

# Oracle Banking Trade Finance Process Management Cloud Service

## Export Documentary Collection Liquidation - Islamic User Guide



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# 1

## Preface

- [Purpose](#)
- [Audience](#)  
This document is intended for the following audience:
- [Documentation Accessibility](#)
- [Critical Patches](#)
- [Structure](#)  
This manual is organized into the following chapters:
- [Diversity and Inclusion](#)
- [Conventions](#)
- [Related Documents](#)
- [Screenshot Disclaimer](#)
- [Acronyms and Abbreviations](#)
- [Basic Actions](#)
- [Symbols and Icons](#)

### 1.1 Purpose

This manual is designed to help you quickly get acquainted with the Oracle Banking Trade Finance Process Management Cloud Service **Export Documentary Collection Liquidation Islamic** process.

### 1.2 Audience

This document is intended for the following audience:

- Oracle Implementers
- Customer Service Representatives (CSRs)
- Oracle user

### 1.3 Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

- [Access to Oracle Support](#)

#### 1.3.1 Access to Oracle Support

Oracle customer access to and use of Oracle support services will be pursuant to the terms and conditions specified in their Oracle order for the applicable services.

## 1.4 Critical Patches

Oracle advises customers to get all their security vulnerability information from the Oracle Critical Patch Update Advisory, which is available at [Critical Patches, Security Alerts and Bulletins](#). All critical patches should be applied in a timely manner to ensure effective security, as strongly recommended by [Oracle Software Security Assurance](#).

## 1.5 Structure

This manual is organized into the following chapters:

- Preface gives information on the intended audience, structure, and related documents for this User Manual.
- The subsequent chapters provide an overview to the module.

## 1.6 Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

## 1.7 Conventions

The following text conventions are used in this document:

Convention	Meaning
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

## 1.8 Related Documents

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Oracle Banking Common Core User Guide

## 1.9 Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

## 1.10 Acronyms and Abbreviations

The list of the acronyms and abbreviations that are used in this guide are as follows:

**Table 1-1 Acronyms and Abbreviations**

Abbreviation	Description
OBTfPM	Oracle Banking Trade Finance Process Management
LC	Letter of Credit
BC	Bankers Cheque
FX	Foreign Exchange
CCY	Currency
LCY	Local Currency
FCY	Foreign Currency
LOV	List of Values
CIF	Customer Information File
UDF	User Defined Fields
FFT	Free Format Text
SBLC	Standby Letter of Credit

## 1.11 Basic Actions

Most of the screens contain Action Buttons to perform all or a few of the basic actions. The actions which are called here are generic, and it varies based on the usage and the applicability. The table below gives a snapshot of them:

**Table 1-2 Common Action Buttons and its Definitions**

Action Buttons	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>

Table 1-2 (Cont.) Common Action Buttons and its Definitions

Action Buttons	Description
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Click <b>Cancel</b> to cancel the transaction input midway without saving any data.
<b>Save &amp; Close</b>	Click <b>Save &amp; Close</b> to save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Next</b>	Click <b>Next</b> , system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.
<b>Submit</b>	Click <b>Submit</b> to complete the transaction after you specify all the input parameters for a particular process. The task will get moved to next logical stage of the process. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.

## 1.12 Symbols and Icons

The list of symbols and icons available on the screens are as follows:

Table 1-3 Symbols and Icons - Common






Symbol/Icon	Function
	Minimize
	Maximize
	Close
	Perform Search
	Open a list



Table 1-3 (Cont.) Symbols and Icons - Common























Symbol/Icon	Function
	Date Range
	Add a new record
	Navigate to the first record
	Navigate to the last record
	Navigate to the previous record
	Navigate to the next record
	Grid view
	List view
	Refresh
	Click this icon to add a new row.
	Click this icon to delete a row, which is already added.
	Calendar
	Alerts
	Unlock Option
	View Option
	Reopen Option

Table 1-4 Symbols and Icons - Widget

Symbol/Icon	Function
	Open status
	Unauthorized status
	Rejected status
	Closed status
	Authorized status
	Modification Number

# Oracle Banking Trade Finance Process Management Cloud Service

This topic helps you quickly get acquainted with the Oracle Banking Trade Finance Process Management Cloud Service process.

Welcome to the Oracle Banking Trade Finance Process Management Cloud Service User Guide. This guide provides an overview on the OBTFPMCS application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPMCS:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

## Overview

Oracle Banking Trade Finance Process Management Cloud Service is a Trade Finance middle office platform, which enables bank to streamline the Trade Finance operations. Oracle Banking Trade Finance Process Management Cloud Service enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

## Benefits

Oracle Banking Trade Finance Process Management Cloud Service helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPMCS allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

## Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.



# 3

## Export Documentary Collection Liquidation

Export Documentary Collection Liquidation process facilitates the user to handle the payment to an exporter from an importer via an intermediary bank.

Export Documentary Collection Liquidation Islamic process facilitates the user to handle the payment to an exporter from an importer via an intermediary bank.

The process describes the various steps involved in Liquidation of Islamic Export Documentary Collection Bill. The various stages involved for Export Doc Collection Liquidation are:

- Input application details and Upload of related documents (Non Online Channel) - Registration stage
- Input/Modify details of Collection Liquidation - Data Enrichment stage
- Check balance availability for amount block if applicable
- Check for sanctions & KYC status
- Create amount block if applicable
- Capture remarks for other users to check and act
- Hand off request to back office

The Islamic Export Collection Liquidation process flow is similar to that of conventional Export Collection Liquidation process flow.

This topic contains following sub-topics:

- [Common Initiation Stage](#)  
This topic provides the systematic instructions to initiate the **Export Documentary Collection Liquidation Islamic** request.
- [Registration](#)  
This topic provides the systematic instructions to initiate the Registration stage of Export Documentary Collection Liquidation Islamic request.
- [Data Enrichment](#)  
This topic provides the systematic instructions to initiate the Data Enrichment stage of **Export Documentary Collection Liquidation Islamic** request.
- [Exceptions](#)  
This topic helps you quickly get acquainted with the Exceptions process.
- [Multi Level Approval](#)  
This topic helps you quickly get acquainted with the Multi Level Approval process.

### 3.1 Common Initiation Stage

This topic provides the systematic instructions to initiate the **Export Documentary Collection Liquidation Islamic** request.

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click **Trade Finance**. Under **Trade Finance**, click **Initiate Task**.

The **Initiate Task** screen appears.

**Figure 3-1 Initiate Task**

- On **Initiate Task** screen, specify the fields.

**Note**

The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

**Table 3-1 Initiate Task - Field Description**

Field	Description
<b>Process Name</b>	Select a process name from the drop-down list.
<b>Branch</b>	Select the required branch code from the drop-down list.

For more information on action buttons, refer to the field description table below.

**Table 3-2 Action Buttons - Field Description**

Field	Description
<b>Proceed</b>	Task will get initiated to next logical stage..
<b>Clear</b>	Click to clear the contents update and enter the values again.

- Click **Proceed** to proceed to the next step.

## 3.2 Registration

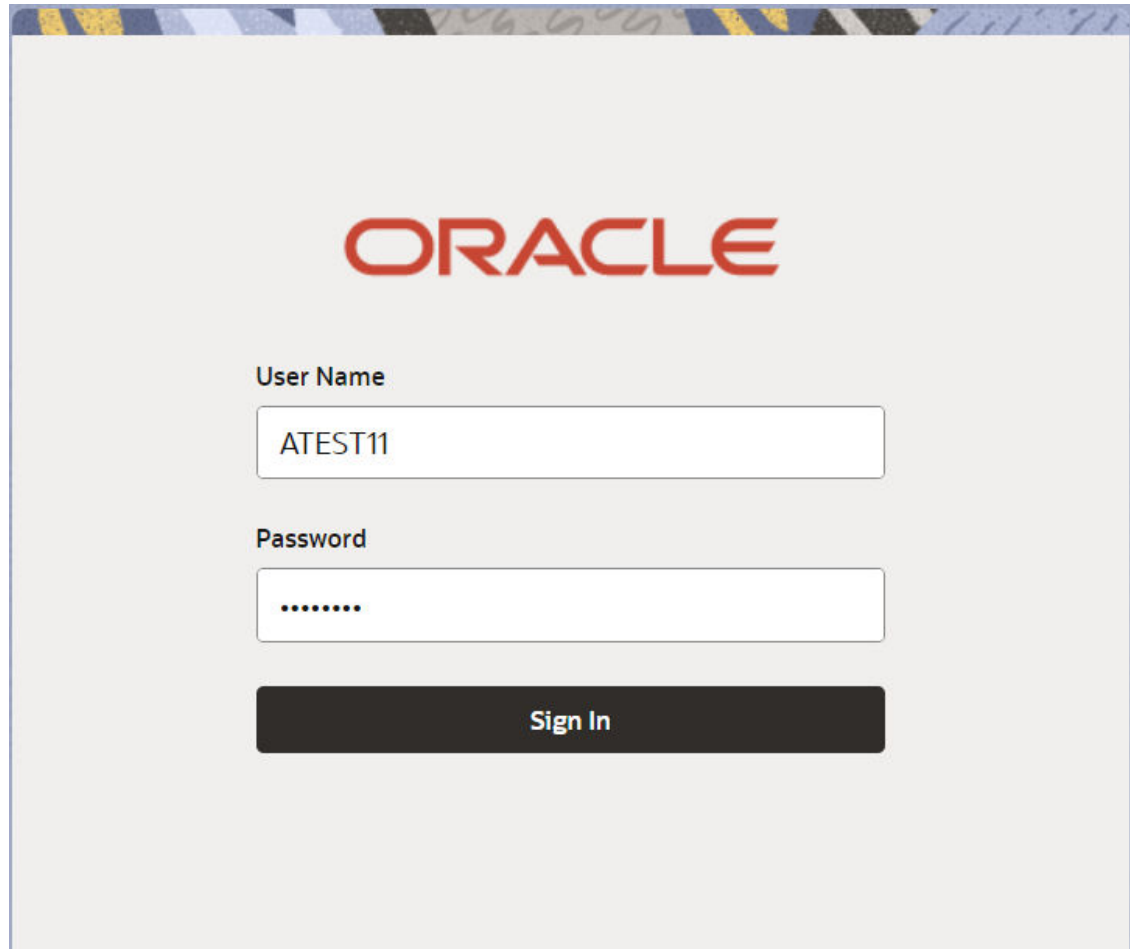
This topic provides the systematic instructions to initiate the Registration stage of Export Documentary Collection Liquidation Islamic request.

A User can register request for an Islamic Export Collection Liquidation at the front desk. During Registration stage, user can capture the basic details of the transaction and upload

related documents. On submit, the request will be available for trade finance expert to handle the request in the next stage.

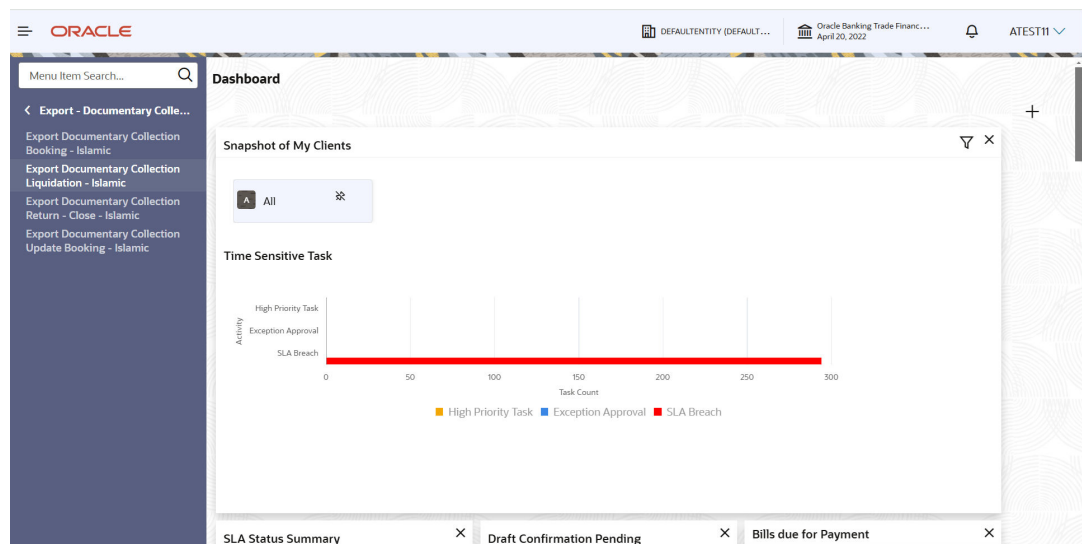
Specify **User ID** and **Password**, and login to **Home** screen.

**Figure 3-2 Login Screen**

The image shows the Oracle login screen. At the top, the Oracle logo is displayed in red. Below the logo, there are two input fields. The first is labeled "User Name" and contains the text "ATEST11". The second is labeled "Password" and contains seven dots. Below these fields is a dark grey button with the text "Sign In" in white. The background of the login area is light grey, and the top of the page has a decorative header with a pattern of blue, yellow, and grey.

1. On **Home** screen, click **Trade Finance - Islamic**. Under **Trade Finance - Islamic**, click **Export - Documentary Collection**.
2. Under **Export - Documentary Collection**, click **Export Documentary Collection Liquidation - Islamic**.

**Figure 3-3 Export Documentary Collection Liquidation - Islamic**



The **Export Documentary Collection Liquidation - Islamic - Registration** screen displays.

The Export Documentary Collection Liquidation - Registration stage has two sections Application Details and Collection Details. Let's look at the details of Registration screens below:

**Figure 3-4 Export Documentary Collection Liquidation - Islamic - Registration - Application Details**

The screenshot shows the 'Export Documentary Collection Liquidation - Islamic' application details screen. It is divided into two main sections: 'Application Details' and 'Collection Details'. The 'Application Details' section includes fields for Document Collection Number, Amount In Local Currency, Liquidation Date, Process Reference Number, Version Number, Branch, Priority, Submission Mode, and Bill Amount. The 'Collection Details' section includes fields for Documents Received, Tenor Type, Product Code, Product Description, Operation Type, Contract Reference Number, Drawee, Collecting Bank, Bill Outstanding Amount, Liquidity Amount, Finance Amount, Unlinked FX Rate, Rebate Amount, and Customer Dispatch. At the bottom right are buttons for 'Hold', 'Cancel', 'Save & Close', and 'Submit'.

- On **Export Documentary Collection Liquidation - Islamic - Registration - Application Details** screen, specify the fields.

#### Note

The fields which are marked as **Required** are mandatory.



For more information on fields, refer to the field description table below.

**Table 3-3 Export Documentary Collection Liquidation - Islamic - Registration - Application Details - Field Description**

Field	Description
<b>Documentary Collection Number</b>	Specify the Documentary Collection Number.  Alternatively, click <b>Search</b> to search and select the Documentary Collection Number. In the lookup, you can search giving any combination details of Documentary Collection Number, Drawer, Currency, Amount, Product Code and Booking Date to fetch the collection details. Based on the search result, select the applicable documentary collection to update the details.
<b>Drawer</b>	Read only field.  Drawer ID and Drawer Name will be auto-populated based on the selected Documentary Collection Number.
<b>Branch</b>	Read only field.  Branch details is auto-populated based on the selected Documentary Collection Number.
<b>Bill Amount</b>	Read only field.  Bill currency and amount will be auto-populated based on the selected Documentary Collection Number.
<b>Amount In Local Currency</b>	Read only field.  System fetches the local currency equivalent value for the LC amount from back office (with decimal places).
<b>Process Reference Number</b>	Read only field.  Unique OBTFPMCS task reference number for the transaction.  This is auto generated by the system based on process name and branch code.
<b>Priority</b>	Read only field.  System populates the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority. User can change the priority populated any time before submit.
<b>Submission Mode</b>	Read only field.  The submission mode can be: <ul style="list-style-type: none"> <li>• <b>Desk</b> - Request received through Desk</li> <li>• <b>Courier</b> - Request received through Courier</li> </ul> By default the submission mode will have the value as 'Desk'.

**Table 3-3 (Cont.) Export Documentary Collection Liquidation - Islamic - Registration - Application Details - Field Description**

Field	Description
<b>Liquidation Date</b>	By default, the application displays branch's current date.
<b>Version Number</b>	Read only field.  This field displays the latest version of the bill.

**Collection Details**

Registration user can provide collection details in this section. Alternately, details can be provided by Data Enrichment user.

4. On **Export Documentary Collection Liquidation - Islamic - Registration - Collection Details** screen, specify the fields.

**Note**



The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

**Table 3-4 Export Documentary Collection Liquidation - Islamic - Registration - Collection Details - Field Description**

Field	Description
<b>Documents Received</b>	Read only field.  This field displays the documents received details based on the selected Documentary Collection Number.
<b>Tenor Type</b>	Read only field.  This field displays the tenor type based on the selected Documentary Collection Number.
<b>Product Code</b>	Read only field.  This field displays the product code based on the selected Documentary Collection Number.

**Table 3-4 (Cont.) Export Documentary Collection Liquidation - Islamic - Registration - Collection Details - Field Description**

Field	Description
<b>Product Description</b>	Read only field.  This field displays the description of the product as per the product code.
<b>Operation Type</b>	Read only field.  This field displays the operation type from the collection booking.
<b>Contract Reference Number</b>	Read only field.  This field displays the contract reference number populated from the back end system once the Documentary Collection Number is selected.
<b>Drawee</b>	Read only field.  This field displays the drawee ID and drawee name based on the selected Documentary Collection Number.
<b>Collecting Bank</b>	Read only field.  This field displays the collecting bank ID and name based on the selected Documentary Collection Number.
<b>Bill Outstanding Amount</b>	Read only field.  This field displays the bill outstanding amount based on the selected Documentary Collection Number.
<b>Liquidation Amount</b>	Specify the bill amount to be liquidated.
<b>Finance Amount</b>	Read only field.  This field displays the finance amount based on the selected Documentary Collection Number.
<b>Unlinked FX Rate</b>	Specify the unlinked FX rate.
<b>Rebate Amount</b>	Read only field.  This field displays the rebate to the bill outstanding amount.
<b>Customer Dispatch</b>	Read only field. Displays the value that will be populated from back office based on the maintenance.  <ul style="list-style-type: none"> <li>Switch to  if the customer has to dispatch the documents directly to the importer's bank.</li> <li>Switch to , if the bank has to dispatch the documents to the importer's bank. Bank user is not allowed to edit the field, if the value defaulted from the back office is "No"</li> </ul>

5. Click **Submit**.

The task will move to next logical stage of **Export Documentary Collection Liquidation Islamic**.

For more information on action buttons, refer to the field description table below.

**Table 3-5 Export Documentary Collection Liquidation - Islamic - Registration - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	Upload the documents received under the Documentary Collection.
<b>Remarks</b>	Specify any additional information regarding the collection. This information can be viewed by other users handling the request.
<b>Customer Instruction</b>	Click to view/ input the following. <ul style="list-style-type: none"> <li><b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li><b>Transaction Level Instructions</b> – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Click to view the details of the collection.
<b>Events</b>	Click to the details of collection and liquidations if any, in chronological sequence.
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancels the Export Documentary Collection Liquidation Task. Details entered will not be saved and the task will be removed
<b>Save &amp; Close</b>	Save the information provided and holds the task in 'My Task' queue for working later.  This option will not submit the request.
<b>Submit</b>	The task will move to next logical stage of Export Documentary Collection Liquidation. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.

## 3.3 Data Enrichment

This topic provides the systematic instructions to initiate the Data Enrichment stage of **Export Documentary Collection Liquidation Islamic** request.

On successful completion of Registration of an Export Documentary Collection Liquidation Islamic, the task moves to Data Enrichment stage. As part of Data Enrichment, user enters Liquidation basic details of the incoming Islamic Export Doc Collection Liquidation request. At this stage the information captured during registration are validated.

### Note

For expired line of limits, the task moves to "Limit Exception" stage under Free Tasks, on 'Submit' of DE Stage with the reason for exception as "Limit Expired".

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click **Trade Finance**. Under **Trade Finance**, click **Tasks**.
2. Under **Tasks**, click **Free Tasks**.

**Figure 3-5 Free Tasks**

	Refresh	Acquire	Flow Diagram		Priority	Process Name	Application Number	Stage	Application Date
<input type="checkbox"/>		Acquire and Edit			Medium	Islamic Export Documentary Collection Liquidation	P PK2IEDL000064643	DataEnrichment	22-04-20
<input type="checkbox"/>		Acquire and Edit			Medium	STP Process Allocation	P PK2STPP000064630	Process Identification	22-04-20
<input type="checkbox"/>		Acquire and Edit			Medium	Guarantee Issuance	P PK2GTEI000064527	DataEnrichment	22-04-20
<input type="checkbox"/>		Acquire and Edit			High	Import LC Issuance	P PK2ILCI000064609	Scrutiny	22-04-20
<input type="checkbox"/>		Acquire and Edit			Medium	Export LC Liquidation Islamic	P PK2IELL000064605	DataEnrichment	22-04-20
<input type="checkbox"/>		Acquire and Edit			High	Import LC Issuance	P PK2ILCI000064603	Scrutiny	22-04-20
<input type="checkbox"/>		Acquire and Edit			Medium	Import LC Internal Amendment	P PK2ILCI000064601	DataEnrichment	22-04-20
<input type="checkbox"/>		Acquire and Edit			Medium	Import LC Internal Amendment Islamic	P PK2IIIA000064599	DataEnrichment	22-04-20
<input type="checkbox"/>		Acquire and Edit				Islamic Export LC Drawing Update	P PK2IELU000064597	Scrutiny	22-04-20
<input type="checkbox"/>		Acquire and Edit			Medium	Import Documentary Collection Booking Update	P PK2IDCU000064593	DataEnrichment	22-04-20
<input type="checkbox"/>		Acquire and Edit			Medium	Import LC Liquidation	P PK2ILCL000064589	KYC Exceptional approval	22-04-20
<input type="checkbox"/>		Acquire and Edit			Medium	Islamic Export Documentary Collection Booking Up...	P PK2IEDU000064585	DataEnrichment	22-04-20
<input type="checkbox"/>		Acquire and Edit			Medium	Export Documentary Collection Booking Update	P PK2EDCU000064583	DataEnrichment	22-04-20

The **Free Tasks** screen appears.

3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit** to edit the registered task.

**Figure 3-6 My Tasks**

	Refresh	Release	Escalate	Delegate	Flow Diagram		Priority	Process Name	Pro R...	Application Number	Stage	Application Date
<input type="checkbox"/>						Edit	Medium	Islamic Export Documentary Collection Liq...	PK2IE...	PK2IEDL000064643	DataEnrichment	22-04-20
<input type="checkbox"/>						Edit	Medium	Export Documentary Collection Booking	PK2E...	PK2EDCB000064574	DataEnrichment	22-04-20
<input type="checkbox"/>						Edit	Medium	Islamic Export LC Closure	PK2IE...	PK2IECL000064549	DataEnrichment	22-04-20
<input type="checkbox"/>						Edit	Medium	Export LC Drawing - Islamic	PK2IE...	PK2IELD000064491	DataEnrichment	22-04-20
<input type="checkbox"/>						Edit	Medium	Islamic Export LC Reopen	PK2IE...	PK2IELR000064457	DataEnrichment	22-04-20
<input type="checkbox"/>						Edit	Medium	Islamic Export LC Reopen	PK2IE...	PK2IELR000064448	AmountBlock Exception A...	22-04-20
<input type="checkbox"/>						Edit	Medium	Export LC Transfer	PK2E...	PK2ELCT000064421	Approval Task Level 1	22-04-20
<input type="checkbox"/>						Edit	Medium	Export LC Transfer	PK2E...	PK2ELCT000064430	Registration	22-04-20
<input type="checkbox"/>						Edit	Medium	Export LC Transfer	PK2E...	PK2ELCT000064428	Registration	22-04-20
<input type="checkbox"/>						Edit	Medium	Export LC Drawing Update	PK2E...	PK2ELCU000063760	DataEnrichment	22-04-20
<input type="checkbox"/>						Edit	Medium	Export LC Drawing Update	PK2E...	PK2ELCU000064386	DataEnrichment	22-04-20
<input type="checkbox"/>						Edit	Medium	Export LC Drawing Update	PK2E...	PK2ELCU000064207	DataEnrichment	22-04-20
<input type="checkbox"/>						Edit	Medium	Export LC Drawing Update	PK2E...	PK2ELCU000064388	Scrutiny	22-04-20

Let's look at the details for Data Enrichment stage. User can enter/update the fields. Some of the application details that are already having value from Registration channels may not be editable.

The Data Enrichment stage has the following hops for data capture:

- [Main Details](#)  
This topic provides the systematic instructions to initiate the Data Enrichment stage of **Export Collection Liquidation Islamic** request.
- [Document Details](#)  
This topic provides the systematic instructions to capture the document details of export documentary collection liquidation Islamic request.
- [Other Details](#)  
This topic provides the systematic instructions to capture the Other details of Export Documentary Collection Liquidation Islamic request.
- [Shipment Details](#)  
This topic provides the systematic instructions to capture the shipment details of export documentary collection liquidation request.
- [Maturity Details](#)  
This topic provides the systematic instructions to capture the maturity details of export documentary collection liquidation request.
- [Additional Fields](#)  
This topic provides the systematic instructions to capture the additional fields.
- [Advices](#)  
This topic provides the systematic instructions to capture the advices details.
- [Additional Details](#)  
This topic provides the systematic instructions to capture the additional details
- [Settlement Details](#)  
This topic provides the systematic instructions to capture the settlement details of export documentary collection liquidation Islamic request.
- [Summary](#)  
This topic provides the systematic instructions to view the summary of **Export Documentary Collection Liquidation Islamic** request.

### 3.3.1 Main Details

This topic provides the systematic instructions to initiate the Data Enrichment stage of **Export Collection Liquidation Islamic** request.

Main details section has two sub section as follows:

- Application Details
- Collection Details.

#### **Application Details**

The fields listed under this section are same as the fields listed under the Application Details section in Registration. For more information on fields, refer [Table 3-3](#)

1. On **Data Enrichment - Main Details** screen, specify the fields that were not entered at Registration stage.

**Figure 3-7 Data Enrichment - Main Details - Application Details**

Islamic Export Documentary Collection Liquidation DataEnrichment :: Application

No:- PK2IEDL000064643

Documents

Remarks

Overrides

Customer Instruction

View Collection

Main Details

Document Details

Other Details

Shipment Details

Maturity Details

Additional Fields

Advices

Additional Details

Settlement Details

Summary

Main Details

Application Details

Documentary Collection Number

PK2EIBA22101003

Drawer

001044

GOODCARE

Branch

PK2-Oracle Banking Trade Finz

Bill Amount

GBP

£1,000.00

Amount in Local Currency

GBP

£1,000.00

Process Reference Number

PK2IEDL000064643

Priority

Medium

Submission Mode

SWIFT-undefined

Liquidation Date

April 20, 2022

Version Number

1

Collection Details

Documents Received

Second

Tenor Type

Usance

Product Code

EIBA

Product Description

OUTGOING DOCUMENTARY USAN

Operation Type

ACC

Contract Reference Number

PK2EIBA22101003

Drawee

001183

RABO BANK

Collecting Bank

001043

MARKS ANI

Bill Outstanding Amount

GBP

£1,000.00

Liquidation Amount

GBP

Finance Amount

GBP

Unlinked FX Rate

Rebate Amount

GBP

Customer Dispatch

Audit

Reject

Refer

Hold

Cancel

Save & Close

Next

Collection Details

The fields listed under this section are same as the fields listed under the Collection Details section in Registration. For more information on fields, refer [Table 3-4](#). During Registration, if user has not captured input, then user can capture the details in this section. If details were captured in Registration stage, the DE user can edit/update them.

Figure 3-8 Collection Details

Advices

Additional Details

Settlement Details

Summary

Collection Details

Documents Received

Second

Tenor Type

Usance

Product Code

EIBA

Product Description

OUTGOING DOCUMENTARY USAN

Operation Type

ACC

Contract Reference Number

PK2EIBA22101003

Drawee

001183

RABO BANK

Collecting Bank

001043

MARKS ANI

Bill Outstanding Amount

GBP

£1,000.00

Liquidation Amount

GBP

Finance Amount

GBP

Unlinked FX Rate

Rebate Amount

GBP

Customer Dispatch

Audit

Reject

Refer

Hold

Cancel

Save & Close

Next

2. Click **Next**.

The task will move to next data segment. For more information refer [Document Details](#)



Table 3-6 Main Details - Action Buttons - Field Description

Field	Description
<b>Documents</b>	<p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application</p>
<b>Remarks</b>	<p>Specify any additional information regarding the collection. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFCMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Enables the user to view the latest collection values displayed in the respective fields.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>



**Table 3-6 (Cont.) Main Details - Action Buttons - Field Description**

Field	Description
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 3.3.2 Document Details

This topic provides the systematic instructions to capture the document details of export documentary collection liquidation Islamic request.

A Data Enrichment User can enter the basic document details of Islamic Export Doc Collection Liquidation.

1. On **Document Details** screen, specify the fields.

**Figure 3-9 Document Details**

**Islamic Export Documentary Collection Liquidation DataEnrichment :: Application**  
No:- PK2IEDL000064643

Documents Remarks Overrides  
Customer Instruction View Collection

Main Details  
**Document Details**  
Other Details  
Shipment Details  
Maturity Details  
Additional Fields  
Advices  
Additional Details  
Settlement Details  
Summary

**Document Details**  
Documents Details

Document Code	Document Type	Documents Description	Document Reference	Copies Received	Originals Received	Document Clause	Document Date	Action
PACKINGLIST	V	PACKINGLIST	<input type="checkbox"/>			PACKINGLIST		
BOL	T	Bill of Lading	<input type="checkbox"/>			BOL		
AIR	T	Air way Bill Docs	<input type="checkbox"/>			AIR		

Audit Reject Refer Hold Cancel Save & Close Back Next

For more information on fields, refer to the field description table below.

**Table 3-7 Document Details - Field Description**

Field	Description
Click + icon to add multiple document details.	
<b>Document Code</b>	<p>System defaults the document code.</p> <p>User can click <b>Search</b> to search and select the document code.</p> <p>User can add or delete the code by deleting the line on the grid.</p>
<b>Document Type</b>	<p>System populates the document type based on the document code.</p> <p>Click the link to view the document type.</p>
<b>Document Description</b>	<p>System populates the document description based on the document code.</p> <p>Click the link to view the document description.</p> <p>User can edit the description.</p>
<b>Document Reference</b>	Specify the document reference.
<b>Copies Received</b>	Specify the number of copies received for Export Collection Booking.
<b>Originals Received</b>	Specify the number of copies received for Export Collection Booking.
<b>Document Clause</b>	<p>System populates the document Clause based on the document code.</p> <p>User can view/edit the document clause details by clicking the link in the 'Document Clause' column.</p>
<b>Document Date</b>	Specify or select the date on which the document is received.
<b>Action</b>	<p>Click Edit icon to edit the document description.</p> <p>Click Delete icon to delete the document code.</p>

2. Click **Next**.

The task will move to next data segment. For more information refer [Other Details](#)

**Table 3-8 Document Details - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	<p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>
<b>Remarks</b>	<p>Specify any additional information regarding the collection. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>
<b>Overrides</b>	Click to view the overrides accepted by the user.

Table 3-8 (Cont.) Document Details - Action Buttons - Field Description

Field	Description
<b>Customer Instruction</b>	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Enables the user to view the latest collection values displayed in the respective fields.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	On click of Back, system moves the task back to previous data segment.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

### 3.3.3 Other Details

This topic provides the systematic instructions to capture the Other details of Export Documentary Collection Liquidation Islamic request.

Other Details enables the user to validate the Other details for Islamic Export Collection Liquidation.

1. On **Other Details** screen, specify the fields.

**Figure 3-10 Other Details**

For more information on fields, refer to the field description table below.

**Table 3-9 Other Details – Field Description**

Field	Description
<b>Other Details</b>	
<b>Debit Value Date</b>	Read only field. Displays the debit value date.
<b>Credit Value Date</b>	Read only field. Displays the credit value date.
<b>Value Date</b>	Read only field. Displays the value date.

Table 3-9 (Cont.) Other Details – Field Description

Field	Description
<b>Other Bank Charges</b>	
<b>Other Bank Charges - 1</b>	Select the currency from the drop-down list and specify the charges to be collected for the other bank as part of the collection transaction.
<b>Other Bank Charges - 2</b>	Select the currency from the drop-down list and specify the charges to be collected for the other bank as part of the collection transaction.
<b>Other Bank Charges - 3</b>	Select the currency from the drop-down list and specify the charges to be collected for the other bank as part of the collection transaction.
<b>Other Bank Description - 1</b>	Specify the description of charges to be collected for the other bank as part of the drawings transaction.
<b>Other Bank Description - 2</b>	Specify the description of charges to be collected for the other bank as part of the drawings transaction.
<b>Other Bank Description - 3</b>	Specify the description of charges to be collected for the other bank as part of the drawings transaction.
<b>Other Bank Profit</b> Specify the Profit details to be captured as a part of “Other Bank Profit” details.	
<b>Start Date</b>	Specify the date from which the system starts calculating the profit.
<b>Other Bank Profit-1, 2 and 3</b>	
<b>Component</b>	This field displays the name of the profit component.
<b>Component Description</b>	Specify the description of the profit component.
<b>Profit Rate</b>	Specify the rate to be applied for the profit component.
<b>Profit Basis</b>	Select the calculation basis on which the profit to be computed from the drop-down list.
<b>Waive</b>	This field displays the profit to be waived off. The options can be: <ul style="list-style-type: none"> <li>• Yes</li> <li>• No</li> </ul>

2. Click **Save and Close** to save the details and close the screen.
3. Click **Next**.

The task will move to next data segment. For more information refer [Shipment Details](#).

Table 3-10 Other Details - Action Buttons - Field Description

Field	Description
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents.  The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
<b>Remarks</b>	Specify any additional information regarding the collection. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.

Table 3-10 (Cont.) Other Details - Action Buttons - Field Description

Field	Description
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Enables the user to view the latest collection values displayed in the respective fields.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Refer</b>	Select a Refer Reason from the values displayed by the system.  Refer Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	On click of Back, system moves the task back to previous data segment.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

### 3.3.4 Shipment Details

This topic provides the systematic instructions to capture the shipment details of export documentary collection liquidation request.

User can view the shipment details updated during Islamic Export Collection Liquidation.

1. On **Shipment Details** screen, specify the fields.

**Figure 3-11 Shipment Details**

For more information on fields, refer to the field description table below.

**Table 3-11 Shipment Details – Field Description**

Field	Description
<b>Shipment Details</b>	
<b>Transshipment</b>	<p>System defaults the transshipment details of goods from Export Collection Booking. The user can change the value. The values can be:</p> <ul style="list-style-type: none"> <li>• ALLOWED</li> <li>• NOT ALLOWED</li> </ul>



Table 3-11 (Cont.) Shipment Details – Field Description





Field	Description
<b>Partial Shipments</b>	<p>System defaults the partial shipment details of goods from Export Collection Booking. The user can change the value.</p> <p>The values can be:</p> <ul style="list-style-type: none"> <li>• ALLOWED</li> <li>• NOT ALLOWED</li> </ul>
<b>Date Of Shipment</b>	<p>System defaults the date of shipment from Export Collection Booking. The user can change the value.</p>
<b>Place Of Taking In Charge</b>	<p>System defaults the place of taking in charge (in case of a multi-modal transport document), the place of receipt (in case of a road, rail or inland waterway transport document or a courier or expedited delivery service document), the place of dispatch or the place of shipment to be indicated on the transport document. The user can change the value.</p> <div>  <b>Note</b> This field is alternate to <b>Port Of Loading</b>.         </div>
<b>Port Of Loading</b>	<p>Specify the port of loading. This field specifies the port of loading or place of taking in charge to be indicated on the transport document.</p> <div>  <b>Note</b> This field is alternate to <b>Place Of Taking In Charge</b>.         </div>
<b>Port Of Discharge</b>	<p>Specify the port of discharge. This field specifies the port of discharge or airport of destination to be indicated on the transport document.</p> <div>  <b>Note</b> This field is alternate to <b>Place Of Final Destination</b>.         </div>
<b>Place Of Final Delivery</b>	<p>System defaults the final destination or place of delivery to be indicated on the transport document. The user can change the value.</p> <div>  <b>Note</b> This field is alternate to <b>Port Of Discharge</b>.         </div>



Table 3-11 (Cont.) Shipment Details – Field Description

Field	Description
<b>Carrier Name</b>	System defaults the name of the carrier through which the goods were shipped from Export Collection Booking. The user can change the value.
<b>Shipping Agent Name</b>	Specify the shipping agent name from Export Collection Booking.
<b>Shipping Agent Address</b>	Specify the shipping agent address from Export Collection Booking.
<b>INCO Terms</b>	Click <b>Search</b> to search and select the INCO Terms from Export Collection Booking.
<b>INCO Terms Description</b>	Read only field. The description of the INCO Term from Export Collection Booking.
<b>Description of Goods and/or Services</b> This section displays the goods details from Export Collection Liquidation. The user can click + to add multiple description of goods and services.	
<b>Goods Code</b>	System defaults the goods code from Export Collection Booking. The user can add multiple goods code by clicking the plus icon.
<b>Goods Type</b>	Read only field. The goods type is auto populated depending on goods code.
<b>Goods Description</b>	Read only field. This field displays the goods description from Export Collection Booking.
<b>Action</b>	Click the Edit icon to edit the goods code. Click Delete icon to delete the goods record.
<b>Country of Origin</b>	Specify the country of origin.
<b>Insurance Company Code</b>	lick <b>Search</b> to search and select the insurance company code from Export Collection Booking.
<b>Insurance Company</b>	Read only field. This field displays the insurance company details based on the selected Insurance Company Code.
<b>Policy Number</b>	Specify the policy number of the insurance.
<b>Multi-model/ Transshipment details</b> This section displays the multi-modal/transshipment details from Export Collection Liquidation. The user can click + to add multiple Multi-model/ Transshipment details.	
<b>Carrier Name</b>	Specify the carrier name from Export Collection Booking.
<b>Port</b>	Specify the port details from Export Collection Booking.
<b>Action</b>	Click Edit icon to edit the carrier name and port. Click Delete icon to delete the record.

2. Click **Next**.

The task will move to next data segment. For more information refer [Maturity Details](#).

**Table 3-12 Shipment Details - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	<p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>
<b>Remarks</b>	<p>Specify any additional information regarding the collection. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Enables the user to view the latest collection values displayed in the respective fields.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>

**Table 3-12 (Cont.) Shipment Details - Action Buttons - Field Description**

Field	Description
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	On click of Back, system moves the task back to previous data segment.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

### 3.3.5 Maturity Details

This topic provides the systematic instructions to capture the maturity details of export documentary collection liquidation request.

This section displays the draft details from the documents submitted under Islamic Export Collection Booking Update and Maturity and Multi Tenor Liquidation Details.

1. On **Maturity Details** screen, specify the fields.

**Figure 3-12 Maturity Details**

For more information on fields, refer to the field description table below.

Table 3-13 Maturity Details - Field Description

Field	Description
<b>Draft Details</b> The user can click + to add multiple <b>Draft Details</b> .	
<b>Draft Code</b>	Click <b>Search</b> to search and select the draft code from the look-up.
<b>Draft Amount</b>	Specify the draft amount based on the documents submitted under Export Collection Booking.
<b>Action</b>	Click Edit icon to edit the draft code/ draft amount.
	Click Delete icon to delete the draft code.
<b>Maturity and Multi Tenor Liquidation Details</b> The user can click + to add multiple <b>Maturity and Multi Tenor Liquidation Details</b> .	
<b>S. No</b>	Serial number of the tenor record.
<b>Tenor Basis</b>	Read only field. This field displays the tenor basis, if the tenor is not sight.
<b>Tenor Description</b>	Read only field. This field displays the tenor description based on the tenor basis.
<b>Start Date</b>	Read only field. This field displays the tenor start date.
<b>Tenor Days</b>	Read only field. This field displays the number of tenor days.
<b>Transit Days</b>	Read only field. This field displays the transit days, if the tenor is sight.
<b>Maturity Date</b>	Read only field. This field displays the due date for the drawing based on tenor and tenor basis.  If tenor is sight, system will calculate the maturity date as 5 working days from document Received date. User can change this value to any date earlier than the maturity date up to system date. User cannot change the value to later than maturity date.  If tenor is Usance, system will calculate the maturity date based on the tenor basis and populate the maturity date.
<b>Bill Amount</b>	Read only field. This field displays the bill amount.
<b>Liquidated Amount</b>	Specify the the liquidated amount.
<b>Exchange Rate</b>	Specify the exchange rate.
<b>Liquidation Date</b>	Specify the liquidation date.
<b>Liquidation Amount</b>	Specify the liquidation amount.
<b>Action</b>	Click Edit icon to edit the tenor record.
	Click Delete icon to delete the tenor record.
<b>Profit From Date</b>	System defaults the profit from date. The profit from date cannot be earlier than branch date and later than maturity date. User can change the date.
<b>Profit To Date</b>	System defaults the profit to date, if profit from date is provided. User can change the date.
<b>Acceptance Commission From Date</b>	Displays the acceptance commission from date.
<b>Acceptance Commission To Date</b>	Displays the acceptance commission to date.

2. Click **Next**.

The task will move to next data segment. For more information refer [Additional Fields](#).

**Table 3-14 Maturity Details - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	<p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>
<b>Remarks</b>	<p>Specify any additional information regarding the collection. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Enables the user to view the latest collection values displayed in the respective fields.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>

**Table 3-14 (Cont.) Maturity Details - Action Buttons - Field Description**

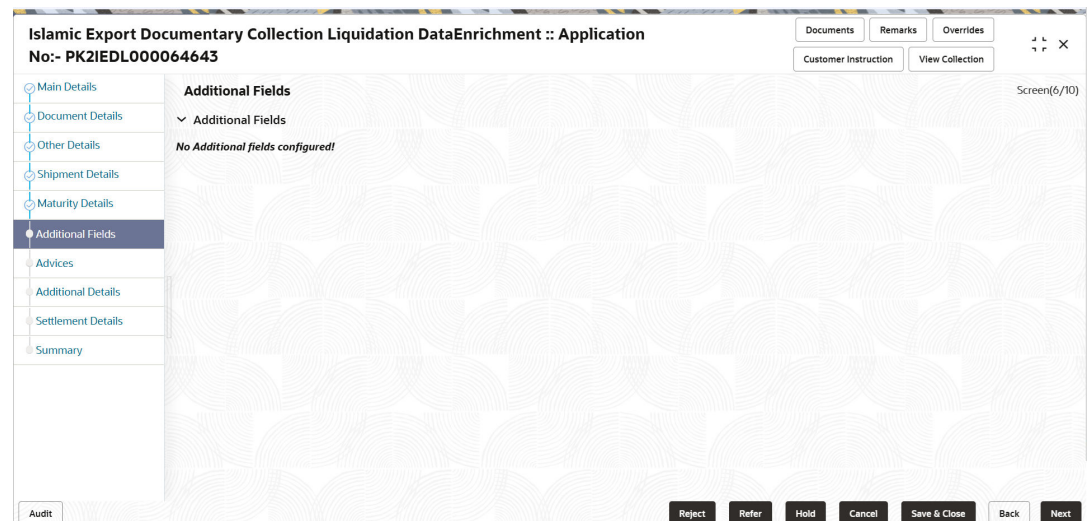
Field	Description
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	On click of Back, system moves the task back to previous data segment.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

### 3.3.6 Additional Fields

This topic provides the systematic instructions to capture the additional fields.

Banks can configure user defined fields as per their requirement in the Additional Fields Screen.

1. On **Additional Fields** screen, specify the fields, if any.

**Figure 3-13 Additional Fields**

2. Click **Next**.

The task will move to next data segment. For more information refer [Advices](#).  
For more information on action buttons, refer to the field description table below.

**Table 3-15 Additional Fields - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	<p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>
<b>Remarks</b>	<p>Specify any additional information regarding the collection. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Enables the user to view the latest collection values displayed in the respective fields.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>



**Table 3-15 (Cont.) Additional Fields - Action Buttons - Field Description**

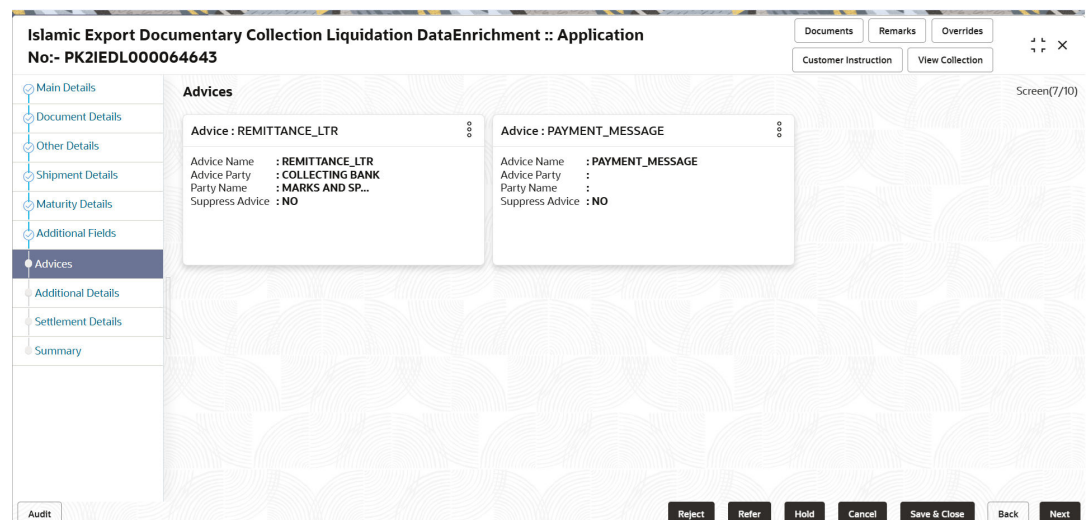
Field	Description
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	On click of Back, system moves the task back to previous data segment.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

### 3.3.7 Advices

This topic provides the systematic instructions to capture the advices details.

A DE user can check the advices data segment details of an Islamic Export Collection Liquidation. Advices maintained in the back office will be defaulted in this tile format. User can suppress the advices that are not required for the task.

1. On **Advices** screen, click  on any advice tile to view the advice details.

**Figure 3-14 Advices**


**Islamic Export Documentary Collection Liquidation DataEnrichment :: Application**  
No:- PK2IEDL000064643

Documents Remarks Overrides  
Customer Instruction View Collection

Screen(7/10)

**Advices**

**Advice : REMITTANCE\_LTR**

Advice Name : REMITTANCE\_LTR  
Advice Party : COLLECTING BANK  
Party Name : MARKS AND SP...  
Suppress Advice : NO

**Advice : PAYMENT\_MESSAGE**

Advice Name : PAYMENT\_MESSAGE  
Advice Party :  
Party Name :  
Suppress Advice : NO

Audit

Reject Refer Hold Cancel Save & Close Back Next



## Advice Details

**Advice Details**

▼ Advice Details

Suppress Advice ☐ Advice Name LC\_AMND\_INSTR Medium ▼ Advice Party ABK

Party ID 001204 Party Name ABC BANK

▼ FFT Code

FFT Code	FFT Description	Action
FREEVP	TESTING FFT	

▼ Instructions

Instruction Code	Instruction Description	Edit	Action
E023	IN CASE, REIMBURSING BANK IN NEW YORK, FAILS TO F		

OK Cancel

Table 3-16 Advice Details

Field	Description
<b>Suppress Advice</b>	Enable this option to suppress the advice. Disable this option if suppress advice is not required.
<b>Advice Name</b>	This field displays the advice name defaulted from LC issuance.
<b>Medium</b>	This field displays the medium of advices defaulted from the system. User can update if required.
<b>Advice Party</b>	This field displays the advice party defaulted from LC issuance.
<b>Party ID</b>	This field displays the party ID defaulted from LC issuance.
<b>Party Name</b>	This field displays the party name defaulted from LC issuance.
<b>FFT Code</b>	Specify the FFT Code based on the description of following table.
<b>FTT Code</b>	Click <b>Search</b> to search and select the FFT code as a part of free text.
<b>FFT Description</b>	This field displays the FFT description based on the FFT code selected.
<b>Action</b>	Click Edit icon to edit the FFT code.  Click Delete icon to delete the FFT code.
<b>Instruction Code</b>	Specify the <b>Instruction Code</b> based on the description of following table.
<b>Instruction Code</b>	Click <b>Search</b> to search and select the instruction code as a part of free text.
<b>Instruction Description</b>	This field displays the instruction description based on the instruction code selected.

**Table 3-16 (Cont.) Advice Details**

Field	Deacription
<b>Edit</b>	Click Edit icon to edit the instruction code description.
<b>Action</b>	Click Edit icon to edit the instruction code.
	Click Delete icon to delete the instruction code.

2. Click **Next**.

The task will move to next data segment.

For more information on fields, refer to the field description table below.

**Table 3-17 Advices - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents.  The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
<b>Remarks</b>	Specify any additional information regarding the collection. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTfPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Enables the user to view the latest collection values displayed in the respective fields.

**Table 3-17 (Cont.) Advices - Action Buttons - Field Description**

Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	On click of Back, system moves the task back to previous data segment.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

### 3.3.8 Additional Details

This topic provides the systematic instructions to capture the additional details

A Data Enrichment user can verify and enter the basic additional details available in the Islamic Export Collection Liquidation.


1. On **Additional Details** screen, click  on any Additional Details tile to view the details.

Figure 3-15 Additional Details

**Islamic Export Documentary Collection Liquidation DataEnrichment :: Application**  
No:- PK2IEDL000064643

Documents Remarks Overrides  
Customer Instruction View Collection

Screen(8/10)

**Additional Details**

**Charge Details**

Charge :  
Commission :  
Tax :  
Block Status :

**Preview Message**

Language :  
Preview Message :-

**Payment Details**

Allow Rollover : No  
Auto Change from : No  
Acceptance to Advance : No  
Liquidate using Collateral :

**FX Linkage**

Reference Number :  
Currency :  
Contract Amount :

**Interest Details**

Component :  
Amount :  
Event :

**Pre-Shipment Details**

No data to display.

**Linked Loan Details**

Loan Account :  
Loan Currency :  
Loan Amount :

Audit Reject Refer Hold Cancel Save & Close Back Next

## Limits and Collaterals

Limit availability needs to be checked if amendment involves increase in amount or tolerance or both.

On Approval, system should not release the Earmarking against each limit line and system should handoff the “Limit Earmark Reference Number” to the back office. On successful handoff, back office will make use of these “Limit Earmark Reference Number” to release the Limit Earmark done in the mid office (OBTFFPM) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

**Limit & Collateral**

Limit Details

Customer ID	Linkage Type	Liability Number	Line Id/Linkage Ref No	Line Serial	Contribution %	Contribution Currency	Amount to Earmark	Limit Check Response	Response Message	Edit	Delete
001043	Facility				100	GBP	1000			001043	

Cash Collateral Details

Sequence Number	Settlement Account Currency	Settlement Account	Exchange Rate	Collateral Split %	Contribution Amount	Contribution Amount in Account Currency	Account Balance Check Response	Response Message	View
No data to display.									

Deposit Linkage Details

Deposit Account	Deposit Currency	Deposit Maturity Date	Transaction Currency	Deposit Available in Transaction Currency	Linkage Amount(Transaction Currency)	Edit	Delete
PK2CDP1221100003	GBP	April 20, 2023	GBP	63880.34	67	PK2CDP1221100003	

Page 1 of 1 (1 of 1 items) |< 1 >|

Save & Close Cancel

Figure 3-16 Limit Details

Limit Details

Customer Id

001044

Linkage Type

Facility

Contribution %

100.0

Liability Number

001044

Contribution Currency

USD

Line Id/Linkage Ref No

001044\_US

Limit/Liability Currency

USD

Limits Description

Limit Check Response

Available

Amount to Earmark

\$10.00

Expiry Date

Limit Available Amount

\$999,378,010.18

Response Message

Balance available of USD  
999378010.18

ELCM Reference Number

Verify

Save & Close

Close

Figure 3-17 Collateral Details

Collateral availability needs to be checked if amendment involves increase in amount or tolerance.

### Collateral Details

Total Collateral Amount

£20.00

Sequence Number

1.0

Collateral Contrubution Amount

£20.00

Settlement Account Currency

GBP

Contribution Amount in Account Currency

£20.00

Response

VN

Verify

Collateral Amount to be Collected

£20.00

Collateral Split %

100.0

Settlement Account

PK20010440016

Exchange Rate

1.0

Account Available Amount

Response Message

✓

✕

Figure 3-18 Deposit Linkage Details

### Deposit Linkage Details

Customer Id

001044

Deposit Branch

PK2

Deposit Maturity Date

April 20, 2023

Deposit Available In Transaction Currency

GBP

63,880.34

Linkage Amount(Transaction Currency)

GBP

£67.00

Deposit Account

PK2CDP1221100003

Deposit Available Amount

GBP

£63,880.34

Exchange Rate

1

Linkage Percentage %

67.0

Save & Close

Close

For more information on fields, refer to the field description table below.

**Table 3-18 Limit Details - Field Description**

Field	Description
<b>Limit Details</b>	Click + plus icon to add new limit details. Below fields are displayed on the Limit Details pop-up screen, if the user clicks plus icon.
<b>Customer ID</b>	This field displays the applicant's/applicant bank customer ID defaulted from the application.
<b>Linkage Type</b>	Select the linkage type. Linkage type can be: <ul style="list-style-type: none"> <li><b>Facility</b></li> <li><b>Liability</b></li> </ul> By default Linkage Type should be <b>Facility</b> .

Table 3-18 (Cont.) Limit Details - Field Description

Field	Description
<b>Contribution %</b>	<p>System will default this to 100%. User can modify, if contribution is more than 100%. System will display an alert message, if modified. Once contribution % is provided, system will default the amount.</p> <p>System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.</p> <div> <p><b>Note</b></p> <p>The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message “Defaulted Collateral Percentage modified.”</p> </div>
<b>Liability Number</b>	<p>Click <b>Search</b> to search and select the Liability Number from the look-up.</p> <p>The list has all the Liabilities mapped to the customer.</p>
<b>Contribution Currency</b>	This field displays the contribution currency.
<b>Line ID/Linkage Ref No</b>	<p>Click <b>Search</b> to search and select from the various lines available and mapped under the customer id gets listed in the drop-down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.</p> <p>The user can click the Line Id link to view the limit details.</p> <div> <p><b>Note</b></p> <p>User can also select expired Line ID from the lookup and on clicking the verify button, system should default “The Earmarking cannot be performed as the Line ID is Expired” in the “Response Message” field.</p> </div> <p>This field is disabled and read only, if <b>Linkage Type</b> is Liability.</p>
<b>Limit/Liability Currency</b>	This field displays the limit currency, when the user select the <b>Liability Number</b> .
<b>Limits Description</b>	This field displays the limits description.
<b>Limit Check Response</b>	<p>This field displays the limit check response.</p> <p>Response can be 'Success' or 'Limit not Available' based on the limit service call response.</p> <p>The value in this field appears, if you click the <b>Verify</b> button.</p>
<b>Amount to Earmark</b>	Amount to Earmark will default based on the contribution %. User can change the value.
<b>Expiry Date</b>	This field displays the date up to which the Line is valid.



Table 3-18 (Cont.) Limit Details - Field Description

Field	Description
<b>Limit Available Amount</b>	This field displays the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount. The value in this field appears, if you click the <b>Verify</b> button.
<b>Response Message</b>	This field displays the detailed response message. The value in this field appears, if you click the <b>Verify</b> button.
<b>ELCM Reference Number</b>	This field displays the ELCM reference number.
<b>Limit Details</b> grid	Below fields appear in the <b>Limit Details</b> grid along with the above fields.
<b>Line Serial</b>	Displays the serial of the various lines available and mapped under the customer id. This field appears on the Limits grid.
<b>View</b>	Click the link to view the <b>Limit Details</b> .
<b>Cash Collateral Details</b>	Click <b>+</b> plus icon to add new collateral details. Provide the collateral details based on the description provided in the following table: Below fields are displayed on the <b>Collateral Details</b> pop-up screen, if the user clicks plus icon.
<b>Edit</b>	Click edit link to edit the collateral details.
<b>Total Collateral Amount</b>	Read only field. This field displays the total collateral amount provided by the user.
<b>Collateral Amount to be Collected</b>	Read only field. This field displays the collateral amount yet to be collected as part of the collateral split.
<b>Sequence Number</b>	Read only field. The sequence number is auto populated with the value, generated by the system.
<b>Collateral Split %</b>	Specify the collateral split% to be collected against the selected settlement account.
<b>Collateral Contribution Amount</b>	Specify the collateral amount to be collected against the selected settlement account. User can either provide the collateral % where the collateral amount will be auto populated or modifying the collateral amount will auto correct the collateral %.
<b>Settlement Account</b>	Click <b>Search</b> to search and select the settlement account for the collateral.
<b>Settlement Account Currency</b>	Read only field. This field displays the settlement account currency defaulted by the system.
<b>Exchange Rate</b>	Read only field. This field displays the exchange rate, if the settlement account currency is different from the collateral currency.
<b>Contribution Amount in Account Currency</b>	Read only field. This field displays the contribution amount in the settlement account currency as defaulted by the system.
<b>Account Available Amount</b>	Read only field. System populates the account available amount on clicking the <b>Verify</b> button.

Table 3-18 (Cont.) Limit Details - Field Description

Field	Description
<b>Response</b>	Read only field. System populates the response on clicking the <b>Verify</b> button.
<b>Response Message</b>	Read only field. System populates the response message on clicking the <b>Verify</b> button.
<b>Verify</b>	Click to verify the account balance of the Settlement Account.
<b>Save &amp; Close</b>	Click to to save and close the record.
<b>Cancel</b>	Click to cancel the entry.
<b>Cash Collateral Details grid</b>	Below fields appear in the <b>Cash Collateral Details</b> grid along with the above fields.
<b>Collateral %</b>	Specify the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.
<b>Contribution Amount</b>	This field displays the collateral contribution amount. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.
<b>Account Balance Check Response</b>	Read only field. System populates the account balance check response on clicking the <b>Verify</b> button.
<b>Edit</b>	Click edit link to edit the collateral details.
<b>Deposit Linkage Details</b>	System allows the user to Link one or more existing Deposits as a contribution to secure underlying transactions. On Submit of DE stage, system will create Linkage of the Deposit/modification of existing Linkage by calling Back-office system (DDA) system directly.  Below fields are displayed on the <b>Deposit Linkage Details</b> pop-up screen, if the user clicks plus icon.
<b>Customer ID</b>	This field displays the applicant's/applicant bank customer ID defaulted from the application. User can change the customer ID.
<b>Deposit Account</b>	Click <b>Search</b> to search and select deposit for linkage from the list of all the customer Deposits. All the deposits of the customer should be listed in the look-up search. User can select the deposit for linkage.
<b>Deposit Branch</b>	This field displays the deposit branch that is auto-populated based on the deposit account selection.
<b>Deposit Available Amount</b>	This field displays the deposit available amount and currency that is auto-populated based on the deposit account selection.
<b>Deposit Maturity Date</b>	This field displays the maturity date of deposit.
<b>Exchange Rate</b>	This field displays the latest exchange rate for deposit linkage. This will be picked up from the exchange rate maintenance from the common core.

**Table 3-18 (Cont.) Limit Details - Field Description**

Field	Description
<b>Deposit Available In Transaction Currency</b>	This field displays the deposit amount available, after exchange rate conversion, if applicable.
<b>Linkage Percentage %</b>	Specify the value for linkage percentage.
<b>Linkage Amount (Transaction Currency)</b>	This field displays the transaction amount, user can change the value. System validates the linking amount with available Deposit balance and should not allow to link more than the available amount.
<b>Deposit Linkage Details grid</b>	Below fields appear in the <b>Deposit Linkage Details</b> grid along with the above fields.
<b>Deposit Currency</b>	Deposit currency will get defaulted in this field.
<b>Transaction Currency</b>	Transaction currency will get defaulted in this field from the underlying task.
<b>Edit</b>	Click edit link to edit the deposit linkage details.

### Charge Details

This section displays charge details.

Recalculate Re-default

▼ Commission Details

Component	Rate	Mod. Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settl. Account	Amendable
No data to display.										

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▼ Charge Details

Component	Tag currency	Tag Amount	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
BCCOUR			EUR	€73.00	€73.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		PK20010440017
BCSWIFT			GBP	£333.00	£333.00	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		PK20010440017

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▼ Tax Details

Component	Type	Value Date	CCY	Amount	Billing	Defer	Settl. Account
No data to display.							

Save & Close Close

For more information on fields, refer to the field description table below.

**Table 3-19 Charge Details - Field Description**

Field	Description
<b>Commission Details</b>	This section displays the commission details.
<b>Component</b>	This field displays the commission component.

Table 3-19 (Cont.) Charge Details - Field Description

Field	Description
<b>Rate</b>	This field displays the rate that is defaulted from product. The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate.  If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.
<b>Modified Rate</b>	From the default value, if the rate is changed the value gets updated in this field.
<b>Currency</b>	This field displays the currency in which the commission have to be collected.
<b>Amount</b>	This field displays the amount that is maintained under the product code. The commission rate, if available in Back Office defaults in OBTFPMCS. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPMCS.  If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.
<b>Modified Amount</b>	From the default value, if the amount is changed, the value gets updated in the modified amount field.
<b>Defer</b>	If enabled, charges/commissions has to be deferred and collected at any future step.
<b>Waive</b>	Based on the customer maintenance, the charges/commission can be marked for Billing or Defer. If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.
<b>Charge Party</b>	Charge party is 'Applicant' by default. User can change the value to Beneficiary.
<b>Settlement Account</b>	Select the settlement account.
<b>Amendable</b>	Displays if the field is amendable or not.
<b>Charge Details</b>	This section displays the charge details.
<b>Component</b>	This field displays the charge component type.
<b>Tag Currency</b>	This field displays the tag currency in which the charges have to be collected.
<b>Tag Amount</b>	This field displays the tag amount that is maintained under the product code.
<b>Currency</b>	This field displays the currency in which the charges have to be collected.
<b>Amount</b>	This field displays the amount that is maintained under the product code.
<b>Modified</b>	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.

Table 3-19 (Cont.) Charge Details - Field Description

Field	Description
<b>Billing</b>	<p>If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically enabled in OBTFPMCS.</p> <p>The user can not enable/disable the option, if it is de-selected by default.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>
<b>Defer</b>	<p>If charges have to be deferred and collected at any future step, this check box has to be selected.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPMCS.</p> <p>The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>
<b>Waive</b>	<p>Enable the toggle, if charges has to be waived.</p> <p>Based on the customer maintenance, the charges should be marked for Billing or for Defer.</p> <p>This field is disabled, if <b>Defer</b> toggle is enabled.</p>
<b>Charge Party</b>	Charge party is applicant by default. User can change the value to beneficiary.
<b>Settlement Account</b>	Indicates the settlement account.
<b>Tax Details</b>	<p>This section displays the charge details.</p> <p>The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/commission will be available on click of Re-Calculate button or on hand off to back-end system.</p>
<b>Component</b>	This field displays the tax component.
<b>Type</b>	This field displays the type of tax component.
<b>Value Date</b>	This field displays the value date of tax component.
<b>Currency</b>	<p>This field displays the currency in which the tax have to be collected.</p> <p>The tax currency is the same as the commission.</p>
<b>Amount</b>	<p>This field displays the tax amount based on the percentage of commission maintained.</p> <p>You can edit the tax amount, if applicable.</p>
<b>Billing</b>	<p>If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>
<b>Defer</b>	<p>If taxes have to be deferred and collected at any future step, this option has to be enabled.</p> <p>The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>
<b>Settlement Account</b>	<p>System defaults the settlement account.</p> <p>The user can modify the settlement account.</p>

## Payment Details

Payment Details

Auto Liquidate

Allow Rollover

Auto Change from Acceptance to Advance

Liquidate using Collateral

Outstanding Collateral Amount

Split Settlement

GBP

Split Settlement

Settlement Details - Liquidation

Component	Currency	Debit/Credit	Account	Account Description	Branch	Account Currency	Original Exchange Rate	Exchange Rate	Deal Reference Number
BCCOUR_LIQD	EUR	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1.2831	1.2831	
BCSWFT_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	PK2	GBP			
BCTAX1_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1		
BCTAX2_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1		

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Split Settlement

Component

Contract Currency

Amount

No data to display.

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Split Settlement Details

Fetch Exchange Rate

Sequence	Amount	Settlement Account	Account Customer	Account Currency	Account Branch	Original Exchange Rate	Exchange Rate	Deal Reference Number	Action
1	100	PK1002810905130	8482199	GBP	PK1		32	56565656	

Save & Close Close

For more information on fields, refer to the field description table below.

Table 3-20 Payment Details - Field Description

Field	Description
<b>Auto Liquidate</b>	Read only field. Auto Liquidation enables liquidation of the bill on the due date automatically from the back office system.
<b>Allow Rollover</b>	Enable this option to allow rollover.
<b>Auto Change from Acceptance to Advance</b>	Read only field. This flag indicates whether an Acceptance type of bill should be automatically converted into an Advance type of bill on its liquidation date. <div> <div>Note</div> <p>This option is applicable only for the bills that are co-accepted by the bank.</p> </div>
<b>Liquidate using Collateral</b>	Enable this option to liquidate using Collaterals.
<b>Outstanding Collateral Amount</b>	Read only field. The outstanding collateral amount along with the currency.

Table 3-20 (Cont.) Payment Details - Field Description

Field	Description
<b>Split Settlement</b>	Enable the option as 'On' to select more than one account for settlement (Split Settlement) for the liquidation of an import or export drawing or collection bill. Disable the option as 'Off' Disables the user to select more than one account for settlement (Split Settlement) for the liquidation of an import or export drawing or collection bill.
<b>Avalization</b>	Enable the option as 'On' for avalization.
<b>Settlement Details - Liquidation</b>	This section displays the <b>Settlement Details - Liquidation</b> .
<b>Component</b>	This field displays the component based on the product selected.
<b>Currency</b>	This field displays the currency for the component.
<b>Debit/Credit</b>	This field displays the debit/credit indicators for the components.
<b>Account</b>	This field displays the account details for the components.
<b>Account Description</b>	This field displays the description of the selected account.
<b>Branch</b>	This field displays the branch of the selected account.
<b>Account Currency</b>	This field displays the currency for all the items based on the account number.
<b>Original Exchange Rate</b>	System displays the Original Exchange Rate as simulated in settlement details section from OBTF.
<b>Exchange Rate</b>	The exchange rate for the settlement.
<b>Deal Reference Number</b>	The exchange deal reference number.
<b>Split Settlement</b>	This section displays the <b>Split Settlement</b> details.
<b>Component</b>	This field displays the component based on the product selected.
<b>Contract Currency</b>	This field displays the default currency for the component.
<b>Amount</b>	This field displays the amount for each component. This is populated from the transaction details of the drawing.
<b>Split Settlement Details</b>	The user can click + to add multiple <b>Split Settlement Details</b> .
<b>Sequence</b>	Indicates the sequence of the settlement details.
<b>Amount</b>	Specify the amount for the split settlement.
<b>Settlement Account</b>	Click <b>Search</b> to search and select the settlement account.
<b>Account Customer</b>	This field displays customer account based on the selected settlement account.
<b>Account Currency</b>	This field displays currency of the account.
<b>Account Branch</b>	This field displays branch of the customer's account
<b>Original Exchange Rate</b>	System displays the Original Exchange Rate as simulated in settlement details section from OBTF.
<b>Exchange Rate</b>	Click the <b>Fetch Exchange Rate</b> button, the field displays the exchange rate for the split settlement.
<b>Deal Reference Number</b>	The exchange deal reference number.
<b>Action</b>	Click Edit icon to edit the Split Settlement.  Click Delete icon to delete the Split Settlement.

- Click **Save and Close** to save the details and close the screen.

### FX Linkage

This section enables the user to link the existing FX contract(s) to the Bill. User can link one or more FX deals to a bill. The linked value of an FX deal(s) must not exceed the value of the bill.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the bill.

Following are the features of FX Linkage in BC.

- FX linkage cannot be linked at Bills at initial stage.
- When a bill is drawn under LC, the details of forward contract linked as a part of the LC, will be defaulted at bill.
- Linked amount will be defaulted against the corresponding FX sequentially.
- User can delink or modify the defaulted FX details at in the Bill.
- Bill maturity date should be greater than or equal to FX Value date.
- Sum of Linked amount will not be greater than Bill contract amount.
- Linked amount will not be greater than the available amount for linkage.
- Current Utilized amount will display the liquidated/purchased/discounted/negotiated amount of Bill contract. It cannot go beyond the linked FX amount.
- When a bill is drawn under LC, delink of FX at BC is allowed only if the linked FX is not utilized by the bill.
- Multiple forward FX contract could be linked and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. The same will be populated in the Average FX Rate.

FX Linkage

FX Linkage

FX Reference Number	Bought Currency	SOLD Currency	Available Contract Amount	Rate	Linked Amount	Total Utilized Amount	FX Expiry Date	Action
000FNDF20076A9N9			£4,000.00	1.35	£4,000.00		March 19, 2020	

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1

Average FX Rate

0

Save & Close

Cancel



Figure 3-19 FX Linkage Details

### FX Linkage

FX Reference Number

Contract Amount  

USD ▼

Linkage Amount  

USD ▼

FX Amount in Local Currency  

▼

FX Delivery Period From

Currency

Available FX Contract Amount  

USD ▼

Rate

FX Expiry Date

FX Delivery Period To

For more information on fields, refer to the field description table below.

Table 3-21 FX Linkage - Field Description

Field	Description
<b>FX Reference Number</b>	<p>Click <b>Search</b> to search and select the FX contract reference number. On select and save and close, system defaults the available amount, bot currency, sold currency and rate. Forward FX Linkage available for selection at bill would be as follows,</p> <ul style="list-style-type: none"> <li>Counterparty of the FX contract should be the counterparty of the Bill contract.</li> <li>Active Forward FX transactions authorized not marked for auto liquidation.</li> </ul> <p>Bill contract currency should be BOT currency of the FX transaction in case of an export Bill or the SOLD currency in case of an Import Bill.</p> <p>The user can click + to add multiple <b>FX Details</b>.</p>
<b>Bought Currency</b>	This field displays the currency from the linked FX contract.
<b>Sold Currency</b>	This field displays the currency from the linked FX contract.
<b>Available Contract Amount</b>	Available amount will be FX contract amount minus the linked amount. Available amount for linkage should be greater than Zero.
<b>Rate</b>	This field displays the rate at which the contract is booked.

**Table 3-21 (Cont.) FX Linkage - Field Description**

Field	Description
<b>Linked Amount</b>	Sum of Linked amount will not be greater than LC contract amount. Linked amount will not be greater than the available amount for linkage.
<b>Current Utilized amount</b>	This field displays the liquidated /purchased /discounted /negotiated amount of BC contract. It cannot go beyond the linked FX amount.
<b>Total Utilized Amount</b>	This field displays the total amount utilized against the corresponding linked FX. On query, both Utilized and Total Utilized amount holds the amount of latest version.
<b>Amount in Contract Currency</b>	This field displays the amount in contract currency converted from FX currency.
<b>FX Expiry Date</b>	This field displays the expiry date from the linked FX contract.
<b>FX Delivery Period - From</b>	This field displays the date from which the contract is valid for utilization.
<b>FX Delivery Period - To</b>	This field displays the date to which the contract is valid for utilization.
<b>Action</b>	Click Edit icon to edit the FX details.  Click Delete icon to delete the FX details.
<b>Average FX Rate</b>	Multiple forward FX contract could be linked, and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. This will be populated in the Average FX Rate.

3. Click **Save and Close** to save the details and close the screen.

### Pre-Shipment Details

This section links an existing Preshipment Credit.

For more information on fields, refer to the field description table below.

**Table 3-22 Pre-Shipment Details - Field Description**

Field	Description
<b>Pre Shipment Details</b>	The user can click + to add multiple Pre Shipment Details.

Table 3-22 (Cont.) Pre-Shipment Details - Field Description

Field	Description
<b>Loan Account Number</b>	Click <b>Search</b> to search and select the pre-shipment loan account number.  <div> <i>Note</i>            If there are any pre-shipment credits available for the selected pre-shipment credit number, application will display message: There are earlier pre-shipment credit/s. Do you want to continue?         </div>
<b>Currency</b>	This field displays the currency of the pre-shipment loan account number. The user can change the currency.
<b>Outstanding Amount</b>	This field displays the pre-shipment credit outstanding amount. The user can change the outstanding amount.
<b>Action</b>	Click Edit icon to edit the pre-shipment details. Click Delete icon to delete the pre-shipment details.
<b>Setteled Finance</b>	This section displays the <b>Setteled Finance</b> details.
<b>Sequence Number</b>	This field displays the sequence of the settled loan.
<b>Loan Account Number</b>	This field displays the settled loan account number.
<b>Currency</b>	This field displays the currency of the settled loan account number.
<b>Outstanding Amount</b>	This field displays the outstanding amount.
<b>Event</b>	This field displays the event.
<b>Setteled Amount</b>	This field displays the settled amount.

4. Click **Save and Close** to save the details and close the screen.

### Preview

The bank user can view a preview of the outgoing SWIFT message and advise simulated from back office.

The screenshot displays a 'Preview' window with two main sections: 'Preview - SWIFT Message' and 'Preview - Mail Advice'.

**Preview - SWIFT Message:**

- Language: English
- Message Type: 210
- Message Status: EXTERNAL UNGENERATED
- Repair Reason: (Empty field)
- Preview Message: (Empty text area)

**Preview - Mail Advice:**

- Language: English
- Advice Type: CREDIT\_ADVICE
- Message Status: GENERATED
- Repair Reason: (Empty field)
- Preview Message:
 

Credit Advice  
 20-APR-22  
 GOODCARE PLC  
 GOODCARE PLC  
 sajani.t@oracle.com

At the bottom right, there are buttons for 'Save & Close' and 'Close'.

For more information on fields, refer to the field description table below.

**Table 3-23 Preview - Field Description**

Field	Description
<b>Preview SWIFT Message</b>	This section displays the <b>Preview SWIFT Message</b> details.
<b>Language</b>	Select the language for the SWIFT message.
<b>Message Type</b>	Select the message type.
<b>Message Status</b>	Read only field. Display the message status of draft message of liquidation details.
<b>Repair Reason</b>	Read only field. Display the message repair reason of draft message of liquidation details.
<b>Preview Message</b>	This field displays a preview of the draft message.
<b>Preview Mail Device</b>	This section displays the <b>Preview Mail Device</b> details.
<b>Language</b>	Select the language for the advice message.
<b>Advice Type</b>	Select the advice type.
<b>Message Status</b>	Read only field. Display the message status of draft message of liquidation details.
<b>Repair Reason</b>	Read only field. Display the message repair reason of draft message of liquidation details.
<b>Preview Message</b>	This field displays a preview of the draft message.

5. Click **Save and Close** to save the details and close the screen.

#### Linked Finance Details

The bank user can view the details of linked finance accounts.

The screenshot shows a window titled "Linked Loan Details" with a close button (X) in the top right corner. Inside the window, there is a section titled "Linked Finance Details" with a dropdown arrow. Below this section, there is a table with three columns: "Finance Account", "Finance Currency", and "Finance Amount". The table is currently empty, and the text "No data to display." is shown below the columns. At the bottom right of the window, there is a "Close" button.

For more information on fields, refer to the field description table below.

**Table 3-24 Linked Finance Details - Field Description**

Field	Description
<b>Finance Account</b>	The details of the linked finance account.
<b>Finance Currency</b>	Finance currency of the linked finance account.
<b>Finance Amount</b>	Finance amount of the linked finance account.

6. Click **Save and Close** to save the details and close the screen.

**7. Next.**

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

**Table 3-25 Additional Details - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	<p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>
<b>Remarks</b>	<p>Specify any additional information regarding the collection. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Enables the user to view the latest collection values displayed in the respective fields.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>

**Table 3-25 (Cont.) Additional Details - Action Buttons - Field Description**

Field	Description
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	On click of Back, system moves the task back to previous data segment.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

### 3.3.9 Settlement Details

This topic provides the systematic instructions to capture the settlement details of export documentary collection liquidation Islamic request.

As part of DE user can verify and enter the basic settlement details available in the Islamic Export Collection Liquidation. In case the request is received through online channel user will verify the details populated.

1. On **Settlement Details** screen, specify the fields.

**Figure 3-20 Settlement Details**

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event	Original Exchange Rate
AMT_PURCHASED	GBP	Debit	PK20011830017	RABO BANK	EUR	No	No	1.3182
AMT_PURCHASEDEQ	GBP	Credit	PK20010440017	GOODCARE PLC	GBP	No	No	
BCCOUR4_LIQD	EUR	Debit	PK20010440017	GOODCARE PLC	GBP	No	Yes	1.2831
BCCOUR_LIQD	EUR	Debit	PK20010440017	GOODCARE PLC	GBP	No	No	1.2831
BCOPNCG_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	No	Yes	
BCSWIFT_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	GBP	Yes	Yes	
BILL_LIQ_AMT	GBP	Debit	PK20011830017	RABO BANK	EUR	No	Yes	1.3182
BILL_LIQ_AMTEQ	GBP	Credit	PK20010440017	GOODCARE PLC	GBP	No	Yes	1
CHGL_LIQD	GBP	Credit	PK20010440017	GOODCARE PLC	GBP	No	Yes	
CHGL_LIQD_AMTEQ	GBP	Debit	PK20011830017	RABO BANK	EUR	No	Yes	1.3182
CHGL_LIQ_AMT	GBP	Debit	PK20011830017	RABO BANK	EUR	No	No	1.3182

For more information on fields, refer to the field description table below.

Table 3-26 Settlement Details – Field Description

Field	Description
<b>Current Event</b>	Select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event
<b>Component</b>	This field displays the components based on the product selected
<b>Currency</b>	This field displays the default currency for the component.
<b>Debit/Credit</b>	This field displays the debit/credit indicators for the components.
<b>Account</b>	This field displays the account details for the components.
<b>Account Description</b>	This field displays the the description of the selected account.
<b>Account Currency</b>	This field displays the currency for all the items based on the account number.
<b>Netting Indicator</b>	This field displays the applicable netting indicator.
<b>Current Event</b>	This field displays the current event current event as Y or N.
<b>Original Exchange Rate</b>	System displays the Original Exchange Rate as simulated in settlement details section from OBTF.
<b>Exchange Rate</b>	This field displays the exchange rate.
<b>Deal Reference Number</b>	This field displays the exchange deal reference number.

- Click any component in the grid.

The application displays Party Details, Payment Details and Remittance Information.

Table 3-27 Party Details - Field Description

Field	Description
<b>Party Details</b>	
<b>Transfer Type</b>	Select the transfer type from the drop list: <ul style="list-style-type: none"> <li>Customer Transfer</li> <li>Bank Transfer for own account</li> <li>Direct Debit Advice</li> <li>Managers Check</li> <li>Customer Transfer with Cover</li> <li>Bank Transfer</li> </ul>
<b>Netting Indicator</b>	Select the netting indicator for the component: <ul style="list-style-type: none"> <li>Yes</li> <li>No</li> </ul>
<b>Ordering Customer</b>	Click <b>Search</b> to search and select the ordering customer.
<b>Ordering Institution</b>	Click <b>Search</b> to search and select the ordering institution.
<b>Senders Correspondent</b>	Click <b>Search</b> to search and select the senders correspondent.
<b>Receivers Correspondent</b>	Click <b>Search</b> to search and select the receivers correspondent.
<b>Intermediary Institution</b>	Click <b>Search</b> to search and select the intermediary institution.
<b>Account with Institution</b>	Click <b>Search</b> to search and select the account with institution.
<b>Beneficiary Institution</b>	Click <b>Search</b> to search and select the beneficiary institution.
<b>Ultimate Beneficiary</b>	Click <b>Search</b> to search and select the ultimate beneficiary.
<b>Intermediary Reimbursement Institution</b>	Click <b>Search</b> to search and select the intermediary reimbursement institution.
<b>Receiver</b>	Click <b>Search</b> to search and select the receiver.
<b>Payment Details</b>	

Table 3-27 (Cont.) Party Details - Field Description

Field	Description
<b>Sender to Receiver 1to 6</b>	Specify the sender to receiver message.
<b>Remittance Information</b>	
<b>Payment Detail 1 to 5</b>	Specify the payment details.

3. Click **Next**.

The task will move to next data segment.

Table 3-28 Settlement Details - Action Buttons - Field Description

Field	Description
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents.  The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
<b>Remarks</b>	Specify any additional information regarding the collection. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Enables the user to view the latest collection values displayed in the respective fields.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.



**Table 3-28 (Cont.) Settlement Details - Action Buttons - Field Description**

Field	Description
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	On click of Back, system moves the task back to previous data segment.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

### 3.3.10 Summary

This topic provides the systematic instructions to view the summary of **Export Documentary Collection Liquidation Islamic** request.

User can review the summary of details updated in Data Enrichment stage of **Export Documentary Collection Liquidation Islamic** request.

The tiles must display a list of important fields with values. User can drill down from Summary tiles into respective data segments.

1. On **Summary** screen, click the 3 dots on any tile to view the details.

Figure 3-21 Summary

Islamic Export Documentary Collection Liquidation DataEnrichment :: Application No:- PK2IEDL000064643

Documents Remarks Overrides Customer Instruction View Collection

Screen(10/10)

**Summary**

Main Details

Booking Date : 2022-04-20  
Submission Mode : SWIFT  
Liquidation Amount : GBP 100

Document Details

Document 1 : PACKINGLIST  
Document 2 : BOL  
Document 3 : AIR

Other Details

Value Date : 2022-04-20  
Debit Value Date : 2022-04-20  
Credit Value Date : 2022-04-20

Shipment Details

Port of Loading :  
Port of Discharge : London  
Shipment Date : 2021-12-02  
Carrier Name : SAS

Maturity Details

Tenor Type : Usance  
Tenor Basis :  
Maturity Date : 2022-05-20

Additional Fields

Click here to view Additional fields

Advices

Advice 1 : REMITTANCE\_L...  
Advice 2 : PAYMENT\_MESS...

Limits and Collaterals

Contribution Currency :  
Amount to Earmark :  
Limit Status : Not Verified  
Collateral Currency :  
Collateral Contribution :  
Collateral Status : Not Verified  
Deposit Linkage Currency :  
Deposit Linkage Amount :

Commission, Charges and taxes

Charge :  
Commission :  
Tax :  
Block Status : Not Initiated

Preview Messages

Language : ENG  
Preview Message : -

FX Linkage

Reference Number :  
Linkage Amount :  
Contract Currency :

Payment Details

Advance by Loan : No  
Allow Rollover : No  
Liquidate using Collateral : No

Settlement Details

Component :  
Account Number :  
Currency :

Parties Details

Drawee : RABO BANK  
Drawer : GOODCARE PLC

Compliance details

KYC : Not Initiate...  
Sanctions : Not Initiate...  
AML : Not Initiate...

Profit Details

Component :  
Amount :  
Event :

Accounting Details

Event :  
AccountNumber :  
Branch :

Audit

Reject Refer Hold Cancel Save & Close Back Submit

## Tiles Displayed in Summary

- Main Details - User can view details about application details and collection details.
- Document Details - User can view the document details.
- Other Details - User can view the other details.
- Shipment Details - User can view the shipment details.
- Maturity Details - User can view the maturity details.
- Additional Fields - User can view the details of additional fields.
- Advices - User can view the details of advices.
- Limits and Collaterals - User can view limits and collateral details.

- Commission, Charges and Taxes - User can view commission, charges and taxes details.
- Preview message - User can view the preview message.
- FX Linkage - User can view the details of FX Linkage.
- Payment Details - User can view the payment details.
- Settlement Details - User can view settlement details.
- Parties Details - User can view party details like applicant, advising bank etc.
- Compliance Details - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Profit Details - User can view the profit details.
- Accounting Details - User can view the accounting entries generated in back office.

**Note**

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

2. Click **Submit**.

The task will move to next logical stage.

**Table 3-29 Summary - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
<b>Remarks</b>	Specify any additional information regarding the collection. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instructions</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>

Table 3-29 (Cont.) Summary - Action Buttons - Field Description

Field	Description
<b>View Collection</b>	Enables the user to view the latest collection values displayed in the respective fields.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Back</b>	On click of Back, system moves the task back to previous data segment.
<b>Submit</b>	<p>Task will get moved to next logical stage of Export Documentary Collection Liquidation Islamic.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>

## 3.4 Exceptions

This topic helps you quickly get acquainted with the Exceptions process.

The Export Collection Liquidation Islamic request, before the task moves to the approval stage, the application will validate the Amount Block, KYC and AML. A failure in validation of any of them, the task will reach exception stage for further approval for the exceptions.

### Exception - Amount Block

As part of amount block validation, application will check if sufficient balance is available in the account to create an amount block. On hand-off, system will debit the blocked account to the extent earmark and credit charges/ commission account in case of charges block or credit the amount in suspense account for earmarks created for collateral.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

Log in into OBTFPMCS application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of updated available fields with values.

On Approval, system should not release the Amount Block against each applicable account and system should handoff the “Amount Block Reference Number” to the back office. On successful handoff, back office will make use of these “Amount Block Reference Number” to release the Amount Block done in the mid office (OBTFPMCS) and should debit the CASA account from the Back office. If multiple accounts are applicable, Amount Block Reference for all accounts to be passed to the back office.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

Approve:

- Settlement amount will be funded (outside of this process)
- Allow account to be overdrawn during hand-off

Refer:

- Refer back to DE providing alternate settlement account to be used for block.
- Different collateral to be mapped or utilize lines in place of collateral.

Reject:

Reject the transaction due to non-availability of sufficient balance in settlement account

### Amount Block Exception

This section will display the amount block exception details.

#### Summary

Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Document Details - User can view document details.
- Shipment Details - User can view shipment details.
- Maturity Details - User can view the maturity details.
- Other Details - User can view the other details.
- Additional Fields - User can view the details of additional fields.
- Advices - User can view the advices.
- Limits and Collaterals - User can view the limits and collateral details.
- Commission, Charges and Taxes Details - User can view the details provided for charges, commission and taxes.

- Preview Messages - User can view the preview of the simulating message to the remitting bank.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX Linkage details.
- Settlement Details - User can view the settlement details.
- Parties Details - User can view party details like applicant, advising bank etc.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Profit Details - User can view the profit details.

1. Click **Approve**. to approve thw export booking amount bolck exception check.

For more information on Action Buttons, refer to the field description table below.

**Table 3-30 Amount Bock Exception - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	View/Upload the required document.
<b>Remarks</b>	Specify any additional information regarding the collection. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Click to view the details of the collection.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.

**Table 3-30 (Cont.) Amount Bock Exception - Action Buttons - Field Description**

Field	Description
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Approve</b>	<p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.</p>
<b>Back</b>	<p>Task moves to previous logical step.</p>

**Exception - Know Your Customer (KYC)**

As part of KYC validation, application will check if necessary KYC documents are available and valid for the applicant. The transactions that have failed KYC due to non-availability / expired KYC verification will reach KYC exception stage.

1. Log in into OBTFPM application, KYC exception queue. KYC exception failed tasks for Trade Finance transactions will be listed in your queue.
2. Open the task, to see summary tiles that display a summary of available updated fields with values.  
User can pick up a transaction and do the following actions:

**Approve**

- After changing the KYC status in the back end application (outside this process).
- Without changing the KYC status in the back end application.
- Reject (with appropriate reject reason).

**Summary****Figure 3-22 Exception - Know Your Customer (KYC) Summary**

Islamic Export Documentary Collection Liquidation  
KYC Exceptional approval :- Application No:- PK2IEDL000071866

Documents Remarks Overrides Customer Instruction Common Group Messages View Collection

KYC Exception

Summary

Screen (2 / 2)

Main Details	Document Details	Other Details	Shipment Details	Maturity Details
Booking Date : 2021-05-05 Submission Mode : Draft Liquidation Amount : GBP 0	Document 1 : AIRDOC Document 2 : BDL Document 3 : INSDOC Document 4 : INVDOC Document 5 : MARDOC	Value Date : 2021-05-05 Debit Value Date : 2021-05-05 Credit Value Date : 2021-05-05	Port of Loading : Port of Discharge : Shipment Date : Carrier Name :	Tenor Type : Sight
Additional Fields	Advices	Limits and Collaterals	Commission, Charges and taxes	Preview Messages
Click here to view Additional Fields :	Advice 1 : PAYMENT_ME	Limit Currency : Limit Contribution : Limit Status : Not Verified Collateral Currency : GBP Collateral Contr: 1100 Collateral Status : Not Verified	Charge : Commission : Tax : Block Status : Not Initia	Language : ENG Preview Message : +
FX Linkage	Payment Details	Settlement Details	Parties Details	Compliance details
Reference Number : Contract Amount : Contract Currency :	AdvanceByFinance : No AllowRollover : No LiquidateUsing Collateral : No	Component : LGTAX_AMT Account Number : PK1000325036 Currency : GBP	Presenting Bank : FIXNETIX Drawer : PHIL HAMPTON Drawee : NATIONAL F	KYC : Not Verified Sanctions : Not Initia AML : Not Initia
Profit Details				
Component : Amount : Event :				

Audit

Reject Refer Hold Approve Back Next

### Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Document Details - User can view document details.
- Shipment Details - User can view shipment details.
- Maturity Details - User can view the maturity details.
- Other Details - User can view the other details.
- Additional Fields - User can view the details of additional fields.
- Advices - User can view the advices.
- Limits and Collaterals - User can view the limits and collateral details.
- Commission, Charges and Taxes Details - User can view the details provided for charges, commission and taxes.
- Preview Messages - User can view the preview of the simulating message to the remitting bank.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX Linkage details.
- Settlement Details - User can view the settlement details.
- Parties Details - User can view party details like applicant, advising bank etc.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Profit Details - User can view the profit details.

For more information on Action Buttons, refer to the field description table below.



**Table 3-31 Exception - Know Your Customer (KYC) Summary - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	View/Upload the required document.
<b>Remarks</b>	Specify any additional information regarding the collection. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Click to view the details of the collection.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Refer</b>	Select a Refer Reason from the values displayed by the system.  Refer Codes are: <ul style="list-style-type: none"> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Approve</b>	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.
<b>Back</b>	Task moves to previous logical step.

### Exception - Limit Check/Credit

The transactions that have failed limit check due to non-availability of limits will be available in limit check exception queue for further handling.

1. Log in into OBTFPM application, limit check exception queue. Limit check exception failed tasks for Trade Finance transactions must be listed in your queue.
2. Click **My Task**. The summary tiles displays summary of important fields with values.

Limit check Exception approver can do the following actions:

#### Approve

- Limit enhanced in the back end (outside this process).
- Without enhancing limit in the back end.

#### Refer

- Refer back to DE providing alternate limit id to map
- Refer additional collateral to be mapped

#### Reject

The transaction due to non-availability of limits capturing reject reason.

#### Limit/Credit Check

This section will display the amount block exception details.

#### Summary

Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Document Details - User can view document details.
- Shipment Details - User can view shipment details.
- Maturity Details - User can view the maturity details.
- Other Details - User can view the other details.
- Additional Fields - User can view the details of additional fields.
- Advices - User can view the advices.
- Limits and Collaterals - User can view the limits and collateral details.
- Commission, Charges and Taxes Details - User can view the details provided for charges, commission and taxes.
- Preview Messages - User can view the preview of the simulating message to the remitting bank.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX Linkage details.
- Settlement Details - User can view the settlement details.
- Parties Details - User can view party details like applicant, advising bank etc.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

- Profit Details - User can view the profit details.

For more information on action buttons, refer to the field description table below.

**Table 3-32 Exception - Limit Check/Credit - Action Buttons – Field Description**

Field	Description
<b>Documents</b>	View/Upload the required document.
<b>Remarks</b>	Specify any additional information regarding the collection. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Click to view the details of the collection.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Refer</b>	Select a Refer Reason from the values displayed by the system.  Refer Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.

**Table 3-32 (Cont.) Exception - Limit Check/Credit - Action Buttons – Field Description**

Field	Description
<b>Approve</b>	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.
<b>Back</b>	Task moves to previous logical step.

## 3.5 Multi Level Approval

This topic helps you quickly get acquainted with the Multi Level Approval process.

User, can view the summary of details Liquidation in multilevel approval stage of **Islamic Export Collection Liquidation request**.

1. Log in into OBTFPM application and acquire the task available in the approval stage in free task queue. Authorization User can acquire the task for approving.  
User can see the summary tiles. The tiles should display a list of important fields with values. User can also drill down from summary Tiles into respective data segments where user can verify the details of all fields under the data segment.

### Note

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

### Authorization Re-Key (Non-Online Channel)

For non online channel, application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.


Open the task and re-key some of the critical field values from the request in the Re-key screen. Some of the fields below will dynamically be available for re-key.:


- Liquidation Amount
- Liquidation Currency Code


Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.

Figure 3-23 Authorization Re-Key

## Approval Rekey

 View Signature

 Documents

 Remarks

Bill Amount

AED ▼

AED 100.00

✓

Bill Currency Code

AED ▼

✓

Refer

Close

Proceed

## Approval Summary

**Islamic Export Documentary Collection Liquidation Approval Task Level 1 ::**  
**Application No:- PK2IEDL000005866**

Documents Remarks Overrides  
 Customer Instruction View Collection

<b>Main Details</b> Booking Date : 2022-04-20 Submission Mode : Desk Liquidation Amount : GBP 100	<b>Document Details</b> Document 1 : PACKINGLIST Document 2 : BOL Document 3 : AIR	<b>Other Details</b> Value Date : 2022-04-20 Debit Value Date : 2022-04-20 Credit Value Date : 2022-04-20
<b>Shipment Details</b> Port of Loading : Port of Discharge : Shipment Date : Carrier Name :	<b>Maturity Details</b> Tenor Type : Usance Tenor Basis : Maturity Date : 2022-05-20	<b>Additional Fields</b> Click here to view Additional : fields
<b>Advices</b> Advice 1 : PAYMENT_MESS...	<b>Limits and Collaterals</b> Contribution Currency : Amount to Earmark : Limit Status : Not Verified Collateral Currency : Collateral Contribution : Collateral Status : Not Verified Deposit Linkage Currency : Deposit Linkage Amount :	<b>Commission, Charges and taxes</b> Charge : Commission : Tax : GBP 2.00 Block Status : Success
<b>Preview Messages</b> Language : ENG Preview Message : -	<b>FX Linkage</b> Reference Number : Linkage Amount : Contract Currency :	<b>Payment Details</b> Advance by Loan : No Allow Rollover : No Liquidate using Collateral : No
<b>Settlement Details</b> Component : BILL_LIQ_AMT... Account Number : PK2001044001... Currency : GBP	<b>Parties Details</b> Drawer : GOODCARE PLC Drawee : MARKS AND SP...	<b>Compliance details</b> KYC : Verified Sanctions : Verified AML : Verified
<b>Accounting Details</b> Event : LIQD AccountNumber : 261100005 Branch : PK2	<b>Profit Details</b> Component : Amount : Event :	<b>Exception(Approval)</b> Sanction : EXCEPTION PLEASE VISIT REMARKS : - FOR MORE DETAILS

Audit Reject Hold Refer Cancel Approve

## Tiles Displayed in Summary:

- Main Details - User can view details about application details and LC details.
- Document Details - User can view the document details.
- Other Details - User can view the other details.
- Shipment Details - User can view the shipment details.
- Maturity Details - User can view the maturity details.

- Additional Fields - User can view the details of additional fields.
- Advices - User can view the details of advices.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and taxes - User can view commission, charges and taxes details.
- Preview message - User can view the preview message.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the details of FX Linkage.
- Settlement Details - User can view settlement details.
- Parties Details - User can view party details like applicant, advising bank etc.
- Compliance Details - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Accounting Details - User can view the accounting entries generated by back office system.

**Note**

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

- Profit Details - User can view the profit details.
- Exception (Approval) - User can view the exception (Approval) details.

**1. Click Approve.**

For more information on Action Buttons, refer to the field description table below.

**Table 3-33 Approval Summary - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
<b>Remarks</b>	Specify any additional information regarding the collection. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.

Table 3-33 (Cont.) Approval Summary - Action Buttons - Field Description

Field	Description
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFSMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>View Collection</b>	Click to view the details of the collection.
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Refer</b>	Select a Refer Reason from the values displayed by the system.  Refer Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Approve</b>	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.

- [Reject Approval](#)  
This topic helps you quickly get acquainted with the Reject Approval process.

## 3.5.1 Reject Approval

This topic helps you quickly get acquainted with the Reject Approval process.



Log in into OBTFPM application to view the reject approval tasks for Export Documentary Collection Liquidation available in queue. On opening the task, you will see summary tiles. The tiles will display a list of important fields with values.

The screen from which the reject was initiated can be seen highlighted in the tile view.

User can drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

### Summary

The screen up to which data was captured before reject will be available for the user to view in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details - User can view details about application details and document under collection.
- Party Details - User can view party details like applicant, Remitting Bank etc.
- Document Details - User can view document details.
- Shipment Details - User can view shipment details.
- Charges - User can view charge details.
- Maturity Details - User can view the maturity details.
- Message Preview - User can view the preview of the simulating message to the remitting bank.

1. Click **Reject Approve** to reject the transaction.

For more information on Action Buttons, refer to the field description table below.

**Table 3-34 Action Buttons - Field Description**

Field	Description
<b>Reject Approve</b>	On click of Reject Approve, the transaction is rejected.
<b>Reject Decline</b>	On click of Reject Decline, the task moves back to the stage where it was rejected. User can update the reason for reject decline in remarks.
<b>Hold</b>	User can put the transaction on 'Hold'. Task will remain in Pending state.
<b>Cancel</b>	Cancel the Reject Approval.

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