

Oracle Banking Trade Finance Cloud Service

Document Management System Interface User Guide



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Preface

- [Purpose](#)
- [Audience](#)
This manual is intended for the following User/User Roles:
- [Documentation Accessibility](#)
- [Critical Patches](#)
- [Diversity and Inclusion](#)
- [Organization](#)
This topic is organized into following topics:
- [Conventions](#)
- [Related Information Sources](#)
- [Screenshot Disclaimer](#)
- [Acronyms and Abbreviations](#)
- [Symbols and Icons](#)

Purpose

This manual is designed to help acquaint you with the integration of Oracle Banking Trade Finance Cloud Service and Oracle FLEXCUBE Document Management System Interface.

Audience

This manual is intended for the following User/User Roles:

Role	Function
Back office data entry Clerks	Input functions for maintenance related to the interface
Implementation Teams	For setting up integration

Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

Access to Oracle Support

Oracle customer access to and use of Oracle support services will be pursuant to the terms and conditions specified in their Oracle order for the applicable services.

Critical Patches

Oracle advises customers to get all their security vulnerability information from the Oracle Critical Patch Update Advisory, which is available at [Critical Patches, Security Alerts and Bulletins](#). All critical patches should be applied in a timely manner to ensure effective security, as strongly recommended by [Oracle Software Security Assurance](#).

Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

Organization

This topic is organized into following topics:

Topic	Description
Preface	This topic gives information on the intended audience. It also lists the various topics covered in this User Manual.
Oracle Banking Trade Finance - DMS Integration	This topic explains about Oracle IPM which is an external Document Management System with which Oracle Banking Trade Finance integrates for document processes.

Conventions

The following text conventions are used in this document:

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

Related Information Sources

You can refer to the following documents:

- Procedures User Manual

Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

Acronyms and Abbreviations

Abbreviation	Description
DMS	Document Management System
IPM	Imaging and Process Management
OBTF	Oracle Banking Trade Finance
OBTFCS	Oracle Banking Trade Finance Cloud Service












Symbols and Icons

The list of symbols and icons available on the screens are as follows:

Table 1 Symbols and Icons - Common

Symbol/Icon	Function
	Minimize
	Maximize
	Close
	Perform Search
	Open a list
	Date Range
	Add a new record
	Navigate to the first record
	Navigate to the last record
	Navigate to the previous record

Table 1 (Cont.) Symbols and Icons - Common

Symbol/Icon	Function
	Navigate to the next record
	Grid view
	List view
	Refresh
	Click this icon to add a new row.
	Click this icon to delete a row, which is already added.
	Calendar
	Alerts
	Unlock Option
	View Option
	Reopen Option

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Oracle Banking Trade Finance Cloud Service - DMS Integration

Oracle IPM is an external Document Management System with which Oracle Banking Trade Finance Cloud Service integrates for document processes. Oracle IPM provides image scanning and business process management capabilities for enterprise applications. Oracle IPM is integrated with Oracle Banking Trade Finance Cloud Service to support the existing Oracle FLEXCUBE DMS.

The integration between Oracle Banking Trade Finance Cloud Service and Document Management Systems occurs only in process flows. Therefore, not all modules of Oracle Banking Trade Finance Cloud Service are utilizing the services offered by the integration. The user interface in OBTFCS makes standard request to the underlying infrastructure and Oracle Banking Trade Finance Cloud Service infrastructure would interact with the DMS and supply the result to user interface in same manner.

This topic contains the following sub-topics:

- [Oracle Banking Trade Finance Cloud Service and external DMS](#)

1.1 Oracle Banking Trade Finance Cloud Service and external DMS

This topic contains the following sub-topics:

- [Integrating Oracle Banking Trade Finance Cloud Service with external DMS](#)
- [Adding a Document to DMS](#)

In this operation you can upload a document to a DMS. The paper documents should be scanned into a digital format, which can be uploaded to the DMS. To upload the digital document, you must choose the file using the browse dialog and click upload button to index the document in the DMS. The DMS would register the document and provide a document ID to identify this document for later usage. This document ID can be used to locate the document, for other operations.
- [Viewing the Document Indexed in the DMS](#)

Oracle Banking Trade Finance Cloud Service allows you to view documents stored in a DMS that are referenced by transactions created in Oracle Banking Trade Finance Cloud Service. To view the document captured in DMS, select the document and click View button.
- [Deleting a Document Indexed in DMS](#)

Documents stored in the DMS can be deleted from Oracle Banking Trade Finance Cloud Service if the transaction stores the link to the document. To delete the document captured in the DMS, select the document and click 'Delete' button to delete the record from the set of document records.

1.1.1 Integrating Oracle Banking Trade Finance Cloud Service with external DMS

You can integrate Oracle Banking Trade Finance Cloud Service with Oracle IPM. OBTFCS will integrate/interact with one DMS provider at a given time and currently it is integrated with Oracle IPM only. Adapters are kind of service provider which provides the operations as per the Oracle Banking Trade Finance Cloud Service infrastructure.

Oracle Banking Trade Finance Cloud Service supports a set of operations that are common to the DMS solutions supported. The set of operations that would be supported by the integration are:

- Add a document to a DMS
- View a document indexed in the DMS
- Delete a document indexed in the DMS

1.1.2 Adding a Document to DMS

In this operation you can upload a document to a DMS. The paper documents should be scanned into a digital format, which can be uploaded to the DMS. To upload the digital document, you must choose the file using the browse dialog and click upload button to index the document in the DMS. The DMS would register the document and provide a document ID to identify this document for later usage. This document ID can be used to locate the document, for other operations.

Oracle Banking Trade Finance Cloud Service stores this document ID to maintain a linkage between the documents stored in the DMS, and the documents pertaining to any transaction. Hence, the documents indexed in the DMS by Oracle Banking Trade Finance Cloud Service, can be opened and viewed at a later stage.

If Oracle IPM is the DMS of choice, then the document ID is stored as an attribute of the document.

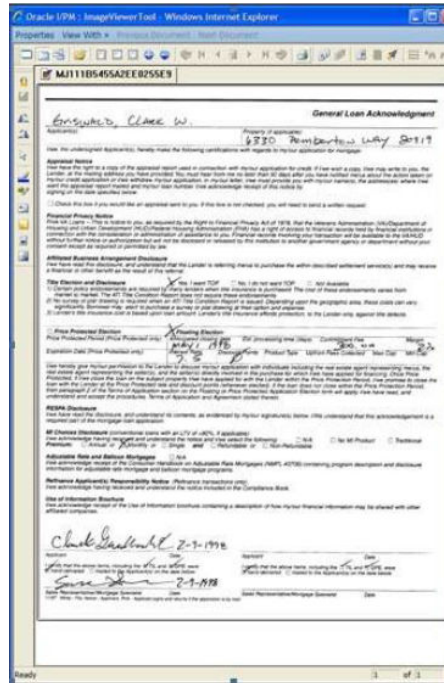
The ID can be utilized for searching and locating the document via the search features offered by Oracle IPM.

The screenshot shows a 'Document Upload' window. Inside, there's a table with the following columns: Document Category (with a dropdown arrow), Document Type (with a dropdown arrow), Document Reference (with a dropdown arrow), Remarks (with a dropdown arrow), and Upload (with a dropdown arrow). The table is currently empty, with the text 'No data to display.' below the header. At the bottom of the table area, there's a pagination bar showing 'Page 1 (0 of 0 Items)' and navigation buttons: '<', '1', '>', and '>|'. To the right of the table, there are '+', '-', and list icons. At the bottom right of the window, there are 'Exit' and 'Save' buttons.

1.1.3 Viewing the Document Indexed in the DMS

Oracle Banking Trade Finance Cloud Service allows you to view documents stored in a DMS that are referenced by transactions created in Oracle Banking Trade Finance Cloud Service. To view the document captured in DMS, select the document and click View button.

If Oracle IPM is your DMS, you must login to Oracle IPM and you can view the document in the 'Oracle IPM: ImageViewerTool' screen.



Documents stored in Oracle IPM are viewed via the Oracle IPM Viewer which provides additional functionality to annotate the document.

Note

If Oracle IPM Viewer is not installed on your machine you can use the plain Image Viewer to view the documents.

1.1.4 Deleting a Document Indexed in DMS

Documents stored in the DMS can be deleted from Oracle Banking Trade Finance Cloud Service if the transaction stores the link to the document. To delete the document captured in the DMS, select the document and click 'Delete' button to delete the record from the set of document records.

After the deletion of a document the corresponding Oracle Banking Trade Finance Cloud Service transaction would not have references to the document. If the document does not get deleted from the DMS, the record would still be removed from the Oracle Banking Trade Finance Cloud Service transaction, so that a failure in the DMS would not prevent further transactions.

To delete multiple documents at a time, you have to select the multiple records corresponding to the document and click the delete button. The system displays the message as "The selected documents have been deleted from the Document Manager System."