

Oracle Banking Trade Finance Process Management

Export LC Closure User Guide



Release 14.8.2.0.0

G51163-01

April 2026

The Oracle logo, consisting of a solid red square with the word "ORACLE" in white, uppercase, sans-serif font centered within it.

ORACLE®

Copyright © 2020, 2025, Oracle and/or its affiliates.

This software and related documentation are provided under a license agreement containing restrictions on use and disclosure and are protected by intellectual property laws. Except as expressly permitted in your license agreement or allowed by law, you may not use, copy, reproduce, translate, broadcast, modify, license, transmit, distribute, exhibit, perform, publish, or display any part, in any form, or by any means. Reverse engineering, disassembly, or decompilation of this software, unless required by law for interoperability, is prohibited.

The information contained herein is subject to change without notice and is not warranted to be error-free. If you find any errors, please report them to us in writing.

If this is software, software documentation, data (as defined in the Federal Acquisition Regulation), or related documentation that is delivered to the U.S. Government or anyone licensing it on behalf of the U.S. Government, then the following notice is applicable:

U.S. GOVERNMENT END USERS: Oracle programs (including any operating system, integrated software, any programs embedded, installed, or activated on delivered hardware, and modifications of such programs) and Oracle computer documentation or other Oracle data delivered to or accessed by U.S. Government end users are "commercial computer software," "commercial computer software documentation," or "limited rights data" pursuant to the applicable Federal Acquisition Regulation and agency-specific supplemental regulations. As such, the use, reproduction, duplication, release, display, disclosure, modification, preparation of derivative works, and/or adaptation of i) Oracle programs (including any operating system, integrated software, any programs embedded, installed, or activated on delivered hardware, and modifications of such programs), ii) Oracle computer documentation and/or iii) other Oracle data, is subject to the rights and limitations specified in the license contained in the applicable contract. The terms governing the U.S. Government's use of Oracle cloud services are defined by the applicable contract for such services. No other rights are granted to the U.S. Government.

This software or hardware is developed for general use in a variety of information management applications. It is not developed or intended for use in any inherently dangerous applications, including applications that may create a risk of personal injury. If you use this software or hardware in dangerous applications, then you shall be responsible to take all appropriate fail-safe, backup, redundancy, and other measures to ensure its safe use. Oracle Corporation and its affiliates disclaim any liability for any damages caused by use of this software or hardware in dangerous applications.

Oracle®, Java, MySQL, and NetSuite are registered trademarks of Oracle and/or its affiliates. Other names may be trademarks of their respective owners.

Intel and Intel Inside are trademarks or registered trademarks of Intel Corporation. All SPARC trademarks are used under license and are trademarks or registered trademarks of SPARC International, Inc. AMD, Epyc, and the AMD logo are trademarks or registered trademarks of Advanced Micro Devices. UNIX is a registered trademark of The Open Group.

This software or hardware and documentation may provide access to or information about content, products, and services from third parties. Oracle Corporation and its affiliates are not responsible for and expressly disclaim all warranties of any kind with respect to third-party content, products, and services unless otherwise set forth in an applicable agreement between you and Oracle. Oracle Corporation and its affiliates will not be responsible for any loss, costs, or damages incurred due to your access to or use of third-party content, products, or services, except as set forth in an applicable agreement between you and Oracle.

Contents

Preface

| | |
|-----------------------------|-----|
| Purpose | i |
| Audience | i |
| Documentation Accessibility | i |
| Critical Patches | ii |
| Diversity and Inclusion | ii |
| Structure | ii |
| Conventions | ii |
| Related Documents | iii |
| Acronyms and Abbreviations | iii |
| Screenshot Disclaimer | iii |
| Symbols and Icons | iii |
| Basic Actions | v |

1 Export LC Closure

| | |
|-----------------------------|----|
| 1.1 Common Initiation Stage | 1 |
| 1.2 Registration | 2 |
| 1.3 Data Enrichment | 10 |
| 1.3.1 Main Details | 13 |
| 1.3.2 Additional Fields | 19 |
| 1.3.3 Advices | 22 |
| 1.3.4 Additional Details | 25 |
| 1.3.5 Settlement Details | 42 |
| 1.3.6 Summary | 46 |
| 1.4 Multi Level Approval | 49 |
| 1.5 Handoff | 53 |

Index

Preface

- [Purpose](#)
- [Audience](#)
This document is intended for the following audience:
- [Documentation Accessibility](#)
- [Critical Patches](#)
- [Diversity and Inclusion](#)
- [Structure](#)
This manual is organized into the following chapters:
- [Conventions](#)
- [Related Documents](#)
- [Acronyms and Abbreviations](#)
- [Screenshot Disclaimer](#)
- [Symbols and Icons](#)
- [Basic Actions](#)

Purpose

This manual is designed to help you quickly get acquainted with the Oracle Banking Trade Finance Process Management **Export LC Closure** process.

Audience

This document is intended for the following audience:

- Oracle Implementers
- Customer Service Representatives (CSRs)
- Oracle user

Documentation Accessibility

For information about Oracle's commitment to accessibility, visit the Oracle Accessibility Program website at <http://www.oracle.com/pls/topic/lookup?ctx=acc&id=docacc>.

- [Access to Oracle Support](#)

Access to Oracle Support

Oracle customer access to and use of Oracle support services will be pursuant to the terms and conditions specified in their Oracle order for the applicable services.

Critical Patches

Oracle advises customers to get all their security vulnerability information from the Oracle Critical Patch Update Advisory, which is available at Critical Patches, Security Alerts and Bulletins. All critical patches should be applied in a timely manner to make sure effective security, as strongly recommended by Oracle Software Security Assurance.

Diversity and Inclusion

Oracle is fully committed to diversity and inclusion. Oracle respects and values having a diverse workforce that increases thought leadership and innovation. As part of our initiative to build a more inclusive culture that positively impacts our employees, customers, and partners, we are working to remove insensitive terms from our products and documentation. We are also mindful of the necessity to maintain compatibility with our customers' existing technologies and the need to ensure continuity of service as Oracle's offerings and industry standards evolve. Because of these technical constraints, our effort to remove insensitive terms is ongoing and will take time and external cooperation.

Structure

This manual is organized into the following chapters:

- Preface: Preface gives information on the intended audience, structure, and related documents for this User Manual.
- Chapters: The subsequent chapters provide an overview to the module.
- Screen Shot Disclaimer - The images of screens used in this user manual are for illustrative purpose only, to provide improved understanding of the functionality; information used in the interface or documents are dummy, it does not exist in real world, and its only for reference purpose.

Conventions

The following text conventions are used in this document:

| Convention | Meaning |
|-----------------|--|
| boldface | Boldface type indicates graphical user interface elements associated with an action, or terms defined in text. |
| <i>italic</i> | Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values. |
| monospace | Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter. |

Related Documents

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Oracle Banking Common Core User Guide

Acronyms and Abbreviations

The list of the acronyms and abbreviations that are used in this guide are as follows:

Table 1 Acronyms and Abbreviations

| Abbreviation | Description |
|--------------|---|
| OBTFPM | Oracle Banking Trade Finance Process Management |
| OBTFPMCS | Oracle Banking Trade Finance Process Management Cloud Service |
| LC | Letter of Credit |
| BC | Bankers Cheque |
| FX | Foreign Exchange |
| CCY | Currency |
| LCY | Local Currency |
| FCY | Foreign Currency |
| LOV | List of Values |
| CIF | Customer Information File |
| UDF | User Defined Fields |
| FFT | Free Format Text |
| SBLC | Standby Letter of Credit |

Screenshot Disclaimer

Personal information used in the interface or documents is dummy and does not exist in the real world. It is only for reference purposes.

Symbols and Icons

The list of symbols and icons available on the screens are as follows:

Table 2 Symbols and Icons - Common



| Symbol/Icon | Function |
|---|----------|
|  | Minimize |
|  | Maximize |

Table 2 (Cont.) Symbols and Icons - Common


















| Symbol/Icon | Function |
|---|--|
|  | Close |
|  | Perform Search |
|  | Open a list |
|  | Date Range |
|  | Add a new record |
|  | Navigate to the first record |
|  | Navigate to the last record |
|  | Navigate to the previous record |
|  | Navigate to the next record |
|  | Grid view |
|  | List view |
|  | Refresh |
|  | Click this icon to add a new row. |
|  | Click this icon to delete a row, which is already added. |
|  | Calendar |
|  | Alerts |
|  | Unlock Option |

Table 2 (Cont.) Symbols and Icons - Common









| Symbol/Icon | Function |
|---|---------------|
|  | View Option |
|  | Reopen Option |

Table 3 Symbols and Icons - Widget

| Symbol/Icon | Function |
|---|---------------------|
|  | Open status |
|  | Unauthorized status |
|  | Rejected status |
|  | Closed status |
|  | Authorized status |
|  | Modification Number |

Basic Actions

Most of the screens contain Action Buttons to perform all or a few of the basic actions. The actions which are called here are generic, and it varies based on the usage and the applicability. The table below gives a snapshot of them:

Table 4 Common Action Buttons and its Definitions

| Action Buttons | Description |
|-------------------------|---|
| Reject | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p> |
| Refer | <p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others |
| Hold | <p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p> |
| Cancel | <p>Click Cancel to cancel the transaction input midway without saving any data.</p> |
| Save & Close | <p>Click Save & Close to save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.</p> |
| Next | <p>Click Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p> |
| Submit | <p>Click Submit to complete the transaction after you specify all the input parameters for a particular process. The task will get moved to next logical stage of the process. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p> |

1

Export LC Closure

This chapter is documented to get familiar with the Export LC Closure process of Oracle Banking Trade Finance Process Management.

Export LC Advised by the bank may be outstanding in the system past their Expiry Date and the outstanding LC can be closed either automatically on a pre-determined schedule or manually.

In the following sections, let's look at the details for Export LC closure process.

This topic contains following subtopics:

- [Common Initiation Stage](#)
This topic provides the systematic instructions to initiate the **Export LC Closure** request.
- [Registration](#)
This topic provides the systematic instructions to initiate the Registration stage of **Export LC Closure** request.
- [Data Enrichment](#)
This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Closure request.
- [Multi Level Approval](#)
This topic helps you quickly get acquainted with the Multi Level Approval process.
- [Handoff](#)
This chapter is documented to get familiar with the Handoff stage of Export LC Closure process.

1.1 Common Initiation Stage

This topic provides the systematic instructions to initiate the **Export LC Closure** request.

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click **Trade Finance**. Under **Trade Finance**, click **Initiate Task**.
The **Initiate Task** screen appears.

Figure 1-1 Initiate Task

- On **Initiate Task** screen, specify the fields.

Note

The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

Table 1-1 Initiate Task - Field Description

| Field | Description |
|---------------------|--|
| Process Name | Select a process name from the drop-down list. |
| Branch | Select the required branch code from the drop-down list. |

For more information on action buttons, refer to the field description table below.

Table 1-2 Action Buttons - Field Description

| Field | Description |
|----------------|--|
| Proceed | Task will get initiated to next logical stage. |
| Clear | Click to clear the contents update and enter the values again. |

- Click **Proceed** to proceed to the next step.

1.2 Registration

This topic provides the systematic instructions to initiate the Registration stage of **Export LC Closure** request.

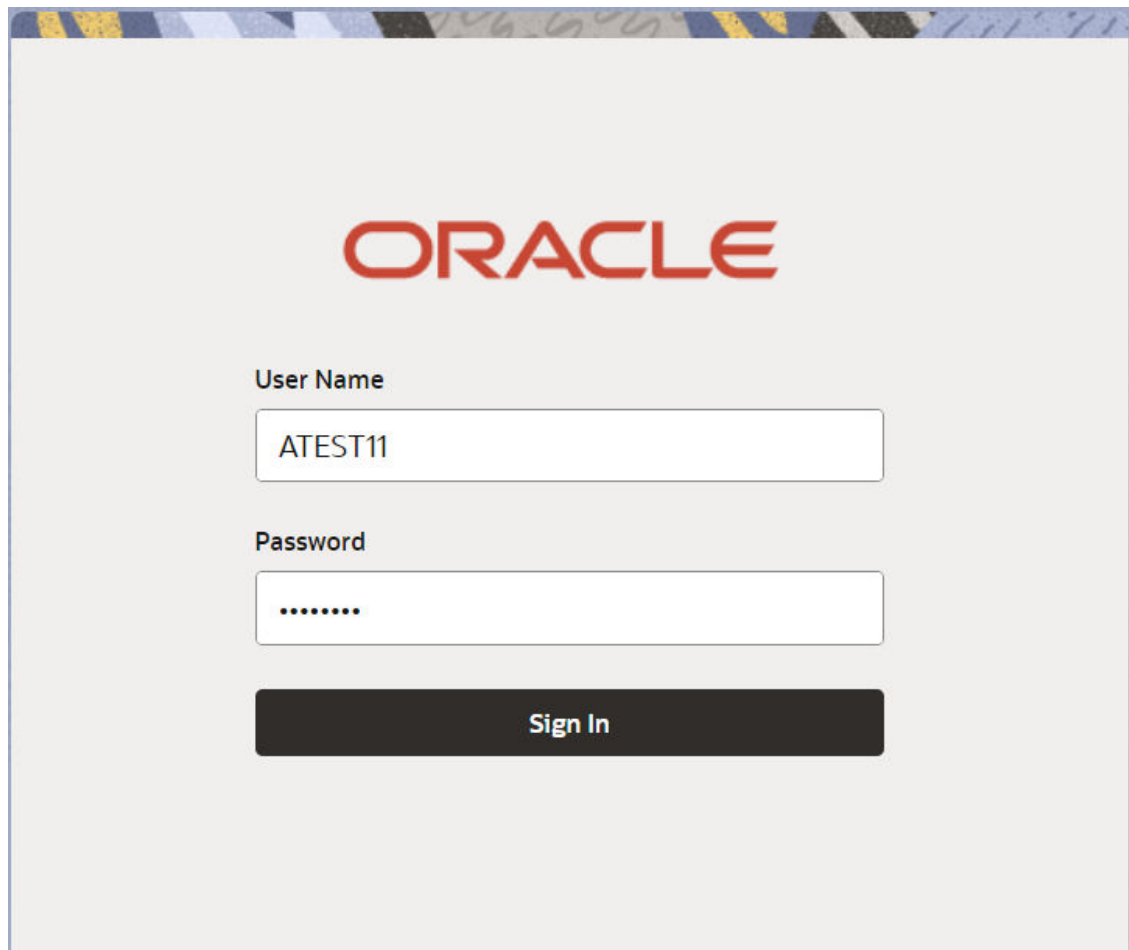
User can register request for Export LC closure in the Registration stage. During Registration stage, user can capture the basic details of the application and upload the related documents of the applicant. On submit of the request, the request will be available for an LC expert to handle the request in the next stage. The OBTFPM user can process MT798 with sub messages MT726-MT759 message received through SWIFT. The OBTFPM verifies the field

21 and 26E (of the MT759 and identifies the Original Contract Reference Number and Amendment Number and invokes the process. The user can cancel the previously received MT798 referenced message which is under process.

The OBTFPM user can process incoming MT798(up to a maximum of 8 messages) with sub messages MT788-MT799 message received through SWIFT and enables the user to cancel the previously received MT798 referenced message which is under process.

Specify **User ID** and **Password**, and login to **Home** screen.

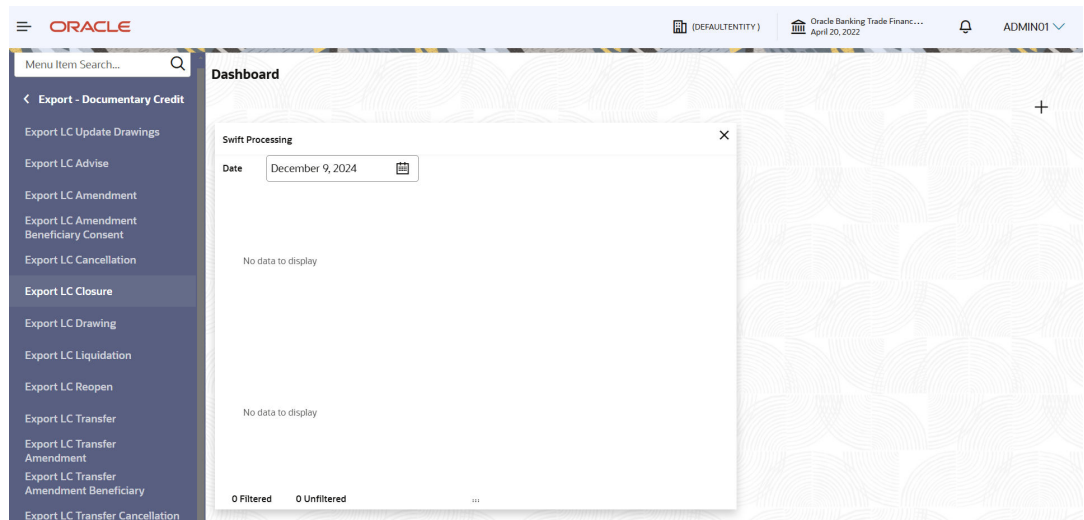
Figure 1-2 Login Screen



The screenshot shows the Oracle login interface. At the top, the Oracle logo is displayed in red. Below the logo, the text 'User Name' is followed by a text input field containing 'ATEST11'. Underneath, the text 'Password' is followed by a password input field with masked characters '.....'. At the bottom of the form, there is a black button with the text 'Sign In' in white.

1. On **Home** screen, click **Trade Finance**. Under **Trade Finance**, click **Export Documentary Credit**.
2. Under **Export Documentary Credit**, click **Export LC Closure**.

Figure 1-3 Export LC Closure



The **Export LC Closure - Registration** screen appears. The Export LC Closure - Registration stage has two sections Application Details and LC Details. Let's look at the details of Registration screens below:

Figure 1-4 Export LC Closure - Registration - Application Details

- On **Export LC Closure - Registration - Application Details** screen, specify the fields.

Note

The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

Table 1-3 Export LC Closure - Registration - Application Details - Field Description

| Field | Description |
|---------------------------------|---|
| Advising Bank Reference | <p>Click Search to search and select the advising bank reference number from the look-up. Alternatively, specify the advising bank reference number of the LC to be closed.</p> <p>In the look-up search, user can specify the Advising Bank Ref, Customer Id, Currency, Amount, User Reference, and Issuing Bank Reference to fetch the Export LC details. System displays all the Export LC's outstanding against the given Applicant-beneficiary combination which are active and not closed.</p> |
| Beneficiary ID | <p>Read only field.</p> <p>Beneficiary ID is auto-populated from the value available in LC.</p> |
| Beneficiary Name | <p>Read only field.</p> <p>Beneficiary name will be auto-populated from the value available in LC.</p> |
| Branch | <p>Read only field.</p> <p>Branch details will be auto-populated based on the Export LC details.</p> |
| Process Reference Number | <p>Unique sequence number for the transaction.</p> <p>This is auto generated by the system based on process name and branch code.</p> |
| Priority | <p>System populates the priority of the customer based on priority maintenance, also enables the user to change the priority as per the requirement.</p> <p>Set the priority of the Export LC Closure request as Low/Medium/High. If priority is not maintained for a customer, 'Medium' priority will be defaulted.</p> |

Table 1-3 (Cont.) Export LC Closure - Registration - Application Details - Field Description

| Field | Description |
|------------------------------|--|
| Submission Mode | <p>System populates the submission mode of Export LC Closure request.</p> <p>By default the submission mode will have the value as 'Desk', for the transactions created via registration. User can change the defaulted priority.</p> <p>The submission mode are:</p> <ul style="list-style-type: none"> • Courier - Request received through Courier • Desk - Request received through Desk • Email - Request received through Email • Fax - Request received through Fax |
| Transaction Date | <p>By default, the application will display branch's current date.</p> <p>User cannot change the date to a back date or a future date. System should change the date to branch date as on approval if the task is approved on a date later than the registration date.</p> |
| User Reference Number | <p>Read only field.</p> <p>User reference number will be auto-populated by the system based on selected Export LC.</p> |
| Issuing Bank | <p>Read only field.</p> <p>Issuing Bank details is auto-populated based on the value available in Export LC.</p> |

LC Details

Registration user can view the latest LC values defaulted in the respective fields in the LC Details section. All the fields in this section is read only.

The screenshot displays the 'LC Details' form with the following fields and values:

- LC Type:** Sight
- Advising Bank:** 001185 RBS PLC
- Product Code:** ELAT
- Product Description:** Export LC - advising ATB
- 40A - Form of Documentary Credit:** IRREVOCABLE
- Form of Documentary Credit Details:** (Empty)
- 20 - Documentary Credit Number:** 1000000000
- Contract Reference Number:** PK2ELAT221106501
- 30 - Date of Issue:** April 20, 2022
- 40C - Applicable Rules:** UCPURR LATEST VERSION
- 31D - Date of Expiry:** December 28, 2022
- 31D - Place of Expiry:** LONDON
- 51A - Applicant Bank:** 001186 CITIBANK N
- 50 - Applicant:** 001043 MARKS ANI
- 32B - Currency Code, Amount:** GBP £200.00
- Amount In Local Currency:** GBP £200.00
- 39A - Percentage Credit Amount Tolerance:** (Empty)
- Limits Required:** (Toggle off)
- 39C - Additional Amount Covered:** (Empty)
- Sender's Reference:** (Empty)
- Auto Close:** (Toggle off)
- Closure Date:** December 28, 2022

Buttons at the bottom right: Hold, Cancel, Save & Close, Submit

4. On **Export LC Closure - LC Details** screen, specify the fields.

Note

The fields which are marked as **Required** are mandatory.

For more information on fields, refer to the field description table below.

Table 1-4 Export LC Closure - Registration - LC Details - Field Description

| Field | Description |
|---|---|
| LC Type | Read only field. LC type is auto-populated based on the latest LC details. |
| Advising Bank | Read only field. This field displays the advising bank details of the selected Export LC. |
| Product Code | Read only field. This field displays the product code used during issuance. |
| Product Description | Read only field. This field displays the description of the product as per the product code displayed as in export LC advice. |
| 40A - Form of Documentary Credit | Read only field. This field displays the form of documentary credit details available in Export LC. |
| Form of Documentary Credit Details | Read only field. This field displays the form of documentary credit details, if confirmation details are received from advising bank. |
| 20 - Documentary Credit Number | Read only field. This field displays the documentary credit number as available in export LC. |
| Contract Reference Number | Read only field. This field displays the 'Reference number' provided by the beneficiary bank. The unique Customer Reference Number which will be the User Reference Number in LC. |
| Date of Issue | Read only field. This field displays the LC issuance date. |
| Applicable Rules | Read only field. This field displays the rules of the selected export LC as per the latest LC details. |

Table 1-4 (Cont.) Export LC Closure - Registration - LC Details - Field Description

| Field | Description |
|---|--|
| Date of Expiry | Read only field. This field displays the expiry date as per the latest LC details. The Export LC should be allowed to be closed only if the LC is expired. |
| Place of Expiry | Read only field. This field displays the place of expiry as per the latest LC details. |
| Applicant Bank | Read only field. This field displays the applicant bank details as per the latest LC details. |
| Applicant | Read only field. This field displays the details of the applicant as per the latest LC details. |
| Currency Code, Amount | Read only field. This field displays the details of the currency code and LC amount as per the latest LC details. |
| Amount In Local Currency | Read only field. System fetches the local currency equivalent value for the LC amount from back office (with decimal places). |
| Percentage Credit Amount Tolerance | Read only field. This field displays the details of the percentage credit amount tolerance as per the latest LC details. |
| Limits Required | Read only field. Limits Required (Y/N) will be auto-populated as per the latest LC details. |
| Additional Amount Covered | Read only field. This field displays the details of the additional amount covered as per the latest LC details. |
| Sender's Reference | Read only field. This field displays the sender's reference value as in underlying LC. |
| Auto Close | Read only field. System default the value from the previous versions of the contracts. |
| Closure Date | Read only field. System default the value of closure date from the previous versions of the contracts. |

5. On **Export LC Closure - Registration - Settlement Details** screen, specify the fields.

Figure 1-5 Export LC Closure - Registration - Settlement Details

- For more information on fields, refer to the field description table below.

Note

The fields which are marked as 'Required' are mandatory.

Table 1-5 Export LC Closure - Registration - Settlement Details - Field Description

| Field | Description |
|---------------------------------------|---|
| Settlement Details | Specify the following settlement details: |
| Debit Account | Select the customer Debit Account from the list of values. If not selected, the default settlement account is used for debit components in this contract. |
| Debit Account Branch | Read only field. This field displays the Debit Account Branch as per the Debit Account selected. |
| Debit Account Currency | Read only field. This field displays the Debit Account Currency as per the Debit Account selected. |
| Charges Debit Account | Select the account for debiting charges, commission, and taxes. If not selected, the system defaults to the maintained settlement account for all applicable components, and users can modify it at the component level. <ul style="list-style-type: none"> If both the Debit Account and the Charges Debit Account are selected, the Debit Account applies to Cash Collateral, and the Charges Debit Account applies to Charges, Commission, and Taxes. If only the Credit account is selected, that is applicable only for Commission, Charge, and Tax, not for Cash Collateral. If only the Debit account is selected, it applies to Commission, Charge, Tax and Cash Collateral. |
| Charges Debit Account Branch | Read only field. This field displays the Charges Debit Account Branch as per the Charges Debit Account selected. |
| Charges Debit Account Currency | Read only field. This field displays the Charges Debit Account Currency as per the Charges Debit Account selected. |

- Click **Submit**.

The task will move to next logical stage of Export LC Closure.

For more information on action buttons, refer to the field description table below.

Table 1-6 Export LC Closure - Registration - Action Buttons - Field Description

| Field | Description |
|-----------------------------|---|
| Documents | Upload the documents received under the Export LC Closure. |
| Remarks | Specify any additional information regarding the Export LC Closure. This information can be viewed by other users handling the request. |
| Customer Instruction | Click to view/ input the following. <ul style="list-style-type: none"> Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. |
| Common Group Message | Click Common Group Message button, to send MT799 and MT999 messages from within the task. |
| View LC | Click View LC to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.. |
| View LC Events | Click to view the LC events. |
| Hold | The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant. |
| Cancel | Cancel the Export LC Closure task. Details entered will not be saved and the task will be removed |
| Save & Close | Save the information provided and holds the task in 'My Task' queue for working later. This option will not submit the request. |
| Submit | The task will move to next logical stage of Export LC Closure. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided. |
| Checklist | Click to view the list of items that needs to be completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit. |

1.3 Data Enrichment

This topic provides the systematic instructions to initiate the Data Enrichment stage of Export LC Closure request.

On successful completion of Registration of an Export LC Closure request, the task moves to Data Enrichment stage. At this stage the gathered information during Registration are scrutinized.

As a part of Data Enrichment, the user can review and input/enrich Export LC closure request. The user can also verify the basic details of closure request and can verify if the request can be progressed further. The transaction will have the details entered during the registration stage.

Note

For expired line of limits, the task moves to “Limit Exception” stage under Free Tasks, on ‘Submit’ of DE Stage with the reason for exception as “Limit Expired”.

Do the following steps to acquire a task which completed the registration and currently at Data enrichment stage.

Specify **User ID** and **Password**, and login to **Home** screen.

1. On **Home** screen, click, **Task**.
2. Under **Task**, click **Free Task**.

Figure 1-6 Free Task

| <input type="checkbox"/> | Acquire and Edit | Priority | Process Name | Process Reference Number | Application Number | Stage | Application Date |
|-------------------------------------|------------------|----------|-------------------------|--------------------------|--------------------|------------------------------|------------------|
| <input checked="" type="checkbox"/> | Acquire and Edit | Medium | Export LC Closure | PK2ELCC000064416 | PK2ELCC000064416 | DataEnrichment | 22-04-20 |
| <input type="checkbox"/> | Acquire and Edit | Medium | Export LC Cancellation | PK2ELCC000064408 | PK2ELCC000064408 | Handoff RetryTask | 22-04-20 |
| <input type="checkbox"/> | Acquire and Edit | Medium | Export LC Cancellation | PK2ELCC000064407 | PK2ELCC000064407 | Approval Task Level 1 | 22-04-20 |
| <input type="checkbox"/> | Acquire and Edit | Medium | Guarantee Issuance | PK2GTEI000064410 | PK2GTEI000064410 | Scrutiny | 22-04-20 |
| <input type="checkbox"/> | Acquire and Edit | Medium | Export Documentary ... | PK2EDCB000064409 | PK2EDCB000064409 | DataEnrichment | 22-04-20 |
| <input type="checkbox"/> | Acquire and Edit | Medium | Guarantee Issuance | PK2GTEI000064405 | PK2GTEI000064405 | DataEnrichment | 22-04-20 |
| <input type="checkbox"/> | Acquire and Edit | Medium | Export LC Liquidation | PK2ELCL000062427 | PK2ELCL000062427 | Approval Task Level 1 | 22-04-20 |
| <input type="checkbox"/> | Acquire and Edit | Medium | Guarantee Issuance | PK2GTEI000064403 | PK2GTEI000064403 | Scrutiny | 22-04-20 |
| <input type="checkbox"/> | Acquire and Edit | Medium | Export LC Drawing Up... | PK2ELCU000062426 | PK2ELCU000062426 | Approval Task Level 1 | 22-04-20 |
| <input type="checkbox"/> | Acquire and Edit | Medium | Export LC Drawing Up... | PK2ELCU000061786 | PK2ELCU000061786 | Approval Task Level 1 | 22-04-20 |
| <input type="checkbox"/> | Acquire and Edit | High | Import LC Issuance | PK2ILCI000064381 | PK2ILCI000064381 | Sanction Check Exceptiona... | 21-05-05 |
| <input type="checkbox"/> | Acquire and Edit | Medium | Export LC Amendment | PK2ELCA000064156 | PK2ELCA000064156 | DataEnrichment | 22-04-20 |
| <input type="checkbox"/> | Acquire and Edit | Medium | Export LC Advise | PK2ELCA000064361 | PK2ELCA000064361 | Scrutiny | 22-04-20 |

The **Free Task** screen appears.

3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit** to provide input for Data Enrichment stage.

Figure 1-7 My Task

| Menu Item Search... | My Tasks | Refresh | Release | Escalate | Delegate | Flow Diagram | | | |
|-------------------------------------|----------------------|----------|---------------------------|--------------------------|--------------------|-----------------------|------------------|--|--|
| | Edit | Priority | Process Name | Process Reference Number | Application Number | Stage | Application Date | | |
| <input type="checkbox"/> | Edit | Medium | Export LC Closure | PKZELCC000064416 | PKZELCC000064416 | DataEnrichment | 22-04-20 | | |
| <input checked="" type="checkbox"/> | Edit | Medium | Export LC Amendment... | PKZIEAM000002212 | PKZIEAM000002212 | Approval Task Level 1 | 22-04-20 | | |
| <input type="checkbox"/> | Edit | Medium | Export LC Amendment... | PKZELCA000004292 | PKZELCA000004292 | Approval Task Level 1 | 22-04-20 | | |
| <input type="checkbox"/> | Edit | Medium | Export LC Drawing | PKZELCD000064074 | PKZELCD000064074 | Approval Task Level 1 | 22-04-20 | | |
| <input type="checkbox"/> | Edit | Medium | Islamic Export LC Tran... | PKZIETB000064347 | PKZIETB000064347 | DataEnrichment | 22-04-20 | | |
| <input type="checkbox"/> | Edit | Medium | Import LC Issuance Isl... | PKZIILO00064343 | PKZIILO00064343 | Registration | 22-04-20 | | |
| <input type="checkbox"/> | Edit | Medium | Import Documentary ... | PKZIDCU000053538 | PKZIDCU000053538 | Approval Task Level 1 | 22-04-20 | | |
| <input type="checkbox"/> | Edit | Medium | Import Documentary ... | PKZIDCB000064147 | PKZIDCB000064147 | DataEnrichment | 22-04-20 | | |
| <input type="checkbox"/> | Edit | Medium | Islamic Export LC Tran... | PKZIELT000064089 | PKZIELT000064089 | Registration | 22-04-20 | | |
| <input type="checkbox"/> | Edit | Medium | Islamic Export LC Tran... | PKZIELT000064052 | PKZIELT000064052 | DataEnrichment | 22-04-20 | | |
| <input type="checkbox"/> | Edit | Medium | Islamic Drawings Und... | PKZIDRT000064036 | PKZIDRT000064036 | Scrutiny | 22-04-20 | | |
| <input type="checkbox"/> | Edit | Medium | Islamic Drawings Und... | PKZIDRT000064033 | PKZIDRT000064033 | Registration | 22-04-20 | | |
| <input type="checkbox"/> | Edit | Medium | Islamic Drawings Und... | PKZIDRT000064030 | PKZIDRT000064030 | Registration | 22-04-20 | | |

The Data Enrichment stage has the following hops for data capture:

- [Main Details](#)
- [Additional Fields](#)
- [Advices](#)
- [Additional Details](#)
- [Settlement Details](#)
- [Summary](#)

Let's look at the details for Data Enrichment stage. User can enter/update the fields in Data Enrichment stage. Some of the fields that are already having value from Registration/online channels may not be editable.

- [Main Details](#)
This topic provides the systematic instructions to initiate the main details of Data Enrichment stage of Export LC Closure request.
- [Additional Fields](#)
This topic provides the systematic instructions to capture the additional fields.
- [Advices](#)
This topic provides the systematic instructions to capture the advices details of Export LC Closure process.
- [Additional Details](#)
This topic provides the systematic instructions to capture the additional details in Scrutiny stage of Export LC Closure process.
- [Settlement Details](#)
This topic provides the systematic instructions to capture the settlement details of Export LC Closure request.
- [Summary](#)
This topic provides the systematic instructions to view the summary details in Scrutiny stage of Export LC Closure request.

1.3.1 Main Details

This topic provides the systematic instructions to initiate the main details of Data Enrichment stage of Export LC Closure request.

Main details section has two sub section as follows:

- Application Details
- LC Details.

Application Details

All fields displayed under Application Details section, would be read only except for the 'Priority'.

1. On **Main Details** screen, specify the fields that were not entered at Registration stage.

Figure 1-8 Main Details

For more information on fields, refer to the field description table below.

Table 1-7 Export LC Closure - Main Details - Application Details - Field Description

| Field | Description |
|---------------------------------|---|
| Advising Bank Reference | Read only field. The value is auto-populated from the Registration stage. |
| Beneficiary ID | Read only field. Beneficiary ID is auto-populated from the value available in LC. |
| Beneficiary Name | Read only field. Beneficiary name will be auto-populated from the value available in LC. |
| Branch | Read only field. Branch details will be auto-populated based on the selected Export LC. |
| Process Reference Number | Read only field. Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code. |
| Priority | System populates the priority of the customer based on priority maintenance, also enables the user to change the priority as per the requirement. Set the priority of the Export LC Closure request as Low/Medium/High. If priority is not maintained for a customer, 'Medium' priority will be defaulted. |
| Submission Mode | Read only field. System populates the submission mode of Export LC Closure request. By default the submission mode will have the value as 'Desk'. |
| Closure Date | By default, the application will display branch's current date. |
| User Reference Number | Read only field. User reference number will be auto-populated by the system based on selected Export LC. |
| Issuing Bank | Read only field. This field displays the issuing bank as available in LC. |

LC Details

The fields listed under this section are same as the fields listed under the **LC Details** section in **Registration** stage. All fields displayed under LC Details section, would be read only.

Figure 1-9 LC Details

For more information on fields, refer to the field description table below.

Table 1-8 Export LC Closure - LC Details - Field Description

| Field | Description |
|---|--|
| LC Type | Read only field. LC type is auto-populated based on the latest LC details. |
| Advising Bank | Read only field. This field displays the advising bank details of the selected Export LC. |
| Product Code | Read only field. This field displays the product code used during issuance. |
| Product Description | Read only field. This field displays the description of the product as per the product code displayed as in export LC advice. |
| 40A - Form of Documentary Credit | Read only field. This field displays the form of documentary credit details available in Export LC. |
| Form of Documentary Credit Details | Read only field. This field displays the form of documentary credit details, if confirmation details are received from advising bank. |
| 20 - Documentary Credit Number | Read only field. This field displays the documentary credit number as available in export LC. |

Table 1-8 (Cont.) Export LC Closure - LC Details - Field Description

| Field | Description |
|---|---|
| Contract Reference Number | Read only field. This field displays the 'Reference number' provided by the beneficiary bank. The unique Customer Reference Number which will be the User Reference Number in LC. |
| Date of Issue | Read only field. This field displays the LC issuance date. |
| Applicable Rules | Read only field. This field displays the rules of the selected export LC as per the latest LC details. |
| Date of Expiry | Read only field. This field displays the expiry date as per the latest LC details. The Export LC should be allowed to be closed only if the LC is expired. |
| Place of Expiry | Read only field. This field displays the place of expiry as per the latest LC details. |
| Applicant Bank | Read only field. This field displays the applicant bank details as per the latest LC details. |
| Applicant | Read only field. This field displays the details of the applicant as per the latest LC details. |
| Currency Code, Amount | Read only field. This field displays the details of the currency code and LC amount as per the latest LC details. |
| Amount In Local Currency | Read only field. System fetches the local currency equivalent value for the LC amount from back office (with decimal places). |
| Percentage Credit Amount Tolerance | Read only field. This field displays the details of the percentage credit amount tolerance as per the latest LC details. |
| Limits Required | Read only field. Limits Required (Y/N) will be auto-populated as per the latest LC details. |
| Additional Amount Covered | Read only field. This field displays the details of the additional amount covered as per the latest LC details. |
| Sender's Reference | Read only field. This field displays the sender's reference value as in underlying LC. |

Table 1-8 (Cont.) Export LC Closure - LC Details - Field Description

| Field | Description |
|---------------------|---|
| Auto Close | Read only field. System default the value from the previous versions of the contracts. |
| Closure Date | Read only field. System default the value of closure date from the previous versions of the contracts. |

Task Audit Trail Details

Application No. PK2ILCI00008772 Branch Code PK2 Initiated Date 4/20/2022 Initiated By ATEST11

Process Name Import LC Issuance

| S.No | Stage Name | Pickup Time | Completed Time | Completed By | Outcome |
|------|--------------|-------------------------------|-------------------------------|--------------|---------|
| 1 | Registration | Thu, 11 Jul 2024 08:01:31 GMT | Thu, 11 Jul 2024 08:02:39 GMT | ATEST11 | PROCEED |

Close

This button provides information about user initiated the transaction, initiated date, stage wise detail etc.

For more information on audit, refer to the field description table below.

Table 1-9 Audit - Field Description

| Field | Description |
|------------------------|--|
| Application No. | This field displays the application number of the process. |
| Branch Code | This field displays the branch code. |
| Initiated Date | This field displays the date on which process is initiated. |
| Initiated By | This field displays the user ID of the user who had initiated the process. |
| Process Name | This field displays the name of the process which is initiated. |
| S. No | This field displays the serial number of the audit record. |
| Stage Name | This field displays the current stage of the process. |
| Completed Time | This field displays the time on which the audit of the current stage is completed. |
| Completed By | This field displays the user ID of the user who had completed the audit. |
| Outcome | This field displays the outcome of the audit. |

2. Click **Next**.

The task will move to next data segment.

Table 1-10 Main Details - Action Buttons - Field Description

| Field | Description |
|------------------------------|---|
| Clarification Details | Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested. |
| Documents | <p>Upload the required documents. Application displays mandatory documents to be uploaded for export LC Closure. Place holders are also available to upload additional documents submitted by the applicant.</p> <p>The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p> |
| Remarks | Specify any additional information regarding the Export LC Closure. This information can be viewed by other users handling the request. |
| Overrides | Click to view the overrides accepted by the user. |
| Customer Instruction | <p>Click to view/ input the following.</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. |
| Signatures | <p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p> |
| View LC | Click View LC to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.. |
| View LC Events | Click to view the LC events. |
| Request Clarification | On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details. |

Table 1-10 (Cont.) Main Details - Action Buttons - Field Description

| Field | Description |
|-------------------------|---|
| Reject | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p> |
| Refer | <p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others |
| Hold | <p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task. This option is used, if there are any pending information yet to be received from applicant.</p> |
| Cancel | <p>Cancels the Export LC Closure task. Details entered will not be saved and the task will be removed</p> |
| Save & Close | <p>Save the information provided and holds the task in 'My Task' queue for working later.</p> <p>This option will not submit the request.</p> |
| Next | <p>On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p> |
| Checklist | <p>Click to view the list of items that needs to be completed and acknowledge. If mandatory checklist items are not selected, system will display an error on submit.</p> |

1.3.2 Additional Fields

This topic provides the systematic instructions to capture the additional fields.

Any user defined fields mapped as per bank's requirement can be viewed in this section.

1. On **Additional Fields** screen, specify the fields, if any.

Figure 1-10 Additional Fields

2. Click **Next**.

The task will move to next data segment. For more information refer [Advices](#).
For more information on action buttons, refer to the field description table below.

Table 1-11 Additional Fields - Action Buttons - Field Description

| Field | Description |
|------------------------------|--|
| Clarification Details | Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested. |
| Documents | Upload the required documents. Application displays mandatory documents to be uploaded for export LC Closure. Place holders are also available to upload additional documents submitted by the applicant. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application. |
| Remarks | Specify any additional information regarding the Export LC Closure. This information can be viewed by other users handling the request. Content from Remarks field should be handed off to Remarks field in Backend application. |
| Overrides | Click to view the overrides accepted by the user. |
| Customer Instruction | Click to view/ input the following. <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. |

Table 1-11 (Cont.) Additional Fields - Action Buttons - Field Description

| Field | Description |
|------------------------------|---|
| Signatures | <p>Click the Signature button to verify the signature of the customer/bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p> |
| View LC | Click View LC to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.. |
| View LC Events | Click to view the LC events. |
| Request Clarification | On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details. |
| Reject | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p> |
| Refer | <p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others |
| Hold | <p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p> |
| Cancel | Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue. |
| Save & Close | Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request. |
| Back | On click of Back, task moves to previous logical step. |

Table 1-11 (Cont.) Additional Fields - Action Buttons - Field Description

| Field | Description |
|-------------|---|
| Next | On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment. |

1.3.3 Advices

This topic provides the systematic instructions to capture the advices details of Export LC Closure process.

This section defaults the advices maintained for the product/event simulated from the advices maintained at the product level. The user can also suppress the Advice, if required


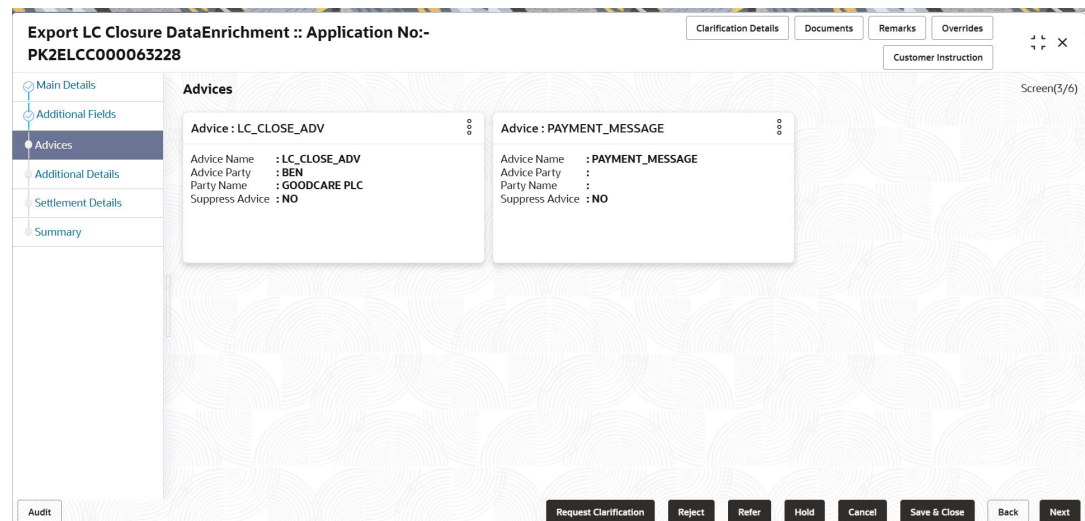
1. On **Advices** screen, , click  on any advice tile to view the advice details.

Figure 1-11 Advices



Advice Details

Advice Details

▼ Advice Details

Suppress Advice Advice Name: LC_AMND_INSTR Medium: [dropdown] Advice Party: ABK

Party ID: 001204 Party Name: ABC BANK

▼ FFT Code

| FFT Code | FFT Description | Action |
|----------|-----------------|-----------------|
| FREEVP | TESTING FFT | [edit] [delete] |

▼ Instructions

| Instruction Code | Instruction Description | Edit | Action |
|------------------|---|--------|----------|
| E023 | IN CASE, REIMBURSING BANK IN NEW YORK, FAILS TO F | [edit] | [delete] |

OK Cancel

For more information on fields, refer to the field description table below.

Table 1-12 Advice Details

| Field | Description |
|--------------------------------|--|
| Suppress Advice | Enable this option to suppress the advice. Disable this option if suppress advice is not required. |
| Advice Name | Displays the advice name. |
| Medium | Displays the medium of advices is defaulted from the system. |
| Advice Party | Displays the advice party is defaulted from the system. |
| Party ID | Displays the party Id defaulted from system. |
| Party Name | Displays the defaulted from Guarantee. |
| FFT Code | Click + to add multiple FFT Code . |
| FFT Code | Click Search to search and select the FFT Code. |
| FFT Description | FFT description is populated based on the FFT code selected. User can edit the FFT description. |
| Action | Click delete icon to remove any existing FFT code. Click edit icon to edit the existing FFT code. |
| Instructions | Click + to add multiple Instruction Code . |
| Instruction Code | Click Search to search and select the instruction Code. |
| Instruction Description | Instruction description is populated based on the instruction code selected. User can edit the instruction description. |

Table 1-12 (Cont.) Advice Details

| Field | Description |
|---------------|--|
| Action | Click delete icon to remove any existing instruction code. Click edit icon to edit the existing instruction code. |

2. Click **Next**.

The task will move to next data segment.

For more information on fields, refer to the field description table below.

Table 1-13 Advices - Action Buttons - Field Description

| Field | Description |
|------------------------------|--|
| Clarification Details | Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested. |
| Documents | Upload the required documents. Application displays mandatory documents to be uploaded for export LC Closure. Place holders are also available to upload additional documents submitted by the applicant. The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application. |
| Remarks | Specify any additional information regarding the Export LC Closure. This information can be viewed by other users handling the request. Content from Remarks field should be handed off to Remarks field in Backend application. |
| Overrides | Click to view the overrides accepted by the user. |
| Customer Instruction | Click to view/ input the following. <ul style="list-style-type: none"> Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. |
| Signatures | Click the Signature button to verify the signature of the customer/ bank if required. The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system. If more than one signature is required, system should display all the signatures. |
| View LC | Click View LC to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.. |
| View LC Events | Click to view the LC events. |

Table 1-13 (Cont.) Advices - Action Buttons - Field Description

| Field | Description |
|------------------------------|---|
| Request Clarification | On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details. |
| Reject | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p> |
| Refer | <p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others |
| Hold | <p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p> |
| Cancel | Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue. |
| Save & Close | Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request. |
| Back | On click of Back, task moves to previous logical step. |
| Next | On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment. |

1.3.4 Additional Details

This topic provides the systematic instructions to capture the additional details in Scrutiny stage of Export LC Closure process.

In the Additional details section, user can update and verify the additional details Data Segment of Export LC Closure request.


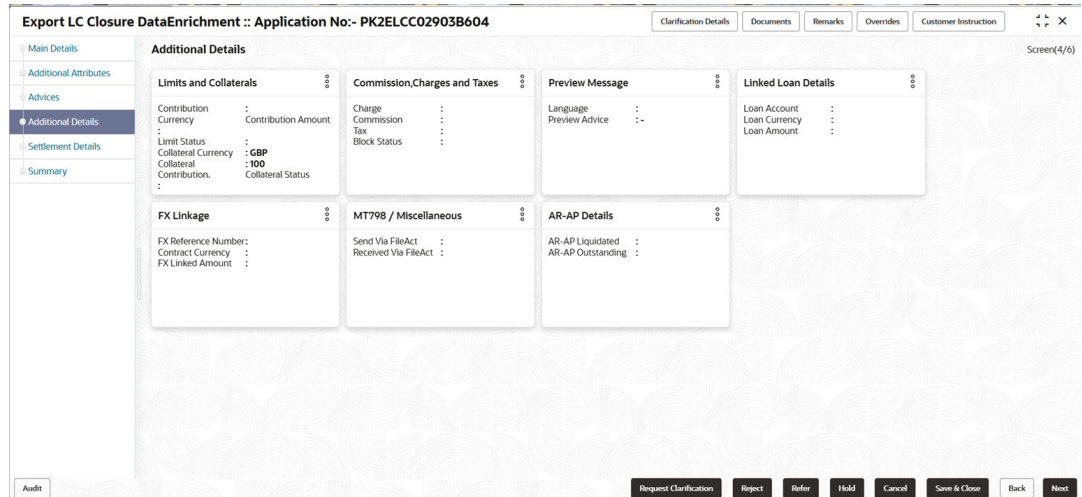
1. On **Additional Details** screen, , click  on any Additional Details tile to view the details.

Figure 1-12 Additional Details



Limits and Collaterals

On Approval, system should not release the Earmarking against each limit line and system should handoff the “Limit Earmark Reference Number “to the back office. On successful handoff, back office will make use of these “Limit Earmark Reference Number” to release the Limit Earmark done in the mid office (OBTFFPM) and should Earmark the limit from the Back office.

In case multiple Lines are applicable, Limit Earmark Reference for all lines to be passed to the back office.

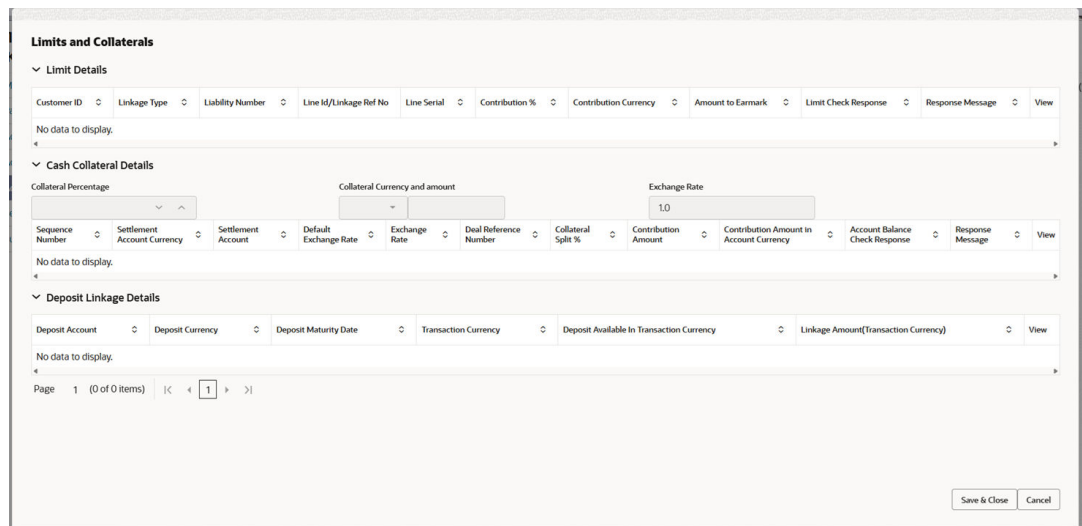


Figure 1-13 Limit Details

Limit Details

| | |
|---|---|
| <p>Customer Id</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="001044"/> | <p>Linkage Type</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="Facility"/> |
| <p>Contribution %</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="100.0"/> | <p>Liability Number</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="001044"/> |
| <p>Contribution Currency</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="USD"/> | <p>Line Id/Linkage Ref No</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="001044_US"/> |
| <p>Limit/Liability Currency</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="USD"/> | <p>Limits Description</p> <div style="border: 1px solid #ccc; height: 40px; width: 100%;"></div> |
| <p>Limit Check Response</p> <input style="width: 90%; border: 1px solid #ccc;" type="text"/> | <p>Amount to Earmark</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="\$4,840.00"/> |
| <p>Expiry Date</p> <input style="width: 90%; border: 1px solid #ccc;" type="text"/> | <p>Limit Available Amount</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="\$0.00"/> |
| <p>Response Message</p> <div style="border: 1px solid #ccc; height: 30px; width: 100%;"></div> | <p>ELCM Reference Number</p> <div style="border: 1px solid #ccc; height: 20px; width: 100%;"></div> |

Figure 1-14 Collateral Details

Collateral Details

| | |
|--|---|
| <p>Total Collateral Amount</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="\$1,000.00"/> <p>Sequence Number</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="1.0"/> <p>Collateral Contribution Amount</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="\$0.00"/> <p>Settlement Account Currency</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="USD"/> <p>Contribution Amount in Account Currency</p> <input style="width: 90%; border: 1px solid #ccc;" type="text"/> <p>Response</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="NA"/> | <p>Collateral Amount to be Collected</p> <input style="width: 90%; border: 1px solid #ccc;" type="text"/> <p>Collateral Split %</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="100.0"/> <p>Settlement Account</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="PK20010430013"/> <p>Exchange Rate</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="1.0"/> <p>Account Available Amount</p> <input style="width: 90%; border: 1px solid #ccc;" type="text"/> <p>Response Message</p> <input style="width: 90%; border: 1px solid #ccc;" type="text" value="verify/Block not required"/> |
|--|---|

X

For more information on fields, refer to the field description table below.

Table 1-14 Limit Details - Field Description

| Field | Description |
|----------------------|--|
| Limit Details | Click + plus icon to add new limit details. Below fields are displayed on the Limit Details pop-up screen, if the user clicks plus icon. |
| Customer ID | This field displays the applicant's/applicant bank customer ID defaulted from the application. |
| Linkage Type | Select the linkage type. Linkage type can be: <ul style="list-style-type: none"> • Facility • Liability By default Linkage Type should be "Facility". |

Table 1-14 (Cont.) Limit Details - Field Description

| Field | Description |
|---------------------------------|---|
| Contribution % | <p>System will default this to 100%. User can modify, if contribution is more than 100%. System will display an alert message, if modified. Once contribution % is provided, system will default the amount.</p> <p>System to validate that if Limit Contribution% plus Collateral% is equal to 100. If the total percentage is not equal to 100 application will display an alert message.</p> <div style="border: 1px solid #ccc; padding: 10px; margin-top: 10px;"> <p>Note</p> <p>The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message “Defaulted Collateral Percentage modified.”</p> </div> |
| Liability Number | <p>Click Search to search and select the Liability Number from the look-up.</p> <p>The list has all the Liabilities mapped to the customer.</p> |
| Contribution Currency | This field displays the contribution currency. |
| Line ID/Linkage Ref No | <p>Click Search to search and select from the various lines available and mapped under the customer id gets listed in the drop-down. LINE ID-DESCRIPTION will be available for selection along with Line ID. When you click on 'verify', the system will return value if the limit check was successful or Limit not Available. If limit check fails, the outstanding limit after the transaction value will be shown in the limit outstanding amount.</p> <p>The user can click the Line Id link to view the limit details.</p> <div style="border: 1px solid #ccc; padding: 10px; margin-top: 10px;"> <p>Note</p> <p>User can also select expired Line ID from the lookup and on clicking the verify button, system should default “The Earmarking cannot be performed as the Line ID is Expired” in the “Response Message” field.</p> </div> <p>This field is disabled and read only, if Linkage Type is Liability.</p> |
| Limit/Liability Currency | This field displays the limit currency, when the user select the Liability Number . |
| Limits Description | This field displays the limits description. |
| Limit Check Response | <p>This field displays the limit check response.</p> <p>Response can be 'Success' or 'Limit not Available' based on the limit service call response.</p> <p>The value in this field appears, if you click the Verify button.</p> |
| Amount to Earmark | <p>This field defaults the amount to earmark.</p> <p>Contribution amount will default based on the contribution %.</p> <p>User can change the value.</p> |
| Expiry Date | This field displays the date up to which the Line is valid. |

Table 1-14 (Cont.) Limit Details - Field Description

| Field | Description |
|--|--|
| Limit Available Amount | This field displays the value of available limit, i.e., limit available without any earmark. The Limit Available Amount must be greater than the Contribution Amount. The value in this field appears, if you click the Verify button. |
| Response Message | This field displays the detailed response message. The value in this field appears, if you click the Verify button. |
| ELCM Reference Number | This field displays the ELCM reference number. |
| Limit Details grid | Below fields appear in the Limit Details grid along with the above fields. |
| Line Serial | Displays the serial of the various lines available and mapped under the customer id. This field appears on the Limits grid. |
| Edit | Click the link to edit the Limit Details . |
| Cash Collateral Details | |
| Collateral Percentage | System populates the Collateral % maintained in the Customer / Product for the counter party of the contract. User can modify the collateral percentage. |
| Collateral Currency and amount | System populates the contract currency as collateral currency by default. User can modify the collateral Currency and amount. |
| Exchange Rate | System populates the exchange rate maintained. User can modify the collateral Currency and amount. System validates for the Override Limit and the Stop limit if defaulted exchange rate is modified. |
| Edit | Click edit link to edit the collateral details. |
| Collateral Details pop-up screen | Click + plus icon to add new collateral details. Below fields are displayed on the Collateral Details pop-up screen, if the user clicks plus icon. |
| Total Collateral Amount | Read only field. This field displays the total collateral amount provided by the user. |
| Collateral Amount to be Collected | Read only field. This field displays the collateral amount yet to be collected as part of the collateral split. |
| Sequence Number | Read only field. The sequence number is auto populated with the value, generated by the system. |
| Collateral Split % | Specify the collateral split% to be collected against the selected settlement account. |
| Collateral Contribution Amount | Specify the collateral amount to be collected against the selected settlement account. User can either provide the collateral % where the collateral amount will be auto populated or modifying the collateral amount will auto correct the collateral %. |
| Settlement Account | Click Search to search and select the settlement account for the collateral. |
| Settlement Account Currency | Read only field. This field displays the settlement account currency defaulted by the system. |

Table 1-14 (Cont.) Limit Details - Field Description

| Field | Description |
|--|---|
| Default Exchange Rate | Read only field. This field displays the maintained exchange rate when the component currency differs from the settlement account currency. |
| Exchange Rate | Specify Exchange Rate upto 4 decimal places, if applicable. System rounds off values beyond 4 decimals. <ul style="list-style-type: none"> Do not specify Exchange Rate for deferred charges, commission, and tax components under AR-AP. System restricts input for these components. Specify Exchange Rate within the allowed range. System allows save without any message. If Exchange Rate exceeds the allowed range but is within the override band. Click Save and Close. System displays the override message - "Exchange Rate has exceeded Override Limit" Proceed after accepting the override. If Exchange Rate exceeds the stop limit. Click Save and Close. System displays the error message - "Exchange Rate has exceeded Stop Limit" System does not allow the transaction to proceed. |
| Deal Reference Number | Deal Reference Number allows up to 30 characters . Entries longer than 30 characters are not allowed. Deal Reference Number can be specified only when Exchange Rate has a value. If Exchange Rate is blank and a Deal Reference Number is specified, the system displays: "Cannot add Deal Reference without specifying the Exchange Rate value." |
| Contribution Amount in Account Currency | Read only field. This field displays the contribution amount in the settlement account currency as defaulted by the system. |
| Account Available Amount | Read only field. System populates the account available amount on clicking the Verify button. |
| Response | Read only field. System populates the response on clicking the Verify button. |
| Response Message | Read only field. System populates the response message on clicking the Verify button. |
| Verify | Click to verify the account balance of the Settlement Account. |
| Save & Close | Click to to save and close the record. |
| Cancel | Click to cancel the entry. |
| Cash Collateral Details grid | Below fields appear in the Cash Collateral Details grid along with the above fields. |
| Collateral % | Specify the percentage of collateral to be linked to this transaction. If the value is more than 100% system will display an alert message. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified." |

Table 1-14 (Cont.) Limit Details - Field Description

| Field | Description |
|---|--|
| Contribution Amount | This field displays the collateral contribution amount. The collateral % maintained for the customer is defaulted into the Collateral Details screen. If collateral % is not maintained for the customer, then system should default the collateral % maintained for the product. User can modify the defaulted collateral percentage, in which case system should display a override message "Defaulted Collateral Percentage modified. |
| Edit | Click edit link to edit the collateral details. |
| Account Available Amount | This field displays the account available amount which will be auto-populated based on the settlement account selection. |
| Deposit Linkage Details | In this section which the deposit linkage details is captured. System should allow the user to Link one or more existing Deposits as a contribution to secure underlying transactions. On Submit of DE stage, system will create Linkage of the Deposit/modification of existing Linkage by calling Back-office system (DDA) system directly. Click + plus icon to add new Deposit Linkage details. |
| Edit | Click edit link to edit the deposit linkage details. |
| Deposit Linkage Details pop-up screen | Below fields are displayed on the Deposit Linkage Details pop-up screen, if the user clicks plus icon. |
| Customer ID | Click Search to search and select the customer ID from the look-up. |
| Deposit Account | Click Search to search and select deposit for linkage from the list of all the customer Deposits. All the Deposits of the customer should be listed in the LOV search. User should be able to select the deposit for linkage. |
| Deposit Branch | This field displays the deposit branch which will be auto-populated based on the deposit account selection. |
| Deposit Available Amount | This field displays the deposit available amount and currency which will be auto-populated based on the deposit account selection. |
| Deposit Maturity Date | This field displays the maturity date of deposit based on the deposit account selection. |
| Exchange Rate | This field displays the latest exchange rate for deposit linkage. This will be picked up from the exchange rate maintenance from the common core. |
| Deposit Available In Transaction Currency | This field displays the deposit amount available, after exchange rate conversion, if applicable. |
| Linkage Percentage % | Specify the value for linkage percentage. |
| Linkage Amount (Transaction Currency) | This field displays the transaction amount, user can change the value. System validates the linking amount with available Deposit balance and should not allow to link more than the available amount. |
| Below fields appear in the Deposit Details grid along with the above fields. | |
| Deposit Currency | This field displays the deposit currency. |
| Transaction Currency | This field displays the transaction currency. |

- Click **Save and Close** to save the details and close the screen.

Commission, Charges and Taxes

This section displays Commission, Charges and Taxes details. On landing the additional tab, charges and tax if any will get defaulted from back end simulation. If default charges are available under the product, they should be defaulted here with values. If customer or customer group specific charges are maintained, then the same will be defaulted from back end system.

For more information on fields, refer to the field description table below.

Table 1-15 Charge Details - Field Description

| Field | Description |
|---------------------------|---|
| Commission Details | This section displays the Commission Details . |
| Component | This field displays the commission component. |
| Rate | This field displays the rate that is defaulted from product. The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate. If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field. |
| Modified Rate | From the default value, if the rate is changed the value gets updated in this field. |
| Currency | This field displays the currency in which the commission have to be collected. |
| Amount | This field displays the amount that is maintained under the product code. The commission rate, if available in Back Office defaults in OBTFPM. The user is able to change the rate, but not the commission amount directly. The amount gets modified based on the rate changed and the new amount is calculated in back office based on the new rate and is populated in OBTFPM. If flat commission is applicable, then commission amount defaulted from back office is modifiable by the user. Rate field will be blank and the user cannot modify the Rate field. |
| Modified Amount | From the default value, if the amount is changed, the value gets updated in the modified amount field. |

Table 1-15 (Cont.) Charge Details - Field Description

| Field | Description |
|------------------------------------|---|
| Defer | If enabled, charges/commissions has to be deferred and collected at any future step. |
| Waive | Based on the customer maintenance, the charges/commission can be marked for Billing or Defer. If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder. |
| Charge Party | Charge party is 'Applicant' by default. User can change the value to Beneficiary. |
| Settlement Account | Select the settlement account. |
| Settlement Account Currency | Read only field. This field displays the settlement account currency defaulted by the system. |
| Default Exchange Rate | Read only field. This field displays the maintained exchange rate when the component currency differs from the settlement account currency. |
| Exchange Rate | Specify Exchange Rate upto 4 decimal places, if applicable. System rounds off values beyond 4 decimals. <ul style="list-style-type: none"> Do not specify Exchange Rate for deferred charges, commission, and tax components under AR-AP. System restricts input for these components. Specify Exchange Rate within the allowed range. System allows save without any message. If Exchange Rate exceeds the allowed range but is within the override band. Click Save and Close. System displays the override message - "Exchange Rate has exceeded Override Limit" Proceed after accepting the override. If Exchange Rate exceeds the stop limit. Click Save and Close. System displays the error message - "Exchange Rate has exceeded Stop Limit" System does not allow the transaction to proceed. |
| Deal Reference Number | Deal Reference Number allows up to 30 characters . Entries longer than 30 characters are not allowed. Deal Reference Number can be specified only when Exchange Rate has a value. If Exchange Rate is blank and a Deal Reference Number is specified, the system displays: "Cannot add Deal Reference without specifying the Exchange Rate value." |
| Charge Details | This section displays the Charge Details . |
| Component | This field displays the charge component type. |
| Tag Currency | This field displays the tag currency in which the charges have to be collected. |
| Tag Amount | This field displays the tag amount that is maintained under the product code. |
| Currency | This field displays the currency in which the charges have to be collected. |
| Amount | This field displays the amount that is maintained under the product code. |
| Modified | From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field. |

Table 1-15 (Cont.) Charge Details - Field Description

| Field | Description |
|------------------------------------|--|
| Billing | <p>If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically enabled in OBTFPM.</p> <p>The user can not enable/disable the option, if it is de-selected by default.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p> |
| Defer | <p>If charges have to be deferred and collected at any future step, this check box has to be selected.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p> |
| Waive | <p>Enable the toggle, if charges has to be waived.</p> <p>Based on the customer maintenance, the charges should be marked for Billing or for Defer.</p> <p>This field is disabled, if Defer toggle is enabled.</p> |
| Charge Party | <p>Charge party is applicant by default. User can change the value to beneficiary.</p> |
| Settlement Account | <p>Select the settlement account.</p> |
| Settlement Account Currency | <p>Read only field.</p> <p>This field displays the settlement account currency defaulted by the system.</p> |
| Default Exchange Rate | <p>Read only field.</p> <p>This field displays the maintained exchange rate when the component currency differs from the settlement account currency.</p> |
| Exchange Rate | <p>Specify Exchange Rate upto 4 decimal places, if applicable. System rounds off values beyond 4 decimals.</p> <ul style="list-style-type: none"> Do not specify Exchange Rate for deferred charges, commission, and tax components under AR-AP. System restricts input for these components. Specify Exchange Rate within the allowed range. System allows save without any message. If Exchange Rate exceeds the allowed range but is within the override band. Click Save and Close. System displays the override message - "Exchange Rate has exceeded Override Limit" Proceed after accepting the override. If Exchange Rate exceeds the stop limit. Click Save and Close. System displays the error message - "Exchange Rate has exceeded Stop Limit" System does not allow the transaction to proceed. |

Table 1-15 (Cont.) Charge Details - Field Description

| Field | Description |
|------------------------------------|---|
| Deal Reference Number | Deal Reference Number allows up to 30 characters . Entries longer than 30 characters are not allowed. Deal Reference Number can be specified only when Exchange Rate has a value. If Exchange Rate is blank and a Deal Reference Number is specified, the system displays: "Cannot add Deal Reference without specifying the Exchange Rate value." |
| Tax Details | This section displays the Tax Details The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system. |
| Component | This field displays the tax component. |
| Type | This field displays the type of tax component. |
| Value Date | This field displays the value date of tax component. |
| Currency | This field displays the currency in which the tax have to be collected. The tax currency is the same as the commission. |
| Amount | This field displays the tax amount based on the percentage of commission maintained. You can edit the tax amount, if applicable. |
| Billing | If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing. This field is disabled, if 'Defer' toggle is enabled. |
| Defer | If taxes have to be deferred and collected at any future step, this option has to be enabled. The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation. |
| Settlement Account | System defaults the settlement account. The user can modify the settlement account. |
| Settlement Account Currency | Read only field. This field displays the settlement account currency defaulted by the system. |
| Default Exchange Rate | Read only field. This field displays the maintained exchange rate when the component currency differs from the settlement account currency. |

Table 1-15 (Cont.) Charge Details - Field Description

| Field | Description |
|------------------------------|--|
| Exchange Rate | <p>Specify Exchange Rate upto 4 decimal places, if applicable. System rounds off values beyond 4 decimals.</p> <ul style="list-style-type: none"> Do not specify Exchange Rate for deferred charges, commission, and tax components under AR-AP. System restricts input for these components. Specify Exchange Rate within the allowed range. System allows save without any message. If Exchange Rate exceeds the allowed range but is within the override band. Click Save and Close. System displays the override message - "Exchange Rate has exceeded Override Limit" Proceed after accepting the override. If Exchange Rate exceeds the stop limit. Click Save and Close. System displays the error message - "Exchange Rate has exceeded Stop Limit" System does not allow the transaction to proceed. |
| Deal Reference Number | <p>Deal Reference Number allows up to 30 characters. Entries longer than 30 characters are not allowed.</p> <p>Deal Reference Number can be specified only when Exchange Rate has a value. If Exchange Rate is blank and a Deal Reference Number is specified, the system displays: "Cannot add Deal Reference without specifying the Exchange Rate value."</p> |

- Click **Save and Close** to save the details and close the screen.

Linked Loan Details

This user can view the details of linked loan accounts.

For more information on fields, refer to the field description table below.

Table 1-16 Linked Loan Details

| Field | Description |
|---------------------------------|--|
| Drawing Reference Number | Displays the drawing reference number. |
| Drawing Currency | Displays the drawing currency. |
| Drawing Amount | Displays the drawing amount. |
| Loan Account | Displays the details of the linked loan account. |
| Loan Currency | Displays the loan Currency of the linked loan account. |
| Loan Amount | Displays the loan amount of the linked loan account. |

- Click **Save and Close** to save the details and close the screen.

Preview Messages

The bank user can view a preview of the message and advice simulated from back office which is based on the export LC Cancellation captured in the previous screen.

For more information on fields, refer to the field description table below.

Table 1-17 Preview Messages - Field Description

| Field | Description |
|------------------------------|--|
| Preview SWIFT Message | This section displays the Preview SWIFT Message details. |
| Language | Read only field. English is set as default language for the preview. |
| Message Type | Select the message type from the drop down. User can choose to see preview of different message like MT 700, MT 740 and MT 701. |
| Message Status | Read only field. This field displays the message status of draft message of liquidation details. |
| Repair Reason | Read only field. This field displays the message repair reason of draft message of liquidation details. |
| Preview Message | This field displays a preview of the draft message. |
| Preview Mail Device | This section displays the Preview Mail Device details. |
| Language | Read only field. English is set as default language for the preview. |
| Advice Type | Select the advice type. |
| Message Status | Read only field. This field displays the message status of draft message of liquidation details. |
| Repair Reason | Read only field. This field displays the message repair reason of draft message of liquidation details. |
| Preview Message | This field displays a preview of the advice. |

Table 1-17 (Cont.) Preview Messages - Field Description

| Field | Description |
|-------------------------------|---|
| Print (SWIFT messages) | <p>If the required SMS rights are available, user can print SWIFT message previews and enquiry views, and Mail advice previews and enquiry views.</p> <p>Printed output matches the back-office format and includes a watermark based on context: DRAFT MESSAGE/DRAFT ADVICE for previews and midoffice enquiries, and COPY MESSAGE/COPY ADVICE for back-office enquiries.</p> <p>Note: If printing fails due to a technical issue (for example, printer, workstation, or connectivity issues), the system displays the error message: “Unable to Print. Try again later !”</p> |
| Print (Mail advices) | <p>If the required SMS rights are available, user can print Mail advice previews and enquiry views. Printed output matches the back-office format and includes a watermark based on context: DRAFT MESSAGE/DRAFT ADVICE for previews and midoffice enquiries, and COPY MESSAGE/COPY ADVICE for back-office enquiries.</p> <p>Note: If printing fails due to a technical issue (for example, printer, workstation, or connectivity issues), the system displays the error message: “Unable to Print. Try again later !”</p> |

5. Click **Save and Close** to save the details and close the screen.

This section displays the account receivable and account payable (AR/AP) records for the contract, using the data elements defined for the tile.

Figure 1-15 AR-AP Outstanding Details

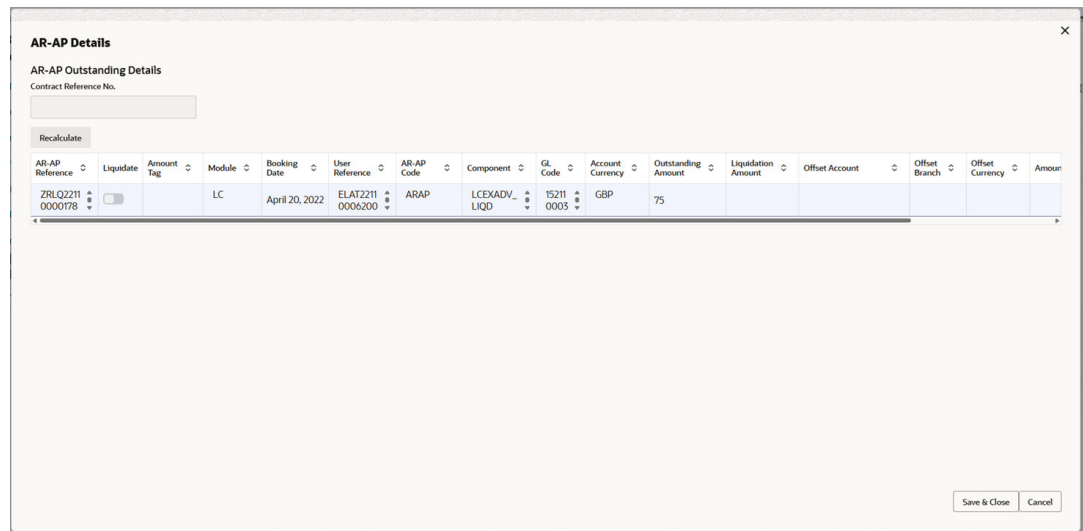


Table 1-18 AR-AP Outstanding Details - Field Description

| Field | Description |
|---------------------------|---|
| Contract Reference | System displays the Contract Reference . |
| Recalculate | Click Recalculate to apply updated values such as Negotiated Rate or charge changes. System recalculates all amounts and refreshes the Settlement and related details accordingly. |

Table 1-18 (Cont.) AR-AP Outstanding Details - Field Description

| Field | Description |
|---------------------------|---|
| AR-AP Reference | System displays the reference number of the Account Receivable. |
| Liquidate | Select the toggle to mark the Account Receivable component for liquidation. |
| Amount Tag | System displays the Amount Tag associated with the receivable component. |
| Module | System displays the Module from which the Account Receivable is generated. |
| Booking Date | System displays the date on which the Account Receivable was created. |
| User Reference | System displays the User Reference number associated with the receivable entry. |
| AR-AP Code | System displays the AR-AP Code defined for the receivable component. |
| Component | System displays the charge or Component component for which the receivable is generated. |
| GL Code | System displays the General Ledger account associated with the receivable component. |
| Account Currency | System displays the currency of the receivable component.. |
| Outstanding Amount | System displays the Outstanding Amount available for liquidation. |
| Liquidation Amount | Specify the amount to be liquidated for the selected receivable component. |
| Offset Account | Specify the account to be debited for liquidation of the receivable amount. |
| Offset Branch | System displays the branch associated with the selected offset account. |
| Offset Currency | System displays the currency of the selected offset account. |
| Amount | System displays the debit amount calculated based on the liquidation amount and exchange rate. |
| Exchange Rate | System displays the system derived exchange rate between receivable currency and offset account currency. |
| Negotiated Rate | Specify a negotiated exchange rate to override the system derived rate for the transaction. |

6. Click **Save and Close** to save the details and close the screen.
7. Click **Next**.

The task will move to next data segment.

For more information on action buttons, refer to the field description table below.

Table 1-19 Additional Details - Action Buttons - Field Description

| Field | Description |
|------------------------------|---|
| Clarification Details | Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested. |

Table 1-19 (Cont.) Additional Details - Action Buttons - Field Description

| Field | Description |
|------------------------------|---|
| Documents | <p>Upload the required documents. Application displays mandatory documents to be uploaded for export LC Closure. Place holders are also available to upload additional documents submitted by the applicant.</p> <p>The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p> |
| Remarks | <p>Specify any additional information regarding the Export LC Closure. This information can be viewed by other users handling the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p> |
| Overrides | Click to view the overrides accepted by the user. |
| Customer Instruction | <p>Click to view/ input the following.</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFCM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. |
| Signatures | <p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p> |
| View LC | Click View LC to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.. |
| View LC Events | Click to view the LC events. |
| Request Clarification | On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details. |

Table 1-19 (Cont.) Additional Details - Action Buttons - Field Description

| Field | Description |
|-------------------------|---|
| Reject | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p> |
| Refer | <p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others |
| Hold | <p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p> |
| Cancel | <p>Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p> |
| Save & Close | <p>Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.</p> |
| Back | <p>On click of Back, task moves to previous logical step.</p> |
| Next | <p>On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p> |

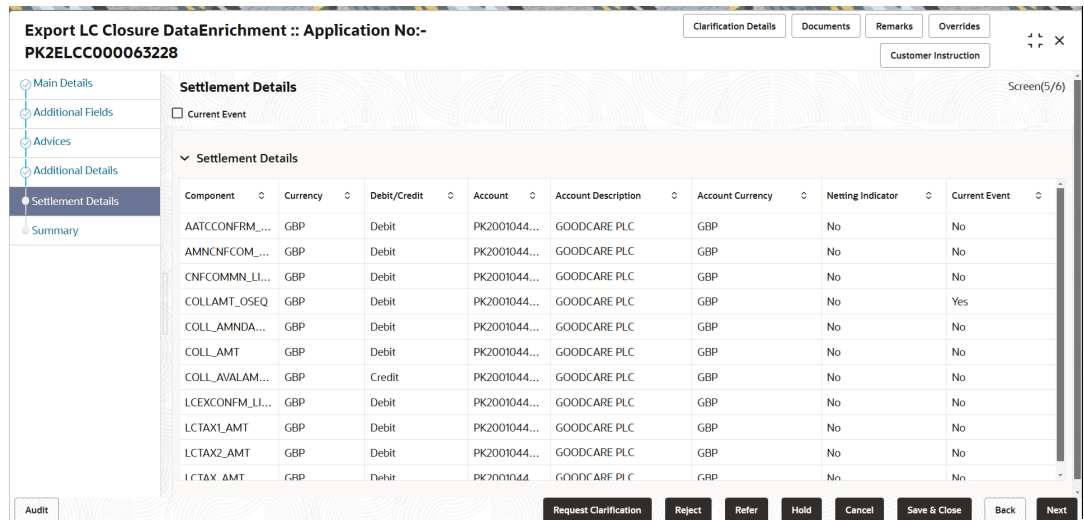
1.3.5 Settlement Details

This topic provides the systematic instructions to capture the settlement details of Export LC Closure request.

In the section, user can update and verify the settlement details Data Segment of Export LC Closure request. System should simulate the settlement details from back office and display the same in this screen

1. On **Settlement Details** screen, specify the fields.

Figure 1-16 Settlement Details



For more information on fields, refer to the field description table below.

Table 1-20 Settlement Details – Field Description

| Field | Description |
|-------------------------------|---|
| Current Event | Select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event |
| Component | This field displays the components based on the product selected. |
| Currency | This field displays the default currency for the component. |
| Debit/Credit | This field displays the debit/credit indicators for the components. |
| Account | This field displays the account details for the components. |
| Account Description | This field displays the the description of the selected account. |
| Account Currency | This field displays the currency for all the items based on the account number. |
| Netting Indicator | This field displays the applicable netting indicator. |
| Current Event | This field displays the current event. |
| Original Exchange Rate | System displays the Original Exchange Rate as simulated in settlement details section from OBTF. |
| Exchange Rate | This exchange rate. |
| Deal Reference Number | This exchange deal reference number. |

2. Click any component in the grid.

Party Details

Table 1-21 Party Details – Field Description

| Field | Description |
|---|--|
| Transfer Type | Select the transfer type from the drop-down list. The options are: <ul style="list-style-type: none"> • Customer Transfer • Bank Transfer for own account • Direct Debit Advice • Managers Check • Customer Transfer with Cover • Bank Transfer |
| Charge Details | Select the charge details for the transaction. The options are: <ul style="list-style-type: none"> • Beneficiary All Charges • Remitter Our Charges • Remitter All Charges |
| Netting Indicator | Select the netting indicator for the component. The options are: <ul style="list-style-type: none"> • Yes • No |
| Ordering Customer | Click search icon to search and select the ordering customer from the look up. |
| Ordering Institution | Click search icon to search and select the ordering institution from the look up. |
| Senders Correspondent | Click search icon to search and select the senders correspondent from the look up. |
| Receivers Correspondent | Click search icon to search and select the receivers correspondent from the look up. |
| Intermediary Institution | Click search icon to search and select the intermediary institution from the look up. |
| Account with Institution | Click search icon to search and select the account with institution from the look up. |
| Beneficiary Institution | Click search icon to search and select the beneficiary institution from the look up. |
| Ultimate Beneficiary | Click search icon to search and select the ultimate beneficiary from the look up. |
| Intermediary Reimbursement Institution | Click search icon to search and select the intermediary reimbursement institution from the look up. |

Payment Details

Table 1-22 Payment Details - Field Description

| Field | Description |
|-----------------------------|---|
| Sender to Receiver 1 | Specify the sender to receiver message. |
| Sender to Receiver 2 | Specify the sender to receiver message. |
| Sender to Receiver 3 | Specify the sender to receiver message. |
| Sender to Receiver 4 | Specify the sender to receiver message. |
| Sender to Receiver 5 | Specify the sender to receiver message. |
| Sender to Receiver 6 | Specify the sender to receiver message. |

Remittance Information

Table 1-23 Remittance Information – Field Description

| Field | Description |
|------------------|------------------------------|
| Payment Detail 1 | Specify the payment details. |
| Payment Detail 2 | Specify the payment details. |
| Payment Detail 3 | Specify the payment details. |
| Payment Detail 4 | Specify the payment details. |

3. Click **Next**.

The task will move to next data segment.

Table 1-24 Settlement Details - Action Buttons - Field Description

| Field | Description |
|-----------------------------|--|
| Documents | <p>Upload the required documents. Application displays mandatory documents to be uploaded for export LC Closure - Islamic. Place holders are also available to upload additional documents submitted by the applicant.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p> |
| Remarks | <p>Specify any additional information regarding the Export LC Closure - Islamic. This information can be viewed by other users handling the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p> |
| Overrides | Click to view the overrides accepted by the user. |
| Customer Instruction | <p>Click to view/ input the following.</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. |
| Signatures | <p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p> |

Table 1-24 (Cont.) Settlement Details - Action Buttons - Field Description

| Field | Description |
|-------------------------|---|
| Reject | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p> |
| Refer | <p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others |
| Hold | <p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p> |
| Cancel | <p>Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p> |
| Save & Close | <p>Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.</p> |
| Back | <p>On click of Back, task moves to previous logical step.</p> |
| Next | <p>On click of Next, system validates if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p> |

1.3.6 Summary

This topic provides the systematic instructions to view the summary details in Scrutiny stage of Export LC Closure request.

User can review the summary of details updated in Scrutiny stage of Export LC Closure request.

The user can view the summary tiles in the Summary section. The Summary tiles display a list of important fields with values. User can drill down from Summary tiles into respective data segments.


1. On **Summary** screen, , click  on any tile to view the details.

Figure 1-17 Summary

Export LC Closure DataEnrichment :: Application No:- PK2ELCC000063228

Clarification Details Documents Remarks Overrides Customer Instruction

Main Details Additional Fields Advices Additional Details Settlement Details Summary

Screen(6/6)

Summary

| Main Details | | Parties Details | | Limits and Collaterals | |
|-----------------|--------------|-----------------|-------------------|--------------------------|----------------|
| Form of LC | : U | Applicant | : MARKS AND SP... | Contribution Currency | : |
| Submission Mode | : Desk | Beneficiary | : GOODCARE PLC | Amount to Earmark | : |
| Date of Issue | : 2022-04-20 | Issuing Bank | : WELLS FARGO ... | Limit Status | : Not Verified |
| Date of Expiry | : 2022-07-19 | | | Collateral Currency | : |
| | | | | Collateral Contribution | : |
| | | | | Collateral Status | : Not Verified |
| | | | | Deposit Linkage Currency | : |
| | | | | Deposit Linkage Amount | : |

| Commission,Charges and Taxes | | Preview Message | | Accounting Details | |
|------------------------------|-----------------|-----------------|-------|--------------------|---|
| Charge | : | Language | : ENG | Event | : |
| Commission | : | Preview Message | : - | AccountNumber | : |
| Tax | : | | | Branch | : |
| Block Status | : Not Initiated | | | | |

| Linked Loan Details | | FX Linkage | |
|---------------------|---|-------------------|---|
| loanAcc | : | Reference Number | : |
| Loan Currency | : | Linkage Amount | : |
| Loan Amount | : | Contract Currency | : |

Audit Request Clarification Reject Refer Hold Cancel Save & Close Back Submit

Tiles Displayed in Summary

- Main Details - User can view the details about application and LC details. User can only view but cannot edit any of the details.
- Parties Details - User can view party details like beneficiary, advising bank etc. User can only view but cannot edit any of the details.
- Limits and Collaterals - User can view the limits and collateral details. User can only view but cannot modify the details.
- Commission, Charges and taxes - User can view the charge details. User can only view but cannot modify the details.
- Preview Messages - User can view the details of preview messages.
- Accounting Details - User can view the accounting entries generated by back office system.

Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

- Settlement Details - User can view the settlement details.
- Linked Loan Details - User can view the linked loan details.

2. Click **Submit**.

The task will move to next logical stage.

Table 1-25 Summary - Action Buttons - Field Description

| Field | Description |
|------------------------------|---|
| Clarification Details | Clicking the button opens a detailed screen, user can see the clarification details in the window and the status will be Clarification Requested. |
| Documents | <p>Upload the required documents. Application displays mandatory documents to be uploaded for export LC Closure. Place holders are also available to upload additional documents submitted by the applicant.</p> <p>The user can view and input/view application details simultaneously. When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p> |
| Remarks | <p>Specify any additional information regarding the Export LC Closure. This information can be viewed by other users handling the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p> |
| Overrides | Click to view the overrides accepted by the user. |
| Customer Instruction | <p>Click to view/ input the following.</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. |
| Signatures | <p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p> |
| View LC | Click View LC to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.. |
| View LC Events | Click to view the LC events. |
| Request Clarification | On click the Request Clarification button the user can request for an Online clarification from customer. Clicking the button opens a detailed screen to capture the clarification details. |

Table 1-25 (Cont.) Summary - Action Buttons - Field Description

| Field | Description |
|-------------------------|---|
| Reject | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p> |
| Refer | <p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others |
| Hold | <p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p> |
| Cancel | <p>Cancel the Data Enrichment stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p> |
| Save & Close | <p>Save the details provided and holds the task in 'My Task' queue for further update. This option will not submit the request.</p> |
| Back | <p>On click of Back, task moves to previous logical step.</p> |
| Submit | <p>Task will get moved to next logical stage of Export LC Closure.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p> |

1.4 Multi Level Approval

This topic helps you quickly get acquainted with the Multi Level Approval process.

The Approval user can approve a Export LC Closure transaction.

1. Log in into OBTFPM application and on **Home** screen, click, **Task**.
2. Under **Task**, click **Free Task**.
3. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.
4. The acquired task will be available in **My Tasks** tab. Click **Edit** to approve the task.

The **Approval Re-Key** pop-up screen appears.

For non online channel, application will request approver for few critical field values as an authorization step. If the values captured match with the values available in the screen, system will allow user to open the transaction screens for further verification. If the re-key values are different from the values captured, then application will display an error message.

5. Open the task and re-key some of the critical field values from the request in the **Approval Re-Key** screen.

Re-key is applicable to the first approver in case of multiple approvers. All approvers will however be able see the summary tiles and the details in the screen by drill down from tiles.

6. Click **Proceed** to proceed for the approval.

The **Approval Summary** screen appears. The user can view the Summary tiles which displays list of important fields with values.

7. Click each tile to drill down from summary tiles into respective data segments to verify the details of all fields under the data segment.

Note

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

Approval Summary

Tiles Displayed in Summary:

- Main Details - User can view the details about application and LC details. User can only view but cannot edit any of the details.
- Parties Details - User can view party details like beneficiary, advising bank etc. User can only view but cannot edit any of the details.
- Limits and Collaterals - User can view the limits and collateral details. User can only view but cannot modify the details.
- Commission, Charges and taxes - User can view the charge details. User can only view but cannot modify the details.
- Preview Messages - User can view the details of preview messages.
- Accounting Details - User can view the accounting entries generated by back office system.

Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

- Settlement Details - User can view the settlement details.
- Linked Loan Details - User can view the linked loan details.

For more information on Action Buttons, refer to the field description table below.

Table 1-26 Approval Summary - Action Buttons - Field Description

| Field | Description |
|-----------------------------|---|
| Documents | <p>View/Upload the required document.</p> <p>Application displays the mandatory and optional documents. The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application</p> |
| Remarks | <p>Specify any additional information regarding the Export LC Closure. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p> |
| Overrides | Click to view the overrides accepted by the user. |
| Customer Instruction | <p>Click to view/ input the following</p> <ul style="list-style-type: none"> Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. |
| View LC | Click View LC to view the latest LC values displayed in the respective fields. All fields displayed in LC details section are read only fields.. |
| Signatures | <p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p> |

Table 1-26 (Cont.) Approval Summary - Action Buttons - Field Description

| Field | Description |
|----------------|---|
| Reject | <p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others <p>Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.</p> |
| Hold | <p>The details provided will be saved and status will be on hold. User must update the remarks on the reason for holding the task.</p> <p>This option is used, if there are any pending information yet to be received from applicant.</p> |
| Refer | <p>Select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes are:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others |
| Cancel | <p>Cancel the Approval stage inputs. The details updated in this stage are not saved. The task will be available in 'My Task' queue.</p> |
| Approve | <p>On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.</p> |

8. Click **Approve**.

1.5 Handoff

This chapter is documented to get familiar with the Handoff stage of Export LC Closure process.

On Approve, the task is handed off to the back office for postings. In the back office, the relevant accounting entries are posted, advises are generated, charges and tax to be collected are posted.

In case there is a failure in Handoff, the task lands to retry handoff queue. The user can manually try to initiate handoff.

Glossary

Index

A

Additional Details, [25](#)
Additional Details - Action Buttons - Field
Description, [25](#)
Additional Fields, [19](#)
Advice Details, [22](#)
Advices, [22](#)
Advices - Action Buttons - Field Description, [22](#)
Application Details, [13](#)
Approval Summary, [49](#)
Approval Summary - Action Buttons - Field
Description, [49](#)
Authorization Re-Key (Non-Online Channel), [49](#)

C

Charge Details, [25](#)
Commission Details, [25](#)

D

Data Enrichment, [10](#)
Deposit Linkage Details, [25](#)

E

Export LC Closure - Registration - Application
Details, [2](#)

H

Handoff, [53](#)

L

LC Details, [2](#), [13](#)
Limits and Collaterals, [25](#)
Linked Loan Details, [25](#)

M

Main Details, [13](#)
Main Details - Action Buttons, [13](#)
Multi Level Approval, [49](#)

P

Preview Messages, [25](#)

R

Registration, [2](#)

S

Settlement Details, [42](#)
Settlement Details - Action Buttons, [42](#)
Summary, [46](#)
Summary - Action Buttons - Field Description, [46](#)

T

Tax Details, [25](#)