Oracle Banking Trade Finance Process Management

Export LC Drawing Islamic User Guide

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Oracle Banking Trade Finance Process Management Export LC Drawing Islamic User Guide, Release 14.8.1.0.0

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Preface

Introduction

This manual is designed to help you quickly get acquainted with the Oracle Banking Trade Finance Process Management 'Export LC Drawings - Islamic' process.

Audience

This document is intended for the following audience:

- Oracle Implementers
- Customer Service Representatives (CSRs)
- Oracle user

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Structure

This manual is organized into the following chapters:

- Preface gives information on the intended audience, structure, and related documents for this User Manual.
- The subsequent chapters provide an overview to the module.

Conventions

The following text conventions are used in this document:

Convention	Meaning
boldface	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text.
italic	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.
`monospace`	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

Related Documents

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Oracle Banking Common Core User Guide

Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

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Acronyms and Abbreviations

The list of the acronyms and abbreviations that are used in this guide are as follows:

Table 1 Acronyms and Abbreviations

Abbreviation	Description
OBTFPM	Oracle Banking Trade Finance Process Management
LC	Letter of Credit
BC	Bankers Cheque
FX	Foreign Exchange
CCY	Currency
LCY	Local Currency
FCY	Foreign Currency
LOV	List of Values
CIF	Customer Information File
UDF	User Defined Fields
FFT	Free Format Text
SBLC	Standby Letter of Credit

Basic Actions

Most of the screens contain Action Buttons to perform all or a few of the basic actions. The actions which are called here are generic, and it varies based on the usage and the applicability. The table below gives a snapshot of them:

Table 2 Common Action Buttons and its Definitions

Action Buttons	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.

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Table 2 (Cont.) Common Action Buttons and its Definitions

Action Buttons	Description
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Click **Cancel** to cancel the transaction input midway without saving any data.
Save & Close	Click **Save & Close** to save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Next	Click **Next**, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.
Submit	Click **Submit** to complete the transaction after you specify all the input parameters for a particular process. The task will get moved to next logical stage of the process. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.

Symbols and Icons

The list of symbols and icons available on the screens are as follows:

Table 3 Symbols and Icons - Common

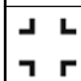
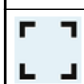
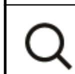
Symbol/Icon	Function
	Minimize
	Maximize
	Close
	Perform Search
	Open a list

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Table 3 (Cont.) Symbols and Icons - Common

Symbol/Icon	Function
	Date Range
	Add a new record
	Navigate to the first record
	Navigate to the last record
	Navigate to the previous record
	Navigate to the next record
	Grid view
	List view
	Refresh
+	Click this icon to add a new row.
-	Click this icon to delete a row, which is already added.
	Calendar
	Alerts
	Unlock Option
	View Option
	Reopen Option

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Table 4 Symbols and Icons - Widget

Symbol/Icon	Function
	Open status
	Unauthorized status
	Rejected status
	Closed status
	Authorized status
	Modification Number

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1 Oracle Banking Trade Finance Process Management

This topic helps you quickly get acquainted with the Oracle Banking Trade Finance Process Management process.

Welcome to the Oracle Banking Trade Finance Process Management (OBTFPM) User Guide. This guide provides an overview on the OBTFPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTFPM:

- To create and handle Trade Finance transaction.
- Help users to conveniently create and process Trade Finance transaction

Overview

OBTFPM is a Trade Finance middle office platform, which enables bank to streamline the Trade Finance operations. OBTFPM enables the customers to send request for new Trade Finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

Benefits

OBTFPM helps banks to manage Trade Finance operations across the globe in different currencies. OBTFPM allows you to:

- Handle all Trade Finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank’s existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

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2 Export LC Drawing - Islamic

This chapter is documented to get familiar with the Export LC Drawing - Islamic process of Oracle Banking Trade Finance Process Management.

Under an Export LC, the beneficiary of the LC after exporting the goods under LC submits the documents under the LC to the nominated bank. The nominated bank scrutinizes/negotiates and forwards the document to the Issuing bank under Export LC Drawing Islamic process in OBTFPM.

The various stages involved for Export LC Drawing are:

- Receive and verify documents (Non Online Channel)- Registration stage
- Input application details
- Upload of related mandatory and non-mandatory documents received from the presenting bank
- Verify documents and capture details (Online/Non Online Channels)- Scrutiny stage
- Input/Modify details of Bill - Data Enrichment stage
- Check for limit availability Check balance availability for amount block
- Check for sanctions & KYC status
- Earmark limits/Create amount block for cash margin/charges
- During Simulation, the following items are generated in OBTF and displayed in OBTFPM, based on data input in OBTFPM: Charges, Interest, Advices, Preview message, Accounting entries and Settlement.
- Capture remarks for other users to check and act
- Hand off request to back office

The design, development and functionality of the Islamic Export LC Drawing process flow is similar to that of conventional Export LC Drawing process flow.

This topic contains following subtopics:

- Common Initiation Stage
  This topic provides the systematic instructions to initiate the **Export LC Drawing - Islamic** request.

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- [Registration](#)
  This topic provides the systematic instructions to initiate the Registration stage of Export LC Drawing - Islamic request.
- [Scrutiny](#)
  This topic provides the systematic instructions to initiate the Scrutiny stage of Export LC Drawing - Islamic request.
- [Data Enrichment](#)
  This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Drawing - Islamic request.
- [Exceptions](#)
  This topic helps you quickly get acquainted with the Exceptions process.
- [Multi Level Approval](#)
  This topic helps you quickly get acquainted with the Multi Level Approval process.

2.1 Common Initiation Stage

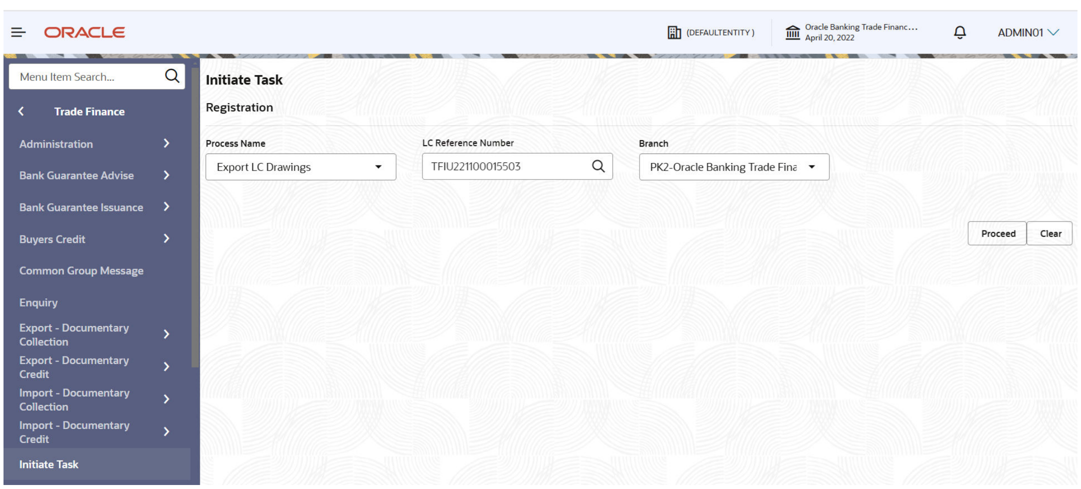
This topic provides the systematic instructions to initiate the **Export LC Drawing - Islamic** request.

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click **Trade Finance**. Under **Trade Finance**, click **Initiate Task**.

   The **Initiate Task** screen appears.

Figure 2-1 Initiate Task



2. On **Initiate Task** screen, specify the fields.

> **Note**
>
> The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

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Table 2-1 Initiate Task - Field Description

Field	Description
Process Name	Select a process name from the drop-down list.
LC Reference Number	Click **Search** to search and select the required LC reference number.
Branch	Select the required branch code from the drop-down list.

For more information on action buttons, refer to the field description table below.

Table 2-2 Action Buttons - Field Description

Field	Description
Proceed	Task will get initiated to next logical stage..
Clear	Click to clear the contents update and enter the values again.

3. Click **Proceed** to proceed to the next step.

2.2 Registration

This topic provides the systematic instructions to initiate the Registration stage of Export LC Drawing - Islamic request.

User can register a request for an Islamic Export LC Drawing at the front desk. During Registration stage, user can capture the basic details of the request and upload the documents received from beneficiary. It also enables the user to capture some additional product related details as an option. On submit of the request, the request will be available for an LC expert to handle the request in the next stage.
The OBTFPM user can process MT798 with sub messages MT726-MT759 message received through SWIFT. The OBTFPM verifies the field 21 and 26E (of the MT759 and identifies the Original Contract Reference Number and Amendment Number and invokes the process. The user can cancel the previously received MT798 referenced message which is under process.

The OBTFPM user can process incoming MT798(up to a maximum of 8 messages) with sub messages MT788-MT799 message received through SWIFT and enables the user to cancel the previously received MT798 referenced message which is under process.

Specify **User ID** and **Password**, and login to **Home** screen.

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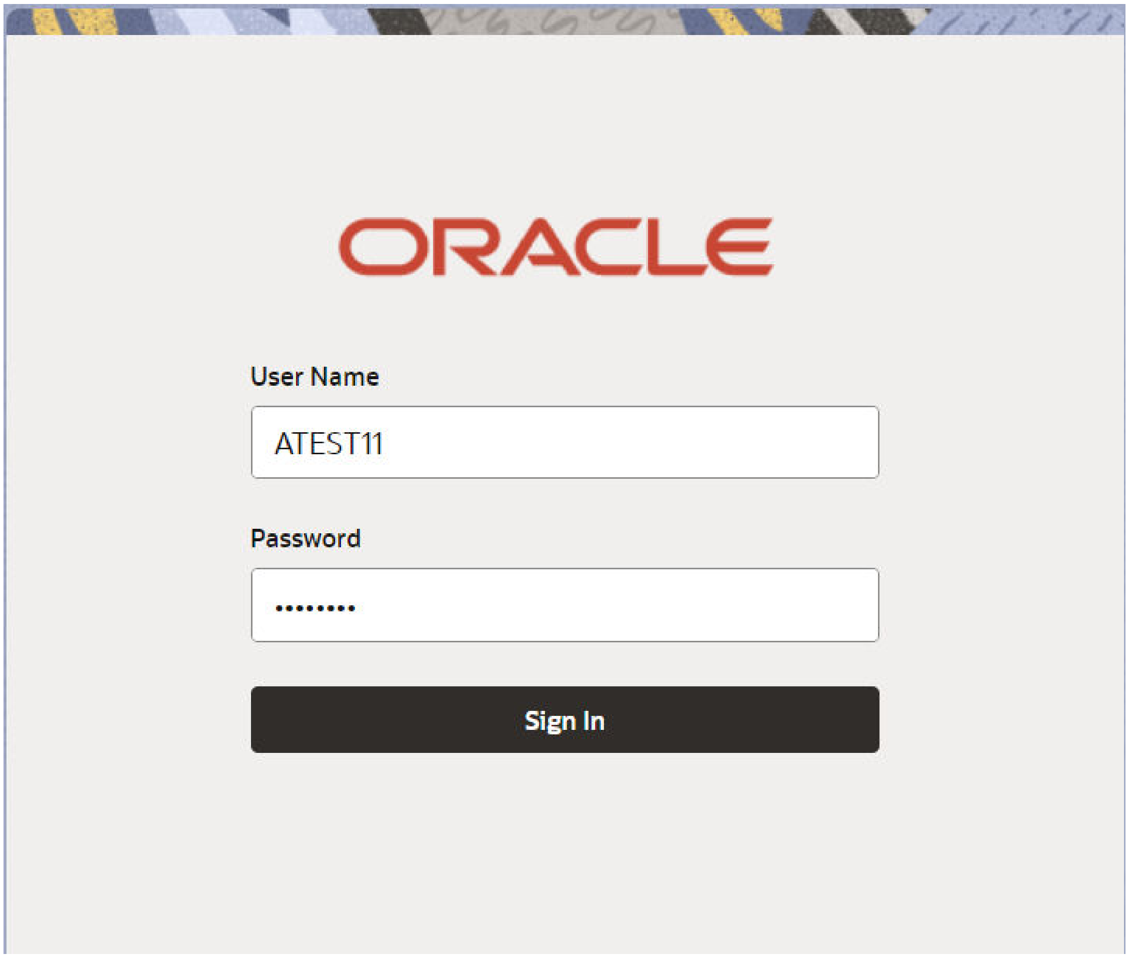
Figure 2-2 LogIn Screen



1. On **Home** screen, click **Trade Finance - Islamic**. Under **Trade Finance - Islamic**, click **Export Documentary Credit**.
2. Under **Export Documentary Credit**, click **Export LC Drawing - Islamic**.

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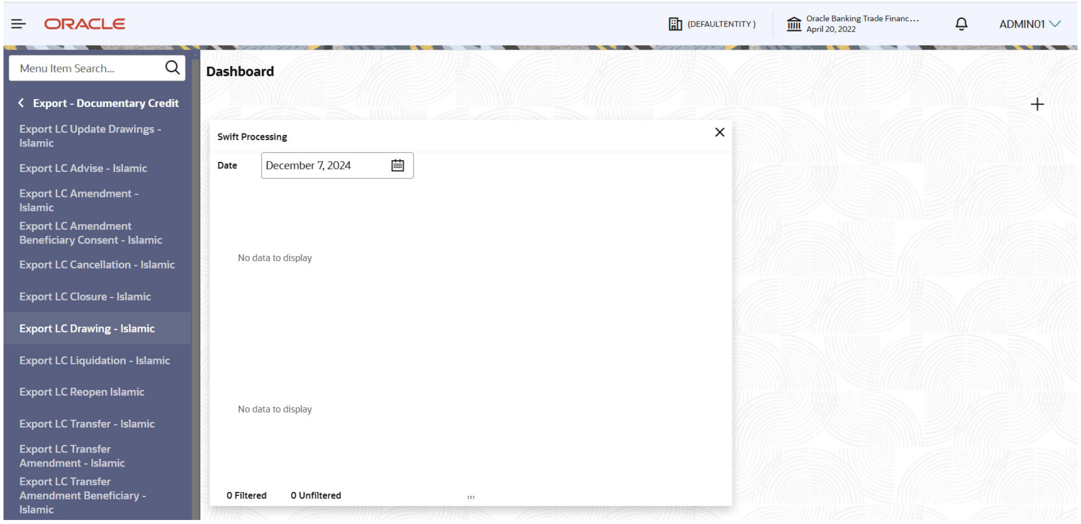
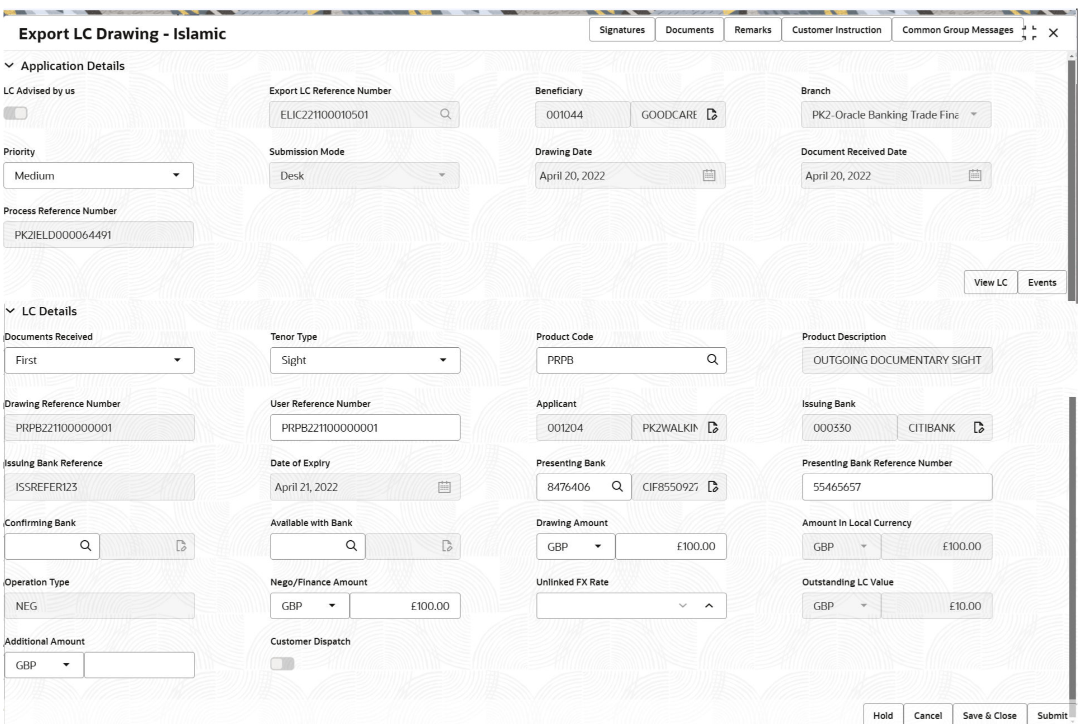
Figure 2-3 Export LC Drawing - Islamic



The **Export LC Drawing - Islamic- Registration** screen appears.
The Export LC Drawing - Islamic - Registration stage has two sections Application Details and LC Details. Let's look at the details of Registration screens below:

Figure 2-4 Export LC Drawing - Islamic- Registration - Application Details



3. On **Export LC Drawing - Islamic - Registration - Application Details** screen, specify the fields.

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> **Note**
>
> The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

Table 2-3 Export LC Drawing - Islamic - Registration - Application Details - Field Description

Field	Description
LC Advised by us	Enable the option, if LC is advised by negotiating bank. Disable the option, if LC is not advised by the negotiating bank.
Export LC Reference Number	Specify the export LC reference number. Alternatively, click **Search** to search and select the export LC reference number. In the lookup, you can search giving Customer ID, Currency, Amount, Issue Date and Issuing Bank Reference, User Reference Number to fetch the LC details. Based on the search result, select the applicable LC for drawing. **Note** This field is applicable only if **LC Advised by us** toggle is enabled. **Note** In case of silent confirmation, user gets an alert message “The LC has been Silently Confirmed.”
Beneficiary	If **LC Advised by us** toggle is enabled, this field is read-only. Beneficiary will be auto-populated based on the selected LC from the look-up. If **LC Advised by us** toggle is disabled, click **Search** to search and select the beneficiary customer. If beneficiary is a customer of the bank, system will check for valid KYC status. If KYC status is not valid, system will display alert message.
Branch	Read only field. Branch details is auto-populated based on the selected Export LC Reference Number.

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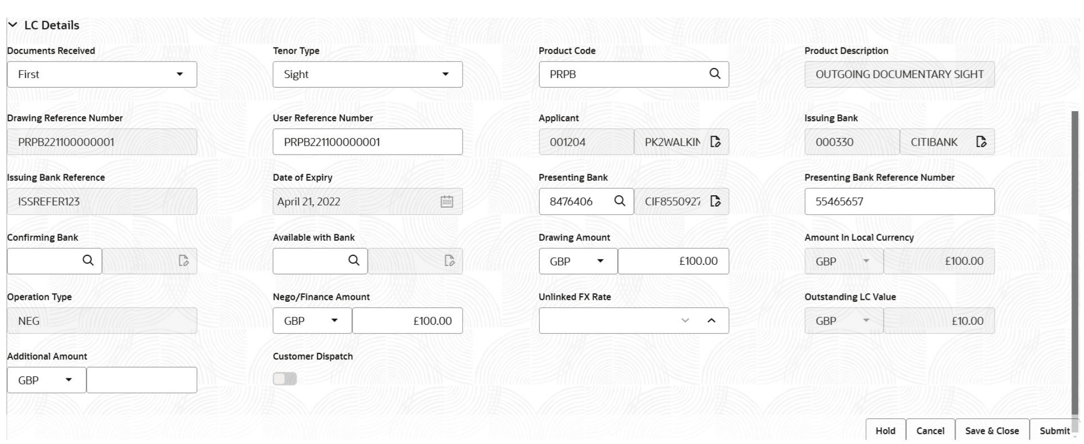
Table 2-3 (Cont.) Export LC Drawing - Islamic - Registration - Application Details - Field Description

Field	Description
Priority	System populates the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority. User can change the priority populated any time before submit.
Submission Mode	System populates the submission mode of Export LC Drawing request. By default the submission mode will have the value as 'Desk'. • **Desk** - Request received through Desk • **Courier** - Request received through Courier • **Email** - Request received through Email • **Fax** - Request received through Fax
Drawing Date	Read only field. System displays the drawing date. By default, the application will display branch's current date and does not enables the user to change the date to any back date.
Document Received Date	Read only field. By default, the application will display branch's current date and does not enables the user to change the date to any back date.
Process Reference Number	Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.

LC Details

Registration user can provide LC details in this section. Alternately, details can be provided by Scrutiny user.



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4. On **Export LC Drawing - Islamic - LC Details** screen, specify the fields.

> **Note**
>
> The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

Table 2-4 Export LC Drawing - Islamic - Registration - LC Details - Field Description

Field	Description
Documents Received	System defaults the value for documens received. User can select the number of sets of documents received from the drop-down. The options are: • **First** • **Second** • **Both**
Tenor Type	System defaults the value for tenor type. User can select the tenor type received from the drop-down. The options are: • **Sight** • **Usance** • **Multi Tenor**
Product Code	Click **Search** to search and select the product code for the drawing, from look-up.
Product Description	Read only field. This field displays the description of the product as per the selected product code.
Drawing Reference Number	Read only field. This is auto generated by the back end system.
User Reference Number	System defaults the user reference number based on the product code. The user can change the user reference number.
Applicant	If **LC Advised by us** toggle is enabled, this field is read-only. Applicant will be auto-populated based on the selected LC from the look-up. If **LC Advised by us** toggle is disabled, click **Search** to search and select the applicant.

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Table 2-4 (Cont.) Export LC Drawing - Islamic - Registration - LC Details - Field Description

Field	Description
Issuing Bank	If **LC Advised by us** toggle is enabled, this field is read-only. Issuing bank will be auto-populated based on the selected LC from the look-up. If **LC Advised by us** toggle is disabled, click **Search** to search and select the issuing bank. The system will display the a. SWIFT code (if available) b. Name and address of the bank On selection of the record if SWIFT code is available then SWIFT code will be populated, if SWIFT code is not available then the bank's name and address will be populated.
Issuing Bank Reference	If **LC Advised by us** toggle is enabled, this field is read-only. Issuing bank reference will be auto-populated based on the selected LC from the look-up. If **LC Advised by us** toggle is disabled, specify the issuing bank reference number.
Date of Expiry	If **LC Advised by us** toggle is enabled, this field is read-only. Expiry Date will be auto-populated based on the selected LC from the look-up. If **LC Advised by us** toggle is disabled, specify the Expiry Date.
Presenting Bank	Specify the presenting bank or click **Search** to search and select the presenting bank. **Note** In case the selected Bank is not RMA Compliant, the system displays error message “RMA arrangement not available”.
Presenting Bank Reference Number	Specify the presenting bank reference number.
Confirming Bank	Click **Search** to search and select the confirming bank.

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Table 2-4 (Cont.) Export LC Drawing - Islamic - Registration - LC Details - Field Description

Field	Description
Available with Bank	Click **Search** to search and select the value for available with bank from the look-up. **Note** The Available Bank details should be handed off against ‘Collecting Bank’ Party in OBTF. **Note** If the Bank selected in Confirming Bank and Available with Bank are same, system should hand off only the Confirming Bank details in Back office. **Note** If Confirming Bank/Available with Bank are the same as Issuing Bank/Presenting Bank, system should display an error.
Drawing Amount	Specify the amount to be drawn in this drawing.
Amount In Local Currency	Read only field. System fetches the local currency equivalent value for the LC amount from back office (with decimal places).
Operation Type	This field is read-only. Operation type will be auto-populated based on the selected LC from the look-up.
Nego/Finance Amount	This field is read-only. Negotiation/Financing amount will be auto-populated based on the selected LC from the look-up.
Unlinked FX Rate	This field is read-only. Unlinked FX Rate will be auto-populated based on the selected LC from the look-up.
Outstanding LC Value	If **LC Advised by us** toggle is enabled, this field is read-only. Outstanding LC value will be auto-populated based on the selected LC from the look-up. If **LC Advised by us** toggle is disabled, specify the Outstanding LC value.
Additional Amount	Specify any additional amount to be processed under this LC drawing.

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Table 2-4 (Cont.) Export LC Drawing - Islamic - Registration - LC Details - Field Description

Field	Description
LC Transferred Amount	Read only field. Indicates the total LC transferred value. This field appears, if the user select the **Export LC Reference Number** from the look-up.
LC Not Transferred Amount	Read only field. Indicates the outstanding non Transferred LC Value. This field appears, if the user select the **Export LC Reference Number** from the look-up.
Customer Dispatch	The value will be populated from back office based on the maintenance. If the option is enabled, the customer has the option to dispatch the documents directly to the importer's bank. If the option is enabled, the bank has to dispatch the documents to the importer's bank. Bank user is not allowed to edit the field, if the value defaulted from the back office is "No". This field is enabled, if **LC Advised by us** option is enabled.

5. Click **Submit**.

   The task will move to next logical stage of Export LC Drawing - Islamic.
   For more information on action buttons, refer to the field description table below.

Table 2-5 Export LC Drawing - Islamic - Registration - Action Buttons - Field Description

Field	Description
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.
Documents	Upload the documents received under the Export LC Drawing - Islamic.
Remarks	Specify any additional information regarding the Export LC Drawing - Islamic. This information can be viewed by other users handling the request.

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Table 2-5 (Cont.) Export LC Drawing - Islamic - Registration - Action Buttons - Field Description

Field	Description
Customer Instruction	Click to view/ input the following. • **Standard Instructions** – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • **Transaction Level Instructions** – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Events	Click to view the details of the details of LC drawing, amendments (if any), drawings (if any) and liquidations if any under the LC in chronological sequence from LC drawing.
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancels the Export LC Drawing task. Details entered will not be saved and the task will be removed
Save & Close	Save the information provided and holds the task in 'My Task' queue for working later. This option will not submit the request.
Submit	The task will move to next logical stage of Export LC Drawing - Islamic. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.
Checklist	Click to view the list of items that needs to be completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.

2.3 Scrutiny

This topic provides the systematic instructions to initiate the Scrutiny stage of Export LC Drawing - Islamic request.

On successful completion of Registration of an Islamic Export LC Drawing request, the request moves to Scrutiny stage. At this stage the Scrutiny user can scrutinize the request for Islamic Export LC Drawing.
As part of scrutiny, the user can enter/update basic details of the Islamic LC Drawing request and can verify if the request can be progressed further. The task initiated from the online channel should be created in the Scrutiny stage directly as in conventional process flow.

The following steps enable the user to acquire the task available-at Scrutiny stage:

Do the following steps to acquire a task currently at Scrutiny stage:

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click **Tasks**.

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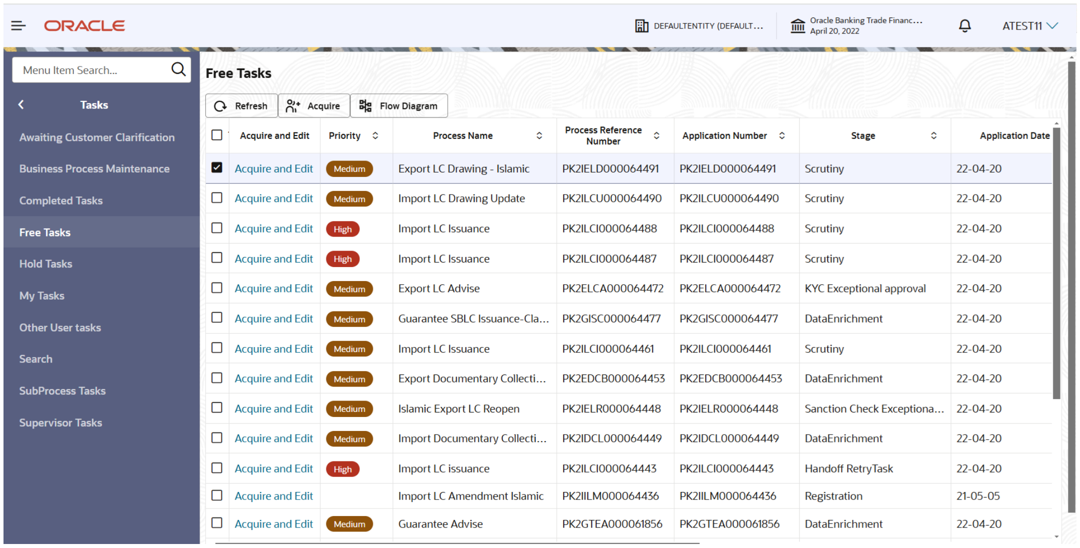
2. Under **Tasks**, click **Free Tasks**.

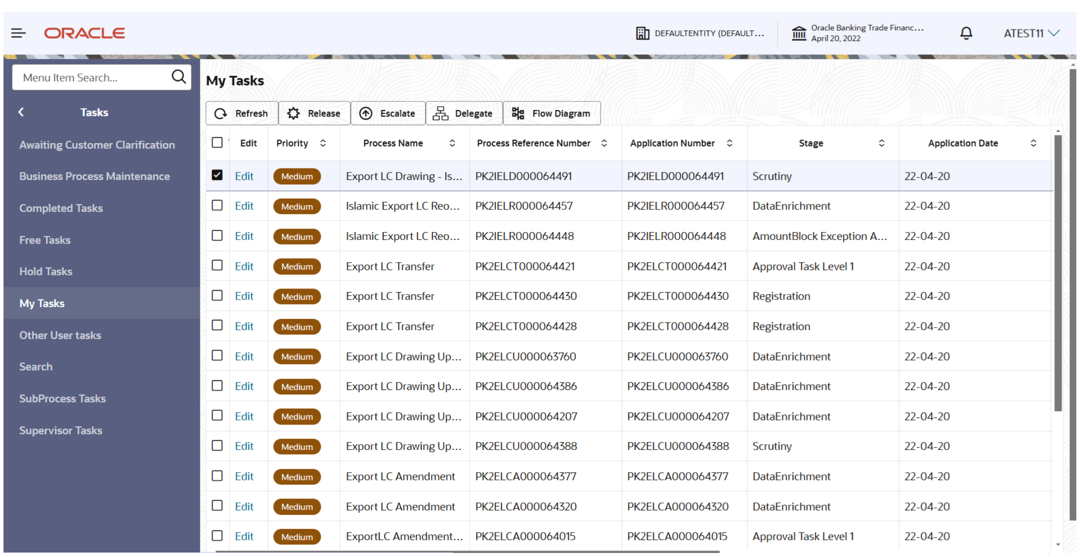
Figure 2-5 Free Tasks



The **Free Tasks** screen appears.

3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit** to scrutinize the registered task or provide input for Scrutiny stage.

Figure 2-6 My Tasks



Let’s look at the details for scrutiny stage. User can enter/update the following fields. Some of the fields that are already having value from Registration/online channels may not be editable.

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The Scrutiny stage has the following hops for data capture:

- Main Details
  This topic provides the systematic instructions to initiate the main details of Scrutiny stage of Export LC Drawing - Islamic request.
- Document Details
  This topic provides the systematic instructions to capture the details of the documents received.
- Additional Conditions
  This topic provides the systematic instructions to capture the additional condition details.
- Shipment Details
  This topic provides the systematic instructions to capture the shipment details of Export LC Drawing - Islamic request.
- Discrepancy Details
  This topic provides the systematic instructions to capture the discrepancy details.
- Maturity Details
  This topic provides the systematic instructions to capture the maturity details.
- Additional Fields
  This topic provides the systematic instructions to capture the additional fields.
- Additional Details
  This topic provides the systematic instructions to capture the additional details in Scrutiny stage of Export LC Drawing Islamic process.
- Summary
  This topic provides the systematic instructions to view the summary details in Scrutiny stage of Export LC Drawing - Islamic request.

2.3.1 Main Details

This topic provides the systematic instructions to initiate the main details of Scrutiny stage of Export LC Drawing - Islamic request.

Main details section has two sub section as follows:

- Application Details
- LC Details.

Application Details
All fields displayed under Application Details section, would be read only except for the **Priority**.

1. On **Scrutiny - Main Details** screen, specify the fields if any, that were not entered at Registration stage.

Figure 2-7 Scrutiny - Main Details

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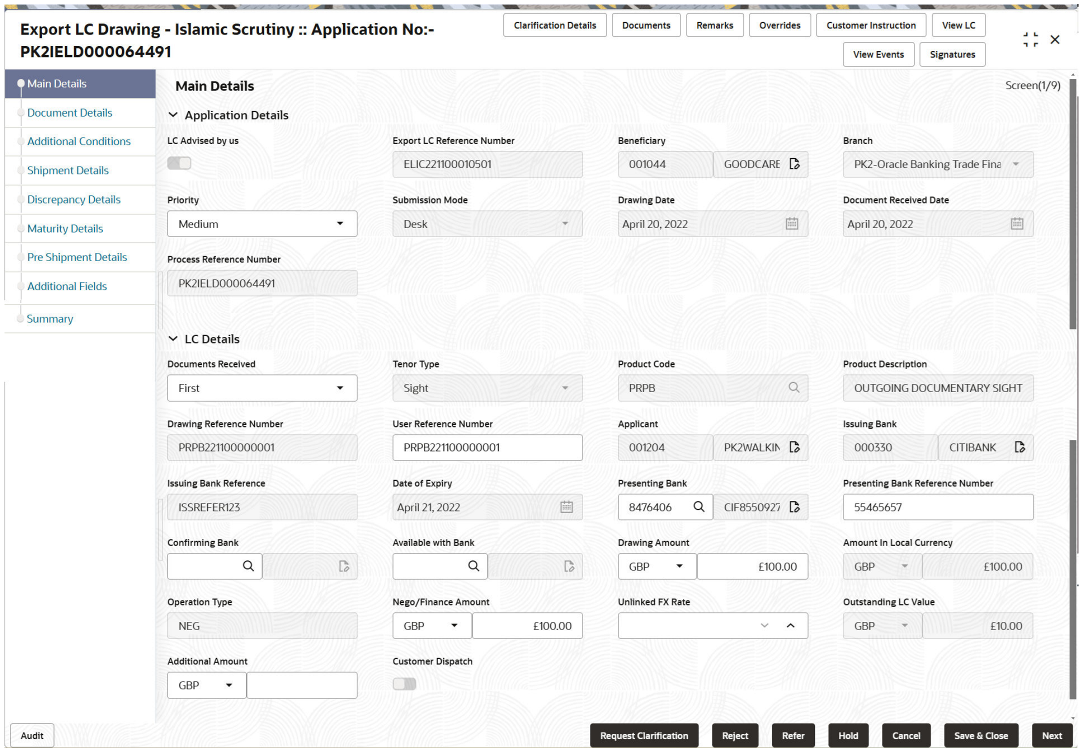

For more information on fields, refer to the field description table below.

> **Note**
>
> The fields which are marked as **Required** are mandatory.

Table 2-6 Export LC Drawing - Main Details - Application Details - Field Description

Field	Description
LC Advised by us	Read only field. The value is auto-populated from the Registration stage.
Export LC Reference Number	Read only field. The value is auto-populated from the Export LC Drawing.
Beneficiary	Read only field. The value is auto-populated from the Export LC Drawing.
Branch	Read only field. Branch details is auto-populated based on the selected Export LC Reference Number.

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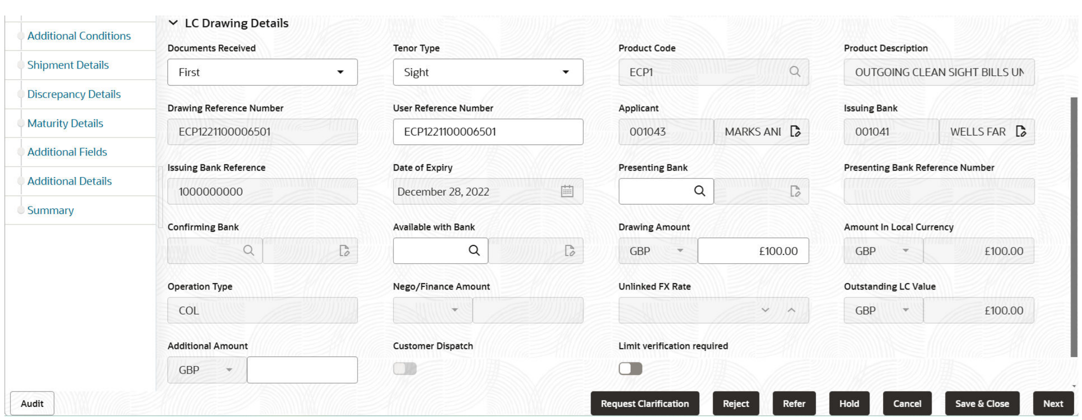
Table 2-6 (Cont.) Export LC Drawing - Main Details - Application Details - Field Description

Field	Description
Priority	System populates the priority of the customer based on priority maintenance. If priority is not maintained for the customer, system will populate 'Medium' as the default priority. User can change the priority populated any time before submit.
Submission Mode	Read only field. System populates the submission mode of Export LC Drawing request. By default the submission mode will have the value as 'Desk'. • **Desk** - Request received through Desk • **Courier** - Request received through Courier • **Email** - Request received through Email • **Fax** - Request received through Fax
Drawing Date	System displays the drawing date. By default, the application will display branch's current date and does not enables the user to change the date to any back date.
Document Received Date	By default, the application will display branch's current date
Process Reference Number	Read only field. Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.

LC Details

The fields listed under this section are same as the fields listed under the **LC Details** section in Registration stage. For more information on the fields, refer to **LC Details** of **Registartion** stage. During **Registartion** , if user has not captured input, then user can capture the details in this section.

Figure 2-8 LC Details



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For more information on fields, refer to the field description table below.

Table 2-7 Export LC Drawing - LC Details - Field Description

Field	Description
Documents Received	System defaults the value for documens received. User can select the number of sets of documents received from the drop-down. The options are: • **First** • **Second** • **Both**
Tenor Type	System defaults the value for tenor type.
Product Code	Read only field. This field displays the product code as selected in Registration.
Product Description	Read only field. This field displays the description of the product as per the selected product code.
Drawing Reference Number	Read only field. This is auto generated by the back end system.
User Reference Number	System defaults the user reference number based on the product code. The user can change the user reference number.
Applicant	Read only field. Applicant will be auto-populated based on the selected LC from the look-up.
Issuing Bank	Read only field. Issuing Bank details is autopopulated from the export LC.
Issuing Bank Reference	Read only field. Issuing bank reference will be auto-populated based on the selected LC from the look-up.
Date of Expiry	Read only field. Expiry Date will be auto-populated based on the selected LC from the look-up.

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Table 2-7 (Cont.) Export LC Drawing - LC Details - Field Description

Field	Description
Presenting Bank	Specify the presenting bank or click **Search** to search and select the presenting bank. **Note** In case the selected Bank is not RMA Compliant, the system displays error message “RMA arrangement not available”.
Presenting Bank Reference Number	Specify the presenting bank reference number.
Confirming Bank	Read only field. Confirming Bank will be auto-populated based on the selected LC from the look-up.
Available with Bank	Click **Search** to search and select the value for available with bank from the look-up.
Drawing Amount	Specify the amount to be drawn in this drawing.
Amount In Local Currency	Read only field. System fetches the local currency equivalent value for the LC amount from back office (with decimal places).
Operation Type	Read only field. Operation type will be auto-populated based on the selected LC from the look-up.
Nego/Finance Amount	Read only field. Negotiation/Financing amount will be auto-populated based on the selected LC from the look-up.
Unlinked FX Rate	Read only field. Unlinked FX Rate will be auto-populated based on the selected LC from the look-up.
Outstanding LC Value	If **LC Advised by us** toggle is enabled, this field is read-only. Outstanding LC value will be auto-populated based on the selected LC from the look-up. If **LC Advised by us** toggle is disabled, specify the Outstanding LC value.
Additional Amount	Specify any additional amount to be processed under this LC drawing.
Customer Dispatch	The value will be populated from back office based on the maintenance. If the option is enabled, the customer has the option to dispatch the documents directly to the importer’s bank. If the option is enabled, the bank has to dispatch the documents to the importer’s bank. Bank user is not allowed to edit the field, if the value defaulted from the back office is “No”,

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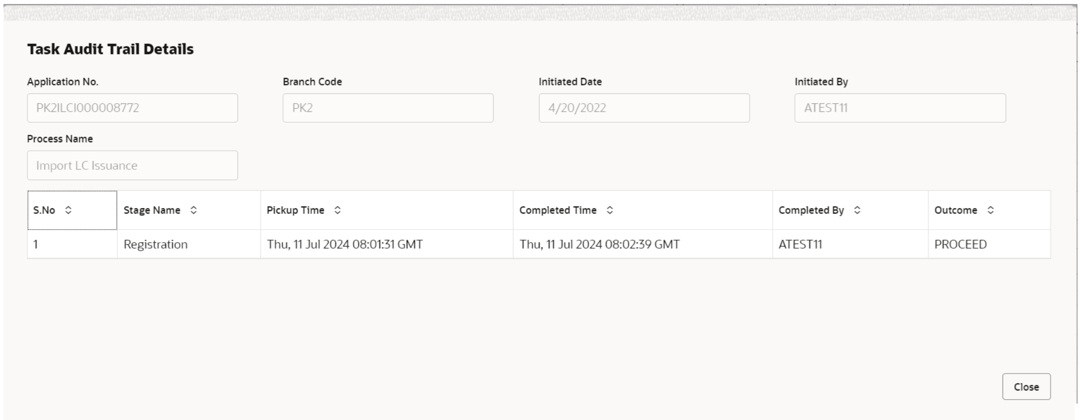
Audit



This button provides information about user initiated the transaction, initiated date, stage wise detail etc.

For more information on audit, refer to the field description table below.

Table 2-8 Audit - Field Description

Field	Description
Application No.	This field displays the appliation number of the process.
Branch Code	This field displays the branch code.
Initiated Date	This field displays the date on which process is initiated.
Initiated By	This field displays the user ID of the user who had initiated the process.
Process Name	This field displays the name of the process which is initiated.
S. No	This field displays the serial number of the audit record.
Stage Name	This field displays the current stage of the process.
Completed Time	This field displays the time on which the audit of the current stage is completed.
Completed By	This field displays the user ID of the user who had completed the audit.
Outcome	This field displays the outcome of the audit.

2. Click **Next**.

   The task will move to next data segment.

Table 2-9 Main Details - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be ‘Clarification Requested’.
Documents	Upload the required documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.

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Table 2-9 (Cont.) Main Details - Action Buttons - Field Description

Field	Description
Remarks	Specify any additional information regarding the Export LC Drawing - Islamic. This information can be viewed by other users handling the request.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following. • **Standard Instructions** – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • **Transaction Level Instructions** – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.
Request Clarification	User should be able to submit the request for clarification to the "Trade Finance Portal" User for the transactions initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.

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Table 2-9 (Cont.) Main Details - Action Buttons - Field Description

Field	Description
Cancel	Cancels the Export LC Drawing - Islamic task. Details entered will not be saved and the task will be removed
Save & Close	Save the information provided and holds the task in 'My Task' queue for working later. This option will not submit the request.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.
Checklist	Click to view the list of items that needs to be completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.

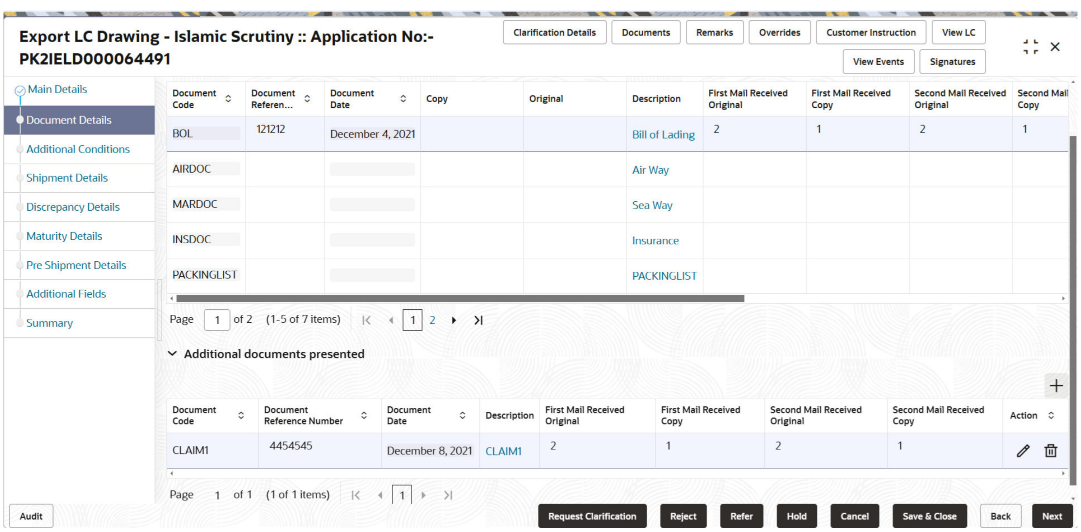
2.3.2 Document Details

This topic provides the systematic instructions to capture the details of the documents received.

User can enter/ update and verify the documents and condition details for Export LC Drawing received and identify discrepancies, if any. User can compare the document received with the required documents and identify the discrepancies, if any.

1. On **Document Details** screen, specify the fields.

Figure 2-9 Scrutiny - Document Details



For more information on fields, refer to the field description table below.

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Table 2-10 Document Details - Field Description

Field	Description
Document Details - As per LC	This table will fetches the document details as maintained in the underlying LC(LCDTRONL). User can modify the details only which are fetched from underlying LC. User can not add or delete any document details. Once bill drawing is authorized and if update drawing is processed, details of this table will be fetched from underlying bill drawing.
Document Code	Document code is auto-populated from the latest LC. User can add or delete the code by deleting the line on the grid.
Document Reference Number	Specify the reference number available in the documents.
Document Date	Displays the document date. The user can change the date. **Note** If “Document date” is more than “Shipment Date” system displays an override alert.
Copy	Number of duplicate copies of documents as required in LC.
Original	Number of documents in original as required in LC.
Description	Displays the description of the document required as per LC. Click the link to view the description of the document.
First Mail Received Original	The number of originals of documents received from first mail.
First Mail Received Copy	The number of duplicate copies of documents received from first mail.
Second Mail Received Original	The number of originals of documents received from second mail.
Second Mail Received Copy	The number of duplicate copies of documents received from second mail.
Document Clause	Displays the document clause. Click the link to view the document clause.
Received Description	Defaults the description of the documents received from presenting bank. The user can edit the description.
Discrepant	System marks the discrepant toggle as ‘Yes’ if there is difference between number of documents required and number of documents received. The user to change, if any discrepancy identified in the document.
Discrepancy Code	Click **Search** to search and select the discrepancy code based on the discrepancy identified. This field is enabled if **Discrepant** option is enabled.
Discrepancy Description	This field displays the description based on the discrepancy code.
Action	Click Edit icon to edit the document code.

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Table 2-10 (Cont.) Document Details - Field Description

Field	Description
Additional documents presented	This table fetches document details as maintained for the specific bill drawing product (BCDPRMNT). Here user can add/modify/delete additional document received, if any, during bill drawing. Once bill drawing is authorized, details from this table will be fetched in update drawing operation also. The user can click **+** to add multiple document details.
Document Code	Document code is auto-populated from the latest LC. User can click plus **+** icon and click **Search** to search and select the document code for the additional documents presented. User can add or delete the code by deleting the line on the grid. **Note** The User is not allowed to add any document code which is already existing in any of the two tables.
Document Reference Number	Specify the document reference number of the documents linked.
Document Date	Provide the document date of the underlying document. **Note** If “Document date” is more than “Shipment Date” system displays an override alert.
Description	Displays the description of the additional documents based on the document code selected. Click the link to view the description of the document.
Copy	Number of duplicate copies of documents as required in LC. User can edit the actual copies received.
Original	Number of documents in original as required in LC. User can edit the actual originals received.
Description	Displays the description of the document required as per LC.
First Mail Received Original	Specify the number of originals of documents received from first mail.
First Mail Received Copy	Specify the number of duplicate copies of documents received from first mail.
Second Mail Received Original	Specify the number of originals of documents received from second mail.
Second Mail Received Copy	Specify the number of duplicate copies of documents received from second mail.

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Table 2-10 (Cont.) Document Details - Field Description

Field	Description
Action	Click Edit icon to edit the document code. Click Delete icon to delete the document code. **Note** The User can not be able to delete any document detail fetched from previous operation.

For LC Not Advised by Us: The LC terms documents will be inactive. The user must read the description available in the documents and compare them with the description as per LC terms and will mark them if discrepant and provide discrepancy description.
If there are additional documents received from the beneficiary that has not be requested through LC, user must add them.

2. Click **Next**.

   The task will move to next data segment.
   For more information on action buttons, refer to the field description table below.

Table 2-11 Document Details - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
Remarks	Specify any additional information regarding the Islamic export lc drawing. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.

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Table 2-11 (Cont.) Document Details - Action Buttons - Field Description

Field	Description
Customer Instruction	Click to view/ input the following • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.
Request Clarification	Click the Request Clarification button to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.

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Table 2-11 (Cont.) Document Details - Action Buttons - Field Description

Field	Description
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

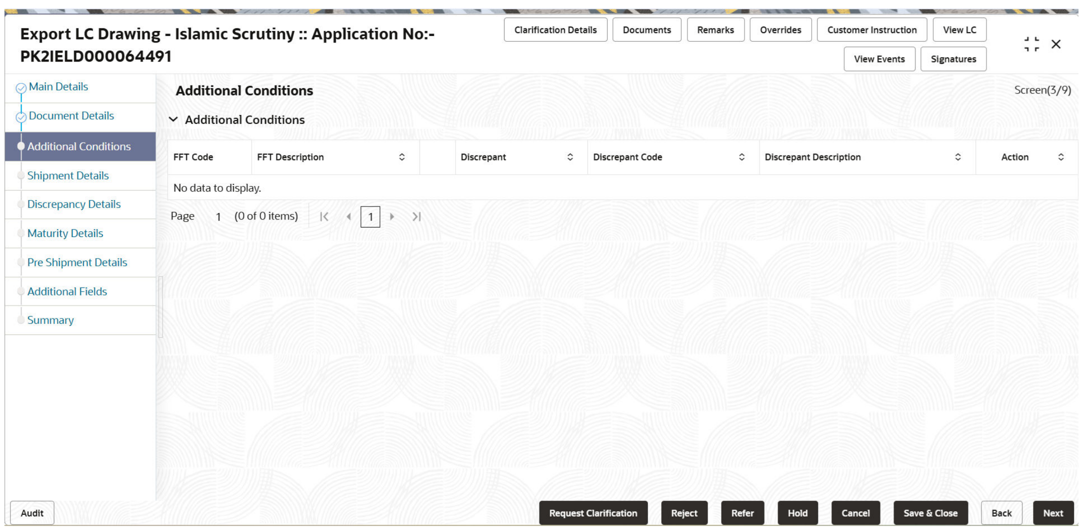
2.3.3 Additional Conditions

This topic provides the systematic instructions to capture the additional condition details.

A Scrutiny user can scrutinize the Additional conditions request for Islamic Export LC Drawing. In case the request is received through online channel user can verify the details populated.

1. On **Scrutiny - Additional Conditions** screen, specify the fields.

Figure 2-10 Additional Conditions



This section displays the list of additional conditions as per LC.

For more information on fields, refer to the field description table below.

Table 2-12 Additional Conditions - Field Description

Field	Description
FFT Code	If **LC Advised by us** toggle is enabled, this field is read-only. This field displays the FFT code as per the latest LC. If **LC Advised by us** toggle is disabled, click **Search** to search and select the FFT code. Click plus icon to add multiple **Additional Conditions**.

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Table 2-12 (Cont.) Additional Conditions - Field Description

Field	Description
FFT Description	If **LC Advised by us** toggle is enabled, this field is read-only. This field displays the FFT description as per the latest LC. If **LC Advised by us** toggle is disabled, specify the FFT description.
Discrepant	Enable the discrepant toggle as 'Yes' if there is difference between LC requirement and documents received. The user to change, if any discrepancy identified in the document.
Discrepancy Code	Click **Search** to search and select the discrepancy code based on the discrepancy identified. System will not overwrite the discrepancy description. User can change the code. Dummy code can also be used.
Discrepancy Description	Description will be displayed based on the discrepancy code.
Action	Click Edit icon to edit the additional condition details. Click Delete icon to delete the additional condition details.

2. Click **Next**.

   The task will move to next data segment.
   For more information on action buttons, refer to the field description table below.

Table 2-13 Additional Conditions - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
Remarks	Specify any additional information regarding the Islamic Export LC Drawing. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.

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Table 2-13 (Cont.) Additional Conditions - Action Buttons - Field Description

Field	Description
Customer Instruction	Click to view/ input the following • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.
Request Clarification	Click the Request Clarification button to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.

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Table 2-13 (Cont.) Additional Conditions - Action Buttons - Field Description

Field	Description
Save & Close	Save the details provided and holds the task in ‘My Task’ queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

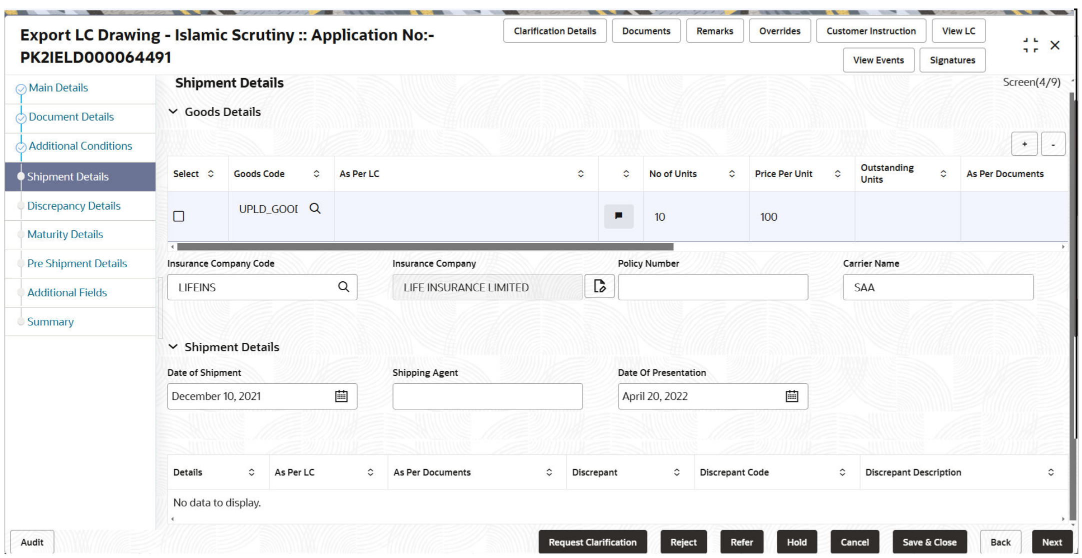
2.3.4 Shipment Details

This topic provides the systematic instructions to capture the shipment details of Export LC Drawing - Islamic request.

A Scrutiny user can scrutinize the Shipment request for Islamic Export Bill. In case the request is received through online channel user can verify the details populated.

1. On **Shipment Details** screen, specify the fields.

Figure 2-11 Shipment Details



For more information on fields, refer to the field description table below.

Table 2-14 Shipment Details – Field Description

Field	Description
Description of Goods and/or Services	Specify the **Description of Goods and/or Services** details based on the description of following table. Click **Plus** icon to add multiple descrption of goods and services.
Select	Check box to select the record.

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Table 2-14 (Cont.) Shipment Details – Field Description

Field	Description
Goods Code	Click **Search** to search and select the goods code. Once you select goods code, value will default in Goods Type and Goods Description.
As Per LC	If **LC Advised by us** toggle is enabled, this field is read-only. This field displays description of the goods as per the latest LC. If **LC Advised by us** toggle is disabled, specify the description of goods.
As Per Documents	Provide the description of the goods as per the documents.
Discrepant	Enable the option as 'Yes' if there is difference between LC requirement and documents received.
Discrepant Code	Select the discrepancy code based on the discrepancy identified. This field is enabled, if **Discrepant** option is enabled.
Discrepant Description	Description will be displayed based on the discrepancy code. The user can change the description.
Insurance Company Code	Click **Search** to search and select the Insurance Company Code from the lookup.
Insurance Company	Read only field. The system displays the insurance company details as per the selected Insurance Company Code.
Policy Number	Specify the policy number of the insurance.
Carrier Name	Specify the name of the carrier through which the goods were shipped.
Shipment Details	Specify the **Shipment Details** based on the description of following table.
Date Of Shipment	Select the date of shipment. Shipment date can be back dated but not future dated. This is a mandatory field, an error message will be displayed if not provided.
Shipping Agent	Specify the shipping agent name from the document received.
Date of Presentation	Date of presentation is auto-populated based on the system date.
Details	Details represent the fields in latest LC.
As Per LC	If **LC Advised by us** toggle is enabled, this field is read-only. This field displays description of fields as per the latest LC. If **LC Advised by us** toggle is disabled, specify the description of fields.
As Per Documents	Specify the description of the goods as per the documents.
Discrepant	Enable the option as 'Yes' if there is difference between LC requirement and documents received.
Discrepancy Code	Select the discrepancy code based on the discrepancy identified. This field is enabled, if **Discrepant** option is enabled.
Discrepancy Description	Description will be displayed based on the discrepancy code.

2. Click **Next**.

   The task will move to next data segment.

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Table 2-15 Shipment Details - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
Remarks	Specify any additional information regarding the Islamic Export LC Drawing. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.
Request Clarification	Click the Request Clarification button to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.

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Table 2-15 (Cont.) Shipment Details - Action Buttons - Field Description

Field	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

2.3.5 Discrepancy Details

This topic provides the systematic instructions to capture the discrepancy details.

This section displays the list of discrepancies captured. User can add/update/review the discrepancies identified in the section for Export LC Drawing Islamic request. In case the request is received through online channel user can verify the details populated.

1. On **Discrepancy Details** screen, specify the fields, if any.

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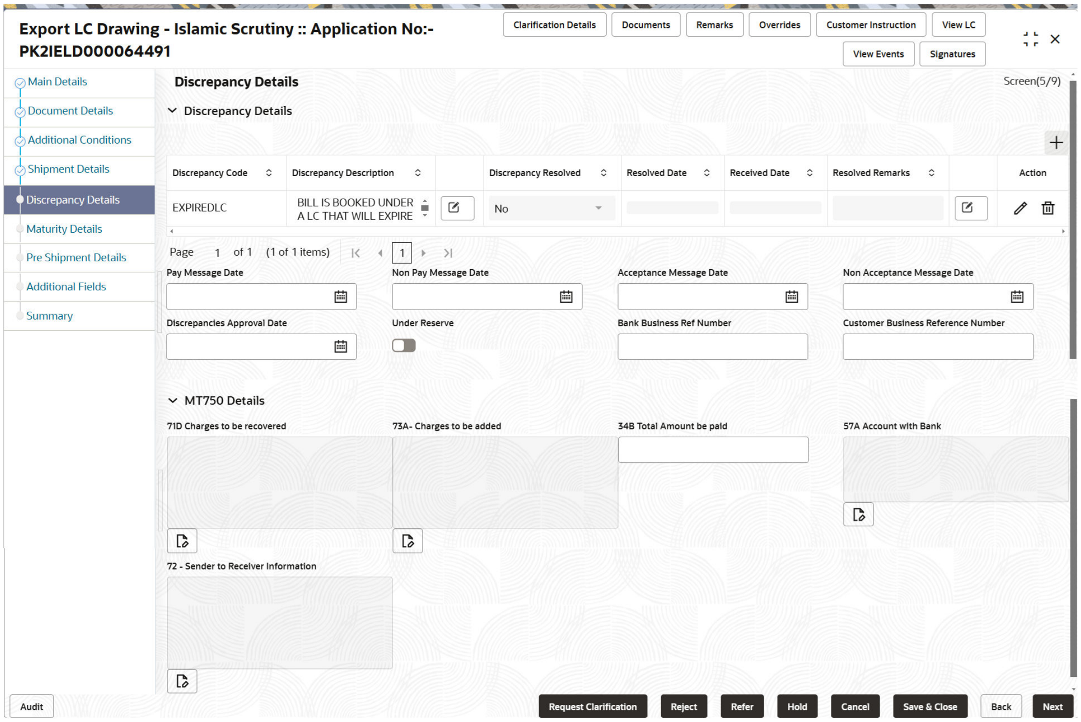
Figure 2-12 Discrepancy Details



> **Note**
>
> The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

Table 2-16 Discrepancy Detials - Field Description

Field	Description
Discrepancy Details	Specify the discrepancy details based on the description of following table: Click **Plus** icon to add multiple discrepancy details.
Discrepancy Code	Click **Search** to search and select the discrepancy code based on the discrepancy identified.
Discrepancy Description	This field displays the description based on the discrepancy code.
	Click Edit icon to edit the discrepancy description.
Discrepancy Resolved	The option is set to 'Yes', if discrepancy is resolved.
Resolved Date	System displays the date on which discrepancy is resolved.
Resolved Remarks	The remarks for discrepancy resolution.
Action	Click Edit icon to edit the discrepancy details. Click Delete icon to delete the discrepancy details.
Pay Msg Date	Select the pay message date.

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Table 2-16 (Cont.) Discrepancy Detials - Field Description

Field	Description
Non Pay Msg Date	Select the non pay message date.
Acceptance Message Date	Select the acceptance message date.
Non Acceptance Message Date	Select the non acceptance message date.
Discrepancies Approval Date	Select the date on which discrepancies has been approved.
Under Reserve	The option when selected, allows the system to send the stage as Final to OBTF on Hand off. By default, the check box is de-selected. System allows to check this field, when the discrepancy in Bill and Operation is NEG.
MT750 Details	Specify the **MT750 Details** based on the description of following table:
Charges to be recovered	Click the edit icon and specify the charges to be recovered in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.
Charges to be added	Click the edit icon and specify the charges to be added in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.
Total Amount be paid	Click the edit icon and specify the total amount be paid in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.
Account with Bank	Click the edit icon and specify the account with bank details in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.
Sender to Receiver Information	Click the edit icon and specify the sender to receiver information in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.

2. Click **Next**.

   The task will move to next data segment.
   For more information on action buttons, refer to the field description table below.

Table 2-17 Discrepancy Details - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application

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Table 2-17 (Cont.) Discrepancy Details - Action Buttons - Field Description

Field	Description
Remarks	Specify any additional information regarding the Export LC Drawing - Islamic. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.
Request Clarification	Click the Request Clarification button to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others

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Table 2-17 (Cont.) Discrepancy Details - Action Buttons - Field Description

Field	Description
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in ‘My Task’ queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

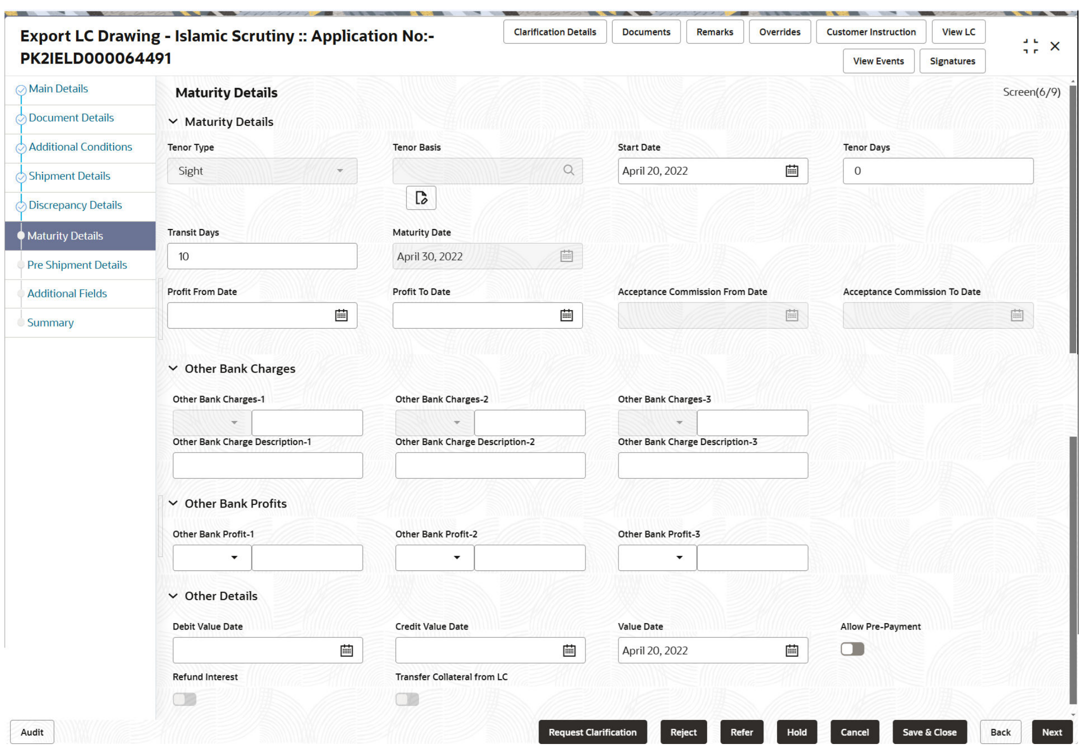
2.3.6 Maturity Details

This topic provides the systematic instructions to capture the maturity details.

A Scrutiny user can input the maturity details request for Islamic Export Bill.

1. On **Maturity Details** screen, specify the fields.

Figure 2-13 Maturity Details



> **Note**
>
> The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

Table 2-18 Maturity Details - Field Description

Field	Description
Maturity Details	Specify the **Maturity Details** based on the description of following table:
Tenor Type	Read only field. This field displays the tenor type as per LC.
Tenor Basis	Specify the tenor basis, if the tenor is not sight. The user can view and edit the tenor base code description of the Tenor Basis Code selected by the user.
Start Date	System defaults the start date. The user can change the date.
Tenor Days	Specify the number of tenor days.
Transit Days	Specify the transit days, if the tenor is sight.
Maturity Date	System displays the due date for the bill based on tenor and tenor basis. If tenor is sight, system will calculate the maturity date as five working days from Document Received Date. If tenor is Usance, system will calculate the maturity date based on the tenor basis and populate the maturity date.
Profit From Date	Select the profit from date. The profit from date cannot be earlier than branch date and later than maturity date.
Profit To Date	Select the profit to date. The profit from date cannot be earlier than branch date and later than maturity date.
Acceptance Commission From Date	Select the accept commission from date.
Acceptance Commission To Date	Select the accept commission to date.
Other Bank Charges	Specify the **Other Bank Charges** based on the description of following table:
Other Bank Charges - 1	Select the currency from the drop-down list and specify the charges to be collected for the other bank as part of the collection transaction.
Other Bank Charges - 2	Select the currency from the drop-down list and specify the charges to be collected for the other bank as part of the collection transaction.
Other Bank Charges - 3	Select the currency from the drop-down list and specify the charges to be collected for the other bank as part of the collection transaction.
Other Bank Description -1	Specify the description of charges to be collected for the other bank as part of the drawings transaction.
Other Bank Description - 2	Specify the description of charges to be collected for the other bank as part of the drawings transaction.

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Table 2-18 (Cont.) Maturity Details - Field Description

Field	Description
Other Bank Description - 3	Specify the description of charges to be collected for the other bank as part of the drawings transaction.
Other Bank Profits	Specify the **Other Bank Profits** based on the description of following table:
Other Bank Profit - 1	Select the currency from the drop-down list and specify the profit.
Other Bank Profit - 2	Select the currency from the drop-down list and specify the profit.
Other Bank Profit - 3	Select the currency from the drop-down list and specify the profit.
Other Details	Specify the **Other Details** based on the description of following table:
Debit Value Date	System defaults the debit value date. The user can change the date.
Credit Value Date	System defaults the credit value date. The user can change the date.
Value Date	Read only field. Displays the value date.
Allow Pre-Payment	Enable the option to allow pre-payment. Disable the option if pre-payment is not allowed.
Refund Interest	Toggle On: Indicates refund of interest. Toggle Off: Indicates interest refund is denied.
Transfer Collateral from LC	Toggle On: Indicates that the transfer collateral from LC is allowed. Toggle Off: Indicates that the transfer collateral from LC is denied.

2. Click **Next**.

   The task will move to next data segment.
   For more information on action buttons, refer to the field description table below.

Table 2-19 Maturity Details - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.

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Table 2-19 (Cont.) Maturity Details - Action Buttons - Field Description

Field	Description
Documents	View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
Remarks	Specify any additional information regarding the Export LC Drawing - Islamic. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.
Request Clarification	Click the Request Clarification button to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.

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Table 2-19 (Cont.) Maturity Details - Action Buttons - Field Description

Field	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

2.3.7 Additional Fields

This topic provides the systematic instructions to capture the additional fields.

Banks can configure these additional fields during implementation.

1. On **Additional Fields** screen, specify the fields, if any.

Figure 2-14 Scrutiny - Additional Fields

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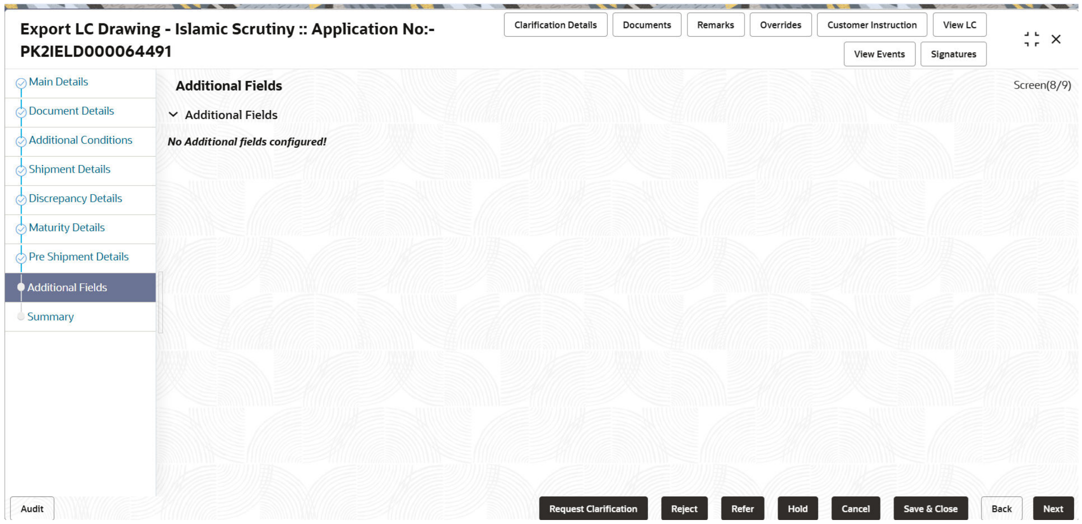

2. Click **Next**.

   The task will move to next data segment. For more information refer Additional Details. For more information on action buttons, refer to the field description table below.

Table 2-20 Additional Fields - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	Click to View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
Remarks	Specify any additional information regarding the Export LC Drawing - Islamic. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following • **Standard Instructions** – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • **Transaction Level Instructions** – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.

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Table 2-20 (Cont.) Additional Fields - Action Buttons - Field Description

Field	Description
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.
Request Clarification	Clicking this button allows the user to submit the request for clarification to the “Trade Finance Portal” for the transactions that are initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Scrutiny stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in ‘My Task’ queue for further update. This option will not submit the request.
Back	Clicking on Back button, takes the user to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

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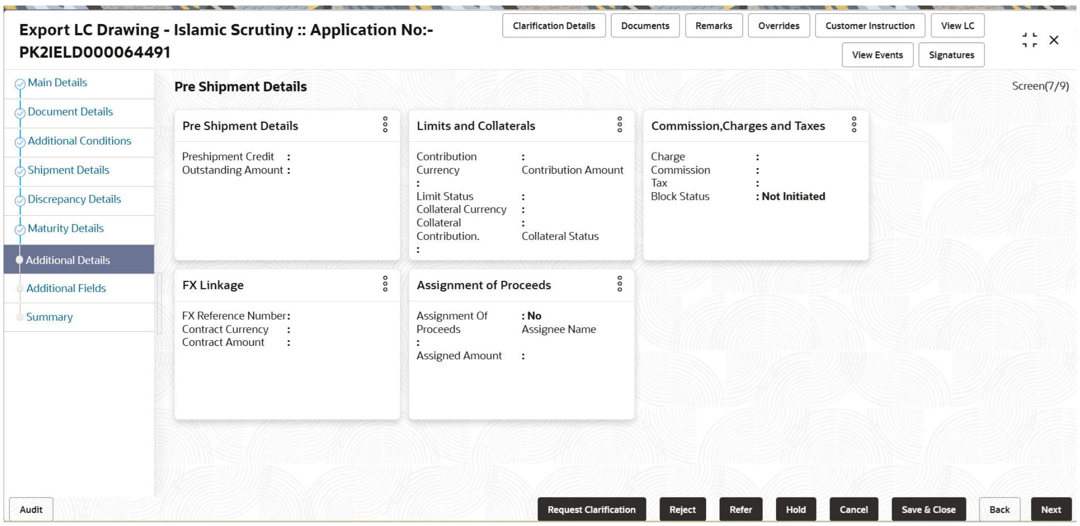
2.3.8 Additional Details

This topic provides the systematic instructions to capture the additional details in Scrutiny stage of Export LC Drawing Islamic process.

A Scrutiny user can verify/input/update the additional details Data Segment of the Export LC Drawing - Islamic request.

1. On **Additional Details** screen, click ⋮ on any Additional Details tile to view the details.

Figure 2-15 Additional Details



Limits and Collaterals

On Approval, system should not release the Earmarking against each limit line and system should handoff the “Limit Earmark Reference Number “to the back office. On successful handoff, back office will make use of these “Limit Earmark Reference Number” to release the Limit Earmark done in the mid office (OBTFPM) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

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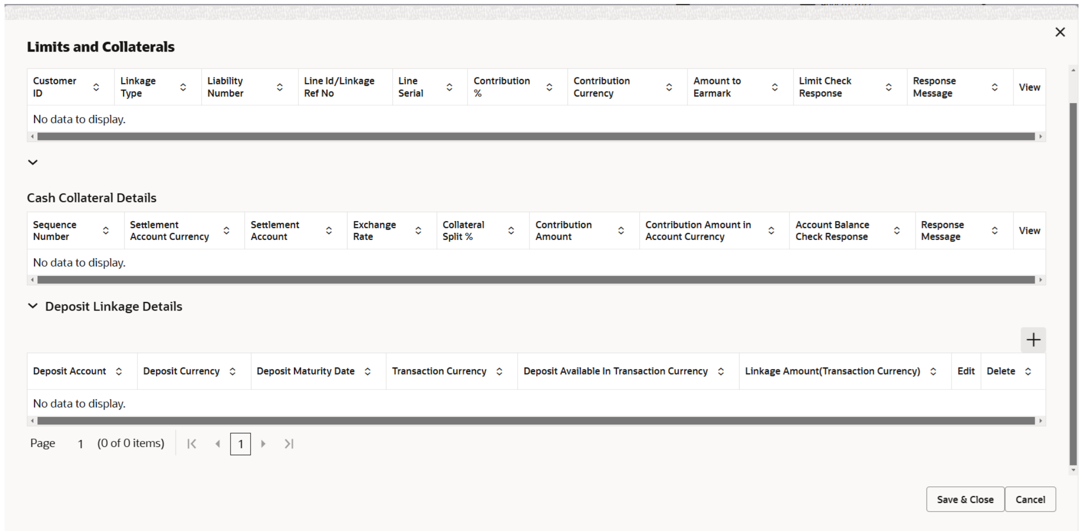

Figure 2-16 Limit Details

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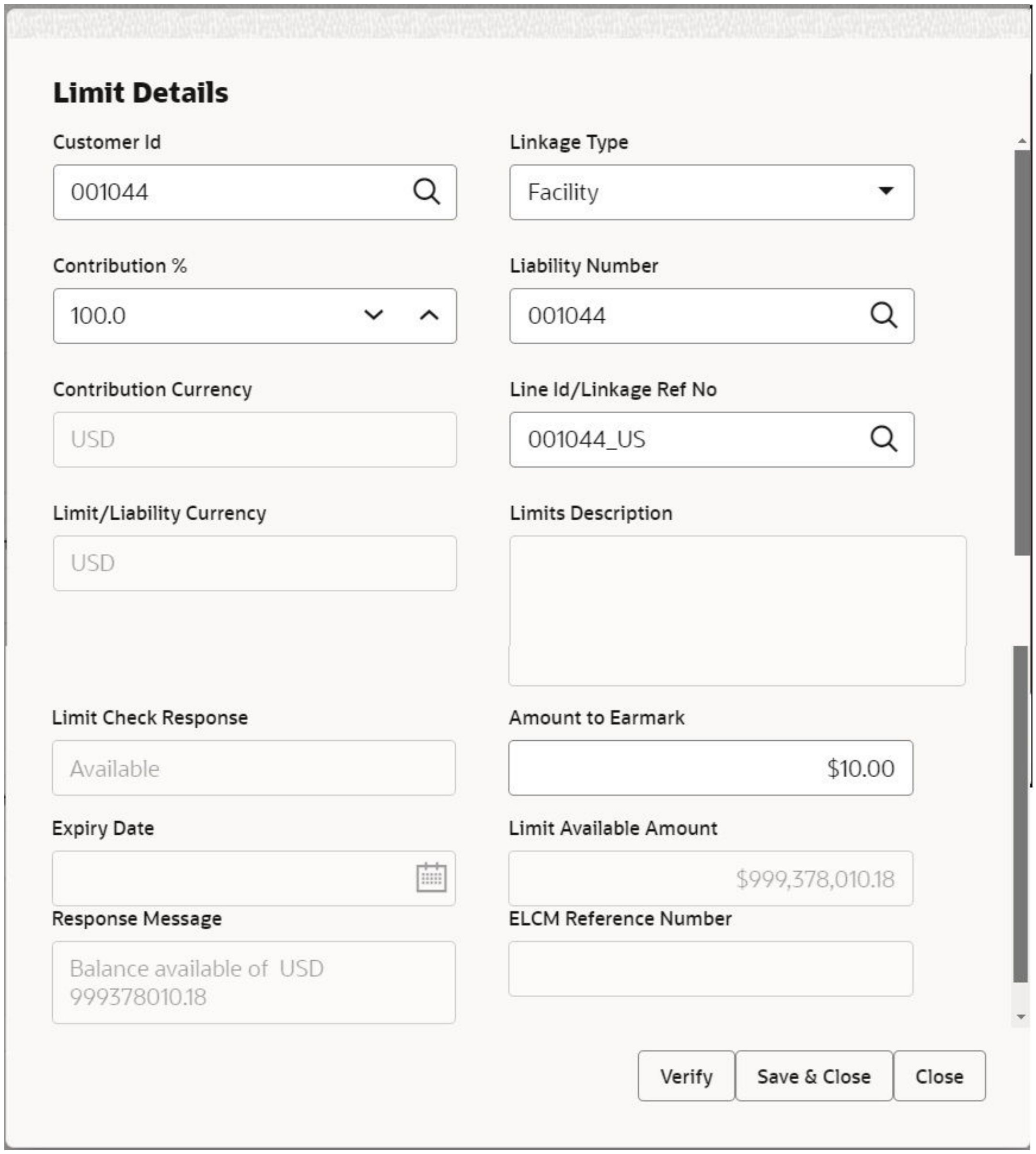

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Figure 2-17 Collateral Details

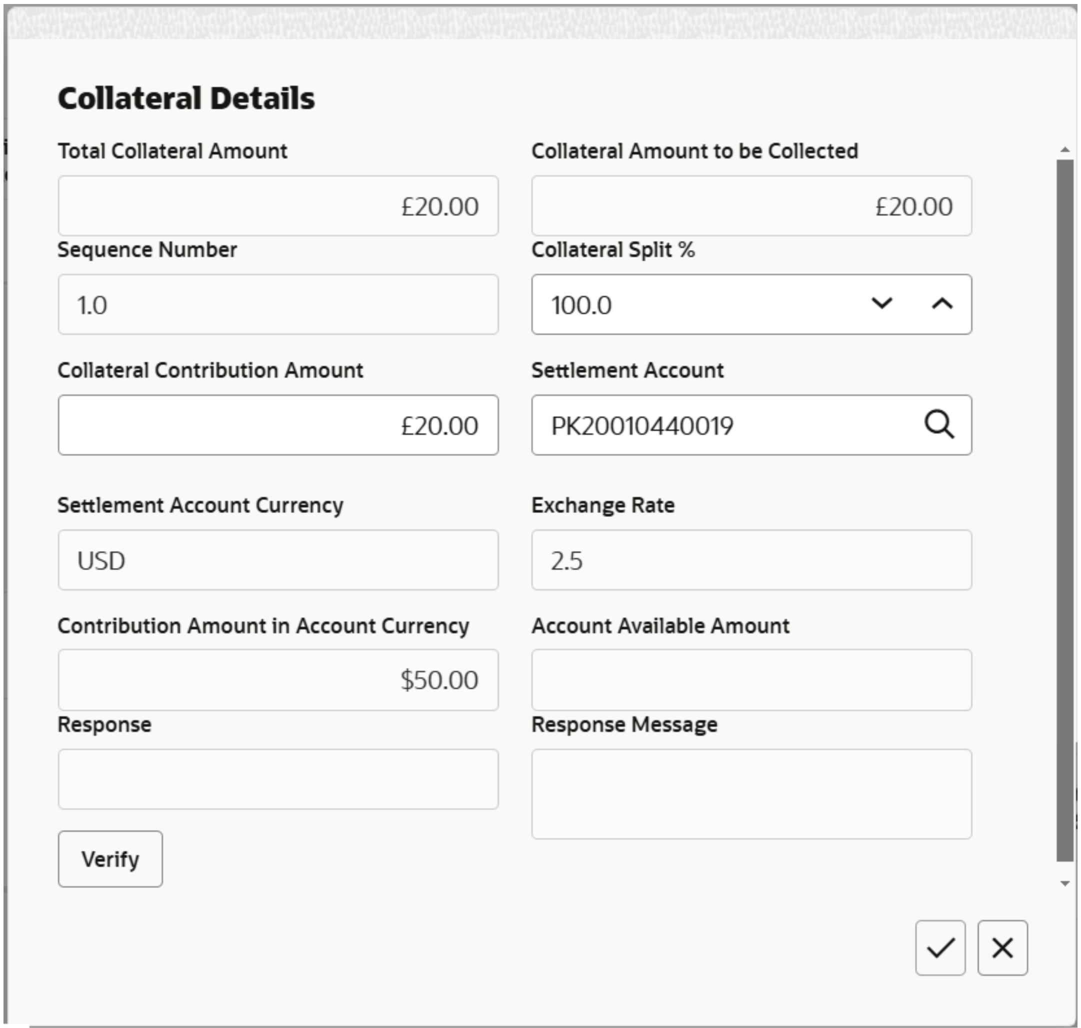

Figure 2-18 Deposit Linkage Details

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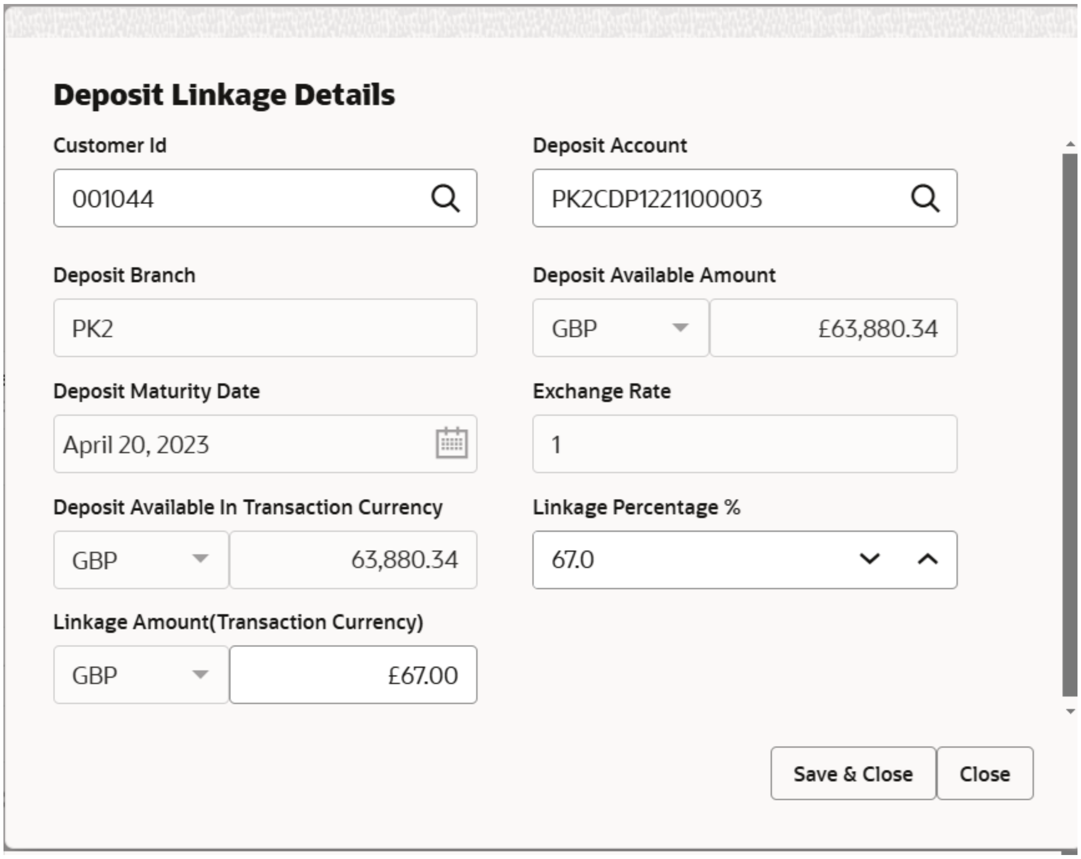

For more information on fields, refer to the field description table below.

Table 2-21 Limit Details - Field Description

Field	Description
Limit Details	Click plus icon to add new limit details. Below fields are displayed on the Limit Details pop-up screen, if the user clicks plus icon.
Customer ID	This field displays the applicant's/applicant bank customer ID defaulted from the application.
Linkage Type	Select the linkage type. Linkage type can be: • **Facility** • **Liability** By default Linkage Type should be **Facility**.

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Table 2-21 (Cont.) Limit Details - Field Description

Field	Description
Contribution %	System will default this to 100%. User can modify, if contribution is more than 100%. System will display an alert message, if modified. Once contribution % is provided, system will default the amount. System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message. **Note** The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message “Defaulted Collateral Percentage modified.
Liability Number	Click **Search** to search and select the Liability Number from the look-up. The list has all the Liabilities mapped to the customer.
Contribution Currency	This field displays the contribution currency.
Line ID/Linkage Ref No	Click **Search** to search and select from the various lines available and mapped under the customer id gets listed in the drop-down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount. The user can click the Line Id link to view the limit details. **Note** User can also select expired Line ID from the lookup and on clicking the verify button, system should default “The Earmarking cannot be performed as the Line ID is Expired” in the “Response Message” field. This field is disabled and read only, if **Linkage Type** is Liability.
Limit/Liability Currency	This field displays the limit currency, when the user select the **Liability Number**.
Limits Description	This field displays the limits description.
Limit Check Response	This field displays the limit check response. Response can be ‘Success’ or ‘Limit not Available’ based on the limit service call response. The value in this field appears, if you click the **Verify** button.
Amount to Earmark	This field defaults the amount to earmark. Contribution amount will default based on the contribution %. User can change the value.
Expiry Date	This field displays the date up to which the Line is valid.

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Table 2-21 (Cont.) Limit Details - Field Description

Field	Description
Limit Available Amount	This field displays the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount. The value in this field appears, if you click the **Verify** button.
Response Message	This field displays the detailed response message. The value in this field appears, if you click the **Verify** button.
ELCM Reference Number	This field displays the ELCM reference number.
Limit Details grid	Below fields appear in the **Limit Details** grid along with the above fields.
Line Serial	Displays the serial of the various lines available and mapped under the customer id. This field appears on the Limits grid.
Edit	Click the link to edit the **Limit Details**.
Cash Collateral Details	Specify the **Cash Collateral Details**.
Collateral Percentage	System populates the Collateral % maintained in the Customer / Product for the counter party of the contract. User can modify the collateral percentage.
Collateral Currency and amount	System populates the contract currency as collateral currency by default. User can modify the collateral Currency and amount.
Exchange Rate	System populates the exchange rate maintained. User can modify the collateral Currency and amount. System validates for the Override Limit and the Stop limit if defaulted exchange rate is modified.
Edit	Click edit link to edit the collateral details.
Collateral Details pop-up screen	Click **+** plus icon to add new collateral details. Below fields are displayed on the **Collateral Details** pop-up screen, if the user clicks plus icon.
Total Collateral Amount	Read only field. This field displays the total collateral amount provided by the user.
Collateral Amount to be Collected	Read only field. This field displays the collateral amount yet to be collected as part of the collateral split.
Sequence Number	Read only field. The sequence number is auto populated with the value, generated by the system.
Collateral Split %	Specify the collateral split% to be collected against the selected settlement account.
Collateral Contribution Amount	Specify the collateral amount to be collected against the selected settlement account. User can either provide the collateral % where the collateral amount will be auto populated or modifying the collateral amount will auto correct the collateral %.
Settlement Account	Click **Search** to search and select the settlement account for the collateral.
Settlement Account Currency	Read only field. This field displays the settlement account currency defaulted by the system.

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Table 2-21 (Cont.) Limit Details - Field Description

Field	Description
Exchange Rate	Read only field. This field displays the exchange rate, if the settlement account currency is different from the collateral currency.
Contribution Amount in Account Currency	Read only field. This field displays the contribution amount in the settlement account currency as defaulted by the system.
Account Available Amount	Read only field. System populates the account available amount on clicking the **Verify** button.
Response	Read only field. System populates the response on clicking the **Verify** button.
Response Message	Read only field. System populates the response message on clicking the **Verify** button.
Verify	Click to verify the account balance of the Settlement Account.
Save & Close	Click to to save and close the record.
Cancel	Click to cancel the entry.
Cash Collateral Details grid	Below fields appear in the **Cash Collateral Details** grid along with the above fields.
Collateral %	Specify the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message “Defaulted Collateral Percentage modified.
Contribution Amount	This field displays the collateral contribution amount. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message “Defaulted Collateral Percentage modified.
Edit	Click edit link to edit the collateral details.
Account Available Amount	This field displays the account available amount which will be auto-populated based on the settlement account selection.

2. Click **Save and Close** to save the details and close the screen.

Charge Details

This section displays charge details. On landing the additional tab, charges and tax if any will get defaulted from Back end simulation. If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

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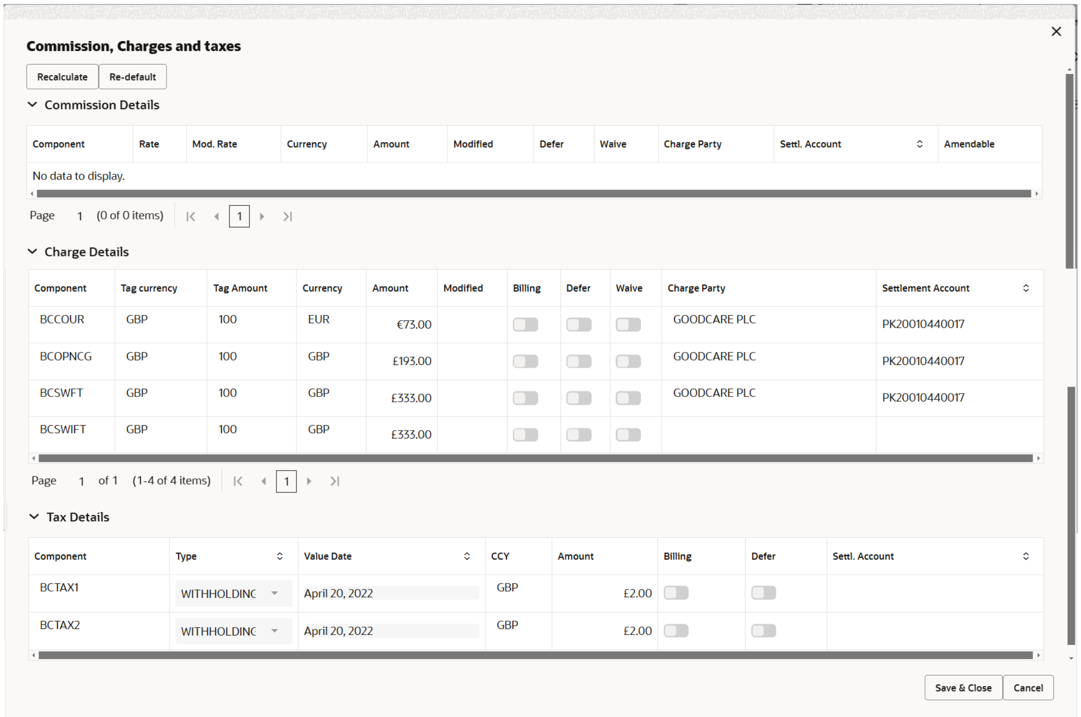

For more information on fields, refer to the field description table below.

Table 2-22 Charge Details - Field Description

Field	Description
Commission Details	This section displays the **Commission Details**.
Component	This field displays the commission component.
Rate	This field displays the rate that is defaulted from product. The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate. If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.
Modified Rate	From the default value, if the rate is changed the value gets updated in this field.
Currency	This field displays the currency in which the commission have to be collected.
Amount	This field displays the amount that is maintained under the product code. The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPM. If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field.
Modified Amount	From the default value, if the amount is changed, the value gets updated in the modified amount field.

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Table 2-22 (Cont.) Charge Details - Field Description

Field	Description
Defer	Switch to  for charges/commissions has to be deferred and collected at any future step.
Waive	Switch to  to waive the charges/commissions. Based on the customer maintenance, the charges/commission can be marked for Billing or Defer. If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.
Charge Party	Charge party is **Applicant** by default. User can change the value to Beneficiary.
Settlement Account	Select the settlement account.
Amendable	Displays if the field is amendable or not.
Charge Details	This section displays the **Charge Details**.
Component	This field displays the charge component type.
Tag Currency	This field displays the tag currency in which the charges have to be collected.
Tag Amount	This field displays the tag amount that is maintained under the product code.
Currency	This field displays the currency in which the charges have to be collected.
Amount	This field displays the amount that is maintained under the product code.
Modified	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.
Billing	Switch to  to make the details available for billing engine for further processing, if charges are handled by separate billing engine. On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically enabled in OBTFPM. The user can not enable/disable the option, if it is de-selected by default. This field is disabled, if 'Defer' toggle is enabled.
Defer	Switch to  to defer the charges and collect at any future step. On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM. The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.

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Table 2-22 (Cont.) Charge Details - Field Description

Field	Description
Waive	Switch to  to waive the charges. Based on the customer maintenance, the charges should be marked for Billing or for Defer. This field is disabled, if **Defer** toggle is enabled.
Charge Party	Charge party is applicant by default. User can change the value to beneficiary.
Tax Details	This section displays the tax details. The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.
Component	This field displays the tax component.
Type	This field displays the type of tax component.
Value Date	This field displays the value date of tax component.
Currency	This field displays the currency in which the tax have to be collected. The tax currency is the same as the commission.
Amount	This field displays the tax amount based on the percentage of commission maintained. You can edit the tax amount, if applicable.
Billing	If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing. This field is disabled, if 'Defer' toggle is enabled.
Defer	Switch to  to defer the taxes and to be collected at any future step. The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.
Settlement Account	System defaults the settlement account. The user can modify the settlement account.

3. Click **Save and Close** to save the details and close the screen.

FX Linkage
This section enables the user to link the existing FX contract(s) to the LC transactions. User can link multiple forward FX contracts.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the Bill.

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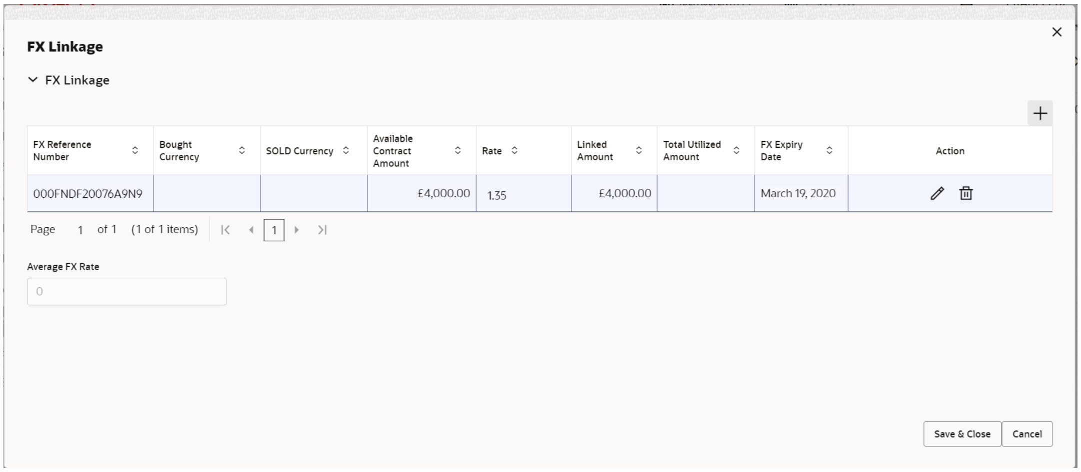
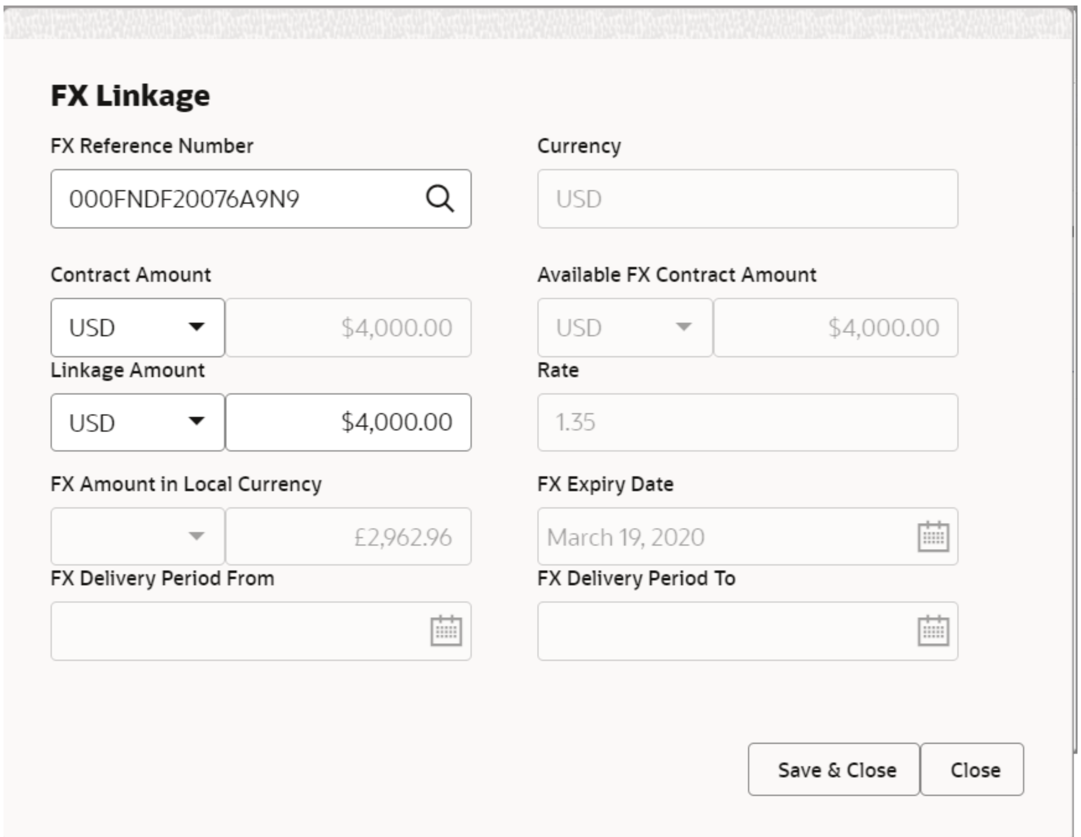


Figure 2-19 FX Linkage Details



For more information on fields, refer to the field description table below.

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Table 2-23 FX Linkage - Field Description

Field	Description
FX Linkage	Click + to add multiple **FX Details**. Below fields are displayed on the **FX Linkage** pop-up screen, if the user clicks the plus icon.
FX Reference Number	Click **Search** to search and select the FX contract reference number. On select and save and close, system defaults the available amount, bot currency, sold currency and rate. Forward FX Linkage available for selection at bill would be as follows, • Counterparty of the FX contract should be the counterparty of the Bill contract. • Active Forward FX transactions authorized not marked for auto liquidation. Bill contract currency should be BOT currency of the FX transaction in case of an export Bill or the SOLD currency in case of an Import Bill.
Currency	Read only field. This field displays the FX BOT currency from the linked FX contract.
Contract Amount	This field displays the FX BOT currency and Amount. The user can change the currency.
Available FX Contract Amount	Read only field. This field displays the available FX contract amount. The value is from the “Available Amount” in FXDLINKG screen in OBTR. Available Amount BOT currency and Amount is displayed.
Linkage Amount	System defaults the amount available for linkage. The Linkage amount should default the LC Contract Currency and allowed to change the linkage amount alone. The validation “Sum of Linked amount will not be greater than contract amount” or “Linkage amount will not be greater than the available amount for linkage” should be triggered on save of the FX linkage screen when trying to link the single FX or multiple FX.
Rate	Read only field. This field displays the rate at which the contract is booked.
FX Amount in Local Currency	Read only field. This field displays the FX amount in local currency. The value is defaulted as FX BOT currency and Amount from FXDTRONL
FX Expiry Date	Read only field. This field displays the expiry date from the linked FX contract.
FX Delivery Period - From	Read only field. This field displays the date from which the contract is valid for utilization.
FX Delivery Period - To	Read only field. This field displays the date to which the contract is valid for utilization.
FX Linkage grid	Below fields appear in the FX linkage grid along with the above fields.
Bought Currency	Read only field. This field displays the currency from the linked FX contract.
Sold Currency	Read only field. This field displays the currency from the linked FX contract.

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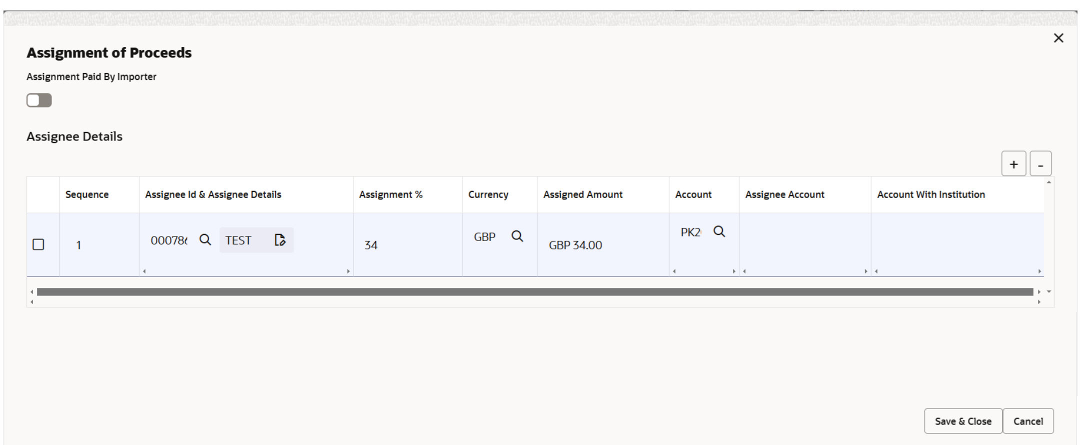
Table 2-23 (Cont.) FX Linkage - Field Description

Field	Description
Available Contract Amount	Read only field. Available amount will be FX contract amount minus the linked amount. Available amount for linkage should be greater than Zero.
Linked Amount	Sum of Linked amount will not be greater than LC contract amount. Linked amount will not be greater than the available amount for linkage.
Total Utilized Amount	Read only field. This field displays the total amount utilized against the corresponding linked FX. On query, both Utilized and Total Utilized amount holds the amount of latest version. The value is Total Utilized Amount BOT currency and Amount for Import LC/Guarantee Issuance from FXDLINKG .
Average FX Rate	Read only field. Multiple forward FX contract could be linked,and exchange rate of FX contract vary from each. Hence, effective exchange rate for bill would be arrived using weighted average method and it is utilized during purchase/negotiation/discount or liquidation of the bill. This will be populated in the Average FX Rate.
Action	Click Edit icon to edit the FX details. Click Delete icon to delete the FX details.

Assignment of Proceeds

In this tile, assignment details for the applicable processes is displayed. Proceeds can be assigned only if the parties have been assigned during drawing or update drawing process.



For more information on fields, refer to the field description table below.

Table 2-24 Assignment of Proceeds - Field Description

Field	Description
Assignment Paid By Importer	Enable the option, if assignment is paid by importer. The user can click + to add multiple **Assignment of Proceeds**.

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Table 2-24 (Cont.) Assignment of Proceeds - Field Description

Field	Description
Sequence	Specify the sequence number.
Assignee ID & Assignee Details	Click **Search** to search and select the assignee id. Assignee details appear based on selected assignee ID. User can add multiple assignees to a single Bill under LC with the assignment amount or assignment percentage of parent LC. **Note** WALKIN customers is allowed as assignee.
Assignment %	Specify the percentage of LC amount that has be assigned to the assignee. Once the user updates the rate, the system calculates the amount as per assigned rate and default in the assigned amount field. If the user directly captures the assigned amount then the assigned percentage has to calculate the percentage and the same to be populated in the screen. If contribution is more than 100%, system to display an alert message. Once contribution % is input system will default the amount. System to validate that Limit Contribution percentage plus Collateral percentage is equal to 100. Otherwise system to provide override.The assignment percentage should be rounded to two decimal places.
Currency	Click **Search** to search and select the account currency of the settlement account of the assignee. Only the currencies for which the settlement account is available, only those currency will be displayed.
Assigned Amount	Specify the amount that has to be assigned to the assignee. If the user has already entered the assignment percentage, system to calculate the amount and populate the value.
Account	Click **Search** to search and select the account.
Assignee Account	Specify the assignee account.
Account with Institution	Specify the account number of the account with institution.

4. Click **Save and Close** to save the details and close the screen.

Pre-Shipment Details
This section links an existing Preshipment Credit.

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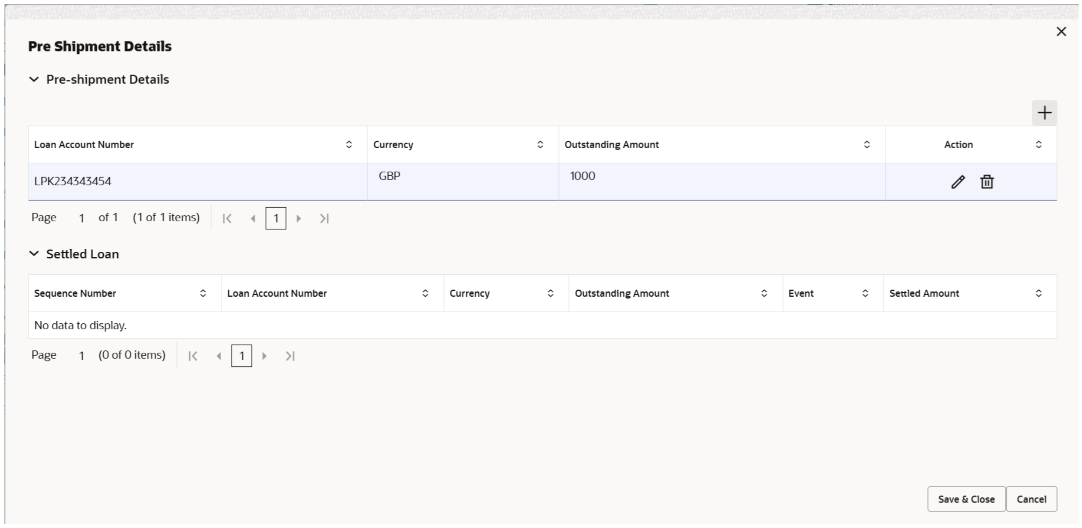

For more information on fields, refer to the field description table below.

Table 2-25 Pre-Shipment Details - Field Description

Field	Description
Pre Shipment Details	Specify the pre-shipment details. Click + to add multiple Pre Shipment Details.
CI Account Number	Click **Search** to search and select the CI account number.
Currency	Application defaults the currency of the Pre-Shipment Credit Number.
Outstanding Amount	Application defaults the outstanding amount of the Pre-Shipment Credit Number.
Action	Click Edit icon to edit the pre-shipment details. Click Delete icon to delete the pre-shipment details.
Setteled Finance	This section displays the **Setteled Finance** details.
Sequence Number	This field displays the sequence of the settled finance.
CI Account Number	This field displays the settled finance account number.
Currency	This field displays the currency of the settled finance account number.
Outstanding Amount	This field displays the outstanding amount.
Event	This field displays the event.
Setteled Amount	This field displays the settled amount.

5. Click **Save and Close** to save the details and close the screen.
6. Click **Next**.

   The task will move to next data segment.
   For more information on action buttons, refer to the field description table below.

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Table 2-26 Additional Details - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	Click to View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
Remarks	Specify any additional information regarding the Export LC Drawing - Islamic. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following • **Standard Instructions** – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • **Transaction Level Instructions** – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.
Request Clarification	Clicking this button allows the user to submit the request for clarification to the "Trade Finance Portal" for the transactions that are initiated offline.

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Table 2-26 (Cont.) Additional Details - Action Buttons - Field Description

Field	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Scrutiny stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in ‘My Task’ queue for further update. This option will not submit the request.
Back	Clicking on Back button, takes the user to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

2.3.9 Summary

This topic provides the systematic instructions to view the summary details in Scrutiny stage of Export LC Drawing - Islamic request.

User can review the summary of details updated in Scrutiny stage of Export LC Drawing - Islamic request.
The Summary tiles display a list of important fields with values. User can drill down from Summary tiles into respective data segments.

1. On **Summary** screen, click on any tile to view the details.

Figure 2-20 Summary

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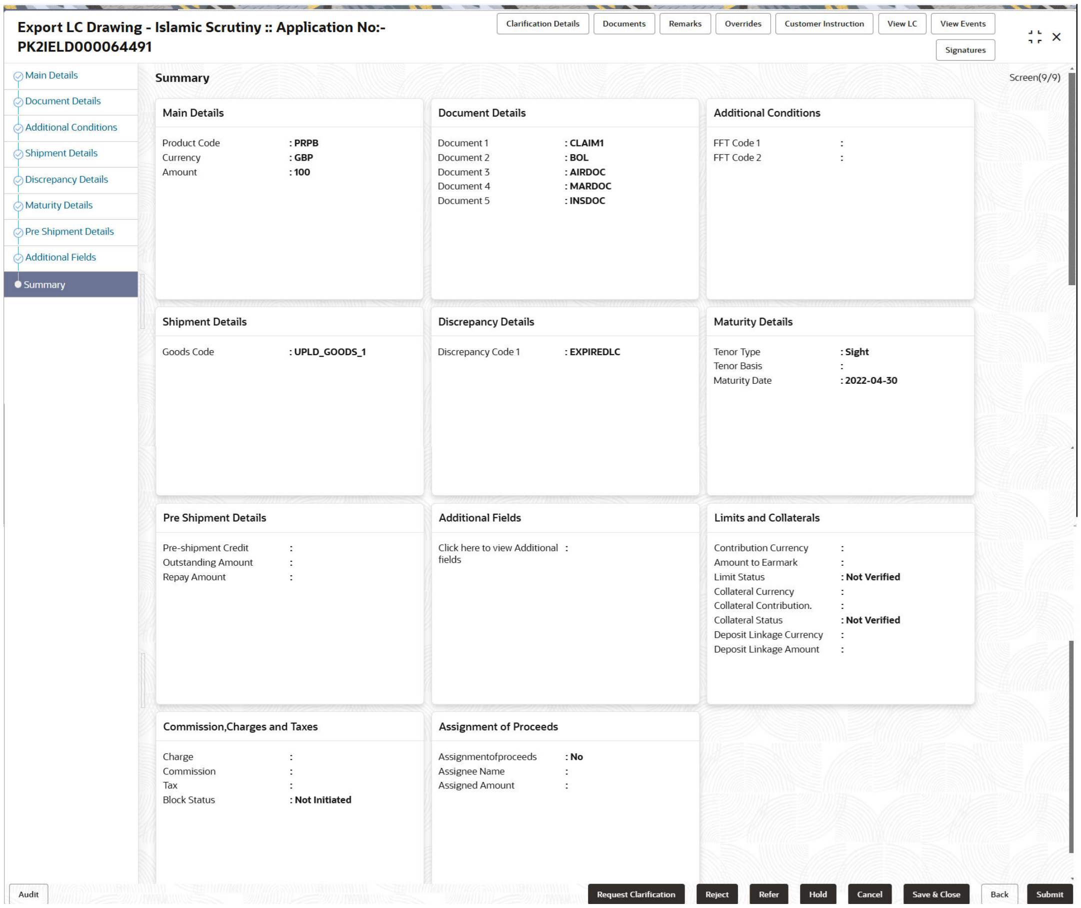

Tiles Displayed in Summary

- Main Details - User can view details about application details and LC details.
- Document Details - User can view document details.
- Additional Conditions - User can view the additional condition details.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view the pre shipment details.
- Additional Fields - User can view the additional fields details.
- Limits and Collaterals - User can view the limits and collateral details.
- Commission, Charges and taxes - User can view commission, charges and taxes details.
- Assignment of Proceeds - User can view the details of assignment of proceeds.

2. Click **Submit**.

   The task will move to next logical stage.

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Table 2-27 Summary - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	Click to View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
Remarks	Specify any additional information regarding the Export LC Drawing - Islamic. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following • **Standard Instructions** – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • **Transaction Level Instructions** – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.
Request Clarification	Clicking this button allows the user to submit the request for clarification to the "Trade Finance Portal" for the transactions that are initiated offline.

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Table 2-27 (Cont.) Summary - Action Buttons - Field Description

Field	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Scrutiny stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.
Back	Clicking on Back button, takes the user to the previous screen.
Submit	Task will get moved to next logical stage of Export LC Drawing - Islamic. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided. n case of duplicate documents' system will terminate the process after handing off the details to back office.

2.4 Data Enrichment

This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Drawing - Islamic request.

A DE User can input new Export LC Drawing request. As part of data enrichment user can enter/update basic details of the incoming request.

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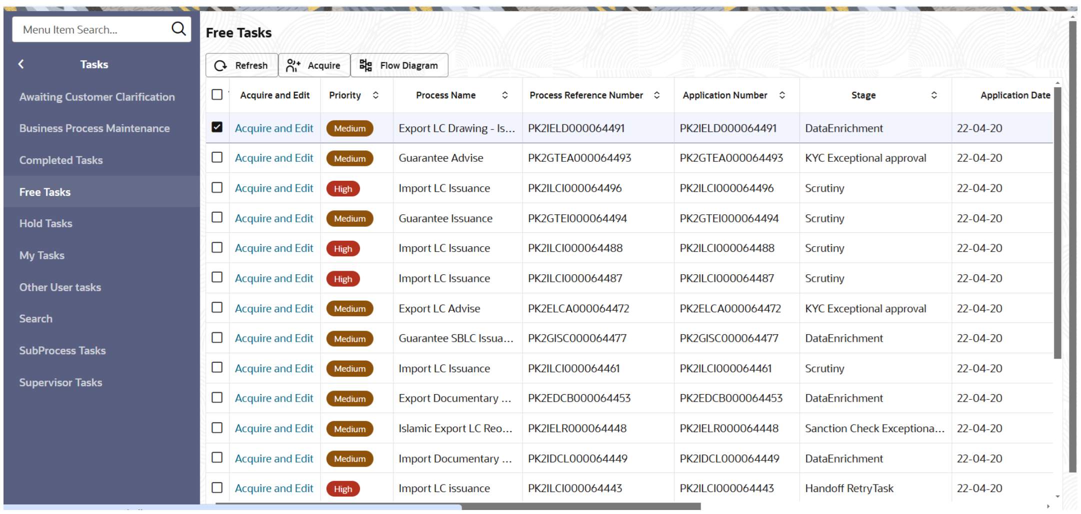
> **Note**
>
> For expired line of limits, the task moves to “Limit Exception” stage under Free Tasks, on ‘Submit’ of DE Stage with the reason for exception as “Limit Expired”.

Do the following steps to acquire a task which completed the registration and currently at Data enrichment stage.

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click, **Tasks**.
2. Under **Tasks**, click **Free Tasks**.

Figure 2-21 Free Tasks



The **Free Tasks** screen appears.

3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.

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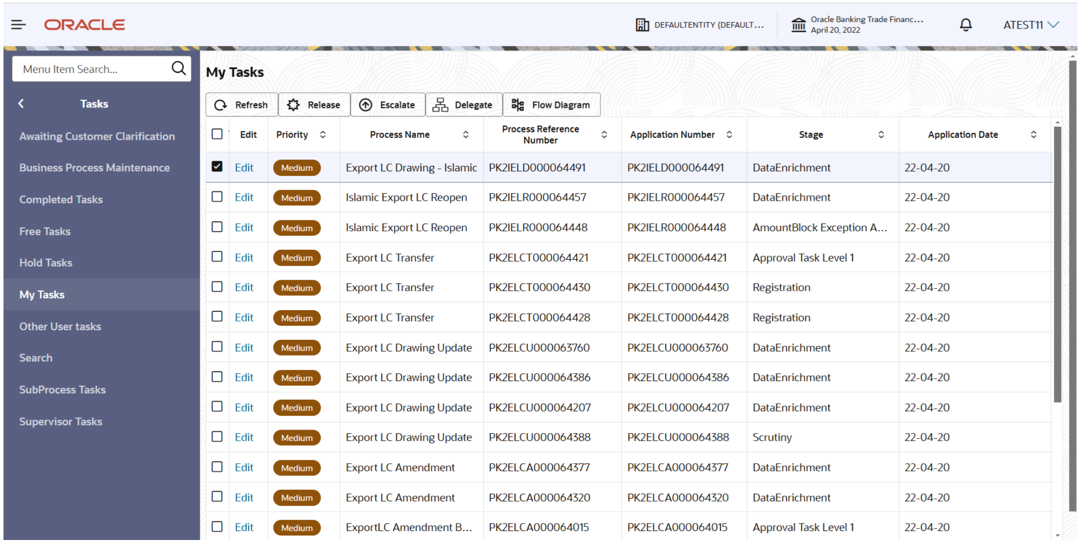
Figure 2-22 My Tasks



Let's look at the details for Data Enrichment stage. User can enter/update the fields in Data Enrichment stage. Some of the fields that are already having value from Registration/ online channels may not be editable.
The Data Enrichment stage has the following hops for data capture:

- Main Details
  This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Drawing - Islamic request.
- Document Details
  This topic provides the systematic instructions to capture the details of the documents received.
- Additional Conditions
  This topic provides the systematic instructions to capture the additional condition details.
- Shipment Details
  This topic provides the systematic instructions to capture the shipment details of export LC drawing request.
- Discrepancy Details
  This topic provides the systematic instructions to capture the discrepancy details.
- Maturity Details
  This topic provides the systematic instructions to capture the maturity details.
- Additional Fields
  This topic provides the systematic instructions to capture the additional fields.
- Advices
  This topic provides the systematic instructions to capture the advices details of Export LC Drawing - Islamic process.
- Additional Details
  This topic provides the systematic instructions to capture the additional details in Data Enrichment stage of Export LC Drawing - Islamic process.
- Settlement Details
  This topic provides the systematic instructions to capture the settlement details of Export LC Drawing - Islamic request.

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- [Summary](#)
  This topic provides the systematic instructions to view the summary details in Data Enrichment stage of Export LC Drawing - Islamic request.

2.4.1 Main Details

This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Drawing - Islamic request.

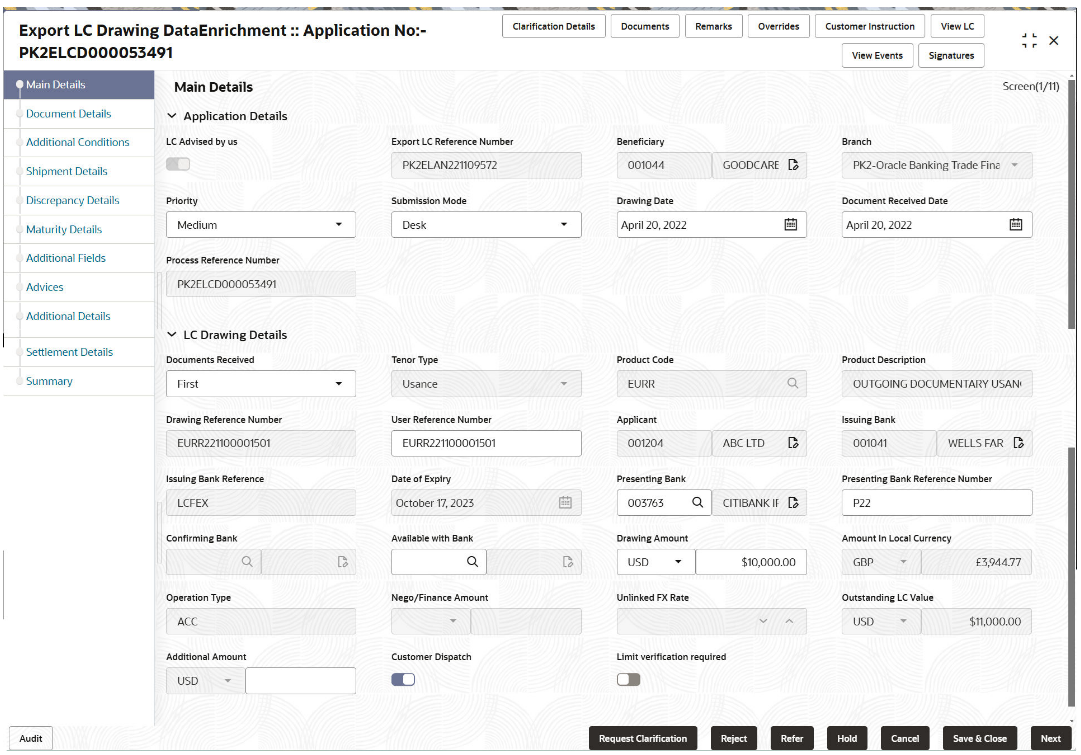
Main details section has two sub section as follows:

- Application Details
- LC Details.

Application Details

1. On **Data Enrichment - Main Details** screen, specify the fields that were not entered at Registration stage, if any.

Figure 2-23 Data Enrichment - Main Details



For more information on the fields, refer [Table 2-6](#)of **Scrutiny** stage.

LC Details
The fields listed under this section are same as the fields listed under the **LC Details** section in **Scrutiny** stage. For more information on the fields, refer [Table 2-7](#) of **Scrutiny** stage. During Registration, if user has not captured input, then user can capture the details in this section.

Figure 2-24 LC Details

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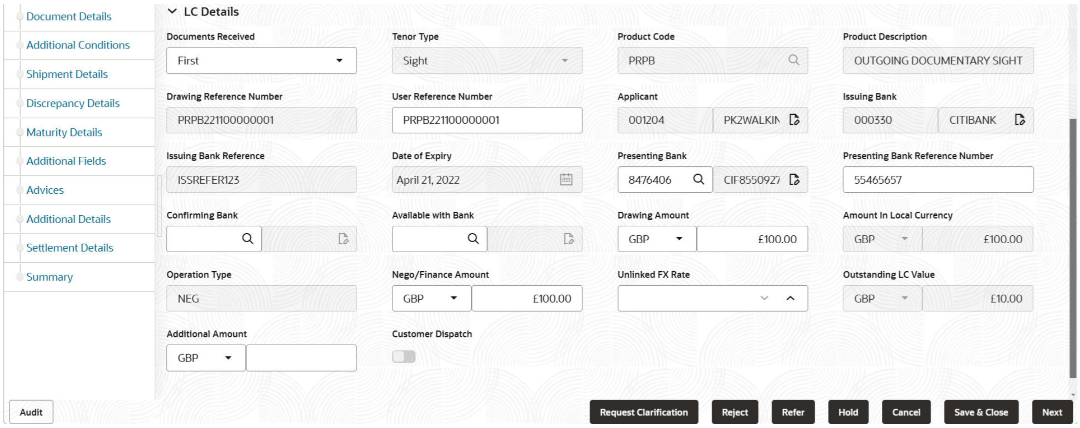
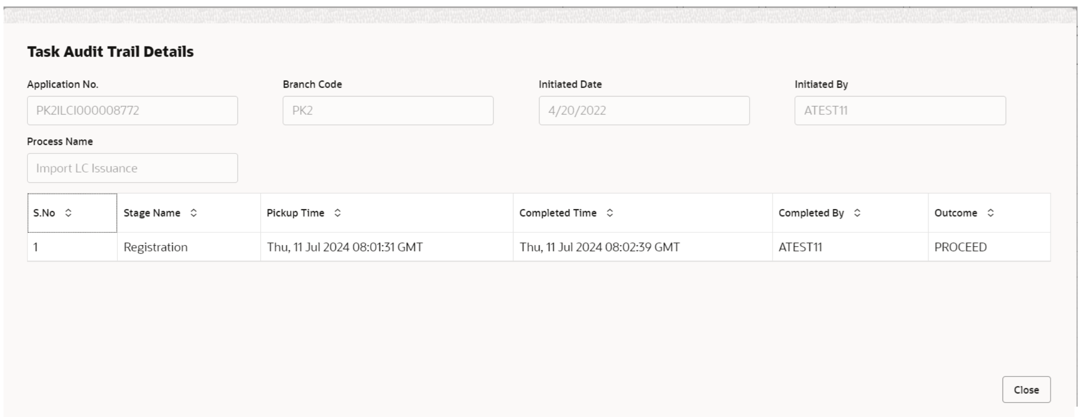


Audit



This button provides information about user initiated the transaction, initiated date, stage wise detail etc.

For more information on Audit, refer to the field description table below.

Table 2-28 Audit - Field Description

Field	Description
Application No.	This field displays the appliation number of the process.
Branch Code	This field displays the branch code.
Initiated Date	This field displays the date on which process is initiated.
Initiated By	This field displays the user ID of the user who had initiated the process.
Process Name	This field displays the name of the process which is initiated.
S. No	This field displays the serial number of the audit record.
Stage Name	This field displays the current stage of the process.
Completed Time	This field displays the time on which the audit of the current stage is completed.
Completed By	This field displays the user ID of the user who had completed the audit.
Outcome	This field displays the outcome of the audit.

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2. Click **Next**.

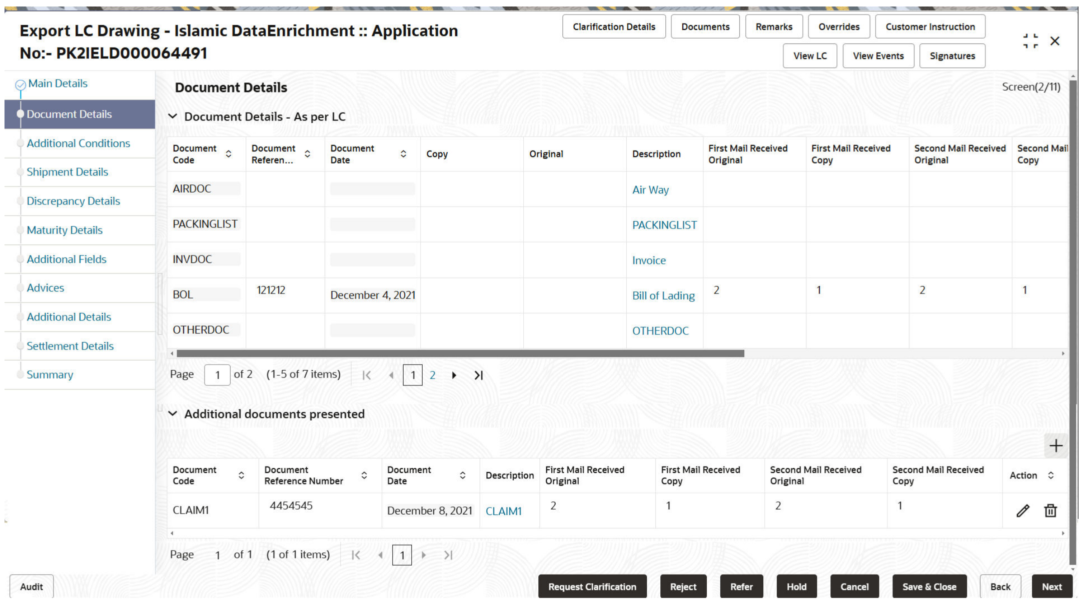
   The task will move to next data segment.
   For more information on the action buttons, refer Table 2-9 in **Main Details** section of **Scrutiny** stage.

2.4.2 Document Details

This topic provides the systematic instructions to capture the details of the documents received.

1. On **Document Details** screen, specify the fields.

Figure 2-25 Data Enrichment - Document Details



For more information on fields, refer Table 2-10 of **Scrutiny** stage.

2. Click **Next**.

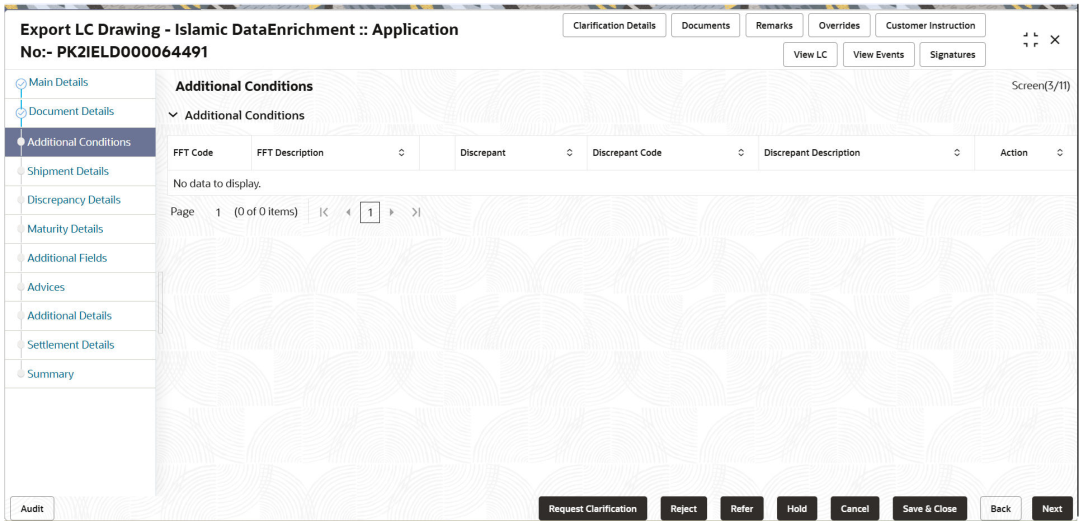
   The task will move to next data segment. For more information refer Additional Conditions . For more information on action buttons, refer Table 2-11.

2.4.3 Additional Conditions

This topic provides the systematic instructions to capture the additional condition details.

1. On **Data Enrichment - Additional Conditions** screen, specify the fields.

Figure 2-26 Additional Conditions



This section displays the list of additional conditions as per LC.

For more information on fields, refer Table 2-12 of **Scrutiny** stage.

2. Click **Next**.

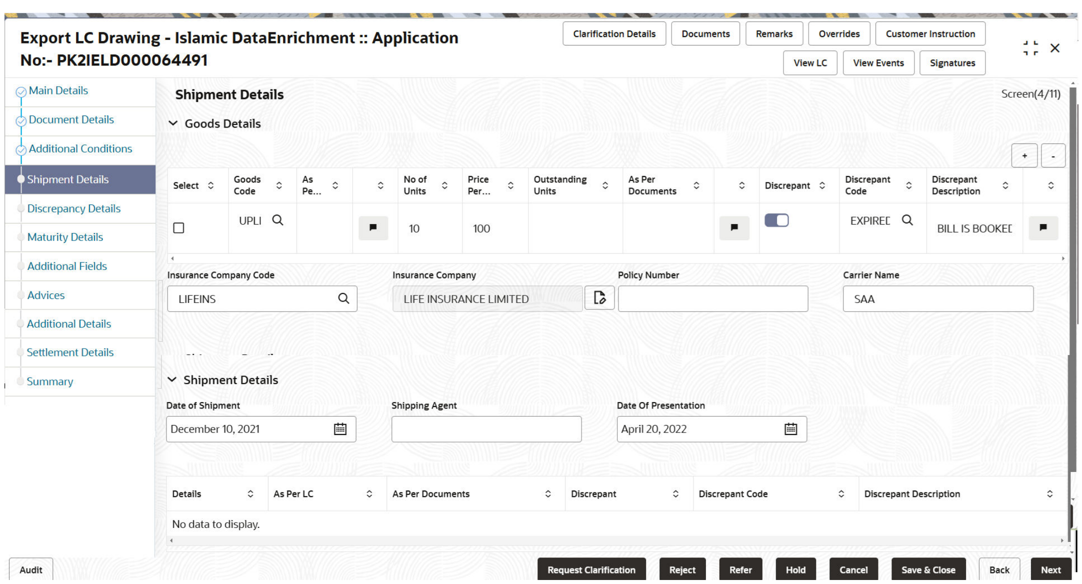
   The task will move to next data segment. For more information refer Shipment Details. For more information on action buttons, refer Table 2-13 of **Scrutiny** stage.

2.4.4 Shipment Details

This topic provides the systematic instructions to capture the shipment details of export LC drawing request.

1. On **Shipment Details** screen, specify the fields.

Figure 2-27 Shipment Details



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For more information on fields, refer Table 2-14 of **Scrutiny** stage.

2. Click **Next**.

   The task will move to next data segment.
   For more information on action buttons, refer Table 2-15 of **Scrutiny** stage.

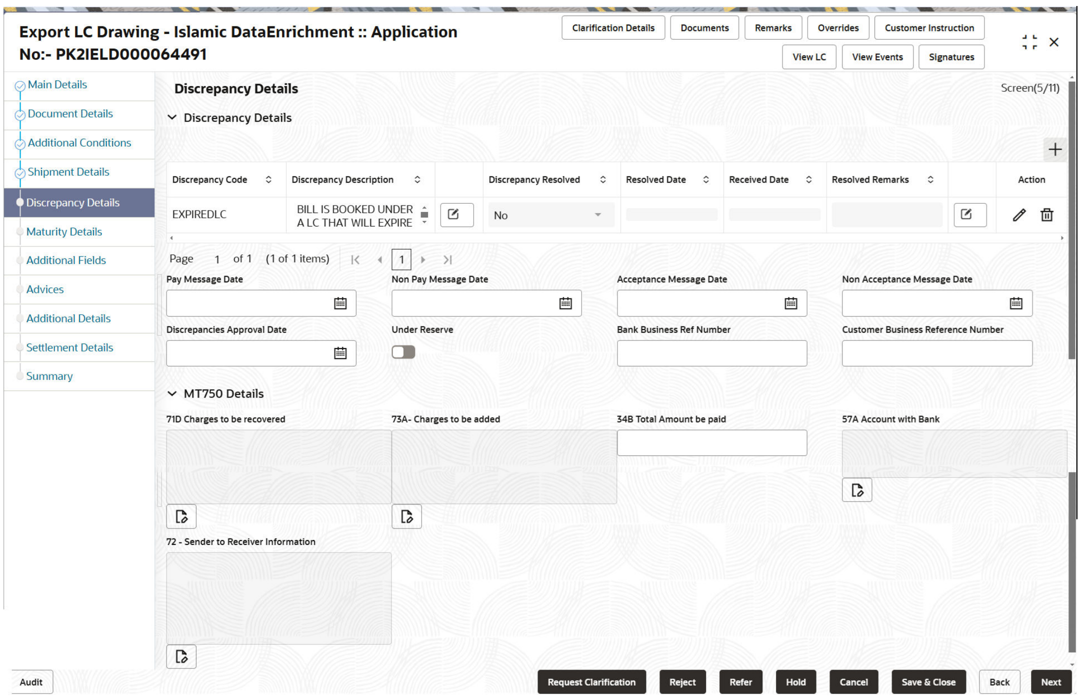
2.4.5 Discrepancy Details

This topic provides the systematic instructions to capture the discrepancy details.

This section displays the list of discrepancies captured. User can add/update/review the discrepancies identified in the section.

1. On **Discrepancy Details** screen, specify the fields, if any.

Figure 2-28 Discrepancy Details



For more information on fields, refer Table 2-16 of **Scruitny** stage.

2. Click **Next**.

   The task will move to next data segment. For more information refer Maturity Details
   For more information on action buttons, refer Table 2-16 of **Scruitny** stage.

2.4.6 Maturity Details

This topic provides the systematic instructions to capture the maturity details.

1. On **Maturity Details** screen, specify the fields.

Figure 2-29 Maturity Details

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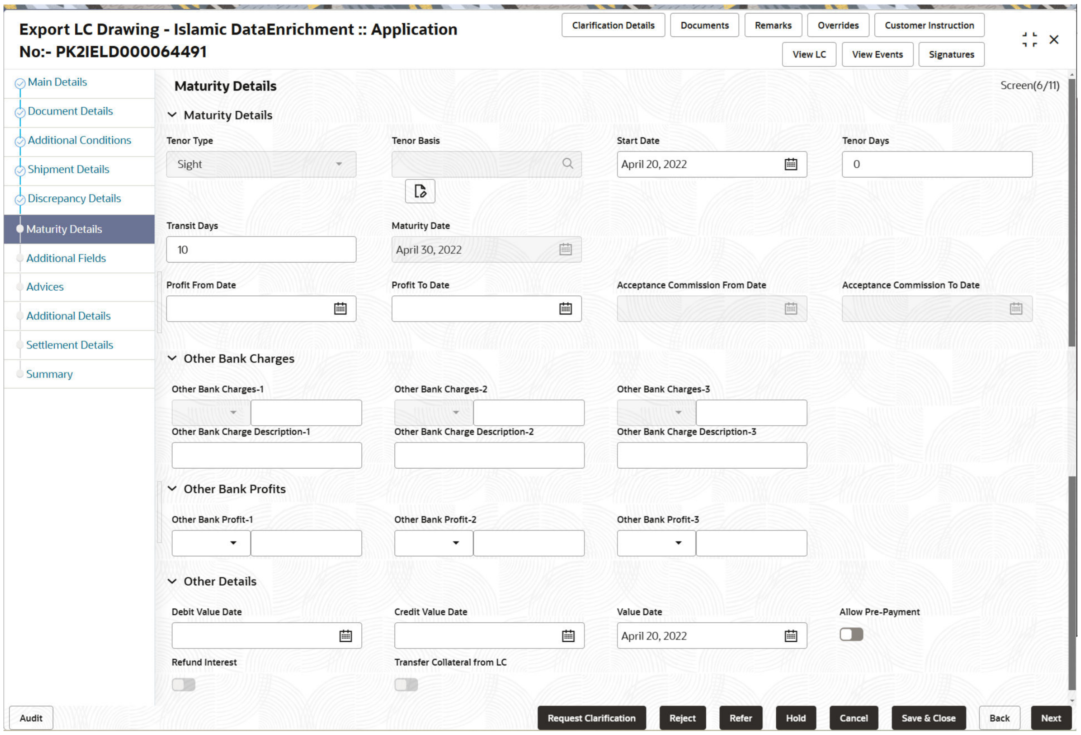

For more information on fields, refer to the Table 2-18 of **Scrutiny** stage.

2. Click **Next**.

   The task will move to next data segment. For more information refer Additional Fields
   For more information on action buttons, refer Table 2-19 of **Scrutiny** stage.

2.4.7 Additional Fields

This topic provides the systematic instructions to capture the additional fields.

Banks can configure these additional fields during implementation.

1. On **Additional Fields** screen, specify the fields, if any.

Figure 2-30 Data Enrichment - Additional Fields

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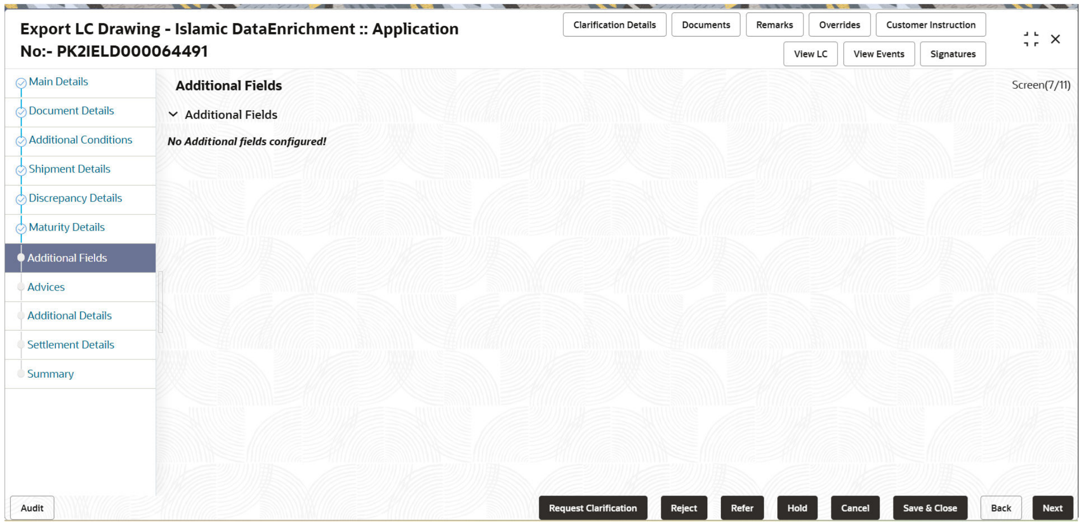


2. Click **Next**.

   The task will move to next data segment. For more information refer Advices
   For more information on action buttons, refer Table 2-20of **Scrutiny** stage.

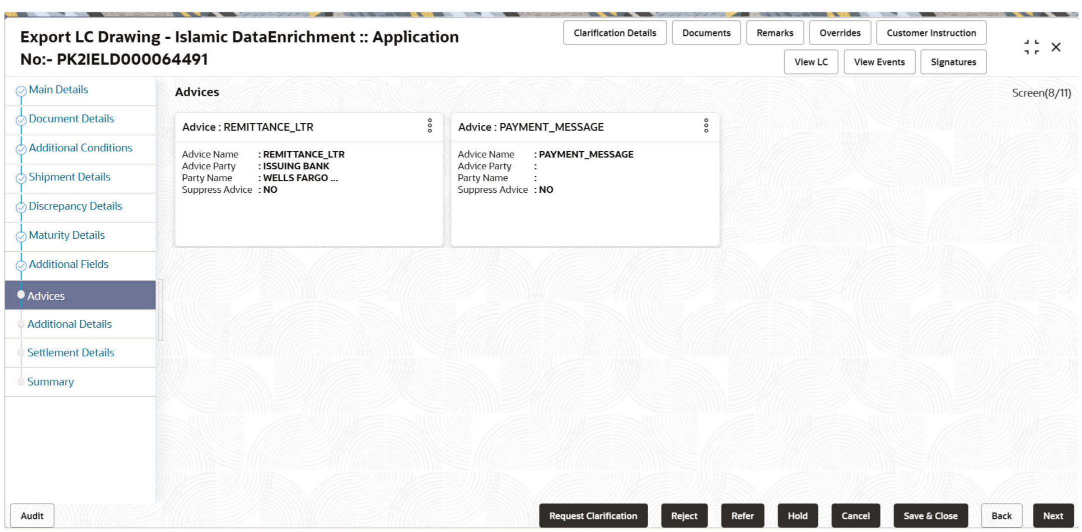
2.4.8 Advices

This topic provides the systematic instructions to capture the advices details of Export LC Drawing - Islamic process.

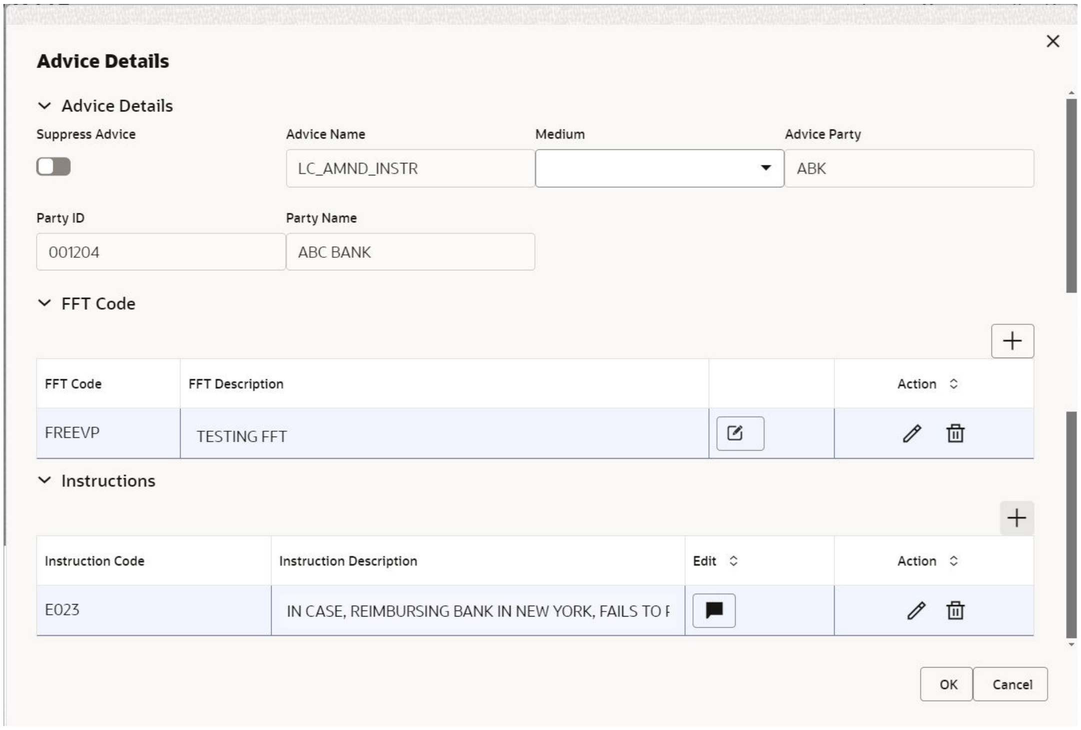
A Data Enrichment user can verify the advice details data segment for Islamic Export Drawing request. Advices menu displays the advices from the back office as tiles. User can edit the fields in the tile, if required. The user can also suppress the Advice, if required

1. On **Advices** screen, click ⋮ on any advice tile to view the advice details.

Figure 2-31 Advices



Advice Details



For more information on fields, refer to the field description table below.

Table 2-29 Advice Details

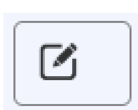
Field	Description
Suppress Advice	Enable this option to suppress the advice. Disable this option if suppress advice is not required.
Advice Name	Displays the advice name.
Medium	Displays the medium of advices is defaulted from the system.
Advice Party	Displays the advice party is defaulted from the system.
Party ID	Displays the party Id defaulted from system.
Party Name	Displays the defaulted from Guarantee.
FTT Code	Specify the free format text details. Click plus icon to add new FFT code.
FTT Code	Click **Search** to search and select the FFT Code.
FFT Description	FFT description is populated based on the FFT code selected. User can edit the FFT description.
	Click edit icon to edit the existing FFT description.
Action	Click delete icon to remove any existing FFT code. Click edit icon to edit the existing FFT code.

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Table 2-29 (Cont.) Advice Details

Field	Description
Instructions	Specify the Instruction Details details. Click plus icon to add new instruction code.
Instruction Code	Click **Search** to search and select the instruction Code.
Instruction Description	Instruction description is populated based on the instruction code selected. User can edit the instruction description.
	Click edit icon to edit the existing instruction description.
Action	Click delete icon to remove any existing instruction code. Click edit icon to edit the existing instruction code.

2. Click **Next**.

   The task will move to next data segment.
   For more information on fields, refer to the field description table below.

Table 2-30 Advices - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be ‘Clarification Requested’.
Documents	Click to View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.
Remarks	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following • **Standard Instructions** – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • **Transaction Level Instructions** – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.

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Table 2-30 (Cont.) Advices - Action Buttons - Field Description

Field	Description
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.
Request Clarification	Clicking this button allows the user to submit the request for clarification to the “Trade Finance Portal” for the transactions that are initiated offline.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold. sUser must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in ‘My Task’ queue for further update. This option will not submit the request.
Back	Clicking on Back button, takes the user to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

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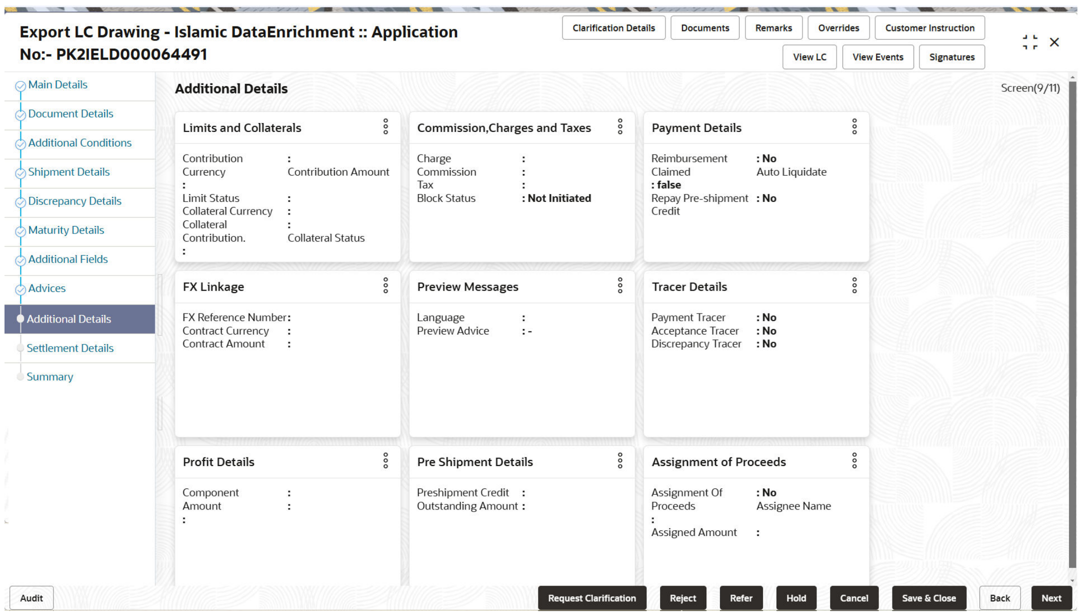
2.4.9 Additional Details

This topic provides the systematic instructions to capture the additional details in Data Enrichment stage of Export LC Drawing - Islamic process.

A DE user can scrutinize the Additional details available in the Islamic Export LC Drawing. In case the request is received through online channel user can verify the details populated.

1. On **Additional Details** screen, click on any Additional Details tile to view the details.

Figure 2-32 Additional Details



Limits and Collaterals

On Approval, system should not release the Earmarking against each limit line and system should handoff the “Limit Earmark Reference Number “to the back office. On successful handoff, back office will make use of these “Limit Earmark Reference Number” to release the Limit Earmark done in the mid office (OBTFPM) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

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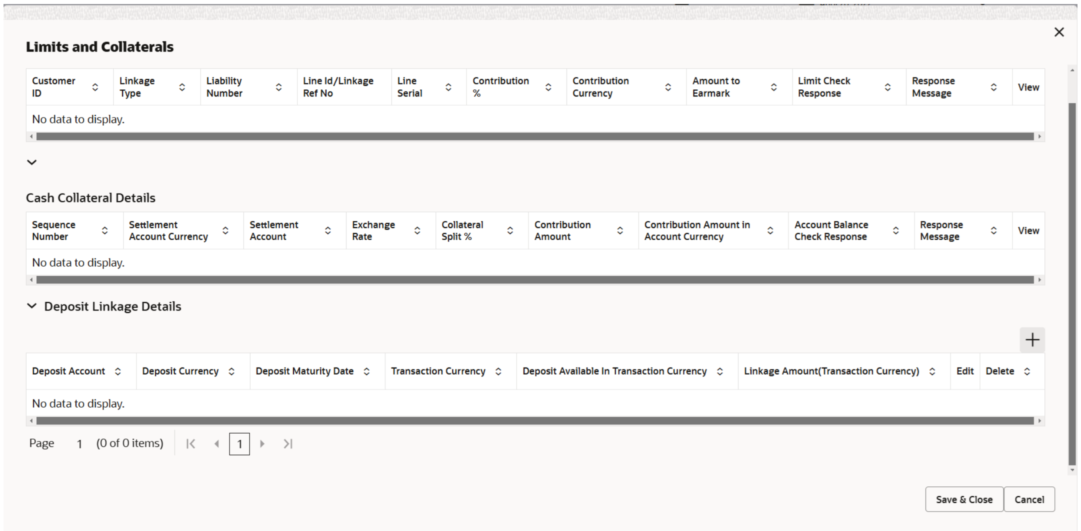

Figure 2-33 Limit Details

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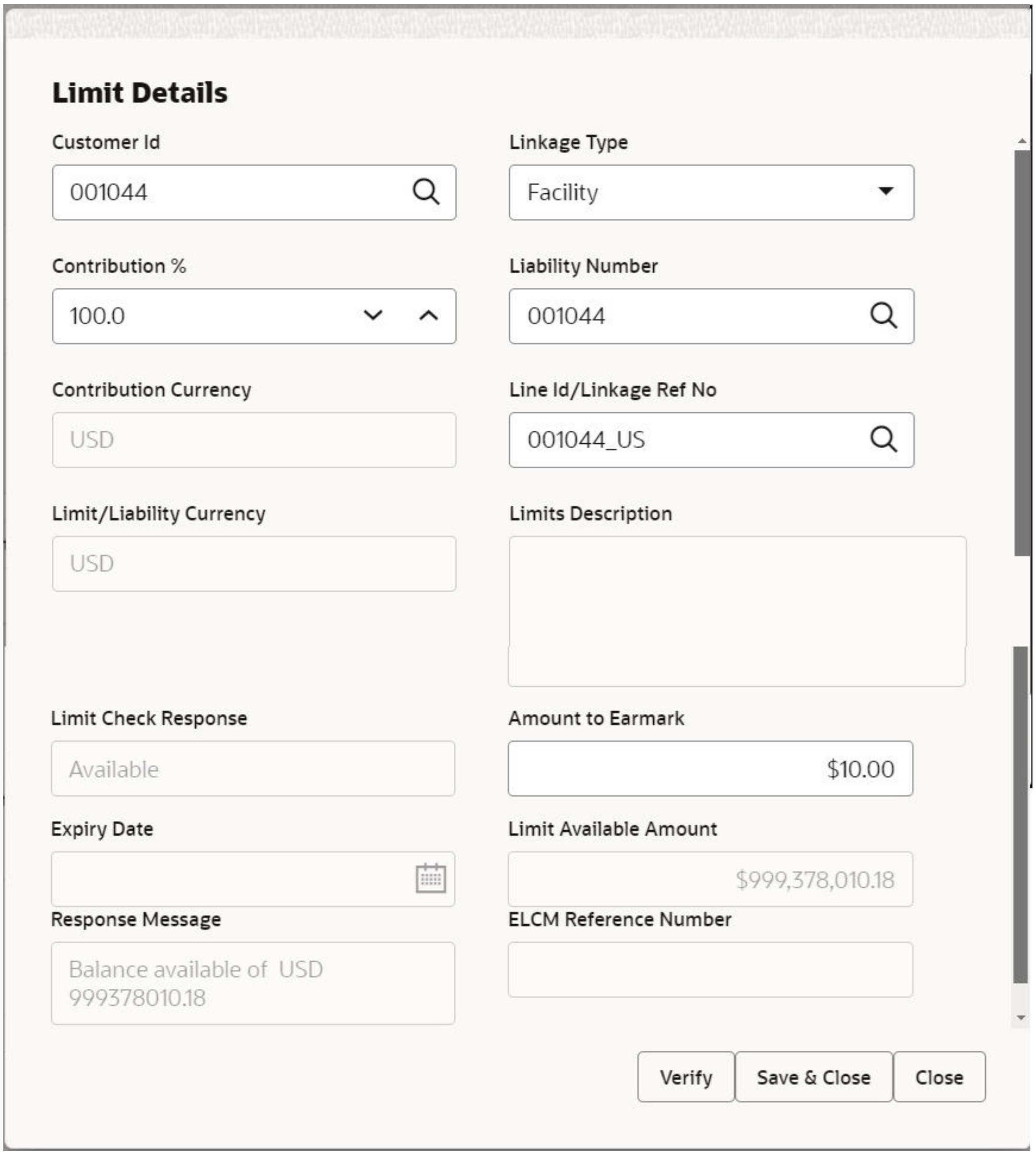

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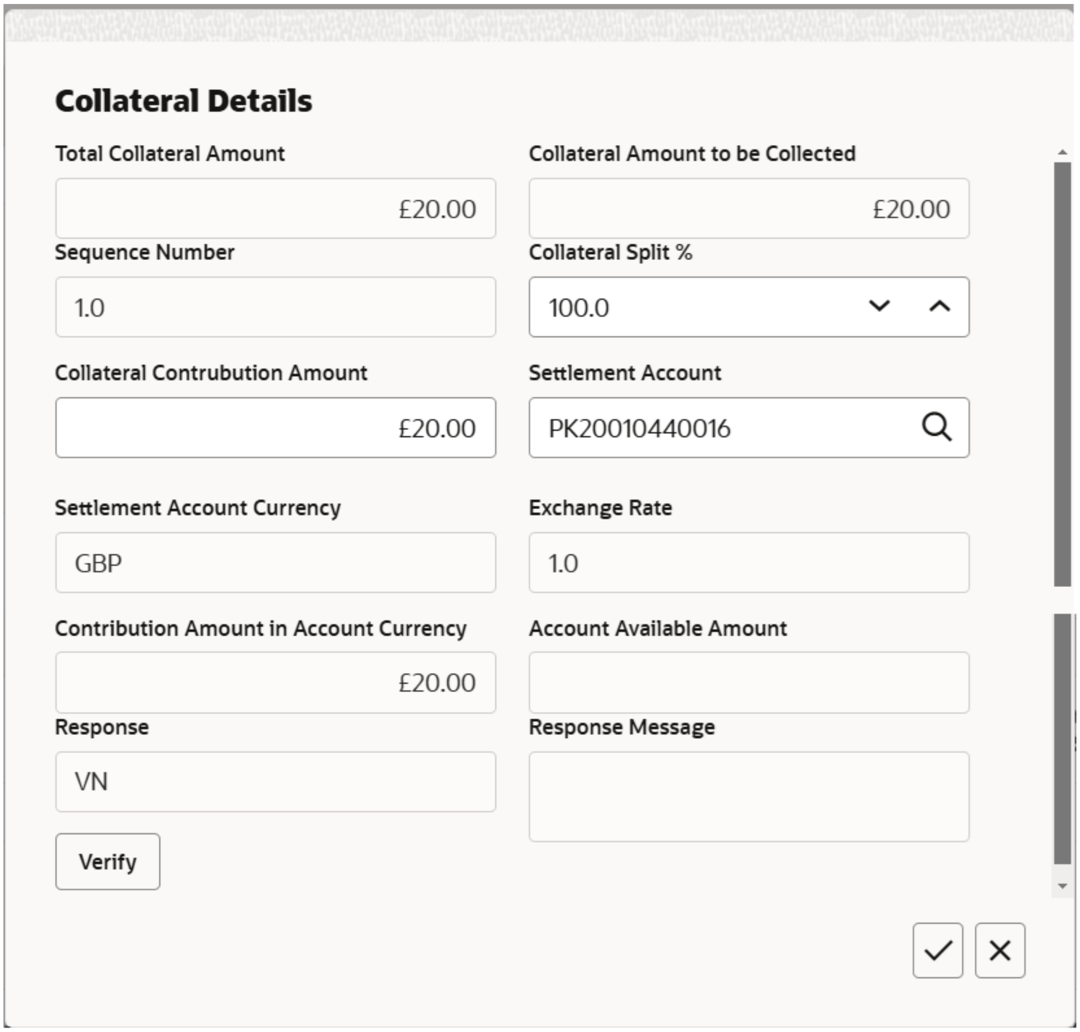
Figure 2-34 Collateral Details



For more information on fields, refer Table 2-21 of **Scrutiny** stage.

2. Click **Save and Close** to save the details and close the screen.

   Charge Details

   This section displays charge details. On landing the additional tab, charges and tax if any will get defaulted from Back end simulation. If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

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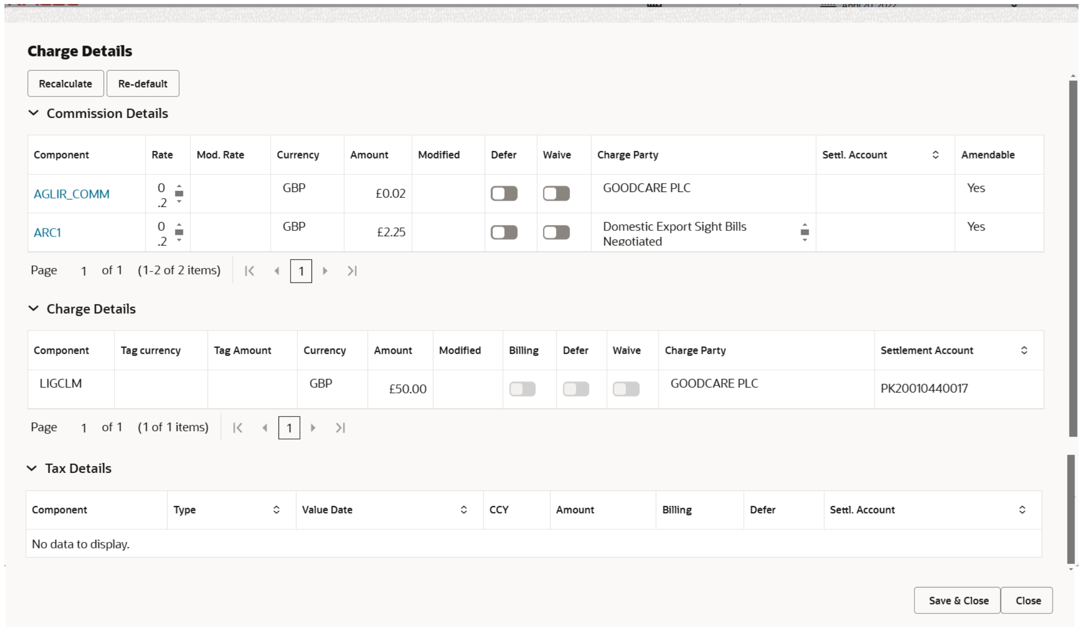

For more information on fields, refer Table 2-22 of **Scrutiny** stage.

3. Click **Save and Close** to save the details and close the screen.

Payment Details

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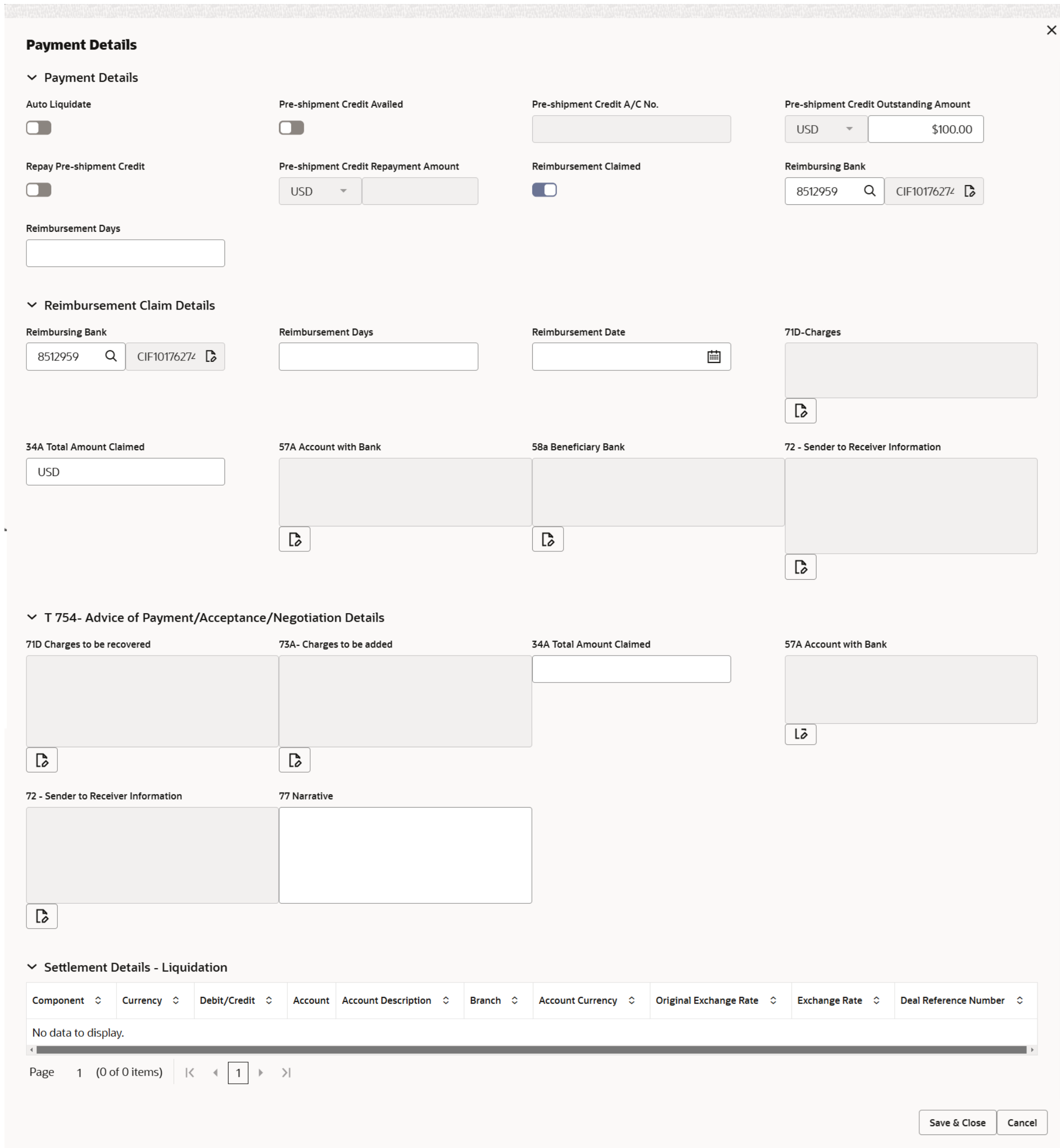

For more information on fields, refer to the field description table below.

Table 2-31 Payment Details - Field Description

Field	Description
Payment Details	Specify the **Payment Details**.
Auto Liquidate	If **LC Advised by us** option is enabled, auto liquidation required details gets defaulted from the LC. If **LC Advised by us** option is disabled, enable **Auto Liquidate**, if auto liquidation is required. It is applicable only if the drawing is without discrepancy. Disable **Auto Liquidate**, if auto liquidation is not required.

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Table 2-31 (Cont.) Payment Details - Field Description

Field	Description
Preshipment Credit Availed	If **LC Advised by us** option is enabled, pre-shipment credit availed details gets defaulted from the LC. If **LC Advised by us** option is disabled, enable **Preshipment Credit Availed**, if pre-shipment credit is availed. Disable **Preshipment Credit Availed**, if pre-shipment credit is not availed.
Preshipment Credit A/C No.	This field displays the pre-shipment credit account number.
Preshipment Credit Outstanding Amount	Specify the preshipment credit outstanding amount.
Repay Preshipment Credit	If **LC Advised by us** option is enabled, repay pre-shipment credit details gets defaulted from the LC. If **LC Advised by us** option is disabled, enable **Repay Pre-shipment Credit**, if pre-shipment credit to be repaid. Disable **Repay Pre-shipment Credit**, if there is no pre-shipment credit to be repaid.
Preshipment Credit Repayment Amount	This field displays the pre-shipment credit repayment amount.
Reimbursement Claimed	If **LC Advised by us** option is enabled, reimbursement claimed details gets defaulted from the LC. If **LC Advised by us** option is disabled, enable **Reimbursement Claimed**, if reimbursement to be claimed. Disable **Reimbursement Claimed**, if there are no reimbursement to be claimed.
Reimbursing Bank	Reimbursing bank details gets defaulted from the LC, if **LC Advised by us** option is enabled. Click **Search** to search and select the reimbursing bank, if **LC Advised by us** option is disabled. **Note** If the user selects another bank and in case the selected Bank is not RMA Compliant, the system displays error message “RMA arrangement not available, Only MT999 messages can be sent to the bank”.
Reimbursement Days	Specify the number of days before the maturity date on which the reimbursement claim needs to be triggered.
Reimbursement Claim Details	Specify the **Reimbursement Claim Details** based on the description of following table:

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Table 2-31 (Cont.) Payment Details - Field Description

Field	Description
Reimbursing Bank	Reimbursing bank details gets defaulted from the LC, if **LC Advised by us** option is enabled. Click **Search** to search and select the reimbursing bank, if **LC Advised by us** option is disabled. **Note** If the user selects another bank and in case the selected Bank is not RMA Compliant, the system displays error message "RMA arrangement not available, Only MT999 messages can be sent to the bank".
Reimbursement Days	Specify the number of days before the maturity date on which the reimbursement claim needs to be triggered.
Reimbursement Date	Specify the reimbursement date. If reimbursement date is later than the branch date, system will display an error. Reimbursement date will be displayed based on the reimbursement days and maturity date.
Charges	Click the edit icon and specify the charges in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.
Total Amount Claimed	Specify the value for total amount claimed.
Account with Bank	Click the edit icon and specify the account with bank details in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.
Beneficiary Bank	Click the edit icon and specify the beneficiary bank details in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.
Sender to Receiver Information	Click the edit icon and specify the sender to receiver information in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.
Advice of Payment/ Acceptance/Negotiation Details	This section displays the**Advice of Payment/Acceptance/ Negotiation Details** details
Charges to be recovered	Click the edit icon and specify the charges to be recovered in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.
Charges to be added	Click the edit icon and specify the charges to be added in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.
Total Amount Claimed	Specify the value for total amount claimed.
Account with Bank	Click the edit icon and specify the account with bank details in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.
Sender to Receiver Information	Click the edit icon and specify the sender to receiver information in Line 1-6 and click **Save & Close** to save the changes. The user can edit the details by clicking the edit icon.
Narrative	Specify the narrative.

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Table 2-31 (Cont.) Payment Details - Field Description

Field	Description
Settlement Details - Liquidation	This section displays the **Settlement Details - Liquidation** details
Component	This field displays the component based on the product selected.
Currency	This field displays the currency for the component.
Debit/Credit	This field displays the debit/credit indicators for the components.
Account	This field displays the account details for the components.
Account Description	This field displays the description of the selected account.
Branch	This field displays the branch of the selected account.
Account Currency	This field displays the currency for all the items based on the account number.
Original Exchange Rate	System displays the Original Exchange Rate as simulated in settlement details section from OBTF.
Exchange Rate	The exchange rate for the settlement.
Deal Reference Number	The exchange deal reference number.

4. Click **Save and Close** to save the details and close the screen.

FX Linkage
This section enables the user to link the existing FX contract(s) to the LC transactions. User can link multiple forward FX contracts.

FX contract linkage with the Bill booking can happen only for immediate liquidation of sight payment or for Usance. For manual sight payment, the user needs to link the FX contract on the date of liquidation of the Bill.

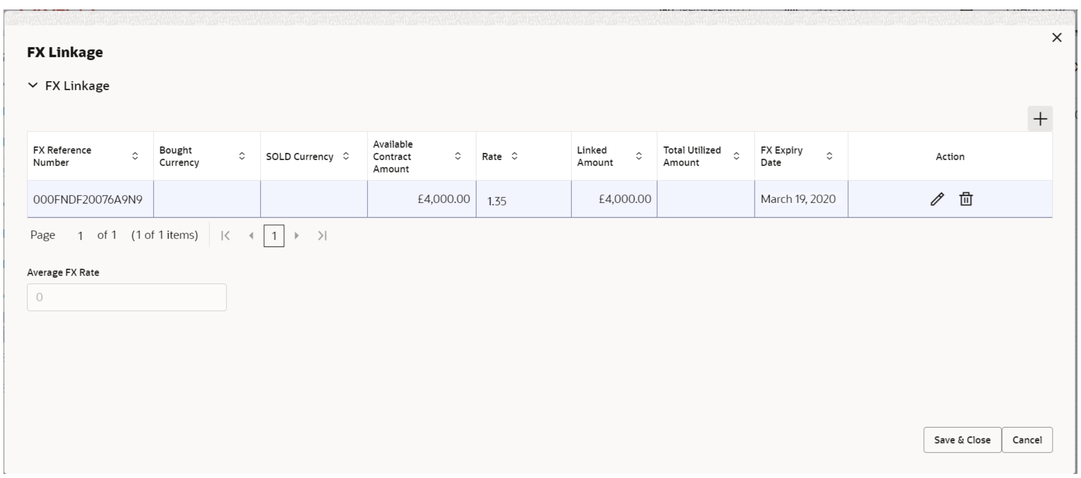

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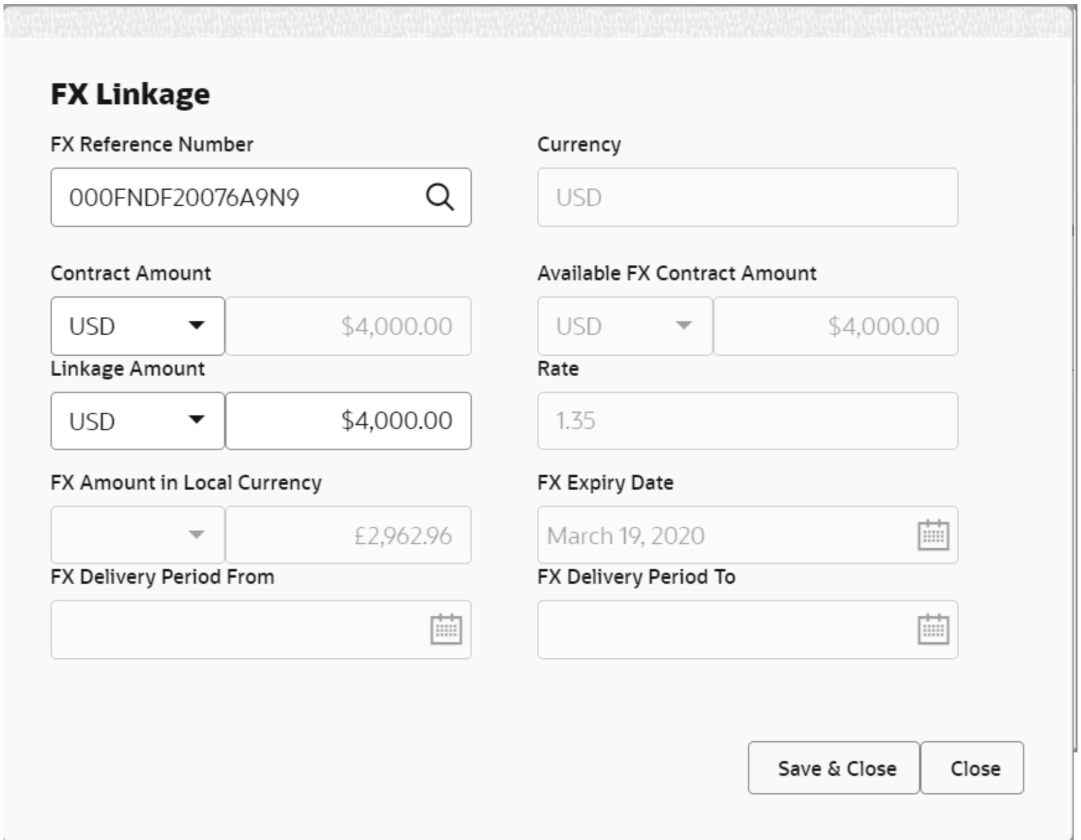
Figure 2-35 FX Linkage Details

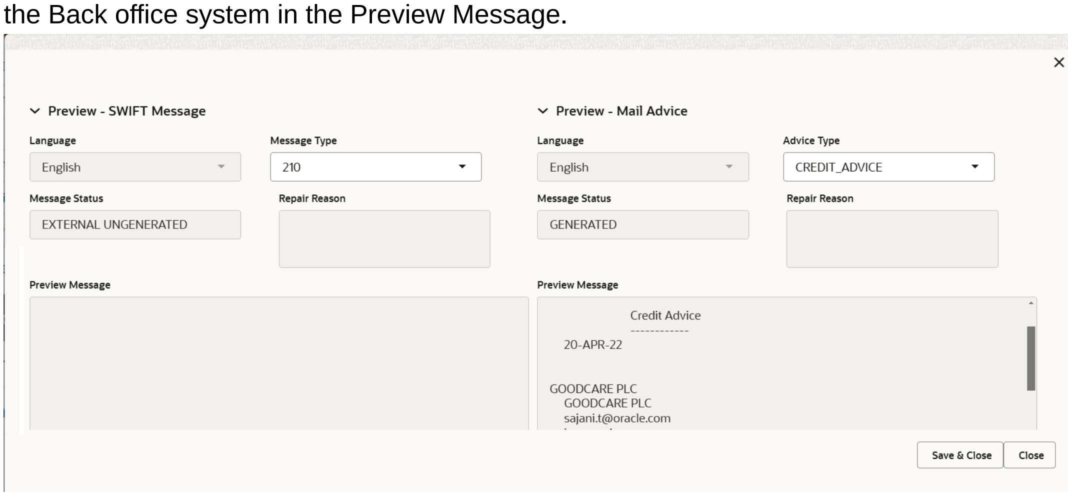


For more information on fields, refer Table 2-23 of **Scrutiny** stage..

5. Click **Save and Close** to save the details and close the screen.

Preview Messages
User can view the draft message (outgoing MT754 and MT742/MT750/MT742 SWIFT message format) being displayed on the preview message text box.

User can preview the MT999 messages for the applicable MT7XX messages generated by the Back office system in the Preview Message.



For more information on fields, refer to the field description table below.

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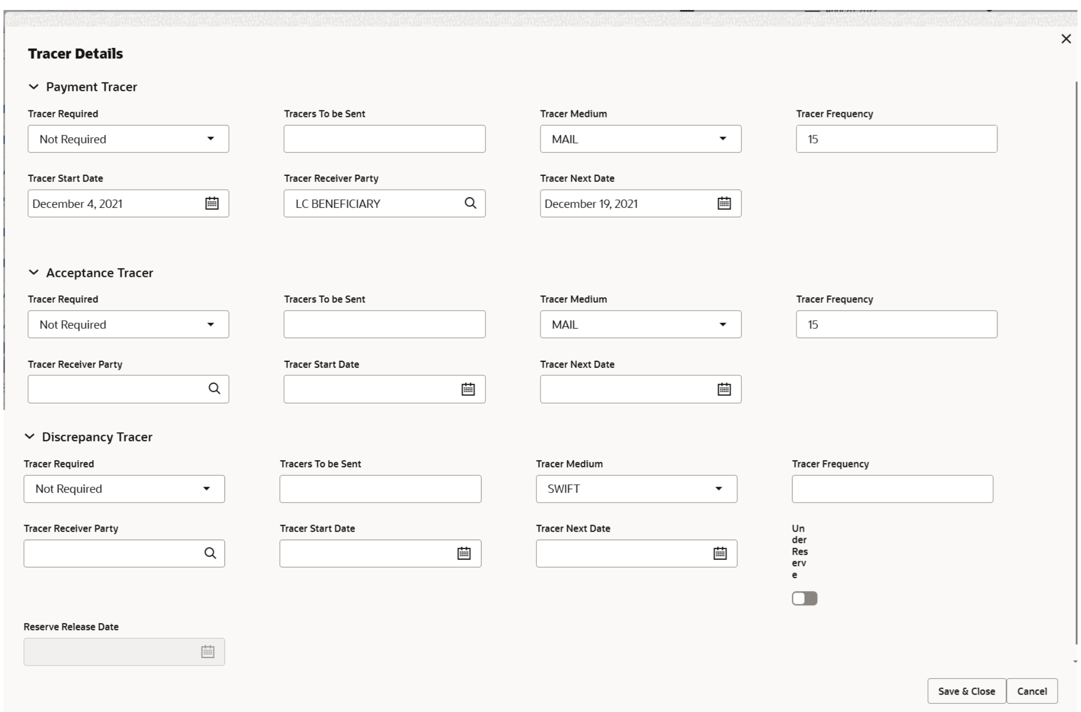
Table 2-32 Preview - Field Description

Field	Description
Preview SWIFT Message	This section displays the **Preview SWIFT Message** details.
Language	Read only field. English is set as default language for the preview.
Message Type	Select the message type.
Message Status	Read only field. Display the message status of draft message of liquidation details.
Repair Reason	Read only field. Display the message repair reason of draft message of liquidation details.
Preview Message	This field displays a preview of the draft message.
Preview Mail Device	This section displays the **Preview Mail Device** details.
Language	Read only field. English is set as default language for the preview.
Advice Type	Select the advice type.
Message Status	Read only field. Display the message status of draft message of liquidation details.
Repair Reason	Read only field. Display the message repair reason of draft message of liquidation details.
Preview Message	This field displays a preview of the draft message.

6. Click **Save and Close** to save the details and close the screen.

Tracer Details

This section enables the user to view the default Tracer details from back end application. It also allows the user to trace the response for the discrepancies identified.



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For more information on fields, refer to the field description table below.

Table 2-33 Tracer Details - Field Description

Field	Description
Payment Tracer	Specify the **Payment Tracer** details.
Tracer Required	System defaults the value for tracer required. The user can select, whether the tracer details to be captured or not. The options are: • **Required** • **Not required.** • **Till Resolved**
Tracers To be Sent	System defaults the value for tracers to be sent. The user can change the value.
Tracer Medium	System defaults the value for tracer medium. The user can change the value. The options are: • **MAIL** • **SWIFT**
Tracer Frequency	System defaults the days set up at the product level. Value can be 1, 2 etc. which represents daily, once in 2 days etc. The user can change the value.
Tracer Start Date	Select the tracer start date. Start date cannot be earlier than the branch date.
Tracer Receiver Party	Click **Search** to search and select the tracer receiver party from the lookup.
Tracer Next Date	Select the tracer next date.
Acceptance Tracer	Specify the **Acceptance Tracer** details.
Tracer Required	System defaults the value for tracer required. The user can select, whether the tracer details to be captured or not. The options are: • **Required** • **Not required.** • **Till Resolved**
Tracers To be Sent	System defaults the value for tracers to be sent. The user can change the value.
Tracer Medium	System defaults the value for tracer medium. The user can change the value. The options are: • **MAIL** • **SWIFT**
Tracer Frequency	System defaults the days set up at the product level. Value can be 1, 2 etc. which represents daily, once in 2 days etc. The user can change the value.
Tracer Receiver Party	Click **Search** to search and select the tracer receiver party from the lookup.
Tracer Start Date	Select the tracer start date. Start date cannot be earlier than the branch date.
Tracer Next Date	Select the tracer next date.
Discrepancy Tracer	Specify the**Discrepancy Tracer** details.

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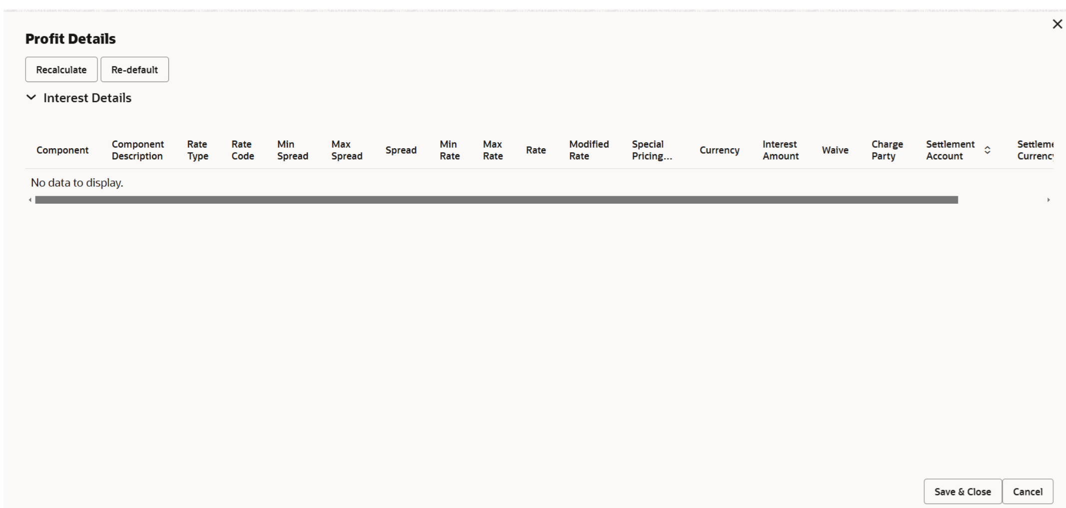
Table 2-33 (Cont.) Tracer Details - Field Description

Field	Description
Tracer Required	System defaults the value for tracer required. The user can select, whether the tracer details to be captured or not. The options are: • **Required** • **Not required.** • **Till Resolved**
Tracers To be Sent	Specify the value for tracers to be sent.
Tracer Medium	Select the tracer medium from the drop-down. The options are: • **MAIL** • **SWIFT**
Tracer Frequency	Specify the value for tracer frequency.
Tracer Receiver Party	Click **Search** to search and select the tracer receiver party from the lookup.
Tracer Start Date	Select the tracer start date. Start date cannot be earlier than the branch date.
Tracer Next Date	Select the tracer next date.

7. Click **Save and Close** to save the details and close the screen.

Profit Details
The user can view and modify the profit details simulated from the back office system. On update of the Interest rate user has to click on Recalculate button. System will trigger a simulation call to the back office and the updated profit details will be reflected in this section.



For more information on fields, refer to the field description table below.

Table 2-34 Profit Details - Field Description

Field	Description
Component	This field displays the component maintained in the back office.
Component Description	This field displays the description of the component.

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Table 2-34 (Cont.) Profit Details - Field Description

Field	Description
Rate Type	This field displays the rate type maintained for the component in back office. • **Fixed Floating** • **Special**
Rate Code	This field displays the rate code applicable for the component.
Min Spread	This field displays the minimum spread applicable for the Rate Code. This field have value, if the **Rate Type** is **Floating**.
Max Spread	This field displays the maximum spread applicable for the Rate Code. This field have value, if the **Rate Type** is **Floating**.
Spread	This field displays the spread applicable for the Component in case of Floating Rate Component. User can change the defaulted value. System validates whether the spread input is within the Minimum to Maximum Spread.
Min Rate	This field displays the minimum rate applicable for the Rate Code.
Max Rate	This field displays the maximum rate applicable for the Rate Code.
Rate	This field displays the value applicable for the Rate Code. You can modify the value, if the **Rate Type** is **Fixed**. System validates whether the Rate input is between the Minimum and Maximum Rate.
Modified Rate	This field displays the modified rate.
Special Pricing Reference Number	Specify the Special Pricing Reference Number, when there is a special Interest rate to be provided for that customer against the interest component (Main Component). Special Pricing Reference is not applicable for Penal Interest components. For transactions initiated from OBDX, the Special Pricing Reference Number will be populated from OBDX and user cannot edit the same. **Note** System displays an override as “Special Pricing Applicable”, on clicking “Save” in the Interest Details screen, if Special Pricing Reference number has been provided.
Currency	This field displays the interest currency.
Interest Amount	Specify the interest amount, if the **Rate Type** is **Special**. In other cases , the amount will be calculated by back office immediately only if the Interest is collected in Advance or if Back Dated Interest is collected. In that scenario, the Amount will be populated on Re-simulation from back office. Otherwise Interest will be calculated only in the batch as maintained.
Waive	User can waive the Interest applicable. System displays an override, if the user has waived the Interest.
Charge Party	This field displays the Charge Party based on the type of transaction. In case of Export Transactions, Drawer should be the defaulted Charge Party for Collection Bills and Beneficiary for the LC Bills. In case of Import Transactions, Drawee should be the Charge Party for Collection and Applicant for the LC Bills.

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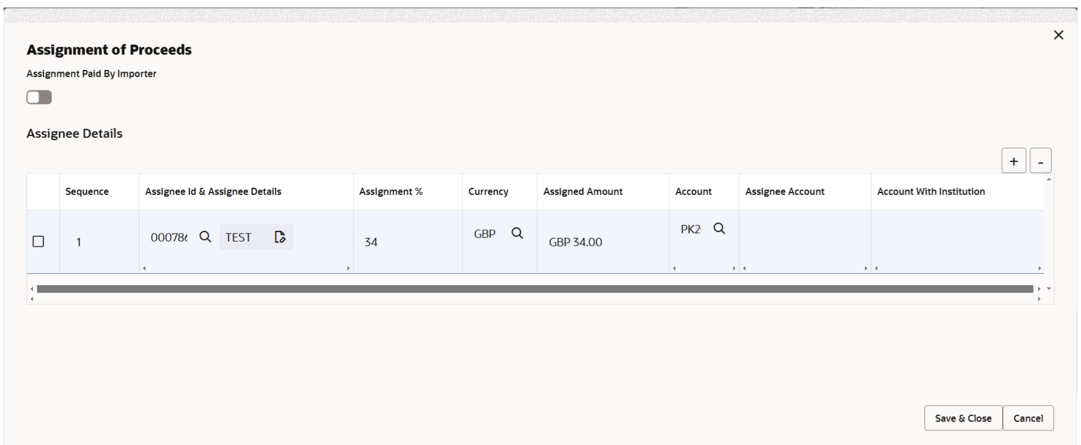
Table 2-34 (Cont.) Profit Details - Field Description

Field	Description
Settlement Account	This field displays the settlement account of the Charge Party for debit of Interest. User can change the value. System displays an error if a different customer is chosen. If different account of the Charge Party is selected, system should display a override. In case the user modifies the Interest Rate, the user should click on Recalculate button to get the modified amount from the back office and display the new Amount.(Recalculation is done in back office and not in OBTFPM).
Settlement Currency	This field displays the settlement account currency.
Settlement Branch	This field displays the settlement account branch.

Assignment of Proceeds
In this tile, assignment details for the applicable processes is displayed. Proceeds can be assigned only if the parties have been assigned during drawing or update drawing process.



For more information on fields, refer Table 2-24 of **Scrutiny** stage.

Pre-Shipment Details
The Pre-shipment credit linkage functionality is not supported in the Islamic BC module in OBTF. Hence this functionality is not provided in Islamic Export LC drawing process flow.

For more information on fields, refer Table 2-25 of **Scrutiny** stage..

8. Click **Next**.

   The task will move to next data segment. For more information refer Settlement Details. For more information on action buttons, refer Table 2-26 of **Scrutiny** stage.

2.4.10 Settlement Details

This topic provides the systematic instructions to capture the settlement details of Export LC Drawing - Islamic request.

A Data Enrichment user can verify the Settlement details available in the Islamic Export LC Drawing. In case the request is received through online channel user can verify the details populated.

1. On **Settlement Details** screen, specify the fields.

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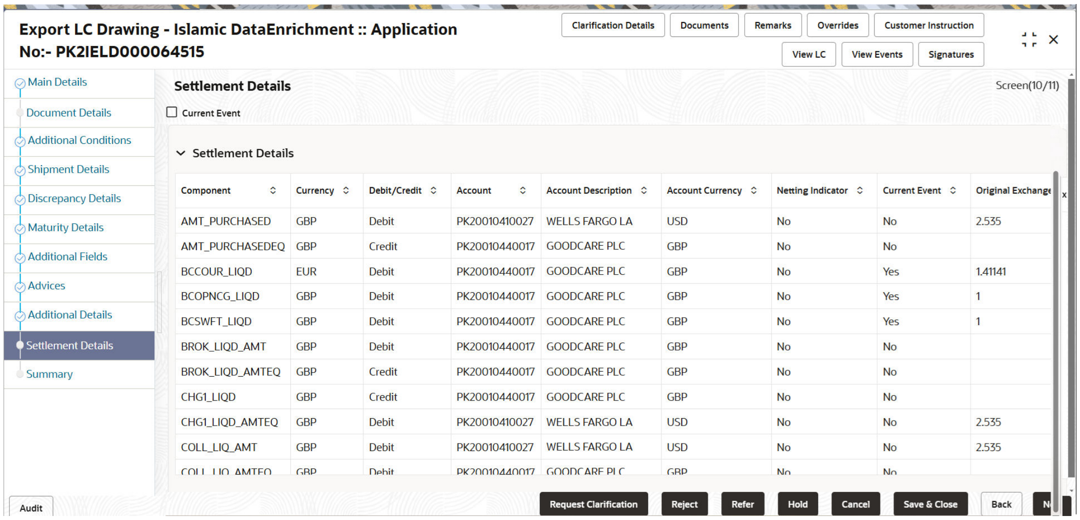
Figure 2-36 Settlement Details



For more information on fields, refer to the field description table below.

Table 2-35 Settlement Details – Field Description

Field	Description
Current Event	Select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event
Component	This field displays the components based on the product selected.
Currency	This field displays the default currency for the component.
Debit/Credit	This field displays the debit/credit indicators for the components.
Account	This field displays the account details for the components.
Account Description	This field displays the the description of the selected account.
Account Currency	This field displays the currency for all the items based on the account number.
Netting Indicator	This field displays the applicable netting indicator.
Current Event	This field displays the current event.
Original Exchange Rate	System displays the Original Exchange Rate as simulated in settlement details section from OBTF.
Exchange Rate	This exchange rate.
Deal Reference Number	This exchange deal reference number.

2. Click any component in the grid.

Party Details

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Table 2-36 Party Details – Field Description

Field	Description
Transfer Type	Select the transfer type from the drop-down list. The options are: • **Customer Transfer** • **Bank Transfer for own account** • **None** • **Direct Debit Advice** • **Managers Check** • **Customer Transfer with Cover** • **Bank Transfer**
Charge Details	Select the charge details for the transaction. The options are: • **Beneficiary All Charges** • **Remitter Our Charges** • **Remitter All Charges**
Netting Indicator	Select the netting indicator for the component. The options are: • **Yes** • **No**
Ordering Customer	Click search icon to search and select the ordering customer from the look up.
Ordering Institution	Click search icon to search and select the ordering institution from the look up.
Senders Correspondent	Click search icon to search and select the senders correspondent from the look up.
Receivers Correspondent	Click search icon to search and select the receivers correspondent from the look up.
Intermediary Institution	Click search icon to search and select the intermediary institution from the look up.
Account with Institution	Click search icon to search and select the account with institution from the look up.
Beneficiary Institution	Click search icon to search and select the beneficiary institution from the look up.
Ultimate Beneficiary	Click search icon to search and select the ultimate beneficiary from the look up.
Intermediary Reimbursement Institution	Click search icon to search and select the intermediary reimbursement institution from the look up.
Receiver	Click search icon to search and select the Receiver from the look up.

Payment Details

Table 2-37 Payment Details - Field Description

Field	Description
Sender to Receiver 1	Specify the sender to receiver message.
Sender to Receiver 2	Specify the sender to receiver message.
Sender to Receiver 3	Specify the sender to receiver message.
Sender to Receiver 4	Specify the sender to receiver message.
Sender to Receiver 5	Specify the sender to receiver message.

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Table 2-37 (Cont.) Payment Details - Field Description

Field	Description
Sender to Receiver 6	Specify the sender to receiver message.

Remittance Information

Table 2-38 Remittance Information – Field Description

Field	Description
Payment Detail 1	Specify the payment details.
Payment Detail 2	Specify the payment details.
Payment Detail 3	Specify the payment details.
Payment Detail 4	Specify the payment details.

3. Click **Next**.

   The task will move to next data segment.

Table 2-39 Settlement Details - Action Buttons - Field Description

Field	Description
Clarification Details	Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be 'Clarification Requested'.
Documents	View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
Remarks	Specify any additional information regarding the Islamic Export LC Drawing. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following • **Standard Instructions** – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • **Transaction Level Instructions** – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
Request Clarification	Click the Request Clarification button to submit the request for clarification to the “Trade Finance Portal” User for the transactions initiated offline.

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Table 2-39 (Cont.) Settlement Details - Action Buttons - Field Description

Field	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Cancel	Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Save & Close	Save the details provided and holds the task in ‘My Task’ queue for further update. This option will not submit the request.
Back	Click the Back button, to go back to the previous screen.
Next	On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.

2.4.11 Summary

This topic provides the systematic instructions to view the summary details in Data Enrichment stage of Export LC Drawing - Islamic request.

User can review the summary of details updated in Scrutiny stage of Export LC Drawing - Islamic request.
The Summary tiles display a list of important fields with values. User can drill down from Summary tiles into respective data segments.

1. On **Summary** screen, click on any tile to view the details.

Figure 2-37 Summary

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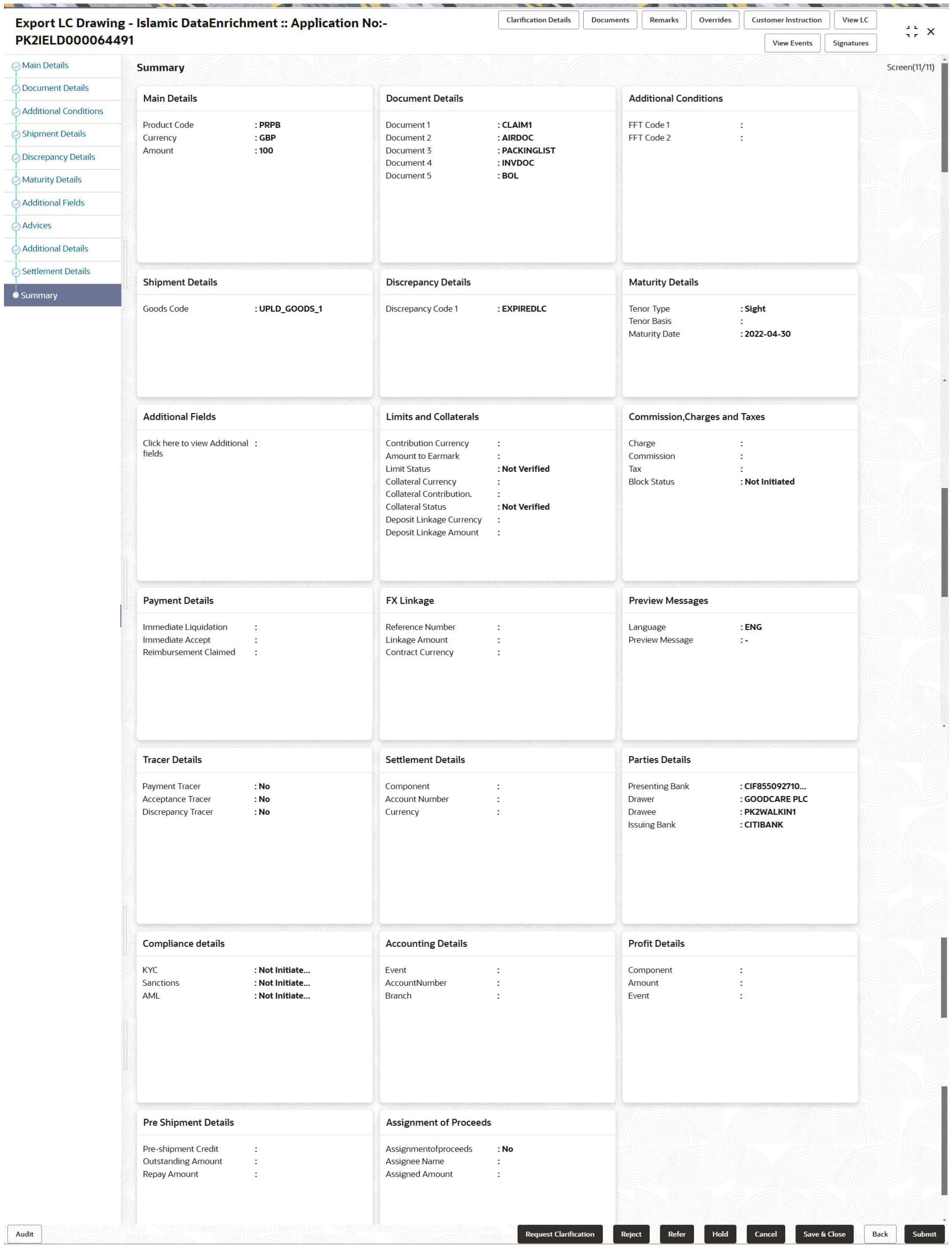

Tiles Displayed in Summary

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.

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- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view pre shipment details.
- Additional Fields - User can view the details of additional fields.
- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX linkage details.
- Preview Messages - User can view the preview of the message.
- Tracer Details - User can view the tracer details.
- Settlement Details - User can view the settlement details.
- Compliance - User can view the compliance details.
- Interest Details - User can view the interest details.
- Advices - User can view the details of the advices.
- Accounting Details - User can view the accounting entries generated by back office system.

> **Note**
>
> When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message “Value Date is different from Transaction Date for one or more Accounting entries.

- Assignment of Proceeds - User can view the Assignment of Proceeds details.

2. Click **Submit**.

   The task will move to next logical stage.
   For more information on action buttons, refer Table 2-27 of **Scrutiny** stage.

2.5 Exceptions

This topic helps you quickly get acquainted with the Exceptions process.

As per regulatory requirement, all tasks are scrutinized for KYC, Compliance and Sanctions. Task. The checks to external system/internal system is initiated after the DE Stage. The amount Block earmark and Limit Earmarks if applicable are also initiated after the DE stage.

If a negative response is received for any of the calls, the task lands in respective exceptional queue which require further manual handling/approval.

Amount Block Exception Approval

As part of amount block validation, application will check if sufficient balance is available in the account to create the block. On hand-off, system will debit the blocked account to the extent of block and credit charges/ commission account in case of charges block or credit the amount in suspense account for blocks created for collateral.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

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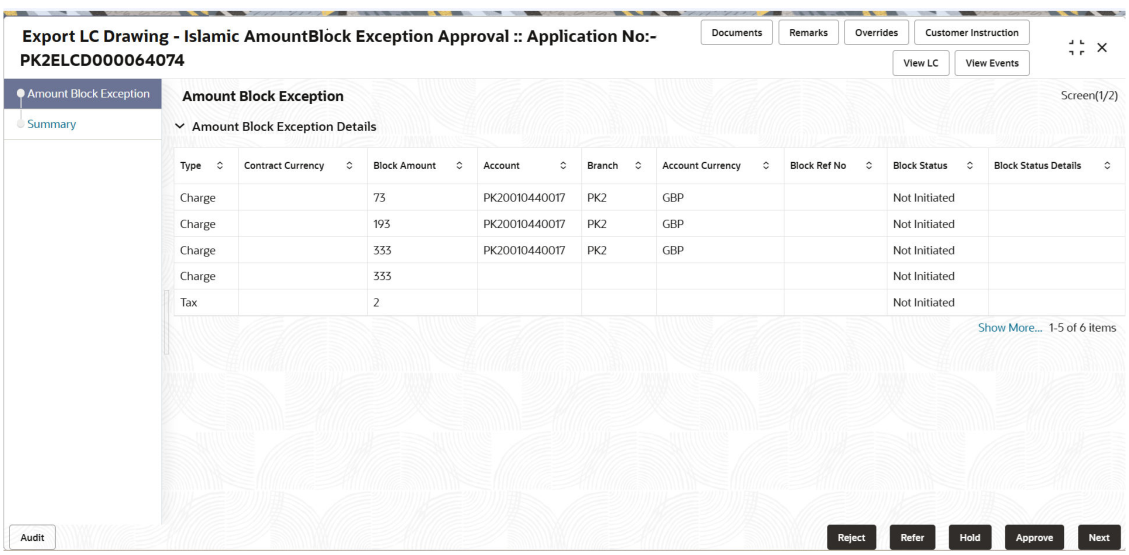
Log in into OBTFPM application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of important fields with values.

On Approval, system should not release the Amount Block against each applicable account and system should handoff the “Amount Block Reference Number “to the back office. On successful handoff, back office will make use of these “Amount Block Reference Number” to release the Amount Block done in the mid office (OBTFPM) and should debit the CASA account from the Back office. If multiple accounts are applicable, Amount Block. Reference for all accounts to be passed to the back office.
Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

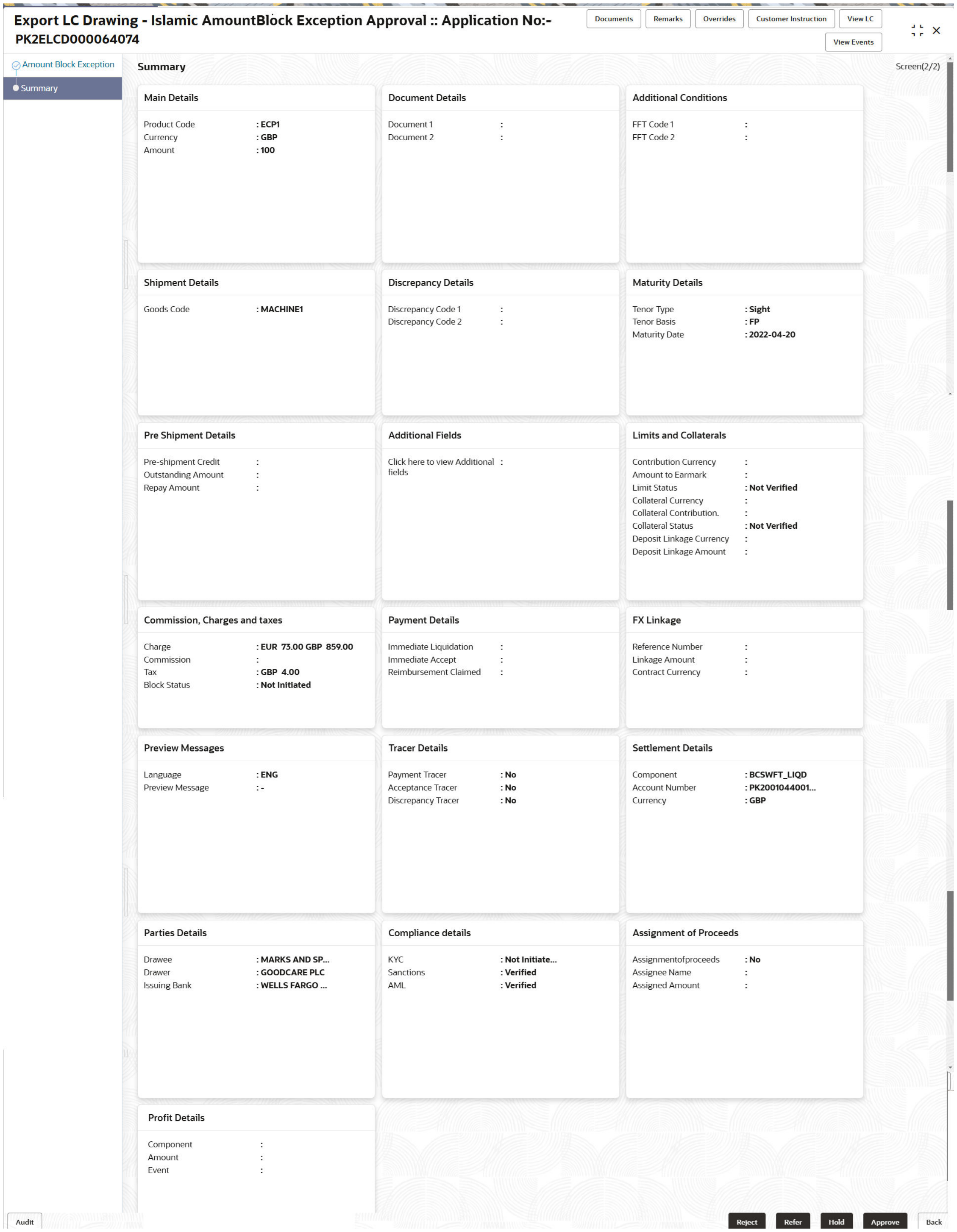
- Approve:
  - Settlement amount will be funded (outside of this process)
  - Allow account to be overdrawn during hand-off
- Refer:
  - Refer Refer back to DE providing alternate settlement account to be used for block.
  - Different collateral to be mapped or utilize lines in place of collateral.
- Reject: Reject the transaction due to non-availability of sufficient balance in settlement account

Amount Bock Exception



This section will display the amount block exception details.

Summary



Tiles Displayed in Summary:

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.

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- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view pre shipment details.
- Additional Fields - User can view pre shipment details.
- Limits and Collaterals - User can view the Additional Fields details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX linkage details.
- Preview Messages - User can view the preview of the message.
- Tracer Details - User can view the tracer details.
- Settlement Details - User can view the settlement details.
- Parties Details - User can view the party details like beneficiary, advising bank etc.
- Compliance Details - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Assignment of Proceeds - User can view the details of assignment of proceeds.
- Profit Details - User can view the interest details.

1. Click **Approve**. to approve thw export booking amount bolck exception check.

For more information on Action Buttons, refer to the field description table below.

Table 2-40 Amount Bock Exception - Action Buttons - Field Description

Field	Description
Documents	View/Upload the required document.
Remarks	Specify any additional information regarding the Islamic Export LC Drawing. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following • **Standard Instructions** – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • **Transaction Level Instructions** – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
View Events	Click the **View Events** button to view the details of LC issuance, amendments (if any),drawings (if any) and liquidations if any under the LC in chronological sequence.

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Table 2-40 (Cont.) Amount Bock Exception - Action Buttons - Field Description

Field	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.
Back	Task moves to previous logical step.

Exception - Know Your Customer (KYC)

As part of KYC validation, application will check if necessary KYC documents are available and valid for the applicant. The transactions that have failed KYC due to non-availability / expired KYC verification will reach KYC exception stage.

1. Log in into OBTFPM application, KYC exception queue. KYC exception failed tasks for Trade Finance transactions will be listed in your queue.
2. Open the task, to see summary tiles that display a summary of available updated fields with values.
   User can pick up a transaction and do the following actions:

   Approve

   - After changing the KYC status in the back end application (outside this process).
   - Without changing the KYC status in the back end application.
   - Reject (with appropriate reject reason).

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Summary

Figure 2-38 Know Your Customer (KYC) Exception

Tiles Displayed in Summary:

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view pre shipment details.
- Additional Fields - User can view pre shipment details.
- Limits and Collaterals - User can view the Additional Fields details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX linkage details.
- Preview Messages - User can view the preview of the message.
- Tracer Details - User can view the tracer details.
- Settlement Details - User can view the settlement details.
- Parties Details - User can view the party details like beneficiary, advising bank etc.
- Compliance Details - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Assignment of Proceeds - User can view the details of assignment of proceeds.
- Profit Details - User can view the interest details.

For more information on Action Buttons, refer to the field description table below.

Table 2-41 Exception - Know Your Customer (KYC) Summary - Action Buttons - Field Description

Field	Description
Documents	View/Upload the required document.
Remarks	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.

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Table 2-41 (Cont.) Exception - Know Your Customer (KYC) Summary - Action Buttons - Field Description

Field	Description
Customer Instruction	Click to view/ input the following • **Standard Instructions** – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • **Transaction Level Instructions** – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
View Events	Click the **View Events** button to view the details of LC issuance, amendments (if any),drawings (if any) and liquidations if any under the LC in chronological sequence.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Refer	Select a Refer Reason from the values displayed by the system. User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.
Back	Task moves to previous logical step.

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Exception - Limit Check/Credit

The transactions that have failed limit check due to non-availability of limits will be available in limit check exception queue for further handling.

1. Log in into OBTFPM application, limit check exception queue. Limit check exception failed tasks for Trade Finance transactions must be listed in your queue.
2. Click **My Task**. The summary tiles displays summary of important fields with values.

> **Note**
>
> On Approval of the exception task, system should validate the Limit Availability, Limit Expiry Date in the Limit System and create Earmark in the ELCM system. In case if the Limit is not available or the Limit is expired, then system should display an error message and should not allow the user to approve and proceed.

Limit check Exception approver can do the following actions:

Approve

- Limit enhanced in the back end (outside this process).
- Without enhancing limit in the back end.

Refer

- Refer back to DE providing alternate limit id to map
- Refer additional collateral to be mapped

Reject

The transaction due to non-availability of limits capturing reject reason.

Limit/Credit Check

This section will display the amount block exception details.

Summary

Tiles Displayed in Summary:

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view pre shipment details.
- Additional Fields - User can view pre shipment details.
- Limits and Collaterals - User can view the Additional Fields details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- FX Linkage - User can view the FX linkage details.

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- Preview Messages - User can view the preview of the message.
- Tracer Details - User can view the tracer details.
- Settlement Details - User can view the settlement details.
- Parties Details - User can view the party details like beneficiary, advising bank etc.
- Compliance Details - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Assignment of Proceeds - User can view the details of assignment of proceeds.
- Profit Details - User can view the interest details.

For more information on action butons, refer to the field description table below.

Table 2-42 Exception - Limit Check/Credit - Action Buttons – Field Description

Field	Description
Documents	View/Upload the required document.
Remarks	Specify any additional information regarding the Export LC Drawing. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following • **Standard Instructions** – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • **Transaction Level Instructions** – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
View Events	Click the **View Events** button to view the details of LC issuance, amendments (if any),drawings (if any) and liquidations if any under the LC in chronological sequence.
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.

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Table 2-42 (Cont.) Exception - Limit Check/Credit - Action Buttons – Field Description

Field	Description
Refer	Select a Refer Reason from the values displayed by the system. User can refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.
Back	Task moves to previous logical step.

2.6 Multi Level Approval

This topic helps you quickly get acquainted with the Multi Level Approval process.

The Approval user can approve a Export LC Drawing - Islamic transaction.

1. Log in into OBTFPM application and on **Home** screen, click, **Task**.
2. Under **Task**, click **Free Task**.
3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit** to approve the task.

   The **Approval Re-Key** pop-up screen appears.

Figure 2-39 Approval Re-Key

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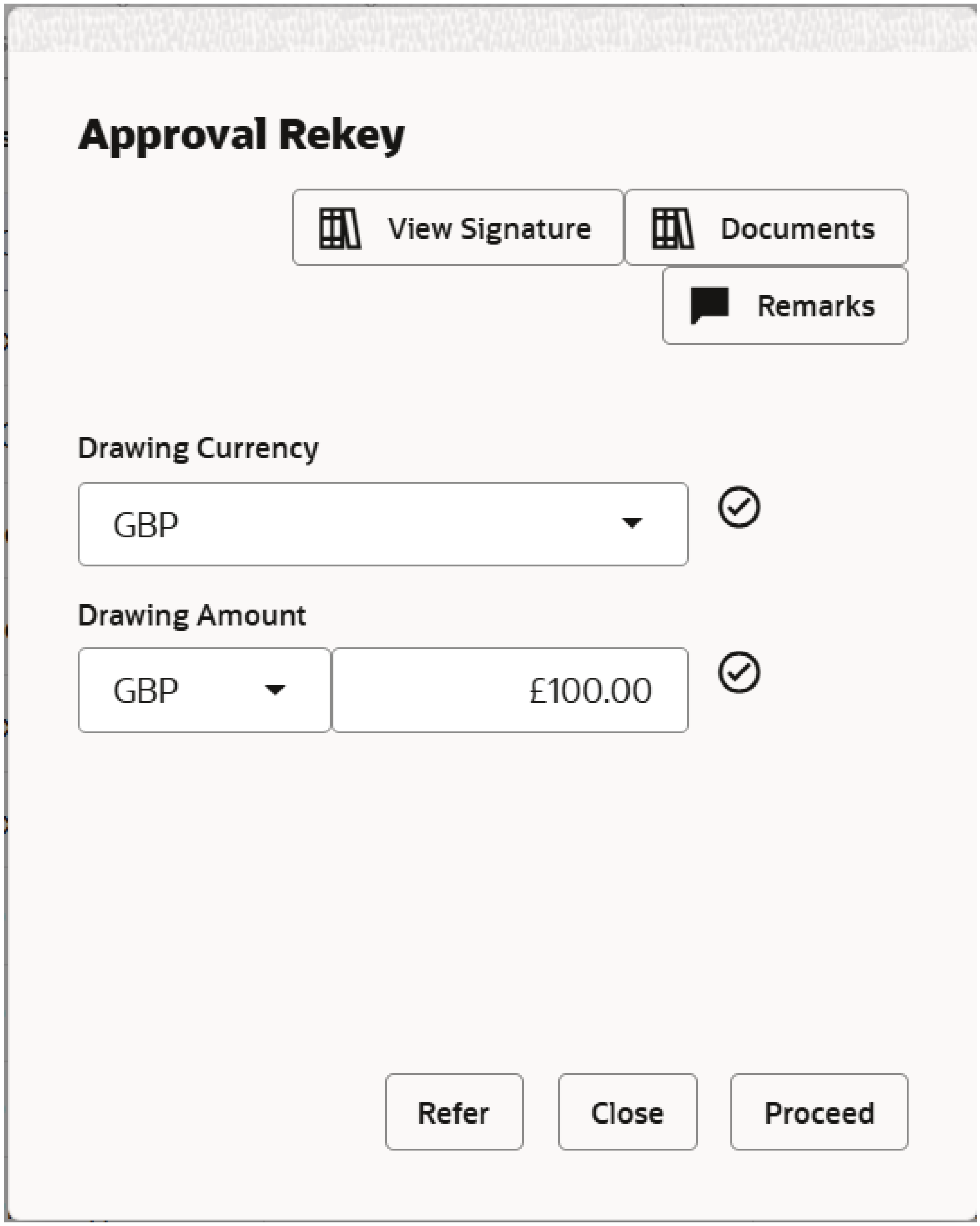

For non online channel, application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.

5. Open the task and re-key some of the critical field values from the request in the **Approval Re-Key** screen.

   Some of the fields below will dynamically be available for re-key.:

   - Drawing Currency

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- Drawing Amount

Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.

6. Click **Proceed** to proceed for the approval.

   The **Approval Summary** screen appears. The user can view the Summary tiles which displays list of important fields with values.

7. Click each tile to drill down from summary tiles into respective data segments to verify the details of all fields under the data segment.

> **Note**
>
> The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

Approval Summary

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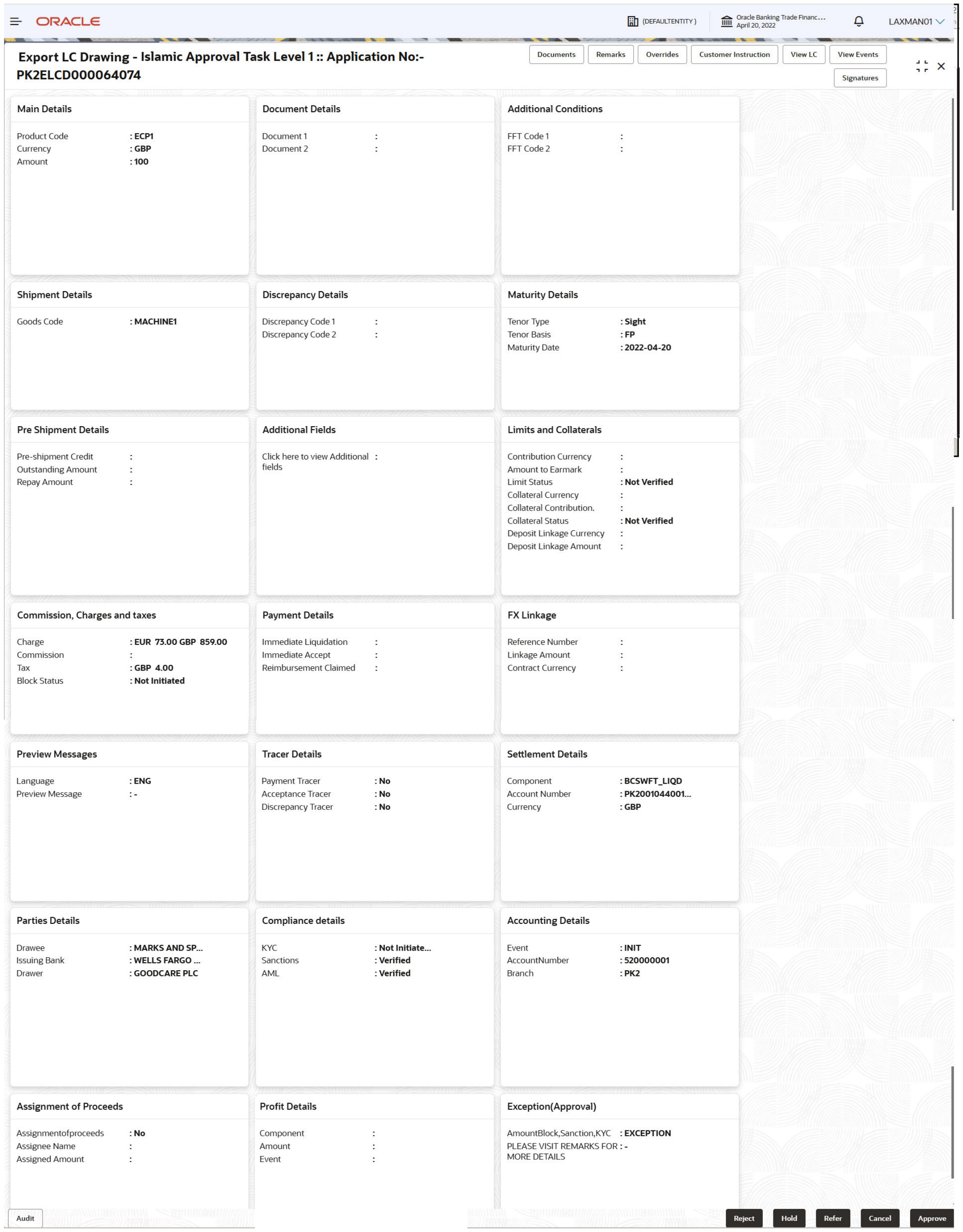

Tiles Displayed in Summary:

- Main Details - User can view the application and LC details.
- Documents Details- User can view the Document details.
- Additional Conditions - User can view the additional conditions.
- Shipment Details - User can view shipment details.
- Discrepancy Details - User can view the discrepancy noted for the current LC drawing.
- Maturity Details - User can view the maturity details.
- Pre Shipment Details - User can view pre shipment details.

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- Limits and Collaterals - User can view limits and collateral details.
- Commission, Charges and Taxes - User can view the charge details.
- Payment Details - User can view the payment details.
- Preview Messages - User can view the preview of the message.
- FX Linkage - User can view the FX linkage details

For more information on Action Buttons, refer to the field description table below.

Table 2-43 Approval Summary - Action Buttons - Field Description

Field	Description
Documents	View/Upload the required document. Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application
Remarks	Specify any additional information regarding the guarantee. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.
Overrides	Click to view the overrides accepted by the user.
Customer Instruction	Click to view/ input the following • **Standard Instructions** – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • **Transaction Level Instructions** – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions.
View LC	Click to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields..
Signatures	Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures.

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Table 2-43 (Cont.) Approval Summary - Action Buttons - Field Description

Field	Description
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.
Hold	The details provided will be saved and status will be on hold.User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.
Refer	Select a Refer Reason from the values displayed by the system. Refer Codes are: • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others
Cancel	Cancel the Approval stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.

8. Click **Approve**.

- Reject Approval
  This topic helps you quickly get acquainted with the Reject Approval process.

2.6.1 Reject Approval

This topic helps you quickly get acquainted with the Reject Approval process.

As a Reject approver, user can review a transaction rejected and waiting for reject confirmation.

1. Log in into OBTFPM application and on **Home** screen, click, **Task**.
2. Under **Task**, click **Free Task**.
3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit**.

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The **Summary** screen appears. The user can view the Summary tiles which displays list of important fields with values.

5. Click each tile to drill down from reject summary tiles into respective data segments to verify the details of all fields under the data segment.

Summary

The data captured during handling of the transaction until the stage when reject is given will be available in the summary tile. Other fields will be blank when verified from summary tile.

The data segment in which the task was rejected will have the tiles highlighted in a different colour (red).

- Main Details - User can view details about application details and LC details.
- Party Details - User can view party details like applicant, advising bank etc.
- Discrepancy Details - User can view the discrepancy details of the drawing.
- Maturity Details - User can view the maturity details.
- Limits and Collaterals - User can view limits and collateral details.
- Charges - User can view charge details.
- Revolving Details - User can view revolving details on revolving LC.
- Payment Details - User can view the payment details.
- Settlement Details - User can view the settlement details.
- FX Linkage - User can view the details of FX Linkage.
- Compliance - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.

For more information on Action Buttons, refer to the field description table below.

Table 2-44 Summary - Action Buttons - Field Description

Field	Description
Reject Approve	On click of Reject Approve, the transaction is rejected.
Reject Decline	On click of Reject Decline, the task moves back to the stage where it was rejected. User can update the reason for reject decline in remarks.
Hold	User can put the transaction on ‘Hold’. Task will remain in Pending state.
Cancel	Cancel the Reject Approval.

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