

Oracle® Health EHR

Ambulatory User Guide



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Contents

1 Getting Started

Introduction	1
Access Oracle Health EHR	2
Lock Your Session	2
Unlock Your Session	2
Log Out of Oracle Health EHR	2
Needs Attention	3
Introduction	3
Take Action on a Single Item	4
Take Action on a Multiple Tasks	4
Request Priority on Needs Attention Tasks	5
Patient Search Using Ask Oracle	5
Introduction to Patient Search Using Ask Oracle	5
Patient Search	6
Searching Options	7
Filter and Sort	7
View Recent History	8
Display a Preview	8
Person Search Using Ask Oracle	8
Introduction to Person Search Using Ask Oracle	8
Person Search	9
Search Options	10
Filter and Sort	10
View Recent History	11
Display a Preview	11
Create a New Patient	11

2 Ask Oracle

Introduction	1
Use Ask Oracle	2
Patient and Person Search	2
Conversational Language	2
Conversation Examples	3

Ask Oracle Responses	3
Listen for "Hey Oracle"	6
Chart Review Agent	6
Summaries	6
Clinical Guidelines Agent	7
Message Drafting Agent	8

3 Pre-Visit Preparation

Schedule	1
Keyboard Shortcuts	2
Manage the Schedule Tab	2
Change Schedule View	2
View Appointments for One or Multiple Schedules	3
View Specific Dates	3
View Appointment Details	3
Open a Patient's Chart	5
Filter Schedule	5
Filter by Appointment Status	5
Filter by Appointment Type	6
Filter Appointments Using Ask Oracle	6
Update Appointment Information	6
Change Appointment Status	6
Change Patient Location	7
Manage Needs Attention Items	7
Address Needs Attention Items	7
Manage Nurse Comments	7
View Nurse Comments	8
Inbox	8
View Indicators for a New Unread Inbox Item	9
Access the Inbox Tab	10
Sort the Items List	10
Filter the Items List	10
Filter Using Categories	10
Filter Using Ask Oracle	11
Filter Using Item Age	11
Open a Patient Chart from the Inbox Tab	12
Open an Item from the Items List	12
Create a New Message	13
Create a New Message from the Items List	13
Create a New Message from an Open Inbox Item or the Patient's Chart	14
Reply to a Message	15

Access a Draft Item	16
Create a New Follow-Up Item	17
Create a New Follow-Up Item from the Items List	17
Create a New Follow-Up Item from an Open Inbox Item or the Patient's Chart	18
Manage Existing Follow-Up Items	19
Mark a Follow-Up Item as Completed	19
Redirect a Follow-Up Item	19
Reschedule a Follow-Up Item	19
Manage Favorite Recipients	20
Add a Recipient as a Favorite	20
Remove a Recipient as a Favorite	20
Manage Flags	20
Add a Flag to an Inbox Item	21
Remove a Flag from an Inbox Item	21
Mark an Inbox Item as Unread	21
Manage Completed Conversations	21
Mark a Conversation as Completed	21
Reopen a Conversation That Was Previously Marked as Completed	21
Manage Deleted Inbox Items	22
Delete an Inbox Item	22
Restore a Deleted Inbox Item	22
Move to Another Inbox Item from an Open Inbox Item	22
Endorse Results	23
Manage Medications and Orders from an Open Inbox Item	23
Manage Documents from an Open Inbox Item	23
Visits	23
View a Visit or Appointment	24
Filter Visits and Appointments	24
Open Another Visit	24
Declare Emergency Access	25

4 Patient Visit

Patient Panel	1
Introduction to Patient Panel	1
View Additional Patient Information	3
Histories	3
Review Patient History	3
Family History	4
View Family History	4
Document the Adoption Status	5
Document That You Were Unable to Obtain Family History	5

Add Family Member History	5
Update Family Member History	5
Remove a Family Member	5
Update a Family Member's Condition	6
Remove a Family Member's Condition	6
Mark Family History as Reviewed	6
Print Family History	6
Implant History	7
View Implant History	7
Add Implant History	7
Update Implant History	7
Remove Implant History	8
Procedure History	8
View Procedure History	8
Add Procedure History	8
Add a Procedure from This Visit to the Procedure History	9
Update Procedure History	9
Remove Procedure History	9
Social History	10
View Social History	10
Add Social History	10
Update Social History	10
Remove Social History	11
Mark Social History as Reviewed	11
Allergies	11
View Allergies	12
Add an Allergy	13
Adding NKA or NKMA	13
Modify an Allergy	13
Perform a Reverse Allergy Check	14
Mark an Allergy as Reviewed	14
Vitals	15
View Vitals	15
Care Team	15
View Patient's Care Team	16
View Care Team Information	16
View Historical Care Team Information	16
Add Care Team Members	17
Add Yourself to a Care Team	17
Add Others to a Care Team	17
Update Care Team	18
Remove Care Team Member	18

5 Evaluation

Timeline	1
Access the Life Timeline	2
Navigate the Life Timeline	2
Access a Single Problem Timeline	2
Problems List	2
View a Problem	3
View Problem Details	3
Add a Problem	4
Convert a Problem to This Visit or Ongoing	4
From the Problems Section	4
From the Problems Page	4
From the This Visits Tab	4
Remove a Problem from This Visit	4
Remove an Ongoing Problem	5
Prioritize This Visit Problems	5
Add a Priority	5
Remove a Priority	5
Modify a Problem	5
Resolve Problems	6
Resolve a This Visit Problem	6
Undo Mark as Resolved	6
Resolve an Ongoing Problem	6
Evolve a Problem	6
Cancel a Problem	6
Clinical Media	7
View and Compare Images	7
Conversational Filtering	8
Upload Images	8
Remove Images	8
Edit Image Information	9
Tag Images	9
Documents	9
Create Documentation	10
View the Documents Page	10
Create a Note	11
Insert a Free-Text Section	11
Refresh a Section	11
Remove a Section	11

Insert an Auto Text Phrase	12
Create Tagged Items	12
Insert Tagged Items	12
Insert Content from a Previous Note	12
Review Documentation	13
Filter Documents Using Ask Oracle	13
Group Documents	14
View Assessment and Plan Content	14
Open a Document from the Documents Page	14
Open a Document from the Notes Section	14
View Document Details	15
View Action History	15
View Tracked Changes	15
View Attachments	15
Forward a Document	15
Sign a Document	16
Submit and Forward a Document	16
Sign and Forward a Document	16
Update Documentation	16
Change Document Details	17
Edit a Document	17
Add an Addendum	17
Mark a Document as In Error	17
Print a Document	18
Charting	18
Open and View Forms	18
Add a Form	19
General Form Functionality	20
Edit a Form	22
Mark a Form as In Error	22
Recommendations	22
Introduction to Recommendations	23
View the Recommendations Summary View	23
View Recommendations	23
Add Recommendations	23
Modify Recommendations	24
Remove Recommendations	24
Fulfill Recommendations	24
Undo a Fulfilled Recommendation	24

6 Post-Evaluation Tasks

Orders	1
Review Orders	2
View the Medications and Orders Page	2
Filter Orders Using Ask Oracle	3
Review Medication and Order History	3
Manage Outside Records	3
Document Adherence	4
Mark Historical Medications as Reviewed	4
Search for Previous Order Information Using Ask Oracle	4
Place Orders	4
Search for and Add an Order	5
View and Edit Order Details	6
Sign an Individual Order	6
Sign Multiple Orders	7
Address Orders for Cosignature	7
Copy Orders	8
Copy an Order from the Patient's Chart or the Inbox	8
Copy an Order from the Medications and Orders Page	8
Renew Prescriptions	9
Renew a Prescription from the Patient's Chart or the Inbox	9
Renew a Prescription from the Medications and Orders Page	9
Renew a Prescription Order from the Draft Order Page	10
Renew a Prescription Using Ask Oracle	10
Manage Prescription Renewals from the Inbox Tab	10
Renew a Prescription from the Inbox Tab	11
Renew a Prescription Order with Modifications from the Inbox Tab	11
Discard a Prescription Order from the Inbox Tab	11
Stop Orders	12
Stop an Order from the Patient's Chart or the Inbox	12
Stop an Order from the Medications and Orders Page	12
Stop an Order from the Order Details Page	13
Stop an Order Using Ask Oracle	13
Cancel and Reorder Orders	13
Cancel and Reorder an Order from the Patient's Chart or the Inbox	13
Cancel and Reorder an Order from the Medications and Orders Page	14
Discard Unsigned Orders	14
Discard an Individual Unsigned Order	14
Discard Multiple Unsigned Orders	15
Void Orders	15
Void an Order from the Patient's Chart or the Inbox	15

Void an Order from the Medications and Orders Page	16
Void an Order from the Order Details Page	16
Void an Order Using Ask Oracle	16
Reconcile Medications	16
Immunizations	16
View an Immunization	17
View Immunizations Forecast	17
Add a Historical Immunization	17
Print Immunization Record	18
Medication Administration	18
Open Medication Administration	19
View Activity Details	19
Administer a Medication	19
Override a Medication Scan	19
Document a Medication as Not Given	20
Discard a Medication	20
Clear Medication Information	20
Cancel a Medication Administration	20
Specimen Collections	20
View Specimen Collections	21
Collect Specimens	21
Modify Details	22
Mark a Collection as Missed	22
Referrals	22
View Referrals	23
Edit Referral Details	24
View Referral Comments	24
Create a Comment	24
Modify a Comment	24
View Activity Timeline	25

7 Post-Visit Follow Up

Results	1
View Discrete Results	1
View Diagnostic Reports	2
Endorse Results from the Inbox Tab	2

Index

1

Getting Started

Get started using Oracle Health EHR.

Topics:

- [Introduction](#)
This topic provides an introduction to Oracle Health EHR.
- [Access Oracle Health EHR](#)
This topic provides information about accessing Oracle Health EHR.
- [Lock Your Session](#)
This topic provides information about locking your session.
- [Unlock Your Session](#)
This topic provides information about unlocking your session.
- [Log Out of Oracle Health EHR](#)
This topic provides information about signing out of Oracle Health EHR.
- [Needs Attention](#)
The Needs Attention panel lists items that need to be addressed in Oracle Health EHR.
- [Patient Search Using Ask Oracle](#)
You can use Ask Oracle to search for patients in Oracle Health EHR.
- [Person Search Using Ask Oracle](#)
You can use Ask Oracle to search for persons in Oracle Health EHR.

Introduction

This topic provides an introduction to Oracle Health EHR.

Oracle Health EHR allows care providers and medical staff to view and add information to patient records. Patient records are available to you in Oracle Health EHR only if you meet the qualifications to access the patient's information.

Note

Items from external sources that were directly written to the patient chart without user actions may be displayed in the following sections for customers with Seamless Exchange enabled:

- Allergies
- Documents
- Immunizations
- Medications
- Problems
- Procedure History

A task is displayed in the Needs Attention panel if external information may need reconciled on the Millennium Platform.

Access Oracle Health EHR

This topic provides information about accessing Oracle Health EHR.

1. From a browser, enter your site's web address for Oracle Health EHR.
2. Sign in using your Oracle-provided credentials.

Lock Your Session

This topic provides information about locking your session.

Oracle Health EHR automatically locks after a period of inactivity or if the session expires. You can also manually lock your session. Select **Lock** from the Home menu  to manually lock your session.

Unlock Your Session

This topic provides information about unlocking your session.

Select **Unlock** and enter your Oracle-provided credentials to unlock your session.

Log Out of Oracle Health EHR

This topic provides information about signing out of Oracle Health EHR.

To sign out of Oracle Health EHR:

- From the Home menu , select **Log Out**.
- If your session is locked and you do not want to continue the session, select **Log Out**.

Needs Attention

The Needs Attention panel lists items that need to be addressed in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

The Needs Attention panel contains a relevant list of items that you need to accomplish.

Topics:

- [Introduction](#)
The Needs Attention panel lists items that need to be addressed in Oracle Health EHR.
- [Take Action on a Single Item](#)
You can take action on a Needs Attention task.
- [Take Action on a Multiple Tasks](#)
You can take action on a multiple tasks.
- [Request Priority on Needs Attention Tasks](#)
Needs Attention tasks can be assigned a request priory in Oracle Health EHR.

Introduction

The Needs Attention panel lists items that need to be addressed in Oracle Health EHR.

The Needs Attention panel is available throughout Oracle Health EHR.

- The Needs Attention panel contains a relevant list of items that you need to accomplish. When you are in a patient's chart, you will only see items relating to you and the displayed encounter.
- Each Needs Attention item contains a source attribution, often represented as a link to the source. Items in the Needs Attention panel that were generated with the assistance of AI are clearly indicated and are created in a Draft or Proposed state. Open the item from the expanded view to take action.
- Only a limited number of items are displayed in the Needs Attention panel. The total number of items is displayed in the Needs Attention heading. Select the heading to view all items.

Take Action on a Single Item

You can take action on a Needs Attention task.

Note

Items from different components in Oracle Health EHR are displayed under the Needs Attention heading. Items may display a priority status to help you determine which tasks are most important. See [Request Priority on Needs Attention Tasks](#). Available options vary by component; therefore, you may see a subset of the options described below.

- From either the Needs Attention panel or the expanded list, select an item. The following options are available, depending on the type of item selected:
 - **Sign**
 - **Endorse**
 - **Discard**

Once you have taken action, the item is removed from the Needs Attention list.

Take Action on a Multiple Tasks

You can take action on a multiple tasks.

Note

To perform a bulk operation, you must first select the corresponding filter for the action buttons to be displayed. For example, to bulk sign or discard orders, first select the **Category: Orders** filter for the Sign All and Discard All buttons to be displayed.

1. Select the **Needs Attention** heading to open the expanded list.
2. Select the appropriate filter to limit the displayed tasks.

Note

- Category filters are available from the Ask Oracle bar. The number of tasks in the specific filter category is displayed in the filter heading.
- The Group By list contains categories for grouping items.
- Items may display a priority status to help you determine which tasks are most important. See [Request Priority on Needs Attention Tasks](#).

3. Select the Needs Attention items that you want to complete. You can select items individually or select the checkbox above the list to select all items.
4. Select the appropriate action button with All in the label (for example, Sign All as opposed to Sign). You may be prompted to confirm the action.

Once you have taken action, the item is removed from the Needs Attention list.

Request Priority on Needs Attention Tasks

Needs Attention tasks can be assigned a request priority in Oracle Health EHR.

Note

Needs Attention items can be filtered based on assigned request priority from components that have implemented the HL7 FHIR standard. Some components are implementing HL7 on different timelines.

Caution

Some tasks might not be displayed under the request priority filter (Routine, Priority, ASAP, and STAT) that you expect. Ensure that you always review all tasks on the Needs Attention list.

The following request priorities can be assigned to Needs Attention items to help guide you in determining which tasks you should focus on:

- **Routine:** Request has normal priority.
- **Urgent:** Request should be acted on promptly - higher priority than routine.
- **ASAP:** Request should be acted on as soon as possible - higher priority than urgent.
- **STAT:** Request should be acted on immediately - highest possible priority, that is, an emergency.

Patient Search Using Ask Oracle

You can use Ask Oracle to search for patients in Oracle Health EHR.

Topics:

- [Introduction to Patient Search Using Ask Oracle](#)
You can use Ask Oracle to search for patients in Oracle Health EHR.
- [Patient Search](#)
You can use Ask Oracle to search for patients in Oracle Health EHR.
- [Searching Options](#)
You have options to help improve person searching using Ask Oracle in Oracle Health EHR.

Introduction to Patient Search Using Ask Oracle

You can use Ask Oracle to search for patients in Oracle Health EHR.

Note

Depending on your role, either the [Person Search](#) or the Patient Search window is displayed. The two search features are similar in functionality but differ in who you can search for and what information is displayed. Users in clinician roles typically are limited to searching for patients. Users in other roles, such as schedulers, can search for any person in the system, though information that is displayed may be limited.

Patient Search

You can use Ask Oracle to search for patients in Oracle Health EHR.

Note

You can search for a patient in Ask Oracle using voice commands or by typing. See [Ask Oracle User Guide](#) for more information about conversational searching.

To search for a patient:

1. Begin your search by entering a conversational prompt in Ask Oracle such as, "Find [name]," "Search [name]," or "Look up [name]." In addition to name, you can search or include attributes to deliver more precise search results, for example, "Find [name] [MRN]."

- Select the **Open Preview** button  to view additional information on the patient.

See [Searching Options](#) for more information. The Patient Search page is displayed with results based on best-match logic.

- A maximum of 100 results is returned.
 - Exact and close matches are displayed first.
 - Historical names are included in the search results.
2. Expand the applicable Future visits, Today's visits, and Past visits grouping and select a visit.

When you select a patient, a list of their visits and appointments is displayed.

Note

The Future visits, Today's visits, and Past visits groups are initially collapsed when you access the Visits and Appointments page. If the patient does not have any visits that qualify for a grouping, for example, no future visits have been scheduled, then that grouping is not displayed.

3. Select the applicable tab to view information about the encounter or appointment.
4. Select **Open Encounter** to open that encounter in the patient's chart. Alternatively, select **Open** in the Visit column for the applicable visit.

Once you have performed an initial search, the Patient Search tab is added next to other open tabs. Select the **Patient Search** tab to perform additional searches or you can close the tab and start a new search using Ask Oracle.

Searching Options

You have options to help improve person searching using Ask Oracle in Oracle Health EHR.

This section contains the following topics:

- [Filter and Sort](#)
You can use filtering and sorting while searching in Oracle Health EHR.
- [View Recent History](#)
You can view your search history while searching in Oracle Health EHR.
- [Display a Preview](#)
You can preview patient information while searching in Oracle Health EHR.

Filter and Sort

You can use filtering and sorting while searching in Oracle Health EHR.

To search for a patient:

- You can apply the following filtering options during an initial search or after the search results are returned to refine the results:
 - Last 4 digits of a Social Security number

Note

For security reasons, the Social Security number is not displayed. You do not need to specify "last 4 digits of Social Security number" or "SSN" in your search. Ask Oracle will interpret four numbers as the last 4 digits. Oracle recommends that you use this filter in combination with another filter such as a name, for example, "Find [last name] [last 4 digits]."

- Birth date
- Age
- Phone number
- Address
- ZIP Code

Note

You do not need to specify "ZIP Code" or "ZIP" in your search. Ask Oracle will interpret a 5-digit number as the ZIP Code, for example, "Find [name] [5 digits]."

- Email
- MRN
- Driver's license number

Typically, you will search by name alone or a name in combination with one of the listed filtering options. For example, if you search for a patient by name and many results are

returned, you can then enter another known piece of information in the search area, such as MRN or email address.

You can also search on filtering options without a name; however, the page you are searching from will determine how much specificity you need to include. For example, if you are in the scheduling function and search for a known MRN by entering, for example, "123456," the system does not know what type of value this represents. If you were to search for "MRN 123456," then your search will be successful. As well, if you previously searched on name and the results are displayed, you can enter, "123456" and because you are on the search UI, the system interprets this as an MRN. An exception to this last example is if you have different values with the same number of digits, such as a 6-digit postal code and a 6-digit MRN. In this case, the system may return results on the unintended value.

You have the following sorting options when search results are displayed:

- You can select the MRN, Birth Sex, and Phone Number filters to narrow the search results.
- The Sort By list allows you to sort by Relevance (closest to the name entered in search), Last Name, MRN, and Date of Birth.

View Recent History

You can view your search history while searching in Oracle Health EHR.

- Select **Recent History** to view your recent search history. A panel is opened listing recent search and access activity.
 - Select an item from the Recent Search section to perform the specified search again.
 - Select an item from the Recent Access section to open the specified record again.

Display a Preview

You can preview patient information while searching in Oracle Health EHR.

- Select the **Open Preview** button  to view the preview panel. The information displayed is dependent on your role and is intended to assist you in determining if the selected person is the one you are searching for.

Person Search Using Ask Oracle

You can use Ask Oracle to search for persons in Oracle Health EHR.

Topics:

- [Introduction to Person Search Using Ask Oracle](#)
You can use Ask Oracle to search for persons in Oracle Health EHR.
- [Person Search](#)
You can use Ask Oracle to search for persons in Oracle Health EHR.
- [Search Options](#)
You have options to help improve person searching using Ask Oracle in Oracle Health EHR.

Introduction to Person Search Using Ask Oracle

You can use Ask Oracle to search for persons in Oracle Health EHR.

Note

Depending on your role, either the Person Search or the [Patient Search](#) window is displayed. The two search features are similar in functionality but differ in who you can search for and what information is displayed. Users in clinician roles typically are limited to searching for patients. Users in other roles, such as schedulers, can search for any person in the system, though information that is displayed may be limited.

You can use Ask Oracle to search any person in the Oracle Health EHR to include:

- Patients
- Subscribers
- Guarantors
- Patient representatives

Person Search

You can use Ask Oracle to search for persons in Oracle Health EHR.

Note

You can search for a person in Ask Oracle using voice commands or by typing. See [Ask Oracle User Guide](#) for more information about conversational searching.

To search for a person:

1. Begin your search by entering a conversational prompt in Ask Oracle such as, "Find [name]," "Search [name]," or "Look up [name]." In addition to name, you can search or include attributes to deliver more precise search results, for example, "Find [name] [MRN]."
 - Select the **Open Preview** button  to view additional information on the person.

See [Searching Options](#) for more information. The Person Search page is displayed with results based on best-match logic.

 - A maximum of 100 results is returned.
 - Exact and close matches are displayed first.
 - Historical names are included in the search results.
2. Select the applicable person. When you select a person, the experience will vary depending on the type of person.
 - **Patient:** The patient chart is displayed. The type of information that displays is dependent on your role.
 - **Nonpatient:** The Person Preview panel is displayed.

Note

You can distinguish a patient from other types of persons found in a search by the presence of a medical record number (MRN).

Once you have performed an initial search, the Person Search tab is added next to other open tabs. Select the **Person Search** tab to perform additional searches or you can close the tab and start a new search using Ask Oracle.

Search Options

You have options to help improve person searching using Ask Oracle in Oracle Health EHR.

This section contains the following topics:

- [Filter and Sort](#)
You can use filtering and sorting while searching in Oracle Health EHR.
- [View Recent History](#)
You can view your search history while searching in Oracle Health EHR.
- [Display a Preview](#)
You can preview patient information while searching in Oracle Health EHR.
- [Create a New Patient](#)
You can create a new patient while searching in Oracle Health EHR.

Filter and Sort

You can use filtering and sorting while searching in Oracle Health EHR.

To search for a person:

- You can apply the following filtering options during an initial search or after the search results are returned to refine the results:
 - Last 4 digits of a Social Security number

Note

For security reasons, the Social Security number is not displayed. You do not need to specify "last 4 digits of Social Security number" or "SSN" in your search. Ask Oracle will interpret four numbers as the last 4 digits. Oracle recommends that you use this filter in combination with another filter such as a name, for example, "Find [last name] [last 4 digits]."

- Birth date
- Age
- Phone number
- Address
- ZIP Code

Note

You do not need to specify "ZIP Code" or "ZIP" in your search. Ask Oracle will interpret a 5-digit number as the ZIP Code, for example, "Find [name] [5 digits]."

- Email

- MRN
- Driver's license number

Typically, you will search by name alone or a name in combination with one of the listed filtering options. For example, if you search for a patient by name and many results are returned, you can then enter another known piece of information in the search area, such as MRN or email address.

You can also search on filtering options without a name; however, the page you are searching from will determine how much specificity you need to include. For example, if you are in the scheduling function and search for a known MRN by entering, for example, "123456," the system does not know what type of value this represents. If you were to search for "MRN 123456," then your search will be successful. As well, if you previously searched on name and the results are displayed, you can enter, "123456" and because you are on the search UI, the system interprets this as an MRN. An exception to this last example is if you have different values with the same number of digits, such as a 6-digit postal code and a 6-digit MRN. In this case, the system may return results on the unintended value.

You have the following sorting options when search results are displayed:

- You can select the MRN, Birth Sex, and Phone Number filters to narrow the search results.
- The Sort By list allows you to sort by Relevance (closest to the name entered in search), Last Name, MRN, and Date of Birth.

View Recent History

You can view your search history while searching in Oracle Health EHR.

- Select **Recent History** to view your recent search history. A panel is opened listing recent search and access activity.
 - Select an item from the Recent Search section to perform the specified search again.
 - Select an item from the Recent Access section to open the specified record again.

Display a Preview

You can preview patient information while searching in Oracle Health EHR.

- Select the **Open Preview** button  to view the preview panel. The information displayed is dependent on your role and is intended to assist you in determining if the selected person is the one you are searching for.

Create a New Patient

You can create a new patient while searching in Oracle Health EHR.

Certain roles allow you to create a new patient when a search on the Person Search window does not return the person or the person returned is not a patient, that is, they do not have a medical record number.

- Select the **Create New Patient** button. See New Patient Appointment Scheduling in Oracle Health Patient Administration Workflow.

A new patient chart window is displayed. See [New Patient Appointment Scheduling in Oracle Health Patient Administration Workflow](#).

2

Ask Oracle

This topic provides an introduction to the Ask Oracle functionality in Oracle Health EHR.

Note

Ask Oracle is not intended to provide treatment or diagnostic recommendations.

Topics:

- [Introduction](#)
This topic provides an introduction to the Ask Oracle functionality in Oracle Health EHR.
- [Use Ask Oracle](#)
This topic provides information about how you can search and interact with Ask Oracle in Oracle Health EHR.
- [Chart Review Agent](#)
This topic provides information about the Chart Review Agent used by Ask Oracle in Oracle Health EHR.
- [Clinical Guidelines Agent](#)
This topic provides information about the Clinical Guidelines Agent used by Ask Oracle in Oracle Health EHR.
- [Message Drafting Agent](#)
This topic provides information about the Message Drafting Agent used by Ask Oracle in Oracle Health EHR.

Introduction

This topic provides an introduction to the Ask Oracle functionality in Oracle Health EHR.

Ask Oracle is a conversational interface integrated throughout Oracle Health EHR that uses the following AI agents to perform tasks:

- **[Chart Review Agent](#)**: Supports care-related questions, accesses specific components within the EHR, and provides AI-generated summaries.
- **[Clinical Guidelines Agent](#)**: Searches the Multum Drug Database to display drug-related information.
- **[Message Drafting Agent](#)**: Generates a patient summary relevant to the inbox message and a suggested response to the message.

Depending on your organization and permissions, you may not have access to all Ask Oracle functionality.

See [Use Ask Oracle](#) for information about interacting with Ask Oracle to perform these tasks.

Use Ask Oracle

This topic provides information about how you can search and interact with Ask Oracle in Oracle Health EHR.

- [Patient and Person Search](#)
This topic provides information about using Ask Oracle to search for a patient and their encounters in Oracle Health EHR.
- [Conversational Language](#)
Ask Oracle is trained in conversational language.
- [Listen for "Hey Oracle"](#)
This topic provides information about the functionality on the Ask Oracle search bar in Oracle Health EHR.

Patient and Person Search

This topic provides information about using Ask Oracle to search for a patient and their encounters in Oracle Health EHR.

See [Patient Search Using Ask Oracle](#) and [Person Search Using Ask Oracle](#).

Conversational Language

Ask Oracle is trained in conversational language.

You can ask questions ("How many times have they been treated for...") or make requests ("Show me lab results for...") as if you were speaking to a person. When you say or enter a request, Ask Oracle uses AI to access various data sources to provide a response. You can interact with Ask Oracle using the following methods:

- Say "Hey Oracle," and speak your request.

Note

Interaction using "Hey Oracle" is available when enabled. See [Listen for "Hey Oracle"](#).

- Select the **microphone** button  and ask a question or make a request. With both methods, a visual cue  indicates that Ask Oracle is actively listening.
- Type your request in the Ask Oracle search bar.

See [Conversation Examples](#) for techniques for engaging with Ask Oracle.

- [Conversation Examples](#)
This topic provides examples of conversations that you can have with Ask Oracle in Oracle Health EHR.
- [Ask Oracle Responses](#)
This topic provides information about how Ask Oracle responds to queries in Oracle Health EHR.

Conversation Examples

This topic provides examples of conversations that you can have with Ask Oracle in Oracle Health EHR.

You can ask isolated questions, or you can have an interactive conversation. The following table illustrates techniques for interacting with Ask Oracle while incorporating various system features.

Action	Example Commands
Interactive conversation using system navigation and active filtering	• "Show me lab results." • "Filter to just the abnormals." • "Show me the patient's inactive orders for the last 6 months."
Accessing various EHR functions	• "Show me his vitals trends." • "Show me his active meds."
Apply filtering while in the Inbox	• "Show me all my unread priority messages from the last day." • "Show me all my unread lab results."

Ask Oracle Responses

This topic provides information about how Ask Oracle responds to queries in Oracle Health EHR.

Once a question is asked or a request is made, a visual cue  is displayed that indicates Ask Oracle is working on the response. How your request is made determines where the response is displayed:

- **Navigational questions:** When you begin a request with a navigational term such as, "Show me ...," "Go to ...," "Take me to ...," "Open ...," "Display ...," "Pull up ...," and so on, the reply is displayed in the chart area.
- **Direct questions:** When you ask a direct question, such as, "What are their vitals," "When was their last visit," "What is the dosage for penicillin," and so on, the reply is displayed in the Ask Oracle conversation area. Additionally, links are provided to source information.

The following buttons may be included with a response:

Button Name	Button Image	Action
Like		Indicates that you found the response helpful.

 Not e

The system pays attention to your activity and observes trends in your behavior related to the context. For example, if you select a certain filter frequently, Ask Oracle displays that filter prominently in future sessions. Additionally,

Button Name	Button Image	Action
		Ask Oracle keeps track of when you select Like or Dislike buttons associated with Ask Oracle responses and tailors future responses based on your selections.
Dislike		Indicates that you did not find the response helpful. When you select Dislike, you are provided an opportunity to specify what you found unhelpful about the response, for example, inaccurate, incomplete, too long, and so on.
Copy		Copies the response to the clipboard.

Depending on the type of request that is made or where it is made from, filters may be presented to help narrow the results. For example, the Inbox may present you with filters that limit messages by type.

Response Limitations

See the following table for scenarios where Ask Oracle cannot provide an answer:

Scenario	Reason for Not Answering
Question is prohibited	Ask Oracle does not answer questions that violate generally accepted privacy rules. For instance, if you are looking at Patient A's records, you cannot ask for information about Patient B.
Question is out of domain	Ask Oracle is not designed to provide answers for topics such as current events, sports, or weather.
Question is out of scope	Ask Oracle does not answer questions that are outside of the supported capabilities.

Ask Oracle informs you when it cannot provide an answer to the question that was asked. You may also be prompted to ask your question in a different way.

Listen for "Hey Oracle"

This topic provides information about the functionality on the Ask Oracle search bar in Oracle Health EHR.

You can interact with Ask Oracle and the associated conversational preferences from the search bar. To access the preferences, select the **More Actions** button  and the menu is displayed.

You can turn off or on the following preferences:

- **Listen for "Hey Oracle"**: The ability to enable voice activation by saying "Hey Oracle." Access to your device microphone is required for this preference.
- **Text-to-Speech**: The ability for Ask Oracle to read aloud responses as they are displayed.

Chart Review Agent

This topic provides information about the Chart Review Agent used by Ask Oracle in Oracle Health EHR.

Ask Oracle uses the Chart Review Agent to answer care-related questions and provide AI-generated summaries. For example, to ask questions based on unstructured data in patient notes you can say or enter "Have they ever complained of X, Y or Z before?" or "What were the findings on the last CT scan?" To ask questions on structured data in patient notes you can say or enter "What is her most recent blood pressure?" or "Is she still taking X medication?"

- [Summaries](#)
This topic provides information about generated summaries in Oracle Health EHR.

Summaries

This topic provides information about generated summaries in Oracle Health EHR.

AI-generated summaries are designed to provide you with clinically relevant information tailored to each patient's health history. The summaries may include both narrative and structured data, and are generated from numerous data points throughout the EHR, including recent encounters, results, medications, diagnostic reports, and notes.

Organizer Summary

Use the organizer summary to view and manage your schedule. The following information is included in the organizer summary:

- Number of appointments
- Status of appointments
- Visit type of scheduled appointments
- Important or urgent messages
- Important or urgent reminders
- Important or urgent unsigned notes

Previsit Summary

Use the previsit summary to view information about the patient's visit and relevant historical information about the patient. This summary can help you prepare for the visit with the patient.

Generic Summary

Use the generic summary to view a general overview of the patient. This summary can be used when no specific encounter is associated with the patient.

Medication Summary

Use the medication summary to view the following information about the patient:

- All past and home medications related to a given medication or class of medications
- Historical prescriptions
- Split prescriptions
- All past and home medications

Problem Summary

Use the problem summary to view the patient's current problem-specific information, including lab results and treatments.

Clinical Guidelines Agent

This topic provides information about the Clinical Guidelines Agent used by Ask Oracle in Oracle Health EHR.

Oracle Health EHR includes the Multum drug database that contains comprehensive drug information, such as detailed descriptions, drug interactions, and potential side effects.

You can ask isolated questions or hold a conversation, for example:

- "Hey Oracle, what are the most common side effects of penicillin?"
- "What's the dose of that?"
- "Any interactions with their other meds?"

Ask Oracle responds to the question with a summary. You can select links to open the source information in a separate window.

Message Drafting Agent

This topic provides information about the Message Drafting Agent used by Ask Oracle in Oracle Health EHR.

The Message Drafting functionality performs the following actions to provide you with relevant and contextually aware information when you create, review, and respond to messages in the inbox:

- Assigns a suggested priority (High Priority or Urgent) to incoming messages based on the nature and content of the message.
- Generates a patient summary that includes relevant clinical history that is contextual to the content of the message.
- Generates a suggested response that reflects the nature of the inbound message and the relevant patient context.

See [Inbox](#).

3

Pre-Visit Preparation

Pre-visit preparation refers to the set of activities and processes completed before a patient's appointment by both the healthcare team and the patient.

Topics:

- [Schedule](#)
In the Schedule tab, you can view and manage your appointments for a selected time period.
- [Inbox](#)
The Inbox section contains the below topics.
- [Visits](#)
This topic provides information on Visits functionality in Oracle Health EHR.

Schedule

In the Schedule tab, you can view and manage your appointments for a selected time period.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

You can access appointments scheduled for a single day, a full week, or an entire month, depending on the view that you select. The following views are available:

- Agenda
- Day
- Week
- Month

Tasks:

- [Keyboard Shortcuts](#)
Schedule provides keyboard support for users to access, interact with, and move between elements.
- [Manage the Schedule Tab](#)
This topic contains information about managing the Schedule tab in Oracle Health EHR.
- [Filter Schedule](#)
This topic contains information about filtering the Schedule tab in Oracle Health EHR.
- [Update Appointment Information](#)
This topic contains information about updating appointment information in Oracle Health EHR.
- [Manage Needs Attention Items](#)
This topic contains information about managing items that need attention.

- [Manage Nurse Comments](#)
This topic provides information on managing nurse comments.

Keyboard Shortcuts

Schedule provides keyboard support for users to access, interact with, and move between elements.

For common actions, key combinations are available to press as an alternative to using the mouse. These actions are described on the table below.

Table 3-1 Keyboard Shortcuts

Action	Keyboard Shortcut
Close the patient chart tab.	• When the Schedule tab is selected, press the Right Arrow key or the Down Arrow key to select the patient chart tab, then press Delete to close the tab (Windows). • Fn+Delete (Mac).

Manage the Schedule Tab

This topic contains information about managing the Schedule tab in Oracle Health EHR.

Tasks:

- [Change Schedule View](#)
This topic provides information about changing the view of the schedule.
- [View Appointments for One or Multiple Schedules](#)
This topic provides information on viewing appointments for one or multiple schedules.
- [View Specific Dates](#)
This topic provides information about viewing specific dates in any schedule view.
- [View Appointment Details](#)
This topic provides information about viewing appointments and appointment details in any schedule view.
- [Open a Patient's Chart](#)
This topic provides information about opening a patient's chart from your schedule.

Change Schedule View

This topic provides information about changing the view of the schedule.

When you open your schedule, your appointments are displayed by default in the Agenda view. You can change how your appointments are displayed by selecting a different view. To change the schedule view:

1. Select one of the following values from the drop-down list if you are in the default Agenda view:
 - Day
 - Week
 - Month
2. To return to the Agenda view, select **Agenda** from the drop-down list.

View Appointments for One or Multiple Schedules

This topic provides information on viewing appointments for one or multiple schedules.

1. Select the Agenda or Day view.
2. Select the schedule drop-down list. A list of available schedules is displayed depending on your configuration.
3. Search for and select the checkbox next to one or more schedules from the list.

The appointments are displayed. In the Agenda view, if multiple schedules are selected, the appointments are merged and displayed in chronological order. In the Day view, schedules are displayed in separate columns.

View Specific Dates

This topic provides information about viewing specific dates in any schedule view.

You can use the Previous Date (<) and Next Date (>) buttons to move through individual dates, months, or weeks or you can use the drop-down list to quickly move to a specific date or the current day, week, or month. In the Week and Month views, you can also select a date on the schedule to access the appointments for that day.

To view specific dates on your schedule:

1. Select **Previous Date (<)** when using any schedule view to access appointments for the previous day, week, or month.
2. Select **Next Date (>)** when using any schedule view to access appointments for the next day, week, or month.
3. To quickly access appointments for the current or next day or current week or month, select the drop-down list with the date or set of dates and select one of the following items:
 - Today
 - Tomorrow
 - This Week
 - This Month
4. To quickly access the appointments for a specific day, select **Custom** from the drop-down list. The calendar dialog box is displayed.
5. Select a date from the calendar dialog box. The appointments for the selected day are displayed in the Agenda view.
6. In the Week or Month view, to move to a specific date, select the date. The selected date is displayed in the Agenda view.

View Appointment Details

This topic provides information about viewing appointments and appointment details in any schedule view.

1. Select the appropriate view.
2. In the List, Day, and Week views, scroll up and down as needed to view additional appointments. In the Month view, select **+*[number]* more** to view additional appointments for a selected day.

Note

If you are not associated with the organization for the appointment, you cannot view the appointment.

3. Review the appointment details as needed. The following information is displayed for each appointment in the following views:

Agenda view:

- Patient photo (if available)
- Appointment time and duration
- Appointment status
- Patient location
- Patient name and chosen name (if applicable)
- Age, sex, and birth date
- Visit type
- Reason for visit or chief complaint (if documented)
- Facility

Day view:

- Patient name, sex, and birth date
- Appointment date
- Appointment status
- Patient location
- Visit type
- Reason for visit or chief complaint (if documented)

Week view:

- Patient name and birth date
- Visit type
- Reason for visit or chief complaint (if documented)

Month view:

- Appointment time
- Patient name
- Visit type

Note

In the Day and Week views, the appointment time is displayed in the time grid on the left of the schedule.

4. To view additional information about the appointment, including an AI-generated patient summary, select anywhere in the appointment row, except the patient's name, to expand the appointment. In the Agenda view, the appointment is expanded and any additional

details are displayed, if available. In the Day, Week, and Month views, a dialog box is displayed with the additional details.

Open a Patient's Chart

This topic provides information about opening a patient's chart from your schedule.

1. In the Agenda, Day, and Week views, access the appointment of the patient whose chart you want to open and select the patient's name.

The patient's chart is opened in a new tab.

Note

Depending on your system configuration, when you do not have an existing relationship to the patient or encounter, a dialog box is displayed for you to establish a relationship to the patient or encounter.

2. In the Month view, complete the following steps:
 - a. Select the appointment of the patient whose chart you want to open. A dialog box is displayed with the patient's name and appointment details.
 - b. In the dialog box, select the patient's name. The patient's chart is opened in a new tab.
3. To return to your schedule from the patient's chart, close the tab with the patient's chart or select the **Schedule** tab.

Filter Schedule

This topic contains information about filtering the Schedule tab in Oracle Health EHR.

Tasks:

- [Filter by Appointment Status](#)
This topic provides information about filtering your schedule by appointment status.
- [Filter by Appointment Type](#)
This topic provides information about filtering your schedule by appointment type.
- [Filter Appointments Using Ask Oracle](#)
This topic provides information about filtering appointments on your schedule using Ask Oracle.

Filter by Appointment Status

This topic provides information about filtering your schedule by appointment status.

In the Schedule tab, you can filter your schedule to view only appointments in a certain status. To filter your schedule by appointment status:

1. In Ask Oracle, select the **Status** filter.
The Status list is displayed.
2. Select a status from the Status list, then select away from the list.
Your schedule is updated to display only appointments in the selected status.
3. To remove the filter, select **Remove (X)**.

Filter by Appointment Type

This topic provides information about filtering your schedule by appointment type.

In the Schedule tab, you can filter your schedule to view only certain appointment types. To filter your schedule by appointment type:

1. In Ask Oracle, select the **Type** filter.
The Type list is displayed with a list of appointment types configured by your organization.
2. Select an appointment type from the Type list, then select away from the list.
Your schedule is updated to display only appointments with the selected appointment type.
3. Select **Remove (X)** to remove the filter.

Filter Appointments Using Ask Oracle

This topic provides information about filtering appointments on your schedule using Ask Oracle.

To filter appointments using Ask Oracle, speak or type your request (such as "Do I have any double-booked time slots?" or "Show me today's appointments between 12:00 p.m. and 3:00 p.m.") in the text entry area.

See [Ask Oracle](#).

Update Appointment Information

This topic contains information about updating appointment information in Oracle Health EHR.

Tasks:

- [Change Appointment Status](#)
This topic provides information about changing the status of the appointment on your schedule.
- [Change Patient Location](#)
This topic provides information about changing the patient's location displayed on the schedule.

Change Appointment Status

This topic provides information about changing the status of the appointment on your schedule.

In any view of the schedule, select **Actions (...)** to update the appointment status for applicable appointments.

To change the appointment status:

1. Access the appropriate view.
2. Access the appointment that you want to update.
3. Select **Actions (...)**, select **Change Status**, then select the appropriate status.

The appointment status is updated on your schedule.

Note

The statuses that you can select depend on the current status of the appointment. For example, if an appointment is in a **Checked In** status, the available statuses to select are **In Room** and **Fulfilled**. Once you move an appointment to a **Fulfilled** status, the Actions menu (...) is no longer displayed.

Change Patient Location

This topic provides information about changing the patient's location displayed on the schedule.

In any view of the schedule, select **Actions (...)** to update the patient's location for applicable appointments.

To change the patient location:

1. Access the appropriate view.
2. Access the appointment that you want to update.
3. Select **Actions (...)**, select **Change Location**, then select the appropriate location from the list.

The patient location is updated on your schedule.

Manage Needs Attention Items

This topic contains information about managing items that need attention.

Tasks:

- [Address Needs Attention Items](#)
This topic provides information on addressing items that need attention.

Address Needs Attention Items

This topic provides information on addressing items that need attention.

The Needs Attention panel is displayed for applicable appointments in the Agenda view to allow you to address patient care tasks while in your schedule. See [Needs Attention](#) for more information.

To address items that need attention:

1. Access the Agenda view.
2. Expand an appointment with the needs attention icon .
3. Select the **Needs Attention** heading to access the Needs Attention page and address the tasks.

Manage Nurse Comments

This topic provides information on managing nurse comments.

Tasks:

- [View Nurse Comments](#)
This topic provides information on viewing nurse comments.

View Nurse Comments

This topic provides information on viewing nurse comments.

1. Access the Agenda view.
2. Expand an appointment with the nurse intake note icon .

Any applicable nurse comments are displayed under the Nurse intake note from [nurse name] heading.

Inbox

The Inbox section contains the below topics.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

The following communication tasks can be managed from the Inbox tab:

- Send and reply to messages.
- Review and reconcile medications.
- Review, place, stop, and discard orders.
- Renew and discard prescriptions.
- Review and reconcile medications.
- Endorse results.
- Send, redirect, and reschedule follow-up items. Create, review, update, and print documents.

From the patient's chart, you can access your existing conversations and follow-up items associated with the patient and you can create new messages and follow-up items associated with the patient.

All inbox communication is automatically saved to the associated patient's record.

Topics:

- [View Indicators for a New Unread Inbox Item](#)
This topic provides information about viewing the indicators displayed when a new unread inbox item is received.
- [Access the Inbox Tab](#)
This topic provides information about viewing the indicators displayed when a new unread inbox item is received.
- [Sort the Items List](#)
This topic provides information about sorting the items list.
- [Filter the Items List](#)
This section contains the following tasks:
- [Open a Patient Chart from the Inbox Tab](#)
This topic provides information about opening a patient's chart from the Inbox tab.

- [Open an Item from the Items List](#)
This topic provides information about opening an item from the items list.
- [Create a New Message](#)
This topic provides information on creating a new message.
- [Reply to a Message](#)
This topic provides information about replying to a message.
- [Access a Draft Item](#)
This topic provides information about accessing draft items.
- [Create a New Follow-Up Item](#)
This section contains the following tasks: Create a New Follow-Up Item from the Items List, Create a New Follow-Up Item from an Open Inbox Item
- [Manage Existing Follow-Up Items](#)
This topic provides information on managing existing follow-up items.
- [Manage Favorite Recipients](#)
This topic provides information on managing favorite recipients.
- [Manage Flags](#)
This topic provides information on managing flags.
- [Mark an Inbox Item as Unread](#)
This topic provides information about marking an inbox item as **Unread**.
- [Manage Completed Conversations](#)
This topic provides information on managing completed conversations.
- [Manage Deleted Inbox Items](#)
This topic provides information on managing deleted inbox items.
- [Move to Another Inbox Item from an Open Inbox Item](#)
This topic provides information about moving to another inbox item from an open inbox item.
- [Endorse Results](#)
This topic provides information about endorsing results.
- [Manage Medications and Orders from an Open Inbox Item](#)
This topic provides information about managing medications, prescription renewals, and orders from an open inbox item.
- [Manage Documents from an Open Inbox Item](#)
This topic provides information about creating, reviewing, updating, and printing documents from an open inbox item.

View Indicators for a New Unread Inbox Item

This topic provides information about viewing the indicators displayed when a new unread inbox item is received.

If you are in the Inbox tab or another area of the Oracle Health EHR, reference the Inbox tab to determine if a new inbox item is available. The number of unread inbox items is displayed on the Inbox tab. When a new unread item is received, the Inbox icon changes to include a dot on the envelope  and the number of unread items increases.

If you have your inbox filtered to a specific category, the category filters can help you determine if a new item is available in a different category. When a new unread item is received, the New Items and Unread Items icons are displayed for the category and the number of unread items increases.

Access the Inbox Tab

This topic provides information about viewing the indicators displayed when a new unread inbox item is received.

From the Oracle Health EHR, select the Inbox tab. Your personal inbox is displayed with the latest items displayed at the top of the list. Items in a conversation are combined and displayed as one item in the list.

Sort the Items List

This topic provides information about sorting the items list.

Select one of the following options from the Sort By list:

- New to Old
- Old to New
- Priority

The items list is sorted based on your selection.

Filter the Items List

This section contains the following tasks:

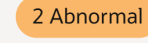
- [Filter Using Categories](#)
This topic includes information about filtering the items list using categories.
- [Filter Using Ask Oracle](#)
This topic provides information about filtering the inbox items list using Ask Oracle.
- [Filter Using Item Age](#)
This topic provides information about filtering the items list using age.

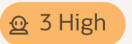
Filter Using Categories

This topic includes information about filtering the items list using categories.

Categories are displayed above the items list with the total number of items in each category and total number of specific item types in each category.

Complete one of the following steps to filter the items list using categories:

- Select a category to view only incomplete items in the selected category.
- If any of the following item types exist in the category, select the icon to view only the selected item type in the category:
 - **Abnormal Results**  : Messages that include results categorized as abnormal.
 - **Critical Results**  : Messages that include results categorized as critical.
 - **Flagged Items**  : Messages that you have added a flag to.

- **High Urgency Items**  : Messages that were analyzed by AI and determined to have content that has increased priority but does not indicate that the patient is immediately impacted in a serious way. For example, content related to results significantly out of range, urgent renewal requests, interrupted dosage regimes, urgent health issue requiring appointments, or negative sentiments regarding condition, symptom, or care received.

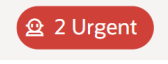
 Note

In the items list, you can hover over the High icon for each message to view the rationale for the **High** status.

- **New Items**  : Messages that were received since the last time that you reviewed messages in the category.
- **Overdue Items**  : Messages that have a past due date.

 Note

You cannot filter by overdue follow-up items.

- **Priority Items**  : Messages that the sender marked with the **High Priority** status.
- **Urgent Items:**  : Messages that were analyzed by AI and determined to have content related to life-threatening conditions or significantly worsening symptoms.

 Note

In the items list, you can hover over the Urgent icon for each message to view the rationale for the **Urgent** status.

- **Unread Items**  : Messages that have not been recognized as opened.

Filter Using Ask Oracle

This topic provides information about filtering the inbox items list using Ask Oracle.

Apply filters using Ask Oracle by entering your filter request in the search bar, selecting the filters, or by using the microphone button to verbally request filters.

See [Ask Oracle](#).

Filter Using Item Age

This topic provides information about filtering the items list using age.

This topic provides information about filtering the items list by the item age.

Select **Last 90 Days** or **All Items** from the toggle menu. The items list is filtered based on your selection.

Open a Patient Chart from the Inbox Tab

This topic provides information about opening a patient's chart from the Inbox tab.

Select the patient's name from the items list to open their chart.

Open an Item from the Items List

This topic provides information about opening an item from the items list.

From the items list, select an item or an action button. A new tab opens with the name of the associated patient displayed as the tab name. The following information is displayed in the tab:

- **Patient Details:** See [Patient Panel](#).
- **Relevant Chart Information:** If the following chart information is relevant to the open inbox item, it is displayed in the middle panel and you can select the heading to view additional information:
 - Patient summary
 - Problems
 - Medications and Orders

Note

See the [Manage Medications and Orders from an Open Inbox Item](#) topic for more information about tasks that you can complete for prescriptions, medications, and orders.

- Results

Note

See the [Endorse Results](#) topic for more information about tasks that you can complete for results.

- Documents

Note

See the [Manage Documents from an Open Inbox Item](#) section for more information about tasks that you can complete for in-progress and signed documents.

- **Conversations List:** You can open and complete actions for all your available conversations associated with the patient. You can select the Conversations heading to view a list of all active conversations in the middle panel. You can filter the list by status using Ask Oracle to filter by status.

- **Follow-Ups List:** You can open and complete actions for all your available follow-up items associated with the patient. You can select the Follow-Ups heading to view a list of all active conversations in the middle panel. You can filter the list by status using Ask Oracle to filter by status.
- **Needs Attention List:** You can open and complete action for all your incomplete inbox items associated with the patient. See [Needs Attention](#).

① Note

If you open a message, conversation, or follow-up item, the item details are displayed instead of the Needs Attention, Conversations, and Follow-Ups lists. Select **Back** to close the details and view the lists of remaining items that need attention, open conversations, and open follow-up items.

Create a New Message

This topic provides information on creating a new message.

Tasks:

- [Create a New Message from the Items List](#)
This topic provides information about creating a new message from the items list.
- [Create a New Message from an Open Inbox Item or the Patient's Chart](#)
This topic provides information about creating a new message from an open inbox item or the patient's chart.

Create a New Message from the Items List

This topic provides information about creating a new message from the items list.

To create a new message from the items list:

1. Select **Actions** (...), then select **New Message**.
2. Search for and select a patient from the Select Patient list.
3. Select an encounter location if necessary.
4. Select **Confirm**.
5. In the To box, enter or select the appropriate recipients.

① Note

When you search for recipients, you can filter the search results to view only recipients who are physicians, in teams (pools), your favorites, or members of the patient's care team. You can also filter the search results by practitioner type.

6. In the Provider box, update or add providers if necessary.
7. In the Subject box, enter the appropriate text.
8. In the Start a New Message box, enter your message text, or select **Generate Response** to add an AI-generated response. Ensure that you review and update the generated text as necessary.

Note

The Generate Response button is available only when you create a message associated with a prescription renewal or laboratory results. If you add message text before you select Generate Response, the AI-generated text replaces the message text.

To directly mention someone in your message, press the **at symbol** (@) to search for and select their name. Once selected, the person is added to the message recipient list if they were not previously added.

9. (Optional) Apply the following text formatting:
 - Font style
 - Bold
 - Italic
 - Underline
10. (Optional) Select **High Priority**.
11. Select **Send** to send your message or select **Close** to close without sending.

Note

If you add message details before you select Close, the message is automatically saved as a draft.

When you send a new message to a patient or provider, the message is added to the communication encounter at the location of the patient's most recent visit with the responsible provider in the past three years. If the patient has not had a visit with the responsible provider in the past three years, you select a location for the communication encounter in Step 3.

When you send a message to only the patient about their results, the message is added to the communication encounter at the location where the originating order was placed.

Create a New Message from an Open Inbox Item or the Patient's Chart

This topic provides information about creating a new message from an open inbox item or the patient's chart.

1. Select **New Message**.
2. In the To box, enter the appropriate recipients.

Note

When you search for recipients, you can filter the search results to view only recipients who are physicians, in teams (pools), your favorites, or members of the patient's care team. You can also filter the search results by practitioner type.

3. In the Provider box, update or add providers if necessary.
4. In the Subject box, enter the appropriate text.

5. In the Start a New Message box, enter your message text or select **Generate Response** to add an AI-generated response. Ensure that you review and update the generated text as necessary.

Note

The Generate Response button is available only when you create a message associated with a prescription renewal or laboratory results. If you add message text before you select Generate Response, the AI-generated text replaces the message text.

To directly mention someone in your message, press the **at symbol** (@) to search for and select their name. Once selected, the person is added to the message recipient list if they were not previously added.

6. (Optional) Apply the following text formatting:
 - Font style
 - Bold
 - Italic
 - Underline
7. (Optional) Select **High Priority**.
8. Select **Send** to send your message or select **Close** to close without sending.

Note

If you add message details before you select Close, the message is automatically saved as a draft.

When you send a new message to a patient or provider from an open inbox item, the communication encounter to which the message is added depends on the open item type.

Reply to a Message

This topic provides information about replying to a message.

To reply to a message:

1. Complete one of the following steps to open the response details:
 - Open the message to which you want to reply.
 - From the items list, find the message, then select **Reply**.
2. Select **Edit Details** to update the information in the To, Provider, and Subject boxes.
3. Enter your message text, or select **Generate Response** to add an AI-generated response. Ensure that you review and update the generated text as necessary.

Note

The Generate Response button is available only when you reply to messages associated with a prescription or results. When you send a new message to a patient or provider from an open inbox item, the communication encounter to which the message is added depends on the open item type.

To directly mention someone in your message, press the **at symbol** (@) to search for and select their name. Once selected, the person is added to the message recipient list if they were not previously added.

4. (Optional) Apply the following text formatting:
 - Font style
 - Bold
 - Italic
 - Underline
5. (Optional) Select **High Priority**.
6. Select **Include Patient** if you want to send your message to the associated patient.

Note

If the message to which you are replying included the patient, then Include Patient is automatically selected. Deselect Include Patient if you do not want to send your message to the associated patient.

7. Select **Send** to send your message, select **Back** to view inbox information for the patient without sending a reply, or close the tab to return to the previously opened tab without sending a reply.

Note

If you add response text before you select Back or close the tab, the message is saved as a draft.

When you reply to a message that was initiated by the patient, the message is added to the communication encounter at the location of the patient's most recent visit with the responsible provider.

Access a Draft Item

This topic provides information about accessing draft items.

If you start to create a response or new item and close without sending, the information is automatically saved as a draft item.

Complete one of the following steps to access draft items:

- Use Ask Oracle to filter the items list by the **Draft** status. All drafted items are displayed, and you can delete the items or open the items to continue to add details. See [Ask Oracle](#).
- Open the item to which you were responding. Your drafted response is displayed, and you can continue to add details or delete the item.

Create a New Follow-Up Item

This section contains the following tasks: Create a New Follow-Up Item from the Items List, Create a New Follow-Up Item from an Open Inbox Item

- [Create a New Follow-Up Item from the Items List](#)
This topic provides information about creating a new follow-up item from the items list.
- [Create a New Follow-Up Item from an Open Inbox Item or the Patient's Chart](#)
This topic provides information about creating a new follow-up item from an open inbox item or the patient's chart.

Create a New Follow-Up Item from the Items List

This topic provides information about creating a new follow-up item from the items list.

1. Select **Actions**, then select **New Follow-Up**.
2. Search for and select a patient from the Select Patient list.
3. Select a location for the encounter.
4. Select **Confirm**.
5. In the To box, enter the appropriate recipients.

Note

When you search for recipients, you can filter the search results to view only recipients who are physicians, in teams (pools), your favorites, or members of the patient's care team. You can also filter the search results by practitioner type.

6. In the Provider box, update or add providers if necessary.
7. In the Show Up box, select the appropriate date and time, then select **Apply**.
8. In the Due Date box, select the appropriate date and time, then select **Apply**.
9. In the Subject box, enter the appropriate text.
10. In the Start a New Message box, enter your message text.

Note

To directly mention someone in your message, press the **at symbol (@)** to search for and select their name. Once selected, the person is added to the message recipient list if they were not previously added.

11. (Optional) Apply the following text formatting:
 - Font style
 - Bold
 - Italic
 - Underline
12. (Optional) Select **High Priority**.

13. Select **Send** to send your follow-up item or select **Close** to close without sending.

Note

If you add follow-up details before you select Close, the follow-up item is automatically saved as a draft.

When you send a new follow-up item to a patient or provider, the follow-up item is added to the communication encounter at the location of the patient's most recent visit with the responsible provider in the past three years. If the patient has not had a visit with the responsible provider in the past three years, you select a location for the communication encounter in Step 3.

When you send a follow-up item for results, the follow-up is added to the communication encounter at the location where the originating order was placed.

Create a New Follow-Up Item from an Open Inbox Item or the Patient's Chart

This topic provides information about creating a new follow-up item from an open inbox item or the patient's chart.

1. Select **New Follow-Up**.
2. In the To box, enter the appropriate recipients.

Note

When you search for recipients, you can filter the search results to view only recipients who are physicians, in teams (pools), your favorites, or members of the patient's care team. You can also filter the search results by practitioner type.

3. In the Provider box, update or add providers if necessary.
4. In the Show Up box, select the appropriate date and time, then select **Apply**.
5. In the Due Date box, select the appropriate date and time, then select **Apply**.
6. In the Subject box, enter the appropriate text.
7. In the Start a New Message box, enter your message text.

Note

To directly mention someone in your message, press the **at symbol (@)** to search for and select their name. Once selected, the person is added to the message recipient list if they were not previously added.

8. (Optional) Apply the following text formatting:
 - Font style
 - Bold
 - Italic
 - Underline
9. (Optional) Select **High Priority**.

10. Select **Send** to send your follow-up item or select **Close** to close without sending.

Note

If you add follow-up details before you select Close, the follow-up item is automatically saved as a draft.
When you send a new follow-up item to a patient or provider from an open inbox item, the communication encounter to which the follow-up item is added depends on the open item type.

Manage Existing Follow-Up Items

This topic provides information on managing existing follow-up items.

Tasks:

- [Mark a Follow-Up Item as Completed](#)
This topic provides information about marking a follow-up item as **Completed**.
- [Redirect a Follow-Up Item](#)
This topic provides information about redirecting a follow-up item.
- [Reschedule a Follow-Up Item](#)
This topic provides information about rescheduling a follow-up item.

Mark a Follow-Up Item as Completed

This topic provides information about marking a follow-up item as **Completed**.

Find the item on the items list or Conversations list, then select **Mark Follow-Up Complete**. The follow-up item is moved to the **Completed** status and is no longer displayed in the Follow-Ups category.

Redirect a Follow-Up Item

This topic provides information about redirecting a follow-up item.

To redirect a follow-up item:

1. Complete one of following steps to select Redirect:
 - Find the item on the items list or Follow-Ups list, then select **Redirect**.
 - Open the item, then select **Redirect** in the response box.
2. In the To box, enter the name of the person you want to redirect the message to.
3. Update the information in the Show Up Date, Due Date, and Subject boxes if necessary.
4. Select **Send**. The follow-up item is sent to the selected recipient.

Reschedule a Follow-Up Item

This topic provides information about rescheduling a follow-up item.

To reschedule a follow-up item:

1. Complete one of the following steps to select Reschedule:
 - Find the item on the items list or Follow-Ups list, then select **Reschedule**.

- Open the follow-up item, then select **Reschedule** in the response box.
- 2. Update the information in the Show Up Date and Due Date boxes to your suggested time.
- 3. Select **Save**.

Manage Favorite Recipients

This topic provides information on managing favorite recipients.

Tasks:

- [Add a Recipient as a Favorite](#)
This topic provides information about adding a recipient as a favorite.
- [Remove a Recipient as a Favorite](#)
This topic provides information about removing a recipient as a favorite.

Add a Recipient as a Favorite

This topic provides information about adding a recipient as a favorite.

To add a recipient as a favorite:

1. Open or create a message or follow-up item.
2. In the To or Provider box, enter the name of the recipient that you want to add as a favorite.
3. Select **Add as Favorite**.

The recipient is added as a favorite and their name is automatically displayed at the top of the recipient list with your other favorites.

Remove a Recipient as a Favorite

This topic provides information about removing a recipient as a favorite.

To remove a recipient as a favorite:

1. Open or create a message or follow-up item.
2. In the To or Provider box, enter the name of the recipient that you want to remove as a favorite.
3. Select **Remove as Favorite**.

Manage Flags

This topic provides information on managing flags.

Tasks:

- [Add a Flag to an Inbox Item](#)
This topic provides information about adding a flag to an inbox item.
- [Remove a Flag from an Inbox Item](#)
This topic provides information about removing a flag from an inbox item.

Add a Flag to an Inbox Item

This topic provides information about adding a flag to an inbox item.

Complete one of the following steps to add a flag to an inbox item:

- Find the item on the items list or Conversations list, then select **Add Flag**.
- Open the item, then select **Add Flag**.

Remove a Flag from an Inbox Item

This topic provides information about removing a flag from an inbox item.

Complete one of the following steps to remove a flag from an inbox item:

- From the items list, find the item, then select **Remove Flag**.
- Open the item, then select **Remove Flag**.

Mark an Inbox Item as Unread

This topic provides information about marking an inbox item as **Unread**.

Find the item on the items list, Conversations list, or Follow-Ups list, then select **Mark as Unread**. The item is added back to the number of unread items in its associated category.

Manage Completed Conversations

This topic provides information on managing completed conversations.

Tasks:

- [Mark a Conversation as Completed](#)
This topic provides information about marking a conversation as **Completed**.
- [Reopen a Conversation That Was Previously Marked as Completed](#)
This topic provides information about reopening a conversation that was previously marked as **Completed**.

Mark a Conversation as Completed

This topic provides information about marking a conversation as **Completed**.

Complete one of the following steps to mark a conversation **Completed**:

- Find the item on the items list or Conversations list, then select **Mark Conversation Complete**. The conversation is moved to a **Completed** status and replying to the conversation is unavailable for all conversation members.
- Open the message, then select **Complete Conversation**. The conversation is moved to a **Completed** status and replies are not allowed.

Reopen a Conversation That Was Previously Marked as Completed

This topic provides information about reopening a conversation that was previously marked as **Completed**.

1. Use Ask Oracle to filter the items list by the **Completed** status. See [Ask Oracle](#).

2. Complete one of the following steps to select Reopen Conversation:
 - From the items list, find the conversation, then select **Reopen Conversation**. The conversation is moved back to the associated category as an open item and conversation members can continue to reply to the conversation.
 - Open the conversation, then select **Reopen Conversation**. The conversation is moved back to the associated category as an open item and conversation members can continue to reply to the conversation.

Manage Deleted Inbox Items

This topic provides information on managing deleted inbox items.

Tasks:

- [Delete an Inbox Item](#)
This topic provides information about deleting an inbox item.
- [Restore a Deleted Inbox Item](#)
This topic provides information about restoring a deleted inbox item.

Delete an Inbox Item

This topic provides information about deleting an inbox item.

Complete one of the following steps to delete an inbox item:

- Find the item on the items list or Conversations list, then select **Delete**. The item is deleted and no longer displayed in the associated category.
- Open the item and select **Delete** or **Delete Conversation**. The item is deleted and no longer displayed in the associated category.

Restore a Deleted Inbox Item

This topic provides information about restoring a deleted inbox item.

1. Use Ask Oracle to filter the items list by the **Deleted** status. See [Ask Oracle](#).
2. Complete one of the following steps to restore a deleted inbox item:
 - From the items list, find the item, then select **Restore**. The item is moved back to the associated category.
 - Open the item, then select **Restore**. The item is moved to the associated category.

Move to Another Inbox Item from an Open Inbox Item

This topic provides information about moving to another inbox item from an open inbox item.

Open an item and select one of the following buttons to move to another item:

- **Previous Message:** The previous item from the items list is displayed.
- **Next Message:** The next item from the items list is displayed.
- **Close:** If you close the tab, the items list is displayed.

Endorse Results

This topic provides information about endorsing results.

See [Endorse Results from the Inbox Tab](#).

Note

The types of results available to endorse from the inbox depend on your configuration. Contact your system administrator if you think that your configuration needs updated.

Manage Medications and Orders from an Open Inbox Item

This topic provides information about managing medications, prescription renewals, and orders from an open inbox item.

See [Orders User Guide](#).

Manage Documents from an Open Inbox Item

This topic provides information about creating, reviewing, updating, and printing documents from an open inbox item.

See [Documents](#).

Visits

This topic provides information on Visits functionality in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

In Oracle Health EHR, patient information is documented at the visit (encounter) level and not the appointment level. A visit can have multiple appointments.

Topics:

- [View a Visit or Appointment](#)
This topic provides information about viewing information about patient visits and appointments using Oracle Health EHR.
- [Filter Visits and Appointments](#)
This topic provides information about filtering visits and appointments using Oracle Health EHR.
- [Open Another Visit](#)
You can open other visits to change the context of the visit you are interacting with.
- [Declare Emergency Access](#)
This topic provides information about requesting emergency access to all visits using Oracle Health EHR.

View a Visit or Appointment

This topic provides information about viewing information about patient visits and appointments using Oracle Health EHR.

After opening the patient chart, you can view information about visits and appointments from the following locations:

- The patient's information panel.
- The Visits section of the patient chart.
 - The Visits section displays up to five visits and appointments. These appointments or visits are either active or scheduled for today.
 - Appointments that are not associated with a visit are also displayed in the Visits section.

To view a visit or appointment:

1. Select the **Visits** heading.
2. Select the **Visits and Appointments** tab. If multiple appointments are associated with a single visit, a linked number is displayed in the Appointments column. Select the link to open the Visit Details pane, then select the Appointment tab.

Current, past, and future visits are displayed.

3. Select a visit.

Additional information about the visit and the appointment are displayed.

Filter Visits and Appointments

This topic provides information about filtering visits and appointments using Oracle Health EHR.

To filter the Visits and Appointments tab:

1. Select the Visits and Appointments tab.
2. In the Ask Oracle search bar, select a filter option.
3. Select a qualifier for that filter.
4. Select additional filters, if needed.

The list of visits and appointments are filtered by your selections.

Open Another Visit

You can open other visits to change the context of the visit you are interacting with.

Appointments cannot be opened.

Note

You can only open a visit that is internal to your organization. External visits cannot be opened.

1. From the patient's information panel, select Change Visit or select the Visits heading.
2. From the Visit column, select **Open**.

The selected visit is displayed.

 Note

When you select the visit row, the Visit Details panel is displayed. Select **Open this Encounter** to open the selected visit.

Declare Emergency Access

This topic provides information about requesting emergency access to all visits using Oracle Health EHR.

In an emergency, authorized users can view all of a patient's visits, instead of the visits accessible based on the organization's security.

To view all visits, select **Access All Visits** from the Visits List. You now have 12 hours to view all visits. After the request expires, you only have access to the visits based on your organization's security.

4

Patient Visit

Patient intake refers to the process of collecting and documenting essential patient information at the beginning of a visit. It ensures that the healthcare team has the necessary data to provide safe, effective, and personalized care during the visit.

Topics:

- [Patient Panel](#)
This topic provides information about the Patient Panel functionality in Oracle Health EHR.
- [Histories](#)
After you open a patient chart, you can review patient history in the Histories section.
- [Allergies](#)
Providers can use Oracle Health EHR to review and manage a patient's allergies in Oracle Health EHR.
- [Vitals](#)
This topic provides an introduction to the Vitals functionality in Oracle Health EHR.
- [Care Team](#)
This topic provides information about care team functionality in Oracle Health EHR.

Patient Panel

This topic provides information about the Patient Panel functionality in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

Topics:

- [Introduction to Patient Panel](#)
This topic provides an introduction to the Patient Panel functionality in Oracle Health EHR.
- [View Additional Patient Information](#)
This topic provides information about how to view additional patient information from the patient panel in Oracle Health EHR.

Introduction to Patient Panel

This topic provides an introduction to the Patient Panel functionality in Oracle Health EHR.

The patient panel is a static element of the patient chart that displays both demographic and encounter-specific information about the patient.

The following information is displayed in the patient panel:

- Appointment time.

- Appointment status (such as **Confirmed**, **Arrived**, or **In Room**).
- Patient photograph.

When the patient is currently active in their patient portal, a status is displayed on the patient's photograph.

- Patient name.
- Patient pronouns.
- Age.
- Administrative sex.
- Date of birth.
- Deceased date (if applicable).
- Gestational age (GA)
- Post-menstrual age (PMA) (if applicable).
- Allergies.
 - If the patient's allergies need to be reviewed at this visit or have already been reviewed, a status is displayed. Select the **Allergies** heading to access the Allergies page.
 - See [Allergies](#).
- Weight.
- Body mass index (BMI).
- Chief complaint.
- Reason for visit.
- Primary care physician (PCP).
- Care team information.
See [Care Team](#).
- Information about the visit:
 - Encounter type.
 - Location.
 - Visit provider.
 - Visit date and time.
 - Visit number.

Note

You can also change the encounter by selecting Change visit. See [Visits User Guide](#).

- Advance care planning details.
 - Select any advance care plan document displayed in the patient panel to view the Advance Care Plan page.
- All medical record numbers (MRNs).

Note

Depending on your organization security and privilege settings, some information may not be displayed in the patient panel.

View Additional Patient Information

This topic provides information about how to view additional patient information from the patient panel in Oracle Health EHR.

To view additional or less patient information in the patient panel, select **View more** and **View less** as needed. When you select View more, the following information is displayed:

- Current status on the patient portal
- Administrative sex
- Birth sex
- Gender identity
- Contact information (address, phone number, and email address)

Histories

After you open a patient chart, you can review patient history in the Histories section.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

Topics:

- [Review Patient History](#)
This topic provides information about how to view patient history information in Oracle Health EHR.
- [Family History](#)
This topic provides information about the family history functionality in Oracle Health EHR.
- [Implant History](#)
This topic provides information about implant history functionality in Oracle Health EHR.
- [Procedure History](#)
This topic provides information about procedure history functionality in Oracle Health EHR.
- [Social History](#)
This topic provides information about procedure history functionality in Oracle Health EHR.

Review Patient History

This topic provides information about how to view patient history information in Oracle Health EHR.

After you open a patient's chart, you can review the patient history in the Histories section. You can select the following tabs in the Histories section to view high-level information about that history type:

- Family
- Implant
- Pregnancy
- Procedure

Select the **Histories** heading to view additional information on the Histories page.

Family History

This topic provides information about the family history functionality in Oracle Health EHR.

Tasks:

- [View Family History](#)
This topic provides information about how to view family history for a patient using Oracle Health EHR.
- [Document the Adoption Status](#)
This topic includes information about documenting the patient's adoption status in Oracle Health EHR.
- [Document That You Were Unable to Obtain Family History](#)
This topic includes information about documenting that you were unable to obtain the patient's family history in Oracle Health EHR.
- [Add Family Member History](#)
This topic provides information about how to add family member history using Oracle Health EHR.
- [Update Family Member History](#)
This topic provides information about how to update family member history using Oracle Health EHR.
- [Remove a Family Member](#)
This topic provides information about how to remove a family member using Oracle Health EHR.
- [Update a Family Member's Condition](#)
This topic provides information about how to update family member's condition using Oracle Health EHR.
- [Remove a Family Member's Condition](#)
This topic provides information about how to remove a family member's condition using Oracle Health EHR.
- [Mark Family History as Reviewed](#)
This topic provides information about marking family history as reviewed using Oracle Health EHR.
- [Print Family History](#)
This topic provides information about printing family history in Oracle Health EHR.

View Family History

This topic provides information about how to view family history for a patient using Oracle Health EHR.

To view family history:

1. In the patient's chart, select the **Histories** heading.

2. Expand a family member to view documented conditions for that family member.
3. Select a condition to view additional information.

Document the Adoption Status

This topic includes information about documenting the patient's adoption status in Oracle Health EHR.

To document that the patient was adopted:

1. From the patient's chart, select the **Histories** heading.
2. Select the **Patient Adopted** checkbox, if applicable.

Document That You Were Unable to Obtain Family History

This topic includes information about documenting that you were unable to obtain the patient's family history in Oracle Health EHR.

To document that you were unable to obtain the patient's family history:

1. From the patient's chart, select the **Histories** heading.
2. Select the **Unable to Obtain** checkbox.

Add Family Member History

This topic provides information about how to add family member history using Oracle Health EHR.

To add family member history:

1. From the patient's chart, select the **Histories** heading.
2. Select the **Add** button.
3. Use the form to add a family member and add condition information.
4. Select **Add**.

Update Family Member History

This topic provides information about how to update family member history using Oracle Health EHR.

To update the history for a family member:

1. From the patient's chart, select the **Histories** heading.
2. Next to a family member, select the **Actions (...)**.
3. Select **Update Family Member**.
4. Use the form to update condition information for a family member.
5. Select **Update**.

Remove a Family Member

This topic provides information about how to remove a family member using Oracle Health EHR.

To remove a family member:

1. From the patient's chart, select the **Histories** heading.
2. Next to a family member, select **Actions (...)**.
3. Select **Remove Family Member**.

Update a Family Member's Condition

This topic provides information about how to update family member's condition using Oracle Health EHR.

To modify a family member's condition:

1. From the patient's chart, select the **Histories** heading.
2. Expand a family member.
3. Next to a condition select **Actions (...)**.
4. Select **Update Condition**.
5. Use the form to update the condition information..
6. Select **Update**.

Remove a Family Member's Condition

This topic provides information about how to remove a family member's condition using Oracle Health EHR.

To remove a family member's condition:

1. From the patient's chart, select the **Histories** heading.
2. Expand a family member.
3. Next to a condition select **Actions (...)**.
4. Select **Remove Condition**.

Mark Family History as Reviewed

This topic provides information about marking family history as reviewed using Oracle Health EHR.

To mark family history as reviewed:

1. From the patient's chart, select the **Histories** heading.
2. Review the documented family history and select **Mark as Reviewed**.

Print Family History

This topic provides information about printing family history in Oracle Health EHR.

To print family history:

1. From the patient's chart, select the **Histories** heading.
2. Select **Print**.
3. Preview the print output if necessary.
4. Select a printer.
5. Select **Print**.

Implant History

This topic provides information about implant history functionality in Oracle Health EHR.

Tasks:

- [View Implant History](#)
This topic includes information about viewing implant history in Oracle Health EHR.
- [Add Implant History](#)
This topic includes information about adding implant history in Oracle Health EHR.
- [Update Implant History](#)
This topic includes information about updating implant history in Oracle Health EHR.
- [Remove Implant History](#)
This topic includes information about removing implant history in Oracle Health EHR.

View Implant History

This topic includes information about viewing implant history in Oracle Health EHR.

To view implant history:

1. From the patient's chart, select the **Histories** heading.
2. Select the **Implant** tab.
3. Use the Ask Oracle search bar or the suggested filters next to the search bar to filter the displayed implants. See [Ask Oracle](#).
4. Select an implant to view additional information.

Add Implant History

This topic includes information about adding implant history in Oracle Health EHR.

To add implant history:

1. From the patient's chart, select the **Histories** heading.
2. Select the **Implant** tab.
3. Select **Add**.
4. Enter the implant details.
5. Select **Add**.

Update Implant History

This topic includes information about updating implant history in Oracle Health EHR.

To update the implant history:

1. From the patient's chart, select the **Histories** heading.
2. Select the **Implant** tab.
3. Next to an implant, select **Actions (...)**.
4. Select **Update Implant**.
5. Update the implant details.

6. Select **Save**.

Remove Implant History

This topic includes information about removing implant history in Oracle Health EHR.

To remove implant history:

1. From the patient's chart, select the **Histories** heading.
2. Select the **Implant** tab.
3. Next to an implant, select **Actions (...)**.
4. Select **Remove Implant**.

Procedure History

This topic provides information about procedure history functionality in Oracle Health EHR.

Tasks:

- [View Procedure History](#)
This topic provides information about viewing procedure history using Oracle Health EHR.
- [Add Procedure History](#)
This topic provides information about adding procedure history using Oracle Health EHR.
- [Add a Procedure from This Visit to the Procedure History](#)
This topic includes information about adding a procedure from this visit to the procedure history in Oracle Health EHR.
- [Update Procedure History](#)
This topic includes information about updating procedure history using Oracle Health EHR.
- [Remove Procedure History](#)
This topic provides information about removing procedure history using Oracle Health EHR.

View Procedure History

This topic provides information about viewing procedure history using Oracle Health EHR.

To view procedure history:

1. From the patient's chart, select the **Histories** heading.
2. Select the **Procedure** tab. See the Procedure Summary section to view all historical procedures and procedures that are documented to both the history and encounters. See the Previous Visit Procedures section to view procedures that were documented only in encounters other than the active encounter.
3. Select a procedure from either section to view additional information.

Add Procedure History

This topic provides information about adding procedure history using Oracle Health EHR.

To add procedure history:

1. From the patient's chart, select the **Histories** heading.
2. Select the **Procedure** tab.

3. Select **Add**.
4. Select whether you want to add the procedure to this visit or history.
5. Add the procedure details.

Note

You can add a free-text procedure if you are adding a procedure to only the history.
You can add an associated category and nonmedication order if you are adding a procedure to only the history or this visit and the history.

6. Select **Add**.

Add a Procedure from This Visit to the Procedure History

This topic includes information about adding a procedure from this visit to the procedure history in Oracle Health EHR.

To add a procedure from this visit to the procedure history:

1. From the patient's chart, select the **Histories** heading.
2. Select the **Procedure** tab.
3. Next to a procedure that is only documented to this visit, select **Actions (...)**.
4. Select **Set Type as History**.

Update Procedure History

This topic includes information about updating procedure history using Oracle Health EHR.

To update a historical procedure:

1. From the patient's chart, select the **Histories** heading.
2. Select the **Procedure** tab.
3. Next to a procedure, select **Actions (...)**.
4. Select **Update Procedure**.
5. Update the procedure details.
6. Select **Update**.

Remove Procedure History

This topic provides information about removing procedure history using Oracle Health EHR.

You can remove procedures that were documented to the current encounter or only the history. Procedures documented in encounters other than the current encounter must be removed from the encounters in which they are documented.

To remove procedure history:

1. From the patient's chart, select the **Histories** heading.
2. Select the **Procedure** tab.
3. Next to a procedure, select **Actions (...)**.

4. Select **Remove Procedure**.

Social History

This topic provides information about procedure history functionality in Oracle Health EHR.

Topics:

- [View Social History](#)
This topic provides information about viewing social history using Oracle Health EHR.
- [Add Social History](#)
This topic provides information about adding social history using Oracle Health EHR.
- [Update Social History](#)
This topic provides information about updating social history using Oracle Health EHR.
- [Remove Social History](#)
This topic provides information about removing social history using Oracle Health EHR.
- [Mark Social History as Reviewed](#)
This topic provides information about marking social history as reviewed using Oracle Health EHR.

View Social History

This topic provides information about viewing social history using Oracle Health EHR.

To view social history:

1. In the patient's chart, select the **Histories** heading.
2. Select the **Social** tab.

Add Social History

This topic provides information about adding social history using Oracle Health EHR.

To add social history:

1. In the patient's chart, select the **Histories** heading.
2. Select the **Social** tab.
3. Select **Add**.
4. Use the form to add social history.
5. Select **Add**.

Update Social History

This topic provides information about updating social history using Oracle Health EHR.

To update social history:

1. In the patient's chart, select the **Histories** heading.
2. Select the **Social** tab.
3. Next to a social history category, select **Actions (...)**.
4. Select **Update Social History**.

5. Update information in the form.
6. Select **Update**.

Remove Social History

This topic provides information about removing social history using Oracle Health EHR.

To update social history:

1. In the patient's chart, select the **Histories** heading.
2. Select the **Social** tab.
3. Next to a social history category, select **Actions (...)**.
4. Select **Remove Social History**.

Mark Social History as Reviewed

This topic provides information about marking social history as reviewed using Oracle Health EHR.

To mark social history as reviewed:

1. In the patient's chart, select the **Histories** heading.
2. Select the **Social** tab.
3. Review the documented social history and select **Mark as Reviewed**.

Allergies

Providers can use Oracle Health EHR to review and manage a patient's allergies in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

Topics:

- [View Allergies](#)
This topic provides information about viewing allergies in Oracle Health EHR.
- [Add an Allergy](#)
This topic provides information about adding an allergy using Oracle Health EHR.
- [Adding NKA or NKMA](#)
This topic provides information about marking No Known Allergies (NKA) or No Known Medication Allergies (NKMA) for a patient using Oracle Health EHR.
- [Modify an Allergy](#)
This topic provides information about modifying an allergy using Oracle Health EHR.
- [Perform a Reverse Allergy Check](#)
This topic provides information about performing a reverse allergy check using Oracle Health EHR.

- [Mark an Allergy as Reviewed](#)

After you review a patient's allergies for accuracy, select Mark as Reviewed at the top of the Allergies page to mark the patient's active and proposed allergies as reviewed for the current visit.

View Allergies

This topic provides information about viewing allergies in Oracle Health EHR.

After opening the patient chart, you can view the patient's allergy or allergies from the following locations:

1. The Allergies section in the patient panel.
2. The Allergies section in the patient's chart.
3. The Allergies page. To access the Allergies page:
 - a. From the patient panel, select the **Allergies** link.
 - b. From the patient's chart, select the **Allergies** heading.
4. Allergies are displayed in the following tabs if an allergy is recorded:
 - a. Active
 - b. Canceled
 - c. Proposed
 - d. Resolved
5. The following information is displayed next to the allergy:
 - a. The severity badge.
 - b. The patient's reactions, category, and the type of allergy.
 - c. Information about who reviewed the allergy.

Note

In Oracle Health EHR, you cannot edit a custom allergy substance from PowerChart (PowerChart.exe); however, you can cancel or resolve the allergy. Likewise, you cannot edit a custom reaction for an allergy from PowerChart, but you can delete the reaction, if needed.

You can view external sources by selecting Modify Allergy. The source information for an allergy that originated outside of Oracle Health EHR is displayed under the substance title. Select one of the sources to display more details about that external source.

Note

External Staged Data cards are displayed in the Needs Attention panel. Once the data is reconciled in PowerChart, the card is removed from the Needs Attention panel.

Add an Allergy

This topic provides information about adding an allergy using Oracle Health EHR.

Note

These steps can also be used to add a contraindication, an intolerance, a side effect, or another patient-materials reaction.

To add an allergy:

1. [Open the Allergies page](#).
2. Select **Add Allergy**.
3. Search for an allergy.
4. Select the allergy.

Note

If the selected allergy already has an Active, Proposed, Canceled, or Resolved status, you can edit the existing allergy.

5. Complete the form and select **Save**.

The allergy is added to the patient's chart.

Note

If one of the following fields in the Add Allergy panel is valued, the other field also needs to be valued:

- Onset Precision
- Onset Granularity

You can add an allergy from the patient's chart by selecting Add Allergy in the Allergies section.

Adding NKA or NKMA

This topic provides information about marking No Known Allergies (NKA) or No Known Medication Allergies (NKMA) for a patient using Oracle Health EHR.

1. If a patient has no recorded allergies, select **More Actions (...)** on the Allergies page.
2. Select **No Known Allergies** or **No Known Medication Allergies**.

NKA or NKMA is displayed for the patient on the Allergies page.

Modify an Allergy

This topic provides information about modifying an allergy using Oracle Health EHR.

1. [Open the Allergies page.](#)
2. Select **Modify Allergy** (pencil).
3. Edit information about the allergy.
4. Select **Save**.

Perform a Reverse Allergy Check

This topic provides information about performing a reverse allergy check using Oracle Health EHR.

When you attempt to add a new allergy or modify an existing allergy, the system cross-references the allergy substance with the patient's active medication list and notifies the user if a potential interaction is detected. Reverse allergy check can also be performed manually for the entire profile of Active allergies by selecting Reverse Allergy Check.

The system displays the following behavior depending on the type of allergy that you are viewing, adding, or modifying:

- **Multum Drug Allergy:** If you add or modify a Multum drug allergy and the patient has an active medication order for that drug, the system displays a message indicating a drug-allergy interaction exists and identifies the specific order or orders causing the interaction. Review the patient's medication order or treatment plan and make any necessary adjustments to prevent an adverse reaction.
- **Drug Allergy:** If you add or modify a non-Multum drug allergy, the system displays a message indicating that non-Multum allergies cannot be checked for drug interactions.

To manually perform a reverse allergy check:

1. [Open the Allergies page.](#)
2. Select **Reverse Allergy Check**. An icon is displayed next to each allergy indicating one of the following results from the reverse allergy check:
 - No drug interaction found
 - Non-Multum allergies cannot be checked for drug interactions
 - Drug interaction found
 - Error
3. Assess the patient's orders and modify as necessary to avoid an adverse reaction.

Mark an Allergy as Reviewed

After you review a patient's allergies for accuracy, select Mark as Reviewed at the top of the Allergies page to mark the patient's active and proposed allergies as reviewed for the current visit.

Note

This process also applies to patients with no known allergies or medication allergies. You must select Mark as Reviewed to document that the patient's lack of known allergies is accurate.

Mark as Reviewed is unavailable if the patient has pending allergies from outside records.

If an allergy is added or modified after allergies have been marked as reviewed for a visit, the Reviewed by information is updated for the new or modified allergy with the current date and time.

Vitals

This topic provides an introduction to the Vitals functionality in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

The Vitals functionality allows care teams to review the most recent vitals from each category documented for a patient in this visit, including vital trends.

Topics:

- [View Vitals](#)
This topic provides information about viewing a patient's vitals in Oracle Health EHR.

View Vitals

This topic provides information about viewing a patient's vitals in Oracle Health EHR.

Vitals can be reviewed from the Vitals section and from the Vitals page. You can select either the Imperial or Metric system of measurement to define how the vitals will be displayed.

Vitals are displayed logically and organized, using the event set hierarchy (ESH) to group related vitals.

The most recent and accurate vital sign information from each vital category for a visit is displayed in the patient's chart.

To view vitals information:

1. Select the **Vitals** heading.
2. Select a vitals category row heading to view historic and trend information.
3. From the Vitals page, select an individual vital sign to view additional information.

Care Team

This topic provides information about care team functionality in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

The Care Team page allows providers to view and add a patient's care team members and associated information. Care teams consist of clinical and nonclinical members who coordinate their efforts based on shared goals and outcomes to contribute to and support a person's health at a specific point in time and throughout their lifetime.

Topics:

- [View Patient's Care Team](#)
This topic provides information about viewing a patient's care team members in Oracle Health EHR.
- [Add Care Team Members](#)
This topic provides information about adding care team members in Oracle Health EHR.
- [Update Care Team](#)
This topic provides information about updating a care team in Oracle Health EHR.

View Patient's Care Team

This topic provides information about viewing a patient's care team members in Oracle Health EHR.

This section contains the following tasks:

- [View Care Team Information](#)
This topic provides information about viewing information about a patient's care team in Oracle Health EHR.
- [View Historical Care Team Information](#)
This topic provides information about viewing historical care team information in Oracle Health EHR.

View Care Team Information

This topic provides information about viewing information about a patient's care team in Oracle Health EHR.

Note

For a care team member assignment to be displayed in Oracle Health EHR, a role must be added in the Care Team cloud component.

After you open a patient chart, select **View Care Team**. Information about the care team is displayed on the Care Team page.

Note

You can select a provider row on the Care Team page to view the care team member information in a panel.

View Historical Care Team Information

This topic provides information about viewing historical care team information in Oracle Health EHR.

To view a patient's past care team members, access the Care team page and select the **History** tab.

The Assignment History (72 Hours) page is displayed with the patient's last assigned care team member for each role in the last 72 hours.

Add Care Team Members

This topic provides information about adding care team members in Oracle Health EHR.

This section contains the following tasks:

- [Add Yourself to a Care Team](#)
This topic provides information about adding yourself to a patient's care team using Oracle Health EHR.
- [Add Others to a Care Team](#)
This topic provides information about adding others to a patient's care team using Oracle Health EHR.

Add Yourself to a Care Team

This topic provides information about adding yourself to a patient's care team using Oracle Health EHR.

Note

You only can add one care team member at a time for this visit and ongoing. When you add yourself to a care team member role, you replace the previously selected care team member for the role.

1. Open the patient's chart.
2. Select **View Care Team**.
3. Select **Add**.
4. Select one of the following options:
 - Add Me (This Visit)
 - Add Me (Ongoing)
5. Select your role.
6. Select **Add**.

You are added to the care team.

Add Others to a Care Team

This topic provides information about adding others to a patient's care team using Oracle Health EHR.

Note

You only can add one care team member at a time for this visit and ongoing. When you add a new provider to a care team member role, the new provider replaces the previously selected care team member for the role.

1. Open the patient's chart.

2. Select **View Care Team**.
 3. Select **Add**.
 4. Select one of the following options:
 - **This Visit**
 - **Ongoing**
 5. Search for and select a practitioner.
 6. Select a role.
 7. Select **Add**.
- The practitioner is added to the care team.

Update Care Team

This topic provides information about updating a care team in Oracle Health EHR.

This section contains the following tasks:

- [Remove Care Team Member](#)
This topic provides information about removing a care team member from a patient's care team using Oracle Health EHR.
- [Modify Care Team Member Role](#)
This topic provides information about modifying a care team member's role using Oracle Health EHR.

Remove Care Team Member

This topic provides information about removing a care team member from a patient's care team using Oracle Health EHR.

Note

Currently, you can remove a care team member only if they are not associated with a medical service or team.

1. Open a patient's chart and access the Care Team page.
2. Select the row with the care team member that you want to remove.
3. In the Care Team Member Information panel, select **Remove** and confirm that you want to remove the care team member.

The care team member is removed from the patient's care team.

Modify Care Team Member Role

This topic provides information about modifying a care team member's role using Oracle Health EHR.

Note

Currently, you can modify a care team member only if they are not associated with a medical service or team.

1. Open a patient's chart and access the Care Team page.
2. Select the row with the care team member that you want to modify.
3. In the Care Team Member Information panel, select **Modify** and update the care team member's role.

The care team member's role is modified.

5

Evaluation

Evaluation refers to the processes a healthcare provider uses to assess a patient's health condition, identify problems, and determine appropriate next steps in care.

Topics:

- [Timeline](#)
This topic provides information on the timeline functionality in Oracle Health EHR.
- [Problems List](#)
The Problems list in Oracle Health EHR allows you to view, add, modify, and prioritize a patient's problems for your visit.
- [Clinical Media](#)
The Clinical Media function allows you upload, view, compare, and tag images in Oracle Health EHR.
- [Documents](#)
This topic provides an introduction to documents in Oracle Health EHR.
- [Charting](#)
You can use Charting to view, add, and modify clinical forms and assessments for a patient in Oracle Health EHR.
- [Recommendations](#)
The Recommendations section contains the below topics.

Timeline

This topic provides information on the timeline functionality in Oracle Health EHR.

① Note

This functionality is not intended to provide treatment or diagnostic recommendations.

The following information for your patient can be viewed on the Life timeline:

- **Patient History:** View different periods in the patient's medical history.
- **Problems:** Select a problem to view a timeline specific to a problem.
- **Medications:** Select a medication to access the Orders page.

Topics:

- [Access the Life Timeline](#)
Open the patient's chart, then select a time range in the mini timeline view.
- [Navigate the Life Timeline](#)
When the Life timeline is opened, only problems and medications for the selected time range are displayed by default.

- [Access a Single Problem Timeline](#)
You can trend patient information associated with a specific problem.

Access the Life Timeline

Open the patient's chart, then select a time range in the mini timeline view.

The selected time range is displayed when the Life timeline opens.

Navigate the Life Timeline

When the Life timeline is opened, only problems and medications for the selected time range are displayed by default.

Select **Actions (...)** in the Active Problems section to select other problems to view. Selecting Actions (...) in the Medications section allows you to sort medications by name, category, and start date. Medications are initially sorted by name.

To change the time period displayed, select and move the slider displayed in the mini timeline view or use the zoom buttons in the Visits section of the Life timeline. Details for that time period are then displayed. Time periods from 30 days to 5 years can be displayed by adjusting the size of the slider or using the zoom functionality. The default time period is two calendar years.

Select a specific visit to view summary details for that visit.

To navigate out of the Life timeline, select the **back** arrow or the patient's photo in the patient panel.

If no information is available for the patient, the timeline views are blank.

Access a Single Problem Timeline

You can trend patient information associated with a specific problem.

To trend medications and vitals associated with a specific problem from the Life timeline, select a problem to view additional information about the problem, then select **Trend**.

Problems List

The Problems list in Oracle Health EHR allows you to view, add, modify, and prioritize a patient's problems for your visit.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

Topics:

- [View a Problem](#)
This topic provides information about viewing patient problems using Oracle Health EHR.
- [View Problem Details](#)
This topic provides information about the problem-oriented medical record (POMR) page in Oracle Health EHR.

- [Add a Problem](#)
This topic provides information about adding a patient problem using Oracle Health EHR.
- [Convert a Problem to This Visit or Ongoing](#)
This topic provides information about converting a problem from this visit to ongoing or from ongoing to this visit using Oracle Health EHR.
- [Prioritize This Visit Problems](#)
This topic provides information about prioritizing a patient's This Visit problems using Oracle Health EHR.
- [Modify a Problem](#)
This topic provides information about modifying a patient problem using Oracle Health EHR.
- [Resolve Problems](#)
This topic provides information about resolving a patient problem using Oracle Health EHR.
- [Evolve a Problem](#)
This topic provides information about evolving a patient problem in Oracle Health EHR.
- [Cancel a Problem](#)
This topic provides information about canceling a patient problem in Oracle Health EHR.

View a Problem

This topic provides information about viewing patient problems using Oracle Health EHR.

After opening the patient's chart, you can view information about problems from the patient summary and from the Problems section.

- To open the Problems page, select the **Problems** section. Information about problems is displayed on the Problems page and is sorted into the following categories:
 - Problems for this visit
 - All problems
 - Ongoing problems
 - Resolved problems

View Problem Details

This topic provides information about the problem-oriented medical record (POMR) page in Oracle Health EHR.

Throughout Oracle Health EHR, you can select a problem to view that problem and the following information in a problem-oriented medical record (POMR) page:

- A summary of the condition
- The timeline of the condition
- Related visits and clinical notes Laboratory results
- Medications and treatments
- Related clinical notes

Select **Edit** to modify information about the problem.

External sources are displayed below the problem title for problems that originated outside of Oracle Health EHR. Select one of the sources to display more details about that external source in a panel.

Note

External Staged Data cards are displayed in the Needs Attention panel. Once the data is reconciled in PowerChart (PowerChart.exe), the card is removed from the Needs Attention panel.

Add a Problem

This topic provides information about adding a patient problem using Oracle Health EHR.

1. Select **Add Problem** in the Problems section or from the Problems page.
2. Use the form to search for the problem you want to add.
3. Select **Add**.

The problem is added to the Problems list.

Convert a Problem to This Visit or Ongoing

This topic provides information about converting a problem from this visit to ongoing or from ongoing to this visit using Oracle Health EHR.

From the Problems Section

To add a problem to the current visit or as an ongoing problem, select **Add to Visit** or **Add to Ongoing** in the Problems section. The **This Visit** or **Ongoing** status is displayed next to the problem.

From the Problems Page

To add a problem from the All Problems, Ongoing Only, or Resolved Only tabs to the This Visit section:

1. Select **Actions (...)** next to a problem.
2. Select **Add to This Visit**.

The problem is added to the This Visit section.

From the This Visits Tab

To add a problem from the This Visit tab to the patient's ongoing problems:

1. Select **Actions (...)** next to a problem.
2. Select **Mark as Ongoing**.

The problem is marked as an ongoing problem.

Remove a Problem from This Visit

1. Select **Actions (...)** next to a problem.

2. Select **Remove as This Visit**.

The problem is removed from the This Visit section, but remains as an ongoing problem. The system automatically updates the priority ranking of the other This Visit problems.

Remove an Ongoing Problem

1. Select **Actions (...)** next to a problem.
2. Select **Remove as Ongoing**.

The problem is removed from the list of ongoing problem, but remains as a this visit problem.

Prioritize This Visit Problems

This topic provides information about prioritizing a patient's This Visit problems using Oracle Health EHR.

When multiple problems are displayed in the This Visit section, you can use the numbered list to prioritize the order of problems. After you change the value of a priority for one problem, the system updates the priority ranks of other problems to reflect the new priority order.

Add a Priority

1. From the Problems page, select **Actions (...)** next to a problem.
2. Select **Add Priority**.

You now can prioritize this problem.

Remove a Priority

1. From the Problems page, select **Actions (...)** next to a problem.
2. Select **Remove Priority**.

The priority for the problem is removed.

Modify a Problem

This topic provides information about modifying a patient problem using Oracle Health EHR.

You can modify information about a problem to provide information about:

- Classification
- Status Onset and resolution dates
- Confirmation
- Responsible providers
- Confidentiality

To modify a problem:

1. Next to the problem, select the **ellipsis (...)** button.
2. Select **Edit Problem**.
3. Edit information about the problem.

4. Select **Save**.

Resolve Problems

This topic provides information about resolving a patient problem using Oracle Health EHR.

In addition to the steps below, you can also resolve a problem when you [Modify a Problem](#) by setting the Status value to **Resolved**.

Resolve a This Visit Problem

1. From the Problems page, select **Actions (...)** next to a problem.
2. Select Mark as **Resolved**.

The problem remains in the This Visit section, but is also added to the Resolved Only tab.

Undo Mark as Resolved

1. From the Problems page, select **Actions (...)** next to a problem.
2. Select **Undo Mark as Resolved**.

The problem is no longer resolved.

Resolve an Ongoing Problem

1. Select the All Problems or Ongoing Only tab.
2. From the Problems page, select **Actions (...)** next to a problem.
3. Select **Mark as Resolved**.

The problem is removed from the Ongoing Only tab and is added to the Resolved Only tab.

Evolve a Problem

This topic provides information about evolving a patient problem in Oracle Health EHR.

You can evolve a problem to update existing medical conditions to reflect changes in the patient's condition by performing the following steps:

1. From the Problems page, select **Actions (...)** next to a problem.
2. Select **Evolve** to open the Evolve a Problem panel.
3. Search for and select a new problem.
4. Select **Evolve**. The problem is displayed as the selected evolved problem.

The problem is displayed as the selected evolved problem.

Cancel a Problem

This topic provides information about canceling a patient problem in Oracle Health EHR.

You can cancel any unresolved problem for a patient.

To cancel a problem:

1. From the Problems page, select **Actions (...)** next to a problem.

2. Select **Mark as Canceled**.

Note

You can also cancel a problem when you [Modify a Problem](#) by setting the Status value to **Canceled**.

Clinical Media

The Clinical Media function allows you upload, view, compare, and tag images in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

On the patient chart, any available images saved to the patient chart are displayed in the Clinical Media section.

Topics:

- [View and Compare Images](#)
You can view and compare images using Clinical Media in Oracle Health EHR.
- [Upload Images](#)
You can upload images to Clinical Media in Oracle Health EHR.
- [Remove Images](#)
You can remove images from Clinical Media in Oracle Health EHR.
- [Edit Image Information](#)
You can review image information from Clinical Media in Oracle Health EHR.
- [Tag Images](#)
You can tag images for inclusion in clinical documentation in Oracle Health EHR.

View and Compare Images

You can view and compare images using Clinical Media in Oracle Health EHR.

1. Select the **Clinical Media** heading.

You can change the view of thumbnails by selecting the following buttons:

- Select the gallery view button  to view thumbnails in a gallery layout (that is, side-by-side).
- Select the list view button  to view thumbnails in a list layout, organized by category.

2. Select a thumbnail.

To compare images, select two or more thumbnails and then select **Compare**.

- [Conversational Filtering](#)
Conversation filtering allows you to use Ask Oracle to filter images in Clinical Media.

Conversational Filtering

Conversation filtering allows you to use Ask Oracle to filter images in Clinical Media.

You can use Ask Oracle to filter images by the following criteria:

- Image name
- Image category
- Date range

You can filter from the Ask Oracle search area at the patient chart level or when the Clinical Media page is displayed.

- When filtering by image name or category name, it is often sufficient to speak or type the specific name; however, in cases where the name is similar to a system value, you may need to be more specific. For example, if an image name is Blood Pressure, typing "Blood Pressure" in Ask Oracle may return the blood pressure results. In this case, enter a more specific query such as, "Show blood pressure image."
- When filtering by date range, you can specify a date, "Show images from September 24," or a range, "Show images from the last five days."

Upload Images

You can upload images to Clinical Media in Oracle Health EHR.

1. Select the **Clinical Media** heading.

You can upload images from the Clinical Media section on the patient chart or from the Clinical Media page.

2. Select **Add** .
3. Select the file to upload using the drag and drop feature or use the **Select a file** option.
If you select **Specific to This Visit**, the image will not be available for viewing in other encounters.
4. Select the image category.
5. Enter a name that will display with the thumbnail.

Note

The Type and Size fields are valued by the system and cannot be changed.

6. Optionally, add a free-text value in Label field.
7. Select **Save**.

Remove Images

You can remove images from Clinical Media in Oracle Health EHR.

1. Select the **Clinical Media** heading.
2. Select the thumbnail of the image to be removed.
3. Select **Edit Details**.

4. Clear the **Active** checkbox.
5. Select **Save**.

You will be prompted to confirm your decision.

Edit Image Information

You can review image information from Clinical Media in Oracle Health EHR.

1. Select the **Clinical Media** heading.
2. Select the thumbnail of the image whose information will be revised.
3. Select **Edit Details**.
4. Revise the Category or Name field.
5. Select **Save**.

Tag Images

You can tag images for inclusion in clinical documentation in Oracle Health EHR.

1. Select the **Clinical Media** heading.
The Clinical Media page is displayed with images organized by image category.
2. You can tag a single image or multiple image.
 - a. To tag a single image, select the thumbnail. When the image is displayed, select **Tag**. A tag icon  is displayed on the image information line.
 - b. To tag multiple images, select the checkbox of each image, then select **Tag**. A tag icon  is displayed on the image information line.
3. To remove a tag, select the thumbnail of the image or images and then select **Remove Tag**.

For more information about how tags are used in clinical documentation, see [Insert Tagged Items](#).

Documents

This topic provides an introduction to documents in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

The Notes section and Documents page allow you to create and review documentation for a patient.

Topics:

- [Create Documentation](#)
This topic provides information about creating documentation for a patient in Oracle Health EHR.

- [Review Documentation](#)
This topic provides information about reviewing documentation for a patient in Oracle Health EHR.
- [Update Documentation](#)
This topic provides information about updating documentation for a patient in Oracle Health EHR.
- [Print a Document](#)
This topic provides information about printing a document in Oracle Health EHR.

Create Documentation

This topic provides information about creating documentation for a patient in Oracle Health EHR.

This section contains the following tasks:

- [View the Documents Page](#)
This topic provides information about viewing the Documents page in Oracle Health EHR.
- [Create a Note](#)
This topic provides information on creating a note for a patient's visit in Oracle Health EHR.
- [Insert a Free-Text Section](#)
This topic provides information about inserting free-text sections into a note in Oracle Health EHR.
- [Refresh a Section](#)
This topic provides information about refreshing a note section in Oracle Health EHR.
- [Remove a Section](#)
This topic provides information about removing a note section in Oracle Health EHR.
- [Insert an Auto Text Phrase](#)
This topic provides information about inserting an auto text phrase into a note in Oracle Health EHR. Auto text phrases display predefined text in a patient's note.
- [Create Tagged Items](#)
This topic provides information about creating tagged items for documentation in Oracle Health EHR.
- [Insert Tagged Items](#)
This topic provides information about inserting tagged items into a note in Oracle Health EHR.
- [Insert Content from a Previous Note](#)
This topic provides information about inserting content from a previous note into an in-progress note in Oracle Health EHR.

View the Documents Page

This topic provides information about viewing the Documents page in Oracle Health EHR.

1. From the patient's chart or the inbox, select the **Documents** tab to access the Notes section.
2. Select the **Documents** heading.

The complete list of documents for the patient is displayed on the Documents page.

Create a Note

This topic provides information on creating a note for a patient's visit in Oracle Health EHR.

1. Select **Add (+)** in the Notes section or on the Documents page, and select **Create Note**.
2. (Optional) Enter the name of a template in the Search Templates box to search for a template.
3. Select **Choose Template** to select a template.

Note

Templates display information from a patient's chart in a note, such as allergies, chief complaint, diagnosis, medications, measurements, orders, problems, and vital signs.

4. (Optional) Select a specialty on the Select Specialty list.
5. Add content to the note, and format the content as needed.

The note is automatically saved in an **In Progress** status. The in-progress document can be signed later and is displayed in the Notes section, on the Documents page, and in the Needs Attention panel.

Note

Documents generated from voice recordings in Clinical AI Agent are displayed in the Needs Attention panel.

Insert a Free-Text Section

This topic provides information about inserting free-text sections into a note in Oracle Health EHR.

1. Hover over the note section where you want to add text, and select **Insert Free Text**.
2. Enter text in the free-text section.

Refresh a Section

This topic provides information about refreshing a note section in Oracle Health EHR.

Hover over the note section that you want to refresh, and select **Refresh This Section**.

Remove a Section

This topic provides information about removing a note section in Oracle Health EHR.

Hover over the note section that you want to remove, and select **Remove From Note**.

Insert an Auto Text Phrase

This topic provides information about inserting an auto text phrase into a note in Oracle Health EHR. Auto text phrases display predefined text in a patient's note.

To insert an auto text phrase:

1. Enter an auto text abbreviation in a note section.
2. Select an abbreviation from the list.
The auto text phrase is displayed in the note.
3. If the phrase contains a drop list that allows the selection of a single item, select an item from the list.
4. If the phrase contains a drop list that allows the selection of multiple items, select the checkboxes for the items that you want and select **Apply** to save your selections or select **Cancel** to cancel your selections.

Create Tagged Items

This topic provides information about creating tagged items for documentation in Oracle Health EHR.

1. Select the item that you want to tag.
2. Select **Add to Clipboard**.

The item is added to your clipboard.

Note

See [Clinical Media](#) for information on tagging images on the Clinical Media page.

Insert Tagged Items

This topic provides information about inserting tagged items into a note in Oracle Health EHR.

Right-click in a note section, select **Paste From Clipboard**, and select the tagged item that you want to insert. The tagged item is inserted into the note, and an annotation for the original source of the tagged item is displayed.

Insert Content from a Previous Note

This topic provides information about inserting content from a previous note into an in-progress note in Oracle Health EHR.

1. Select **Pull Forward This Section**  in a note section.
2. Select **Insert** in the right panel for the content that you want to insert.
3. If content is already in the note section, select **Append** to insert the content from a previous note to the end of the note section or select **Replace** to replace the content in the note section.

Review Documentation

This topic provides information about reviewing documentation for a patient in Oracle Health EHR.

This section contains the following tasks:

- [Filter Documents Using Ask Oracle](#)
This topic provides information about using Ask Oracle to filter documents on the Documents page in Oracle Health EHR.
- [Group Documents](#)
This topic provides information about grouping the list of documents on the Documents page in Oracle Health EHR.
- [View Assessment and Plan Content](#)
This topic provides information about viewing Assessment and Plan content on the Documents page in Oracle Health EHR.
- [Open a Document from the Documents Page](#)
This topic provides information about opening a document from the Documents page in Oracle Health EHR.
- [Open a Document from the Notes Section](#)
This topic provides information about opening a document from the Notes section in Oracle Health EHR.
- [View Document Details](#)
This topic provides information about viewing document details in Oracle Health EHR.
- [View Action History](#)
This topic provides information about viewing the action history for a document in Oracle Health EHR.
- [View Tracked Changes](#)
This topic provides information about viewing the tracked changes for a document in Oracle Health EHR.
- [View Attachments](#)
This topic provides information about viewing the attachments for a document in Oracle Health EHR.
- [Forward a Document](#)
This topic provides information about forwarding a document in Oracle Health EHR.
- [Sign a Document](#)
This topic provides information about signing a document in Oracle Health EHR.
- [Submit and Forward a Document](#)
This topic provides information about submitting and forwarding a document in Oracle Health EHR.
- [Sign and Forward a Document](#)
This topic provides information about signing and forwarding a document in Oracle Health EHR.

Filter Documents Using Ask Oracle

This topic provides information about using Ask Oracle to filter documents on the Documents page in Oracle Health EHR.

You can filter documents on the Documents page using Ask Oracle by entering your filter request, selecting filters, or using the microphone to verbally request filters.

See [Ask Oracle](#).

Group Documents

This topic provides information about grouping the list of documents on the Documents page in Oracle Health EHR.

On the Documents page, select one of the following options on the Group By list:

- None
- Author
- Category
- Location
- Specialty
- Status
- Visit

Note

The None option is selected by default on the Group By list, and the documents are displayed in reverse chronological order.

View Assessment and Plan Content

This topic provides information about viewing Assessment and Plan content on the Documents page in Oracle Health EHR.

1. On the Documents page, select **Show A&P**.
The Assessment and Plan content for each document is displayed.
2. (Optional) To collapse the Assessment and Plan content, select **Hide A&P**.

Open a Document from the Documents Page

This topic provides information about opening a document from the Documents page in Oracle Health EHR.

1. On the Documents page, select a document from the list.
The document preview is displayed in the right panel with only the narrative sections displayed. You can also scroll through all the documents in the panel.
2. (Optional) Select **Maximize** to open the document in a large view.

Open a Document from the Notes Section

This topic provides information about opening a document from the Notes section in Oracle Health EHR.

Select a document in the Notes section to open it in a large view.

View Document Details

This topic provides information about viewing document details in Oracle Health EHR.

From the Notes section or the Documents page, select **Actions (...)** and select **View Details**. The document opens, and the document details are displayed.

View Action History

This topic provides information about viewing the action history for a document in Oracle Health EHR.

From the Notes section, the Documents page, or a document, select **Actions (...)**, then select **View Action History**. The action history for the document is displayed under the Actions List heading in the right panel.

View Tracked Changes

This topic provides information about viewing the tracked changes for a document in Oracle Health EHR.

1. Open the action history for a document.
2. Select **Show Tracked Changes** in the right panel.

The tracked changes are displayed in the document.

Note

The Show Tracked Changes button is only displayed when multiple versions of the document are available to view.

3. To turn off tracked changes, select **Hide Tracked Changes**.

View Attachments

This topic provides information about viewing the attachments for a document in Oracle Health EHR.

1. From the Notes section or the Documents page, open a document that contains attachments.

Note

In the Notes section and on the Documents page, the **attachment** icon  is displayed for a document if it contains attachments.

2. Select an attachment link in the document.

The attachment opens in the right panel.

Forward a Document

This topic provides information about forwarding a document in Oracle Health EHR.

1. From Notes section, the Documents page, or a document, select **Actions (...)**, then select **Forward**.
2. From the Forwarding panel, enter a user's name in the Cosigner box or the Reviewer box.
3. Enter text in the Comments box.
4. Select **Forward**.

The document is forwarded to the user and is displayed as a Needs Attention item.

Sign a Document

This topic provides information about signing a document in Oracle Health EHR.

Open an in-progress document, and select **Sign**. The document status updates to **Completed**.

Submit and Forward a Document

This topic provides information about submitting and forwarding a document in Oracle Health EHR.

1. Open a document.
2. From the Submit menu, select **Submit and Forward**.
3. From the Forwarding panel, enter a user's name in the Cosigner box or Reviewer box.
4. Enter text in the Comments box.
5. Select **Forward**.

The document is forwarded to the user and is displayed as a Needs Attention item.

Sign and Forward a Document

This topic provides information about signing and forwarding a document in Oracle Health EHR.

1. Open a document.
2. From the Sign menu, select **Sign and Forward**.
3. From the Forwarding panel, enter a user's name in the Cosigner box or Reviewer box.
4. Enter text in the Comments box.
5. Select **Forward**.

The document is forwarded to the user and is displayed as a Needs Attention item.

Update Documentation

This topic provides information about updating documentation for a patient in Oracle Health EHR.

This section contains the following tasks:

- [Change Document Details](#)
This topic provides information about changing the details in a document, such as the note type or title, in Oracle Health EHR.

- [Edit a Document](#)
This topic provides information about editing an in-progress or signed document in Oracle Health EHR.
- [Add an Addendum](#)
This topic provides information about adding an addendum to a signed document in Oracle Health EHR.
- [Mark a Document as In Error](#)
This topic provides information about marking a signed document as in error in Oracle Health EHR.

Change Document Details

This topic provides information about changing the details in a document, such as the note type or title, in Oracle Health EHR.

1. Select **Change Details** in a document.
2. Make the necessary changes.
3. Select **Confirm Changes** to save the changes.

Edit a Document

This topic provides information about editing an in-progress or signed document in Oracle Health EHR.

1. From the Notes section, the Documents page, or a document, select **Edit** or select **Actions (...)**, then select **Edit**.
2. Update the document as needed.
3. Select **Sign** to save and sign the document, or select **Discard** to remove any changes made to the document.

Add an Addendum

This topic provides information about adding an addendum to a signed document in Oracle Health EHR.

1. Select **Addend** in a document, or select **Actions (...)** in the Notes section or on the Documents page, then select **Addend**.
2. Strike through content in the document as needed.
3. Enter text in the Addendum section.
4. Select **Sign**.

The addendum is added to the document.

Mark a Document as In Error

This topic provides information about marking a signed document as in error in Oracle Health EHR.

1. Open a document, and select **Actions (...)**, then select **Mark In Error**.
2. Enter a comment in the Mark In Error dialog box.
3. Select **Mark In Error**.

The document is updated to an **In Error** status.

Print a Document

This topic provides information about printing a document in Oracle Health EHR.

1. Open a document, and select **Print**.
The print details open in the right panel.
2. Select **Preview** to preview a document before printing.
3. Search for the printer that you want to use.
4. (Optional) To add a printer to your favorites, select the **favorite** button  next to the printer name.
5. (Optional) To filter the printer list by your favorites, select the **filter** button  and select the **Show Favorite Printers Only** checkbox.
6. Select a printer from the list.

Note

Selecting the Browser Print option opens your default browser with printing capabilities.

7. Select **Print**.

Charting

You can use Charting to view, add, and modify clinical forms and assessments for a patient in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

The Charting functionality allows you to view, add, and modify clinical forms and assessments for a patient, and you can mark them as in error. The system can also perform calculations based on documented information and your site's configured equations and settings.

Topics:

- [Open and View Forms](#)
You can open and view existing forms in Oracle Health EHR.
- [Add a Form](#)
You can add forms using Charting in Oracle Health EHR.
- [Edit a Form](#)
You can edit forms using Charting in Oracle Health EHR.

Open and View Forms

You can open and view existing forms in Oracle Health EHR.

1. On the patient chart, locate the Forms panel. The most-recently charted forms are displayed for this visit. If the appropriate form is not displayed, select the **Forms** heading to display all forms.

Note

The Forms page is listed by default. If you deselect the **Category Forms** filter, the Documents page is displayed. The Documents page displays forms, notes, and documents. The behavior of the Forms Page and Documents page is the same. The two page names may be used interchangeably in documentation.

2. Select a form. The preview displays for completed forms. If the form is in progress, then the form will open for editing.
 - The preview panel opens to the selected form; however, all forms are opened and you can scroll through them.
 - Select **Maximize** to open the highlighted form in a large view.

You have the following options on the Forms window:

- Select one of the following options on the Group By list to filter your listing:
 - **None**
 - **Author**
 - **Status**
 - **Visit**
 - **Category**
 - **Location**
- Select **Add Options (+)** and then Add Form to add a form. See [Add a Form](#).
- Select Actions (...) for a form and perform any of the following actions:
 - **Edit:** Edit the form. Completed forms that are edited will need to be signed again. See [Edit a Form](#).
 - **View Details:** Displays the form in the large view.
 - **View Action History:** Displays information on who has edited the form.

You have the following options when a completed form is displayed in a large view:

- **Edit:** Edit the form. Completed forms that are edited will need to be signed again. See [Edit a Form](#).
- **Print:** Select **Print** to print the form. You can also preview what it will look like when printed.
- Select **Actions (...)** and perform any of the following actions:
 - **View Action History:** Displays information on who has edited the form.
 - **Mark In Error:** A completed form that is incorrect can be placed **In Error** status. See [Mark a Form as In Error](#).

Add a Form

You can add forms using Charting in Oracle Health EHR.

1. Select **Add Form (+)** in the Forms section, or select **Add Options (+)** on the Forms or Documents page, then select **Add Form**.
2. Select the form that you want to add. Optionally, enter a form name in the search field.
3. Enter information on the form. See [General Form Functionality](#).

 Note

The form is automatically saved in with an In Progress status when data has been entered and can be completed later as necessary. In-progress forms are displayed in the Needs Attention panel.

4. For forms with multiple sections and subsections, select the sections in the navigation panel to move through the form sections.
 5. Once the form is complete, select **Sign**.
The form is signed, and a read-only document is created of the completed form and added to the patient's chart.
- [General Form Functionality](#)
You have options to assist you when creating and completing forms.

General Form Functionality

You have options to assist you when creating and completing forms.

The following functionality is available on some or all forms:

Table 5-1 General Form Functionality

Functionality	Description
Blood Pressure	When configured, forms that support blood pressure measurements displays the mean arterial pressure with the supporting calculation.
Calculations	Select the Calculations button  next to fields where the value is derived from a calculation to view details for the generated value.
Comments	When you enter a value for a particular element, a Comments button  is displayed. You can select this button to add free-text commentary for the charted value.

 Note

When you view or edit a form with a status of **In Progress**, a visual indicator  is displayed on any charted value that has a comment.

Table 5-1 (Cont.) General Form Functionality

Functionality	Description
Conditional Fields	Forms present a streamlined view. If you select a field that requires additional information, the form expands to display additional fields, sections, or both.
Converted Metric Values	When you enter a metric value for a field, such as centimeters for height, the Imperial value is displayed next to the field. The Imperial value is for reference only and is not retained with the form is saved.
Date and Time Fields	You can enter or select the date and time fields. You also have the following options: - Press Shift+T to set the date to the current date. - For combined date and time fields, press Shift+N to set both values to the current date and time.
Discard	Select Discard to discard all results and remove the form. Discard is only available on In Progress forms.
 Note You can also discard In Progress forms from the associated Needs Attention task	
Required Fields	Required fields display a Required label below the data entry box.
Review	Select Review to preview how the form will display in the textually rendered document format.
Show Last Charted	Select Show Last Charted to display the last charted values for this form. The page is divided into two sections: Latest Values and Current Values. - If all values in the Latest Values section are the same as the new results, select the Insert button by the section name to copy all values to the Current Values. - Copy selected results by selecting the Insert button for individual results. Select Hide Last Charted to remove the Latest Values panel.
Sign	Select Sign to complete the form.
Supporting Information	Forms may have additional supporting help, reference, or copyright text associated with them. In some cases, this information is displayed in the form itself, while other cases, the information is available by selecting the Information indicator (i).
View Source Description for UI Labels	You can hover over a field element to view, when available, a more detailed description of a UI label.

Edit a Form

You can edit forms using Charting in Oracle Health EHR.

1. Select **Edit** on a form, or select **Actions (...)** on the Forms or Documents page, then select **Edit**.
2. Update the form as needed. See [General Form Functionality](#).
3. Select **Sign** to save the changes and sign the form, or select **Discard** to remove any changes made to the form.

- [Mark a Form as In Error](#)

You can mark a completed form as In Error using Charting in Oracle Health EHR.

Mark a Form as In Error

You can mark a completed form as In Error using Charting in Oracle Health EHR.

You may need to remove a completed form because of a mistake or some other reason.

1. From Forms or Documents page, open a completed form.
2. Select **Actions (...)**, then select **Mark In Error**.
3. In the Mark in Error dialog box, enter a comment.
4. Select **Mark In Error**.

The form is updated to an **In Error** status.

Note

A form with an **In Error** status is removed from the Forms and Documents pages. You can see **In Error** forms by applying the **Status In Error** filter.

Recommendations

The Recommendations section contains the below topics.

Topics:

- [Introduction to Recommendations](#)
This topic provides information about the Recommendations functionality in Oracle Health EHR.
- [View the Recommendations Summary View](#)
This topic provides information about the recommendations summary view from a patient's chart in Oracle Health EHR.
- [View Recommendations](#)
This topic provides information about viewing recommendations in Oracle Health EHR.
- [Add Recommendations](#)
This topic provides information about adding recommendations in Oracle Health EHR.
- [Modify Recommendations](#)
This topic provides information about modifying recommendations in Oracle Health EHR.

- [Remove Recommendations](#)
This topic provides information about removing manually added recommendations in Oracle Health EHR.
- [Fulfill Recommendations](#)
This topic provides information about satisfying recommendations in Oracle Health EHR.
- [Undo a Fulfilled Recommendation](#)
This topic provides information about undoing fulfilled recommendations in Oracle Health EHR.

Introduction to Recommendations

This topic provides information about the Recommendations functionality in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

Recommendations allows you to view and address any care gaps for patients and any relevant information in the patient's history. For patients who qualify for Medicare, preventive care recommendations and their Centers for Medicare & Medicaid Services (CMS) eligibility are displayed. You can also complete the following actions:

- Adjust due dates and frequencies.
- Add new recommendations for the patient.
- Satisfy the recommendations.

View the Recommendations Summary View

This topic provides information about the recommendations summary view from a patient's chart in Oracle Health EHR.

- To view a summary of due or overdue recommendations for a patient, see the Care Gaps section in the patient panel.

View Recommendations

This topic provides information about viewing recommendations in Oracle Health EHR.

- To access the Recommendations page, select the Recommendations heading from the patient's chart.

To view additional details for a recommendation, select the recommendation from the list on the Recommendations page.

Add Recommendations

This topic provides information about adding recommendations in Oracle Health EHR.

To add a recommendation in Oracle Health EHR:

1. From the Recommendations page, select **Add Recommendations**.

2. Expand a recommendation category.
3. Select the appropriate recommendations.
4. Select **Submit**.

Modify Recommendations

This topic provides information about modifying recommendations in Oracle Health EHR.

To modify a recommendation:

1. Select a recommendation to open the detail panel.
2. Select **Modify**.
3. Edit the appropriate fields, then select a reason, if applicable.
4. Select **Update**.

Remove Recommendations

This topic provides information about removing manually added recommendations in Oracle Health EHR.

To remove a manually added recommendation:

1. Select a recommendation to open the detail panel.
2. Select **Remove Permanently**.
3. Edit the appropriate fields, then select a reason, if applicable.
4. Select **Remove**.

Fulfill Recommendations

This topic provides information about satisfying recommendations in Oracle Health EHR.

To satisfy a recommendation:

1. From the recommendation, select an option from the **Actions (...)** menu for the recommendation.
2. Complete the required details, then select a reason, if applicable.
3. Select **Update**.

Undo a Fulfilled Recommendation

This topic provides information about undoing fulfilled recommendations in Oracle Health EHR.

To undo a fulfilled recommendation:

1. Select a recommendation to open the detail panel.
2. Expand the appropriate fulfilled recommendation, then select **Undo**.
3. Edit the appropriate fields, then select a reason, if applicable.
4. Select **Update**.

6

Post-Evaluation Tasks

Post-evaluation tasks are essential follow-up actions that support the clinical decisions made during a patient's visit. They help translate a diagnosis or treatment plan into concrete, coordinated steps that advance the patient's care.

Topics:

- [Orders](#)
This topic provides an introduction to medications and orders in Oracle Health EHR.
- [Immunizations](#)
This topic provides information about patient immunization history functionality in Oracle Health EHR.
- [Medication Administration](#)
This topic provides information about the medication administration functionality in Oracle Health EHR.
- [Specimen Collections](#)
This topic provides information about specimen collection functionality in Oracle Health EHR.
- [Referrals](#)
This topic provides information about referral management functionality in Oracle Health EHR.

Orders

This topic provides an introduction to medications and orders in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

The Medications and Orders section of the patient's chart or inbox allows you to review and manage a patient's current medications and orders. From this section of the chart or inbox, and from the Medications and Orders page, you can place new orders and renew prescriptions.

Tasks:

- [Review Orders](#)
This topic provides information about reviewing a patient's orders in Oracle Health EHR.
- [Review Medication and Order History](#)
This topic provides information about reviewing a patient's medication and order history in Oracle Health EHR.
- [Place Orders](#)
This topic provides information about placing orders for a patient in Oracle Health EHR.

- [Copy Orders](#)
This topic provides information about copying existing orders for a patient in Oracle Health EHR.
- [Renew Prescriptions](#)
This topic provides information about renewing prescriptions for a patient in Oracle Health EHR.
- [Manage Prescription Renewals from the Inbox Tab](#)
This topic provides information about managing prescription renewals for a patient from the Inbox tab in Oracle Health EHR.
- [Stop Orders](#)
This topic provides information about stopping a patient's orders in Oracle Health EHR.
- [Cancel and Reorder Orders](#)
This topic provides information about canceling and reordering existing orders for a patient in Oracle Health EHR.
- [Discard Unsigned Orders](#)
This topic provides information about discarding unsigned orders for a patient in Oracle Health EHR.
- [Void Orders](#)
This topic provides information about voiding a patient's orders in Oracle Health EHR.
- [Reconcile Medications](#)
This topic provides information about reconciling a patient's medications from the Medications and Orders page in Oracle Health EHR.

Review Orders

This topic provides information about reviewing a patient's orders in Oracle Health EHR.

Tasks:

- [View the Medications and Orders Page](#)
This topic provides information about viewing the Medications and Orders page for a patient in Oracle Health EHR.
- [Filter Orders Using Ask Oracle](#)
This topic provides information about using Ask Oracle to filter the patient's orders on the Medications and Orders page in Oracle Health EHR.

View the Medications and Orders Page

This topic provides information about viewing the Medications and Orders page for a patient in Oracle Health EHR.

1. From the patient's chart or the inbox, select **Medications** under the Life Timeline or at the top of the page to access the Medications and Orders section.
2. Select the **Medications and Orders** heading.
You can filter orders and select individual orders to view order details.
3. (Optional) Select an option from the Group By list.
The list is updated to display the patient's orders grouped according to your selection.

Note

You can also view the details for a specific order by saying or typing your request (for example, "Show me the patient's insulin order") in the Ask Oracle search bar.

Filter Orders Using Ask Oracle

This topic provides information about using Ask Oracle to filter the patient's orders on the Medications and Orders page in Oracle Health EHR.

You can apply Ask Oracle filters by entering your filter request, selecting filters, or by using the microphone button to verbally request filters.

See [Ask Oracle](#).

Review Medication and Order History

This topic provides information about reviewing a patient's medication and order history in Oracle Health EHR.

This section contains the following tasks:

- [Manage Outside Records](#)
This topic provides information about managing a patient's outside records from the Medications and Orders page in Oracle Health EHR.
- [Document Adherence](#)
This topic provides information about documenting adherence from the Medications and Orders page in Oracle Health EHR.
- [Mark Historical Medications as Reviewed](#)
This topic provides information about marking a patient's medications as reviewed from the Medications and Orders page in Oracle Health EHR.
- [Search for Previous Order Information Using Ask Oracle](#)
This topic provides information about using Ask Oracle to search for information about previous orders in Oracle Health EHR.

Manage Outside Records

This topic provides information about managing a patient's outside records from the Medications and Orders page in Oracle Health EHR.

1. On the Medications tab on the Medications and Orders page, select **Outside Records**. The Outside Records to Review section is updated to add a list of medications from the patient's outside records.

Note

If the patient has not established a relationship with your organization, you may be asked to confirm that the patient has consented to share their outside record information with the organization.

2. To add an outside record medication to the patient's local record, select **Add** on the medication row.

A draft order for the medication is added to the Needs Attention panel, and the medication is moved to the Local Records section.

3. To reject an outside record medication, select **Reject** on the medication row.
The medication is struck through and is not added to the patient's local record.
4. To add or reject multiple outside records at the same time, select the checkbox next to the outside records you want to add or reject, then select **Add** or **Reject**.

Document Adherence

This topic provides information about documenting adherence from the Medications and Orders page in Oracle Health EHR.

1. From the Medications tab on the Medications and Orders page, select **Actions (...)** next to the medication for which you want to document adherence, then select **Update Adherence**.

Note

You can also select Update Adherence on the order details page.

2. Complete the necessary adherence details.
3. Select **Save**.

The medication details are updated to reflect the adherence information.

Mark Historical Medications as Reviewed

This topic provides information about marking a patient's medications as reviewed from the Medications and Orders page in Oracle Health EHR.

1. From the Medications tab on the Medications and Orders page, review the list of the patient's medications.
2. When you are finished reviewing, select the **Mark as Reviewed** checkbox.
3. Alternatively, you can select the down arrow next to the Mark as Reviewed checkbox to select the No Known Home Meds or Unable to Obtain checkboxes.

Search for Previous Order Information Using Ask Oracle

This topic provides information about using Ask Oracle to search for information about previous orders in Oracle Health EHR.

To search for or request information about a patient's previous orders using Ask Oracle, say or enter your request (for example, "Has the patient ever been on Lipitor?" or "When was the last time the patient had a flu vaccine?") in the Ask Oracle search bar.

See [Ask Oracle](#).

Place Orders

This topic provides information about placing orders for a patient in Oracle Health EHR.

Tasks:

- [Search for and Add an Order](#)
This topic provides information about searching for and adding an order for a patient in Oracle Health EHR.
- [View and Edit Order Details](#)
This topic provides information about viewing and editing the details of an order in Oracle Health EHR.
- [Sign an Individual Order](#)
This topic provides information about signing an individual order in Oracle Health EHR.
- [Sign Multiple Orders](#)
This topic provides information about signing multiple orders at the same time in Oracle Health EHR.
- [Address Orders for Cosignature](#)
This topic provides information about addressing orders for cosignature in Oracle Health EHR.

Search for and Add an Order

This topic provides information about searching for and adding an order for a patient in Oracle Health EHR.

1. From the Medications and Orders section of the chart or inbox, or from the Medications and Orders page, select **Add Order**.

Note

You can also place new nonmedication, prescription medication, and clinic medication orders by saying or typing your request (for example, "Order Lipitor 40 mg oral tablet") in the Ask Oracle search bar.

The top search result is added automatically to the Needs Attention panel. If you select a different order from the search results, it replaces the one the system added.

See [Ask Oracle](#).

2. Select in the search box and select the appropriate order from the list of suggestions, or enter at least two characters to search for an order to select. Optionally, select a filter from the filter list to narrow your search results and clear the checkbox for any order type you do not want to search for.

Note

When you select an order with no sentence displayed but for which sentences are available, those sentence options are then displayed. Select the order sentence you want, or select the initial order to add the order with the default details.

The order is added to the Needs Attention panel, and the order details are displayed.

Note

You can change the order type from the order details page if necessary by selecting the button for the order type you want. This returns you to the search box and displays results for your selected order type.

3. Review and address any interaction messages.

You can select the interaction icon to view additional interaction details.

4. Complete the required order details, and complete any additional details as necessary.

You can sign the order from this page, or you can return to it later from the Needs Attention panel.

View and Edit Order Details

This topic provides information about viewing and editing the details of an order in Oracle Health EHR.

1. From the Medications and Orders page or the Needs Attention panel, select the order for which you want to view or edit details.

Note

You can only edit the details of draft orders.

2. Alternatively, select **Needs Attention** to open the Needs Attention page, and select the order card.

The card expands to display the primary order details. You can select the order name to open the order page with the complete list of order details.

3. Edit the details as needed.

You can sign the order from this page after addressing any interaction messages, or you can return to it later from the Needs Attention panel.

Sign an Individual Order

This topic provides information about signing an individual order in Oracle Health EHR.

1. From the Needs Attention panel, select the order you want to sign.

2. Review and address any interaction message.

You can select the interaction icon to view additional interaction details.

3. Complete any remaining details as needed.

Note

When you search for a pharmacy, you can select Actions (...) next to a pharmacy name to add it as a patient-preferred pharmacy or designate it as the default pharmacy for the patient. You can remove a preferred pharmacy by selecting Actions (...) and selecting Remove Preferred.

4. Select **Sign** to sign the order.

The order is removed from the Needs Attention panel and is added to the patient's existing orders.

5. Alternatively, select **Needs Attention** to open the Needs Attention page, then select **Sign** on the card of the order you want to sign.

The order is removed from the page and from the Needs Attention panel and is added to the patient's existing orders.

Sign Multiple Orders

This topic provides information about signing multiple orders at the same time in Oracle Health EHR.

1. From the Needs Attention panel, select **Needs Attention**.
2. Select the Ask Oracle **Orders** category filter.
3. Select the checkbox next to the orders you want to sign, or select the checkbox under the Needs Attention heading to select all orders on the page.
4. Review and address any interaction messages for the selected orders.

You can select the interaction icon to view additional interaction details.

5. Complete any remaining details as needed.

You can select the Incomplete Details badge for an order on the Needs Attention page to expand the order card and complete any necessary details.

Note

When you search for a pharmacy, you can select Actions (...) next to a pharmacy name to add it as a patient-preferred pharmacy or designate it as the default pharmacy for the patient. You can remove a preferred pharmacy by selecting Actions (...) and selecting Remove Preferred.

6. Select **Sign All**.

The selected orders are removed from the page and from the Needs Attention panel and are added to the patient's existing orders. Any orders not ready for signature remain in the Needs Attention panel.

Note

You can also sign all orders at once using Ask Oracle by saying or typing your request (for example, "Sign all orders in Needs Attention") in the Ask Oracle search bar.

See [Ask Oracle](#).

Address Orders for Cosignature

This topic provides information about addressing orders for cosignature in Oracle Health EHR.

To approve an order for cosignature, select **Approve Cosign** on the order row on the Medications and Orders page. You can also select Actions (...) on the order row then select

Review Cosign, or select the cosignature request item in the Needs Attention panel to access the order details page and approve the cosignature request from this page.

To refuse an order for cosignature, access the order details page, then select **Refuse** from the Cosign Action list. Select a reason from the Refuse Reason list, then select **Refuse Cosign**.

Note

You can also view and approve orders for cosignature using Ask Oracle by saying or typing your request (for example, "Cosign all pending orders") in the Ask Oracle search bar.
See [Ask Oracle](#).

Copy Orders

This topic provides information about copying existing orders for a patient in Oracle Health EHR.

Tasks:

- [Copy an Order from the Patient's Chart or the Inbox](#)
This topic provides information about copying an order from the Medications and Orders section of the patient's chart or inbox in Oracle Health EHR.
- [Copy an Order from the Medications and Orders Page](#)
This topic provides information about copying an order from the Medications and Orders page in Oracle Health EHR.

Copy an Order from the Patient's Chart or the Inbox

This topic provides information about copying an order from the Medications and Orders section of the patient's chart or inbox in Oracle Health EHR.

1. Select **Medications** to access the Medications and Orders section of the chart or inbox.
2. On the row of the order you want to copy, select **Actions (...)**, then select **Copy**.
The order details page opens, and the copied order is added to the Needs Attention panel.
3. Update the order details as needed, and review and address any interaction messages..
You can select the interaction icon to view additional interaction details.
4. Select **Sign**.
The order is removed from the Needs Attention panel and is added to the patient's existing orders.

Copy an Order from the Medications and Orders Page

This topic provides information about copying an order from the Medications and Orders page in Oracle Health EHR.

1. On the row of the order you want to copy, select **Actions (...)**, then select **Copy**.
The order details page opens, and the copied order is added to the Needs Attention panel.
2. Update the order details as needed, and review and address any interaction messages.

You can select the interaction icon to view additional interaction details.

3. Select **Sign**.

The order is removed from the Needs Attention panel and is added to the patient's existing orders.

Renew Prescriptions

This topic provides information about renewing prescriptions for a patient in Oracle Health EHR.

Tasks:

- [Renew a Prescription from the Patient's Chart or the Inbox](#)
This topic provides information about renewing a prescription from the Medications and Orders section of the patient's chart or inbox in Oracle Health EHR.
- [Renew a Prescription from the Medications and Orders Page](#)
This topic provides information about renewing a prescription from the Medications and Orders page in Oracle Health EHR.
- [Renew a Prescription Order from the Draft Order Page](#)
This topic provides information about renewing a prescription from the draft order page in Oracle Health EHR.
- [Renew a Prescription Using Ask Oracle](#)
This topic provides information about renewing a prescription using Ask Oracle in Oracle Health EHR.

Renew a Prescription from the Patient's Chart or the Inbox

This topic provides information about renewing a prescription from the Medications and Orders section of the patient's chart or inbox in Oracle Health EHR.

1. Select **Medications** to access the Medications and Orders section of the chart or inbox.
2. On the row of the prescription order you want to renew, select **Actions (...)**, then select **Renew**.

The order is added to the Needs Attention panel.

3. Select the order from the Needs Attention panel.
4. Review and address any interaction messages.

You can select the interaction icon to view additional interaction details.

5. Complete any remaining details as needed. Select **Sign**.

The order is removed from the Needs Attention panel and the patient's orders are updated to reflect the renewal.

Renew a Prescription from the Medications and Orders Page

This topic provides information about renewing a prescription from the Medications and Orders page in Oracle Health EHR.

1. To renew a prescription order without making changes to it, on the row of the order you want to renew, select **Actions (...)**, then select **Renew**.

The order renewal is immediately signed, and the patient's orders are updated to reflect the renewal.

2. To make changes to a prescription order before renewing it, select **Actions (...)**, then select **Renew with Changes**.
The order details page opens, and the order is added to the Needs Attention panel.
3. Update the details as needed, then select **Sign**.
The order is removed from the Needs Attention panel and the patient's orders are updated to reflect the renewal.

Renew a Prescription Order from the Draft Order Page

This topic provides information about renewing a prescription from the draft order page in Oracle Health EHR.

1. From the Medications and Orders section on the chart or inbox, or from the Medications and Orders page, select the prescription order you want to renew.
2. Select **Renew**. The order is added to the Needs Attention panel, and the page is updated to display new details and interaction information, if applicable.
3. Review and address any interaction message.
You can select the interaction icon to view additional interaction details.
4. Complete any remaining details as needed.
5. Select **Sign**.
The order is removed from the Needs Attention panel and the patient's orders are updated to reflect the renewal.

Renew a Prescription Using Ask Oracle

This topic provides information about renewing a prescription using Ask Oracle in Oracle Health EHR.

To renew a prescription using Ask Oracle, say or enter your request (for example, "Renew Lipitor 40 mg oral tablet" or "Renew all maintenance medications") in the Ask Oracle search bar.

See [Ask Oracle](#).

Manage Prescription Renewals from the Inbox Tab

This topic provides information about managing prescription renewals for a patient from the Inbox tab in Oracle Health EHR.

Tasks:

- [Renew a Prescription from the Inbox Tab](#)
This topic provides information about renewing a prescription for a patient from the Inbox tab in Oracle Health EHR.
- [Renew a Prescription Order with Modifications from the Inbox Tab](#)
This topic provides information about renewing a prescription with modifications from the Inbox tab in Oracle Health EHR.
- [Discard a Prescription Order from the Inbox Tab](#)
This topic provides information about discarding a prescription from the Inbox tab in Oracle Health EHR.

Renew a Prescription from the Inbox Tab

This topic provides information about renewing a prescription for a patient from the Inbox tab in Oracle Health EHR.

1. From the Inbox tab, open the prescription item.

Note

If the prescription is not an exact match for an existing order, select the checkbox next to the appropriate related order in the Additional Orders to Complete section. If a synonym exists, its checkbox is selected by default, but you can select a different option. You cannot edit related orders.

2. If only one prescription exists or you do not want to sign all prescriptions, select **Sign** to sign for the selected prescription. If multiple prescriptions exist and you want to sign all of them, select **Sign All**.

The inbox item is moved to the **Completed** status and is no longer displayed in the Prescriptions category if you performed an action for all prescriptions. The inbox item remains in the Prescriptions category if you did not perform an action for all prescriptions.

Renew a Prescription Order with Modifications from the Inbox Tab

This topic provides information about renewing a prescription with modifications from the Inbox tab in Oracle Health EHR.

1. From the Inbox tab, open the prescription item.
2. Select **Modify**.

Update the prescription information.

The selected pharmacy is the only detail you cannot modify.

3. Select **Sign** to sign for the updated prescription information, or select **Undo Modify** to discard your changes without saving.

If you signed for the updated prescription, the inbox item is moved to the **Completed** status and is no longer displayed in the Prescriptions category.

Discard a Prescription Order from the Inbox Tab

This topic provides information about discarding a prescription from the Inbox tab in Oracle Health EHR.

1. From the Inbox tab, open the prescription item.
2. If only one prescription exists or you do not want to reject all prescriptions, select **Discard** to reject the selected prescription. If multiple prescriptions exist and you want to reject all of them, select **Discard All**.
3. Select or enter a reason for the rejection.
4. Select **OK**.

The inbox item is moved to the **Completed** status and is no longer displayed in the Prescriptions category if you performed an action for all prescriptions. The inbox item remains in the Prescriptions category if you did not perform an action for all prescriptions.

Stop Orders

This topic provides information about stopping a patient's orders in Oracle Health EHR.

Tasks:

- [Stop an Order from the Patient's Chart or the Inbox](#)
This topic provides information about stopping an order from the Medications and Orders section of the patient's chart or inbox in Oracle Health EHR.
- [Stop an Order from the Medications and Orders Page](#)
This topic provides information about stopping an order from the Medications and Orders page in Oracle Health EHR.
- [Stop an Order from the Order Details Page](#)
This topic provides information about stopping an order from the order details page in Oracle Health EHR.
- [Stop an Order Using Ask Oracle](#)
This topic provides information about stopping an order using Ask Oracle in Oracle Health EHR.

Stop an Order from the Patient's Chart or the Inbox

This topic provides information about stopping an order from the Medications and Orders section of the patient's chart or inbox in Oracle Health EHR.

1. Select **Medications** to access the Medications and Orders section of the chart or inbox.
2. On the row of the order you want to stop, select **Actions (...)**, then select **Stop**.

If no required details are missing, the stop action is immediately signed, and the order is removed from the patient's orders.

If required details are missing, a stop action item for the order is added to the Needs Attention panel.
3. Select the stop action item from the Needs Attention panel.
4. Complete the required details.
5. Select **Sign**.

The order is removed from the Needs Attention panel and from the patient's orders.

Stop an Order from the Medications and Orders Page

This topic provides information about stopping an order from the Medications and Orders page in Oracle Health EHR.

1. On the row of the order you want to stop, select **Actions (...)**, then select **Stop**.

If no required details are missing, the stop action is immediately signed, and the order is removed from the patient's orders.

If required details are missing, a stop action item for the order is added to the Needs Attention panel.
2. Select the stop action item from the Needs Attention panel.
3. Complete the required details.
4. Select **Sign**.

The order is removed from the Needs Attention panel and from the patient's orders.

Stop an Order from the Order Details Page

This topic provides information about stopping an order from the order details page in Oracle Health EHR.

1. From the Medications and Orders section of the chart or inbox, or from the Medications and Orders page, select the order you want to stop.
2. Select **Stop**.

If no required details are missing, the stop action is immediately signed, and the order is removed from the patient's orders.

If required details are missing, a stop action item for the order is added to the Needs Attention panel and is displayed as struck-through on the Orders page.

3. Complete the required details.
4. Select **Sign**.

The order is removed from the Needs Attention panel and from the patient's orders.

Stop an Order Using Ask Oracle

This topic provides information about stopping an order using Ask Oracle in Oracle Health EHR.

To stop an order using Ask Oracle, say or enter your request (for example, "Stop Lipitor 40 mg oral tablet") in the Ask Oracle search bar.

See [Ask Oracle](#).

Cancel and Reorder Orders

This topic provides information about canceling and reordering existing orders for a patient in Oracle Health EHR.

Tasks:

- [Cancel and Reorder an Order from the Patient's Chart or the Inbox](#)
This topic provides information about canceling and reordering an order from the Medications and Orders section of the patient's chart or inbox in Oracle Health EHR.
- [Cancel and Reorder an Order from the Medications and Orders Page](#)
This topic provides information about canceling and reordering an order from the Medications and Orders page in Oracle Health EHR.

Cancel and Reorder an Order from the Patient's Chart or the Inbox

This topic provides information about canceling and reordering an order from the Medications and Orders section of the patient's chart or inbox in Oracle Health EHR.

1. Select **Medications** to access the Medications and Orders section of the chart or inbox.
2. On the row of the order you want to cancel and reorder, select **Actions (...)**, then select **Cancel and Reorder**.

The order details page opens, and a cancel and reorder action item for the order is added to the Needs Attention panel.

3. In the Pending Cancellation section, select a discontinue date and time and a discontinue reason.
4. Update the order details as needed, and review and address any interaction messages.
You can select the interaction icon to view additional interaction details.
5. Select **Sign**.
The cancel and reorder action is removed from the Needs Attention panel.

Cancel and Reorder an Order from the Medications and Orders Page

This topic provides information about canceling and reordering an order from the Medications and Orders page in Oracle Health EHR.

1. On the row of the order you want to cancel and reorder, select **Actions (...)**, then select **Cancel and Reorder**.
The order details page opens, and a cancel and reorder action item for the order is added to the Needs Attention panel.
2. In the Pending Cancellation section, select a discontinue date and time and a discontinue reason.
3. Update the order details as needed, and review and address any interaction messages.
You can select the interaction icon to view additional interaction details.
4. Select **Sign**.
The cancel and reorder action is removed from the Needs Attention panel.

Discard Unsigned Orders

This topic provides information about discarding unsigned orders for a patient in Oracle Health EHR.

Tasks:

- [Discard an Individual Unsigned Order](#)
This topic provides information about discarding an individual unsigned order in Oracle Health EHR.
- [Discard Multiple Unsigned Orders](#)
This topic provides information about discarding multiple unsigned orders at the same time in Oracle Health EHR.

Discard an Individual Unsigned Order

This topic provides information about discarding an individual unsigned order in Oracle Health EHR.

1. From the Needs Attention panel, select the order you want to discard.
2. Select **Discard** to discard the order.
The order is removed from the page and from the Needs Attention panel.
3. Alternatively, select **Needs Attention** to open the Needs Attention page, then select **Discard** on the card of the order you want to discard.
The order is removed from the page and from the Needs Attention panel.

Note

You can also discard an unsigned order using Ask Oracle by saying or typing your request (for example, "Discard Lipitor 40 mg oral tablet") in the Ask Oracle search bar.

See [Ask Oracle](#).

Discard Multiple Unsigned Orders

This topic provides information about discarding multiple unsigned orders at the same time in Oracle Health EHR.

1. From the Needs Attention panel, select **Needs Attention**.
2. Select the Ask Oracle **Orders** category filter.
3. Select the checkbox next to the orders you want to discard, or select the checkbox under the Needs Attention heading to select all orders on the page.
4. Select **Discard All**.

The selected orders are removed from the page and from the Needs Attention panel.

Void Orders

This topic provides information about voiding a patient's orders in Oracle Health EHR.

Tasks:

- [Void an Order from the Patient's Chart or the Inbox](#)
This topic provides information about voiding an order from the Medications and Orders section of the patient's chart or inbox in Oracle Health EHR.
- [Void an Order from the Medications and Orders Page](#)
This topic provides information about voiding an order from the Medications and Orders page in Oracle Health EHR.
- [Void an Order from the Order Details Page](#)
This topic provides information about voiding an order from the order details page in Oracle Health EHR.
- [Void an Order Using Ask Oracle](#)
This topic provides information about voiding an order using Ask Oracle in Oracle Health EHR.

Void an Order from the Patient's Chart or the Inbox

This topic provides information about voiding an order from the Medications and Orders section of the patient's chart or inbox in Oracle Health EHR.

1. Select **Medications** to access the Medications and Orders section of the chart or inbox.
2. On the row of the order you want to void, select **Actions (...)**, then select **Void**.
The order details page opens, and a void action item for the order is added to the Needs Attention panel.
3. Adjust the void date and time if necessary, and select a void order reason.
4. Select **Sign**.

The order is removed from the Needs Attention panel and from the patient's orders.

Void an Order from the Medications and Orders Page

This topic provides information about voiding an order from the Medications and Orders page in Oracle Health EHR.

1. On the row of the order you want to void, select **Actions (...)**, then select **Void**.

The order details page opens, and a void action item for the order is added to the Needs Attention panel.

2. Adjust the void date and time if necessary, and select a void order reason.
3. Select **Sign**.

The order is removed from the Needs Attention panel and from the patient's orders.

Void an Order from the Order Details Page

This topic provides information about voiding an order from the order details page in Oracle Health EHR.

1. From the Medications and Orders section of the chart or inbox, or from the Medications and Orders page, select the order you want to void.
2. Select **Void**.

The order details page is updated, and a void action item for the order is added to the Needs Attention panel.

3. Adjust the void date and time if necessary, and select a void order reason.
4. Select **Sign**.

The order is removed from the Needs Attention panel and from the patient's orders.

Void an Order Using Ask Oracle

This topic provides information about voiding an order using Ask Oracle in Oracle Health EHR.

To void an order using Ask Oracle, say or enter your request (for example, "Void the order for Lipitor 40 mg oral tablet") in the Ask Oracle search bar.

See [Ask Oracle](#).

Reconcile Medications

This topic provides information about reconciling a patient's medications from the Medications and Orders page in Oracle Health EHR.

From the Medications tab on the Medications and Orders page, select the **down arrow** next to the Mark as Reviewed button, then select **Reconcile All**. The status on the page is updated to indicate the new reconciliation status.

Immunizations

This topic provides information about patient immunization history functionality in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

The Immunizations functionality allows clinicians to complete the following actions:

- View existing immunization history and immunization recommendations.
- Manually add historical immunizations.
- Open links to VIS documents and other relevant CDC information.

Tasks:

- [View an Immunization](#)
This topic provides information about viewing patient immunization information using Oracle Health EHR.
- [View Immunizations Forecast](#)
This topic provides information about viewing patient immunization recommendations in Oracle Health EHR.
- [Add a Historical Immunization](#)
This topic provides information about adding a historical immunization in Oracle Health EHR.
- [Print Immunization Record](#)
This topic provides information about printing an immunization record in Oracle Health EHR.

View an Immunization

This topic provides information about viewing patient immunization information using Oracle Health EHR.

From the patient's chart, documented immunizations are displayed in the Immunizations section. Select the **Immunizations** heading to view both documented and recommended immunizations, then select an immunization to view additional information.

View Immunizations Forecast

This topic provides information about viewing patient immunization recommendations in Oracle Health EHR.

Short-term recommendations for the next dose of an immunization that are due or overdue are displayed in the Recommendations section of the Immunizations page. To view a longer-term forecast for multiple doses or later recommendations, select **View Forecast**.

Add a Historical Immunization

This topic provides information about adding a historical immunization in Oracle Health EHR.

To add a historical immunization:

1. From the Immunizations page, select **Add (+)**.
2. Complete all required fields.
3. Select **Submit**.

Print Immunization Record

This topic provides information about printing an immunization record in Oracle Health EHR.

- To print an immunization record, access the Immunization page for the patient and select **Print Record**.

Medication Administration

This topic provides information about the medication administration functionality in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

Using the medication administration functionality in Oracle Health EHR, you can select one or more medication administration activities to be documented at the point of administration to the patient.

The following types of medications can be administered using the Medication Administration functionality:

- Immunizations
- Scheduled
- Unscheduled
- Intermittent
- Continuous infusion
- PRN

Tasks:

- [Open Medication Administration](#)
This topic provides information about opening Medication Administration in the Oracle Health EHR
- [View Activity Details](#)
This topic provides information about viewing activity details in the Oracle Health EHR.
- [Administer a Medication](#)
This topic provides information about administering a medication in Oracle Health EHR.
- [Override a Medication Scan](#)
This topic provides information about overriding a medication scan in Oracle Health EHR.
- [Document a Medication as Not Given](#)
This topic provides information about documenting a medication as Not Given in Oracle Health EHR.
- [Discard a Medication](#)
This topic provides information about discarding a medication in Oracle Health EHR.
- [Clear Medication Information](#)
This topic provides information about discarding a medication in Oracle Health EHR.

- [Cancel a Medication Administration](#)
This topic provides information about canceling a medication administration in Oracle Health EHR.

Open Medication Administration

This topic provides information about opening Medication Administration in the Oracle Health EHR

Complete one of the following options to access the Medication Administration page:

- Select the **Medication Administration** heading from the patient's chart.
- Select a medication from the Needs Attention section from any page.
- Scan the patient's bar code from any page.
- Use the Ask Oracle query area or speech to ask to view the medication administration activities for a patient.

Scheduled activities are only displayed when they are due in the next 60 minutes and until 2 hours past the due date and time.

View Activity Details

This topic provides information about viewing activity details in the Oracle Health EHR.

To view activity details, select an activity from the Activity list.

Administer a Medication

This topic provides information about administering a medication in Oracle Health EHR.

To administer a medication:

1. Scan the patient's bar code or select **Override Scan**, then select an override reason.
2. Scan each medication's bar code and complete any additional fields. If no additional details are necessary, scan the next bar code.
3. When all medication bar codes are scanned, complete any missing or required fields for the activities.
4. Select **Sign** to complete the documentation.

Override a Medication Scan

This topic provides information about overriding a medication scan in Oracle Health EHR.

To override a medication scan during medication administration:

1. Select **Override Scan** for the appropriate medication activity row and then select an Override Reason.
2. Select **Apply**.
3. Manually enter all required medication information. When all required fields are complete, scan the next medication or select **Sign**.

Document a Medication as Not Given

This topic provides information about documenting a medication as Not Given in Oracle Health EHR.

To document a medication as Not Given:

1. Scan the patient's bar code.
2. Select **More Actions (...)** for the appropriate medication, then select **Not Given**.
3. Select a reason why the medication was not given and complete any additional required fields.

Discard a Medication

This topic provides information about discarding a medication in Oracle Health EHR.

To discard a medication order, select **More Actions (...)** for the appropriate medication, then select **Discard**.

Clear Medication Information

This topic provides information about discarding a medication in Oracle Health EHR.

To clear existing information for a medication activity, select **More Actions (...)** for the appropriate medication, then select **Clear**.

Cancel a Medication Administration

This topic provides information about canceling a medication administration in Oracle Health EHR.

To cancel the administration of a medication, select Cancel at any time during the workflow.

Specimen Collections

This topic provides information about specimen collection functionality in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

Specimen collections enables nurses and phlebotomists to review, manage, and facilitate collecting specimens for laboratory orders.

Tasks:

- [View Specimen Collections](#)
This topic provides information about viewing Specimen Collections using Oracle Health EHR.
- [Collect Specimens](#)
This topic provides information about collecting specimens in Oracle Health EHR.

- [Modify Details](#)
This topic provides information about modifying details of Specimen Collections in Oracle Health EHR.
- [Mark a Collection as Missed](#)
This topic provides information about marking a collection as missed in Specimen Collections in Oracle Health EHR.

View Specimen Collections

This topic provides information about viewing Specimen Collections using Oracle Health EHR.

You can access the Specimen Collections page from the following locations:

1. A collection request from the Needs Attention panel, which includes the following information:
 - a. The type of specimen needed.
 - b. Reasons for collection.
2. The Specimen Collections section of the patient's chart, which displays pending collections (Pending) and completed collections (Completed).

The Specimen Collections page displays the following information:

- Pending collections are displayed by default. To view completed collections, select **See Completed Collections** in the top-right.
- Containers grouped by specimen type with the collect date listed. Each container includes specimen type details.

Information is sorted by collection priority, collection date and time, and specimen grouping. From the Ask Oracle search box, you can filter by collection date and time, specimen type, and collection type.

Collect Specimens

This topic provides information about collecting specimens in Oracle Health EHR.

To collect specimens for a patient:

1. From the Specimen Collections page, identify the patient.

Note

If positive patient ID (PPID) is required, scan the patient's wristband or select a valid override reason.

2. From the Print Labels list, select the appropriate specimen collection containers then select **Yes** under the question asking when you want to print the labels.
3. From the printer selection panel, select a label printer and then select **Print**.

Note

Labels can be selected to be printed or reprinted for any container before signing.

4. Collect the specimen and label the containers.

5. Scan the container labels to confirm the collection.
6. After all the collections are confirmed, select **Sign** to complete the collection.

Modify Details

This topic provides information about modifying details of Specimen Collections in Oracle Health EHR.

You can modify collection requests in the Collect and Scan Items in Order list by selecting **Edit** next to a container.

The following details can be modified in Specimen Collections:

1. Collection Method
2. Collect Date/Time
3. Collected By
4. Comments
5. Specimen Type
6. Body Site

Note

Details can only be modified for collections with a status of **Pending**, **In Progress**, or **Collected**.

Mark a Collection as Missed

This topic provides information about marking a collection as missed in Specimen Collections in Oracle Health EHR.

You can mark a collection as missed by holding the collection or by printing a requisition. To mark a collection as missed:

1. Select **More Actions (...)** next to a container on the Collect and Scan Items in Order list.
2. Select **Hold Collection** or **Print Requisition**.
3. From the missed collection panel, select the order.
4. From the Miss Reason list, select an option, then add a comment.
5. Select **Sign**.

The container is marked with the miss reason on the Collect and Scan Items in Order list.

Referrals

This topic provides information about referral management functionality in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

Referral Management allows referral coordinators to view active and previous referrals for a patient.

Topics:

- [View Referrals](#)
This topic provides information about how to access referrals in Oracle Health EHR.
- [Edit Referral Details](#)
This topic provides information about editing referral details in Oracle Health EHR.
- [View Referral Comments](#)
This topic provides information about viewing a comment for a referral in Oracle Health EHR.
- [Create a Comment](#)
This topic provides information about adding a comment for a referral in Oracle Health EHR.
- [Modify a Comment](#)
This topic provides information about modifying a comment for a referral in Oracle Health EHR.
- [View Activity Timeline](#)
This topic provides information about viewing the activity timeline for a referral in Oracle Health EHR.

View Referrals

This topic provides information about how to access referrals in Oracle Health EHR.

To access a patient's referrals:

1. From the patient's chart, select **Visits**.
2. From the Visits, Appointments, and Referrals page, select the Referrals tab.

In the Referrals tab, you can view the active and previous referrals for a patient. Each referral includes the following information:

- Specialty or service
- Referral type
- Status
- Referral written date
- Priority
- Reason
- Codified reason
- Condition
- Refer to
- Refer from

When you select a referral, the following information is displayed in the referral details

- Treatment to date
- Requested start date
- Service by date

- Instruction to staff
- Order comments
- Attached Documents
- Custom fields from an external source

In the referral detail view, a comments section and activity log is also available for each referral. The information in these sections are sorted by the most recent items.

 Note

Comments can be filtered to display only your comments.

Edit Referral Details

This topic provides information about editing referral details in Oracle Health EHR.

To edit the details of referral:

1. In the Referrals tab on the Visits, Appointments, and Referrals page, select a referral.
2. Select **Actions (...)**.
3. Select **Edit**.
4. Update the referral details and select **Save Changes**.

The changes to the referral details are saved.

View Referral Comments

This topic provides information about viewing a comment for a referral in Oracle Health EHR.

- In the referral details, a comments section is available.

This section is sorted by the most recent comments.

Comments can be filtered to display only your comments.

Create a Comment

This topic provides information about adding a comment for a referral in Oracle Health EHR.

To add a comment for a referral:

1. In the Referrals tab on the Visits, Appointments, and Referrals page, select a referral.
2. Under Comments, select **Create (+)**.
3. Enter a comment, then select **Save**.

The comment is displayed in the Comments section.

Modify a Comment

This topic provides information about modifying a comment for a referral in Oracle Health EHR.

To modify one of your comments comment for a referral:

1. In the Referrals tab on the Visits, Appointments, and Referrals page, select a referral.

2. Under Comments, select **Edit Comment** (pencil icon) for a comment that you have previously created.
3. Edit the comment and select **Save**.

The comment is displayed in the Comments section, indicating that it was updated.

View Activity Timeline

This topic provides information about viewing the activity timeline for a referral in Oracle Health EHR.

To view the activity timeline of a referral:

1. In the Referrals tab on the Visits, Appointments, and Referrals page, select a referral.
2. Select **Actions (...)**.
3. Select **View Timeline**.

The Activity Timeline panel is displayed.

7

Post-Visit Follow Up

The post-visit follow up is the essential continuation of patient care after the office visit, focused on test results, care coordination, and ensuring the patient is supported in following their treatment plan.

Topics:

- [Results](#)
This topic contains information about results functionality in Oracle Health EHR.

Results

This topic contains information about results functionality in Oracle Health EHR.

Note

This functionality is not intended to provide treatment or diagnostic recommendations.

Care teams can use Oracle Health EHR to review the laboratory results and diagnostic reports for a patient. Results and diagnostic reports are displayed logically and organized, using the event set hierarchy (ESH) to group related results and diagnostic reports.

Note

Point-of-care laboratory results and results from external systems or devices cannot be viewed in Oracle Health EHR.

Topics:

- [View Discrete Results](#)
This topic provides information about viewing discrete laboratory results for the patient in Oracle Health EHR.
- [View Diagnostic Reports](#)
This topic provides information about viewing diagnostic reports in Oracle Health EHR.
- [Endorse Results from the Inbox Tab](#)
This topic provides information about endorsing results from the Inbox tab in Oracle Health EHR.

View Discrete Results

This topic provides information about viewing discrete laboratory results for the patient in Oracle Health EHR.

The most recent discrete results are displayed in the Results section of the patient's chart. You can also view discrete results on the Results page.

1. Select the **Results** heading.
2. Select the **Discrete** tab, then select a result.

Additional information is displayed, including trends over time.

Note

The results trend graph is not displayed in the results details panel in the following scenarios:

- Results have different or missing units of measure
- Results include free-text or alphabetic values

Results that contain an inequality symbol (<, >, <=, or >=) are not displayed on the graph.

View Diagnostic Reports

This topic provides information about viewing diagnostic reports in Oracle Health EHR.

1. Select the **Results** heading.
2. Select the **Diagnostic Reports** tab.
3. Select a report icon to open a diagnostic report.

Endorse Results from the Inbox Tab

This topic provides information about endorsing results from the Inbox tab in Oracle Health EHR.

1. Open the result item.
2. Review the results. Clear any results that you do not want to endorse.
Select the name of the result to view a trend graph for that result. Select the Comments icon to view the associated comments for a result.
3. (Optional) If diagnostic reports are available, select **Download** or **Print** to keep a copy of the report.
4. If only one result exists or you deselected at least one result, select **Endorse** to endorse the selected results. If multiple results exist and you want to endorse all of them, select **Endorse All**.
 - The inbox item is moved to the **Completed** status and is no longer displayed in the Results category if you endorsed all results.
 - The inbox item remains in the Results category if you did not endorse all results.

Note

The Endorse and Endorse All buttons are unavailable until you scroll to view all results.

Glossary

Index