

## Online Training for Oracle Health Sciences InForm Suite 6.3.x

Course title	Audience	Duration	Purpose	Topics covered
<b>InForm Essentials_New Features for Site Users (6.3)</b>	Site	5 minutes	To provide clinical research coordinators (CRCs) with an overview of the new features available in the InForm 6.3 application.	Adding a record to the dynamic grid Removing a record from the dynamic grid Removing a record from the source form Re-adding the record to the dynamic grid Deleting the target form Undeleting a deleted target form
<b>InForm Essentials_Site Users (6.3)</b>	Site	30 minutes	To certify clinical research coordinators (CRCs) in the use of the InForm (6.3) application.	Login to InForm Working with the dynamic grid 6.3 Add a subject to a study Enter data in Case Report Forms Edit data in Case Report Forms Respond to queries Use comments
<b>InForm Essentials_Site Users (6.3) with Assessment</b>	Site	50 minutes	To certify clinical research coordinators (CRCs) in the use of the InForm (6.3) application.	Login to InForm Working with the dynamic grid 6.3 Add a subject to a study Enter data in Case Report Forms Edit data in Case Report Forms Respond to queries Use comments Assessment - simulation
<b>InForm Essentials_PI Signature (v5.0-6.3)</b>	Site	10 minutes	To certify Principal Investigators (PIs) in the use of the InForm (v5.0-6.3) application: locate, view, and sign Case Report Books.	Locate and view Case Report Books Sign a Case Report Books
<b>InForm Essentials_PI Signature (v5.0-6.3) with Assessment</b>	Site	20 minutes	To certify Principal Investigators (PIs) in the use of the InForm (v5.0-6.3) application: locate, view, and sign Case Report Books.	Locate and view Case Report Books Sign a Case Report Books Assessment - simulation
<b>InForm Essentials_PI Data Entry and Signature (v5.0-6.3)</b>	Site	30 minutes	To certify Principal Investigators (PIs) in the use of the InForm (v5.0-6.3) application.	Add a subject to a study Enter data in Case Report Forms Edit data in Case Report Forms Respond to queries Use comments Sign a Case Report Book
<b>InForm Essentials_PI Data Entry and Signature (v5.0-6.3) with Assessment</b>	Site	45 minutes	To certify Principal Investigators (PIs) in the use of the InForm (v5.0-6.3) application.	Add a subject to a study Enter data in Case Report Forms Edit data in Case Report Forms Respond to queries Use comments Sign a Case Report Book Assessment - simulation
<b>InForm Essentials_View Only (v6.3)</b>	Sponsor	20 minutes	To certify clinical specialists in viewing subject records using the InForm (v6.3) application.	Locate and view Case Report Books Compare Subject's Data on Separate Forms View Data Across Forms Review Comments Across your Study

<b>InForm Essentials_View Only (v6.3) with Assessment</b>	Sponsor	30 minutes	To certify clinical specialists in viewing subject records using the InForm (v6.3) application.	<ul style="list-style-type: none"> <li>Locate and view Case Report Books</li> <li>Compare Subject's Data on Separate Forms</li> <li>View Data Across Forms</li> <li>Review Comments Across your Study</li> <li>Assessment - simulation</li> </ul>
<b>InForm Essentials_New Features for Sponsor and View Only Users (6.3)</b>	Sponsor	5 minutes	To provide sponsor users and clinical specialists in viewing subject records with an overview of the new features available in the InForm 6.3 application.	<ul style="list-style-type: none"> <li>New views in Data Viewer</li> <li>Options of Reporting menu</li> <li>Comments view</li> <li>Subjects view</li> <li>Query Aging view</li> <li>Query Cycle Times</li> </ul>
<b>InForm Essentials_Sponsor Users (v6.3)</b>	Sponsor	45 minutes	To certify clinical research associates (CRAs) in the use of the InForm (6.3) application.	<ul style="list-style-type: none"> <li>Add a Subject to a Study</li> <li>Enter Data in Case Report Forms</li> <li>Edit Data in Case Report Forms</li> <li>Respond to Queries</li> <li>Use Comments</li> <li>Sign a Case Report Book</li> <li>Perform Online Source Verification</li> <li>Create Queries</li> <li>Close and Reissue Answered Queries</li> <li>Freeze Case Report Forms and Case Report Books</li> <li>Source Verify Data and Raise Multiple Queries</li> <li>Use Custom Review States on Forms</li> <li>Compare Subject's Data on Separate Forms</li> <li>View Data Across Forms</li> <li>Review Comments Across your Study</li> </ul>
<b>InForm Essentials_Sponsor Users (v6.3) with Assessment</b>	Sponsor	90 minutes	To certify clinical research associates (CRAs) in the use of the InForm (6.3) application.	<ul style="list-style-type: none"> <li>Add a Subject to a Study</li> <li>Enter Data in Case Report Forms</li> <li>Edit Data in Case Report Forms</li> <li>Respond to Queries</li> <li>Use Comments</li> <li>Sign a Case Report Book</li> <li>Perform Online Source Verification</li> <li>Create Queries</li> <li>Close and Reissue Answered Queries</li> <li>Freeze Case Report Forms and Case Report Books</li> <li>Source Verify Data and Raise Multiple Queries</li> <li>Use Custom Review States on Forms</li> <li>Compare Subject's Data on Separate Forms</li> <li>View Data Across Forms</li> <li>Review Comments Across your Study</li> <li>Assessment - simulation</li> </ul>
<b>InForm Ad Hoc Reporting (Cognos v11)</b>	Sponsor	20 minutes	To train Clinical Data Managers to work with the Cognos v11 reporting module in InForm.	<ul style="list-style-type: none"> <li>Run a standard report</li> <li>Create and edit ad-hoc reports</li> <li>Define conditional styles and custom groups</li> <li>Create pivot reports and chart</li> <li>Save a report as report view</li> <li>Schedule a report</li> </ul>
<b>Central Designer_Study Builder for Form Designers (v.2.0 - 6.3)</b>	Sponsor	30 minutes	To show form designers how to perform basic study design tasks in the Oracle Health Sciences Central Designer application.	<ul style="list-style-type: none"> <li>Create a Project or Study</li> <li>Create Forms</li> <li>Create Visits</li> <li>Create a Visit Structure</li> <li>Lock and Version Study Objects</li> </ul>

<p><b>Central Designer_Study Builder for Rule Developers (v.2.0 - 6.3)</b></p>	<p>Sponsor</p>	<p>60 minutes</p>	<p>To show rule developers how to create basic rules in the Oracle Health Sciences Central Designer application.</p>	<p>Create Intrinsic Rules  Create Constraint Rules  Create Calculation Rules  Create Rules for Repeating Objects  Create Global Conditions  Create Rules with Pre-defined Constants  Work with Data Mappings  Create Custom Review States and Rules  Validate Rules  Setup InForm Administration Data  Validate Study and Create a Deployment Package  Auto-Deploy the Study</p>
<p><b>Central Designer_Administration (v2.0 - 6.3)</b></p>	<p>Sponsor</p>	<p>15 minutes</p>	<p>To train system administrators in the use of the Central Designer Administrator application.</p>	<p>Work with users  Work with roles and rights  Configure the system  Assessment</p>
<p><b>Central Coding_Essentials (v.3.0 - 6.3)</b></p>	<p>Sponsor</p>	<p>60 minutes</p>	<p>To train clinical study professionals in the use of Oracle Health Sciences Central Coding application.</p>	<p>Use Central Coding terminology and key features  Use the Coding Browser in search and browse mode  Create queries on coding requests  Approve coding requests  Disapprove coding requests  Assessment</p>