

Oracle® Banking Originations Cloud Service

Checking Account Origination User Guide (US Regionalization)



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Oracle Banking Originations Cloud Service Checking Account Origination User Guide (US Regionalization), Release 14.8.2.0.0

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Preface

This topic contains the following sub-topics:

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Purpose

This guide is designed to help you to quickly get acquainted with the Oracle Banking Originations Cloud Service system. It provides an overview of the checking account Origination process and takes you through the various steps involved in handling all the necessary activities in the life cycle of a checking account Origination.

Before you begin

Kindly refer to the **Getting Started User Guide** for common elements, including Symbols and Icons, Conventions Definitions, and so forth.

Module Prerequisite

Specify the **User Name** and **Password**, and login to **Home** screen.

Audience

This guide provides instructions and information about the checking account product to help various bank users to deliver quick and efficient service to both customer and prospects.

Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

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Oracle customers that have purchased support have access to electronic support through My Oracle Support. For information, visit <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=info> or visit <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=trs> if you are hearing impaired.

Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

Conventions

The following text conventions are used in this document:

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which user supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that user enter.

Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

Acronyms and Abbreviations

The list of the acronyms and abbreviations that are used in this guide are as follows:

Table 1 Acronyms and Abbreviations

Acronyms and Abbreviations	Description
AER	Annual Equivalent Rate
API	Application Programming Interface

Table 1 (Cont.) Acronyms and Abbreviations

Acronyms and Abbreviations	Description
APY	Annual Percentage Yield
ATIN	Adoption Tax Identification Number
CIF	Customer Identification File
DMS	Document Management Service
DOB	Date of Birth
EIN	Employer Identification Number
GL	General Ledger
GST	Goods and Service Tax
HNI	High Net Worth Individual
IRS	Internal Revenue Service
ITIN	Individual Tax Identification Number
KYC	Know Your Customer
LTV	Loan to Value
MAPR	Military Annual Percentage Rate
PIN	Postal Index Number
POI	Proof Of Identity
PTY	Party
SIN	Social Insurance Number
SMB	Small and Medium Business
SSN	Social Security Number
TIN	Tax Identification Number

Symbols and Icons

The list of icons available on the screens are as follows:

Table 2 Icons - Common







Icon	Function
	Minimize
	Maximize
	Close
	Perform Search
	Open a list
	Navigate to the first record

Table 2 (Cont.) Icons - Common

































Icon	Function
	Navigate to the last record
	Navigate to the previous record
	Navigate to the next record
	Grid view
	List view
	Refresh
	Click this icon to add a new row.
	Click this icon to delete a row, which is already added.
	Calendar
	Alerts
	Unlock Option
	View Option
	New
	Enter query
	Execute query
	Copy
	Delete
	Save
	Search

Table 2 (Cont.) Icons - Common

Icon	Function
	Advanced search
	Clear all
	Reset
	Export
	Print
	View Details
	Sorting

The list of icons available on the view screens are as follows:

Table 3 Icons - Widget

Icon	Function
	Open status
	Unauthorized status
	Rejected status
	Closed status
	Authorized status
	Modification Number

Module Post requisite

After finishing all the requirements, please log out from the Home screen.

1

Overview

This topic describes the information on the various features of the checking account origination process.

Product Introduction

Oracle Banking Originations Cloud Service is the middle office banking solution with a comprehensive coverage of account opening processes of the below product for both Individual as well as Small and Medium Business type of customers:

- Saving Account
- Checking Account
- Certificate of Deposit
- Retail Loans Account

It is a Host-Agnostic solution

It enables banks to deliver the improved user experience for various bank persons such as Sales Officers, Relationship Manager, Account Opening Officers, Branch Supervisor/Managers, Loan Officers, and Credit Officers and more, handling defined functions in the lifecycle of the various product origination.

The convenience of configuring appropriate stages and the respective data segments within each of these stages, which can be business-driven, is hosted and architected by our new platform solution. The random access navigation between data segments within a given stage are with appropriate validations helps to enable the business user to capture apt information anytime during the account open process before created account in the Host. The new workflow supports capturing relevant documents, stage-wise, and the generation of advice and notifications dynamically.

The account opening request is initiated by authorized branch user or relationship managers or by approved bank agents, either through the traditional branch channel or through dedicated protocol services. These services are available on digital devices like tablets or mobiles. The account opening request can be initiated for both new and existing customer types. Also, the system supports the processing of the account opening request from the customer directly received from the Self-Service Banking Channel (Oracle Banking Digital Experience) through the REST-based service APIs.

This user guide explains the workflow for the checking account Origination process and further details the data that needs to capture in the data segment linked to the specific stages.

2

Initiating checking account Opening Process

This topic describes the information on the defined stages through which the checking account Application has to flow before it is ready to be sent to the Host for Account Creation.

As detailed in the **Operations User Guide**, the account opening applications of all product are initiated in the application initiation stage from the Product Catalogue. The Cart Operation in Product Catalogue allows to originate, Single or Multiple Product initiation. Once the checking account product origination process is initiated either by a single product origination or multiple product selection, the process orchestrator generates the checking account process reference number on submit of application initiation stage. The process orchestrator updates the record in the free task process for the 'Application Entry' stage and is referred to as task from the orchestrator perspective.

To acquire and edit respective stage:

1. From **Home** screen, click **Tasks**. Under **Tasks**, click **Free Tasks**. The **Free Tasks** screen is displayed.

Figure 2-1 Free Tasks

Acquire & Edit	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date	Branch	Customer Nu
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017206	006APP000045472	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017207	006APP000045473	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017203	006APP000045469	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017201	006APP000045467	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017198	006APP000045464	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017194	006APP000045460	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Retail Loan Originatio...	006VELN010017196	006APP000045462	Account Approval	18-05-30	006	006023875
Acquire & ...	Medium	Small and Medium Bu...	0065MBTD100035680	006APP000045449	Account Funding	18-05-30	006	
Acquire & ...	Medium	Term Deposit Originat...	006RPMTDA0003641	006APP000045404	Application Entry	18-05-30	006	

2. Click **Acquire & Edit** from the Actions column against the stage which user wants to update.

The checking account Origination Process flow comprises of the below stages and the detailed information of the same is available in the below sections:

- [Application Entry Stage](#)
This topic describes the information on the various data segments to capture the required data in the Application Entry stage.
- [Application Documents](#)
This topic describes the process of the documents that are uploaded related to application.
- [Debit Assessment](#)
The topic describes the debit assessment process.
- [Manual Debit Assessment](#)
The topic describes the manual debit assessment process.

- [Account Funding Stage](#)
This topic describes the process of initial funding of an account. In this stage user can provide initial funding details before opening an account.
- [Account Funding](#)
This topic describes the process of initial funding of an account. This stage appears once the account is opened.
- [Global Actions](#)
This topic provides details on the actions that can be performed in all stages.

2.1 Application Entry Stage

This topic describes the information on the various data segments to capture the required data in the Application Entry stage.

Based on the access configuration, user can view the records in **Free Task**. In this stage user can capture the details that are required to open a checking account. This stage is automatically submitted on below conditions:

- If the bank level configuration for allowing the full application submission is set as **Yes**.
- If the user captures the required details in all the data segments of the **Application Entry** stage as part of the **Application Initiation** stage on clicking the **Application** button in the **Product Details** data segment.

To open checking account Application Entry task:

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The **checking account Application Entry** stage is displayed.

The data segments appears as configured in business process. Refer below sections for detailed information of each data segment.

- [Applicant](#)
This topic provides the systematic instructions to capture the customer-related information for the application.
- [Account Details](#)
This topic provides the systematic instructions to view and modify the account details.
- [Stake Holder Details](#)
This topic provides the systematic instructions to capture the stake holder details related information for the business.
- [Beneficiary Details](#)
This topic provides the systematic instructions to capture the details of the Beneficiary for the account.
- [Interest Details](#)
This topic provides the systematic instructions to view the interest applicable for the account.
- [Terms and Conditions](#)
This topic descriptions the terms and conditions that are mandatory to accept for to proceed with account opening process.
- [Review](#)
This topic provides the systematic instruction to view the tiles for all the data segments in the Application Entry Process.

2.1.1 Applicant

This topic provides the systematic instructions to capture the customer-related information for the application.

The **Applicant** data segment displays the details captured for the customer in the Application Initiate stage and allows updating further fields for supplementing the customer related information.

- [For Individual Customer Type](#)
The topic describes the process to capture or edit customer information of Individual type of customer.
- [For Small and Medium Business \(SMB\) Customer Type](#)
The topic describes the process to capture or edit customer information of Small and Medium Business type of customers.

2.1.1.1 For Individual Customer Type

The topic describes the process to capture or edit customer information of Individual type of customer.

To capture applicant details:

1. In the checking account Application Entry stage, update the customer details in the Applicant data segment based on the respective customer type.

The **Applicant - Individual** screen displays.

Figure 2-2 Applicant - Individual

Application Entry - 006APP00027771

Applicants

Account Details

Beneficiary Details

Interest and Charges

Terms and Conditions

Review

Applicants

Applicant role: Primary

add Applicant by: Enter Manually

Basic Details

Personal Details

Situation: MR

First Name: Ronaldo

Middle Name:

Last Name: Clarke

Suffix:

Gender: Male

Date of Birth: March 2, 2012

emancipated minor: Yes

National ID:

Citizenship Status: Resident Alien

Country Of Residence:

Birth Place:

Nationality: United States of America

Marital Status:

Customer Category: INDIVIDUAL

Marital Status:

Customer Segment:

Is able online banking: Yes

Profile Photo:

Signature

Add Signature

Signature No.1

Address

Add Address

Current Preferred

Communication Address for Retail

32, 234, 435, California, United States of America, 34344

Address Since: September 9, 2010

Contact Details

Add Contact

Communication Mode: Email

Contact Sub-Type: Personal

Email ID: prafik.gadabe@oracle.com

Preferred

Identification Details

Add ID

Available Preferred

Driving License

Tax Status

TIN Type: Social Security Number

TIN Status: Certified

Tax Identification Number: *****

Foreign Tax Identification Number: *****

Form Type: W9

Certification Date: March 30, 2018

Tax Country Code: United States of America

Valid From: March 30, 2018

Tax Province: California

Employment Details

Add Employment Details

Current

ORACLE (VP)

Working Since: September 9, 2000

Auth

Close Save

2. Specify the relevant details in data fields.

For more information on the fields, refer to the field description table below:

Note

The fields which are marked as **Required** are mandatory.

Table 2-1 Applicant- Individual – Field Description

Field	Description
Applicant Role	Displays the applicant role. By default the Primary role appears in this field. Select the applicant role (Joint, Guardian, Custodian, Guarantor, etc) in case user add multiple applicant in single application.
Add Applicant By	Select the mode from which the user need to add new applicant. The available options are: <ul style="list-style-type: none"> Upload ID - Using this option user can upload identification documents of the application to extract the details. Search Existing Customer - This option is used if the applicant is an existing customer of the bank. On selecting the existing customer, the details appears in the respective sections which are already stored. Enter Manually - This option is used if user wants to enter all the applicant details manually.
Upload ID	Select the document which is used from extracting applicant details. The available options are: <ul style="list-style-type: none"> State Issued Drivers License Passport This field appears if the Upload ID option is selected.
Country of Issue	Select the country in which the document is issued. This field appears if the Upload ID option is selected.
Select and Drop here	Drag and drop the document file or click on Select or drop files here to browse and upload the document from the local system. PNG and JPEG file formats are supported. 10MB maximum file size is allowed. This field appears if the Upload ID option is selected.
CIF Number	Search and select the CIF number. This field appears if the Search Existing Customer option is selected.
Advanced Search	Click this button to perform party search using advance parameters. For more information on advance search, refer to the Advanced Search section below. This field appears if the Search Existing Customer option is selected.
Basic Details	In this section the user can manually capture the basic details of applicant. This section appears if the Enter Manually option is selected from the Add Applicant By drop down list.
Salutation	Select the salutation of the applicant from the drop-down list.
First Name	Specify the first name of the applicant.
Middle Name	Specify the middle name of the applicant.
Last Name	Specify the last name of the applicant.

Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
Suffix	Specify the suffix for the applicant. This options in this list appears based on the configured entity code in the Oracle Banking Party product.
Gender	Specify the gender of the applicant from the drop-down list.
Date of Birth	Select the date of birth of the applicant.
Emancipated Minor	Select whether the customer is an emancipated minor. The available options are: <ul style="list-style-type: none"> • Yes • No This field will be displayed only after the applicant is identified as a minor. It can be accessed if the user returns to edit the applicant's details.
Citizenship Status	Select the citizenship status of the applicant from the drop-down list. Available options are: <ul style="list-style-type: none"> • Non-Resident Alien • Citizen
Country of Residence	Search and select the country code of which the applicant is a resident.
Birth Place	Specify the birth place where the applicant has born.
Nationality	Search and select the country code where the applicant has nationality.
Marital Status	Select the marital status of the customer from the drop-down list. Available options are: <ul style="list-style-type: none"> • Married • Unmarried • Legally Separated • Widow • Registered Domestic Partnerships
Customer Segment	Select the segment of the customer. Available options are: <ul style="list-style-type: none"> • Emerging Affluent • High Net worth Individuals • Mass Affluent • Ultra HNI • Very HNI
Customer Category	Select the category of the customer.
Staff	Select to indicate if the customer is employee of the bank. The available options are: <ul style="list-style-type: none"> • Yes • No
Service Members	Select to indicate if the customer is service member. The available options are: <ul style="list-style-type: none"> • Yes • No
Insider	Select whether the customer that has special or privileged relationship with the bank. The available options are: <ul style="list-style-type: none"> • Yes • No

Table 2-1 (Cont.) Applicant- Individual – Field Description


Field	Description
Role	Select the role from the drop-down list. This field appears when the user selects Yes in the Insider field. The available options are: <ul style="list-style-type: none"> • Executive Officer • Director • Principal Stakeholder of Affiliates of Bank • Principal Stakeholder of Bank
Politically Exposed Person	Select whether the customer is a politically exposed person. The available options are: <ul style="list-style-type: none"> • Yes • No
Enable Online Banking	Select whether the customer requires online banking. The available options are: <ul style="list-style-type: none"> • Yes • No This field displays only to new customers.
Profile Photo	Drag and drop the document file or click on Select or drop files here to browse and upload the document from the local system. PNG and JPEG file formats are supported. 10MB maximum file size is allowed.
Signatures	In this section, user can add new signature and view the already added signature of the customer. Click the Add Signature button to select the file to upload signature. On submission, the signature will be handed off to Oracle Banking Party.
Upload Signature	Drag and drop the signature file or click on Select or drop files here to browse and upload the signature from the local system. PNG and JPEG file formats are supported. 10MB maximum file size is allowed.
Uploaded Signature	Displays the uploaded signature.
Remarks	Specify the remarks related to the signature. Then perform one of the following actions: <ul style="list-style-type: none"> • Click Save to save the uploaded file. • Click Cancel to cancel the uploaded file.
Signature ID	Displays the Signature ID for the added signature along with the image and remark.
Action	Click Edit to edit the added signatures Click  to delete the added signatures.
Address	This section displays the added address of the applicant. It is mandatory to add communication address of the applicant. Click Add Address to add address details.
Address Type	Select the address type for the applicant from the drop-down list. The options in this drop down appears based on the Common Core maintenance.
Effective Date	Select the date when the applicant start residing at the specified address.

Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
Make this as preferred address	Switch <input type="checkbox"/> to prefer the entered address for communication.
Search Address	Specify the address to search for the already captured address. Based on the configuration, on entering a few letters, the system fetches the related address that is already captured. Based on the selection, the fields are fetched in the address section.
Unstructured Address	<ul style="list-style-type: none"> Switch <input type="checkbox"/> to display the fields for capturing the unstructured address. Switch <input type="checkbox"/> to hide the unstructured address fields.
Address Line 1/Building Name	Specify the building name. Note: The maximum length is 105 characters.
Address Line 2/Street Name	Specify the street name. Note: The maximum length is 105 characters.
Address Line 3/City/ Town Name	Specify the city or town name. Note: The maximum length is 105 characters.
Address Line 4/Landmark	Specify the landmark. Note: The maximum length is 105 characters.
Country	Select the country from the drop-down list.
State/Country Sub Division	Select the state from the drop-down list. This field appears based on the selected country code.
Zip Code/Pin Code	Specify the zip or post code of the address. Note: The maximum length is 16 characters and allows alphanumeric characters, including spaces.
Zip +4	Specify the zip extension code of the address.
Structured Address	<ul style="list-style-type: none"> Switch <input type="checkbox"/> to display the fields for capturing the structured address. Switch <input type="checkbox"/> to hide the structured address fields.
Department	Specify the name of department. Note: The maximum length is 70 characters.
Sub Department	Specify the name of sub department. Note: The maximum length is 70 characters.
Street Name	Specify the street name. Note: The maximum length is 70 characters.
Building Number	Specify the building number. Note: The maximum length is 16 characters.
Building Name	Specify the name of the building. Note: The maximum length is 35 characters.
Floor	Specify the floor number. Note: The maximum length is 70 characters.
Post Box	Specify the post box number. Note: The maximum length is 16 characters.
Room	Specify the room number. Note: The maximum length is 70 characters.
Zip Code/Post Code	Specify the zip or post code of the address. Note: The maximum length is 16 characters and allows alphanumeric characters, including spaces.

Table 2-1 (Cont.) Applicant- Individual – Field Description


Field	Description
Town Name	Specify the name of the city or town where the customer is located. Note: The maximum length is 35 characters.
Town Location Name	Specify the name of sub-location or area within the city or town. Note: The maximum length is 35 characters.
District Name	Select the district from the drop-down list.
Country	Select the country from the drop-down list.
Country Sub Division	Select the country sub-division from the drop-down list.
Address Line 1	Specify the address in line 1. Note: The maximum length is 105 characters.
Address Line 2	Specify the address in line 2. Note: The maximum length is 105 characters.
Action	Perform the following actions on the Address screen: <ul style="list-style-type: none"> Click Save to save the applicant details. Click Cancel to cancel the applicant details.
<Added record tile>	In this tile, user can view the added address details. Below details appears in the tile: <ul style="list-style-type: none"> <Current status> this flag appears only if Yes option is selected. <Preferred ID status> this flag appears only if Yes option is selected. Address Type Address dates Address line 1,2,3 Country State Click the Edit to edit the added address details. Click the View to view the added address details. Click  to delete the added address details.
Contact Details	In this section, user can provide contact details.
Add Contact	Click Add Contact to add contact details.
Communication Mode	Select the communication mode from the drop-down list. The available options are: <ul style="list-style-type: none"> Mobile Phone Email
Contact Sub Type	Select the contact type from the drop-down list. <ul style="list-style-type: none"> If the Mobile Phone is selected, the following options are shown in the drop-down: <ul style="list-style-type: none"> Residence Business Mobile Others If the Email is selected, the following options are shown in the drop-down: <ul style="list-style-type: none"> Personal Work

Table 2-1 (Cont.) Applicant- Individual – Field Description




Field	Description
Country	Select the country along with international subscriber dialing code of the mobile phone from the drop-down list. The drop-down list option consist of Country Code, Country Name and Subscriber Dialing Code. This field appears only if the Mobile Phone option is selected as communication mode.
Mobile Number	Specify the mobile number. This field appears only if the Mobile Phone option is selected as communication mode.
Email Id	Specify the email ID. This field appears only if the Email option is selected as communication mode.
Preferred	Select the checkbox to indicate if the given record is the preferred one.
Action	User can perform one of the following actions. <ul style="list-style-type: none"> Click  to save the contact details. Click  to edit the added contact details. Click  to delete the contact details.
Identification Details	User can add, view and edit the identification details in this section. Click the Add ID button to add Identification details.
ID Type	Select the ID type from the drop-down list. The available options are: <ul style="list-style-type: none"> • Bank Statement • Military ID • Birth Certificate • SIN • Permanent Resident Card • Social Security Card • Passport • SSN • Employment Authorization Card
ID Status	Select the status of the selected ID type from the drop-down list. The available options are: <ul style="list-style-type: none"> • Available • Applied For
Unique ID	Specify the unique identification code of the selected type. This field is mandatory, if ID Status is Available .
Place Of Issue	Specify the place where the ID is issued to the user.
Issue Date	Specify the date from which the ID is valid.
Expiry Date	Specify the date till which the ID is valid.
Remark	Specify the remark.

Table 2-1 (Cont.) Applicant- Individual – Field Description


Field	Description
Preferred	<p>Select to indicate whether added ID details are preferred among all others.</p> <p>The available options are:</p> <ul style="list-style-type: none"> • Yes • No <p>In case of multiple ID details, it is mandatory to mark any one of the ID details as Preferred.</p> <p>Click the Save button to save the entered ID details.</p>
<Added record tile>	<p>In this tile, user can view the added ID details.</p> <p>Below details appears in the tile:</p> <ul style="list-style-type: none"> • ID Status • <Preferred ID status> this flag appears only if Yes option is selected. • ID Type • Unique ID <p>Click Edit to edit the added ID details.</p> <p>Click View to view the added ID details.</p> <p>Click  to delete the added ID details.</p>
Tax Status	In this section user can update the tax declaration details.
TIN Type	<p>Select the type of tax identification number.</p> <p>The available options are:</p> <ul style="list-style-type: none"> • Social Security Number • Employer Identification Number • Adoption Tax Identification Number • Individual Tax Identification Number
TIN Status	<p>Select the status of tax identification number from the drop-down list.</p> <p>The available options are:</p> <ul style="list-style-type: none"> • Certified • TIN Applied For • Missing TIN • Incorrect TIN • TIN Captured But Not Certified <p>Note: If the Citizenship Status is selected as Resident Alien or Citizen, the drop-down will appear.</p> <p>The available options are:</p> <ul style="list-style-type: none"> • Certified • Certified - Due for Recertification • Uncertified - No W8-BEN Received • Uncertified - Recertification Past Due <p>Note: If the Citizenship Status is selected as Non Resident Alien, the drop-down will appear.</p>
Tax Identification Number	<p>Specify the tax identification number.</p> <p>Note: Specify the TIN as per the TIN type format.</p>
Foreign Tax Identification Number	<p>Specify the foreign tax identification number.</p> <p>Note: This field is optional.</p>


Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
Form Type	Specify the form type for tax declaration. If the Non Resident Alien option is selected from the Citizenship Status drop-down list then the Form Type is defaulted to W8-BEN and disable. If the Citizen or Resident Alien option is selected from the Citizenship Status drop-down list then the Form Type is defaulted to W9 and disable.
Valid From	Specify the date from which the form is valid.
Valid End	Displays the date till which the form is valid. This field appears when the Form Type is W8-BEN .
Certification Date	Specify the tax certification date. This field is mandatory, when the TIN Status is Certified .
Tax Country Code	Displays the country code for tax. This field is mandatory, if Citizenship Status is Non-Resident Alien . This field is optional, if Citizenship Status is Resident Alien or Citizen .
Tax Province Code	Search the tax province code. Note: This field is optional. This field displays the respective states in the drop-down list, if the applicant selects the Tax Country Code .
Backup Withholding Code	Select the option from the drop-down list. The available options are: <ul style="list-style-type: none"> • Missing TIN (A Type) • Invalid Tin (B Type) • IRS Induced (C Type) • Customer Induced (D Type) • W-8 Expired Note: This field is mandatory when TIN Status is not certified.
Employment Details	In this section user can capture the employment details of the applicant.
Employment Type	Select the employment type. The available options are: <ul style="list-style-type: none"> • Salaried • Self Employed

Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
Salaried	<p>Below field appears if the Salaried option is selected from the Employment Type list.</p> <p>In this section user can capture salaried employment details.</p> <p>The below fields appears if salaried employment details are already captured.</p> <ul style="list-style-type: none"> • Employer Code - Name • Employer Address • Employer Description • Employee Type • Industry Type • Organization Category • Demographics • Current Employer • Working Since • Working Till • Employee ID • Designation • Level or Grade <p>User can edit, view, or delete already added details.</p>
Employer Code - Name	Specify the employer code or name or select it from the drop-down list.
Employer Address	Specify the employer address. Note: The maximum length is 255 characters.
Employer Description	Specify the employer description. Note: The maximum length is 255 characters.
Employee Type	<p>Select the employee type from the drop-down list.</p> <p>The available options are:</p> <ul style="list-style-type: none"> • Full Time • Part Time • Contract • Permanent <p>Note: This field is optional.</p>
Industry Type	<p>Select the industry type from the drop-down list.</p> <p>The available options are:</p> <ul style="list-style-type: none"> • IT • Bank • Services • Manufacturing • Legal • Medical • Engineering • School/College • Others
Organization Category	<p>Select the organization type from the drop-down list.</p> <p>The available options are:</p> <ul style="list-style-type: none"> • Government • NGO • Private Limited

Table 2-1 (Cont.) Applicant- Individual – Field Description

Field	Description
Demographics	Select the demographics from the drop-down list. The available options are: <ul style="list-style-type: none"> • Global • Domestic
Current Employer	Select whether the applicant currently working in this company. The available options are: <ul style="list-style-type: none"> • Yes • No
Working Since	Select the employment start date.
Working Till	Select the employment last date.
Employee ID	Specify the employee ID.
Grade	Specify the grade.
Designation	Specify the designation.
Self Employed	Below field appears if the Self Employed option is selected from the Employment Type list. In this section user can capture self-employment or professional details of customer. Below fields appears if self-employment or professional details are already captured. <ul style="list-style-type: none"> • Professional Name • Professional Description • Professional Email ID • Company /Firm Name • Registration Number of Company • Start Date • End Date User can edit, view or delete already added details.
Professional Name	Select the professional name from the drop-down list. Based on the configuration, the options are shown in the drop-down list.
Professional Description	Specify the professional description.
Professional Email ID	Specify the professional email ID.
Company /Firm Name	Specify the company or firm name.
Registration Number of Company	Specify the registration number.
Start Date	Specify or select the start date of company.
End Date	Specify or select the end date of company.
<Added record tile>	In this tile user can view the added employment details. Below details appears in the tile: <ul style="list-style-type: none"> • Employment Type • <Current Employer> this flag appears only if Yes option is selected. • Employer Name • Working Dates Click Edit to edit the added ID details. Click View to view the added ID details. Click  to delete the added ID details.

If service member option is selected as **Yes**, the service member details section displays.

Figure 2-3 Service Member Details

For more information on fields, refer to the field description table below:




Note

The fields which are marked as Required are mandatory.

Table 2-2 Service Member Details

Fields	Description
Service Member Details	In this section user can capture the service member details, if the customer is service member.
Service Branch	Specify the service branch of the customer. The available options are: <ul style="list-style-type: none"> • Army • Marine Corps • Navy • Air Force
Employee ID	Specify the employee identification code.
Service Obligation End date	Specify the end date of service obligation.
Rank	Select the rank from the drop-down list.
Pay Rate	Specify the pay rate from the drop-down list.
Service Status	Specify the service status from the drop-down list.
Remarks	Specify the remarks.
Unit Name	Specify the unit name of the customer.
Order Number	Specify the order number of the service in which the customer is enrolled.
Active Duty Start Date	Specify the date on which service is active.
Active Duty End Date	Specify the date on which the service is ending.
Notification Date	Specify the date on which the customer notified bank about the enrollment in service. This date cannot be future dated.

Table 2-2 (Cont.) Service Member Details

Fields	Description
Actions	<p>Select the action to perform on the added record. The available actions are:</p> <ul style="list-style-type: none"> • Click  to save the added record. • Click  to edit the added record. • Click  to delete the added record.

Advanced Search

User can perform an advanced search for the party by providing additional information.

User can perform search on below party types:

- For Individual
 - **First Name**
 - **Middle Name**
 - **Last Name**
 - **Date of Birth**
 - **Preferred Unique ID**
 - **Tax Identification Number**
 - **Mobile Number**
 - **Email**
- For Non- Individual
 - **Party ID**
 - **Business or Organization Name**
 - **Registration Number**
 - **Registration Date**
 - **Email**
 - **Customer Category**

To search for a party using the advanced search:

- a. Click the **Advanced Search** on the **Applicants** screen.
The **Search Party** window displays.

Figure 2-4 Advanced Search - Individual

Search Party

First Name Middle Name Last Name Date of Birth

Unique ID Mobile Number Email

Party ID	CIF	First Name	Middle Name	Last Name	Email	Mobile Number	Date of Birth	Preferred Unique ID
No data to display.								

Page 1 of 0 (1 - 0 of 0 items) |< < > >|

Figure 2-5 Advance Search - Small and Medium Business Products

Search Party

Party ID Business/Organization Name Registration Number Registration Date

Email Customer Category

CIF	Registration Number	Business/Organization Name	Registration Date	Party ID	Is Customer	Customer Category
No data to display.						

Page 1 of 0 (1 - 0 of 0 items) |< < > >|

- b. On the **Search Party** screen, perform one of the following actions:
 - Click **Fetch** to search all the parties.
All the parties in the system appears in the table.
 - Enter the specific search criteria in the respective field and click **Fetch**.
The search result appears based on the search criteria.
3. Click **Save**. The applicant details tile appears with the captured data.
The tile comprises of below fields:
 - <Applicant Role>
 - <KYC Status>
 - <Applicant Photo>
 - <First Name, Middle Name, Last Name>
 - <Title>
 - **CIF Number**
 - **Date of Birth**
 - **Initiate**: This button appears if the **Early KYC** is selected while configuring the product in the **Business Product Configuration** screen.
4. Click **Initiate** to initiate the Know Your Customer (KYC) process of the added applicant. It is mandatory to complete the KYC process successfully to proceed.

2.1.1.2 For Small and Medium Business (SMB) Customer Type

The topic describes the process to capture or edit customer information of Small and Medium Business type of customers.

To capture applicant details

1. In the **checking account Application Entry** stage, update the customer details in the Applicant data segment based on the respective customer type.

The **Customer Information - Small and Medium Business (SMB)** screen is displayed.

Figure 2-6 Customer Information - Small and Medium Business

2. Specify the details in the relevant data fields. For more information on fields, refer to the field description table below.

Table 2-3 Small and Medium Business – Field Description

Field	Description
Customer Type	Displays the customer type based on the product selected.
Doing Business As	Displays the business name of the SMB customer.
Registration Number	Displays the registration number of the business.
Date of Registration	Displays the registration date of the business.
Edit	Click Edit to modify the existing customer details and address details. Click Save to save the modified details and click Cancel to cancel the modifications. The Edit appears only for existing customers.
Existing Customer	Switch <input type="checkbox"/> to indicate if customer is existing customer.

Table 2-3 (Cont.) Small and Medium Business – Field Description






Field	Description
CIF Number	Search and select the CIF number. This field appears if the Search Existing Customer option is selected.
Advance Search	Click this button to perform party using advance parameters. For more information on advance search, refer to the Advanced Search section in the Individual Customer Type topic.
Doing Business As	Specify the name of the business.
Registration Number	Specify the registration number of the business.
Date of Registration	Select the registration date of the business.
Country of Registration	Search and select the country code where the business is registered.
SMB Classification	Select the SMB Classification from the drop-down list. Available options are: <ul style="list-style-type: none"> • Micro • Medium • Small
Customer Category	Search and select the customer category.
SMB Registration Number	Specify the SMB registration number.
Tax Identification Number	Specify the tax identification number of the SMB customer.
Goods and Service Tax ID	Specify the goods and service tax ID.
Business License	Specify the business license.
Preferred Language	Select the preferred language from the drop-down.
Preferred Currency	Select the preferred currency.
Relationship Manager ID	Specify the relationship manager ID.
Enable Online Banking	Switch <input type="checkbox"/> to indicates whether a customer wants to use online banking. This field displays only to new customers.
Upload Logo	Click Upload Logo button to upload the logo for the business.
Address	This section displays the added address of the applicant. It is mandatory to add communication address of the applicant. Click  to add address details. Click  to perform below actions on the added address details, <ul style="list-style-type: none"> • Click View to view the address details. • Click Edit to edit the address details. • Click Delete to delete the address details.
Address Type	Select the address type for the applicant from the drop-down list. The options in this drop down appears based on the Common Core Maintenance.
Effective Date	Select the date when the applicant start residing at the specified address.
Make this as preferred address	Switch <input type="checkbox"/> to prefer the entered address for communication.
Search Address	Specify the address to search for the already captured address. Based on the configuration, on entering a few letters, the system fetches the related address that is already captured. Based on the selection, the fields are fetched in the address section.

Table 2-3 (Cont.) Small and Medium Business – Field Description

Field	Description
Unstructured Address	<ul style="list-style-type: none"> Switch <input checked="" type="checkbox"/> to display the fields for capturing the unstructured address. Switch <input type="checkbox"/> to hide the unstructured address fields.
Address Line 1/Building Name	Specify the building name. Note: The maximum length is 105 characters.
Address Line 2/Street Name	Specify the street name. Note: The maximum length is 105 characters.
Address Line 3/City/ Town Name	Specify the city or town name. Note: The maximum length is 105 characters.
Address Line 4/Landmark	Specify the landmark. Note: The maximum length is 105 characters.
Country	Select and search the country code.
State/Country Sub Division	Specify the state or country sub division. This field appears based on the selected country code.
Zip Code/Post Code	Specify the zip or post code of the address. Note: The maximum length is 16 characters and allows alphanumeric characters, including spaces.
Zip +4	Specify the zip extension code of the address.
Structured Address	<ul style="list-style-type: none"> Switch <input checked="" type="checkbox"/> to display the fields for capturing the structured address. Switch <input type="checkbox"/> to hide the structured address fields.
Department	Specify the name of department. Note: The maximum length is 70 characters.
Sub Department	Specify the name of sub department. Note: The maximum length is 70 characters.
Street Name	Specify the street name. Note: The maximum length is 70 characters.
Building Number	Specify the building number. Note: The maximum length is 16 characters.
Building Name	Specify the name of the building. Note: The maximum length is 35 characters.
Floor	Specify the floor number. Note: The maximum length is 70 characters.
Post Box	Specify the post box number. Note: The maximum length is 16 characters.
Room	Specify the room number. Note: The maximum length is 70 characters.
Zip Code/Post Code	Specify the zip or post code of the address. Note: The maximum length is 16 characters and allows alphanumeric characters, including spaces.
Town Name	Specify the name of the city or town where the customer is located. Note: The maximum length is 35 characters.
Town Location Name	Specify the name of sub-location or area within the city or town. Note: The maximum length is 35 characters.
District Name	Select the district from the drop-down list.
Country	Select the country from the drop-down list.

Table 2-3 (Cont.) Small and Medium Business – Field Description

Field	Description
Country Sub Division	Select the country sub-division from the drop-down list.
Address Line 1	Specify the address in line 1. Note: The maximum length is 105 characters.
Address Line 2	Specify the address in line 2. Note: The maximum length is 105 characters.
Contact Details	In this section, user can provide digital contact details. Click Add Contact button to add new contact details.
<Communication Mode>	Select the communication mode from the drop-down list. The available options are: <ul style="list-style-type: none"> • Mobile Phone • Email
Country	Select the country along with international subscriber dialing code of the mobile phone from the drop-down list. The drop-down list option consist of country code, country name and subscriber dialing code. This field appears only if user selects the Mobile Phone option as communication mode.
Mobile Number	Specify the mobile number.
Preferred	Select to indicate if the given mobile number is the preferred number.
Action	User can edit or delete the added mobile details.
Email Id	Specify the email ID. This field appears only if user selects the Email option as communication mode.
Preferred	Select to indicate if the given email ID is the preferred ID.
Action	User can perform one of the following actions. <ul style="list-style-type: none"> • Click  to save the contact details. • Click  to edit the added contact details. • Click  to delete the contact details.

- Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data. If the **Customer Dedupe** check is enabled, the application will perform the Dedupe check for the new customer details on clicking **Next** button. For more information, refer the **Customer Dedupe Check** section.

Customer Dedupe Check:

Based on the customer dedupe service is enabled in the **Origination Preference** screen. Once the new customer details is captured and click **Next** button on the **Applicants** screen, the system compares the same with the existing customers records. If there are any matching hits, the list of Duplicate records which matches to the New Customer Details will be displayed.

The customer details are compared based on a set of attributes configured. (Refer to **Oracle Banking Party Documentation** for Dedupe attributes configuration).

- Click **Next** to perform the dedupe check and display the result.

The **Dedupe Result** screen is displayed

Figure 2-7 Dedupe Results

De-Dupe Results
x

Following matching records are found, Please verify

▼ Vikash Kumar

CIF Number	PTY Number	First Name	Last Name	Customer Type	DOB	Contact Number	ID/Registration Number	Status
100011		Vikash	Anand	I	03-01-1990	0988098009		COMPLETED

▼ Sanjeet Singh

CIF Number	PTY Number	First Name	Last Name	Customer Type	DOB	Contact Number	ID/Registration Number	Status
100012		Sanjeet	Kumar	I	10-01-1990	0988056009		IN-PROGRESS

For more information on fields, refer to the field description table below.

Table 2-4 Dedupe Results – Field Description

Field	Description
CIF Number	Displays the CIF Number.
PTY Number	Displays the PTY Number.
First Name	Displays the First Name.
Last Name	Displays the Last Name.
Customer Type	Displays the Customer Type.
DOB	Displays the Date of Birth.
Contact Number	Displays the Contact Number.
ID/Registration Number	Displays the Registration number.
Status	Displays the Status of the Dedupe check.

2.1.2 Account Details

This topic provides the systematic instructions to view and modify the account details.

The Account Details data segment displays the account details. The account details are auto populated if the user have capture it while initiating an application. User can edit them in this data segment.

To add account details:

1. Click **Next** from the previous data segment to proceed with next data segment, after successfully capturing the data.

The **Account Details** screen displays.

Figure 2-8 Account Details

The screenshot displays the 'Account Details' form for application BOIAPP000074460. The form is organized into several sections:

- Application Date:** 2018-12-07
- Application Priority:** Medium
- Sourced By:** PRATHI
- Branch:** BOI
- Start Benefits Application:** Yes (selected)
- Domestic transactions in a month:** Select
- ATM transactions in a month:** Select
- Expected Foreign Wire Activity:**
- Purpose of account:** Select
- Expected Annual Volume of Transactions:** Select
- Source of Funds:** Select
- Mandate Details:** Mandate by the Entirety (selected)
- Account Preference:**
 - Account Statement: Yes No
 - Debit Card: Yes No
 - Check Book: Yes No
 - Passbook: Yes No
- Account Address Preference:** Account Address (Required)
- Applicants:** MR John Smith
- Banking Channel Preference:** [Field]
- Communication Channel Preference:** [Field]
- Preferred Communication Channel:** [Field]

- Specify the fields on **Account Details** screen.

Note

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-5 Account Details - Field Description

Field	Description
Application Date	Displays the date on which the application was initiated.
Application Priority	Specify the priority level of this account opening application. The available options are: <ul style="list-style-type: none"> Low Medium High Based on the selected option the applications appears in list of the logged in user
Sourced By	Specify or select the user ID who initiate this account opening application.
Branch	Specify the branch code of this account opening opening application.
Overdraft Requested	Select to indicate if overdraft is required. Note: This toggle is not applicable for SMB Customers .

Table 2-5 (Cont.) Account Details - Field Description

Field	Description
Staff Benefits Applicable	Select to indicate whether staff benefits are applicable. The available options are: <ul style="list-style-type: none"> • Yes: Select this option to avail the staff benefits. • No: Select this option for not making use of any staff benefits. This field appears if the Yes option is select from the Staff field in the Applicant data segment. The Yes option is by default selected in this field.
Domestic Transaction in Month	Specify the number of domestic transaction you perform in a month. The available options are; <ul style="list-style-type: none"> • >10 • 5-10 • 0-5 These options appears are based on the questionnaire configuration.
ATM Transactions in a Month	Specify the number of ATM transactions you perform in a month. The available options are: <ul style="list-style-type: none"> • 0-10 • 10-20 • >20 These options appears are based on the questionnaire configuration.
Expected Foreign Wire Activity	Specify whether you expect the foreign wire activity. These options appears are based on the questionnaire configuration.
Purpose of Account	Specify the purpose of account opening. The available options are: <ul style="list-style-type: none"> • Salary • Savings • Investments These options appears are based on the questionnaire configuration.
Expected Annual Volume of Transactions	Specify the expected annual volume of transactions. The available options are: <ul style="list-style-type: none"> • >5000 • >2000 • >500 These options appears are based on the questionnaire configuration.
Source of Funds	Specify the source of funds. The available options are: <ul style="list-style-type: none"> • Rent • Income • Alimony • Pension • Investments These options appears are based on the questionnaire configuration.
Courtesy Overdraft	Specify whether you expect courtesy overdraft.
Choose which one you wish to opt in for Courtesy OD	Specify to indicate which option you prefer in courtesy OD account. The available options are <ul style="list-style-type: none"> • ATM • POS

Table 2-5 (Cont.) Account Details - Field Description

Field	Description
Mandate Details	In this section the user can capture the mode of operation for the account.
Mode of Operations	Select the appropriate option from the mode of operations list. The options in this list appears based on Business Product Preferences screen.
Account Preference	In this section the user can set an account preferences.
Account Statement	Select to indicate whether user needs account statement.
Debit Card	Select to indicate if debit card is required.
Check Book	Select to indicate if check book is required.
Passbook	Select to indicate if passbook is required.
Account Address Preference	Select the address which is indicated as account address. All captured addresses in the Applicant data segment appears for selection. The address in the drop down list appears in below format, First Name-Applicant Role-Address Type - Address (Complete address sepearted by .) After the account address is selected: <ul style="list-style-type: none"> if the selected address is deleted from the Applicant data segment then the system removes the selection of that address in this data segment. In this case user have to select another address as account address. if the selected address is edited in the Applicant data segment then updated address is automatically reflected in this data segment.
Banking Channel Preferences	Select the preferences for the banking channel. The channel options appears based on the Business Product Configuration.
Communication Channel Preferences	Select the preference of the communication channel. The channel options appears based on the Business Product Configuration. The available options are: <ul style="list-style-type: none"> EMAIL POST SMS
Preferred Communication Channel	Select the preferred communication channel. The options in this drop down appears based on the selected options in the Communcation Channel Preferences fields.
Income Reliant	Select to indicate whether the applicant is income reliant. The applicant's financial details are captured only if this indication is selected. This field appears if the Overdraft Requested is selected. It is mandatory to select at least one applicant as Income Reliant .
Fund the Account	Select to indicate the initial funding option for the account opening. The fields to capture the initial funding details appears if this toggle is on. This field and initial funding related fields appears if the Fund Post Account Opening toggle is not selected in the Business Product Preference data segment of the Business Product Configuration screen.

Table 2-5 (Cont.) Account Details - Field Description

Field	Description
Fund By	Select the fund by from the drop-down list. Available options are: <ul style="list-style-type: none"> • Cash • Account Transfer • Other Bank Check • External Account Transfer The options in this list appears based on Business Product Configurations screen.
Transaction Reference No	Specify the transaction reference number
Amount	Specify the amount.
Value Date	Select the Current Business date.
Account Number	Select the account number from the Account Search popup. This field appears only if the Fund By is selected as Account Transfer In Account Search popup, the user can view only the accounts of the existing customers who are part of the application.
Account Name	Displays the account name for the selected account number. This field appears only if the Fund By is selected as Account Transfer
Check Number	Specify the Check number. This field is non-mandatory for Account Transfer funding mode. This field is mandatory for Other Bank Check funding mode.
Check Date	Select the Check date. This field is non-mandatory for Account Transfer funding mode. This field is mandatory for Other Bank Check funding mode.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

2.1.3 Stake Holder Details

This topic provides the systematic instructions to capture the stake holder details related information for the business.

The **Stake Holder Details** data segment allows to capture the Stake holder details for the business.

Note

This data segment is applicable only if the **Customer Type** is selected as **Small and Medium Business (SMB)**.

The user can perform actions on added stake holder details based on the following scenarios:

- If the added stakeholder is existing customer or non customer with CIF then user can **View** or **Delete** the added stakeholder details.

- If the added stakeholder is non customer without CIF then user can **Edit, View** or **Delete** the added stakeholder details.

To add stakeholder details:

1. Click **Next** in previous data segment to proceed with the next data segment, after successfully capturing the data.
2. Select **+ Add Stakeholder** to add the Stake holders for the business.

The **Stake Holder Details** screen displays.

Figure 2-9 Stakeholder Details

3. Specify the details in the relevant data fields. For more information on fields, refer to the field description table below.

Table 2-6 Stakeholder - Field Description

Field	Description
Stake Holder Type	Select the Stakeholder type from the dropdown list. Available options are <ul style="list-style-type: none"> • Owners • Authorized Signatories • Guarantors • Suppliers
Existing Customer	Select the toggle to indicate if the customer is an existing customer or not.
CIF Number	Click Search icon and select the CIF number. This field appears only if the Existing Customer toggle is enabled.
Ownership Percentage	Specify the ownership percentage. This field is appears only if the Owner option is selected from the Stake Holder Type field.
Associated Since	Select the date from when the Stake Holder is associated with the business.
Authorized Signatories	For the existing customers, the Signature details will be in read-only mode. For the new customers, the user will be able to add, edit and delete the Signature details.

Table 2-6 (Cont.) Stakeholder - Field Description






Field	Description
Signatures	Click  to upload the signatures for the new customer. Click Add button to add the signatures. Click Cancel button to discard the added details. On Submit, signature will be handed off to Oracle Banking Party.
Upload Signature	Drag and drop the signature file or click on Select or drop files here to browse and upload the signature from the local system. PNG & JPEG file formats are supported. This field appears only for the new Customers.
Uploaded Signature	Displays the uploaded signature. This field appears only for the new Customers.
Remarks	Specify the remarks related to the signature. This field appears only for the new Customers.
Signature ID	Displays the Signature ID for the added signature.
Signature	Displays the added signature.
Remarks	Displays the remarks for the added signature.
Action	Click  to edit the added signatures Click  to delete the added signatures. This field is enabled only for new customers.
Guarantors	Click  to add guarantor details.
Line of Business	Select the line of business for the guarantor/supplier. Available options are: <ul style="list-style-type: none"> • Facility • Supply Chain Finance • Trade • Lending • Cash Management • Liquidity Management • Virtual Account Management • Accounts
Scope	Specify the scope of the guarantor in the business.
Guarantee Start date - Expiry date	Select the guarantee start and expiry date.
Guarantee amount	Specify the guarantee amount for the business.
Description	Specify the description for the guarantor.
Suppliers	Click  to add supplier's details.

Table 2-6 (Cont.) Stakeholder - Field Description

Field	Description
Line of Business	Select the line of business for the guarantor/supplier. Available options are: <ul style="list-style-type: none"> • Facility • Supply Chain Finance • Trade • Lending • Cash Management • Liquidity Management • Virtual Account Management • Accounts
Item Name	Specify the item name of the supplier.
Quantity	Specify the quantity of the item.
Supply Frequency	Specify the supply frequency.
Start Date – End Date	Select the start and end date for the supplier.

4. To onboard the New Customers, disable the **Existing Customer** toggle. By Default, the **Existing Customer** is enabled.

The **Customer Onboarding** screen is displayed.

Figure 2-10 Customer Onboarding

5. Select the appropriate option from the Customer Category list.
 - a. If you select **Individual** option to onboard individual type of customer, refer field description table and procedure from the **For Individual Customer Type of Customer Information** topic data segment.
 - b. If you select **Small and Medium Business** option to onboard small and medium business type of customer, refer field description table and procedure from that **For Small and Medium Business Customer Type of Customer Information** topic data segment.
6. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

On submission of Application Entry stage, Stakeholder Onboarding request gets initiated for the new customers.

The request for New Stakeholder Onboarding is addressed by the underlying API call, which also generates the New Party reference number, thereby circumventing the usual process of generating a Unique Process reference number/Task.

2.1.4 Beneficiary Details

This topic provides the systematic instructions to capture the details of the Beneficiary for the account.

The Beneficiary Details is a non-mandatory data segment. If required, It allows capturing multiple beneficiaries for the account. Beneficiary can be a minor, in that case, it is mandatory to provide details of the guardian. For SMB Customer, Beneficiary Details are allowed only for Proprietary type of Business Accounts.

To add beneficiary details:

1. Click **Next** in from the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Beneficiary Details** screen displays.

Figure 2-11 Beneficiary Details

2. Specify the fields on **Beneficiary Details** screen.




Table 2-7 Details - Field Description

Field	Description
Title	Select the title of the applicant.
First Name	Specify the first name of the applicant.
Middle Name	Specify the middle name of the applicant.
Last Name	Specify the last name of the applicant.

Table 2-7 (Cont.) Details - Field Description

Field	Description
Suffix	Specify the suffix for the applicant. This options in this list appears based on the configured entity code in the Oracle Banking Party product.
Date of Birth	Select the applicant's date of birth.
Minor	Select to indicate if beneficiary is minor.
Relationship	Select the relationship of the beneficiary with the applicant.
Percentage	Specify the percentage to be considered for distribution of the account balance in case of uneventful death of the applicant.
Address Details	In this section user can add address of the beneficiary. It is mandatory to add communication address of the applicant.
Same as Applicant	Select this checkbox to indicate the beneficiary shares the same address of the applicant. The system automatically fills the applicant's address into this section.
Address Type	Select the address type for the applicant from the drop-down list. Based on the configuration, the options are shown in the drop-down.
Search Address	Specify the address to search for the already captured address. Based on the configuration, on entering a few letters, the system fetches the related address that is already captured. Based on the selection, the fields are fetched in the address section.
Address Line 1	Specify the building name.
Address Line 2	Specify the street name.
Address Line 3	Specify the city or town name.
Country	Select and search the country code.
State/Country Sub Division	Specify the state or country sub division. This field appears based on the selected country code.
Zip Code/Post Code	Specify the zip or post code of the address.
Contact Details	In this section user can provide digital contact details.
Add Contact	Click Add Contact to add contact details.
Communication Mode	Select the communication mode from the drop-down list. The available options are: <ul style="list-style-type: none"> • Mobile Phone • Email
Country	Select the country along with international subscriber dialing code of the mobile phone from the drop-down list. The drop-down list option consist of country code, country name and subscriber dialing code. This field appears only if the Mobile Phone option is selected as communication mode.
Mobile Number	Specify the mobile number.
Email Id	Specify the email ID. This field appears only if the Email option is selected as communication mode.
Preferred	Select the checkbox to indicate if the given record is the preferred one.

Table 2-7 (Cont.) Details - Field Description

Field	Description
Action	<p>User can perform one of the following actions.</p> <ul style="list-style-type: none"> Click  to save the contact details. Click  to edit the added contact details. Click  to delete the contact details.

- Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

Guardian Details

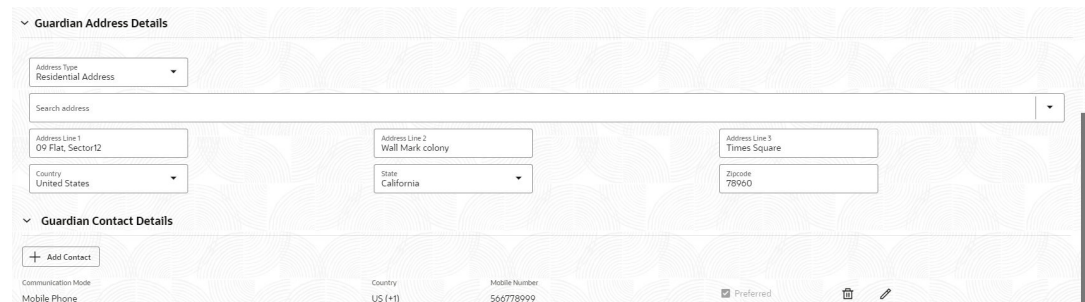
This screen allows to capture details of the guardian of the minor beneficiary.

To add guardian details:

- Click **Add Guardian Details** on Beneficiary Details screen.

The **Guardian Details** screen is displayed

Figure 2-12 Guardian Details



- Specify the details in the relevant data fields.
Refer to the **Beneficiary Details** field description table for detailed information on each field.
- Perform one of the following actions:
 - Click **Save** to save the captured details.
 - Click **Cancel** to cancel the captured details.

2.1.5 Interest Details

This topic provides the systematic instructions to view the interest applicable for the account.

The **Interest and Charge** data segment displays the interest applicable for the account.

- Click **Next** from the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Interest and Charges** screen displays.

Figure 2-13 Interest and Charges

- Specify the details in the relevant data fields.

Note

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-8 Interest Details - Field Description

Field	Description
Interest Description	Displays the interest description attached to the host product linked with the business product.
Interest Rate (%)	Displays the interest rate applicable for the account.
Margin (%)	Select the margin in percentage.
Effective Rate (%)	Displays the effective rate calculated based on the Interest Rate and the Margin specified.
APY (in %) or AER (in %)	Displays the annual percentage yield or annual equivalent rate value in percentage. Below is the formula to calculate the APY or AER, Annual Percentage Yield/Annual Equivalent Rate = (1 + Interest Rate ÷ The number of Compounding in a year) ^ (Number of compounding in a year) – 1 This is applicable for the Credit Interest Note: The AER or APY value is shown according to the display preferences selected on the Origination Preferences screen.
APR	Display the annual percentage rate value. This is applicable for debit interest.
Charge Description	Displays the charge description.
Amount/Rate	Displays the charge amount.
Waive	Select the toggle to enable the waiving charges.

- Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

2.1.6 Terms and Conditions

This topic descriptions the terms and conditions that are mandatory to accept for to proceed with account opening process.

In this data segment user can capture term and conditions consents from the applicants. The customer consents are same across products but few term and conditions defer based on the applied products. They appears in questionnaire format based on the configurations. This questionnaire is mapped at product configuration level. It is mandatory to accept all term and condition to proceed with application.

This data segment comprises of below sections:


- **Term and Conditions for all products** - In this section the term and conditions which are applicable for all the products appears in the questionnaire format.
- **Term and Conditions for <Selected Product>** - In this section the term and conditions which are applicable for all the selected product appears in the questionnaire format.
- **Consents and Preferences** - In this section the user capture the consents and preferences of customer as E-Sign, Marketing Communications, and Privacy Information.

To capture terms and conditions:

1. Click **Next** from pervious data segment to proceed with the next data segment, after successfully capturing the data.

The **Term and Conditions** screen appears

Figure 2-14 Term and Conditions

2. Click  to view the term and conditions.
3. Select the toggle button to accept the term and conditions.
4. In the **Consents to receive Marketing Promotional and Sales** section, enter the channel and details.
5. Click **Add Channel** to add the relevant details.

The below fields contain channel data:

- Channel

- Contact Value
 - Preferred Time
 - Time Zone
 - Actions
6. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

2.1.7 Review

This topic provides the systematic instruction to view the tiles for all the data segments in the Application Entry Process.

The Summary displays the tiles for all the data segments in the Application Entry stage. The tiles display the important details captured in the specified data segment.

To view the summary of all data segment

1. Click **Next** in the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Summary** screen displays.

Figure 2-15 Summary

Application Entry - 006APP000161118

Application Details | Application Info | Customer 360 | Documents | Remarks | More

Review

Applicants

Mr. Brett G Dalton Jr. Primary

Date of Birth	Mobile Number	E-mail	National ID
January 1, 1986	+1785499220	krishnadas.r.pai@oracle.com	US8948904

Account Details

Premier Checking Account

Overdraft Requested	Debit Card	Cheque Book	Application Priority
Yes	No	No	Medium
Fund the Account	Fund By	Amount	
Yes	Cash	INR 500,000.00	

Financial Details

Mr. Brett G Dalton Jr. Primary

Total Income	Total Expense	Total Asset	Total Liability
INR 5,010,000.00	INR 855,000.00	INR 50,000,000.00	INR 12,525,000.00

Collateral Details

Property Primary

Collateral Category	Collateral Value	Owners	Collateral Value To Be Considered
Residential Property	INR 45,000.00	MR Brett G Dalton	INR 56,000.00

Nominee Details

Name	Birth Date	Relationship	Share Percentage
Joshuva Martin	March 16, 1970	Father	100%

Terms and Conditions

Mr. Brett G Dalton Jr. Primary

Completed

Cancel | Request Clarification | Back | Save and Close | Submit

Each of these summary tiles are clickable and the user will have the option to view all the details captured under the given data segment. For more information on summary tiles, refer to the field description table below.

Table 2-9 Summary - Application Entry – Field Description

Data Segment	Description
Applicants	Displays the applicants details
Account Details	Displays the account details.
Stake Holder Details	Displays the Stake Holder details This data segment appears only if the Customer Type is selected as Small and Medium Business (SMB) .
Financial Details	Displays the financial details.
Collateral Details	Displays the collateral details.
Beneficiary Details	Displays the beneficiary details.
Term and Conditions	Displays the term and conditions.

2. Click **Submit** to reach the **OUTCOME**, where the overrides, checklist and documents for this stage are verified. The **Overrides** screen is displayed.
3. In the **Override** screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise. In case of override, click **Accept Overrides & Proceed** to proceed.

OR

Click **Proceed**. The Checklist screen appears.

4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed. The **Outcome** screen appears.
5. In the **Outcome** screen, select appropriate option from the **Select to Proceed** field:
 - Select the **Proceed** to proceed with the application. By default this option is selected. It will logically complete the **Application Entry** stage for the saving application. The Workflow Orchestrator will automatically move this application to the next processing stage, **SavingApplication Enrichment**. The stage movement is driven by the business configuration for a given combination of **Process Code**, **Life Cycle** and **Business Product Code**.
 - If the **Overdraft Requested** toggle is OFF then, submit of this stage, will move the application into the **Application Enrichment** stage.
 - If the **Overdraft Requested** toggle is ON then, submit of this stage, will move the application into the **Overdraft Limit** Stage.
 - Select the **Reject by Bank** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
6. Click **Submit** to submit the Application Entry stage. The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.
7. Click **Close** to close the window.

OR

Click **Go to Free Task**. The system successfully moves the Application Reference Number along with the process reference numbers [checking account] to the Application Enrichment stage. This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

Application De-Dupe:

Based on the configuration set in the Origination Preference screen, the application dedupe service is enabled.

If application dedupe service is enabled, System will check that any application is in progress for same product and customer combination. On Submit, if any duplicate application exists, override will show a message with other in progress application numbers. User can select the override check box and proceed or take appropriate action.

Note

- If an application is returned to the Application Entry-stage from any other subsequent stages, Oracle Banking Originations Cloud Service will not allow amending details in the Customer Information and Financial Details data segment, once a customer onboarding process has been triggered in the Application Entry Stage and CIF creation is still in progress.
- In case the party amendment request is rejected by Oracle Banking Party, the specified error message is shown to the user while submitting the Application Entry stage. The user has an option to go back and resolve the error or proceed with the stage submission by disregarding the amendment request.

2.2 Application Documents

This topic describes the process of the documents that are uploaded related to application.

The Application Documents stage provides the view of the outbound documents that are generated and dispatched to the applicants involved in the application.

To generate and dispatch the outbound documents:

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The Application Documents stage is displayed.

The data segments appears as configured in business process. Refer below chapters for detailed information of each data segment.

- [Document Generation](#)
This topic provides the systematic instructions to generate and dispatch the documents that are configured.
- [Document Acceptance](#)
This topic provides the systematic instructions to capture the acceptance of the documents that are already generated and dispatched.
- [Summary](#)
This topic provides the systematic instructions to view the summary of each data segment in the Application Documents stage.

2.2.1 Document Generation

This topic provides the systematic instructions to generate and dispatch the documents that are configured.

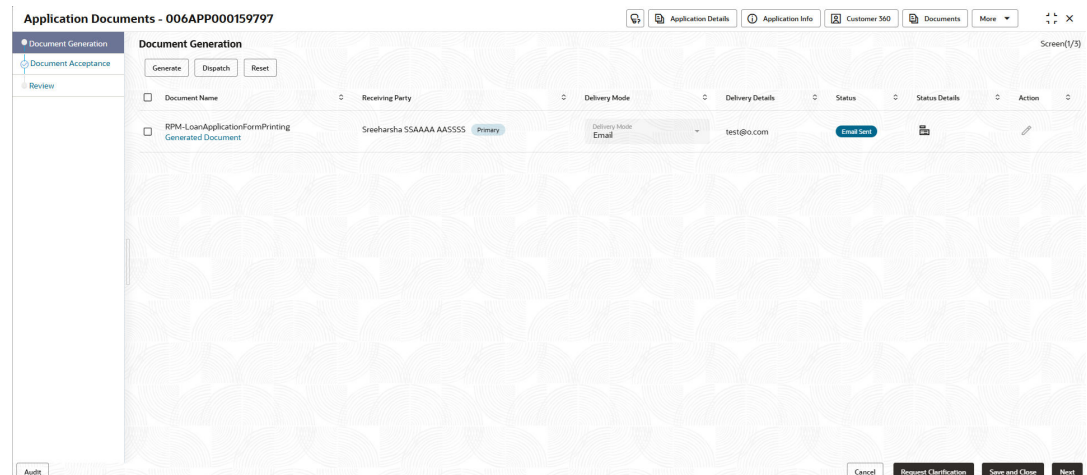
In the Document Generation data segment, the list of documents that are maintained within the document generation event and fulfills the rule criteria are pre-populated in the tabular format.

This document generation events are defined in the **Advice Maintenance** screen. Each documents appears separately to generate and dispatch.

To generate and dispatch the document:

1. On acquiring the **Application Document** task, the **Document Generation** stage is displayed.

Figure 2-16 Document Generation



2. In the **Document Generation** section, select the check box to select the document from the list. It is mandatory to select atleast one document

You can perform below actions on the selected document:



- **Generate:** You can click this button to generate the selected document. On clicking this button the system invokes a call to the report generation service which generates a PDF output for the advice configured in the Advice Maintenance screen. Once the output is generated the documents are stored in the document managed service (DMS) along with the reference ID. This reference ID fetches the document on click the Generate Document link in the Document column.
- **Dispatch:** You can click this button to dispatch the selected generated documents. You can only dispatch those documents which are not already dispatched. On clicking this button the system validates whether the document is already generated. Once the validation is successful the system dispatch the document to the default setting defined in the Advice Maintenance screen.
- **Reset:** You can click this button to reset the action performed on the document.

For more information on fields, refer to the field description table.

Table 2-10 Document Generation – Field Description

Field	Description
Document Name	Displays the name of document. Click the link to fetch the document from the stored service and view the PDF output of the document. This link appears only if the document is generated.

Table 2-10 (Cont.) Document Generation – Field Description

Field	Description
Receiving Party	<p>Displays the name of the applicant along with the role. The document is generated and dispatched to the applicants mentioned in this column.</p> <p>The name appears as captured in the Applicant data segment.</p> <p>If the primary or joint applicant is minor, the guardian or custodian name will display as the receiving party associated with the minor applicant.</p>
Delivery Mode	<p>Displays the default mode of delivery of the documents. This default mode of delivery is defined in the Advice Maintenance screen.</p>
Delivery Details	<p>Displays the delivery details of the generated documents based on the default delivery mode.</p> <ul style="list-style-type: none"> • If the delivery mode is Email or e-Sign Remote then the preferred email address of every recipient is displayed. • If the delivery mode is Post then the preferred address of every recipient is displayed. • If the delivery mode is e-Sign In-Person then the link is shared with every recipients and in this case the status appears as Pending For Link Generation. Once the dispatch event is executed successfully, the status appears as Link Generated. • If the delivery mode is Print then the Not Applicable text appears.
Status	<p>Displays the status of the documents based on the actions performed on clicking Generate or Dispatch button.</p> <p>Once the dispatch process is initiated for the generated documents, the status appears based on the selected default mode of delivery.</p> <ul style="list-style-type: none"> • If the mode of delivery is Email then on the successful trigger the status appears as Email Sent. • If the mode of delivery is E-Sign Remote or E-Sign In-Person then on the successful trigger the status appears as E-Signing Initiated. • If the mode of delivery is Post then on the successful trigger the status appears as Dispatched. • If the mode of delivery is Print then on the successful trigger the status appears as Ready for Print. • In case the dispatch process fails due to technical error then the status appears as Failed.
Status Details	<p>Displays the status details of the document.</p> <p>Click the icon to view the generation and dispatched details of document along with the date and time.</p>
Action	<p>Select the appropriate icon to perform respective action.</p> <ul style="list-style-type: none"> • Click  to edit the delivery mode. • Click  to save the edited delivery mode. This icon appears once you are edit mode.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

2.2.2 Document Acceptance

This topic provides the systematic instructions to capture the acceptance of the documents that are already generated and dispatched.

The Document Acceptance data segment populates the list of documents that appeared in the **Document Generation** data segment and are mark as **Yes** in the **Acceptance** field in the **Advice Maintenance** screen.

If the document is marked as **No** in the **Acceptance** field in the **Advice Maintenance** screen then the e-sign acceptance process is not required for that document and hence it will not appear in this data segment.

To accept the document:

1. Click **Next** in previous data segment screen to proceed with the next data segment, after successfully capturing the data.

The **Document Acceptance** screen appears.

Figure 2-17 Document Acceptance

2. In the **Document Acceptance** section, select the check box to select the document from the list and perform appropriate actions.

For more information on fields, refer to the field description table.

Table 2-11 Document Acceptance – Field Description

Field	Description
Document Name	Displays the name of document. Click the link to fetch the document from the stored service and view the PDF output of the document. <ul style="list-style-type: none"> • Generated Document: This link appears only if the document is generated atleast onces. • Accepted Document: This link appears only if the E-Signed document is uploaded.
Refresh Status	Click to refresh the status.

Table 2-11 (Cont.) Document Acceptance – Field Description

Field	Description
Receiving Party	Displays the name of the applicant along with the role. The document is generated and dispatched to the applicants mentioned in this column. The name appears as captured in the Applicant data segment. If the primary or joint applicant is minor, the guardian or custodian name will display as the receiving party associated with the minor applicant.
Delivery Mode	Displays the default mode of delivery of the documents. This default mode of delivery is defined in the Advice Maintenance screen.
Delivery Details	Displays the delivery details of the generated documents based on the default delivery mode. <ul style="list-style-type: none"> If the delivery mode is Email or e-Sign Remote then the preferred email address of every recipient is displayed. If the delivery mode is Post then the preferred address of every recipient is displayed. If the delivery mode is e-Sign In-Person then the link is shared with every recipients and in this case the status appears as Pending For Link Generation. Once the dispatch event is executed successfully, the status appears as Link Generated. If the delivery mode is Print then the Not Applicable text appears.
Status	Displays the status of the documents based on the actions performed on the document.
Status Details	Displays the status details of the document. Click the icon to view the generation, dispatched and acceptance details of document along with the date and time.
Action	Select the appropriate icon to perform respective action. <ul style="list-style-type: none"> View: You can view the documents only if the Delivery Mode is defined as E-Sign Remote or E-Sign In-Person. Upload Document: You can upload documents only if the Delivery Mode is defined as Email, Print or Post. Delete: You can upload documents only if the Delivery Mode is defined as Email, Print or Post.
Customer Response	Select the customer response for the documents. The available options are: <ul style="list-style-type: none"> Accept: Select to accept the application documents. You can select this option only if the acceptance status of all the document is Accepted. Reject: Select to reject the application documents. If the acceptance status of any one of the document is declined then this option appears auto-selected. Amend: Select to amend the application document status.
Date of Response	Select the date on which the customer response is captured. This date should be greater or equal to current date.

- Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

2.2.3 Summary

This topic provides the systematic instructions to view the summary of each data segment in the Application Documents stage.

The system shows the summary of each data segment in the given stage.

To view the summary of all the data segments:

1. Click **Next** in the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Review - Application Document** screen displays.

Figure 2-18 Summary - Application Documents

Application Documents - 006APP000159797										
Review										
Document Generation										
Total Count Of Documents	Dispatched	Email Sent	Ready For Print	Pending For Dispatch	e-Sign Initiated	Pending for Link Generation	Link Generated	Failed	Not Generated	
1	0	1	0	0	0	0	0	0	0	
Document Acceptance										
Total Count Of Documents	Accepted	Pending For Acceptance	e-Signing Declined	e-Signing Expired	Customer Response	Date of Response				
1	1	0	0	0	Accept	March 30, 2018				

For more information on fields, refer to the field description table.

Table 2-12 Review - Field Description

Data Segment	Description
Document Generation	Displays the number of documents in each status within the document generation data segment.
Documents Acceptance	Displays the number of documents in each status within the document acceptance data segment.

2. Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The **Stage Movement Submission** screen displays.

Figure 2-19 Stage Movement Submission

Stage Movement Submission

Override
No overrides generated for acceptance.

Checklist
No checklists mapped to the current stage.

Outcome

Select an Outcome
Proceed

Remarks

Cancel Submit

In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

3. In case of override, click **Accept Overrides & Proceed** to proceed or click **Proceed**.
The **Checklist** screen appears.
4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
5. In the **Stage Movement Submission** screen, select appropriate option from the **Select to Outcome** field.
 - Select the **Proceed** to proceed with the application. By default this option is selected. It will logically complete the **Application Documents** stage for the loan application. The Workflow Orchestrator will automatically move this application to the next processing stage, **Debit Assessment**. The stage movement is driven by the business configuration for a given combination of **Process Code**, **Life Cycle** and **Business Product Code**.

- Select the **Reject by Bank** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
6. Click **Submit** to submit the **Application Documents** stage.
The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.
 7. Click **Close** to close the window.
OR
Click **Go to Free Task**.
The system successfully moves the Application Reference Number along with the process reference numbers [checking account] to the Debit Assessment stage.

Note

This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

2.3 Debit Assessment

The topic describes the debit assessment process.

In the process of account opening of saving product this stage appears if the Know Your Customer (KYC) is not completed for the applicants involved in the applications.

This stage appears in following conditions:

- The applicant is new.
- Existing customer but the KYC stage is not completed.
- Existing customer but the KYC stage is Referred.

To open Debit Assessment task:

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The **Debit Assessment** stage is displayed.

The data segments appears as configured in business process. Refer below chapters for detailed information of each data segment.

- [Bureau Information](#)
This topic describes the bureau information details.
- [Summary](#)
This topic describes summary of all the data segment.

2.3.1 Bureau Information

This topic describes the bureau information details.

In this data segment user can view the bureau information of application and status of all the applicants that are involved in the application.

1. On acquiring the Debit Assessment task, the Bureau Information data segment appears and call to bureau service is initiated for display the bureau information related to application and applicants.

The **Bureau Information** screen appears.

Figure 2-20 Bureau Information

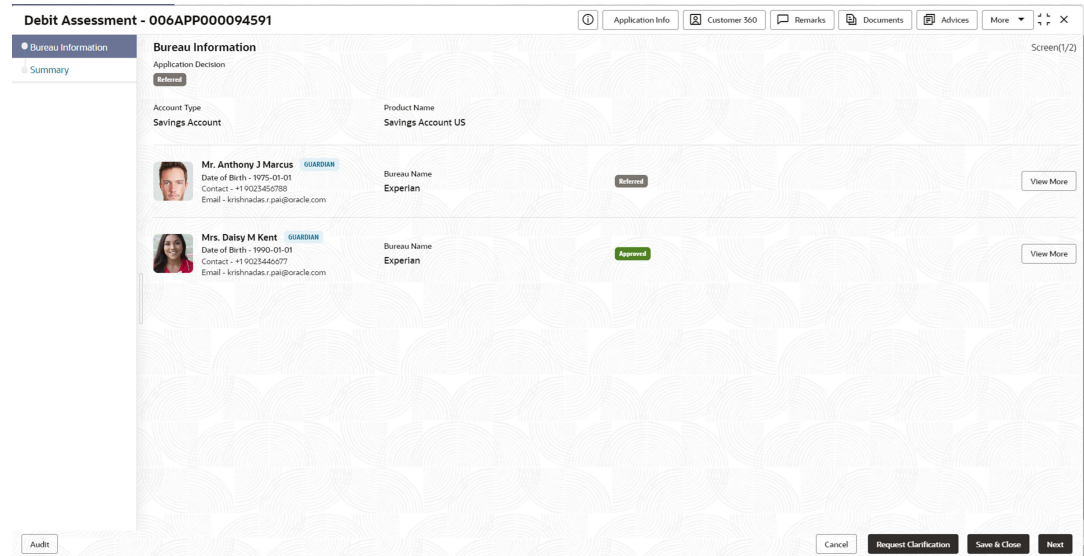


Table 2-13 Abbreviation

Field Name	Description
Application Decision	<p>Displays the application decision status.</p> <p>This status appears based on the debit assessment of the applicants as below:</p> <ul style="list-style-type: none"> • Referred – If KYC status of any applicant is Referred. • Approved: - If KYC status of all the applicants are Approved. • Declined: - If KYC status of any applicant is Declined • Not Initiated: If KYC status of any applicants is KYC Non Compliant. This status appears for new applicants.
Applicants tile	<p>In this section below fields appear with the captured information in the Application Entry stage:</p> <ul style="list-style-type: none"> • <Name of applicant> • Date of Birth <yyyy/mm/dd> • Mobile Number, Email ID and Phone Number as Contact details • Decision as Approved, Referred or Declined • Reason for the decision

2. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

2.3.2 Summary

This topic describes summary of all the data segment.

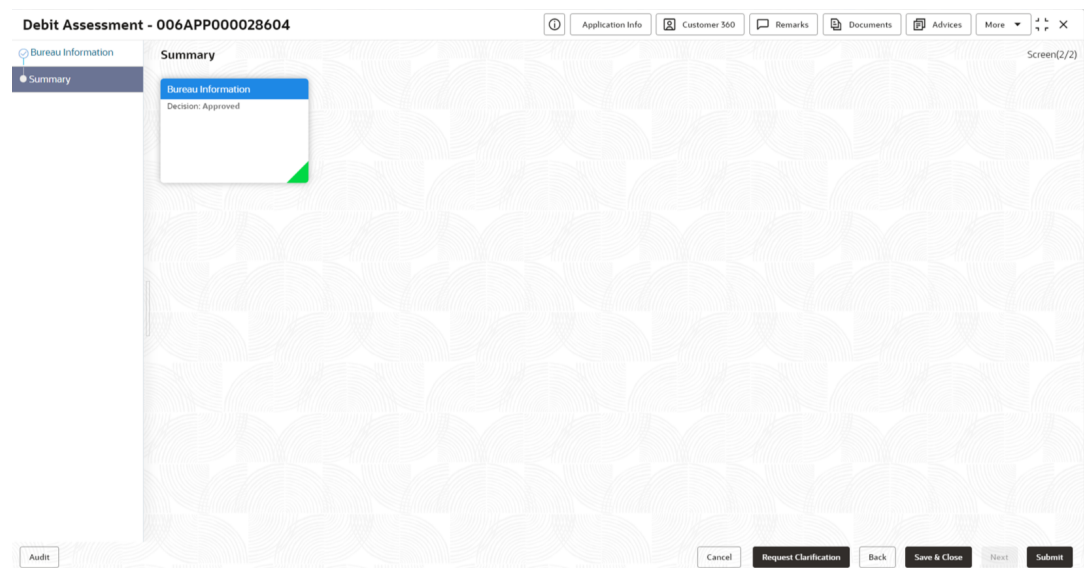
The Summary displays the tiles for all the data segments in the Debit Assessment stage. The tiles display the important details captured in the specified data segment.

To view the summary and submit the task:

1. Click **Next** in previous screen to proceed with the next data segment, after successfully capturing the data.

The **Summary** screen is displayed

Figure 2-21 Summary



2. Each of these summary tiles are clickable and the user will have the option to view all the details captured under the given data segment. For more information on summary tiles, refer to the field description table below.

Table 2-14 Abbreviation

Data Segment	Description
Bureau Information	Displays the bureau information details.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

2.4 Manual Debit Assessment

The topic describes the manual debit assessment process.

In the process of an account opening of deposit product this stage appears if the bureau status of any applicant is mark as **Referred**. The user can manual change the status of the applicant to proceed.

To open manual debit assessment task:

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The **Manual Debit Assessment** stage is displayed.
The data segments appears as configured in business process. Refer below chapters for detailed information of each data segment.

The **Manual Debit Assessment** stage has the following reference data segments:

- [Bureau Information](#)
This topic describes the bureau information details.
- [Manual Decision](#)
The topic describes the manual decision process.
- [Review](#)
This topic provides the systematic instructions to view the summary of each data segment in the Manual Debit Assessment stage.

2.4.1 Bureau Information

This topic describes the bureau information details.

In this data segment user can view the bureau information of application and status of all the applicants that are involved in the application.

1. On acquiring the Manual Debit Assessment task, the Bureau Information data segment appears and call to bureau service is initiated for display the bureau information related to application and applicants.

The **Bureau Information** screen appears.

Figure 2-22 Bureau Information

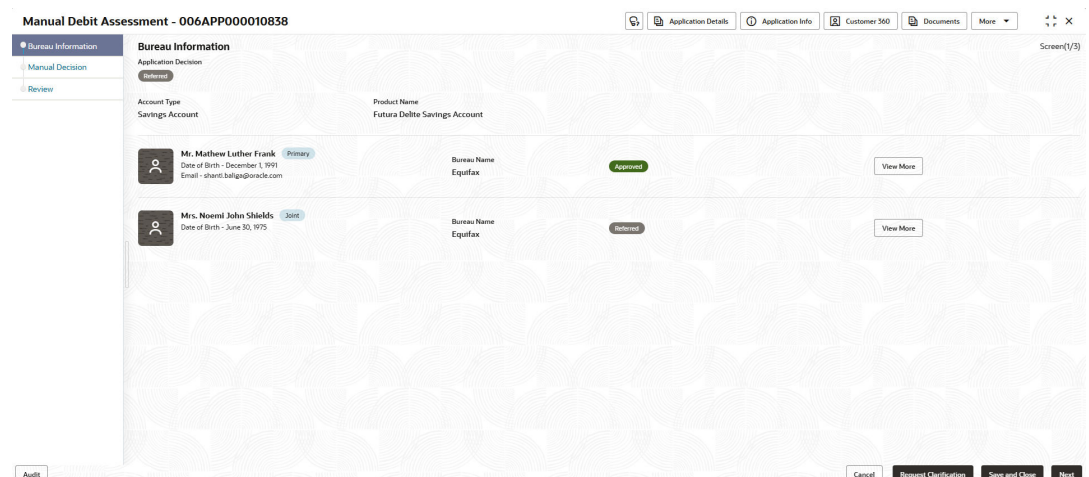


Table 2-15 Bureau Information

Field Name	Description
Application Decision	Displays the application decision status. The debit assessment status appears as Referred .
Account Type	Displays the account type.
Product Name	Displays the product name of the account.
Applicants tile	In this section below fields appear with the captured information in the Application Entry stage: <ul style="list-style-type: none"> • <Name of applicant> • <Role> • Date of Birth <yyyy/mm/dd> • Mobile Number, Email ID and Phone Number as Contact details • Bureau Name • Decision as Approved, Referred or Declined • Reason for the decision
View More	Click this button to view more details. View More window appears. Below fields appears in the View More window: <ul style="list-style-type: none"> • Report ID • Report Date • Model Name • Score • Result • Reasons

2. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

2.4.2 Manual Decision

The topic describes the manual decision process.

In this data segment user can change the applicant KYC status.

To perform manual debit assessment:

1. Click **Next** in previous screen to proceed with the next data segment, after successfully capturing the data.

The **Manual Decision** data segment appears.

Figure 2-23 Manual Decision

2. Select appropriate option to proceed for manual decision.

Table 2-16 Manual Decision

Field Name	Description
Product Details	In this section displays the product details.
Image	Displays the account type.
Account Type	Displays the type of account.
Product Name	Displays the product name.
User Recommendation	Select the recommended option to change the debit decision manually. The available options are: <ul style="list-style-type: none"> • Approve • Reject
Reject Reason	Select the reason for rejection the application.
Remark	Specify the remarks for manual debit decision.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

2.4.3 Review

This topic provides the systematic instructions to view the summary of each data segment in the Manual Debit Assessment stage.

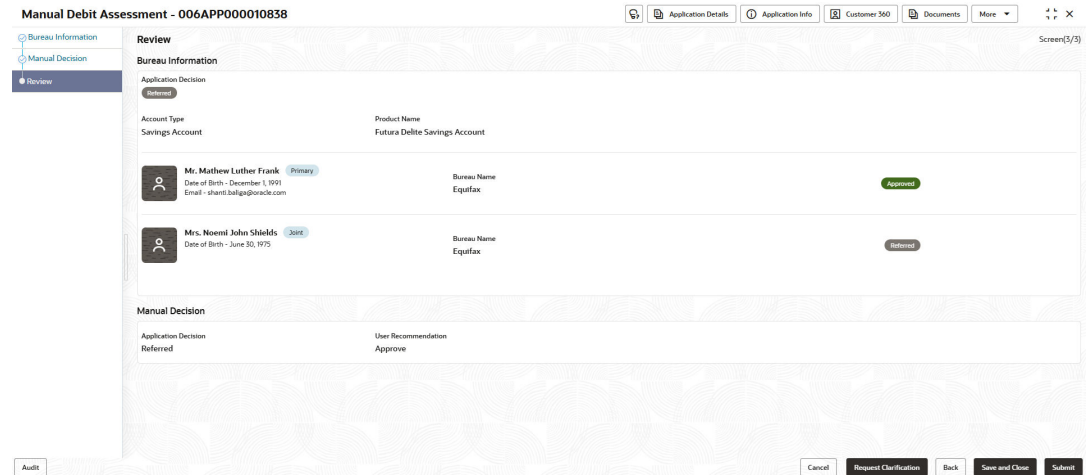
The system shows the summary of each data segment in the given stage.

To view the summary of all the data segments:

1. Click **Next** in the previous data segment to proceed with the next data segment, after successfully capturing the data.

The **Review** screen displays.

Figure 2-24 Review - Manual Debit Assessment



For more information on fields, refer to the field description table.

Table 2-17 Summary

Data Segment	Description
Bureau Information	Displays the bureau information details.
Manual Decision	Displays the manual decision details.

2. Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The **Stage Movement Submission** screen displays.

Figure 2-25 Stage Movement Submission

Stage Movement Submission

Override
No overrides generated for acceptance.

Checklist
No checklists mapped to the current stage.

Outcome

Select an Outcome
 Proceed

Remarks

In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

3. In case of override, click **Accept Overrides & Proceed** to proceed or click **Proceed**. The **Checklist** screen appears.
4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
5. In the **Stage Movement Submission** screen, select appropriate option from the **Select to Outcome** field.
 - Select the **Proceed** to proceed with the application. By default this option is selected. It will logically complete the **Manual Debit Assessment** stage for the Savings Account application. The Workflow Orchestrator will automatically move this application to the next processing stage, **Account Funding**. The stage movement is driven by the business configuration for a given combination of **Process Code**, **Life Cycle** and **Business Product Code**.

- Select the **Reject by Bank** to reject the submission of this application. The application is terminated, and an email is sent to the customer with a rejection advice.
6. Click **Submit** to submit the **Application Documents** stage.
The confirmation screen appears with the submission status, the Application Reference Number and the Process Application Reference Number.
 7. Click **Close** to close the window.
OR
Click **Go to Free Task**.
The system successfully moves the Application Reference Number along with the process reference numbers [Saving Account] to the Account Funding stage.

Note

This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

8. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

2.5 Account Funding Stage

This topic describes the process of initial funding of an account. In this stage user can provide initial funding details before opening an account.

In this stage user can provide initial funding details before opening an account.

This stage appears only if the **Fund Post Account Opening** toggle is not selected in the **Business Product Preference** data segment of the **Business Product Configuration** screen.

To add funding details:

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire and Edit** or **Acquire** from the **Action** column of the appropriate record. The **Account Funding** stage is displayed.

The data segments appears as configured in business process. Refer below chapters for detailed information of each data segment.

- [Initial Funding Details](#)
This topic provides the systematic instructions to view and modify the initial funding details captured in the **Application Entry** stage.
- [Review](#)
This topic provides the systematic instructions to view all the data segments in the Initial Funding stage.

2.5.1 Initial Funding Details

This topic provides the systematic instructions to view and modify the initial funding details captured in the **Application Entry** stage.

The Initial Funding Details data segment displays the Initial Funding details captured in the Application Entry stage. The **Transaction Reference Number** and the **Transaction Status** is either auto-populated or has to be manually captured based on the configuration. Automatic option is supported only for the Initial Funding with Cash mode. Manual process is supported for Account Transfer, Other Bank Check, and Cash mode of initial funding.

Note

For more details on the Modes and the Manual/Automatic Process configuration, refer to the **Configurations User Guide**.

To add initial funding details:

1. On acquiring the **Account Funding** task, the **Initial Funding Details** data segment appears.

The **Initial Funding Details** screen displays.

Figure 2-26 Initial Funding Details

The screenshot displays the 'Initial Funding Details' screen for application '006APP000161169'. The form contains the following data:

Field	Value
Fund The Account	Yes
Value Date	March 30, 2018
Transaction Reference Number	BNK34562810
Fund By	Account Transfer
Amount	USD 5,000.00
Account Number	100600000001282
Account Name	Donna Dalton
Teller Transaction Status	Success

2. Specify the fields on **Initial Funding Details** screen.

Note

The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-18 Initial Funding Details – Field Description

Field	Description
Fund the Account	Displays the Fund the Account selected in the Account Details Data Segment in Application Entry stage.
Fund By	Displays the Fund by option selected in the Account Details Data Segment in Application Entry stage.
Amount	Displays the amount of the initial funding updated in the Account Details data segment in Application Entry stage.
Value Date	Displays the value date of the initial funding updated in the Account Details data segment in Application Entry stage.
Account Number	Displays the account number for the initial funding transaction which was selected in the Account Details data segment of the Application Entry stage This field appears only if the Fund By is selected as Account Transfer .
Account Name	Displays the account name for the selected account number. This field appears only if the Fund By is selected as Account Transfer
Check Number	Display the Check number.
Check Date	Displays the Check date.
Bank Name	Displays the bank name. This field is applicable only if the Fund By is selected as Other Bank Check .
Branch Name	Displays the Branch name. This field is applicable only if the Fund By is selected as Other Bank Check .
Check Routing Number	Displays the Check routing number. This field is applicable only if the Fund By is selected as Other Bank Check .
GL Account Number	Displays the GL account number for the initial funding transaction that was triggered off in the Application Entry stage for the Teller module.
GL Account Description	Displays the GL account description for the initial funding transaction that was triggered off in the Application Entry stage for the Teller module.
Transaction Reference Number	Displays the transaction reference number for the initial funding transaction that was triggered off in the Application Entry stage for the Teller module.
Teller Transaction Status	Select the status of the transaction if the Fund By option is selected as Cash . The available options are: <ul style="list-style-type: none"> • In Progress • Pending • Success Displays the status of the transaction if the Fund By option is selected other than Cash . The status of the teller transaction should be Success for the submission of the Account Funding stage.

3. Click **Next** to navigate to the next data segment, after successfully capturing the data. The system will validate all mandatory data segments and data fields. If mandatory details are

not provided, the system displays an error message for the user to take action. User will not be able to proceed to the next data segment, without capturing the mandatory data.

2.5.2 Review

This topic provides the systematic instructions to view all the data segments in the Initial Funding stage.

The system displays the summary of each of the data segments in the given stage.

To view the summary of all the data segments:

1. Click **Next** in the previous data segment screen to proceed with next data segment, after successfully capturing the data.

The **Review** screen displays.

Figure 2-27 Review - Initial Funding

For more information on fields, refer to the field description table.

Table 2-19 Review - Initial Funding – Field Description

Data Segment	Description
Account Details	Displays the account details.
Initial Funding Details	Displays the initial funding details.

2. Click **Submit** to reach the **Stage Movement Submission** screen, where the overrides, checklist and documents for this stage are verified.

The **Stage Movement Submission** screen displays.

Figure 2-28 Stage Movement Submission

Stage Movement Submission

Override
No overrides generated for acceptance.

Checklist
No checklists mapped to the current stage.

Outcome

Select an Outcome
Proceed

Remarks

Cancel Submit

In this screen, the message appears in case there is any override. Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, user can go back and correct the data to ensure overrides do not arise.

3. Click **Proceed Next**. The **Checklist** screen is displayed.
Checklist configured in the business process for the business product is displayed here. Checklist are the check points that the user has to accept having confirmed.
4. In the **Checklist** screen the system displays the error message if document checklist is not verified. Click **Proceed Next** to proceed to **Stage Movement Submission** screen.
5. In the **Stage Movement Submission** screen, select appropriate option from the **Select to Outcome** field.
 - Select the **Proceed** to proceed with the application. By default this option is selected. It will logically complete the **Account Funding Stage** for the Overdraft application.
 - Select the **Return to Application Entry** to return to application entry stage. The system generates the Application Entry task that appears in **Free Task** to acquire and edit.

- Select the **Reject by Bank** to reject the submission of this application. The application is terminated, and an email is sent to the borrower or customer with a rejection advice.
6. Enter the remarks in **Remarks**.
 7. Click **Submit** to submit the Initial Funding stage.

The confirmation screen appears with the successful submission status and displays the next stage in which the application has moved along with Application Reference Number and the Process Application Reference Number.
 8. Click **Close** to close the window.

OR

Click **Go to Free Task**.

The system successfully moves the Application Reference Number along with the process reference numbers to the Underwriting stage.

Note

This application will be available in the FREE TASKS list. The user who has the access rights will be able to acquire and proceed with the next processing stage of the application.

2.6 Account Funding

This topic describes the process of initial funding of an account. This stage appears once the account is opened.

In this stage you can initiate fund for an account post account opening. This stage appears if the **Fund Post Account Opening** toggle is selected in the **Business Product Preference** data segment of the **Business Product Configuration** screen.

To add funding details:

1. Scan the records that appears in the **Free Task** list.
2. Click **Acquire** and **Edit** or **Acquire** from the **Action** column of the appropriate record. The **Account Funding** stage is displayed.

The data segments appears as configured in business process. Refer below chapters for detailed information of each data segment.

- [Account Funding Details](#)

This topic provides the systematic instructions to add the funding details post opening account is complete.
- [Summary](#)

This topic provides the systematic instructions to view the tiles for all the data segments in the Account Funding stage

2.6.1 Account Funding Details

This topic provides the systematic instructions to add the funding details post opening account is complete.

In this data segment you can provide funding details to fund already created account. The Account Number and Account Name appears in the respective fields.

To add funding details:

1. On acquiring the **Account Funding** task, the **Account Funding Details** data segment appears

The **Account Funding Details** screen displays.

Figure 2-29 Account Funding

2. From the **Funding Mode** list, select the appropriate option.

The fields appears based on the selected funding mode.

Figure 2-30 Account Funding Details with All Fields

These fields does not appear if the **Funding Mode** is selected as **Fund Later**.

3. Specify the details below in the respective fields.

Note


The fields marked as Required are mandatory.

For more information on fields, refer to the field description table.

Table 2-20 Account Funding Details – Field Description

Field	Description
Account	Displays the generated account number for which the initial funding is credited along with the primary account holder name.
Funding Mode	Specify the funding mode from the drop-down list. The available options are: <ul style="list-style-type: none"> • Own Internal Account • Fund Later The options in this list appears based on Business Product Configuration screen.
Funding Amount	Specify the amount to be debited from the internal account to fund the newly generated account. The Minimum Amount Value maintained in the Business Product Preference data segment of the Business Product Details screen appears by default. The user can modify the auto populated amount. The modified amount must be within the range set in the Initial Funding Threshold Preferences section of the Business Product Details screen.
Type	Displays the plan type as Contribution by default.
Code	Select the contribution code from the drop-down list.
Contribution Year	Select the contribution year from the drop-down list. The available options are: <ul style="list-style-type: none"> • Current • Previous
Account Number	Specify or select the account number which is debited for transferring the funds to newly opened account. The internal checking account or saving accounts of the respective customer appears for selection. This field appears if the Own Internal Account option is selected from the Funding Mode list.
Account Name	Displays the primary account holder name of the selected account. This field appears if the Own Internal Account option is selected from the Funding Mode list.
Email Address	Displays the preferred communication email address of the primary customer. The finicity URL is send to this email ID for initiating the Finicity process to fetch the external account details. This field appears based on the below conditions: <ul style="list-style-type: none"> • If the External Internal (Finicity) option is selected from the Funding Mode list. • If the Customer Email option is select from the Finicity Mode drop-down list in the Origination Preferences screen.
Send Email To Customer	Click this button to send the Finicity URL to the customer's email address. The customer can login and click on the Finicity URL. Futher the customer must select the desired bank and login using the Net banking credentials. To initiate call for external account fund transfer customer must select the desired account to fetch the account details . If the call is successful then the fields with the external account appears in the External Account Details section. This button appears based on the below conditions: <ul style="list-style-type: none"> • If the External Internal (Finicity) option is selected from the Funding Mode list. • If the Customer Email option is select from the Finicity Mode drop-down list in the Origination Preferences screen.

Table 2-20 (Cont.) Account Funding Details – Field Description

Field	Description
Initiate Fincity	<p>Click this button to initiate finicity request. If the call is successful, then the finicity URL is generated appears in the field and the user can click the Globe icon Launch Fincity button to initiate the fund transfer Fincity process. The fields with the external account appears in the External Account Details section.</p> <p>This field appears based on the below conditions:</p> <ul style="list-style-type: none"> • If the External Internal (Fincity) option is selected from the Funding Mode list. • If the Branch Visit option is select from the Fincity Mode drop-down list in the Origination Preferences screen.
External Account Details	<p>In this section user can view the status response from the Fincity call. If the initiate call Fincity process is successful then below mentioned fields of external account detail appears:</p> <ul style="list-style-type: none"> • Account Holder • Account Type • Bank Name • Routing Number • Account Number • Account Balance <p>This section and fields appears if the External Internal (Fincity) option is selected from the Funding Mode list.</p>
Status	<p>Displays the fund transfer status of the transaction.</p> <p>To view more information on the transaction status, click .</p>

4. Proceed by clicking **Next** to move to the subsequent data segment once the data has been successfully captured. The system will verify all required data segments and fields. If any essential information is missing, an error message will be shown to prompt the user to address the issue. Users must complete the mandatory data before they can advance to the next segment.

2.6.2 Summary

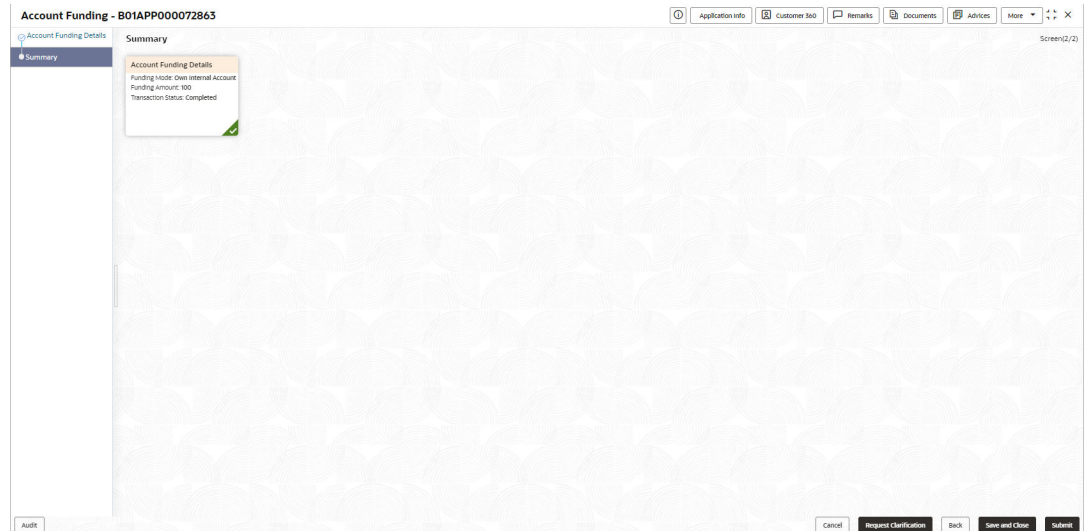
This topic provides the systematic instructions to view the tiles for all the data segments in the Account Funding stage

The Summary displays the tiles for all the data segments in the Account Funding stage. The tiles display the important details captured in the specified data segment.

To view the summary of each stage and submit:

1. Click **Next** in **Account Funding Details** screen to proceed with the next data segment, after successfully capturing the data.

The **Summary** screen displays.

Figure 2-31 Summary

Each of these summary tiles are clickable and the user will have the option to view all the details captured under the given data segment.

For more information on fields, refer to the field description table.

Table 2-21 Summary

Data Segment	Description
Account Funding Details	Displays the account funding details.

- Click **Submit** to reach the **OUTCOME**, where the overrides, checklist and documents for this stage can be validated or verified. The **Overrides** screen is displayed.

Overrides are basically warnings that are raised during the business validations. User has to accept the overrides to proceed further. Alternatively, the user can go back and correct the data to make ensure overrides do not arise.

- Click **Proceed Next**. The **Checklist** screen is displayed.

Checklist configured in the business process for the business product is displayed here. Checklist are the check points that the user has to accept having confirmed.

- Click **Proceed**. The **Outcome** screen is displayed.

- Click **Submit** to submit the application.

On successful submission the above pop-up appears and displays the next stage in which the application has moved. Application Reference Number and the Process Reference Number is also displayed.

2.7 Global Actions

This topic provides details on the actions that can be performed in all stages.

This section appears at the top of the screen and is applicable for all the account opening stage. User can add, edit, view or delete the information from the respective section.

Below is the list of global actions:

- [Application Details](#)
This topic provide systematic instructions to view the detailed information of an application, such as basic details, application status, applicant details that are involved, clarification details and advices details.
- [Application Info](#)
In this section you can view the application number along with its product name.
- [Customer 360](#)
This topic provide systematic instructions to view the list of customers involved in the application.
- [Remarks](#)
This topic provide systematic instructions to view or post the remarks.
- [Documents](#)
This topic provide systematic instructions to view, upload, or modify documents related to the applicant and product required for the application process.
- [Advices](#)
This topic provide systematic instructions to view the generated advices using Advices action.
- [Clarification Details](#)
This topic describes the detailed information to request for clarifications.

2.7.1 Application Details

This topic provide systematic instructions to view the detailed information of an application, such as basic details, application status, applicant details that are involved, clarification details and advices details.

User can also track and launch the respective stage of the application.

To view the application details:

1. Click **Application Details** to view the application details.

The **Application Details** screen displays.

Figure 2-32 Application Details

The screenshot displays the 'Application Details' interface. At the top, it shows application metadata: Application Number (006APP000160216), Application Date (March 30, 2018 at 5:16:18 AM), Channel (RPM), Source by (ABRVAN), and Priority (Medium). Below this is a 'Max Savings Account' section with a 'Related Task' link. The 'Stage Details' section shows a progress bar with stages: Application Entry (Completed), Application Enrichment (In Progress), Initial Funding (Pending), Underwriting (Pending), Assessment (Pending), Manual Credit Assessment (Pending), Manual Credit Decision (Pending), Account Parameter (Pending), Supervisory Approval (Pending), Offer Issue (Pending), Offer Accept/Reject (Pending), and Post Offer (Pending). Below the progress bar, it shows 'Assigned To' (SIVADAS1), 'Stage Start Date' (March 30, 2018 at 5:21:53 PM), and 'Time Spent' (0 days 0 hours 0 min). There are two customer profile cards: 'David David Boon' (Primary, KYC Compliant) and 'Jacob Luther Martin' (Joint, KYC Compliant). Below these are 'View Clarification Details' and 'Advices' sections.

ID	Subject	Raised By	Date	Status
INSUS0000404	Request	SIVADAS1	March 30, 2018 at 12:00:00 AM	Accepted
INSUS0000405	SD	SIVADAS1	March 30, 2018 at 12:00:00 AM	Withdrawn
INSUS0000406	Test - 5	SIVADAS1	March 30, 2018 at 12:00:00 AM	Requested
INSUS0000407	Test request	SIVADAS1	March 30, 2018 at 12:00:00 AM	Requested

Advice Name	Event	Recipients	Mode of Delivery	Delivery Details	Status Details	Action
LoanInitiation	RPM_RLNORG_APPEN	David David Boon, Jacob Luther Martin, Brett G Dalton,	Email	abc@hmail.com, abc@hmail.com, krishnadas.r.pai@oracle.com,		
LoanCridScriInfo	RPM_RLNORG_ENRCH	Jacob Luther Martin,	Email	abc@hmail.com,		

The **Application Details** screen displays separate cards for various products initiated as part of the single application. For more information on fields, refer to the field description table below.

Note
The fields marked as **Required** are mandatory.

Table 2-22 Application Details – Field Description

Field	Description
Application Number	Displays the application number.
Application Date	Displays the date and time on which the application was initiated.
Channel	Displays the channel name.
Source By	Displays the name of the user who has sourced the application.
Priority	Displays the priority of the application. <ul style="list-style-type: none"> High Medium Low

Table 2-22 (Cont.) Application Details – Field Description



Field	Description
Refresh	Click  to retrieve recent changes or updates made to the application.
<Product Name>	Displays the product name. In case of multiple product, different tabs appear with the respective product name. User can click the product names to view the respective application details.
Stage Details	In this section, all account opening stages appears with the status name and its chronological order of the stage in the process.
Action	To perform below actions on the appeared stages, click the number of specific stage and select an option from the Action drop-down list: <ul style="list-style-type: none"> • Acquire & Edit Task : Select this option to acquire and edit the selected stage. • Acquire Task: Select this option to acquire the selected stage and it can be edited later. • View Stage Details: Select this option to view the stage details.
User ID Assigned	Displays the User ID of the user currently working on the product process. The label of this field changes dynamically based on whether the selected stage is In Progress or Completed . <ul style="list-style-type: none"> • When user selects a In Progress stage, the label will display as Assigned To. • When user selects a Completed stage, the label will display as Submitted By. If the task was auto submitted, then the value for such Completed stages will be displayed as Auto Submitted. • For Pending and skipped stages, this field will be hidden. Note: This field appears blank if the product process task is not acquired by any user.
Stage Start Date	Displays the start date of the current stage. It also display time in hours, minutes and seconds.
Time spent	Displays the days, hours and minutes spent on the current selected stage.
<Application Tile>	In this tile, user can view the application specific details. Below field appears in this tile with respective details: <ul style="list-style-type: none"> • <Status of the Application>: Displays the current stage of the application • Expected Account Opening Date: Displays the date on which the account is opened. This field appears once the account opening process is completed. • Account Number: Displays the account number. This field appears once the account opening process is completed. • Expected Account Opening Date: Displays the date on which the account will be opened. • <Amount>: Displays the value based on the product. For example: <ul style="list-style-type: none"> – For the loan account opening application, the label of this field appears as Loan Amount. – For the saving, certificate of deposit and checking account opting application. the label of this field appears as Initial Funding Amount. • Total Time Spent: Displays the total time spent on the application from the first to last stage.

Table 2-22 (Cont.) Application Details – Field Description

Field	Description
<Applicant Details Tile>	<p>In this tile, user can view the applicant details. Separate tiles appears for all the applicants that are involved in the application. Below field appears with the respective applicant details:</p> <ul style="list-style-type: none"> • Role of the Applicant • Applicant Image • Applicant Name • Title • Customer 360: Click this link to view the 360 degrees view of the customer information. The Customer 360 screen appears with the details. Based on the customer type, refer to the Retail 360 User Guide and Corporate 360 User Guide from the party section. • Date of Birth • Mobile Number • Email ID • CIF Number
View Clarification Details	<p>In this section, the user can view the clarification history. Below fields appear with the details:</p> <ul style="list-style-type: none"> • ID • Subject • Raised By • Date • Status: User can view status based on user action done in Clarification screen. <ul style="list-style-type: none"> – Requested – Responded – Accepted – Withdrawn • Status updated on • Request Subject • Actions: User can View or Download the attached documents. <p>On the click of the respective record the user can view the clarification content.</p>
Advices	<p>In this section, the user view the advices generated in the process of account opening. Below fields appear with the details:</p> <ul style="list-style-type: none"> • Advice Name • Event: Displays the stage name on which the advice is generated. • Recipients • Mode of Delivery • Delivery Details • Status Details • Actions: User can View or Download the attached advices.

Table 2-22 (Cont.) Application Details – Field Description

Field	Description
Related Task	<p>In this section, user can view the stages involved in process of application.</p> <p>The below fields are appear with details:</p> <ul style="list-style-type: none"> • Product Processor: Displays the product which integrated with Oracle Banking Party. • Process Name • Process Reference Number • Stage • Status

2. Click  to close window.

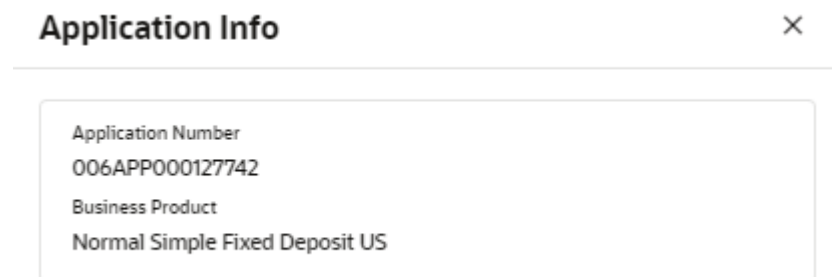
2.7.2 Application Info

In this section you can view the application number along with its product name.

- Click the **Application Info** button to view the details.

The **Application Info** screen appears with the Application Number and Business Product fields.

Figure 2-33 Application Info



2.7.3 Customer 360

This topic provide systematic instructions to view the list of customers involved in the application.

User can click the relevant customer tile to view the 360-degree details for that customer. The separate tiles for all customers involved in the application appear.


1. Click **Customer 360** to view the list of customer involved in the application.

The **Customer 360** screen displays.

Figure 2-34 Customer 360


Customer 360

KYC Compliant



Jacob Luther Martin
Mr.

Customer ID
006003393

Signature


Contact
Mobile Number
+44 8448030163
Email ID
abc@h.com

Communication
11-3390/12, 61, New Street, Chennai, GB, 610014

The customer tile comprises of below details:

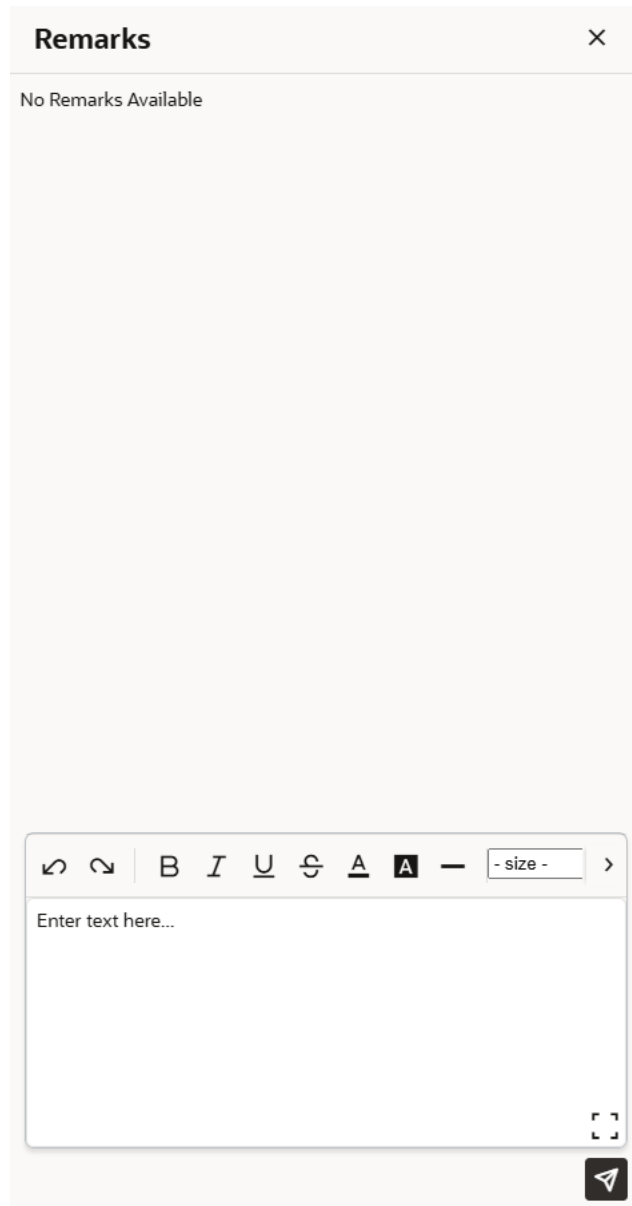
- <Applicant Role>
 - <KYC Status>
 - <Applicant Image>
 - <First Name, Middle Name, Last Name>
 - <Title>
 - Customer ID
 - Signature
 - Contact
 - Communication
2. Select the specific Customer ID to view their Mini Customer 360. The CIF Numbers are populated in the Customer 360 screen only post the CIF number has been keyed in the Applicant data segment.

2.7.4 Remarks

This topic provide systematic instructions to view or post the remarks.

- Click **Remarks** to add any comments about the application being worked on.
The **Remarks** screen displays.

Figure 2-35 Remarks



The remarks posted are updated to your user ID and date. They will be available to view in the next stage for the user working on that application.

2.7.5 Documents

This topic provide systematic instructions to view, upload, or modify documents related to the applicant and product required for the application process.

1. Click **Documents** button to upload the documents linked for the stage.

The **Documents - Applicants** screen displays.

Figure 2-36 Documents - Applicants

2. Specify the details in the relevant data fields.

For more information on fields, refer to the field description table.





Note

The fields which are marked as Required are mandatory.

Table 2-23 Upload Document – Field Description

Field	Description
Category Title	Displays the category name configured on the Document Category screen.
Add Document	Click this button to add the document details in the table.
Document Name	Select a document from the drop-down list. Once a document is selected in any row it will not be shown in the drop-down to avoid duplication.
Document Number	Specify the document number.
Issue Date	Select the issue date of the document from the calendar.
Expiry Date	Select the expiry date of the document from the calendar.
Attached Files	Click the attachment icon to open the Add Document screen and upload the document from the local folder. Once uploaded, the attached files count will be shown as hyperlink. Click on the hyperlinked number to view all attached files on the Document screen.

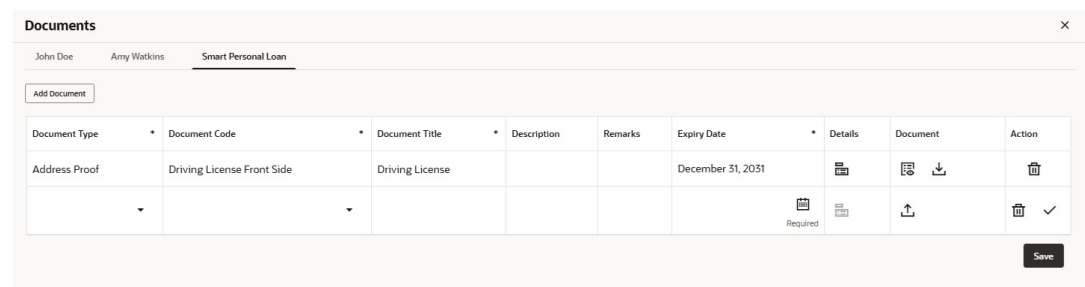
Table 2-23 (Cont.) Upload Document – Field Description

Field	Description
Actions	<p>Perform the below actions on the added record:</p> <ul style="list-style-type: none"> Click  to save the added document details in the row. Click  to edit the added document details. Click  to select the document from machine to upload. Click  to delete the added document details in the row.

- Click on the <product type> tab.

The **Documents - Application** screen displays.

Figure 2-37 Documents - Application



- Specify the details in the relevant data fields.

For more information on fields, refer to the field description table.




Note

The fields which are marked as Required are mandatory.

Table 2-24 Upload Application Document – Field Description

Field	Description
Document Type	Select the document type.
Document Code	Select the document code.
Document Title	Specify the document title.
Document Description	Specify the description for the document.
Remarks	Specify the remarks for the document.
Expiry Date	Select the document expiry date.

Table 2-24 (Cont.) Upload Application Document – Field Description

Field	Description
Details	<p>Click the details icon to view below details of the documents:</p> <ul style="list-style-type: none"> • Uploaded Time: Displays the uploaded date and time of the document in hours and mins. • Uploaded By: Displays the user name who uploaded the document . • Stage Uploaded: Displays the stage name on which the document is uploaded.
Document	<p>Click  to select the document from machine to upload.</p> <p>User can remove the uploaded document before saving the record from the Action column. Post saving the record user can delete the record to remove the document.</p> <p>Below actions are perform on the uploaded document</p> <ul style="list-style-type: none"> • Click Preview icon to preview already uploaded document. • Click Download to download already uploaded document.
Actions	<p>Perform the below actions on the added record:</p> <ul style="list-style-type: none"> • Click  to save the record. • Click  to delete the record.

 **Note**

- Ensure that mandatory documents are uploaded, as the system will validate the same during the stage submission.
- Mandatory documents can only be deleted in the same stage where it is uploaded.
- Non-mandatory documents can be deleted in any stage.

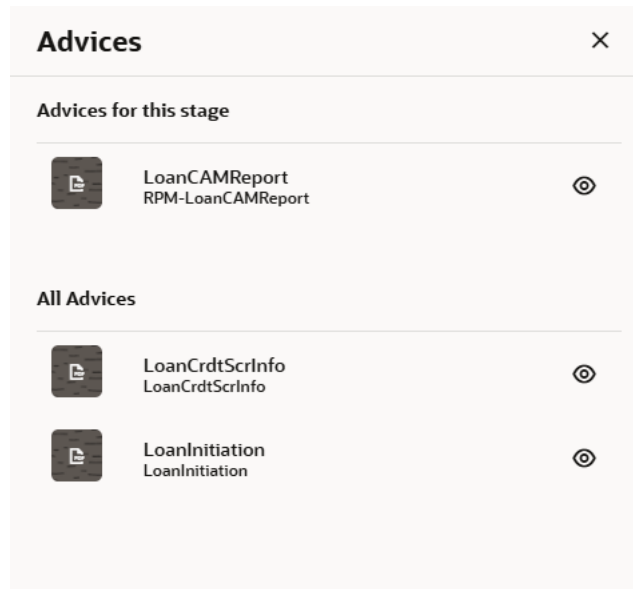
2.7.6 Advices

This topic provide systematic instructions to view the generated advices using Advices action.


Advices are generated after the **Application Entry** stage is submitted. User can view the advices that are shared with customer.

1. Click **Advices** to view the advice linked for the stage.

The **Advices** screen displays.

Figure 2-38 Advices

The system will generate the advice on submission of the stage. For Application Entry stage of product, no advice is configured.

2. Click  to view the advice in the pop-up screen.

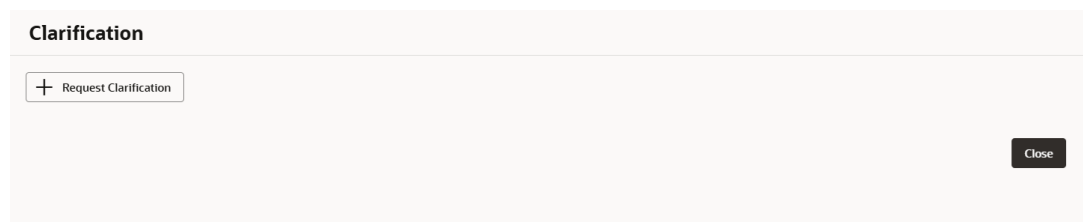
2.7.7 Clarification Details

This topic describes the detailed information to request for clarifications.

To add the clarification details:

1. Click **Clarification Details** to raise a new customer clarification request or view the existing request.

The **Clarification** screen appears.

Figure 2-39 Clarification

2. Click **Request Clarification** button to request new clarification.

The **Request Clarification** screen appears.

Figure 2-40 Request Clarification

3. In the **Request Clarification** screen, specify the subject and description.
4. Click **Add Document** button to upload the document which supports the clarification request.
5. Specify the details in the relevant data fields while adding documents. For more information on fields, refer to the field description table.

Table 2-25 Upload Document – Field Description




Field	Description
Type	Select the document type.
Code	Select the document code.
Title	Specify the document title.
Description	Specify the description for the document.
Remarks	Specify the remarks for the document.
Expiry Date	Select the document expiry date.
Details	Click the details icon to view below details of the documents: <ul style="list-style-type: none"> • Uploaded Time: Displays the uploaded date and time of the document in hours and minutes. • Uploaded By: Displays the user name who uploaded the document. • Stage Uploaded: Displays the stage name on which the document is uploaded.
Document	Click  to select the document from machine to upload. User can remove the uploaded document before saving the record from the Action column. Post saving the record, user must delete the record to remove the document. Below actions are perform on the uploaded document <ul style="list-style-type: none"> • Click Preview to view already uploaded document. • Click Download to download already uploaded document.

Table 2-25 (Cont.) Upload Document – Field Description

Field	Description
Actions	User can perform below actions on the added record: <ul style="list-style-type: none"> Click  to save the record. Click  to delete the record.

- Once the details are updated, click **Save**.

Clarification Request once raised moves the application to **Awaiting Customer Clarification** state. The application continues to be assigned to the user who had raised the request. All the applications for which the specified user has requested clarification can be viewed and actioned from the **Awaiting Customer Clarification** sub-menu available under **Task** menu.

- Select the application from the **Awaiting Customer Clarification** sub-menu available under the **Task** menu.
- Click the **Clarification Details** from the header.
- Select the specific clarification to take action on it.

Allowed actions are as following:

- Respond**
- Accept Clarification**
- Withdraw Clarification**

Once the Clarification is either withdrawn or accepted, the application moves back to the **My Task** sub-menu available under **Task** menu, post which the user can edit the application and submit the specified stage. Clarification once raised and actioned are available throughout the application processing by the other users working on the other stages of the application by clicking on **Clarification Details** from the header.

3

Simplified Application

This topic describes the concept and process of single stage application.

What is Simplified Application?

The Simplified Application is introduced to open an account in a smooth single process culminating the long account opening process. In this process the user can directly create and application and update details with multiple data segments in a single view.

How to configure Simplified Application for a product?

To enable a simplified account opening process, select the **Simplified Application** flag in the **Business Product Preference** data segment of the **Business Product Configuration** screen.

Once the product is configured for simplified application, the user can configure the business process such as stages, data segments, document checklist and so on, in the **Business Process Configuration** screen.

How to process the simplified application?

After configuring the product and process, the user can initiate a single-stage application by navigating the menu. Below is the detailed process for opening an account using a simplified application.

To open an account using simplified application process:

1. From the **Menu**, select the **Retail Origination**. The Retail Origination menu appears.
2. From the **Retail Origination**, select the **New Application**. The New Application page appears with list of product types which are configured.
3. Select the appropriate product and click **Apply**.
The Application Entry stage appears. The data segments in this stage appears based on the business process configuration.
 - **Applicant**: In this data segment user can capture applicant details such as basic, address, signature, employment, identification. Multiple applicants are allowed with different roles. Refer to the **Applicant** data segment from the **Application Entry** stage of this guide.
 - **Account Details**: In this data segment user can capture the product details to configure the account. Refer to the **Account Details** data segment from the **Application Entry** stage of this guide.
 - **Beneficiary Details**: In this data segment user can capture the beneficiary details. Refer the **Beneficiary Details** data segment from the **Application Entry** stage of this guide.
 - **Interest and Charges**: In this data segment user can view the interest and charges that are applicable. Refer the **Interest and Charges** data segment from the **Application Entry** stage of this guide.

- **Term and Conditions:** In this data segment user can capture the term, conditions and consents of the customer. Refer the **Term and Conditions** data segment from the **Application Entry** stage of this guide.
 - **Review:** In this data segment user can review all the details that are captured on clicking on each data segment tile.
4. On submitting the Application Entry stage, next stage is triggered based on the business process configuration.
Below are the stages are autogenerated if the Know Your Customer (KYC) process is not successfully completed:
- **Debit Assessment:** If the applicants involved in a simplified application have not completed the Know Your Customer (KYC) process, then the **Debit Assessment** stage appears in the application process. The user having the required access rights can pick this task and can retry submission after taking required actions on the KYC non-compliance. Refer the **Debit Assessment** stage of this guide.
 - **Manual Debit Assessment:** If the bureau status of any applicant is marked as **Referred** then this stage appears in an account opening process. Refer the **Manual Debit Assessment** stage of this guide.
5. After completing the Know Your Customer (KYC) process, the account number is generated and application proceed to approval stage. The Account Approval stage is generated. All the data segments of the Application Entry stage appears. The user can only view those stages. The Approval Details data segment is enabled to capture account approval status. For more information refer the **Approval Details** data segment of the **Account Approval** stage in this guide.
- If the Rejected option is selected in the Approval Details data segment then this application is terminated.
 - If the Approved option is selected in the Approval Details data segment then the application's payload are proceed for account creation.
6. An account is created on approving the application in the **Account Approval** stage.
7. Below tasks are also generated in this process:
- If the system fails, the Free Task generates the **Handoff Retry** task. With the necessary access rights, the user can pick up such tasks, take the necessary action on the Failure reason, and then resubmit to the Host.
 - If the business process is configured to include Account Funding, then the **Account Funding** stage is generated after account creation.

4

Instant checking account Origination Process

This topic describes the information about Instant checking account Origination Process.

Additional Instant Business Process is available wherein various stages in the Reference Flow for checking account have been automated.

This allows Instantaneous Account origination from Self-Service Channel such as Oracle Banking Digital Experience for existing Customer who are KYC Compliant and New Customers for whom KYC is completed in Oracle Banking Digital Experience. KYC Type supported for the STP is Identification and Address only and the same has to be configured in Oracle Banking Party Module.

Note

Refer the **Retail Onboarding User Guide** for more details.

Based on whether the Application has been initiated by self-service channel or by a Branch personnel the automatic submission of the stages or skipping of the stages are done by the system.

This process is not applicable for Small and Medium Business customers.

Prerequisite:

- For the automatic submission to work, it is expected that document and checklist are not configured in any of the stages.
- Initial Funding is either not taken for the Account or taken as Account Transfer for which the mode configured has to be **H** which represents that the selected Account will be debited by the Host as part of the Account Opening Process (Allowed for both Self-Service Channel and Branch Initiated Applications) or Initial Funding is taken via External Bank Account Transfer on self-service channel (This mode is not allowed for Branch Initiated Applications).

Note

For more details, refer to **Initial Funding Configuration** topic in the **Configurations User Guide**.

In the Instant checking account Origination Reference Business Process, the stages that have been configured are mentioned below.

- **Application Entry Stage:** On successful submission of the checking account Application from self-service channel, the system starts the **Application Entry** stage without any manual intervention and completes the Data Segment level validation. On successful completion of the validation, the system automatically submits the **Application Entry** Stage. Similarly, for the Branch initiated Application also this stage is automatically submitted, if the data segment configured for Application Entry stage are updated in the **Application**

Initiate stage itself by clicking the **Application** button in the **Product Details** data segment.

On submitting the **Application Entry** stage, the next stage is triggered based on the business process configuration. Below are the stages are auto generated if the Know Your Customer (KYC) process is not successfully completed:

- **Debit Assessment:** If the applicants involved in a simplified application have not completed the Know Your Customer (KYC) process, then the Debit Assessment stage appears in the application process. The user having the required access rights can pick this task and can retry submission after taking required actions on the KYC non-compliance. Refer to the **Debit Assessment stage** of this guide.
- **Manual Debit Assessment:** If the bureau status of any applicant is marked as Referred then this stage appears in an account opening process. Refer to the **Manual Debit Assessment stage** of this guide.
After completing the Debit Assessment process, the account number is generated and application process to **Account Funding Stage**.
- **Handoff Retry:** Application moves to this stage and appears in the Free Task only if the checking account creation has been rejected by Product Processor. User having the required access rights can pick such task and can retry submission to Host after taking required actions on the Failure reason.
- **Account Funding Stage:** In this stage, the user will initiate the Account Funding. Refer to the [Account Funding](#) topic for more information.

A

Error Codes and Messages

This topic contains error codes and messages.

Table A-1 Error Codes and Messages

Error Code	Messages
RPM_CMN_APL_001	Please provide valid value for Application Number
RPM_CMN_APL_002	Please provide valid value for Process Reference number
RPM_CMN_APL_003	Address list can not be null or empty
RPM_CMN_APL_004	Applicant details model list can not be null or empty
RPM_CMN_APL_005	Please provide valid value for Country
RPM_CMN_APL_006	Please provide a valid value for AddressLine1
RPM_CMN_APL_007	Please provide a valid value for PinCode
RPM_CMN_APL_008	Please provide a valid value for Email
RPM_CMN_APL_009	Please provide a valid value for MobileIsd
RPM_CMN_APL_010	Please provide a valid value for MobileNo
RPM_CMN_APL_011	Please provide a valid value for FirstName
RPM_CMN_APL_012	Please provide a valid value for LastName
RPM_CMN_APL_013	Please provide a valid value for DateOfBirth
RPM_CMN_APL_014	Please provide a valid value for Gender
RPM_CMN_APL_015	Please provide a valid value for Country of residence
RPM_CMN_APL_016	Please provide a valid value for Citizenship
RPM_CMN_APL_017	Empty Request Cannot be Send to Party
RPM_CMN_APL_018	Exception occurred while parsing Json Response
RPM_CMN_APL_019	Exception occurred while Producing even for Kafka
RPM_CMN_APL_020	Please select one communication address for \$1
RPM_CMN_APL_021	Please provide valid value for Address Type of \$1
RPM_CMN_APL_022	Please provide valid value for Building Name of \$1
RPM_CMN_APL_023	Please provide valid value for State of \$1
RPM_CMN_APL_024	Please provide valid value for City of \$1
RPM_CMN_APL_025	Please provide valid value for Street Name of \$1
RPM_CMN_APL_026	Exception occurred while fetching applicant count
RPM_ODADV_001	Please provide a value for LimitId
RPM_ODADV_002	Please provide a value for limitAmountCcy
RPM_ODADV_003	Please provide a value for limit Amount
RPM_ODADV_004	Please provide a value for StartDate
RPM_ODADV_005	Please provide a value for EndDate
RPM_ODADV_006	Please provide a value for CollateralType
RPM_ODSEC_001	Please provide a valid value for Make
RPM_ODSEC_002	Please provide a valid value for Model
RPM_ODSEC_003	Please provide a valid value for InvestmentType
RPM_ODSEC_004	Please provide a valid value for BankName

Table A-1 (Cont.) Error Codes and Messages

Error Code	Messages
RPM_ODSEC_005	Please provide a valid value for MaturityDate
RPM_ODSEC_006	Please provide a valid value for BranchName
RPM_ODSEC_007	Please provide a valid value for Attributes
RPM_ODSEC_008	Please provide a valid value for Dimension
RPM_ODSEC_009	Please provide a valid value for Dimension Type
RPM_ODSEC_010	Please provide a valid value for SecurityReferenceNo
RPM_ODSEC_011	Please provide a valid value for BranchCode
RPM_ODSEC_012	Please provide a valid value for AvalLinkageAmountCcy
RPM_ODSEC_013	Please provide a valid value for AvalLinkageAmount
RPM_ODSEC_014	Please provide a value for CollateralType
RPM_ODSEC_015	Please provide a value for CollateralValue
RPM_ODUN_001	Please provide a value for Renew Tod
RPM_ODUN_002	Please provide a value for Renew Period Type
RPM_ODUN_003	Please provide a value for Renew Period
RPM_ODUN_004	Please provide a value for Next Renewal Limit CCY
RPM_ODUN_005	Please provide a value for Next Renewal Limit
RPM_TC_011	Error occurred while getting uploaded Doc
RPM-ACC-DET-001	Initial funding is allowed but are not captured
RPM-ACC-DET-002	Captured initial funding amount is less than minimum amount
RPM-ACC-DET-003	Initial Funding is not allowed but still captured
RPM-ACC-DET-004	Please provide valid value for currency
RPM-ACC-DET-005	Please provide valid value for branch code
RPM-ACC-DET-006	Currency \$1 is not allowed for this product
RPM-ACC-DET-007	Product code can not be null
RPM-AT-001	Failed in Updating Transaction Log
RPM-AT-002	Record not found
RPM-AT-005	Mandatory Datasegment(s) - \$1
RPM-AT-015	Pending Approval of Overrides
RPM-ATR-001	Invalid Date Format. Expected yyyy-MM-dd.
RPM-CA-001	Error occurred while parsing from Model to Entity
RPM-CM-FLDT-034	Total Income should not be negative
RPM-CM-FLDT-035	Total Expense should not be negative
RPM-CMN-001	Exception Occurred while Executing Query
RPM-CMN-002	Number format exception
RPM-CMN-003	Server Error Occurred during API call
RPM-CMN-004	Illegal State Exception
RPM-CMN-005	JTA Transaction unexpectedly rolled back
RPM-CMN-006	Exception Occurred while creating Bean
RPM-CMN-007	Internal server error occurred
RPM-CMN-APL-027	Please provide valid value for Holding Pattern
RPM-CMN-APL-028	Please provide valid value for Ownership
RPM-CMN-APL-029	Please provide valid value for Salutation of \$1
RPM-CMN-APL-030	Please provide valid value for First Name

Table A-1 (Cont.) Error Codes and Messages

Error Code	Messages
RPM-CMN-APL-031	Please provide valid value for Last Name
RPM-CMN-APL-032	Please provide valid value for Gender of \$1
RPM-CMN-APL-033	Please provide valid value for Date Of Birth of \$1
RPM-CMN-APL-034	Please provide valid value for Resident Status of \$1
RPM-CMN-APL-035	Please provide valid value for Citizenship By of \$1
RPM-CMN-APL-036	Please provide valid value for Unique Id Type of \$1
RPM-CMN-APL-037	Please provide valid value for Unique Id Number of \$1
RPM-CMN-APL-038	Customer age should be more than \$1 for \$2 Product.
RPM-CMN-APL-039	Customer age should be less than \$1 for \$2 Product.
RPM-CMN-APL-040	Same Customer cannot be added multiple times as Applicant.
RPM-CMN-APL-041	Please provide valid value for Party Id for \$1
RPM-CMN-APL-042	Please provide valid value for Short Name for \$1
RPM-CMN-APL-043	Please provide valid value for Birth Country for \$1
RPM-CMN-APL-044	\$1
RPM-CMN-APL-045	\$1
RPM-CMN-APL-046	Click on 'Cancel' and correct the error or wait for the in-progress party amendment request to be complete to reinitiate the party amendment again. Alternately click on 'Proceed' to submit this stage without the amendment.
RPM-CMN-APL-047	Please provide valid value for Birth Country of \$1
RPM-CMN-APL-048	Please provide valid value for Nationality of \$1
RPM-CMN-APL-049	Please provide valid value for Preferred Language of \$1
RPM-CMN-APL-050	Please provide valid value for Preferred Currency of \$1
RPM-CMN-APL-051	Please provide valid value for Customer SubType for \$1
RPM-CMN-APL-052	Please provide valid value for Customer Segment for \$1 .
RPM-CMN-APL-053	Please provide valid value for Marital Status of \$1 .
RPM-COM-001	JSONException occurred
RPM-COM-003	Net interest Rate is incorrect.
RPM-COM-004	Application Number cannot be null
RPM-COM-005	\$1 is not valid.
RPM-COM-006	Currency cannot be null
RPM-COM-007	Branch cannot be null
RPM-COM-009	Currency \$1 is invalid
RPM-COM-012	Fund By Amount can not be null
RPM-COM-013	Please provide valid value for Fund By
RPM-CR-001	Error occurred while adding the product to cart
RPM-CR-002	Error occurred while deleting the product from cart
RPM-CR-003	Error occurred while getting the cart details
RPM-INTR-001	Net Interest Rate is invalid
RPM-INTRST-001	Overall percentage should be equal to 100%
RPM-INTRST-002	Guardian details is required for minor \$1
RPM-LO-CMDT-001	Date Of Birth cannot be future date
RPM-LO-CMDT-002	Enter a valid email
RPM-LO-CMDT-003	Please provide a valid value for Address Line 1

Table A-1 (Cont.) Error Codes and Messages

Error Code	Messages
RPM-LO-CMDT-004	Please provide a valid value for Country
RPM-LO-CMDT-005	Please provide a valid value for Pin Code
RPM-LO-CMDT-006	Please provide a valid value for Mobile Isd
RPM-LO-CMDT-007	Please provide a valid value for Mobile No
RPM-LO-CMDT-008	Please provide a valid value for Income Type
RPM-LO-CMDT-009	Please provide a valid value for Employment Type
RPM-LO-CMDT-010	Please provide a valid value for Industry
RPM-LO-CMDT-011	Please provide a valid value for Address Type
RPM-LO-CMDT-012	Please provide a valid value for Process Reference Number
RPM-LO-CMDT-013	Please provide a valid value for Application Number
RPM-LO-CMDT-014	Please provide a valid value for Stage Code
RPM-LO-CMDT-015	Please provide a valid value for Title
RPM-LO-CMDT-016	Please provide a valid value for First Name
RPM-LO-CMDT-017	Please provide a valid value for Last Name
RPM-LO-CMDT-018	Please provide a valid value for Marital Status
RPM-LO-CMDT-019	Please provide a valid value for Date Of Birth
RPM-LO-CMDT-020	Please provide a valid value for Gender
RPM-LO-CMDT-021	Please provide a valid value for Unique Id No
RPM-LO-CMDT-022	Please provide a valid value for Seq No
RPM-LO-CMDT-023	Please provide a valid value for Email
RPM-LO-CMDT-024	Please provide a valid value for CIF Number
RPM-LO-CMDT-025	Single Installment is supported only for Bullet repayment
RPM-LO-CMDT-026	No Business Product found this Process Reference Number
RPM-LO-CMDT-027	Please provide valid value for Employee Agreement
RPM-LO-CMDT-028	Please provide valid value for Organization Category
RPM-LO-CMDT-029	Please provide valid value for Demographics
RPM-LO-CMDT-030	Please provide valid value for Employment Start Date.
RPM-LO-CMDT-031	Please provide valid value for Industry Type .
RPM-LO-CMDT-032	Please provide valid value for Organization Name .
RPM-LO-CMDT-033	Please provide valid value for Employee Type .
RPM-LO-CMN-001	Process Reference Number cannot be null
RPM-LO-CMN-002	Error in parsing date
RPM-LO-CMN-003	Offer Issue Details not found for this Process Reference number
RPM-LO-CMN-004	Offer Accept/Reject Details not found for this Process Reference number
RPM-LO-CMN-005	Loan Details not found for this Process Reference number
RPM-LO-CMN-006	Applicant Details not found for this Application number
RPM-LO-CMN-007	Charge Details not found for this Process Reference number
RPM-LO-CMN-008	Repayment Details not found for this Process Reference number
RPM-LO-CMN-009	Assessment Details not found for this Process Reference number
RPM-LO-CMN-010	Asset Details not found for this Process Reference number
RPM-LO-CMN-011	Mortgage Valuation Details not found for this Process Reference number

Table A-1 (Cont.) Error Codes and Messages

Error Code	Messages
RPM-LO-CMN-012	Disbursement Details not found for this Process Reference number
RPM-LO-CMN-013	Vehicle Details not found for this Process Reference number
RPM-LO-CMN-014	Collateral Details not found for this Process Reference number
RPM-LO-CMN-015	Interest Details not found for this Process Reference number
RPM-LO-FLDT-001	Income Amount should not be negative
RPM-LO-FLDT-002	Expense Amount should not be negative
RPM-LO-FLDT-003	Total Income Amount is not equal to Individual Incomes
RPM-LO-FLDT-004	Total Expense Amount is not equal to Individual Expenses
RPM-LO-FLDT-005	Net Amount is not equal to Total Income Amount minus Total Expense Amount
RPM-LO-FLDT-006	Income should be greater than zero
RPM-LO-FLDT-007	Expense should be greater than zero
RPM-LO-FLDT-008	Asset Amount should be greater than zero
RPM-LO-FLDT-009	Liability Amount should be greater than zero
RPM-LO-FLDT-010	Total Asset Amount is not equal to Individual Assets
RPM-LO-FLDT-011	Total Liability Amount is not equal to Individual Liabilities
RPM-LO-FLDT-012	Please provide a valid value for Parent Or Guardian Details
RPM-LO-FLDT-013	Please provide a valid value for Basic Details
RPM-LO-FLDT-014	Please provide a valid value for Income Details
RPM-LO-FLDT-016	Please provide a valid value for Expense Details
RPM-LO-FLDT-018	Please provide a valid value for Income Type
RPM-LO-FLDT-019	Please provide a valid value for Total Income Amount
RPM-LO-FLDT-020	Please provide a valid value for Expense Type
RPM-LO-FLDT-021	Please provide a valid value for Total Expense Amount
RPM-LO-FLDT-022	Please provide a valid value for Asset Type
RPM-LO-FLDT-023	Please provide a valid value for Net Amount
RPM-LO-FLDT-024	Please provide a valid value for Liability Type
RPM-LO-FLDT-026	Please provide a valid value for Seq Income No
RPM-LO-FLDT-027	Please provide a valid value for Seq Expense No
RPM-LO-FLDT-028	Please provide a valid value for Seq Asset No
RPM-LO-FLDT-029	Please provide a valid value for Seq Liability No
RPM-LO-FLDT-030	Please provide a valid value for Seq Basic Details No
RPM-LO-FLDT-031	Please provide a valid value for Seq Parent Details No
RPM-LO-FLDT-036	Net Amount should be greater than zero
RPM-MNDT-001	Amount_To should not be null if Amount_From is given
RPM-MNDT-002	Amount_From should not be null if Amount_To is given
RPM-MNDT-003	Amount_To should be greater than Amount_From
RPM-MNDT-004	Invalid Mode of operation value
RPM-MNDT-005	Amount From and Amount to both are required
RPM-MNDT-006	Mandate Details list can not be empty for as per mandate
RPM-MNDT-007	Required number of signatory should be greater than 0
RPM-MNDT-008	Mode of operation can not be null
RPM-PD-001	generateSequenceNumber : Entity cannot be null

Table A-1 (Cont.) Error Codes and Messages

Error Code	Messages
RPM-PD-002	Sequence Generator failed to generate the reference number
RPM-PD-003	businessProductCode cannot be null
RPM-PD-004	Error while fetching Business Process
RPM-PD-005	Error while Fetching the Business Products
RPM-PD-006	Error occurred while creating ATM Entity Model
RPM-PD-007	Unable to acquire task
RPM-PD-008	Error occurred while initiating workflow
RPM-PD-009	ApplicationNumber cannot be null
RPM-PD-010	Unable to save application in Transaction Controller
RPM-PD-011	Failed to persist comments
RPM-PD-012	Unable to update task to complete
RPM-PD-013	Process Code cannot be null for the lifecycle
RPM-PD-014	Error occurred while submitting details to domain
RPM-PD-015	Unable to update stages
RPM-PD-016	Application Number, Process Code and Stagecode are mandatory
RPM-PD-017	Unable to update task to complete
RPM-PD-018	Error occurred while fetching Summary details
RPM-PD-019	Datasegment is Mandatory
RPM-PD-020	Error occurred while fetching Summary details
RPM-PD-021	Error while getting datasegments from TC
RPM-PD-022	Error occurred while acquiring the task
RPM-PD-023	ProcessRefNo cannot be null
RPM-PD-024	Failed in domain save
RPM-PD-025	Error occurred while releasing the task
RPM-PD-026	Application submit/save failed for External System
RPM-PD-027	Application fetch failed for External System
RPM-PD-028	No Business Process maintained for the given Business Product
RPM-PD-029	\$1 is not valid
RPM-PD-030	The product \$1 cannot be selected multiple times
RPM-PD-031	Multiple products of the product type \$1 cannot be selected
RPM-PD-032	Cannot cancel the application as one or more process has crossed irrevocable stages
RPM-PD-033	Mandatory Datasegments \$1 are missing for the reference number \$2
RPM-PD-034	Datasegment Code(s) is missing for \$1 for the reference number \$2
RPM-PD-035	Loan offer accept/reject is not applicable for the given application
RPM-PD-036	Unable to proceed as the application is already being processed by the bank
RPM-PR-001	Error occurred while getting the cart details
RPM-SA-AVL-001	Please provide a valid value for USer-Recommendation/Action
RPM-SA-INIT-01	Failed to Initialize
RPM-SAV-001	Transaction status is not completed
RPM-SAV-ACC-001	No Branch mapped to this business product.
RPM-SAV-AST-001	No OD Limit details found for this process Ref no

Table A-1 (Cont.) Error Codes and Messages

Error Code	Messages
RPM-SAV-AST-002	System recommended decision in invalid
RPM-SAV-AUD-001	Advance Against Uncollected Funds Details are not captured
RPM-SAV-BP-001	businessProductCode cannot be null
RPM-SAV-BP-002	No Currency mapped to this business product
RPM-SAV-BP-003	No Product preference mapped to business product \$1
RPM-SAV-BP-004	No Product preference component DTO found for business product \$1
RPM-SAV-BP-005	No Configuration found for given Business Product Code
RPM-SAV-CMN-001	No Account details found for this process Ref no
RPM-SAV-CMN-002	Product Details is empty
RPM-SAV-CMN-003	UDE is not found for this component
RPM-SAV-CMN-004	The flags are null from business product
RPM-SAV-CMN-005	No resolved values received from Host
RPM-SAV-CMN-006	Hand off host status or KYC status are invalid
RPM-SAV-CMN-007	handoff failed with customer module
RPM-SAV-CMN-008	CasaComponent list is empty
RPM-SAV-CMN-009	Casa UdeList is empty
RPM-SAV-CMN-010	No Interest in CasaComponent List
RPM-SAV-CMN-011	No Charge in CasaComponent List
RPM-SAV-CMN-012	No Data in charge slab
RPM-SAV-CMN-013	One or more applicants KYC status is not completed
RPM-SAV-CMN-014	One or more applicants Handoff status is not completed
RPM-SAV-CMN-015	Branch Code \$1 is invalid
RPM-SAV-CMN-016	Please provide a valid value for Process Reference Number
RPM-SAV-CMN-017	Please provide a valid value for Application Number
RPM-SAV-CMN-018	Please provide a valid value for Stage Code
RPM-SAV-CMN-019	Date of birth can not be future date
RPM-SAV-CMN-020	Please provide valid value for date of birth
RPM-SAV-CMN-021	Invalid Date Format. Expected yyyy-mm-dd
RPM-SAV-CMN-022	Code can not be null or empty while calling maintenance
RPM-SAV-CMN-023	Key can not be null or empty while calling maintenance
RPM-SAV-CMN-024	Json Parse Exception
RPM-SAV-COM-001	Process ref no can not be null
RPM-SAV-INI-001	MiscGICreditData cannot be null
RPM-SAV-INI-002	Error while fetching status from Teller module
RPM-SAV-INI-003	Error while fetching MiscGICreditData from Teller module
RPM-SAV-INI-004	Teller transaction status is incomplete
RPM-SAV-INI-005	Please provide a valid value for transaction reference number.
RPM-SAV-INI-006	Please provide a valid value for transaction status.
RPM-SAV-NOM-001	Overall percentage should be equal to 100%
RPM-SAV-NOM-002	Guardian details is required for \$1
RPM-SAV-NOM-003	Beneficiary Details are not captured
RPM-SAV-NOM-004	Please provide valid value for is Minor

Table A-1 (Cont.) Error Codes and Messages

Error Code	Messages
RPM-SAV-NOM-005	Age of beneficiary is more than configured minor age, Can not set isMinor flag as Y
RPM-SAV-NOM-006	Age of beneficiary is less than configured minor age, Can not set isMinor flag as N
RPM-SAV-NOM-007	Please provide valid value of first name
RPM-SAV-NOM-008	Please provide valid value of last name
RPM-SAV-NOM-009	Please provide valid value of title
RPM-SAV-NOM-010	Please provide valid value of relation type
RPM-SAV-NOM-011	Address can not be null
RPM-SAV-NOM-012	Please provide valid value for country
RPM-SAV-NOM-013	Please provide valid value for Pin code
RPM-SAV-NOM-014	Please provide valid value for Address Line 1
RPM-SAV-NOM-015	A Minor can not be a guardian
RPM-SAV-ODL-001	Temporary OD Limit information is not allowed for this product
RPM-SAV-ODL-002	Uncollected fund information is not allowed for this product
RPM-SAV-ODL-003	Unsecured OD Limit information is not allowed for this product
RPM-SAV-ODL-004	Please provide valid value for Limit Type
RPM-SAV-PRF-001	Card is not allowed for this business product
RPM-SAV-PRF-002	Check Book is not allowed for this product
RPM-SAV-PRF-003	Passbook is not allowed for this product
RPM-SAV-PRF-004	Internet banking is not allowed for this business product
RPM-SAV-PRF-005	Mobile Banking is not allowed for this business product
RPM-SAV-PRF-006	Kiosk is not allowed for this business product
RPM-SAV-PRF-007	Phone banking is not allowed for this business product
RPM-SAV-TOD-001	Temporary OD Limit Details are not captured
RPM-TO-001	Mandatory Checklist(s) - \$1
RPM-TO-020	Mandatory Document(s) - \$1
RPM-SAV-ACC-001	No Branch mapped to this business product.
RPM-SAV-ACC-002	Please provide a valid value for Check Number
RPM-SAV-ACC-003	Please provide a valid value for Check Date
RPM-SAV-ACC-004	Please provide a valid value for Check Routing Number
RPM-SAV-ACC-005	Please provide a valid value for General Ledger code.
RPM-SAV-ACC-008	Missing Configuration : CASA_FundBy_OtherBankCheck
RPM-SAV-ACC-009	Incorrect Configuration : CASA_FundBy_Cash
RPM-SAV-ACC-010	Missing Configuration : CASA_FundBy_Cash
RPM-SAV-ACC-011	Incorrect Configuration : CASA_FundBy_Account
RPM-SAV-ACC-012	Missing Configuration : CASA_FundBy_Account
RPM-SAV-ACC-013	Incorrect Configuration : CASA_FundBy_OtherBankCheck

B

Advices

This topic provides the information on the various advices supported in checking account Origination process.

Note

Personal information used in the interface or PDFs are dummy. It is only for reference purposes.

Table B-1 Advices

Advices	Sample Files
Account Creation	Account Creation
Adverse Action Notice	Adverse Action Notice
Application Form without Overdraft	Application Form Without OD
Credit Score Information	Credit Score Information
Debit Check Decline	Debit Check Decline
Deposit Agreement	Deposit Agreement
E -sign Agreement	E-Sign Agreement
Notice of Incompleteness	Notice of Incompleteness
Offer Issue with Overdraft	Offer Issue with OD
Privacy Notice	Privacy Note
Schedule of Fees	Schedule of Fees
View Application with Overdraft	View Application With OD
W8 Tax Declaration	W8 Tax Declaration
W9 Tax Declaration	W9 Tax Declaration

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