

# Oracle Banking Trade Finance Process Management Cloud Service

## Export LC Update Drawings User Guide



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# Preface

- [Purpose](#)
- [Audience](#)  
This document is intended for the following audience:
- [Diversity and Inclusion](#)
- [Critical Patches](#)
- [Documentation Accessibility](#)
- [Structure](#)  
This manual is organized into the following chapters:
- [Conventions](#)
- [Related Documents](#)
- [Screenshot Disclaimer](#)
- [Acronyms and Abbreviations](#)
- [Basic Actions](#)
- [Symbols and Icons](#)

## Purpose

This manual is designed to help you quickly get acquainted with the Oracle Banking Trade Finance Process Management Cloud Service **Export LC Update Drawing** process.

## Audience

This document is intended for the following audience:

- Oracle Implementers
- Customer Service Representatives (CSRs)
- Oracle user

## Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

## Critical Patches

Oracle advises customers to get all their security vulnerability information from the Oracle Critical Patch Update Advisory, which is available at [Critical Patches, Security Alerts and Bulletins](#). All critical patches should be applied in a timely manner to ensure effective security, as strongly recommended by [Oracle Software Security Assurance](#).

## Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

### Access to Oracle Support

Oracle customer access to and use of Oracle support services will be pursuant to the terms and conditions specified in their Oracle order for the applicable services.

## Structure

This manual is organized into the following chapters:

- Preface gives information on the intended audience, structure, and related documents for this User Manual.
- The subsequent chapters provide an overview to the module.

## Conventions

The following text conventions are used in this document:

Convention	Meaning
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
monospace	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

## Related Documents

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Oracle Banking Common Core User Guide

## Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

## Acronyms and Abbreviations

The list of the acronyms and abbreviations that are used in this guide are as follows:

**Table 1 Acronyms and Abbreviations**

Abbreviation	Description
OBTFSM	Oracle Banking Trade Finance Process Management
LC	Letter of Credit
BC	Bankers Cheque
FX	Foreign Exchange
CCY	Currency
LCY	Local Currency
FCY	Foreign Currency
LOV	List of Values
CIF	Customer Information File
UDF	User Defined Fields
FFT	Free Format Text
SBLC	Standby Letter of Credit

## Basic Actions

Most of the screens contain Action Buttons to perform all or a few of the basic actions. The actions which are called here are generic, and it varies based on the usage and the applicability. The table below gives a snapshot of them:

**Table 2 Common Action Buttons and its Definitions**

Action Buttons	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>

Table 2 (Cont.) Common Action Buttons and its Definitions

Action Buttons	Description
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Click <b>Cancel</b> to cancel the transaction input midway without saving any data.
<b>Save &amp; Close</b>	Click <b>Save &amp; Close</b> to save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Next</b>	Click <b>Next</b> , system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.
<b>Submit</b>	Click <b>Submit</b> to complete the transaction after you specify all the input parameters for a particular process. The task will get moved to next logical stage of the process. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.

## Symbols and Icons

The list of symbols and icons available on the screens are as follows:

Table 3 Symbols and Icons - Common






Symbol/Icon	Function
	Minimize
	Maximize
	Close
	Perform Search
	Open a list

Table 3 (Cont.) Symbols and Icons - Common























Symbol/Icon	Function
	Date Range
	Add a new record
	Navigate to the first record
	Navigate to the last record
	Navigate to the previous record
	Navigate to the next record
	Grid view
	List view
	Refresh
	Click this icon to add a new row.
	Click this icon to delete a row, which is already added.
	Calendar
	Alerts
	Unlock Option
	View Option
	Reopen Option

Table 4 Symbols and Icons - Widget

Symbol/Icon	Function
	Open status
	Unauthorized status
	Rejected status
	Closed status
	Authorized status
	Modification Number

# 1

## Oracle Banking Trade Finance Process Management Cloud Service

This topic helps you quickly get acquainted with the Oracle Banking Trade Finance Process Management Cloud Service process.

Welcome to the Oracle Banking Trade Finance Process Management Cloud Service User Guide. This guide provides an overview on the OBTFPMCS application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPMCS:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

### Overview

Oracle Banking Trade Finance Process Management Cloud Service is a Trade Finance middle office platform, which enables bank to streamline the Trade Finance operations. Oracle Banking Trade Finance Process Management Cloud Service enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

### Benefits

Oracle Banking Trade Finance Process Management Cloud Service helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPMCS allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

### Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.





# 2

## Export LC Update Drawings

This chapter is documented to get familiar with the **Export LC Update Drawings** process of Oracle Banking Trade Finance Process Management.

This process involves update of an existing drawing under Export LC.

For Drawings under Export LC, initiated on account of MT 734, 752 and 799, update of drawing under Export LC is initiated to process the substituted documents received from beneficiary and response received from issuing bank with discrepancy highlighted under the LC.

This topic contains following sub-topics:

- [Common Initiation Stage](#)  
This topic provides the systematic instructions to initiate the **Export LC Update Drawings** request.
- [Registration](#)  
This topic provides the systematic instructions to initiate the Registration stage of **Export LC Update Drawings** request.
- [Scrutiny](#)  
This topic provides the systematic instructions to initiate the Scrutiny stage of Export LC Update Drawings request.
- [Data Enrichment](#)  
This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Update Drawings request.
- [Exceptions](#)  
This topic helps you quickly get acquainted with the Exceptions process.
- [Multi Level Approval](#)  
This topic helps you quickly get acquainted with the Multi Level Approval process.

### 2.1 Common Initiation Stage

This topic provides the systematic instructions to initiate the **Export LC Update Drawings** request.

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click **Trade Finance**. Under **Trade Finance**, click **Initiate Task**.  
The **Initiate Task** screen appears.

**Figure 2-1 Initiate Task**

The screenshot shows the Oracle 'Initiate Task' screen for 'Registration'. The left sidebar contains a menu with options like 'Administration', 'Bank Guarantee Advise', 'Bank Guarantee Issuance', 'Buyers Credit', 'Common Group Message', 'Enquiry', 'Export - Documentary Collection', 'Export - Documentary Credit', 'Import - Documentary Collection', 'Import - Documentary Credit', 'Initiate Task' (highlighted), and 'Limits Tree'. The main content area has three input fields: 'Process Name' with a dropdown menu showing 'Export LC Update Drawings', 'Drawing Reference Number' with a text input containing 'PK2ESUC22107027' and a search icon, and 'Branch' with a dropdown menu showing 'PK2-Oracle Banking Trade Fine'. At the bottom right, there are 'Proceed' and 'Clear' buttons.

- On **Initiate Task** screen, specify the fields.

**Note**

The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

**Table 2-1 Initiate Task - Field Description**

Field	Description
<b>Process Name</b>	Select a process name from the drop-down list.
<b>Drawing Reference Number</b>	Click <b>Search</b> to search and select the required drawing reference number.
<b>Branch</b>	Select the required branch code from the drop-down list.

For more information on action buttons, refer to the field description table below.

**Table 2-2 Action Buttons - Field Description**

Field	Description
<b>Proceed</b>	Task will get initiated to next logical stage..
<b>Clear</b>	Click to clear the contents update and enter the values again.

- Click **Proceed** to proceed to the next step.

## 2.2 Registration

This topic provides the systematic instructions to initiate the Registration stage of **Export LC Update Drawings** request.

During registration stage, user can capture the basic details and upload the related documents received from issuing bank. System also enables the user to capture some additional product

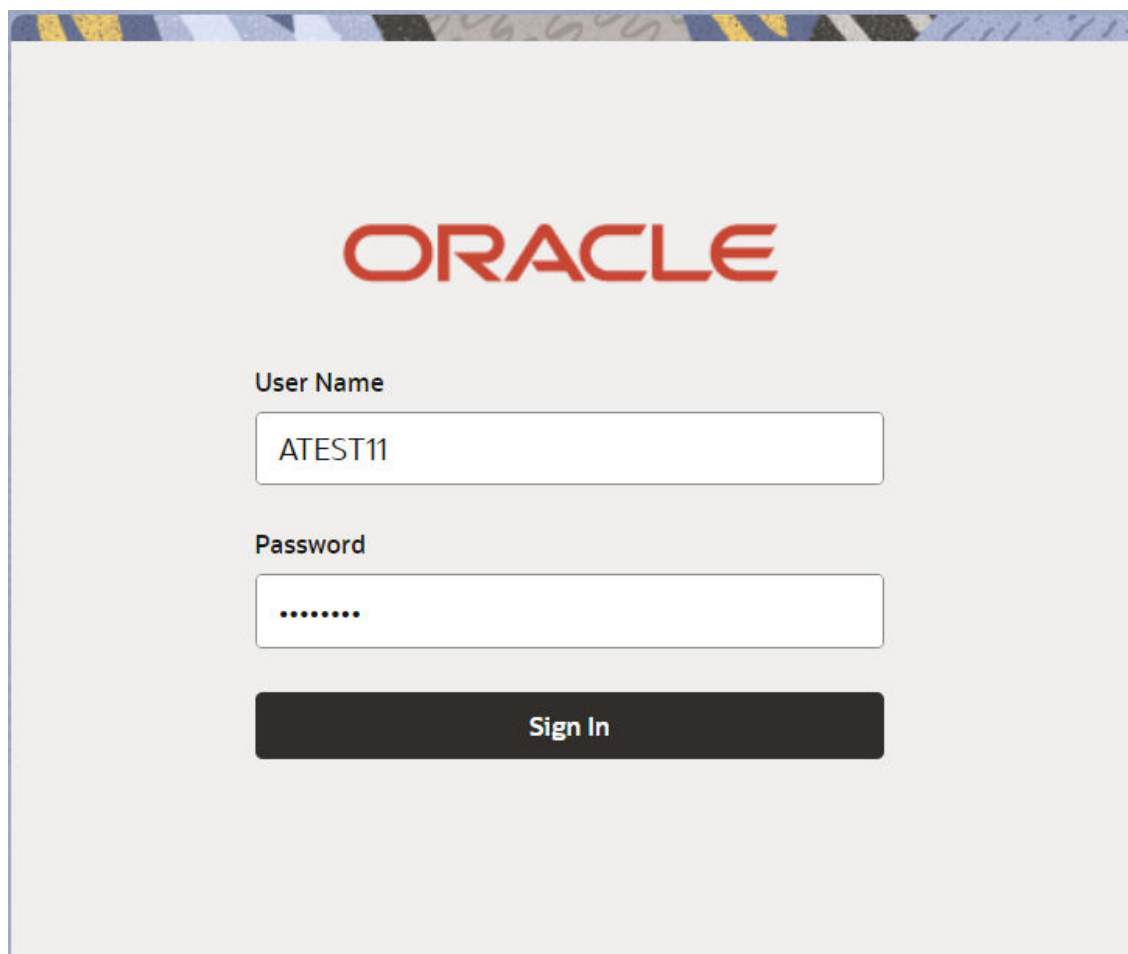
related details as an option. On submit of the request the request will be available for an LC expert to handle the request in the next stage.

The OBTFPMCS user can process MT798 with sub messages MT726-MT759 message received through SWIFT. The OBTFPMCS verifies the field 21 and 26E ( of the MT759 and identifies the Original Contract Reference Number and Amendment Number and invokes the process. The user can cancel the previously received MT798 referenced message which is under process.

The OBTFPMCS user can process incoming MT798(up to a maximum of 8 messages) with sub messages MT788-MT799 message received through SWIFT and enables the user to cancel the previously received MT798 referenced message which is under process.

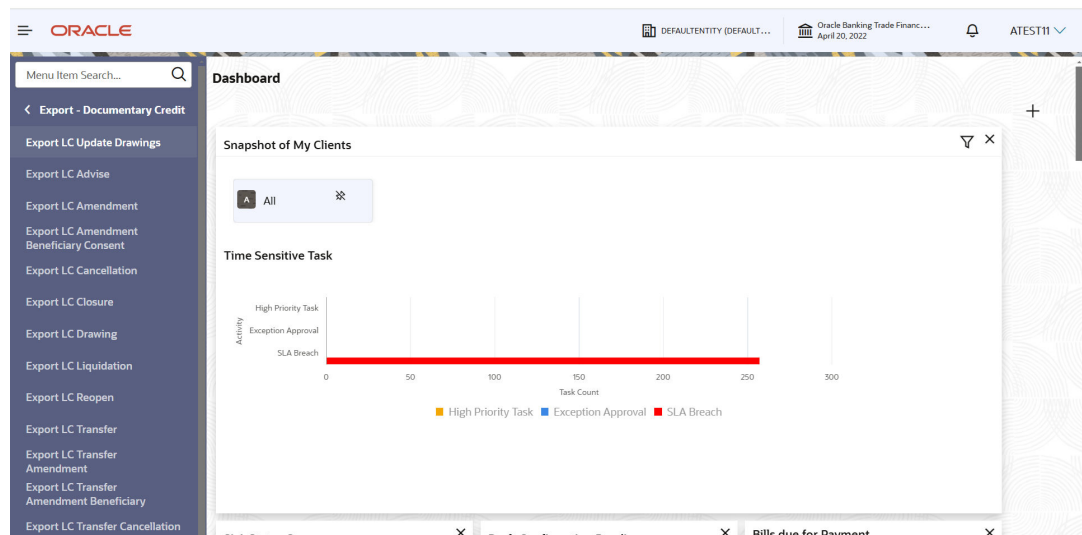
Specify **User ID** and **Password**, and login to **Home** screen.

**Figure 2-2 Login Screen**

The image shows the Oracle login screen. At the top, the Oracle logo is displayed in red. Below the logo, there are two input fields. The first is labeled "User Name" and contains the text "ATEST11". The second is labeled "Password" and contains seven dots. Below these fields is a dark gray button with the text "Sign In" in white.

1. On **Home** screen, click **Trade Finance**. Under **Trade Finance**, click **Export Documentary Credit**.
2. Under **Export Documentary Credit**, click **Export LC Update Drawings**.

**Figure 2-3 Export LC Update Drawings**



The **Export LC Update Drawings - Registration** screen appears. The Export LC Drawing - Registration stage has two sections Application Details and LC Details. Let's look at the details of Registration screens below:

**Figure 2-4 Export LC Update Drawings - Registration - Application Details**

The screenshot displays the 'Export LC Update Drawings' registration screen. It is divided into two main sections: 'Application Details' and 'LC Drawing Details'. The 'Application Details' section includes fields for 'Drawing Reference Number' (PK2EUNG221105001), 'Export LC Reference Number' (PK2ELAN221109568), 'Beneficiary' (001044 GOODCARE), 'Priority' (Medium), 'Submission Mode' (Desk), 'Document Received date' (April 20, 2022), 'Process Reference Number' (PK2ELCU000064388), and 'Drawing Date' (April 20, 2022). The 'LC Drawing Details' section includes fields for 'Drawing Reference Number' (PK2EUNG221105001), 'Issuing Bank Reference' (LC909087733), 'Confirming Bank', 'Outstanding Drawing Value' (GBP £250,000.00), 'Stage' (FINAL), 'Customer Dispatch', 'Tenor Type' (Usance), 'User Reference Number' (PK2EUNG221105001), 'Date of Expiry' (August 18, 2022), 'Available with Bank', 'Outstanding LC Value' (GBP £0.00), 'Nego/Finance Amount' (GBP £500,000.00), 'Limit verification required', 'Product Code' (EUNG), 'Applicant' (001043 MARKS ANI), 'Presenting Bank', 'Drawing Amount' (GBP £500,000.00), 'Additional Amount', 'Unlinked FX Rate', 'Product Description' (OUTGOING DOCUMENTARY USAN), 'Issuing Bank' (001041 WELLS FAR), 'Presenting Bank Reference Number', 'Amount in Local Currency' (GBP £500,000.00), 'Operation Type' (NEG), and 'Rebate Amount' (GBP). At the bottom right, there are buttons for 'Hold', 'Cancel', 'Save & Close', and 'Submit'.

- On **Export LC Update Drawings - Registration - Application Details** screen, specify the fields.

In case of MT798 message(738) application details is defaulted to SWIFT.

**Note**

The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

**Table 2-3 Export LC Update Drawings - Registration - Application Details - Field Description**

Field	Description
<b>LC Advised by us</b>	<p>Enable the option, if LC is advised by negotiating bank.</p> <p>Disable the option, if LC is not advised by the negotiating bank.</p>
<b>Drawing Reference Number</b>	<p>Specify the drawing reference number.</p> <p>Alternatively, click <b>Search</b> to search and select the drawing reference number. In the lookup, user can search giving Customer ID, Currency, Amount, User Reference Number and Value Date to fetch the LC details. Based on the search result, select the applicable LC for drawing.</p> <div> <b>Note</b>  In case of silent confirmation, user gets an alert message "The LC has been Silently Confirmed." </div>
<b>Export LC Reference Number</b>	<p>Read only field.</p> <p>Exporter LC Reference Number is auto-populated based on the selected LC from the lookup.</p>
<b>Beneficiary</b>	<p>If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Beneficiary is auto-populated based on the selected LC from the look-up.</p> <p>If <b>LC Advised by us</b> toggle is disabled, click <b>Search</b> to search and select the beneficiary customer.</p> <p>If beneficiary is a customer of the bank, system will check for valid KYC status. If KYC status is not valid, system will display alert message.</p>
<b>Branch</b>	<p>Read only field.</p> <p>Branch details is auto-populated based on the selected Export LC Reference Number.</p>
<b>Priority</b>	<p>System populates the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority.</p> <p>User can change the priority populated any time before submit.</p>

**Table 2-3 (Cont.) Export LC Update Drawings - Registration - Application Details - Field Description**

Field	Description
<b>Submission Mode</b>	<p>Read only field. System populates the submission mode of Export LC Update Drawings request.</p> <p>By default the submission mode will have the value as 'Desk'.</p> <ul style="list-style-type: none"> <li>• <b>Desk</b> - Request received through Desk</li> <li>• <b>Courier</b> - Request received through Courier</li> <li>• <b>Email</b> - Request received through email</li> <li>• <b>Fax</b> - Request received through Fax</li> </ul>
<b>Drawing Date</b>	<p>Read only field. Drawing date is auto-populated based on the selected drawing.</p>
<b>Document Received Date</b>	<p>Read only field.</p> <p>By default, the application will display system date.</p>
<b>Process Reference Number</b>	<p>Read only field.</p> <p>Unique sequence number for the transaction.</p> <p>This is auto generated by the system based on process name and branch code.</p>

**LC Details**

Drawing Details will be populated from the drawings. Registration user can update the fields if required.

LC Drawing Details

Documents Received: [Dropdown]

Drawing Reference Number: PK2EUNG22105001

Issuing Bank Reference: LC909087733

Confirming Bank: [Dropdown]

Outstanding Drawing Value: GBP £250,000.00

Stage: FINAL

Customer Dispatch: [Checkbox]

Tenor Type: Usance

User Reference Number: PK2EUNG22105001

Date of Expiry: August 18, 2022

Available with Bank: [Dropdown]

Outstanding LC Value: GBP £0.00

Nego/Finance Amount: GBP £500,000.00

Limit verification required: [Checkbox]

Product Code: EUNG

Applicant: 001043 MARKS ANI

Presenting Bank: [Dropdown]

Drawing Amount: GBP £500,000.00

Additional Amount: [Dropdown]

Unlinked FX Rate: [Dropdown]

Product Description: OUTGOING DOCUMENTARY USAN

Issuing Bank: 001041 WELLS FAR

Presenting Bank Reference Number: [Dropdown]

Amount in Local Currency: GBP £500,000.00

Operation Type: NEG

Rebate Amount: GBP [Dropdown]

Buttons: Hold, Cancel, Save & Close, Submit

4. On **Export LC Update Drawings - LC Details** screen, specify the fields.

**Note**

The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

Table 2-4 Export LC Update Drawings - Registration - LC Details - Field Description

Field	Description
<b>Documents Received</b>	Select the number of sets of documents received from the drop-down.. The options are: <ul style="list-style-type: none"> <li>• <b>First</b></li> <li>• <b>Second</b></li> <li>• <b>Both</b></li> </ul>
<b>Tenor Type</b>	Read only field. Tenor is auto-populated based on the selected drawing.
<b>Product Code</b>	Read only field. Product code is auto-populated based on the selected drawing.
<b>Product Description</b>	Read only field.  This field displays the description of the product as per the product code.
<b>Drawing Reference Number</b>	Read only field. Drawing reference number is auto-populated based on the selected drawing.
<b>User Reference Number</b>	System defaults the user reference number based on the product code.  The user can change the user reference number.
<b>Applicant</b>	Read only field. Applicant details is auto-populated based on the selected drawing.
<b>Issuing Bank</b>	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Issuing bank is auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, click <b>Search</b> to search and select the issuing bank. The system will display the <ul style="list-style-type: none"> <li>a. SWIFT code (if available)</li> <li>b. Name and address of the bank</li> </ul> On selection of the record if SWIFT code is available then SWIFT code is populated, if SWIFT code is not available then the bank's name and address will be populated.
<b>Issuing Bank Reference</b>	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Issuing bank reference is auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, specify the issuing bank reference number.
<b>Date of Expiry</b>	Read only field. Date of expiry is auto-populated based on the selected drawing.



**Table 2-4 (Cont.) Export LC Update Drawings - Registration - LC Details - Field Description**

Field	Description
<b>Presenting Bank</b>	<p>If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Presenting bank is auto-populated based on the selected LC from the look-up.</p> <p>If <b>LC Advised by us</b> toggle is disabled, specify the presenting bank or click <b>Search</b> to search and select the presenting bank.</p> <div> <p><b>Note</b></p> <p>In case the selected Bank is not RMA Compliant, the system displays error message “RMA arrangement not available”.</p> </div>
<b>Presenting Bank Reference Number</b>	<p>Read only field.</p> <p>Presenting bank reference number is auto-populated based on the selected drawing.</p>
<b>Confirming Bank</b>	<p>Click <b>Search</b> to search and select the confirming bank.</p>
<b>Available with Bank</b>	<p>Click <b>Search</b> to search and select the value for available with bank from the look-up.</p> <div> <p><b>Note</b></p> <p>The Available Bank details should be handed off against ‘Collecting Bank’ Party in OBTF.</p> </div> <div> <p><b>Note</b></p> <p>If the Bank selected in Confirming Bank and Available with Bank are same, system should hand off only the Confirming Bank details in Back office.</p> </div> <div> <p><b>Note</b></p> <p>If Confirming Bank/Available with Bank are the same as Issuing Bank/Presenting Bank, system should display an error.</p> </div>
<b>Drawing Amount</b>	<p>LC Drawing Amount is auto-populated based on the selected LC.</p> <p>User can edit the details, if required.</p>
<b>Amount In Local Currency</b>	<p>Read only field.</p> <p>System fetches the local currency equivalent value for the LC amount from back office (with decimal places).</p>



**Table 2-4 (Cont.) Export LC Update Drawings - Registration - LC Details - Field Description**

Field	Description
<b>Outstanding Drawing Value</b>	Read only field. Outstanding drawing value is auto-populated. This field displays the value as per the latest LC.
<b>Outstanding LC Value</b>	Read only field. Outstanding LC value is auto-populated. This field displays the value as per the latest LC.
<b>Additional Amount</b>	Select the currency and specify any additional amount to be processed under this LC drawing.
<b>Operation Type</b>	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Operation type is auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, select the operation type.
<b>Stage</b>	Select the stage from the drop-down. The options are: <ul style="list-style-type: none"> <li>• <b>Initial</b></li> <li>• <b>Final</b></li> </ul>
<b>Nego/Finance Amount</b>	Negotiation/Financing amount is auto-populated based on the selected LC from the look-up.
<b>Unlinked FX Rate</b>	Unlinked FX Rate is auto-populated based on the selected LC from the look-up.
<b>Rebate Amount</b>	Select the currency and specify the rebate to the bill outstanding amount.
<b>Customer Dispatch</b>	The value is populated from back office based on the maintenance.  If the option is enabled, the customer has the option to dispatch the documents directly to the importer's bank. If the option is enabled, the bank has to dispatch the documents to the importer's bank.  Bank user is not allowed to edit the field, if the value defaulted from the back office is "No",

5. Click **Submit**.

The task will move to next logical stage of **Export LC Update Drawings**.

For more information on action buttons, refer to the field description table below.

**Table 2-5 Export LC Update Drawings - Registration - Action Buttons - Field Description**

Field	Description
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.

**Table 2-5 (Cont.) Export LC Update Drawings - Registration - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	Upload the documents received under the Export LC Update Drawings.
<b>Remarks</b>	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users handling the request.
<b>Customer Instruction</b>	Click to view/ input the following. <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Common Group Messages</b>	Click Common Group Message button, to send MT799 and MT999 messages from within the task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.
<b>Events</b>	Click to view the details of the details of LC drawing, amendments (if any), drawings (if any) and liquidations if any under the LC in chronological sequence from LC drawing.
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancels the Export LC Update Drawings task. Details entered will not be saved and the task will be removed
<b>Save &amp; Close</b>	Save the information provided and holds the task in 'My Task' queue for working later.  This option will not submit the request.
<b>Submit</b>	The task will move to next logical stage of Export LC Update Drawings. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.
<b>Checklist</b>	Click to view the list of items that needs to be completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.

## 2.3 Scrutiny

This topic provides the systematic instructions to initiate the Scrutiny stage of Export LC Update Drawings request.

On successful completion of Registration of an Export LC Update Drawings request, the request moves to Scrutiny stage. At this stage the gathered information during Registration are scrutinized.

Do the following steps to acquire a task currently at Scrutiny stage:

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click **Tasks**.

- Under **Tasks**, click **Free Tasks**.

Figure 2-5 Free Tasks

Acquire and Edit	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
<input checked="" type="checkbox"/>	Medium	Export LC Drawing Update	PKZELCU000064388	PKZELCU000064388	Scrutiny	22-04-20
<input type="checkbox"/>	Medium	Export LC Drawing Update	PKZELCU000064386	PKZELCU000064386	Scrutiny	22-04-20
<input type="checkbox"/>	Medium	Export Documentary Coll...	PKZEDCU000064385	PKZEDCU000064385	DataEnrichment	22-04-20
<input type="checkbox"/>	High	Import LC Issuance	PKZILCI000064381	PKZILCI000064381	Sanction Check Exceptiona...	21-05-05
<input type="checkbox"/>	Medium	Export LC Amendment	PKZELCA000064156	PKZELCA000064156	DataEnrichment	22-04-20
<input type="checkbox"/>	Medium	Export LC Advise	PKZELCA000064361	PKZELCA000064361	Scrutiny	22-04-20
<input type="checkbox"/>	Medium	Shipping Guarantee Issua...	PKZSGTI000064346	PKZSGTI000064346	DataEnrichment	22-04-20
<input type="checkbox"/>	Medium	Import Documentary Coll...	PKZIDCL000064331	PKZIDCL000064331	DataEnrichment	22-04-20
<input type="checkbox"/>	Medium	Export LC Amendment	PKZELCA000064326	PKZELCA000064326	Reject Approval	22-04-20
<input type="checkbox"/>	Medium	Guarantee Issuance	PKZGTEI000064308	PKZGTEI000064308	Scrutiny	21-05-05
<input type="checkbox"/>	Medium	Guarantee Issuance	PKZGTEI000064306	PKZGTEI000064306	Reject Approval	22-04-20
<input type="checkbox"/>	Medium	Import LC Amendment	PKZILCA000064293	PKZILCA000064293	Scrutiny	22-04-20
<input type="checkbox"/>	Medium	Import Documentary Coll...	PKZIDCU000064290	PKZIDCU000064290	DataEnrichment	22-04-20

The **Free Task** screen appears.

- Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
- The acquired task will be available in **My Tasks** tab. Click **Edit** to scrutinize the registered task or provide input for Scrutiny stage.

Figure 2-6 My Tasks

Edit	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
<input checked="" type="checkbox"/>	Medium	Export LC Drawing Up...	PKZELCU000064388	PKZELCU000064388	Scrutiny	22-04-20
<input type="checkbox"/>	Medium	Export LC Amendment	PKZELCA000064377	PKZELCA000064377	DataEnrichment	22-04-20
<input type="checkbox"/>	Medium	Export LC Amendment	PKZELCA000064320	PKZELCA000064320	DataEnrichment	22-04-20
<input type="checkbox"/>	Medium	Export LC Amendment...	PKZELCA000064015	PKZELCA000064015	Approval Task Level 1	22-04-20
<input type="checkbox"/>	Medium	Export LC Amendment...	PKZELCA000064370	PKZELCA000064370	Registration	22-04-20
<input type="checkbox"/>	Medium	Export LC Amendment...	PKZELCA000064368	PKZELCA000064368	Registration	22-04-20
<input type="checkbox"/>	Medium	Export LC Drawing	PKZELCD000063481	PKZELCD000063481	Verification	22-04-20
<input type="checkbox"/>	Medium	Import Documentary ...	PKZIDCL000062383	PKZIDCL000062383	Approval Task Level 1	22-04-20
<input type="checkbox"/>	Medium	Import Documentary ...	PKZIDCR000064246	PKZIDCR000064246	Approval Task Level 1	22-04-20
<input type="checkbox"/>	Medium	Islamic Import Docum...	PKZIIDB000064181	PKZIIDB000064181	DataEnrichment	22-04-20
<input type="checkbox"/>	Medium	Import Documentary ...	PKZIDCB000064081	PKZIDCB000064081	Approval Task Level 1	22-04-20
<input type="checkbox"/>	Medium	Import LC Amendment	PKZILCA000064102	PKZILCA000064102	Registration	22-04-20
<input type="checkbox"/>	Medium	Export LC Amendment...	PKZELCA000064014	PKZELCA000064014	DataEnrichment	22-04-20

Let's look at the details for scrutiny stage. User can enter/update the following fields. Some of the fields that are already having value from Registration/online channels may not be editable.

When customer initiates an Export LC discrepant presentation response through SWIFT (Corporate to SWIFT) channel, the MT798 message containing the request is parsed and based on the STP parameters maintained, can create an Update of Export LC Drawing Task in OBTFPM.

In OBTFPM, the task is verified, enriched and on approval the task is handed off to back office system to update a export LC drawing process and generate the required messages.

The Scrutiny stage has the following hops for data capture:

- [Main Details](#)  
This topic provides the systematic instructions to initiate the main details of Scrutiny stage of Export LC Update Drawings request.
- [Document Details](#)  
This topic provides the systematic instructions to capture the details of the documents received.
- [Additional Conditions](#)  
This topic provides the systematic instructions to capture the additional condition details.
- [Shipment Details](#)  
This topic provides the systematic instructions to capture the shipment details of export LC update drawings request.
- [Discrepancy Details](#)  
This topic provides the systematic instructions to capture the discrepancy details.
- [Maturity Details](#)  
This topic provides the systematic instructions to capture the maturity details.
- [Additional Fields](#)  
This topic provides the systematic instructions to capture the additional fields.
- [Additional Details](#)  
This topic provides the systematic instructions to capture the additional details in Scrutiny stage of Export LC Update Drawings process.
- [Summary](#)  
This topic provides the systematic instructions to view the summary details in Scrutiny stage of Export LC Update Drawings request.

## 2.3.1 Main Details

This topic provides the systematic instructions to initiate the main details of Scrutiny stage of Export LC Update Drawings request.

Main details section has two sub section as follows:

- Application Details
- LC Details.

### Application Details

All fields displayed under Application Details section, would be read only except for the 'Priority'.

1. On **Scrutiny - Main Details** screen, specify the fields that were not entered at Registration stage.

**Figure 2-7 Scrutiny - Main Details**

**Export LC Drawing Update Scrutiny :: Application**  
No:- PK2ELCU000064207

Clarification Details Documents Remarks Overrides Customer Instruction Common Group Messages Incoming Message View LC View Events Signatures

Screen(1/9)

**Main Details**

**Application Details**

LC Advised by us ☐

Branch PK2-Oracle Banking Trade Fine

Document Received date April 20, 2022

Drawing Reference Number PK2EUC221101501

Priority Medium

Process Reference Number PK2ELCU000064207

Export LC Reference Number PK2ELAN221109576

Submission Mode SWIFT-MT795

Beneficiary 001044 GOODCARE

Drawing Date April 20, 2022

**LC Drawing Details**

Documents Received First

Tenor Type Usance

Product Code EUCA

Product Description OUTGOING CLEAN USANCE BILLS I

Drawing Reference Number PK2EUC221101501

User Reference Number PK2EUC221101501

Applicant 001204 DRAWEE

Issuing Bank Reference 23534543

Date of Expiry May 20, 2022

Presenting Bank

Issuing Bank

Presenting Bank Reference Number LCFEX

Confirming Bank

Available with Bank 001204 ABC BANK

Drawing Amount USD \$1,000.00

Amount in Local Currency GBP £394.48

Outstanding Drawing Value USD \$1,000.00

Outstanding LC Value USD \$10,000.00

Additional Amount

Operation Type ACC

Stage FINAL

Nego/Finance Amount

Unlinked FX Rate

Rebate Amount USD

Customer Dispatch ☐

Limit verification required ☐

Audit Request Clarification Reject Refer Hold Cancel Save & Close Next

For more information on fields, refer to the field description table below.

**Table 2-6 Export LC Update Drawings - Main Details - Application Details - Field Description**

Field	Description
<b>LC Advised by us</b>	Read only field. The value is auto-populated from the Registration stage.
<b>Drawing Reference Number</b>	Read only field. The value is auto-populated from the Export LC Drawing.
<b>Export LC Reference Number</b>	Read only field. The value is auto-populated from the Export LC Drawing.
<b>Beneficiary</b>	Read only field. The value is auto-populated from the Export LC Drawing.
<b>Branch</b>	Read only field. Branch details is auto-populated based on the selected Export LC Reference Number.

**Table 2-6 (Cont.) Export LC Update Drawings - Main Details - Application Details - Field Description**

Field	Description
<b>Priority</b>	<p>System populates the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority.</p> <p>User can change the priority populated any time before submit.</p>
<b>Submission Mode</b>	<p>Read only field.</p> <p>System populates the submission mode of Export LC Drawing request.</p> <p>By default the submission mode will have the value as 'Desk'.</p> <ul style="list-style-type: none"> <li>• Desk - Request received through Desk</li> <li>• Courier - Request received through Courier</li> <li>• Email - Request received through email</li> <li>• Fax - Request received through Fax</li> </ul>
<b>Drawing Date</b>	<p>Read only field.</p> <p>System displays the drawing date.</p> <p>By default, the application will display branch's current date.</p>
<b>Document Received Date</b>	<p>Read only field.</p> <p>By default, the application will display branch's current date.</p>
<b>Process Reference Number</b>	<p>Read only field.</p> <p>Unique sequence number for the transaction.</p> <p>This is auto generated by the system based on process name and branch code.</p>

**LC Details**

The fields listed under this section are same as the fields listed under the **LC Details** section in Registration stage. For more information on the fields, refer to **LC Details** of [Registration](#) stage. During registration, if user has not captured input, then user can capture the details in this section.

**Figure 2-8 LC Details**

Summary

LC Drawing Details

Documents Received First	Tenor Type Usance	Product Code EUCA	Product Description OUTGOING CLEAN USANCE BILLS 1
Drawing Reference Number PK2EUCA221101501	User Reference Number PK2EUCA221101501	Applicant 001204 DRAWEE	Issuing Bank
Issuing Bank Reference 23534543	Date of Expiry May 20, 2022	Presenting Bank	Presenting Bank Reference Number LCFEX
Confirming Bank	Available with Bank 001204 ABC BANK	Drawing Amount USD \$1,000.00	Amount in Local Currency GBP E394.48
Outstanding Drawing Value USD \$1,000.00	Outstanding LC Value USD \$10,000.00	Additional Amount	Operation Type ACC
Stage FINAL	Nego/Finance Amount	Unlinked FX Rate	Rebate Amount USD
Customer Dispatch	Limit verification required		

Audit

Request Clarification Reject Refer Hold Cancel Save & Close Next

For more information on fields, refer to the field description table below.

**Table 2-7 Export LC Update Drawings - LC Details - Field Description**

Field	Description
<b>Documents Received</b>	Select the number of sets of documents received from the drop-down. The options are: <ul style="list-style-type: none"> <li>First</li> <li>Second</li> <li>Both</li> </ul>
<b>Tenor Type</b>	Read only field. Tenor type is auto-populated based on the selected drawing.
<b>Product Code</b>	Read only field. Product code is auto-populated based on the selected drawing.
<b>Product Description</b>	Read only field.  This field displays the description of the product as per the product code.
<b>Drawing Reference Number</b>	Read only field. Drawing reference number is auto-populated based on the selected drawing.
<b>User Reference Number</b>	System defaults the user reference number based on the product code.  The user can change the user reference number.
<b>Applicant</b>	Read only field. Applicant details is auto-populated based on the selected drawing.
<b>Issuing Bank</b>	Read only field.  Issuing Bank details is auto-populated based on the selected drawing.



Table 2-7 (Cont.) Export LC Update Drawings - LC Details - Field Description


Field	Description
<b>Issuing Bank Reference</b>	Read only field.  Issuing bank reference is auto-populated based on the selected LC from the look-up.
<b>Date of Expiry</b>	Read only field. Date of expiry is auto-populated based on the selected drawing.
<b>Presenting Bank</b>	Specify the presenting bank or click <b>Search</b> to search and select the presenting bank.  <div>  <b>Note</b>            In case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available".         </div>
<b>Presenting Bank Reference Number</b>	Presenting bank reference number is auto-populated based on the selected drawing.
<b>Confirming Bank</b>	Click <b>Search</b> to search and select the confirming bank.
<b>Available with Bank</b>	Click <b>Search</b> to search and select the value for available with bank from the look-up.
<b>Drawing Amount</b>	Drawing amount is auto-populated based on the selected drawing. The user can change the drawing amount.
<b>Amount In Local Currency</b>	Read only field.  System fetches the local currency equivalent value for the LC amount from back office (with decimal places).
<b>Outstanding Drawing Value</b>	Read only field. Outstanding drawing value is auto-populated. This field displays the value as per the latest LC.
<b>Outstanding LC Value</b>	Read only field. Outstanding LC value is auto-populated. This field displays the value as per the latest LC.
<b>Additional Amount</b>	Specify any additional amount to be processed under this LC drawing.
<b>Operation Type</b>	Operation type is auto-populated based on the selected LC. User can edit the details, if required.
<b>Stage</b>	Stage value is auto-populated based on the selected LC. User can edit the details, if required.
<b>Nego/Finance Amount</b>	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Negotiation/Financing amount is auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, specify the negotiation/Financing amount.
<b>Unlinked FX Rate</b>	If <b>LC Advised by us</b> toggle is enabled, this field is read-only. Unlinked FX Rate is auto-populated based on the selected LC from the look-up. If <b>LC Advised by us</b> toggle is disabled, specify the Unlinked FX Rate.



Table 2-7 (Cont.) Export LC Update Drawings - LC Details - Field Description

Field	Description
<b>Rebate Amount</b>	Rebate amount is auto-populated. User can edit the details, if required.
<b>Customer Dispatch</b>	<p>The value will be populated from back office based on the maintenance.</p> <p>If the option is enabled, the customer has the option to dispatch the documents directly to the importer's bank. If the option is enabled, the bank has to dispatch the documents to the importer's bank.</p> <p>Bank user is not allowed to edit the field, if the value defaulted from the back office is "No",</p>

**Audit**

**Task Audit Trail Details**

Application No.  Branch Code  Initiated Date  Initiated By

Process Name

S.No	Stage Name	Pickup Time	Completed Time	Completed By	Outcome
1	Registration	Thu, 11 Jul 2024 08:01:31 GMT	Thu, 11 Jul 2024 08:02:39 GMT	ATEST11	PROCEED

This button provides information about user initiated the transaction, initiated date, stage wise detail etc.

For more information on audit, refer to the field description table below.

Table 2-8    Audit - Field Description

Field	D e s c r i p t i o n
Application No.	T h i s f i e l d d i s p l a y s t h e a p p l i c a t i o n n u m b e r o f t h e p r o c e s s.

Table 2-8 (Cont.) Audit - Field Description

Field	D e s c r i p t i o n
Branch Code	T h i s f i e l d d i s p l a y s t h e b r a n c h c o d e .

Table 2-8 (Cont.) Audit - Field Description

Field	D e s c r i p t i o n
Initiated Date	T h i s f i e l d d i s p l a y s t h e d a t e o n w h i c h p r o c e s s i s i n i t i a t e d .

Table 2-8 (Cont.) Audit - Field Description

Field	D e s c r i p t i o n
Initiated By	T h i s f i e l d d i s p l a y s t h e u s e r I D o f t h e u s e r w h o h a d i n i t i a t e d t h e p

Table 2-8 (Cont.) Audit - Field Description

Field	D e s c r i p t i o n
	r o c e s s.

Table 2-8 (Cont.) Audit - Field Description

Field	D e s c r i p t i o n
Process Name	T h i s f i e l d d i s p l a y s t h e n a m e o f t h e p r o c e s s w h i c h i s i n i t i a t e d .

Table 2-8 (Cont.) Audit - Field Description

Field	D e s c r i p t i o n
S. No	T h i s f i e l d d i s p l a y s t h e s e r i a l n u m b e r o f t h e a u d i t r e c o r d .



Table 2-8 (Cont.) Audit - Field Description

Field	D e s c r i p t i o n
Stage Name	T h i s f i e l d d i s p l a y s t h e c u r r e n t s t a g e o f t h e p r o c e s s.

Table 2-8 (Cont.) Audit - Field Description

Field	D e s c r i p t i o n
Completed Time	T h i s f i e l d d i s p l a y s t h e t i m e o n w h i c h t h e a u d i t o f t h e c u r r e n t s t a g e

Table 2-8 (Cont.) Audit - Field Description

Field	D e s c r i p t i o n
	is c o m p l e t e d .

Table 2-8 (Cont.) Audit - Field Description

Field	D e s c r i p t i o n
Completed By	T h i s f i e l d d i s p l a y s t h e u s e r I D o f t h e u s e r w h o h a d c o m p l e t e d t h

Table 2-8 (Cont.) Audit - Field Description

Field	D e s c r i p t i o n
	e a u d i t .
Outcome	T h i s f i e l d d i s p l a y s t h e o u t c o m e o f t h e a u d i t .

2. Click **Next**.
- The task will move to next data segment. For more information refer [Document Details](#)

Table 2-9 Main Details - Action Buttons - Field Description

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	Upload the required documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
<b>Remarks</b>	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users handling the request.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following. <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Common Group Messages</b>	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Request Clarification</b>	User should be able to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.

Table 2-9 (Cont.) Main Details - Action Buttons - Field Description

Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	<p>Cancels the Export LC Update Drawings task. Details entered will not be saved and the task will be removed</p>
<b>Save &amp; Close</b>	<p>Save the information provided and holds the task in 'My Task' queue for working later.</p> <p>This option will not submit the request.</p>
<b>Next</b>	<p>On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>
<b>Checklist</b>	<p>Click to view the list of items that needs to be completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.</p>

## 2.3.2 Document Details

This topic provides the systematic instructions to capture the details of the documents received.

User can verify the documents received and identify discrepancies, if any. Compare the document received with the required documents and identify the discrepancies, if any. This section also enables user can add any new documents provided by beneficiary. Provide the information based on the description in the following table.

1. On **Document Details** screen, specify the fields.

Figure 2-9 Scrutiny - Document Details

Export LC Drawing Update Scrutiny :: Application  
No:- PK2ELCU000006906

Clarification Details Documents Remarks Overrides Customer Instruction Common Group Messages

Incoming Message View LC View Events Signatures

Main Details Document Details Shipment Details Discrepancy Details Maturity Details Additional Fields Additional Details Summary

Document Details - As per LC

Document Code	Document Reference...	Document Date	Copy	Original	Description	First Mail Received Original	First Mail Received Copy	Second Mail Received Original	Second Mail Received Copy
BOL			1	3		3	1		
AIR1			3	4		4	3		

Page 1 of 1 (1-2 of 2 items) |< 1 >|

Additional documents presented

Document Code	Document Reference...	Document Date	Description	First Mail Received Original	First Mail Received Copy	Second Mail Received Original	Second Mail Received Copy	Action
UPLD_707_461	r56r565464	December 30, 2021	MT707 Document	2	1	2	1	

Page 1 of 1 (1 of 1 items) |< 1 >|

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Next

For more information on fields, refer to the field description table below.

Table 2-10 Document Details - Field Description

Field	Description
<b>Document Details - As per LC</b>	Specify the Document Details - As per LC based on the description of following table:
<b>Document Code</b>	Read only field. System defaults the document code from the latest LC.
<b>Document Reference Number</b>	Specify the document reference number.
<b>Copy</b>	Read only field. Number of duplicate copies of documents as required in LC.
<b>Original</b>	Read only field. Number of documents in original as required in LC.
<b>Description</b>	Read only field. System displays the document description based on the document code.
<b>First Mail Received Original</b>	Specify the number of originals of documents received.
<b>First Mail Received Copy</b>	Specify the number of duplicate copies of documents received.
<b>Second Mail Received Original</b>	Specify the number of originals of documents received from second mail.
<b>Second Mail Received Copy</b>	Specify the number of duplicate copies of documents received.
<b>Document Clause</b>	Read only field. System populates the document Clause based on the document code.  User can view the document clause by clicking the link in the 'Document Clause' column.



Table 2-10 (Cont.) Document Details - Field Description

Field	Description
<b>Received Description</b>	System populates the description of the documents received from presenting bank. User can edit the description clause by clicking the link in the 'Received Description' column.
<b>Discrepant</b>	System marks the discrepant toggle as 'Yes' if there is difference between number of documents required and number of documents received. It also enables the user to make the changes, if any discrepancy identified in the document.
<b>Discrepancy Code</b>	Click <b>Search</b> to search and select the discrepancy code based on the discrepancy identified. This field is enabled, if <b>Discrepant</b> option is enabled.
<b>Discrepancy Description</b>	Description will be displayed based on the discrepancy code. The user can change the description.
<b>Action</b>	Click Edit icon to edit the document details.
<b>Additional documents presented</b>	Specify the additional documents presented details. The user can click + to add multiple document details.  This table fetches document details as maintained for the specific bill drawing product (BCDPRMNT). Here user can add/modify/delete additional document received, if any, during bill drawing. Once bill drawing is authorized, details from this table will be fetched in update drawing operation also.
<b>Document Code</b>	Document code is auto-populated from the latest LC. User can click plus + icon and click <b>Search</b> to search and select the document code based on the document received .  User can add or delete the code by deleting the line on the grid.  <div> <i>Note</i>  The User is not allowed to add any document code which is already existing in any of the two tables. </div>
<b>Document Reference Number</b>	Specify the reference number available in the documents.  <div> <i>Note</i>  If "Document date" is more than "Shipment Date" system displays an override alert. </div>
<b>Document Date</b>	Specify the document date of the underlying document.  <div> <i>Note</i>  If "Document date" is more than "Shipment Date" system displays an override alert. </div>

Table 2-10 (Cont.) Document Details - Field Description

Field	Description
<b>Description</b>	Displays the description of the additional documents based on the document code selected. Click the link to view the description of the document.
<b>First Mail Received Original</b>	Specify the number of originals of documents received from first mail.
<b>First Mail Received Copy</b>	Specify the number of duplicate copies of documents received from first mail.
<b>Second Mail Received Original</b>	Specify the number of originals of documents received from second mail.
<b>Second Mail Received Copy</b>	Specify the number of duplicate copies of documents received from second mail.
<b>Action</b>	Click Edit icon to edit the document code.  Click Delete icon to delete the document code.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

Table 2-11 Document Details - Action Buttons - Field Description

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
<b>Remarks</b>	Specify any additional information regarding the export lc update drawings. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>

Table 2-11 (Cont.) Document Details - Action Buttons - Field Description

Field	Description
<b>Common Group Messages</b>	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,9999 messages from within the task.
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Refer</b>	Select a Refer Reason from the values displayed by the system.  Refer Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.

**Table 2-11 (Cont.) Document Details - Action Buttons - Field Description**

Field	Description
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Click the Back button, to go back to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.3.3 Additional Conditions

This topic provides the systematic instructions to capture the additional condition details.

If there are additional documents received from the beneficiary that has not be requested through LC, user must add them.

Enables the user to check the whether the documents received comply with the additional conditions mentioned in LC.

1. On **Scrutiny - Additional Conditions** screen, specify the fields.

**Figure 2-10 Additional Conditions**

This section displays the list of additional conditions as per LC. Provide the Additional Conditions details as per the description in the following table:

For more information on fields, refer to the field description table below.

**Table 2-12 Additional Conditions - Field Description**

Field	Description
<b>FFT Code</b>	This field displays the FFT code as per the latest LC. The user can click + to add multiple Additional Condition details.

Table 2-12 (Cont.) Additional Conditions - Field Description

Field	Description
<b>FFT Description</b>	This field displays the description of the FFT code as per the latest LC.
<b>Discrepant</b>	Enable the discrepant toggle as 'Yes' if there is difference between LC requirement and documents received.
<b>Discrepancy Code</b>	Click <b>Search</b> to search and select the discrepancy code based on the discrepancy identified.
<b>Discrepancy Description</b>	Description will be displayed based on the discrepancy code.
<b>Action</b>	Click Edit icon to edit the additional condition details.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

Table 2-13 Additional Conditions - Action Buttons - Field Description

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li><b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li><b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Common Group Messages</b>	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.

Table 2-13 (Cont.) Additional Conditions - Action Buttons - Field Description

Field	Description
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Refer</b>	Select a Refer Reason from the values displayed by the system.  Refer Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Click the Back button, to go back to the previous screen.

**Table 2-13 (Cont.) Additional Conditions - Action Buttons - Field Description**

Field	Description
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.3.4 Shipment Details

This topic provides the systematic instructions to capture the shipment details of export LC update drawings request.

User must check whether the received documents of goods and shipment matches the requirement in LC.

1. On **Shipment Details** screen, specify the fields.

**Figure 2-11 Shipment Details**

The screenshot shows the 'Export LC Drawing Update Scrutiny' application interface. The main title is 'Export LC Drawing Update Scrutiny :: Application' with a sub-header 'No:- PK2ELCU000006906'. The left sidebar contains navigation links: Main Details, Document Details, Shipment Details (selected), Discrepancy Details, Maturity Details, Additional Fields, Additional Details, and Summary. The main content area is titled 'Shipment Details' and includes a 'Goods Details' section with a table for selecting goods. Below this are fields for INCO Terms (CIP), INCO Description (Carriage and Insurance Paid (To) (n)), Insurance Company Code (INCODE2), Insurance Company (Sky Limited), Policy Number (asd4354), and Carrier Name (sd sdsds). The 'Shipment Details' section includes Date of Shipment (April 20, 2022), Shipping Agent, and Date of Presentation (April 20, 2022). At the bottom, there are buttons for 'Request Clarification', 'Reject', 'Refer', 'Hold', 'Cancel', 'Save & Close', 'Back', and 'Next'.

For more information on fields, refer to the field description table below.

**Table 2-14 Shipment Details – Field Description**

Field	Description
<b>Description of Goods and/or Services</b>	Specify the <b>Description of Goods and/or Services</b> details. The user can click + to add multiple description of goods and services.
<b>Select</b>	Check box to select the record.
<b>Goods Code</b>	This field displays goods code as per latest LC.



Table 2-14 (Cont.) Shipment Details – Field Description

Field	Description
<b>As Per LC</b>	This field displays the description of goods as per LC. User can edit the value, if required.
<b>No of Units</b>	Specify the number of units being imported or exported.
<b>Price per Unit</b>	Specify the value for price per unit.
<b>Outstanding Units</b>	Specify the value for outstanding units.
<b>As Per Documents</b>	This field displays the description of goods as per the documents. User can edit the value, if required.
<b>Discrepant</b>	Enable the option as 'Yes' if there is difference between LC requirement and documents received.
<b>Discrepancy Code</b>	Select the discrepancy code based on the discrepancy identified.
<b>Discrepancy Description</b>	Description will be displayed based on the discrepancy code.
<b>INCO Terms</b>	Click <b>Search</b> to search and select the INCO terms from the document received.
<b>INCO Terms Description</b>	System displays the description of the INCO term.
<b>Country of Origin</b>	Specify the country of origin details from the documents received.
<b>Insurance Company Code</b>	Click <b>Search</b> to search and select the Insurance Company Code from the lookup.
<b>Insurance Company</b>	Read only field. The system displays the insurance company details as per the selected Insurance Company Code.
<b>Policy Number</b>	Specify the policy number of the insurance.
<b>Carrier Name</b>	Specify the details of the carrier as per the documents received, if the goods got shipped via multiple carriers.
<b>Shipment Details</b>	Specify the <b>Shipment Details</b> .
<b>Date Of Shipment</b>	Select the date of shipment as per the documents received. This field is mapped against the Latest Date of Shipment in LC to check for discrepancy.
<b>Shipping Agent</b>	Specify the shipping agent details.
<b>Date of Presentation</b>	Auto-populated based on the system date. If Place of expiry is Issuing bank, This field is mapped against the Expiry Date in LC to check for discrepancy.
<b>Details</b>	Details represent the fields in latest LC.
<b>As Per LC</b>	This field displays description of the fields as per the latest LC.
<b>As Per Documents</b>	Specify the description of the goods as per the documents.
<b>Discrepant</b>	Enable the option as 'Yes' if there is difference between LC requirement and documents received.
<b>Discrepancy Code</b>	Select the discrepancy code based on the discrepancy identified.
<b>Discrepancy Description</b>	Description will be displayed based on the discrepancy code.

2. Click **Next**.

The task will move to next data segment.



Table 2-15 Shipment Details - Action Buttons - Field Description

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
<b>Remarks</b>	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Common Group Messages</b>	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.

**Table 2-15 (Cont.) Shipment Details - Action Buttons - Field Description**

Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Click the Back button, to go back to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.3.5 Discrepancy Details

This topic provides the systematic instructions to capture the discrepancy details.

This section displays the list of discrepancies captured. User can add/update/review the discrepancies identified in the section.

1. On **Discrepancy Details** screen, specify the fields, if any.

**Figure 2-12 Discrepancy Details**

Export LC Drawing Update Scrutiny :: Application  
No:- PK2ELCU000018166

Clarification Details Documents Remarks Overrides Customer Instruction Common Group Messages Incoming Message View LC Signatures

Screen(5/8)

Main Details  
Document Details  
Additional Conditions  
Shipment Details  
**Discrepancy Details**  
Maturity Details  
Additional Fields  
Additional Details  
Summary

**Discrepancy Details**

Accept All Reject All

Select	Discrepancy Code	Discrepancy Description	Discrepancy Resolved	Resolved Date	Received Date	Resolved Remarks	Resolved Under MT750	Action
No data to display.								

Page 1 (0 of 0 items) |< 1 >|

Pay Message Date Non Pay Message Date Acceptance Message Date Non Acceptance Message Date

Discrepancies Approval Date Under Reserve Bank Business Ref Number Customer Business Reference Number

**MT750 Details**

71D Charges to be recovered 73A- Charges to be added 34B Total Amount be paid 57A Account with Bank

72 - Sender to Receiver Information

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Next

For more information on fields, refer to the field description table below.

**Table 2-16 Discrepancy Detials - Field Description**

Field	Description
<b>Accept All</b>	To accept all the discrepancy. System will auto update the Discrepancy status as 'Accepted' and Resolved Date to branch date for all the discrepancy records. User can capture the Resolved Remarks for individual discrepancy if any.
<b>Reject All</b>	To reject all the discrepancy. System will auto update the Discrepancy status as 'Rejected' and Resolved Date to branch date for all the discrepancy records. User can capture the Resolved Remarks for individual discrepancy if any.
<b>Select</b>	Check box to select the record.
<b>Discrepancy Code</b>	Discrepancy code is defaulted by the system. Click <b>Search</b> to search and select the discrepancy code based on the discrepancy identified.
<b>Discrepancy Description</b>	This field displays the description based on the discrepancy code. The user can edit the description.
<b>Discrepancy Resolved</b>	The toggle is enabled, if discrepancy is resolved.
<b>Resolved Date</b>	Set the date when discrepancy is resolved.
<b>Resolved Remarks</b>	Specify the remarks for discrepancy resolution.
<b>Resolved Under MT750</b>	Enable the option, if discrepancy is resolved under MT750.
<b>Action</b>	Click Edit icon to edit the discrepancy details. Click Delete icon to delete the discrepancy details.
<b>Pay Msg Date</b>	Select the pay message date.
<b>Non Pay Msg Date</b>	Select the non pay message date.

Table 2-16 (Cont.) Discrepancy Details - Field Description

Field	Description
<b>Acceptance Message Date</b>	Select the acceptance message date.
<b>Non Acceptance Message Date</b>	Select the non acceptance message date.
<b>Discrepancies Approval Date</b>	Select the date on which discrepancies has been approved.
<b>Under Reserve</b>	The option when selected, allows the system to send the stage as Final to OBTF on Hand off. By default, the check box is de-selected. System allows to check this field, when the discrepancy in Bill and Operation is NEG.
<b>MT750 Details</b>	Specify the <b>MT750 Details</b> .
<b>Charges to be recovered</b>	Click the edit icon and specify the charges to be recovered in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Charges to be added</b>	Click the edit icon and specify the charges to be added in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Total Amount be paid</b>	Click the edit icon and specify the total amount be paid in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Account with Bank</b>	Click the edit icon and specify the account with bank details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Sender to Receiver Information</b>	Click the edit icon and specify the sender to receiver information in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

Table 2-17 Discrepancy Details - Action Buttons - Field Description

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application

Table 2-17 (Cont.) Discrepancy Details - Action Buttons - Field Description

Field	Description
<b>Remarks</b>	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Common Group Messages</b>	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.

**Table 2-17 (Cont.) Discrepancy Details - Action Buttons - Field Description**

Field	Description
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Click the Back button, to go back to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.3.6 Maturity Details

This topic provides the systematic instructions to capture the maturity details.

1. On **Maturity Details** screen, specify the fields.

Figure 2-13 Maturity Details

**Export LC Drawing Update Scrutiny :: Application**  
No:- PK2ELCU000064207

Clarification Details Documents Remarks Overrides Customer Instruction Common Group Messages Incoming Message View LC View Events Signatures

Main Details  
Document Details  
Additional Conditions  
Shipment Details  
Discrepancy Details  
**Maturity Details**  
Additional Fields  
Additional Details  
Summary

**Maturity Details**

▼ Maturity Details

Tenor Type: Usance Tenor Basis: BE Start Date: April 20, 2022 Tenor Days: 30

Transit Days: 10 Maturity Date: May 30, 2022

Interest From Date: April 20, 2022 Interest To Date: May 20, 2022 Acceptance Commission From Date: Acceptance Commission To Date:

▼ Other Bank Charges

Other Bank Charges-1: Other Bank Charge Description-1: Other Bank Charges-2: Other Bank Charge Description-2: Other Bank Charges-3: Other Bank Charge Description-3:

▼ Other Details

Debit Value Date: April 20, 2022 Credit Value Date: April 20, 2022 Value Date: April 20, 2022 Allow Pre-Payment: Refund Interest: Transfer Collateral from LC:

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Next

For more information on fields, refer to the field description table below.

Table 2-18 Maturity Details - Field Description

Field	Description
<b>Tenor Type</b>	Read only field. This field displays the tenor type as per LC.
<b>Tenor Basis</b>	Specify the tenor basis, if the tenor is not sight. The tenor base code description is displayed based on the selected tenor basis.
<b>Start Date</b>	System defaults the start date. The user can change the date.
<b>Tenor Days</b>	Specify the number of tenor days.
<b>Transit Days</b>	Specify the transit days, if the tenor is sight.
<b>Maturity Date</b>	System displays the due date for the bill based on tenor and tenor basis. If tenor is sight, system will calculate the maturity date as five working days from Document Received Date. User can change this value to any date earlier than the maturity date up to system date. User cannot change the value to later than maturity date. If tenor is Usance, system will calculate the maturity date based on the tenor basis and populate the maturity date.
<b>Interest From Date</b>	Select the interest from date. The interest from date cannot be earlier than branch date and later than maturity date.



Table 2-18 (Cont.) Maturity Details - Field Description

Field	Description
<b>Interest To Date</b>	Select the interest to date.
<b>Acceptance Commission From Date</b>	Select the accept commission from date.
<b>Acceptance Commission To Date</b>	Select the accept commission to date.
<b>Other Bank Charges</b>	Specify the <b>Other Bank Charges</b> details.
<b>Other Bank Charges - 1</b>	Indicates the charges to be collected for the other bank as part of the drawings transaction.
<b>Other Bank Charges - 2</b>	Indicates the charges to be collected for the other bank as part of the drawings transaction.
<b>Other Bank Charges - 3</b>	Indicates the charges to be collected for the other bank as part of the drawings transaction.
<b>Other Bank Description - 1</b>	This field displays the description of charges to be collected for the other bank as part of the drawings transaction.
<b>Other Bank Description - 2</b>	This field displays the description of charges to be collected for the other bank as part of the drawings transaction.
<b>Other Bank Description - 3</b>	This field displays the description of charges to be collected for the other bank as part of the drawings transaction.
<b>Other Charges</b>	Specify the <b>Other Charges</b> details.
<b>Debit Value Date</b>	System defaults the debit value date.  The user can change the date.
<b>Credit Value Date</b>	System defaults the credit value date.  The user can change the date.
<b>Value Date</b>	System defaults the value date.  The user can change the date.
<b>Allow Pre-Payment</b>	Enable the option to allow pre-payment.  Disable the option if pre-payment is not allowed.
<b>Refund Interest</b>	Toggle On: Indicates refund of interest.  Toggle Off: Indicates interest refund is denied.
<b>Transfer Collateral from LC</b>	Toggle On: Indicates that the transfer collateral from LC is allowed.  Toggle Off: Indicates that the transfer collateral from LC is denied.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.



**Table 2-19 Maturity Details - Action Buttons - Field Description**

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
<b>Remarks</b>	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Common Group Messages</b>	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.

**Table 2-19 (Cont.) Maturity Details - Action Buttons - Field Description**

Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Click the Back button, to go back to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.3.7 Additional Fields

This topic provides the systematic instructions to capture the additional fields.

Banks can configure these additional fields during implementation.

1. On **Additional Fields** screen, specify the fields, if any.

**Figure 2-14 Scrutiny - Additional Fields**

2. Click **Next**.

The task will move to next data segment. For more information refer [Additional Details](#).  
For more information on action buttons, refer to the field description table below.

**Table 2-20 Additional Fields - Action Buttons - Field Description**

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
<b>Remarks</b>	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>

Table 2-20 (Cont.) Additional Fields - Action Buttons - Field Description

Field	Description
<b>Common Group Messages</b>	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Refer</b>	Select a Refer Reason from the values displayed by the system.  Refer Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.


**Table 2-20 (Cont.) Additional Fields - Action Buttons - Field Description**

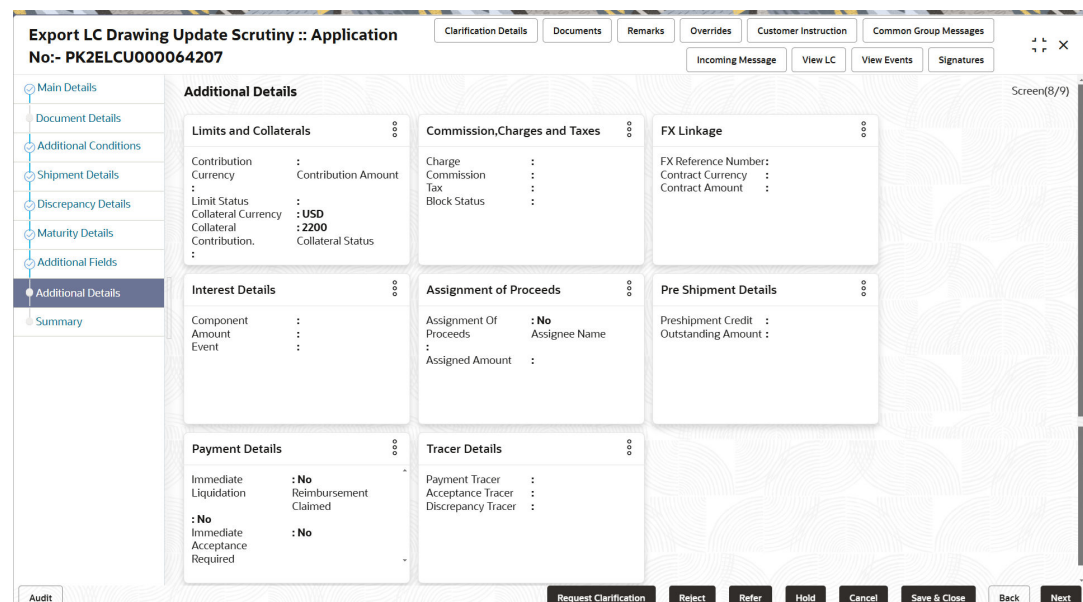
Field	Description
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Click the Back button, to go back to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.3.8 Additional Details

This topic provides the systematic instructions to capture the additional details in Scrutiny stage of Export LC Update Drawings process.

A Scrutiny user can verify/input/update the additional details Data Segment of the Export LC Update Drawings request.

1. On **Additional Details** screen, click  on any Additional Details tile to view the details.

**Figure 2-15 Additional Details**


**Export LC Drawing Update Scrutiny :: Application**  
No:- PK2ELCU000064207

Clarification Details Documents Remarks Overrides Customer Instruction Common Group Messages

Incoming Message View LC View Events Signatures

Screen(8/9)

**Additional Details**

**Limits and Collaterals**

Contribution :  
Currency : Contribution Amount :  
Limit Status :  
Collateral Currency : USD  
Collateral : 2200  
Contribution :  
Collateral Status :

**Commission, Charges and Taxes**

Charge :  
Commission :  
Tax :  
Block Status :

**FX Linkage**

FX Reference Number :  
Contract Currency :  
Contract Amount :

**Interest Details**

Component :  
Amount :  
Event :

**Assignment of Proceeds**

Assignment Of Proceeds : No  
Assignee Name :  
Assigned Amount :

**Pre Shipment Details**

Preshipment Credit :  
Outstanding Amount :

**Payment Details**

Immediate : No  
Liquidation : Reimbursement  
Claimed :  
: No  
Immediate : No  
Acceptance :  
Required :

**Tracer Details**

Payment Tracer :  
Acceptance Tracer :  
Discrepancy Tracer :

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Next

### Limits and Collaterals

On Approval, system should not release the Earmarking against each limit line and system should handoff the "Limit Earmark Reference Number" to the back office. On successful handoff, back office will make use of these "Limit Earmark Reference Number" to release the Limit Earmark done in the mid office (OBTFCMCS) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

Limits and Collaterals

Limit Details

Customer ID	Linkage Type	Liability Number	Line Id/Linkage Ref No	Line Serial	Contribution %	Contribution Currency	Amount to Earmark	Limit Check Response	Response Message	Edit	Delete
001044	Facility				100	GBP	400000			001044	

Cash Collateral Details

Sequence Number	Settlement Account Currency	Settlement Account	Exchange Rate	Collateral Split %	Contribution Amount	Contribution Amount In Account Currency	Account Balance Check Response	Response Message	View
1				20	80000		NA		1

Deposit Linkage Details

Deposit Account	Deposit Currency	Deposit Maturity Date	Transaction Currency	Deposit Available In Transaction Currency	Linkage Amount(Transaction Currency)	Edit	Delete
No data to display							

Save & Close

Cancel

Figure 2-16 Limit Details

### Limit Details








Customer Id	<input type="text" value="001044"/> 	Linkage Type	<input type="text" value="Facility"/> 
Contribution %	<input type="text" value="100.0"/>  	Liability Number	<input type="text" value="001044"/> 
Contribution Currency	<input type="text" value="USD"/>	Line Id/Linkage Ref No	<input type="text" value="001044_US"/> 
Limit/Liability Currency	<input type="text" value="USD"/>	Limits Description	<div></div>
Limit Check Response	<input type="text" value="Available"/>	Amount to Earmark	<input type="text" value="\$10.00"/>
Expiry Date	<input type="text"/> 	Limit Available Amount	<input type="text" value="\$999,378,010.18"/>
Response Message	<input type="text" value="Balance available of USD 999378010.18"/>	ELCM Reference Number	<input type="text"/>

Figure 2-17 Collateral Details

### Collateral Details

Total Collateral Amount

£20.00

Sequence Number

1.0

Collateral Contribution Amount

£20.00

Settlement Account Currency

USD

Contribution Amount in Account Currency

\$50.00

Response

Verify

Collateral Amount to be Collected

£20.00

Collateral Split %

100.0

Settlement Account

PK20010440019

Exchange Rate

2.5

Account Available Amount

Response Message

✓

✕



Figure 2-18 Deposit Linkage Details

### Deposit Linkage Details

Customer Id

Deposit Account

Deposit Branch

Deposit Available Amount  

GBP

£63,880.34

Deposit Maturity Date

Exchange Rate

Deposit Available In Transaction Currency  

GBP

63,880.34

Linkage Percentage %  

67.0

Linkage Amount(Transaction Currency)  

GBP

£67.00

Save & Close

Close

For more information on fields, refer to the field description table below.

Table 2-21 Limit Details - Field Description

Field	Description
<b>Limit Details</b>	Specify the limit details. Click plus icon to add new limit details. Below fields are displayed on the Limit Details pop-up screen, if the user clicks plus icon.
<b>Customer ID</b>	This field displays the applicant's/applicant bank customer ID defaulted from the application.
<b>Linkage Type</b>	Select the linkage type. Linkage type can be: <ul style="list-style-type: none"> <li><b>Facility</b></li> <li><b>Liability</b></li> </ul> By default Linkage Type should be <b>Facility</b> .

Table 2-21 (Cont.) Limit Details - Field Description

Field	Description
<b>Contribution %</b>	<p>System will default this to 100%. User can modify, if contribution is more than 100%. System will display an alert message, if modified. Once contribution % is provided, system will default the amount.</p> <p>System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.</p> <div> <p><b>Note</b></p> <p>The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified."</p> </div>
<b>Liability Number</b>	<p>Click <b>Search</b> to search and select the Liability Number from the look-up.</p> <p>The list has all the Liabilities mapped to the customer.</p>
<b>Contribution Currency</b>	This field displays the contribution currency.
<b>Line ID/Linkage Ref No</b>	<p>Click <b>Search</b> to search and select from the various lines available and mapped under the customer id gets listed in the drop-down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.</p> <p>The user can click the Line Id link to view the limit details.</p> <div> <p><b>Note</b></p> <p>User can also select expired Line ID from the lookup and on clicking the verify button, system should default "The Earmarking cannot be performed as the Line ID is Expired" in the "Response Message" field.</p> </div> <p>This field is disabled and read only, if <b>Linkage Type</b> is Liability.</p>
<b>Limit/Liability Currency</b>	This field displays the limit currency, when the user select the <b>Liability Number</b> .
<b>Limits Description</b>	This field displays the limits description.
<b>Limit Check Response</b>	<p>This field displays the limit check response.</p> <p>Response can be 'Success' or 'Limit not Available' based on the limit service call response.</p> <p>The value in this field appears, if you click the <b>Verify</b> button.</p>
<b>Amount to Earmark</b>	<p>This field defaults the amount to earmark.</p> <p>Contribution amount will default based on the contribution %.</p> <p>User can change the value.</p>
<b>Expiry Date</b>	This field displays the date up to which the Line is valid.

Table 2-21 (Cont.) Limit Details - Field Description

Field	Description
<b>Limit Available Amount</b>	This field displays the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount. The value in this field appears, if you click the <b>Verify</b> button.
<b>Response Message</b>	This field displays the detailed response message. The value in this field appears, if you click the <b>Verify</b> button.
<b>ELCM Reference Number</b>	This field displays the ELCM reference number.
<b>Limit Details</b> grid	Below fields appear in the <b>Limit Details</b> grid along with the above fields.
<b>Line Serial</b>	Displays the serial of the various lines available and mapped under the customer id. This field appears on the Limits grid.
<b>Edit</b>	Click the link to edit the <b>Limit Details</b> .
<b>Cash Collateral Details</b>	This section displays the <b>Cash Collateral Details</b> .
<b>Collateral Percentage</b>	System populates the Collateral % maintained in the Customer / Product for the counter party of the contract. User can modify the collateral percentage.
<b>Collateral Currency and amount</b>	System populates the contract currency as collateral currency by default. User can modify the collateral Currency and amount.
<b>Exchange Rate</b>	System populates the exchange rate maintained. User can modify the collateral Currency and amount. System validates for the Override Limit and the Stop limit if defaulted exchange rate is modified.
<b>Collateral Details</b> pop-up screen	Click + plus icon to add new collateral details. Below fields are displayed on the <b>Collateral Details</b> pop-up screen, if the user clicks plus icon.
<b>Total Collateral Amount</b>	Read only field. This field displays the total collateral amount provided by the user.
<b>Collateral Amount to be Collected</b>	Read only field. This field displays the collateral amount yet to be collected as part of the collateral split.
<b>Sequence Number</b>	Read only field. The sequence number is auto populated with the value, generated by the system.
<b>Collateral Split %</b>	Specify the collateral split% to be collected against the selected settlement account.
<b>Collateral Contribution Amount</b>	Specify the collateral amount to be collected against the selected settlement account. User can either provide the collateral % where the collateral amount will be auto populated or modifying the collateral amount will auto correct the collateral %.
<b>Settlement Account</b>	Click <b>Search</b> to search and select the settlement account for the collateral.
<b>Settlement Account Currency</b>	Read only field. This field displays the settlement account currency defaulted by the system.

Table 2-21 (Cont.) Limit Details - Field Description

Field	Description
<b>Exchange Rate</b>	Read only field. This field displays the exchange rate, if the settlement account currency is different from the collateral currency.
<b>Contribution Amount in Account Currency</b>	Read only field. This field displays the contribution amount in the settlement account currency as defaulted by the system.
<b>Account Available Amount</b>	Read only field. System populates the account available amount on clicking the <b>Verify</b> button.
<b>Response</b>	Read only field. System populates the response on clicking the <b>Verify</b> button.
<b>Response Message</b>	Read only field. System populates the response message on clicking the <b>Verify</b> button.
<b>Verify</b>	Click to verify the account balance of the Settlement Account.
<b>Save &amp; Close</b>	Click to to save and close the record.
<b>Cancel</b>	Click to cancel the entry.
<b>Cash Collateral Details grid</b>	Below fields appear in the <b>Cash Collateral Details</b> grid along with the above fields.
<b>Collateral %</b>	Specify the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.
<b>Contribution Amount</b>	This field displays the collateral contribution amount. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified.
<b>Edit</b>	Click edit link to edit the collateral details.
<b>Account Available Amount</b>	This field displays the account available amount which will be auto-populated based on the settlement account selection.
<b>Deposit Linkage Details</b>	In this section which the deposit linkage details is captured. System should allow the user to Link one or more existing Deposits as a contribution to secure underlying transactions. On Submit of DE stage, system will create Linkage of the Deposit/modification of existing Linkage by calling Back-office system (DDA) system directly. Click + plus icon to add new Deposit Linkage details.
<b>Edit</b>	Click edit link to edit the deposit linkage details.
<b>Deposit Linkage Details pop-up screen</b>	Below fields are displayed on the <b>Deposit Linkage Details</b> pop-up screen, if the user clicks plus icon.

Table 2-21 (Cont.) Limit Details - Field Description

Field	Description
<b>Deposit Account</b>	Click <b>Search</b> to search and select deposit for linkage from the list of all the customer Deposits.  All the Deposits of the customer should be listed in the LOV search. User should be able to select the deposit for linkage.
<b>Deposit Branch</b>	This field displays the deposit branch which will be auto-populated based on the deposit account selection.
<b>Deposit Available Amount</b>	This field displays the deposit available amount and currency which will be auto-populated based on the deposit account selection.
<b>Deposit Maturity Date</b>	This field displays the maturity date of deposit based on the deposit account selection.
<b>Exchange Rate</b>	This field displays the latest exchange rate for deposit linkage. This will be picked up from the exchange rate maintenance from the common core.
<b>Deposit Available In Transaction Currency</b>	This field displays the deposit amount available, after exchange rate conversion, if applicable.
<b>Linkage Percentage %</b>	Specify the value for linkage percentage.
<b>Linkage Amount (Transaction Currency)</b>	This field displays the transaction amount, user can change the value.  System validates the linking amount with available Deposit balance and should not allow to link more than the available amount.
<b>Deposit Details grid</b>	Below fields appear in the <b>Deposit Details</b> grid along with the above fields.
<b>Deposit Currency</b>	This field displays the deposit currency.
<b>Transaction Currency</b>	This field displays the transaction currency.

2. Click **Save and Close** to save the details and close the screen.

### Charge Details

This section displays charge details. On landing the additional tab, charges and tax if any will get defaulted from Back end simulation. If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

Commission, Charges and taxes

Recalculate

Re-default

Commission Details

Component	Rate	Mod. Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settl. Account	Amendable
No data to display.										

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Charge Details

Component	Tag currency	Tag Amount	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
BCCOUR	GBP	100	EUR	€73.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	GOODCARE PLC	PK20010440017
BCOPNCG	GBP	100	GBP	£193.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	GOODCARE PLC	PK20010440017
BCSWFT	GBP	100	GBP	£333.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	GOODCARE PLC	PK20010440017
BCSWIFT	GBP	100	GBP	£333.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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Tax Details

Component	Type	Value Date	CCY	Amount	Billing	Defer	Settl. Account
BCTAX1	WITHHOLDINC	April 20, 2022	GBP	£2.00	<input type="checkbox"/>	<input type="checkbox"/>	
BCTAX2	WITHHOLDINC	April 20, 2022	GBP	£2.00	<input type="checkbox"/>	<input type="checkbox"/>	

Save & Close Cancel

For more information on fields, refer to the field description table below.

**Table 2-22 Charge Details - Field Description**

Field	Description
<b>Commission Details</b>	Specify the commission details.
<b>Component</b>	This field displays the commission component.
<b>Rate</b>	<p>This field displays the rate that is defaulted from product. The commission rate, if available in Back Office defaults in OBTFPMCS. The user is able to change the rate.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>
<b>Modified Rate</b>	From the default value, if the rate is changed the value gets updated in this field.
<b>Currency</b>	This field displays the currency in which the commission have to be collected.
<b>Amount</b>	<p>This field displays the amount that is maintained under the product code.</p> <p>The commission rate, if available in Back Office defaults in OBTFPMCS. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPMCS.</p> <p>If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.</p>
<b>Modified Amount</b>	From the default value, if the amount is changed, the value gets updated in the modified amount field.

Table 2-22 (Cont.) Charge Details - Field Description

Field	Description
<b>Defer</b>	If enabled, charges/commissions has to be deferred and collected at any future step.
<b>Waive</b>	Based on the customer maintenance, the charges/commission can be marked for Billing or Defer. If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.
<b>Charge Party</b>	Charge party is 'Applicant' by default. User can change the value to Beneficiary.
<b>Settlement Account</b>	Select the settlement account.
<b>Charge Details</b>	Specify the charge details.
<b>Component</b>	This field displays the charge component type.
<b>Tag Currency</b>	This field displays the tag currency in which the charges have to be collected.
<b>Tag Amount</b>	This field displays the tag amount that is maintained under the product code.
<b>Currency</b>	This field displays the currency in which the charges have to be collected.
<b>Amount</b>	This field displays the amount that is maintained under the product code.
<b>Modified</b>	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.
<b>Billing</b>	If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing. On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically enabled in OBTFPMCS. The user can not enable/disable the option, if it is de-selected by default. This field is disabled, if 'Defer' toggle is enabled.
<b>Defer</b>	If charges have to be deferred and collected at any future step, this check box has to be selected. On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPMCS. The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.
<b>Waive</b>	Enable the toggle, if charges has to be waived. Based on the customer maintenance, the charges should be marked for Billing or for Defer. This field is disabled, if <b>Defer</b> toggle is enabled.
<b>Charge Party</b>	Charge party is applicant by default. User can change the value to beneficiary.
<b>Settlement Account</b>	Select the settlement account.

Table 2-22 (Cont.) Charge Details - Field Description

Field	Description
<b>Tax Details</b>	Specify the tax details. The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.
<b>Component</b>	This field displays the tax component.
<b>Type</b>	This field displays the type of tax component.
<b>Value Date</b>	This field displays the value date of tax component.
<b>Currency</b>	This field displays the currency in which the tax have to be collected. The tax currency is the same as the commission.
<b>Amount</b>	This field displays the tax amount based on the percentage of commission maintained. You can edit the tax amount, if applicable.
<b>Billing</b>	If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing. This field is disabled, if 'Defer' toggle is enabled.
<b>Defer</b>	If taxes have to be deferred and collected at any future step, this option has to be enabled. The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.
<b>Settlement Account</b>	System defaults the settlement account. The user can modify the settlement account.

3. Click **Save and Close** to save the details and close the screen.

### FX Linkage

This section enables the user to link the existing FX contract(s) to the LC transactions. User can link multiple forward FX contracts.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the Bill.

The screenshot shows the 'FX Linkage' window. It contains a table with the following data:

FX Reference Number	Bought Currency	SOLD Currency	Available Contract Amount	Rate	Linked Amount	Total Utilized Amount	FX Expiry Date	Action
000FND20076A9N9			£4,000.00	1.35	£4,000.00		March 19, 2020	


Below the table, there is a pagination bar showing 'Page 1 of 1 (1 of 1 items)' and a search bar labeled 'Average FX Rate' with the value '0'. At the bottom right, there are 'Save & Close' and 'Cancel' buttons.



Figure 2-19 FX Linkage Details

### FX Linkage

FX Reference Number

000FNDF20076A9N9 

Currency

USD

Contract Amount

USD ▼

\$4,000.00

Available FX Contract Amount

USD ▼

\$4,000.00

Linkage Amount

USD ▼

\$4,000.00

Rate

1.35


FX Amount in Local Currency

▼


£2,962.96

FX Expiry Date


March 19, 2020



FX Delivery Period From



FX Delivery Period To



Save & Close

Close

For more information on fields, refer to the field description table below.

Table 2-23 FX Linkage - Field Description

Field	Description
<b>FX Linkage</b>	Click + to add multiple <b>FX Details</b> . Below fields are displayed on the <b>FX Linkage</b> pop-up screen, if the user clicks the plus icon.
<b>FX Reference Number</b>	Click <b>Search</b> to search and select the FX contract reference number. On select and save and close, system defaults the available amount, bot currency, sold currency and rate. Forward FX Linkage available for selection at bill would be as follows, <ul style="list-style-type: none"> <li>Counterparty of the FX contract should be the counterparty of the Bill contract.</li> <li>Active Forward FX transactions authorized not marked for auto liquidation.</li> </ul> Bill contract currency should be BOT currency of the FX transaction in case of an export Bill or the SOLD currency in case of an Import Bill.
<b>Currency</b>	Read only field. This field displays the FX BOT currency from the linked FX contract.
<b>Contract Amount</b>	This field displays the FX BOT currency and Amount. The user can change the currency.

Table 2-23 (Cont.) FX Linkage - Field Description

Field	Description
<b>Available FX Contract Amount</b>	Read only field. This field displays the available FX contract amount. The value is from the "Available Amount" in FXDLINKG screen in OBTR. Available Amount BOT currency and Amount is displayed.
<b>Linkage Amount</b>	System defaults the amount available for linkage. The Linkage amount should default the LC Contract Currency and allowed to change the linkage amount alone. The validation "Sum of Linked amount will not be greater than contract amount" or "Linkage amount will not be greater than the available amount for linkage" should be triggered on save of the FX linkage screen when trying to link the single FX or multiple FX.
<b>Rate</b>	Read only field. This field displays the rate at which the contract is booked.
<b>FX Amount in Local Currency</b>	Read only field. This field displays the FX amount in local currency. The value is defaulted as FX BOT currency and Amount from FXDTRONL
<b>FX Expiry Date</b>	Read only field. This field displays the expiry date from the linked FX contract.
<b>FX Delivery Period - From</b>	Read only field. This field displays the date from which the contract is valid for utilization.
<b>FX Delivery Period - To</b>	Read only field. This field displays the date to which the contract is valid for utilization.
<b>FX Linkage grid</b>	Below fields appear in the FX linkage grid along with the above fields.
<b>Bought Currency</b>	Read only field. This field displays the currency from the linked FX contract.
<b>Sold Currency</b>	Read only field. This field displays the currency from the linked FX contract.
<b>Available Contract Amount</b>	Read only field. Available amount will be FX contract amount minus the linked amount. Available amount for linkage should be greater than Zero.
<b>Linked Amount</b>	Sum of Linked amount will not be greater than LC contract amount. Linked amount will not be greater than the available amount for linkage.
<b>Total Utilized Amount</b>	Read only field. This field displays the total amount utilized against the corresponding linked FX. On query, both Utilized and Total Utilized amount holds the amount of latest version. The value is Total Utilized Amount BOT currency and Amount for Import LC/Guarantee Issuance from FXDLINKG .

Table 2-23 (Cont.) FX Linkage - Field Description

Field	Description
<b>Average FX Rate</b>	Read only field. Multiple forward FX contract could be linked, and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. This will be populated in the Average FX Rate.
<b>Action</b>	Click Edit icon to edit the FX details.  Click Delete icon to delete the FX details.

4. Click **Save and Close** to save the details and close the screen.

### Interest Details

The user can view and modify the Interest details simulated from the back office system. On update of the Interest rate user has to click on Recalculate button. System will trigger a simulation call to the back office and the updated Interest details will be reflected in this section.

For more information on fields, refer to the field description table below.

Table 2-24 Interest Details - Field Description

Field	Description
<b>Component</b>	This field displays the component maintained in the back office.
<b>Component Description</b>	This field displays the description of the component.
<b>Rate Type</b>	This field displays the rate type maintained for the component in back office. <ul style="list-style-type: none"> <li>• <b>Fixed Floating</b></li> <li>• <b>Special</b></li> </ul>
<b>Rate Code</b>	This field displays the rate code applicable for the component.
<b>Min Spread</b>	This field displays the minimum spread applicable for the Rate Code. This field have value, if the <b>Rate Type</b> is <b>Floating</b> .
<b>Max Spread</b>	This field displays the maximum spread applicable for the Rate Code. This field have value, if the <b>Rate Type</b> is <b>Floating</b> .
<b>Spread</b>	This field displays the spread applicable for the Component in case of Floating Rate Component. User can change the defaulted value. System validates whether the spread input is within the Minimum to Maximum Spread.
<b>Min Rate</b>	This field displays the minimum rate applicable for the Rate Code.

Table 2-24 (Cont.) Interest Details - Field Description

Field	Description
<b>Max Rate</b>	This field displays the maximum rate applicable for the Rate Code.
<b>Rate</b>	This field displays the value applicable for the Rate Code. You can modify the value, if the <b>Rate Type</b> is <b>Fixed</b> . System validates whether the Rate input is between the Minimum and Maximum Rate.
<b>Modified Rate</b>	This field displays the modified rate.
<b>Special Pricing Reference Number</b>	<p>Specify the Special Pricing Reference Number, when there is a special Interest rate to be provided for that customer against the interest component (Main Component). Special Pricing Reference is not applicable for Penal Interest components.</p> <p>For transactions initiated from OBDX, the Special Pricing Reference Number will be populated from OBDX and user cannot edit the same.</p> <div style="border: 1px solid #ccc; padding: 10px; margin-top: 10px;"> <p><b>Note</b></p> <p>System displays an override as “Special Pricing Applicable”, on clicking “Save” in the Interest Details screen, if Special Pricing Reference number has been provided.</p> </div>
<b>Currency</b>	This field displays the interest currency.
<b>Amount</b>	Specify the interest amount, if the <b>Rate Type</b> is <b>Special</b> . In other cases, the amount will be calculated by back office immediately only if the Interest is collected in Advance or if Back Dated Interest is collected. In that scenario, the Amount will be populated on Re-simulation from back office. Otherwise Interest will be calculated only in the batch as maintained.
<b>Waive</b>	User can waive the Interest applicable. System displays an override, if the user has waived the Interest.
<b>Charge Party</b>	This field displays the Charge Party based on the type of transaction. In case of Export Transactions, Drawer should be the defaulted Charge Party for Collection Bills and Beneficiary for the LC Bills. In case of Import Transactions, Drawee should be the Charge Party for Collection and Applicant for the LC Bills.
<b>Settlement Account</b>	This field displays the settlement account of the Charge Party for debit of Interest. User can change the value. System displays an error if a different customer is chosen. If different account of the Charge Party is selected, system should display a override. In case the user modifies the Interest Rate, the user should click on Recalculate button to get the modified amount from the back office and display the new Amount.(Recalculation is done in back office and not in OBTFPMCS).
<b>Settlement Currency</b>	This field displays the settlement account currency.
<b>Settlement Branch</b>	This field displays the settlement account branch.

5. Click **Save and Close** to save the details and close the screen.

### Assignment of Proceeds

In this tile, assignment details for the applicable processes is displayed. Proceeds can be assigned only if the parties have been assigned during drawing or update drawing process.

**Assignment of Proceeds**

Assignment Paid By Importer ☐

Assignee Details

Sequence	Assignee Id & Assignee Details	Assignment %	Currency	Assigned Amount	Account	Assignee Account	Account With Institution
1	00078K TEST	34	GBP	GBP 34.00	PK2		

Save & Close Cancel

For more information on fields, refer to the field description table below.

**Table 2-25 Assignment of Proceeds - Field Description**

Field	Description
<b>Assignment Paid By Importer</b>	Enable the option, if assignment is paid by importer. The user can click + to add multiple <b>Assignment of Proceeds</b> .
<b>Sequence</b>	Specify the sequence number.
<b>Assignee ID &amp; Assignee Details</b>	Click <b>Search</b> to search and select the assignee id. Assignee details appear based on selected assignee ID. User can add multiple assignees to a single Bill under LC with the assignment amount or assignment percentage of parent LC.  <div> <i>Note</i>  WALKIN customers is allowed as assignee. </div>
<b>Assignment %</b>	Specify the percentage of LC amount that has be assigned to the assignee. Once the user updates the rate, the system calculates the amount as per assigned rate and default in the assigned amount field. If the user directly captures the assigned amount then the assigned percentage has to calculate the percentage and the same to be populated in the screen. If contribution is more than 100%, system to display an alert message. Once contribution % is input system will default the amount. System to validate that Limit Contribution percentage plus Collateral percentage is equal to 100. Otherwise system to provide override. The assignment percentage should be rounded to two decimal places.
<b>Currency</b>	Click <b>Search</b> to search and select the account currency of the settlement account of the assignee. Only the currencies for which the settlement account is available, only those currency will be displayed.
<b>Assigned Amount</b>	Specify the amount that has to be assigned to the assignee. If the user has already entered the assignment percentage, system to calculate the amount and populate the value.
<b>Assignee Bank Details</b>	Click <b>Search</b> to search and select the assignee bank.

Table 2-25 (Cont.) Assignment of Proceeds - Field Description

Field	Description
<b>Account with Institution</b>	Click <b>Search</b> to search and select the account number of the Account with Institution.

6. Click **Save and Close** to save the details and close the screen.

### Pre-Shipment Details

This section links an existing Preshipment Credit.

For more information on fields, refer to the field description table below.

Table 2-26 Pre-Shipment Details - Field Description

Field	Description
<b>Pre Shipment Details</b>	Specify the pre-shipment details. The user can click + to add multiple Pre Shipment Details.
<b>Loan Account Number</b>	Click <b>Search</b> to search and select the loan account number.
<b>Currency</b>	Application defaults the currency of the Pre-Shipment Credit Number.
<b>Outstanding Amount</b>	Application defaults the outstanding amount of the Pre-Shipment Credit Number.
<b>Action</b>	Click Edit icon to edit the pre-shipment details. Click Delete icon to delete the pre-shipment details.
<b>Settled Loan</b>	This section displays the settled loan details.
<b>Sequence Number</b>	This field displays the sequence of the settled loan.
<b>Loan Account Number</b>	This field displays the settled loan account number.
<b>Currency</b>	This field displays the currency of the settled loan account number.
<b>Outstanding Amount</b>	This field displays the outstanding amount.
<b>Event</b>	This field displays the event.
<b>Settled Amount</b>	This field displays the settled amount.

7. Click **Save and Close** to save the details and close the screen.

### Payment Details

**Payment Details**

Payment Details

Auto Liquidate ☒

Pre-shipment Credit Availed ☐

Pre-shipment Credit A/C No.

Pre-shipment Credit Outstanding Amount

Repay Pre-shipment Credit ☐

Pre-shipment Credit Repayment Amount

Reimbursement Claimed ☐

Reimbursing Bank

Reimbursement Days

Reimbursement Claim Details

Reimbursing Bank

Reimbursement Days

Reimbursement Date

71D-Charges

34A Total Amount Claimed

57A Account with Bank

58a Beneficiary Bank

72 - Sender to Receiver Information

72 - Sender to Receiver Information

77 Narrative

Settlement Details - Liquidation

Component	Currency	Debit/Credit	Account	Account Description	Branch	Account Currency	Original Exchange Rate	Exchange Rate	Deal Reference Number
BCCOUR_LIQD	EUR	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1.41141	1.41141	
BCOPNCG_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1		
BCSWFT_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1		
BCTAX1_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1		
BCTAX2_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1		

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Save & Close Cancel

For more information on fields, refer to the field description table below.

**Table 2-27 Payment Details - Field Description**

Field	Description
<b>Payment Details</b>	Specify the <b>Payment Details</b> .
<b>Auto Liquidate</b>	<p>If <b>LC Advised by us</b> option is enabled, auto liquidation required details gets defaulted from the LC.</p> <p>If <b>LC Advised by us</b> option is disabled, enable <b>Auto Liquidate</b>, if auto liquidation is required. It is applicable only if the drawing is without discrepancy.</p> <p>Disable <b>Auto Liquidate</b>, if auto liquidation is not required.</p>
<b>Preshipment Credit Availed</b>	<p>If <b>LC Advised by us</b> option is enabled, pre-shipment credit availed details gets defaulted from the LC.</p> <p>If <b>LC Advised by us</b> option is disabled, enable <b>Preshipment Credit Availed</b>, if pre-shipment credit is availed.</p> <p>Disable <b>Preshipment Credit Availed</b>, if pre-shipment credit is not availed.</p>
<b>Preshipment Credit A/C No.</b>	This field displays the pre-shipment credit account number.
<b>Preshipment Credit Outstanding Amount</b>	Specify the preshipment credit outstanding amount.

Table 2-27 (Cont.) Payment Details - Field Description

Field	Description
<b>Repay Preshipment Credit</b>	<p>If <b>LC Advised by us</b> option is enabled, repay pre-shipment credit details gets defaulted from the LC.</p> <p>If <b>LC Advised by us</b> option is disabled, enable <b>Repay Pre-shipment Credit</b>, if pre-shipment credit to be repaid.</p> <p>Disable <b>Repay Pre-shipment Credit</b>, if there is no pre-shipment credit to be repaid.</p>
<b>Preshipment Credit Repayment Amount</b>	This field displays the pre-shipment credit repayment amount.
<b>Reimbursement Claimed</b>	<p>If <b>LC Advised by us</b> option is enabled, reimbursement claimed details gets defaulted from the LC.</p> <p>If <b>LC Advised by us</b> option is disabled, enable <b>Reimbursement Claimed</b>, if reimbursement to be claimed.</p> <p>Disable <b>Reimbursement Claimed</b>, if there are no reimbursement to be claimed.</p>
<b>Reimbursing Bank</b>	<p>If <b>LC Advised by us</b> option is enabled, reimbursing bank details gets defaulted from the LC.</p> <p>Click <b>Search</b> to search and select the reimbursing bank, if <b>Reimbursement Claimed</b> option is enabled.</p> <div> <p><b>Note</b></p> <p>If the user selects another bank and in case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available, Only MT999 messages can be sent to the bank".</p> </div>
<b>Reimbursement Days</b>	Specify the number of days before the maturity date on which the reimbursement claim needs to be triggered.
<b>Liquidate using Collateral</b>	Enable the option, if liquidation is done using Collateral.
<b>Reimbursing Claim Details</b>	Specify the <b>Reimbursing Claim Details</b> .
<b>Reimbursing Bank</b>	<p>Click <b>Search</b> to search and select the reimbursing bank, if <b>Reimbursement Claimed</b> option is enabled.</p> <div> <p><b>Note</b></p> <p>If the user selects another bank and in case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available, Only MT999 messages can be sent to the bank".</p> </div>
<b>Reimbursement Days</b>	Specify the number of days before the maturity date on which the reimbursement claim needs to be triggered.
<b>Reimbursement Date</b>	<p>Reimbursement date will be displayed based on the reimbursement days and maturity date.</p> <p>Enables user to capture the reimbursement date. If reimbursement date is later than the branch date, system will display an error.</p>
<b>Charges</b>	<p>Click the edit icon and specify the charge details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes.</p> <p>The user can edit the details by clicking the edit icon.</p>



Table 2-27 (Cont.) Payment Details - Field Description

Field	Description
<b>Total Amount Claimed</b>	Specify the total amount claimed.
<b>Account with Bank</b>	Click the edit icon and specify the account with bank details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Beneficiary Bank</b>	Click the edit icon and specify the beneficiary bank details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Sender to Receiver Information</b>	Click the edit icon and specify the sender to receiver information in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>T 754- Advice of Payment/ Acceptance/Negotiation Details</b>	Specify the <b>T 754- Advice of Payment/Acceptance/Negotiation Details</b> .
<b>Charges to be recovered</b>	Click the edit icon and specify the charges to be recovered in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Charges to be added</b>	Click the edit icon and specify the charges to be added in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Total Amount Claimed</b>	Specify the total amount claimed.
<b>Account with Bank</b>	Click the edit icon and specify the account with bank details in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Sender to Receiver Information</b>	Click the edit icon and specify the sender to receiver information in Line 1-6 and click <b>Save &amp; Close</b> to save the changes. The user can edit the details by clicking the edit icon.
<b>Narrative</b>	Specify the narrative.
<b>Settlement Details - Liquidation</b>	Specify the <b>Settlement Details - Liquidation</b> .
<b>Component</b>	This field displays the component based on the product selected.
<b>Currency</b>	This field displays the currency for the component.
<b>Debit/Credit</b>	This field displays the debit/credit indicators for the components.
<b>Account</b>	This field displays the account details for the components.
<b>Account Description</b>	This field displays the description of the selected account.
<b>Branch</b>	This field displays the branch of the selected account.
<b>Account Currency</b>	This field displays the currency for all the items based on the account number.
<b>Original Exchange Rate</b>	System displays the Original Exchange Rate as simulated in settlement details section from OBTF.
<b>Exchange Rate</b>	The exchange rate for the settlement.
<b>Deal Reference Number</b>	The exchange deal reference number.

8. Click **Save and Close** to save the details and close the screen.
9. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

Table 2-28 Additional Details - Action Buttons - Field Description

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
<b>Remarks</b>	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFCMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Common Group Messages</b>	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.

Table 2-28 (Cont.) Additional Details - Action Buttons - Field Description

Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Click the Back button, to go back to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.3.9 Summary

This topic provides the systematic instructions to view the summary details in Scrutiny stage of Export LC Update Drawings request.

User can review the summary of details updated in Scrutiny stage of Export LC Update Drawings request.

The Summary tiles display a list of important fields with values. User can drill down from Summary tiles into respective data segments.


1. On **Summary** screen, click  on any tile to view the details.

Figure 2-20 Summary

**Export LC Drawing Update Scrutiny :: Application No:- PK2ELCU000064207**

Clarification Details Documents Remarks Overrides Customer Instruction Common Group Messages

Incoming Message View LC View Events Signatures

Screen(9/9)

**Summary**

**Main Details**

Product Code : EUCA  
Currency : USD  
Amount : 1000

**Document Details**

Document 1 :  
Document 2 :

**Additional Conditions**

FFT Code 1 :  
FFT Code 2 :

**Shipment Details**

Goods Code : CILLAFABRIC

**Discrepancy Details**

Discrepancy Code 1 :  
Discrepancy Code 2 :

**Maturity Details**

Tenor Type : Usance  
Tenor Basis : BE  
Maturity Date : 2022-05-30

**Additional Fields**

Click here to view Additional :  
fields

**Pre Shipment Details**

Pre-shipment Credit :  
Outstanding Amount :  
Repay Amount :

**Limits and Collaterals**

Contribution Currency :  
Amount to Earmark :  
Limit Status : Not Verified  
Collateral Currency : USD  
Collateral Contribution : 2200  
Collateral Status : Not Verified  
Deposit Linkage Currency :  
Deposit Linkage Amount :

**Commission,Charges and Taxes**

Charge :  
Commission :  
Tax :  
Block Status : Not Initiated

**FX Linkage**

Reference Number :  
Linkage Amount :  
Contract Currency :

**Interest Details**

Component :  
Amount :  
Event :

**Assignment of Proceeds**

Assignmentofproceeds : No  
Assignee Name :  
Assigned Amount :

**Payment Details**

Immediate Liquidation : Yes  
Immediate Accept :  
Reimbursement Claimed :

Audit

Request Clarification Reject Refer Hold Cancel Save & Close Back Submit

### Tiles Displayed in Summary

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Additional Fields - User can view the additional field details.
- Pre Shipment Details - User can view the pre shipment details.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and Taxes - User can view the charge details.
- Assignment of Proceeds - User can view the details of assignment of proceeds.
- FX Linkage - User can view the FX linkage details.
- Party Details - User can view party details like beneficiary, advising bank etc.

- Interest Details - User can view the interest details.
- Payment Details - User can view the payment details.

2. Click **Submit**.

The task will move to next logical stage.

**Table 2-29 Summary - Action Buttons - Field Description**

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	Click to View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
<b>Remarks</b>	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Common Group Messages</b>	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..

Table 2-29 (Cont.) Summary - Action Buttons - Field Description

Field	Description
<b>Signatures</b>	<p>Click the Signature button to verify the signature of the customer/bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>
<b>Request Clarification</b>	Clicking this button allows the user to submit the request for clarification to the "Trade Finance Portal" for the transactions that are initiated offline.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Scrutiny stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Clicking on Back button, takes the user to the previous screen.
<b>Submit</b>	<p>Task will get moved to next logical stage of Export LC Update Drawings.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided. In case of duplicate documents' system will terminate the process after handing off the details to back office.</p>

## 2.4 Data Enrichment

This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Update Drawings request.

A DE User can input new Export LC Update Drawings request. As part of data enrichment user can enter/update basic details of the incoming request.

### Note

For expired line of limits, the task moves to “Limit Exception” stage under Free Tasks, on ‘Submit’ of DE Stage with the reason for exception as “Limit Expired”.

Do the following steps to acquire a task which completed the registration and currently at Data enrichment stage.

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click, **Tasks**.
2. Under **Task**, click **Free Tasks**.

**Figure 2-21 Free Tasks**

	Acquire and Edit	Priority	Process Name	Process Reference Number	Application Number	Stage	Application Date
<input checked="" type="checkbox"/>	Acquire and Edit	Medium	Export LC Drawing Up...	PK2ELCU000064207	PK2ELCU000064207	DataEnrichment	22-04-20
<input type="checkbox"/>	Acquire and Edit	Medium	Export LC Drawing Up...	PK2ELCU000006906	PK2ELCU000006906	DataEnrichment	22-04-20
<input type="checkbox"/>	Acquire and Edit	Medium	Export LC Drawing Up...	PK2ELCU000064386	PK2ELCU000064386	Scrutiny	22-04-20
<input type="checkbox"/>	Acquire and Edit	Medium	Export Documentary ...	PK2EDCU000064385	PK2EDCU000064385	DataEnrichment	22-04-20
<input type="checkbox"/>	Acquire and Edit	High	Import LC Issuance	PK2ILCI000064381	PK2ILCI000064381	Sanction Check Exceptiona...	21-05-05
<input type="checkbox"/>	Acquire and Edit	Medium	Export LC Amendment	PK2ELCA000064156	PK2ELCA000064156	DataEnrichment	22-04-20
<input type="checkbox"/>	Acquire and Edit	Medium	Export LC Advise	PK2ELCA000064361	PK2ELCA000064361	Scrutiny	22-04-20
<input type="checkbox"/>	Acquire and Edit	Medium	Shipping Guarantee Is...	PK2SGTI000064346	PK2SGTI000064346	DataEnrichment	22-04-20
<input type="checkbox"/>	Acquire and Edit	Medium	Import Documentary ...	PK2IDCL000064331	PK2IDCL000064331	DataEnrichment	22-04-20
<input type="checkbox"/>	Acquire and Edit	Medium	Export LC Amendment	PK2ELCA000064326	PK2ELCA000064326	Reject Approval	22-04-20
<input type="checkbox"/>	Acquire and Edit	Medium	Guarantee Issuance	PK2GTEI000064308	PK2GTEI000064308	Scrutiny	21-05-05
<input type="checkbox"/>	Acquire and Edit	Medium	Guarantee Issuance	PK2GTEI000064306	PK2GTEI000064306	Reject Approval	22-04-20
<input type="checkbox"/>	Acquire and Edit	Medium	Import LC Amendment	PK2ILCA000064293	PK2ILCA000064293	Scrutiny	22-04-20

The **Free Tasks** screen appears.

3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.



Figure 2-22 My Tasks

Process Name	Process Reference Number	Application Number	Stage	Application Date
Export LC Drawing Up...	PK2ELCU000064207	PK2ELCU000064207	DataEnrichment	22-04-20
Export LC Drawing Up...	PK2ELCU000064388	PK2ELCU000064388	Scrutiny	22-04-20
Export LC Amendment	PK2ELCA000064377	PK2ELCA000064377	DataEnrichment	22-04-20
Export LC Amendment	PK2ELCA000064320	PK2ELCA000064320	DataEnrichment	22-04-20
Export LC Amendment...	PK2ELCA000064015	PK2ELCA000064015	Approval Task Level 1	22-04-20
Export LC Amendment...	PK2ELCA000064370	PK2ELCA000064370	Registration	22-04-20
Export LC Amendment...	PK2ELCA000064368	PK2ELCA000064368	Registration	22-04-20
Export LC Drawing	PK2ELCD000063481	PK2ELCD000063481	Verification	22-04-20
Import Documentary ...	PK2IDCL000062383	PK2IDCL000062383	Approval Task Level 1	22-04-20
Import Documentary ...	PK2IDCR000064246	PK2IDCR000064246	Approval Task Level 1	22-04-20
Islamic Import Docum...	PK2IIDB000064181	PK2IIDB000064181	DataEnrichment	22-04-20
Import Documentary ...	PK2IDCB000064081	PK2IDCB000064081	Approval Task Level 1	22-04-20
Import LC Amendment	PK2ILCA000064102	PK2ILCA000064102	Registration	22-04-20

Let's look at the details for Data Enrichment stage. User can enter/update the fields in Data Enrichment stage. Some of the fields that are already having value from Registration/online channels may not be editable.

The Data Enrichment stage has the following hops for data capture:

- [Main Details](#)  
This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Update Drawings request.
- [Document Details](#)  
This topic provides the systematic instructions to capture the details of the documents received.
- [Shipment Details](#)  
This topic provides the systematic instructions to capture the shipment details of export LC Update drawings request.
- [Discrepancy Details](#)  
This topic provides the systematic instructions to capture the discrepancy details.
- [Maturity Details](#)  
This topic provides the systematic instructions to capture the maturity details.
- [Additional Fields](#)  
This topic provides the systematic instructions to capture the additional fields.
- [Advices](#)  
This topic provides the systematic instructions to capture the advices details of Export LC Update Drawings process.
- [Additional Details](#)  
This topic provides the systematic instructions to capture the additional details in Data Enrichment stage of Export LC Update Drawings process.
- [Settlement Details](#)  
This topic provides the systematic instructions to capture the settlement details of Export LC Update Drawings request.



- [Summary](#)  
This topic provides the systematic instructions to view the summary details in Data Enrichment stage of Export LC Update Drawings request.

## 2.4.1 Main Details

This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Update Drawings request.

Main details section has two sub section as follows:

- Application Details
- LC Details.

### Application Details

1. On **Data Enrichment - Main Details** screen, specify the fields that were not entered at Registration stage.

**Figure 2-23 Data Enrichment - Main Details**

For more information on the fields, refer [Table 2-6](#) of **Scrutiny** stage.

### LC Details

The fields listed under this section are same as the fields listed under the **LC Details** section in **Scrutiny** stage. For more information on the fields, refer [Table 2-7](#) of **Scrutiny** stage. During Registration, if user has not captured input, then user can capture the details in this section.

**Figure 2-24 LC Details**

Main Details
LC Drawing Details

Document Details
Shipment Details
Discrepancy Details
Maturity Details
Additional Fields
Advices
Additional Details
Settlement Details
Summary

Documents Received  
First
Drawing Reference Number  
PK2EUCA22101501
Issuing Bank Reference  
23534543
Confirming Bank
Outstanding Drawing Value  
USD \$1,000.00
Stage  
FINAL
Customer Dispatch

Tenor Type  
Usance
User Reference Number  
PK2EUCA22101501
Date of Expiry  
May 20, 2022
Available with Bank  
001204 ABC BANK
Outstanding LC Value  
USD \$10,000.00
Nego/Finance Amount
Limit verification required

Product Code  
EUCA
Applicant  
001204 DRAWEE
Presenting Bank
Drawing Amount  
USD \$1,000.00
Additional Amount
Unlinked FX Rate

Product Description  
OUTGOING CLEAN USANCE BILLS
Issuing Bank
Presenting Bank Reference Number  
LCFEX
Amount In Local Currency  
GBP £394.48
Operation Type  
ACC
Rebate Amount  
USD

Audit
Request Clarification
Reject
Refer
Hold
Cancel
Save & Close
Next

## Audit

Task Audit Trail Details

Application No.  
PK2ILCI000008772
Branch Code  
PK2
Initiated Date  
4/20/2022
Initiated By  
ATEST11

Process Name  
Import LC Issuance

S.No	Stage Name	Pickup Time	Completed Time	Completed By	Outcome
1	Registration	Thu, 11 Jul 2024 08:01:31 GMT	Thu, 11 Jul 2024 08:02:39 GMT	ATEST11	PROCEED

Close

This button provides information about user initiated the transaction, initiated date, stage wise detail etc.

For more information on Audit, refer to the field description table below.

**Table 2-30 Audit - Field Description**

Field	Description
<b>Application No.</b>	This field displays the application number of the process.
<b>Branch Code</b>	This field displays the branch code.
<b>Initiated Date</b>	This field displays the date on which process is initiated.
<b>Initiated By</b>	This field displays the user ID of the user who had initiated the process.
<b>Process Name</b>	This field displays the name of the process which is initiated.
<b>S. No</b>	This field displays the serial number of the audit record.
<b>Stage Name</b>	This field displays the current stage of the process.
<b>Completed Time</b>	This field displays the time on which the audit of the current stage is completed.
<b>Completed By</b>	This field displays the user ID of the user who had completed the audit.
<b>Outcome</b>	This field displays the outcome of the audit.

2. Click **Next**.

The task will move to next data segment. For more information refer [Document Details](#). For more information on the action buttons, refer [Table 2-9](#) in **Main Details** section of **Scrutiny** stage.

## 2.4.2 Document Details

This topic provides the systematic instructions to capture the details of the documents received.

1. On **Document Details** screen, specify the fields.

**Figure 2-25 Data Enrichment - Document Details**

**Export LC Drawing Update DataEnrichment ::**  
Application No:- PK2ELCU000006906

Clarification Details Documents Remarks Overrides Customer Instruction  
Common Group Messages Incoming Message View LC View Events Signatures

Main Details  
Document Details

Document Details - As per LC

Document Code	Document Referen...	Document Date	Copy	Original	Description	First Mail Received Original	First Mail Received Copy	Second Mail Received Original	Second Mail Received Copy
BOL			1	3		3	1		
AIR1			3	4		4	3		

Page 1 of 1 (1-2 of 2 items) |< 1 >|

Additional documents presented

Document Code	Document Reference...	Document Date	Description	First Mail Received Original	First Mail Received Copy	Second Mail Received Original	Second Mail Received Copy	Action
UPLD_707_461	r56r565464	December 30, 2021	MT707 Document	2	1	2	1	

Page 1 of 1 (1 of 1 items) |< 1 >|

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Next

For more information on fields, refer [Table 2-10](#) of **Scrutiny** stage.

2. Click **Next**.

The task will move to next data segment. For more information on action buttons, refer [Table 2-11](#).

## 2.4.3 Shipment Details

This topic provides the systematic instructions to capture the shipment details of export LC Update drawings request.

1. On **Shipment Details** screen, specify the fields.

**Figure 2-26 Shipment Details**

Export LC Drawing Update DataEnrichment ::  
Application No:- PK2ELCU000006906

Clarification DetailsDocumentsRemarksOverridesCustomer Instruction  
Common Group MessagesIncoming MessageView LCView EventsSignatures

Main DetailsDocument DetailsShipment DetailsDiscrepancy DetailsMaturity DetailsAdditional FieldsAdvicesAdditional DetailsSettlement DetailsSummary

Shipment Details

Goods Details

Select	Goods Code	As Per LC	No of Units	Price Per Unit	Outstanding Units	As Per Documents
<input type="checkbox"/>	APPAREL	VARIETY OF APPARELS FOR EXPORT	400	1,000		

INCO Terms

CIP

INCO Description

Carriage and Insurance Paid (To) (n

Insurance Company Code

INCODE2

Insurance Company

Sky Limited

Policy Number

asd4354

Carrier Name

sd sdsds

Shipment Details

Date of Shipment

April 20, 2022

Shipping Agent

Date Of Presentation

April 20, 2022

Details	As Per LC	As Per Documents	Discrepant	Discrepant Code	Discrepant Description
No data to display.					

Audit

Request ClarificationRejectReferHoldCancelSave & CloseBackNext

For more information on fields, refer [Table 2-14](#) of **Scrutiny** stage.

2. Click **Next**.

The task will move to next data segment. For more information refer [Discrepancy Details](#).  
For more information on action buttons, refer [Table 2-15](#) of **Scrutiny** stage.

2.4.4 Discrepancy Details

This topic provides the systematic instructions to capture the discrepancy details.

This section displays the list of discrepancies captured. User can add/update/review the discrepancies identified in the section.

- 1. On **Discrepancy Details** screen, specify the fields, if any.

Figure 2-27 Discrepancy Details

Export LC Drawing Update DataEnrichment ::  
Application No:- PK2ELCU000063760

Clarification Details Documents Remarks Overrides Customer Instruction  
Common Group Messages Incoming Message View LC View Events Signatures

Main Details  
Document Details  
Shipment Details  
Discrepancy Details  
Maturity Details  
Additional Fields  
Advices  
Additional Details  
Settlement Details  
Summary

Discrepancy Details

Accept All Reject All

Select	Discrepancy Code	Discrepancy Description	Discrepancy Resolved	Resolved Date	Received Date	Resolved Remarks	Resolved Under MT750	Action
<input type="checkbox"/>	BOL	BILL OF LADING NOT SUBMITTED	No		April 20, 2022			

Page 1 of 1 (1 of 1 items)

Pay Message Date  
Non Pay Message Date  
Acceptance Message Date  
Non Acceptance Message Date

Discrepancies Approval Date  
Under Reserve  
Bank Business Ref Number  
Customer Business Reference Number

MT750 Details

71D Charges to be recovered  
73A- Charges to be added  
34B Total Amount be paid  
57A Account with Bank

72 - Sender to Receiver Information

Audit

Request Clarification Reject Refer Hold Cancel Save & Close Back Next

For more information on fields, refer [Table 2-16](#) of **Scrutiny** stage.

2. Click **Next**.

The task will move to next data segment. For more information refer [Maturity Details](#).  
For more information on action buttons, refer [Table 2-17](#) of **Scrutiny** stage.

## 2.4.5 Maturity Details

This topic provides the systematic instructions to capture the maturity details.

1. On **Maturity Details** screen, specify the fields.



Figure 2-28 Maturity Details

For more information on fields, refer to the [Table 2-18](#) of **Scrutiny** stage.

2. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer [Table 2-19](#) of **Scrutiny** stage.

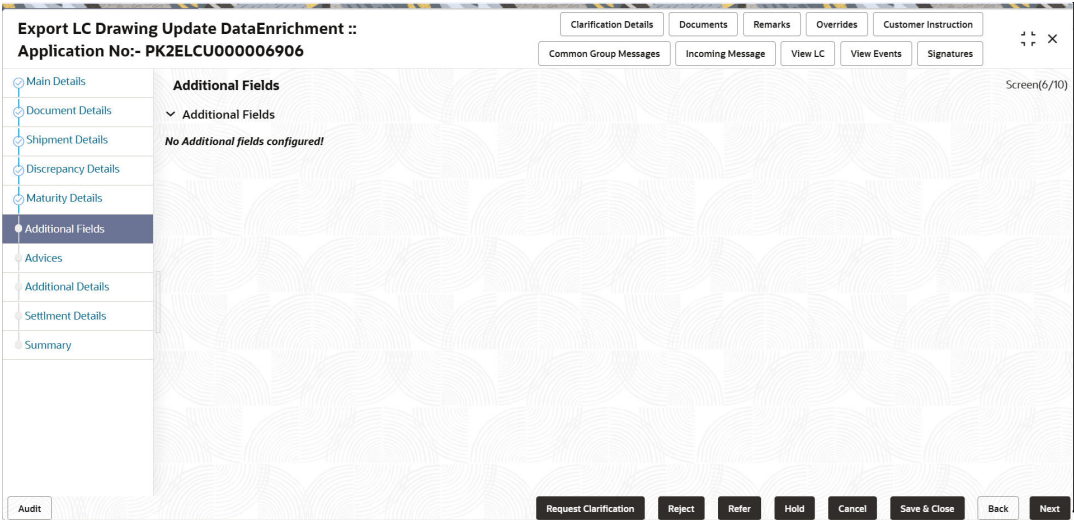
2.4.6 Additional Fields

This topic provides the systematic instructions to capture the additional fields.

Banks can configure these additional fields during implementation.

1. On **Additional Fields** screen, specify the fields, if any.

Figure 2-29 Data Enrichment - Additional Fields




2. Click **Next**.

The task will move to next data segment. For more information refer [Advices](#).  
For more information on action buttons, refer [Table 2-20](#) of **Scrutiny** stage.

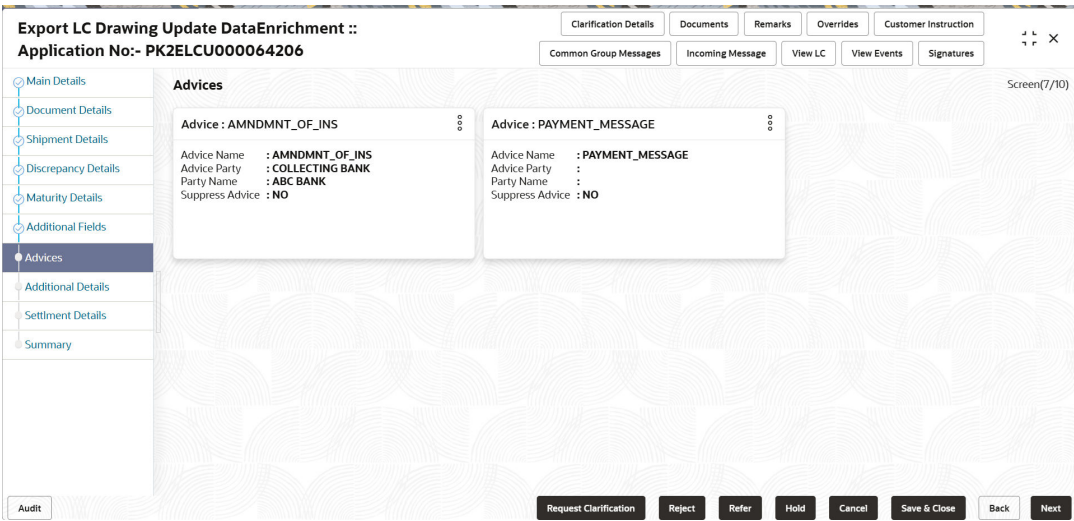
### 2.4.7 Advices

This topic provides the systematic instructions to capture the advices details of Export LC Update Drawings process.

Advices menu displays the advices from the back office as tiles. User can edit the fields in the tile, if required. The user can also suppress the Advice, if required

1. On **Advices** screen, click  on any advice tile to view the advice details.

**Figure 2-30 Advices**



## Advice Details

**Advice Details**

▼ Advice Details

Suppress Advice ☐ Advice Name: LC\_AMND\_INSTR Medium: [Dropdown] Advice Party: ABK

Party ID: 001204 Party Name: ABC BANK

▼ FFT Code

FFT Code	FFT Description	Action
FREEVP	TESTING FFT	[Edit] [Delete]

▼ Instructions

Instruction Code	Instruction Description	Edit	Action
E023	IN CASE, REIMBURSING BANK IN NEW YORK, FAILS TO F	[Edit]	[Delete]

OK Cancel

For more information on fields, refer to the field description table below.

**Table 2-31 Advice Details**

Field	Description
<b>Suppress Advice</b>	Enable this option to suppress the advice. Disable this option if suppress advice is not required.
<b>Advice Name</b>	Displays the advice name.
<b>Medium</b>	Displays the medium of advices is defaulted from the system.
<b>Advice Party</b>	Displays the advice party is defaulted from the system.
<b>Party ID</b>	Displays the party Id defaulted from system.
<b>Party Name</b>	Displays the defaulted from Guarantee.
<b>FFT Code</b>	Click + to add multiple <b>FFT Code</b> .
<b>FTT Code</b>	Click <b>Search</b> to search and select the FFT Code.
<b>FFT Description</b>	FFT description is populated based on the FFT code selected. User can edit the FFT description.
<b>Action</b>	Click delete icon to remove any existing FFT code.  Click edit icon to edit the existing FFT code.
<b>Instructions</b>	Click + to add multiple <b>Instruction Code</b> .
<b>Instruction Code</b>	Click <b>Search</b> to search and select the instruction Code.
<b>Instruction Description</b>	Instruction description is populated based on the instruction code selected. User can edit the instruction description.
<b>Edit icon</b>	Click edit icon to edit the existing instruction description.



Table 2-31 (Cont.) Advice Details

Field	Description
<b>Action</b>	Click delete icon to remove any existing instruction code.  Click edit icon to edit the existing instruction code.

2. Click **Next**.

The task will move to next data segment.

For more information on fields, refer to the field description table below.

Table 2-32 Advices - Action Buttons - Field Description

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	Click to View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
<b>Remarks</b>	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Common Group Messages</b>	Click Common Group Message button, to send MT799 and MT999 messages from within the task.
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..

Table 2-32 (Cont.) Advices - Action Buttons - Field Description

Field	Description
<b>Signatures</b>	<p>Click the Signature button to verify the signature of the customer/bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>
<b>Request Clarification</b>	Clicking this button allows the user to submit the request for clarification to the "Trade Finance Portal" for the transactions that are initiated offline.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. sUser must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Clicking on Back button, takes the user to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.4.8 Additional Details

This topic provides the systematic instructions to capture the additional details in Data Enrichment stage of Export LC Update Drawings process.

A Data Enrichment user can verify/input/update the additional details data segment of the Export LC Update Drawings request.


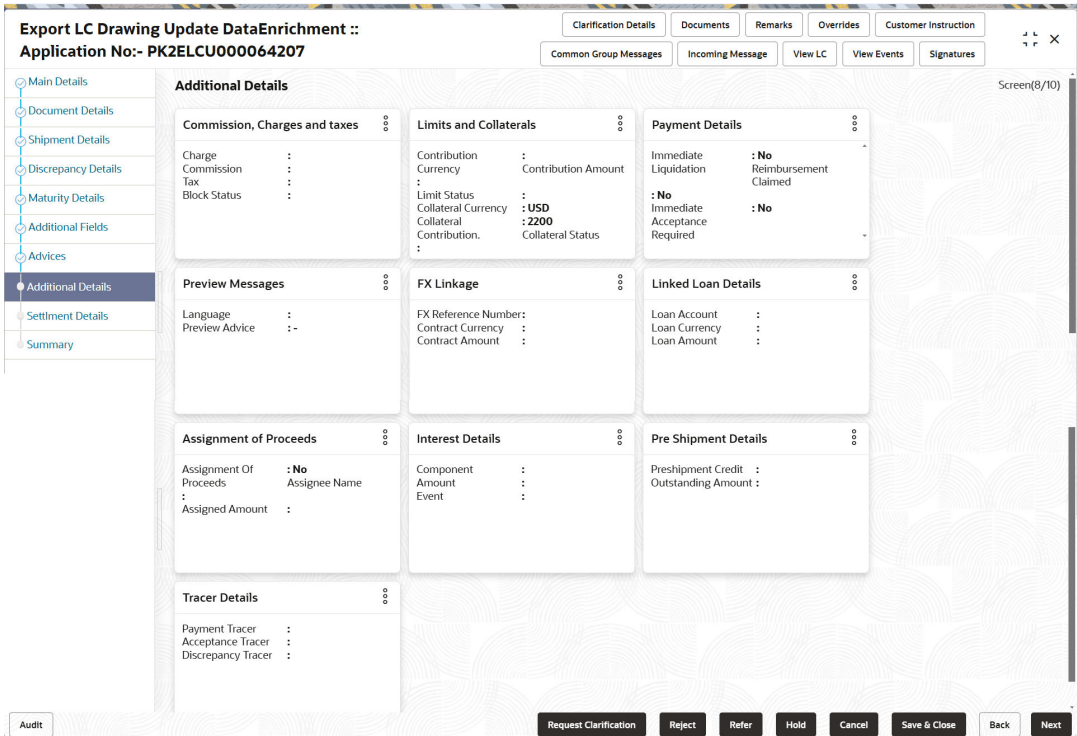
1. On **Additional Details** screen, click  on any Additional Details tile to view the details.

Figure 2-31 Additional Details



**Export LC Drawing Update DataEnrichment ::**  
**Application No:- PK2ELCU000064207**

Clarification Details Documents Remarks Overrides Customer Instruction  
Common Group Messages Incoming Message View LC View Events Signatures

Screen(8/10)

**Additional Details**

**Commission, Charges and taxes**

Charge :  
Commission :  
Tax :  
Block Status :

**Limits and Collaterals**

Contribution :  
Currency :  
Contribution Amount :  
Limit Status :  
Collateral Currency : **USD**  
Collateral : **2200**  
Contribution :  
Collateral Status :

**Payment Details**

Immediate Liquidation : **No**  
Reimbursement Claimed : **No**  
Immediate Acceptance Required : **No**

**Preview Messages**

Language :  
Preview Advice : -

**FX Linkage**

FX Reference Number :  
Contract Currency :  
Contract Amount :

**Linked Loan Details**

Loan Account :  
Loan Currency :  
Loan Amount :

**Assignment of Proceeds**

Assignment Of Proceeds : **No**  
Assignee Name :  
Assigned Amount :

**Interest Details**

Component :  
Amount :  
Event :

**Pre Shipment Details**

Preshipment Credit :  
Outstanding Amount :

**Tracer Details**

Payment Tracer :  
Acceptance Tracer :  
Discrepancy Tracer :

Audit

Request Clarification Reject Refer Hold Cancel Save & Close Back Next

### Limits and Collaterals

On Approval, system should not release the Earmarking against each limit line and system should handoff the “Limit Earmark Reference Number “to the back office. On successful handoff, back office will make use of these “Limit Earmark Reference Number” to release the Limit Earmark done in the mid office (OBTfPM) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

Limits and Collaterals

Limit Details

Customer ID	Linkage Type	Liability Number	Line Id/Linkage Ref No	Line Serial	Contribution %	Contribution Currency	Amount to Earmark	Limit Check Response	Response Message	Edit	Delete
001044	Facility				100	GBP	400000			001044	

Cash Collateral Details

Sequence Number	Settlement Account Currency	Settlement Account	Exchange Rate	Collateral Split %	Contribution Amount	Contribution Amount In Account Currency	Account Balance Check Response	Response Message	View
1				20	80000		NA		1

Deposit Linkage Details

Deposit Account	Deposit Currency	Deposit Maturity Date	Transaction Currency	Deposit Available In Transaction Currency	Linkage Amount(Transaction Currency)	Edit	Delete
No data to display							

Save & Close

Cancel

Figure 2-32 Limit Details

Limit Details

Customer Id

001044

Linkage Type

Facility

Contribution %

100.0

Liability Number

001044

Contribution Currency

USD

Line Id/Linkage Ref No

001044\_US

Limit/Liability Currency

USD

Limits Description

Limit Check Response

Available

Amount to Earmark

\$10.00

Expiry Date

Limit Available Amount

\$999,378,010.18

Response Message

Balance available of USD  
999378010.18

ELCM Reference Number

Verify

Save & Close

Close

Figure 2-33 Collateral Details

### Collateral Details

Total Collateral Amount

£20.00

Sequence Number

1.0

Collateral Contrubution Amount

£20.00

Settlement Account Currency

GBP

Contribution Amount in Account Currency

£20.00

Response

VN

Verify

Collateral Amount to be Collected

£20.00

Collateral Split %

100.0

Settlement Account

PK20010440016

Exchange Rate

1.0

Account Available Amount

Response Message

✓

✕

Figure 2-34 Deposit Linkage Details

Customer Id

001044

Deposit Branch

PK2

Deposit Maturity Date

April 20, 2023

Deposit Available In Transaction Currency

GBP

63,880.34

Linkage Amount(Transaction Currency)

GBP

£67.00

Deposit Account

PK2CDP1221100003

Deposit Available Amount

GBP

£63,880.34

Exchange Rate

1

Linkage Percentage %

67.0

Save & Close

Close

For more information on fields, refer [Table 2-21](#) of **Scrutiny** stage.

- 2. Click **Save and Close** to save the details and close the screen.

**Charge Details**

This section displays charge details. On landing the additional tab, charges and tax if any will get defaulted from Back end simulation. If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

Charge Details

Recalculate

Re-default

Commission Details

Component	Rate	Mod. Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settl. Account	Amendable
AGLIR_COMM	0.2		GBP	£0.02		<input type="checkbox"/>	<input type="checkbox"/>	GOODCARE PLC		Yes
ARC1	0.2		GBP	£2.25		<input type="checkbox"/>	<input type="checkbox"/>	Domestic Export Sight Bills Negotiated		Yes

Page 1 of 1 (1-2 of 2 items) |< 1 >|

Charge Details

Component	Tag currency	Tag Amount	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
LIGCLM			GBP	£50.00		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	GOODCARE PLC	PK20010440017

Page 1 of 1 (1 of 1 items) |< 1 >|

Tax Details

Component	Type	Value Date	CCY	Amount	Billing	Defer	Settl. Account
No data to display.							

Save & Close

Close

For more information on fields, refer [Table 2-22](#) of **Scrutiny** stage.

3. Click **Save and Close** to save the details and close the screen.

**Payment Details**



Payment Details

Payment Details

Auto Liquidate

Pre-shipment Credit Availed

Pre-shipment Credit A/C No.

Pre-shipment Credit Outstanding Amount

Repay Pre-shipment Credit

Pre-shipment Credit Repayment Amount

Reimbursement Claimed

Reimbursing Bank

Reimbursement Days

Reimbursement Claim Details

Reimbursing Bank

Reimbursement Days

Reimbursement Date

71D-Charges

34A Total Amount Claimed

57A Account with Bank

58a Beneficiary Bank

72 - Sender to Receiver Information

72 - Sender to Receiver Information

77 Narrative

Settlement Details - Liquidation

Component	Currency	Debit/Credit	Account	Account Description	Branch	Account Currency	Original Exchange Rate	Exchange Rate	Deal Reference Number
BCCOUR_LIQD	EUR	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1.41141	1.41141	
BCOPNCG_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1		
BCSWFT_LIQD	GBP	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1		
BCTAX1_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1		
BCTAX2_AMT	GBP	Debit	PK20010440017	GOODCARE PLC	PK2	GBP	1		

Page 1 of 1 (1-5 of 5 items)

Save & Close Cancel

For more information on fields, refer to the field description table [Table 2-27](#) of **Scrutiny** stage..

4. Click **Save and Close** to save the details and close the screen.

**FX Linkage**

This section enables the user to link the existing FX contract(s) to the LC transactions. User can link multiple forward FX contracts.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the Bill.

FX Linkage

FX Linkage

FX Reference Number	Bought Currency	SOLD Currency	Available Contract Amount	Rate	Linked Amount	Total Utilized Amount	FX Expiry Date	Action
000FNDF20076A9N9			£4,000.00	1.35	£4,000.00		March 19, 2020	<div></div>

Page 1 of 1 (1 of 1 items)

Average FX Rate

0

Save & Close

Cancel

Figure 2-35 FX Linkage Details

FX Linkage

FX Reference Number

000FNDF20076A9N9

Currency

USD

Contract Amount

USD

\$4,000.00

Linkage Amount

USD

\$4,000.00

FX Amount in Local Currency

£2,962.96

FX Delivery Period From

Available FX Contract Amount

USD

\$4,000.00

Rate

1.35

FX Expiry Date

March 19, 2020

FX Delivery Period To

Save & Close

Close

For more information on fields, refer [Table 2-23](#) of **Scrutiny** stage.

- 5. Click **Save and Close** to save the details and close the screen.

**Assignment of Proceeds**

In this tile, assignment details for the applicable processes is displayed. Proceeds can be assigned only if the parties have been assigned during drawing or update drawing process.

Assignment of Proceeds

Assignment Paid By Importer

☐

Assignee Details

	Sequence	Assignee Id & Assignee Details	Assignment %	Currency	Assigned Amount	Account	Assignee Account	Account With Institution
<input type="checkbox"/>	1	00078K <input type="text"/> TEST <input type="button" value="📎"/>	34	GBP <input type="text"/>	GBP 34.00	PKZ <input type="text"/>		

Save & Close

Cancel

For more information on fields, refer [Table 2-25](#) of **Scrutiny** stage.

6. Click **Save and Close** to save the details and close the screen.

**Interest Details**

The user can view and modify the Interest details simulated from the back office system. On update of the Interest rate user has to click on Recalculate button. System will trigger a simulation call to the back office and the updated Interest details will be reflected in this section.

Interest Details

Recalculate

Re-default

Interest Details

Component	Component Description	Rate Type	Rate Code	Min Spread	Max Spread	Spread	Min Rate	Max Rate	Rate	Modified Rate	Special Pricing...	Currency	Interest Amount	Waive	Charge Party	Settlement Account	Settlement Currency
No data to display.																	

Save & Close

Cancel

For more information on fields, refer to the field description table [Table 2-24](#)below.

7. Click **Save and Close** to save the details and close the screen.

**Pre-Shipment Details**

This section links an existing Preshipment Credit.

Pre Shipment Details

Pre-shipment Details

Loan Account Number	Currency	Outstanding Amount	Action
	GBP	1000	

Page 1 of 1 (1 of 1 items) | < 1 >

Settled Loan

Sequence Number	Loan Account Number	Currency	Outstanding Amount	Event	Settled Amount
No data to display.					

Page 1 (0 of 0 items) | < 1 >

Save & Close

Cancel

For more information on fields, refer [Table 2-26](#) of **Scrutiny** stage.

### Preview Messages

User can view the draft message (outgoing MT754 and MT742/MT750/MT742 SWIFT message format) being displayed on the preview message text box.

User can preview the MT999 messages for the applicable MT7XX messages generated by the Back office system in the Preview Message.

Preview - SWIFT Message

Language

English

Message Type

210

Message Status

EXTERNAL UNGENERATED

Repair Reason

Preview Message

Preview - Mail Advice

Language

English

Advice Type

CREDIT\_ADVICE

Message Status

GENERATED

Repair Reason

Preview Message

Credit Advice

20-APR-22

GOODCARE PLC  
GOODCARE PLC  
sajani.t@oracle.com

Save & Close

Close

For more information on fields, refer to the field description table below.

**Table 2-33 Preview - Field Description**

Field	Description
<b>Preview SWIFT Message</b>	This section displays the preview of the SWIFT Messages.
<b>Language</b>	Select the language for the SWIFT message.
<b>Message Type</b>	Select the message type.
<b>Message Status</b>	Read only field. Display the message status of draft message of liquidation details.
<b>Repair Reason</b>	Read only field. Display the message repair reason of draft message of liquidation details.
<b>Preview Message</b>	This field displays a preview of the draft message.
<b>Preview Mail Device</b>	This section displays the preview of the mail device.
<b>Language</b>	Select the language for the advice message.

Table 2-33 (Cont.) Preview - Field Description

Field	Description
<b>Advice Type</b>	Select the advice type.
<b>Message Status</b>	Read only field. Display the message status of draft message of liquidation details.
<b>Repair Reason</b>	Read only field. Display the message repair reason of draft message of liquidation details.
<b>Preview Message</b>	This field displays a preview of the draft message.

8. Click **Save and Close** to save the details and close the screen.

### Tracer Details

This section enables the user to view the default Tracer details from back end application. It also allows the user to trace the response for the discrepancies identified.

**Tracer Details**

▼ **Payment Tracer**

Tracer Required: ☒ Number of Tracers: 3 Tracer Frequency: 7 Tracer Medium: SWIFT

Tracer Receiver Party:  Tracer Start Date: April 20, 2022

▼ **Discrepancy Tracer**

Tracer Required: ☐ Number of Tracers:  Tracer Frequency:  Tracer Medium:

Tracer Receiver Party:  Tracer Start Date: April 20, 2022 Template ID:

▼ **Acceptance Tracer**

Tracer Required: ☒ Number of Tracers: 3 Tracer Frequency: 7 Tracer Medium: SWIFT

Tracer Receiver Party:  Tracer Start Date: April 20, 2022 Template ID:

Save & Close Cancel

For more information on fields, refer to the field description table below.

Table 2-34 Tracer Details - Field Description

Field	Description
<b>Payment Tracer</b>	
<b>Tracer Required</b>	System defaults the value for tracer required. The user can select, whether the tracer details to be captured or not. The options are: <ul style="list-style-type: none"> <li>• <b>Required</b></li> <li>• <b>Not required.</b></li> <li>• <b>Till Resolved</b></li> </ul>
<b>Tracers To be Sent</b>	System defaults the value for tracers to be sent. The user can change the value.

Table 2-34 (Cont.) Tracer Details - Field Description

Field	Description
<b>Tracers Sent</b>	Specify the number of tracers sent.
<b>Tracer Medium</b>	System defaults the value for tracer medium. The user can change the value. The options are: <ul style="list-style-type: none"> <li>• <b>MAIL</b></li> <li>• <b>SWIFT</b></li> </ul>
<b>Tracer Frequency</b>	System defaults the days set up at the product level. Value can be 1, 2 etc. which represents daily, once in 2 days etc. The user can change the value.
<b>Tracer Start Date</b>	Specify or select the tracer start date. Start date cannot be earlier than the branch date.
<b>Tracer Receiver Party</b>	Click <b>Search</b> to search and select the tracer receiver party from the lookup.
<b>Tracer Previous Date</b>	Specify or select the tracer the tracer previous date.
<b>Tracer Next Date</b>	Specify or select the tracer next date.
<b>Pay Message Date</b>	Specify or select the tracer pay message date.
<b>Non Pay Message Date</b>	Specify or select the tracer non pay message date.
<b>Under Protest</b>	Enable the option, if the tracer is under protest.
<b>Protest Date</b>	Specify or select the tracer protest date.
<b>Acceptance Tracer</b>	
<b>Tracer Required</b>	System defaults the value for tracer required. The user can select, whether the tracer details to be captured or not. The options are: <ul style="list-style-type: none"> <li>• <b>Required</b></li> <li>• <b>Not required.</b></li> <li>• <b>Till Resolved</b></li> </ul>
<b>Tracers To be Sent</b>	System defaults the value for tracers to be sent. The user can change the value.
<b>Tracers Sent</b>	Specify the number of tracers sent.
<b>Tracer Medium</b>	System defaults the value for tracer medium. The user can change the value. The options are: <ul style="list-style-type: none"> <li>• <b>MAIL</b></li> <li>• <b>SWIFT</b></li> </ul>
<b>Tracer Frequency</b>	System defaults the days set up at the product level. Value can be 1, 2 etc. which represents daily, once in 2 days etc. The user can change the value.
<b>Tracer Receiver Party</b>	Click <b>Search</b> to search and select the tracer receiver party from the lookup.
<b>Tracer Start Date</b>	Select the tracer start date. Start date cannot be earlier than the branch date.
<b>Tracer Previous Date</b>	Select the tracer previous date.
<b>Tracer Next Date</b>	Select the tracer next date.
<b>Acceptance Message Date</b>	Select the tracer acceptance message date.
<b>Non Acceptance Message Date</b>	Select the tracer non acceptance message date.
<b>Under Protest</b>	Enable the option, if the tracer is under protest.

Table 2-34 (Cont.) Tracer Details - Field Description

Field	Description
<b>Protest Date</b>	Specify or select the tracer protest date.
<b>Discrepancy Tracer</b>	
<b>Tracer Required</b>	System defaults the value for tracer required. The user can select, whether the tracer details to be captured or not. The options are: <ul style="list-style-type: none"> <li>• <b>Required</b></li> <li>• <b>Not required.</b></li> <li>• <b>Till Resolved</b></li> </ul>
<b>Tracers To be Sent</b>	Specify the value for tracers to be sent.
<b>Tracers Sent</b>	Specify the number of tracers sent.
<b>Tracer Medium</b>	Select the tracer medium from the drop-down. The options are: <ul style="list-style-type: none"> <li>• <b>MAIL</b></li> <li>• <b>SWIFT</b></li> </ul>
<b>Tracer Frequency</b>	Specify the value for tracer frequency.
<b>Tracer Receiver Party</b>	Click <b>Search</b> to search and select the tracer receiver party from the lookup.
<b>Tracer Start Date</b>	Select the tracer start date. Start date cannot be earlier than the branch date.
<b>Tracer Next Date</b>	Specify or select the tracer next date.
<b>Discrepancies Approval Date</b>	Specify or select the discrepancies approval date.

9. Click **Save and Close** to save the details and close the screen.

10. Click **Next**.

The task will move to next data segment. For more information refer [Settlement Details](#).  
For more information on action buttons, refer [Table 2-28](#) of **Scrutiny** stage.

## 2.4.9 Settlement Details

This topic provides the systematic instructions to capture the settlement details of Export LC Update Drawings request.

The user can view the settlement details during Export LC Update Drawings request.

1. On **Settlement Details** screen, specify the fields.

Figure 2-36 Settlement Details

**Export LC Drawing Update DataEnrichment ::**  
Application No:- PK2ELCU000006906

Clarification Details Documents Remarks Overrides Customer Instruction  
Common Group Messages Incoming Message View LC View Events Signatures

Main Details  
Document Details  
Shipment Details  
Discrepancy Details  
Maturity Details  
Additional Fields  
Advices  
Additional Details  
**Settlement Details**  
Summary

☐ Current Event

Settlement Details

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event	Original Exchange Rate	Ex
AMT_PURC...	GBP	Debit	PK20010...	WELLS FARGO LA	USD	No	No		
AMT_PURC...	GBP	Credit	PK20010...	GOODCARE PLC	GBP	No	No		
BCCOUR_LIQD	EUR	Debit	PK20010...	GOODCARE PLC	GBP	No	No		
BCOPNCG_L...	GBP	Debit	PK20010...	GOODCARE PLC	GBP	No	No		
BCSWFT_LIQD	GBP	Debit	PK20010...	GOODCARE PLC	GBP	No	No		
BCTAX1_AMT	GBP	Debit	PK20010...	GOODCARE PLC	GBP	No	No		
BCTAX2_AMT	GBP	Debit	PK20010...	GOODCARE PLC	GBP	No	No		
BILL_LIQ_AMT	GBP	Debit	PK20010...	WELLS FARGO LA	USD	No	No		
BILL_LIQ_A...	GBP	Credit	PK20010...	GOODCARE PLC	GBP	No	No		
BILL_OS_AMT	GBP	Debit	PK20010...	GOODCARE PLC	GBP	No	No		
CHG1_LIQD	GBP	Credit	PK20010...	GOODCARE PLC	GBP	No	No		

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Next

Screen(9/10)

For more information on fields, refer to the field description table below.

**Table 2-35 Settlement Details – Field Description**

Field	Description
<b>Current Event</b>	Select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event
<b>Component</b>	This field displays the components based on the product selected.
<b>Currency</b>	This field displays the default currency for the component.
<b>Debit/Credit</b>	This field displays the debit/credit indicators for the components.
<b>Account</b>	This field displays the account details for the components.
<b>Account Description</b>	This field displays the the description of the selected account.
<b>Account Currency</b>	This field displays the currency for all the items based on the account number.
<b>Netting Indicator</b>	This field displays the applicable netting indicator.
<b>Current Event</b>	This field displays the current event.
<b>Original Exchange Rate</b>	System displays the Original Exchange Rate as simulated in settlement details section from OBTF.
<b>Exchange Rate</b>	This exchange rate.
<b>Deal Reference Number</b>	This exchange deal reference number.

- Click any component in the grid.

### Party Details



Table 2-36 Party Details – Field Description

Field	Description
<b>Transfer Type</b>	Select the transfer type from the drop-down list. The options are: <ul style="list-style-type: none"> <li>• <b>Customer Transfer</b></li> <li>• <b>Bank Transfer for own account</b></li> <li>• <b>None</b></li> <li>• <b>Direct Debit Advice</b></li> <li>• <b>Managers Check</b></li> <li>• <b>Customer Transfer with Cover</b></li> <li>• <b>Bank Transfer</b></li> </ul>
<b>Charge Details</b>	Select the charge details for the transaction. The options are: <ul style="list-style-type: none"> <li>• <b>Beneficiary All Charges</b></li> <li>• <b>Remitter Our Charges</b></li> <li>• <b>Remitter All Charges</b></li> </ul>
<b>Netting Indicator</b>	Select the netting indicator for the component. The options are: <ul style="list-style-type: none"> <li>• <b>Yes</b></li> <li>• <b>No</b></li> </ul>
<b>Ordering Customer</b>	Click search icon to search and select the ordering customer from the look up.
<b>Ordering Institution</b>	Click search icon to search and select the ordering institution from the look up.
<b>Senders Correspondent</b>	Click search icon to search and select the senders correspondent from the look up.
<b>Receivers Correspondent</b>	Click search icon to search and select the receivers correspondent from the look up.
<b>Intermediary Institution</b>	Click search icon to search and select the intermediary institution from the look up.
<b>Account with Institution</b>	Click search icon to search and select the account with institution from the look up.
<b>Beneficiary Institution</b>	Click search icon to search and select the beneficiary institution from the look up.
<b>Ultimate Beneficiary</b>	Click search icon to search and select the ultimate beneficiary from the look up.
<b>Intermediary Reimbursement Institution</b>	Click search icon to search and select the intermediary reimbursement institution from the look up.
<b>Receiver</b>	Click search icon to search and select the Receiver from the look up.

**Payment Details**

Table 2-37 Payment Details - Field Description

Field	Description
<b>Sender to Receiver 1</b>	Specify the sender to receiver message.
<b>Sender to Receiver 2</b>	Specify the sender to receiver message.
<b>Sender to Receiver 3</b>	Specify the sender to receiver message.
<b>Sender to Receiver 4</b>	Specify the sender to receiver message.
<b>Sender to Receiver 5</b>	Specify the sender to receiver message.

**Table 2-37 (Cont.) Payment Details - Field Description**

Field	Description
<b>Sender to Receiver 6</b>	Specify the sender to receiver message.

**Remittance Information****Table 2-38 Remittance Information – Field Description**

Field	Description
<b>Payment Detail 1</b>	Specify the payment details.
<b>Payment Detail 2</b>	Specify the payment details.
<b>Payment Detail 3</b>	Specify the payment details.
<b>Payment Detail 4</b>	Specify the payment details.

**3. Click Next.**

The task will move to next data segment. For more information refer [Summary](#).

**Table 2-39 Settlement Details - Action Buttons - Field Description**

Field	Description
<b>Clarification Details</b>	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously.  When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
<b>Remarks</b>	Specify any additional information regarding the Export LC Update Drawings. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Common Group Messages</b>	Click Common Group Message button, to send MT759,790,91,92,95,96,98,799,999 messages from within the task.

Table 2-39 (Cont.) Settlement Details - Action Buttons - Field Description

Field	Description
<b>Request Clarification</b>	Click the Request Clarification button to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Cancel</b>	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Save &amp; Close</b>	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
<b>Back</b>	Click the Back button, to go back to the previous screen.
<b>Next</b>	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

## 2.4.10 Summary

This topic provides the systematic instructions to view the summary details in Data Enrichment stage of Export LC Update Drawings request.

User can review the summary of details updated in Scrutiny stage of Export LC Update Drawings request.

The Summary tiles display a list of important fields with values. User can drill down from Summary tiles into respective data segments.


1. On **Summary** screen, click  on any tile to view the details.

Figure 2-37 Summary

**Export LC Drawing Update DataEnrichment :: Application**  
No:- PK2ELCU000006906

Clarification Details Documents Remarks Overrides Customer Instruction Common Group Messages

Incoming Message View LC View Events Signatures

Main Details Document Details Shipment Details

Discrepancy Details Maturity Details Pre Shipment Details

Additional Fields Advices Commission, Charges and taxes

Limits and Collaterals Payment Details Preview Messages

FX Linkage Settlement Details Parties Details

Compliance details Accounting Details Assignment of Proceeds

Linked Loan Details Interest Details Tracer Details

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Submit

Screen(10/10)

## Tiles Displayed in Summary

- Main Details - User can view the application and LC details.
- Documents Details- User can view the details of the document.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.

- Discrepancy Details - User can view the discrepancy details of the drawing.
- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view the pre shipment details.
- Advices - User can view the details of the advices.
- Additional Fields - User can view the details of additional fields.
- Commission, Charges and Taxes - User can view the charge details.
- Limits and Collaterals - User can view limits and collateral details.
- Payment Details - User can view the payment details.
- Preview Messages - User can view the preview of the message.
- FX Linkage - User can view the FX linkage details.
- Settlement Details - User can view the settlement details.
- Parties Details - User can view party details like applicant, advising bank etc.
- Compliance Details - User can view the compliance details.
- Accounting Details - User can view the accounting entries generated in back office.

**Note**

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

- Assignment of Proceeds - User can view the assignment of proceeds details.
- Interest Details - User can view the interest details.
- Linked Loan Details - User can view the linked loan details .
- Tracers Details - User can view the tracers details.

2. Click **Submit**.

The task will move to next logical stage.

For more information on action buttons, refer [Table 2-29](#) of **Scrutiny** stage.

## 2.5 Exceptions

This topic helps you quickly get acquainted with the Exceptions process.

As per regulatory requirement, all tasks are scrutinized for KYC, Compliance and Sanctions. Task. The checks to external system/internal system is initiated after the DE Stage. The amount Block earmark and Limit Earmarks if applicable are also initiated after the DE stage.

If a negative response is received for any of the calls, the task lands in respective exceptional queue which require further manual handling/approval.

### Amount Block Exception Approval

As part of amount block validation, application will check if sufficient balance is available in the account to create the block. On hand-off, system will debit the blocked account to the extent of block and credit charges/ commission account in case of charges block or credit the amount in suspense account for blocks created for collateral.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

Log in into OBTFPMCS application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of important fields with values.

On Approval, system should not release the Amount Block against each applicable account and system should handoff the “Amount Block Reference Number” to the back office. On successful handoff, back office will make use of these “Amount Block Reference Number” to release the Amount Block done in the mid office (OBTFPMCS) and should debit the CASA account from the Back office. If multiple accounts are applicable, Amount Block. Reference for all accounts to be passed to the back office.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

- Approve:
  - Settlement amount will be funded (outside of this process)
  - Allow account to be overdrawn during hand-off
- Refer:
  - Refer Refer back to DE providing alternate settlement account to be used for block.
  - Different collateral to be mapped or utilize lines in place of collateral.
- Reject: Reject the transaction due to non-availability of sufficient balance in settlement account

### Amount Bock Exception

This section will display the amount block exception details.

#### Summary

Tiles Displayed in Summary:

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view the pre shipment details.
- Advices - User can viewthe advices details.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- Preview Messages - User can view the preview of the message.
- FX Linkage - User can view the FX linkage details.
- Settlement Details - User can view the settlement details.

1. Click **Approve**. to approve thw export booking amount bolck exception check.

For more information on Action Buttons, refer to the field description table below.

Table 2-40 Amount Bock Exception - Action Buttons - Field Description

Field	Description
<b>Documents</b>	View/Upload the required document.
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFCMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Refer</b>	Select a Refer Reason from the values displayed by the system. User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes  Refer Codes are: <ul style="list-style-type: none"> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>



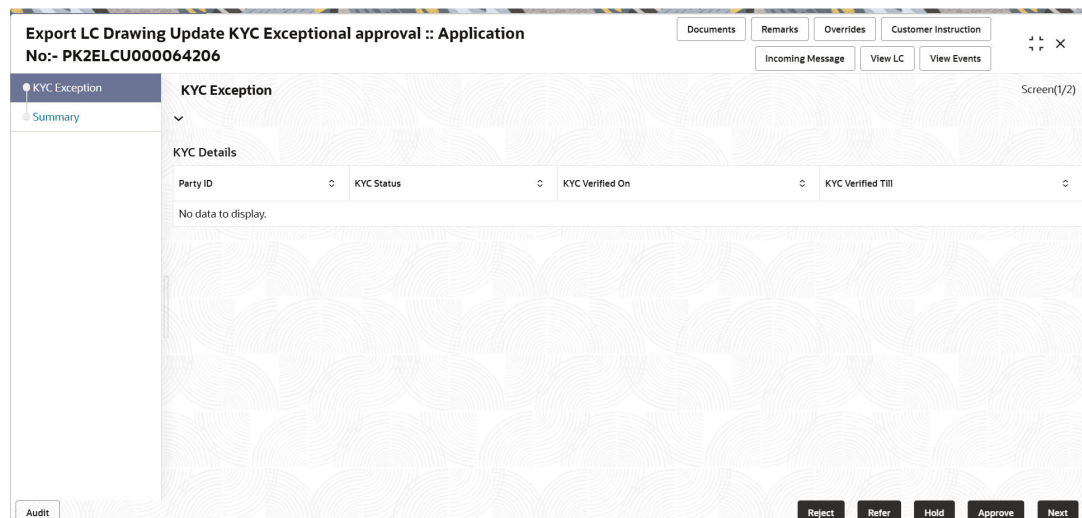
**Table 2-40 (Cont.) Amount Bock Exception - Action Buttons - Field Description**

Field	Description
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Approve</b>	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.
<b>Back</b>	Task moves to previous logical step.

**Exception - Know Your Customer (KYC)**

As part of KYC validation, application will check if necessary KYC documents are available and valid for the applicant. The transactions that have failed KYC due to non-availability / expired KYC verification will reach KYC exception stage.

1. Log in into OBTFPMCS application, KYC exception queue. KYC exception failed tasks for Trade Finance transactions will be listed in your queue.
2. Open the task, to see summary tiles that display a summary of available updated fields with values.



User can pick up a transaction and do the following actions:

**Approve**

- After changing the KYC status in the back end application (outside this process).
- Without changing the KYC status in the back end application.
- Reject (with appropriate reject reason).

**Summary****Figure 2-38 Know Your Customer (KYC) Exception**



**Export LC Drawing Update KYC Exceptional approval :: Application No:- PK2ELCU000064206**

Documents Remarks Overrides Customer Instruction Incoming Message View LC View Events Screen(2/2)

**KYC Exception**

**Summary**

Main Details		Document Details		Additional Conditions	
Product Code	: EUCA	Document 1	:	FFT Code 1	:
Currency	: USD	Document 2	:	FFT Code 2	:
Amount	: 1000				

Shipment Details		Discrepancy Details		Maturity Details	
Goods Code	: CILAFABRIC	Discrepancy Code 1	:	Tenor Type	: Usance
		Discrepancy Code 2	:	Tenor Basis	:
				Maturity Date	: 2022-05-20

Pre Shipment Details		Additional Fields		Advices	
Pre-shipment Credit	:	Click here to view Additional	:	Advice 1	: AMNDMNT_OF_I...
Outstanding Amount	:	fields		Advice 2	: PAYMENT_MESS...
Repay Amount	:				

Commission, Charges and taxes		Limits and Collaterals		Payment Details	
Charge	:	Contribution Currency	:	Immediate Liquidation	: Yes
Commission	:	Amount to Earmark	:	Immediate Accept	:
Tax	:	Limit Status	: Not Verified	Reimbursement Claimed	:
Block Status	: Not Initiated	Collateral Currency	: USD		
		Collateral Contribution	: 2200		
		Collateral Status	: Not Verified		
		Deposit Linkage Currency	:		
		Deposit Linkage Amount	:		

Preview Messages		FX Linkage		Settlement Details	
Language	: ENG	Reference Number	:	Component	: BCTAX2_AMT
Preview Message	: -	Linkage Amount	:	Account Number	: PK2001044001...
		Contract Currency	:	Currency	: GBP

Parties Details		Compliance details		Assignment of Proceeds	
Drawee	: DRAWEE	KYC	: Not Initiate...	Assignment of proceeds	: No
Drawer	: GOODCARE PLC	Sanctions	: Not Initiate...	Assignee Name	:
		AML	: Not Initiate...	Assigned Amount	:

Interest Details	
Component	:
Amount	:
Event	:

Audit

Reject Refer Hold Approve Back

### Tiles Displayed in Summary:

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.

- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view the pre shipment details.
- Advices - User can view the advices details.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- Preview Messages - User can view the preview of the message.
- FX Linkage - User can view the FX linkage details.
- Settlement Details - User can view the settlement details.

For more information on Action Buttons, refer to the field description table below.

**Table 2-41 Exception - Know Your Customer (KYC) Summary - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	View/Upload the required document.
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• Transaction Level Instructions – In this section, OBTFPMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task.  In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..

**Table 2-41 (Cont.) Exception - Know Your Customer (KYC) Summary - Action Buttons - Field Description**

Field	Description
<b>Reject</b>	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p>
<b>Refer</b>	<p>Select a Refer Reason from the values displayed by the system. User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Hold</b>	<p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p>
<b>Approve</b>	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.
<b>Back</b>	Task moves to previous logical step.

**Exception - Limit Check/Credit**

The transactions that have failed limit check due to non-availability of limits will be available in limit check exception queue for further handling.

1. Log in into OBTFPMCS application, limit check exception queue. Limit check exception failed tasks for Trade Finance transactions must be listed in your queue.
2. Click **My Task**. The summary tiles displays summary of important fields with values.

**Note**

On Approval of the exception task, system should validate the Limit Availability, Limit Expiry Date in the Limit System and create Earmark in the ELCM system. In case if the Limit is not available or the Limit is expired, then system should display an error message and should not allow the user to approve and proceed.

Limit check Exception approver can do the following actions:

**Approve**

- Limit enhanced in the back end (outside this process).
- Without enhancing limit in the back end.

**Refer**

- Refer back to DE providing alternate limit id to map
- Refer additional collateral to be mapped

**Reject**

The transaction due to non-availability of limits capturing reject reason.

**Limit/Credit Check**

This section will display the amount block exception details.

**Summary**

Tiles Displayed in Summary:

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view the pre shipment details.
- Advices - User can viewthe advices details.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- Preview Messages - User can view the preview of the message.
- FX Linkage - User can view the FX linkage details.
- Settlement Details - User can view the settlement details.

For more information on action buttons, refer to the field description table below.

Table 2-42 Exception - Limit Check/Credit - Action Buttons – Field Description

Field	Description
<b>Documents</b>	View/Upload the required document.
<b>Remarks</b>	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>Transaction Level Instructions – In this section, OBTFCMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Refer</b>	Select a Refer Reason from the values displayed by the system. User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes  Refer Codes are: <ul style="list-style-type: none"> <li>R1- Documents missing</li> <li>R2- Signature Missing</li> <li>R3- Input Error</li> <li>R4- Insufficient Balance/Limits</li> <li>R5 - Others</li> </ul>

Table 2-42 (Cont.) Exception - Limit Check/Credit - Action Buttons – Field Description

Field	Description
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Approve</b>	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.
<b>Back</b>	Task moves to previous logical step.

## 2.6 Multi Level Approval

This topic helps you quickly get acquainted with the Multi Level Approval process.

The Approval user can approve a Export LC Update Drawings transaction.

1. Log in into OBTFPMCS application and on **Home** screen, click, **Task**.
2. Under **Task**, click **Free Task**.
3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit** to approve the task.

The **Approval Summary** screen appears. The user can view the Summary tiles which displays list of important fields with values.

5. Click each tile to drill down from summary tiles into respective data segments to verify the details of all fields under the data segment.

### Note

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

### Approval Summary

**Export LC Drawing Update Approval Task Level 1 :: Application**  
No:- PK2ELCU000064206

Documents Remarks Overrides Customer Instruction Common Group Messages Incoming Message

View LC View Events Signatures

<b>Main Details</b> Product Code : EUCA Currency : USD Amount : 1000	<b>Document Details</b> Document 1 : Document 2 :	<b>Additional Conditions</b> FFT Code 1 : FFT Code 2 :
<b>Shipment Details</b> Goods Code : CILLAFABRIC	<b>Discrepancy Details</b> Discrepancy Code 1 : Discrepancy Code 2 :	<b>Maturity Details</b> Tenor Type : Usance Tenor Basis : Maturity Date : 2022-05-20
<b>Pre Shipment Details</b> Pre-shipment Credit : Outstanding Amount : Repay Amount :	<b>Additional Fields</b> Click here to view Additional fields	<b>Advices</b> Advice 1 : AMNDMNT_OF_J... Advice 2 : PAYMENT_MESS...
<b>Commission, Charges and taxes</b> Charge : Commission : Tax : Block Status : Not Initiated	<b>Limits and Collaterals</b> Contribution Currency : Amount to Earmark : Limit Status : Not Verified Collateral Currency : USD Collateral Contribution : 2200 Collateral Status : Not Verified Deposit Linkage Currency : Deposit Linkage Amount :	<b>Payment Details</b> Immediate Liquidation : Yes Immediate Accept : Reimbursement Claimed :
<b>Preview Messages</b> Language : ENG Preview Message : -	<b>FX Linkage</b> Reference Number : Linkage Amount : Contract Currency :	<b>Settlement Details</b> Component : BCTAX2_AMT Account Number : PK2001044001... Currency : GBP
<b>Parties Details</b> Drawee : DRAWEE Drawer : GOODCARE PLC	<b>Compliance details</b> KYC : Not Initiate... Sanctions : Not Initiate... AML : Not Initiate...	<b>Accounting Details</b> Event : Account Number : Branch :
<b>Linked Loan Details</b> loanAcc : Loan Currency : Loan Amount :	<b>Assignment of Proceeds</b> Assignment of proceeds : No Assignee Name : Assigned Amount :	<b>Interest Details</b> Component : Amount : Event :
<b>Exception(Approval)</b> Sanction/KYC : EXCEPTION PLEASE VISIT REMARKS FOR : - MORE DETAILS	<b>Tracer Details</b> Payment Tracer : No Acceptance Tracer : No Discrepancy Tracer : No	

Audit

Reject Hold Refer Cancel Approve

### Tiles Displayed in Summary:

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.

- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Additional Fields - User can view the additional fields, if any.
- Advices - User can view the advices details.
- Pre Shipment Details - User can view pre shipment details.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- Preview Messages - User can view the preview of the message.
- FX Linkage - User can view the FX linkage details.
- Settlement Details - User can view settlement details.
- Parties Details - User can view party details like applicant, advising bank etc.
- Compliance - User can view compliance validation response. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Accounting Details - User can view the accounting entries generated in back office.

**Note**

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

- Assignment of Proceeds - User can view the assignment of proceeds details.
- Interest Details - User can view the interest details.
- Exception(Approval) - User can view the exception(approval) details.

For more information on Action Buttons, refer to the field description table below.

**Table 2-43 Approval Summary - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	<p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application</p>



Table 2-43 (Cont.) Approval Summary - Action Buttons - Field Description

Field	Description
<b>Remarks</b>	Specify any additional information regarding the guarantee. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• <b>Standard Instructions</b> – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• <b>Transaction Level Instructions</b> – In this section, OBTFCMCS user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Common Group Messages</b>	Click Common Group Message button, to send MT799 and MT999 messages from within the task.
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Hold</b>	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.

**Table 2-43 (Cont.) Approval Summary - Action Buttons - Field Description**

Field	Description
<b>Refer</b>	Select a Refer Reason from the values displayed by the system.  Refer Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul>
<b>Cancel</b>	Cancel the Approval stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Approve</b>	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.

6. Click **Approve**.

- [Reject Approval](#)

This topic helps you quickly get acquainted with the Reject Approval process.

## 2.6.1 Reject Approval

This topic helps you quickly get acquainted with the Reject Approval process.

As a Reject approver, user can review a transaction rejected and waiting for reject confirmation.

1. Log in into OBTFPM application and on **Home** screen, click, **Task**.
2. Under **Task**, click **Free Task**.
3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit**.

The **Summary** screen appears. The user can view the Summary tiles which displays list of important fields with values.

5. Click each tile to drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

### Summary

The data captured during handling of the transaction until the stage when reject is given will be available in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.

- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Additional Fields - User can view the additional fields, if any.
- Advices - User can view the advices details.
- Pre Shipment Details - User can view pre shipment details.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- Preview Messages - User can view the preview of the message.
- FX Linkage - User can view the FX linkage details.
- Settlement Details - User can view settlement details.
- Parties Details - User can view party details like applicant, advising bank etc.
- Compliance - User can view compliance validation response. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Assignment of Proceeds - User can view the assignment of proceeds details.
- Interest Details - User can view the interest details.

For more information on Action Buttons, refer to the field description table below.

**Table 2-44 Summary - Action Buttons - Field Description**

Field	Description
<b>Documents</b>	View/Upload the required document.  Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
<b>Remarks</b>	Specify any additional information regarding the guarantee. This information can be viewed by other users processing the request.  Content from Remarks field should be handed off to Remarks field in Backend application.
<b>Overrides</b>	Click to view the overrides accepted by the user.
<b>Customer Instruction</b>	Click to view/ input the following <ul style="list-style-type: none"> <li>• Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this.</li> <li>• Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.</li> </ul>
<b>Common Group Messages</b>	Click Common Group Message button, to send MT799 and MT999 messages from within the task.

**Table 2-44 (Cont.) Summary - Action Buttons - Field Description**

Field	Description
<b>Incoming Message</b>	Displays the incoming message, if any. In case of MT798-MT726-MT759 request, user can view MT798 message(726-759) in this placeholder in Header of the task. In case of MT798_MT788-MT799 request, user can view MT798 message (788-799) in this placeholder in Header of the process-task.
<b>View LC</b>	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
<b>Signatures</b>	Click the Signature button to verify the signature of the customer/ bank if required.  The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.  If more than one signature is required, system should display all the signatures.
<b>Reject</b>	On click of Reject, user must select a Reject Reason from a list displayed by the system.  Reject Codes are: <ul style="list-style-type: none"> <li>• R1- Documents missing</li> <li>• R2- Signature Missing</li> <li>• R3- Input Error</li> <li>• R4- Insufficient Balance/Limits</li> <li>• R5 - Others</li> </ul> Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
<b>Hold</b>	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task.  This option is used, if there are any pending information yet to be received from applicant.
<b>Cancel</b>	Cancel the Approval stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
<b>Reject Approve</b>	On click of Reject Approve, the transaction is rejected.
<b>Reject Decline</b>	On click of Reject Decline, the task moves back to the stage where it was rejected. User can update the reason for reject decline in remarks.

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