-SAV-CMN-017	Please provide a valid value for Application Number
RPM-SAV-CMN-018	Please provide a valid value for Stage Code
RPM-SAV-CMN-019	Date of birth can not be future date
RPM-SAV-CMN-020	Please provide valid value for date of birth
RPM-SAV-CMN-021	Invalid Date Format. Expected yyyy-mm-dd
RPM-SAV-CMN-022	Code can not be null or empty while calling maintenance
RPM-SAV-CMN-023	Key can not be null or empty while calling maintenance
RPM-SAV-CMN-024	Json Parse Exception
RPM-SAV-COM-001	Process ref no can not be null
RPM-SAV-INI-001	MiscGICreditData cannot be null
RPM-SAV-INI-002	Error while fetching status from Teller module
RPM-SAV-INI-003	Error while fetching MiscGICreditData from Teller module
RPM-SAV-INI-004	Teller transaction status is incomplete
RPM-SAV-INI-005	Please provide a valid value for transaction reference number.
RPM-SAV-INI-006	Please provide a valid value for transaction status.
RPM-SAV-NOM-001	Overall percentage should be equal to 100%
RPM-SAV-NOM-002	Guardian details is required for \$1
RPM-SAV-NOM-003	Nominee Details are not captured
RPM-SAV-NOM-004	Please provide valid value for is Minor

**Table A-1 (Cont.) Error Codes and Messages**

Error Code	Messages
RPM-SAV-NOM-005	Age of nominee is more than configured minor age, Can not set isMinor flag as Y
RPM-SAV-NOM-006	Age of nominee is less than configured minor age, Can not set is Minor flag as N
RPM-SAV-NOM-007	Please provide valid value of first name
RPM-SAV-NOM-008	Please provide valid value of last name
RPM-SAV-NOM-009	Please provide valid value of title
RPM-SAV-NOM-010	Please provide valid value of relation type
RPM-SAV-NOM-011	Address can not be null
RPM-SAV-NOM-012	Please provide valid value for country
RPM-SAV-NOM-013	Please provide valid value for Pin code
RPM-SAV-NOM-014	Please provide valid value for Address Line 1
RPM-SAV-NOM-015	A Minor can not be a guardian
RPM-SAV-ODL-001	Temporary OD Limit information is not allowed for this product
RPM-SAV-ODL-002	Uncollected fund information is not allowed for this product
RPM-SAV-ODL-003	Unsecured OD Limit information is not allowed for this product
RPM-SAV-ODL-004	Please provide valid value for Limit Type
RPM-SAV-PRF-001	Card is not allowed for this business product
RPM-SAV-PRF-002	Cheque Book is not allowed for this product
RPM-SAV-PRF-003	Passbook is not allowed for this product
RPM-SAV-PRF-004	Internet banking is not allowed for this business product
RPM-SAV-PRF-005	Mobile Banking is not allowed for this business product
RPM-SAV-PRF-006	Kiosk is not allowed for this business product
RPM-SAV-PRF-007	Phone banking is not allowed for this business product
RPM-SAV-TOD-001	Temporary OD Limit Details are not captured
RPM-TO-001	Mandatory Checklist(s) - \$1
RPM-TO-020	Mandatory Document(s) - \$1
RPM-SAV-ACC-001	No Branch mapped to this business product.
RPM-SAV-ACC-002	Please provide a valid value for Cheque Number
RPM-SAV-ACC-003	Please provide a valid value for Cheque Date
RPM-SAV-ACC-004	Please provide a valid value for Cheque Routing Number
RPM-SAV-ACC-005	Please provide a valid value for General Ledger code.
RPM-SAV-ACC-008	Missing Configuration : CASA_FundBy_OtherBankCheque
RPM-SAV-ACC-009	Incorrect Configuration : CASA_FundBy_Cash
RPM-SAV-ACC-010	Missing Configuration : CASA_FundBy_Cash
RPM-SAV-ACC-011	Incorrect Configuration : CASA_FundBy_Account
RPM-SAV-ACC-012	Missing Configuration : CASA_FundBy_Account
RPM-SAV-ACC-013	Incorrect Configuration : CASA_FundBy_OtherBankCheque

# B

## Advices

This topic provides the information on the various advices supported in current account Origination process.

**Note**

Personal information used in the interface or PDFs are dummy. It is only for reference purposes.

**Table B-1 Advices**

Advices	Sample Files
Account Creation	<a href="#">Account Creation</a>
Adverse Action Notice	<a href="#">Adverse Action Notice</a>
Application Form without Overdraft	<a href="#">Application Form without OD</a>
Offer Issue with Overdraft	<a href="#">Offer Issue with OD</a>
Overdraft Agreement	<a href="#">Overdraft Agreement</a>
Pre Contractual Disclosure	<a href="#">Pre Contractual Disclosure</a>
View Application with Overdraft	<a href="#">View Application With OD</a>
Welcome Letter	<a href="#">Welcome Letter</a>
Credit Appraisal Memorandum	<a href="#">Credit Appraisal Memorandum</a>

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