

# Oracle® Retail Fiscal Management Cloud Service Security Guide



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# Preface

This document serves as a guide for administrators, developers, and system integrators who securely administer, customize, and integrate Oracle Retail Fiscal Management Cloud Service application.

## Audience

This document is intended for administrators, developers, and system integrators who perform the following functions:

- Document specific security features and configuration details for the above mentioned product, in order to facilitate and support the secure operation of the Oracle Retail Product and any external compliance standards.
- Guide administrators, developers, and system integrators on secure product implementation, integration, and administration.

We assume that the readers have general knowledge of administering the underlying technologies and the application.

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- Detailed step-by-step instructions to re-create
- Exact error message received



- Screen shots of each step you take

## Review Patch Documentation

When you install the application for the first time, you install either a base release (for example, 19.0) or a later patch release (for example, 19.0.030). If you are installing the base release and additional patch releases, read the documentation for all releases that have occurred since the base release before you begin installation. Documentation for patch releases can contain critical information related to the base release, as well as information about code changes since the base release.

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<http://www.oracle.com/technetwork/documentation/oracle-retail-100266.html>

An updated version of the applicable Oracle Retail document is indicated by Oracle part number, as well as print date (month and year). An updated version uses the same part number, with a higher-numbered suffix. For example, part number E123456-02 is an updated version of a document with part number E123456-01.

If a more recent version of a document is available, that version supersedes all previous versions.

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(Data Model documents can be obtained through My Oracle Support.)

## Conventions

The following text conventions are used in this document:

Convention	Meaning
<b>boldface</b>	Boldface type indicates graphical user interface elements associated with an action, or terms defined in text or the glossary.
<i>italic</i>	Italic type indicates book titles, emphasis, or placeholder variables for which you supply particular values.

<b>Convention</b>	<b>Meaning</b>
<code>monospace</code>	Monospace type indicates commands within a paragraph, URLs, code in examples, text that appears on the screen, or text that you enter.

# 1

## Overview

This document covers the aspects of security that are mentioned in the *Merchandising Cloud Services Security Guide* and describe them in more detail as well as outline how they are used in Fiscal Management.

## Application Functional Security

Fiscal Management functional security supports a role-based, declarative model where resources are protected by roles that are assigned to users. Roles are associated to a logical grouping of duties, which in turn are associated to a set of privileges which provide different access rights. In this manner, an application role becomes the container that grants permissions to its members to access the application tasks, screens, and functionalities within.

## Roles

Roles, also referred to as Job Roles, align with titles or jobs within a retailer's organization, such as a Fiscal Analyst or Fiscal Manager. Roles are used to classify users based on job responsibilities and actions to be performed in the application. One or more duties as well as individual privileges, if desired, can be assigned to roles. When a user logs into the application, based on the roles assigned to the user, the system determines which privileges have been granted to the user, and the system features are enabled accordingly.

## Duties

Duties are tasks one must perform in the context of their job. Duties in Fiscal Management are logical groupings of privileges or other duties that grant users access to a set of functionally related tasks within the cloud service.

## Privileges

Privileges are used to grant permission to access links into workflows, screens, actions, and in some cases specific fields within the application. Privileges that grant access to related functionality are grouped together into duties that permit a user to perform a complete task to fulfill responsibilities within the context of their job.

## Data Filtering

Oracle Retail Merchandising Cloud Services offer an optional layer of data filtering in the application user interface, which limits the data end users see by levels in the merchandise and organizational hierarchies. Whether or not this is used in your environment is controlled by a system option in the Merchandising Foundation Cloud Service, which is also where all the configuration for this functionality is managed.

Within Fiscal Management, there is not any additional configuration needed. However, all Fiscal Management users need to be included in the user/group relationships configured in

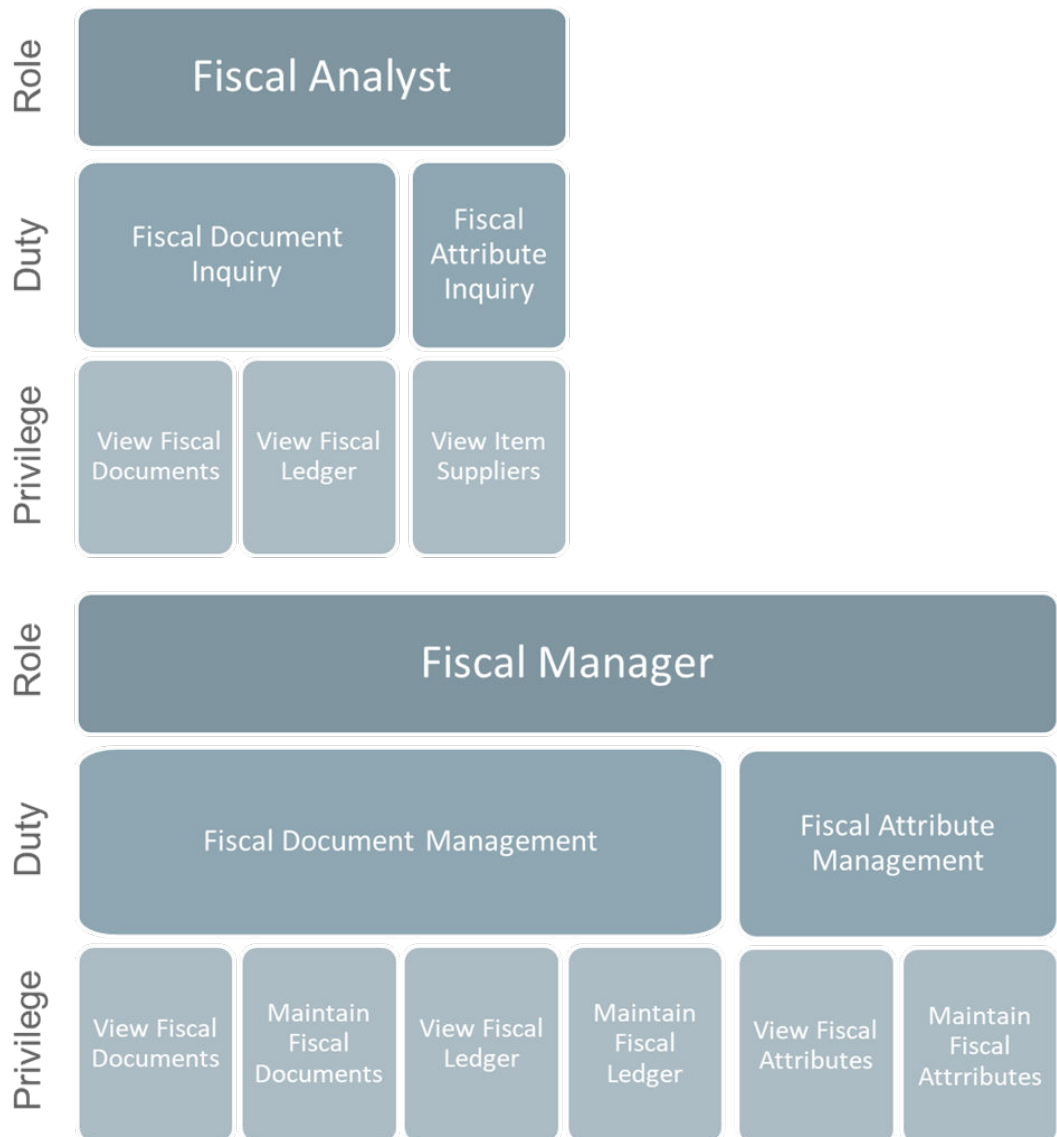
Merchandising so that they are able to access the data needed to perform their jobs. With data filtering enabled, users will only be able to view items that are part of the merchandise hierarchy to which they have been given data filtering access. This will be applicable to the Fiscal Data Management set of features within RFMCS scope.

To implement data filtering in Merchandising, see the Managing Data Filtering chapter in the *Merchandising Cloud Services Administration Guide*.

# 2 Roles

Roles are used to classify users based on job responsibilities and actions to be performed in the solution. Using roles, a user's access can be restricted to specific areas or functions within the system. Users must be associated with at least one job role in order to access the application and may be associated with several roles if desired.

For example, within Fiscal Management, a user with a business role of Fiscal Analyst may be able to perform only the tasks associated to the provided Fiscal Analyst job role profile such as viewing fiscal attributes. Whereas a Fiscal Manager might have access to the set of tasks that are related to the maintenance of fiscal attributes. While an Administrator will require access to all areas.



## Roles Provided at Initial Setup

A default security configuration is provided with each application during provisioning and is intended to be used as a starting point as you define the roles that align to your business and users. The provided roles can be modified by adding or removing duties and/or individual privileges to adjust the access granted to the role, or the roles can be deleted completely. Additional roles can be created and can be mapped to desired duties or privileges. Administrator users can change the mappings of roles, duties and privileges. Details about how to manage these application security policies are available in Chapter 2, Manage User Security in the *Merchandising Cloud Services Administration Guide*.

There are four roles provided in the default security configuration:

### **Application Administrator**

The Fiscal Management Application Administrator is part of a retailer's IT department responsible for maintaining and configuring the Oracle Retail Fiscal Management Cloud Service. Primary responsibilities include:

- Maintain daily operations, such as daily batch processes of the application.
- Supporting end-users and providing the first level of support for the application.
- Applying patches and upgrades to the application regularly.
- Troubleshooting and resolving product issues.
- Setting up users and security privileges for the application.

### **Fiscal Analyst**

Responsible for analyzing fiscal information of an area within the enterprise to assist in decision making. This includes:

- Supporting the fiscal team with data from fiscal attributes and documents.
- Monitoring document generation and receiving, although not allowed to perform actions.

### **Fiscal Manager**

Responsible for the fiscal processes of a retailer's business, which includes making sure that all fiscal operations are running smoothly, issues are reported timely and accurately, fiscal reporting data is available and consistent. This includes:

- Ensuring fiscal document receiving and generation is working.
- Ensuring fiscal attributes and fiscal setup data is correctly configured and up to date.
- Ensuring in the timely resolution of vendor payment issues, including the resolving cost and other invoicing discrepancies.
- Identifying risks and opportunity areas to the operations.

# 3

## Duties and Privileges

Privileges grant access to specific tasks, links, and actions within the solution. The access controlled by a particular privilege is fixed and can only be changed by an enhancement to the cloud service. You can control the functions and features to which a user has access by grouping the desired privileges into duties and assigning the duties to job roles which can then be associated to one or more users.

### Duties Provided at Initial Setup

As part of this default security configuration, the system privileges have been logically grouped into duties and the duties have been assigned to an initial set of job roles. The provided duties can be modified or deleted, and new duties created. Administrator users can change the mappings of roles, duties, and privileges. Details about how to manage these application security policies are available in Chapter 2, Manage User Security in the *Merchandising Cloud Services Administration Guide*.

#### Duty Types

Duties provided in the default security configuration follow a standard naming convention to indicate the type of privileges grouped within and the level of access provided. In Fiscal Management, the provided duties are one of the following duty types:

- **Inquiry** – An inquiry duty provides the user with the ability to search for and view the associated entity. The provided inquiry duties are used when it is desirable for a user to have visibility to an area, but no option to create or update any information. Inquiry duties are assigned to viewers of an area.
- **Management** – A management duty provides the user with the ability to maintain the associated entity. The provided management duties are used when it is desirable for a user to have the ability to create, update, delete, and typically submit information. Management duties always contain the inquiry duty for the same entity. For example, the Fiscal Attributes Management Duty contains the Fiscal Attributes Inquiry Duty along with the additional Maintain Fiscal Attributes Privilege, because in order for a user to maintain an entity they must also have the ability to search for and view the entity. Management duties are assigned to contributors of an area.
- **Approval** – An approval duty is meant for users with the authority to review and approve or reject submissions. Approval duties always contain the management duty for the same entity. In order for a user to approve an entity they must also have the ability to search for, view, and maintain the entity. Approval duties are assigned to reviewers of an area.

#### Duties with no Hierarchical Relationships

There are a handful of privileges used within Fiscal Management that do not have a hierarchical set of duties with increasing levels of access, as described by the duty types above. Rather these duties simply grant access to a single area, such as a dashboard, or they grant access to particular information across several functional areas. Therefore, access is either granted or not, there are no access levels. These duties may be classified as management or inquiry duties, depending on if the user can maintain the related data or only view it. For example:

- **Application Global Menu Duties** – These duties grant access to links in the Application Navigator which allow users to launch into another application in the Merchandising suite. The default security configuration does not have these duties assigned to any roles.

### Determining Access for Your Organization

When determining access for a given role in your organization, start by categorizing each role with a duty type or access level for each functional area in the solution.

## Duty Definitions

For ease of mapping privileges to roles, privileges are logically grouped into duties. Duties may contain one or more privileges as well as other duties.

[3.1. Duty Definitions](#) lists the privileges and nested duties contained in each of the predefined duties provided in the default security configuration:

**Table 3-1 Duty Definitions**

Functional Area	Duty	Duty Description	Duties and Privileges Contained Within
Administration - Application Navigator	Allocation Global Menu Duty	This duty is used to grant access to the Allocation link in the Application Navigator in the sidebar menu. There are no privileges within the duty, associating this duty to a role will grant access.	No duties or privileges are contained in this duty Assigning the duty to a role grants the user access
Administration - Application Navigator	Fiscal Management Global Menu Duty	This duty is used to grant access to the Fiscal Management link in the Application Navigator in the sidebar menu. There are no privileges within the duty, associating this duty to a role will grant access.	No duties or privileges are contained in this duty Assigning the duty to a role grants the user access
Administration - Application Navigator	Invoice Matching Global Menu Duty	This duty is used to grant access to the Invoice Matching link in the Application Navigator in the sidebar menu. There are no privileges within the duty, associating this duty to a role will grant access.	No duties or privileges are contained in this duty Assigning the duty to a role grants the user access



Table 3-1 (Cont.) Duty Definitions

Functional Area	Duty	Duty Description	Duties and Privileges Contained Within
Administration - Application Navigator	Merchandising Global Menu Duty	This duty is used to grant access to the Merchandising link in the Application Navigator in the sidebar menu. There are no privileges within the duty, associating this duty to a role will grant access.	No duties or privileges are contained in this duty Assigning the duty to a role grants the user access
Administration - Application Navigator	Pricing Global Menu Duty	This duty is used to grant access to the Pricing link in the Application Navigator in the sidebar menu. There are no privileges within the duty, associating this duty to a role will grant access.	No duties or privileges are contained in this duty Assigning the duty to a role grants the user access
Administration - Application Navigator	Sales Audit Global Menu Duty	This duty is used to grant access to the Sales Audit link in the Application Navigator in the sidebar menu. There are no privileges within the duty, associating this duty to a role will grant access.	No duties or privileges are contained in this duty Assigning the duty to a role grants the user access
Fiscal Attributes	Fiscal Attribute Inquiry Duty	A duty for searching for and viewing fiscal attributes via the Item Attributes and Entity Attributes screens.	View Fiscal Attributes Priv
Fiscal Attributes	Fiscal Attribute Management Duty	A duty for creating and maintaining fiscal attributes via the Item Attributes and Entity Attributes screens. This duty is an extension of the Fiscal Attribute Inquiry Duty.	Fiscal Attribute Inquiry Duty Maintain Fiscal Documents Priv
Fiscal Documents	Fiscal Document Inquiry Duty	A duty for viewing fiscal documents via the Fiscal Document Receipts and Fiscal Ledger Balance Sheet screens in Fiscal Management.	View Fiscal Documents Priv View Fiscal Ledger Priv

**Table 3-1 (Cont.) Duty Definitions**

Functional Area	Duty	Duty Description	Duties and Privileges Contained Within
Fiscal Documents	Fiscal Document Management Duty	A duty for maintaining fiscal documents processing workflows in Fiscal Management. This duty is an extension of the Fiscal Document Inquiry Duty.	Fiscal Document Inquiry Duty Maintain Fiscal Documents Priv Maintain Fiscal Ledger Priv
Foundation Data	Fiscal Foundation Inquiry Duty	A duty for searching for and viewing Fiscal Management foundation data.	View Fiscal Foundation Data via Spreadsheet Priv View Fiscal Document Sequences Priv View Fiscal Transaction Codes Priv View Fiscal User Assignments Priv
Foundation Data	Fiscal Foundation Management Duty	A duty for maintaining Fiscal Management foundation data. This duty is an extension of the Fiscal Foundation Inquiry Duty.	Fiscal Foundation Inquiry Duty Maintain Fiscal Foundation Data via Spreadsheet Priv Maintain Fiscal Document Sequences Priv Maintain Fiscal Transaction Codes Priv Maintain Fiscal User Assignments Priv

## Duty to Role Mappings

The job roles provided in the default security configuration have the following duties assigned to control their levels of access:

**Table 3-2 Application Administrator**

Functional Area	Access Level	Duty Assigned
Fiscal Attributes	Management	Fiscal Attribute Management Duty
Fiscal Documents	Management	Fiscal Documents Management Duty
Fiscal Foundation	Management	Fiscal Foundation Management Duty

**Table 3-3 Fiscal Analyst**

Functional Area	Access Level	Duty Assigned
Fiscal Attributes	Inquiry	Fiscal Attribute Inquiry Duty
Fiscal Documents	Inquiry	Fiscal Documents Inquiry Duty
Fiscal Foundation	Inquiry	Fiscal Foundation Inquiry Duty

**Table 3-4 Fiscal Manager**

Functional Area	Access Level	Duty Assigned
Fiscal Attributes	Management	Fiscal Attribute Management Duty
Fiscal Documents	Management	Fiscal Documents Management Duty
Fiscal Foundation	Management	Fiscal Foundation Management Duty

## Privileges

For each functional area in the solution, there is an associated set of privileges. The privileges build upon each other. For example, in order to be able to maintain fiscal attributes, the user must also be able to search for and view fiscal attributes. Therefore, the Fiscal Attributes Management Duty contains the View Fiscal Attributes and Maintain Fiscal Attributes privileges.

**Figure 3-1 Privileges for Users**

Privilege	Inquiry	Management
View Fiscal Attributes Priv	x	x
Maintain Fiscal Attributes Priv		x

## Privileges Available in Fiscal Management

[3.13. Privileges Available in Fiscal Management](#) lists all of the privileges available in Fiscal Management, along with the duty type to which they are assigned in the default configuration.

**Table 3-5 Privileges Available in Fiscal Management**

Functional Area	Privilege	Privilege Description
Fiscal Attributes	View Fiscal Attributes Priv	A privilege for viewing fiscal attributes via the Item Attributes and Entity Attributes screens.
Fiscal Attributes	Maintain Fiscal Attributes Priv	A privilege for creating and maintaining fiscal attributes via the Item Attributes and Entity Attributes screens. Users with this privilege must also have the View Fiscal Attributes Priv.
Fiscal Documents	View Fiscal Documents Priv	A privilege for viewing fiscal documents in both Manage Document Receiving and Manage Document Generation screens, as well as in the Fiscal Document detail screen.
Fiscal Documents	Maintain Fiscal Documents Priv	A privilege to create and maintain fiscal documents in fiscal document processing screens. Users with this privilege must also have the View Fiscal Documents Priv.
Fiscal Documents	View Fiscal Ledger Priv	A privilege for viewing fiscal ledger records via the Fiscal Ledger Balance Sheet screen.
Fiscal Documents	Maintain Fiscal Ledger Priv	A privilege for creating fiscal ledger records via the Fiscal Ledger Balance Sheet screen. Users with this privilege must also have the View Fiscal Ledger Priv.
Fiscal Foundation	View Fiscal Foundation Data via Spreadsheet Priv	A privilege for downloading data via the Download Setup Data screen, and accessing the Data Loading Status screen via the Review Status link.
Fiscal Foundation	Maintain Fiscal Foundation Data via Spreadsheet Priv	A privilege for uploading data via the Upload Setup Data screen. Users with this privilege must also have the Download Data Priv.
Fiscal Foundation	View Fiscal Document Sequences Priv	A privilege for viewing document sequence setups via the Document Sequence screen.
Fiscal Foundation	Maintain Fiscal Document Sequences Priv	A privilege for creating and maintain document sequence setups via the Document Sequence screen. Users with this privilege must also have the View Fiscal Document Sequence Priv.
Fiscal Foundation	View Fiscal Transaction Codes Priv	A privilege for viewing transaction codes data via the Transaction Codes screen.

**Table 3-5 (Cont.) Privileges Available in Fiscal Management**

<b>Functional Area</b>	<b>Privilege</b>	<b>Privilege Description</b>
Fiscal Foundation	Maintain Fiscal Transaction Codes Priv	A privilege for maintaining transaction codes data via the Transaction Codes screen. Users with this privilege must also have the View Fiscal Transaction Codes Priv.
Fiscal Foundation	View Fiscal User Assignments Priv	A privilege for viewing user assignments for location and workflow via the User Assignment screen.
Fiscal Foundation	Maintain Fiscal User Assignments Priv	A privilege for create and maintain user assignments for location and workflow via the User Assignment screen. Users with this privilege must also have the View Fiscal User Assignments Priv.

# A

## Appendix – Role Identifiers

Each role in the system has an identifier that is displayed in the security administration screens with a Role Type of Job. [A.1. Role Identifier](#) lists each role and its identifier.

**Table A-1 Role Identifier**

<b>Role</b>	<b>Role Identifier</b>
Application Administrator	RFM_APPLICATION_ADMINISTRATOR_JOB
Fiscal Analyst	FISCAL_ANALYST_JOB
Fiscal Manager	FISCAL_MANAGER_JOB

# B

## Appendix – Duty Identifiers

Each duty in the system has an identifier that is displayed in the security administration screens. [B.1. Duty Identifiers](#) lists each duty and its identifier.

**Table B-1 Duty Identifiers**

Functional Area	Duty	Duty Identifier
Administration - Application Navigator	Allocation Global Menu Duty	ALLOC_GLOBAL_MENU_DUTY
Administration - Application Navigator	Fiscal Management Global Menu Duty	RFM_GLOBAL_MENU_DUTY
Administration - Application Navigator	Invoice Matching Global Menu Duty	REIM_GLOBAL_MENU_DUTY
Administration - Application Navigator	Merchandising Global Menu Duty	RMS_GLOBAL_MENU_DUTY
Administration - Application Navigator	Pricing Global Menu Duty	PRICING_GLOBAL_MENU_DUTY
Administration - Application Navigator	Sales Audit Global Menu Duty	RESA_GLOBAL_MENU_DUTY
Fiscal Attributes	Fiscal Attribute Inquiry Duty	RFM_FISCAL_ATTRIBUTES_INQUIRY_DUTY
Fiscal Attributes	Fiscal Attribute Management Duty	RFM_FISCAL_ATTRIBUTES_MGMT_DUTY
Fiscal Documents	Fiscal Document Inquiry Duty	RFM_FISCAL_DOCUMENTS_INQUIRY_DUTY
Fiscal Documents	Fiscal Document Management Duty	RFM_FISCAL_DOCUMENTS_MGMT_DUTY
Fiscal Foundation	Fiscal Foundation Inquiry Duty	RFM_FOUNDATION_INQUIRY_DUTY
Fiscal Foundation	Fiscal Foundation Management Duty	RFM_FOUNDATION_MGMT_DUTY

# C

## Appendix – Privilege Identifiers

Each privilege in the system has an identifier that is displayed in the security administration screens. [C Appendix C – Privilege Identifiers](#) lists each privilege and its identifier.

**Table C-1 Privilege Identifiers**

Functional Area	Privilege	Privilege Identifier
Fiscal Attributes	View Fiscal Attributes Priv	VIEW_FISCAL_ATTRIBUTES_PRIV
Fiscal Attributes	Maintain Fiscal Attributes Priv	MAINTAIN_FISCAL_ATTRIBUTES_PRIV
Fiscal Documents	View Fiscal Documents Priv	VIEW_FISCAL_DOCUMENTS_PRIV
Fiscal Documents	Maintain Fiscal Documents Priv	MAINTAIN_FISCAL_DOCUMENTS_PRIV
Fiscal Documents	View Fiscal Ledger Priv	VIEW_FISCAL_LEDGER_PRIV
Fiscal Documents	Maintain Fiscal Ledger Priv	MAINTAIN_FISCAL_LEDGER_PRIV
Fiscal Foundation	View Fiscal Foundation Data via Spreadsheet Priv	DOWNLOAD_DATA_PRIV
Fiscal Foundation	Maintain Fiscal Foundation Data via Spreadsheet Priv	UPLOAD_DATA_PRIV
Fiscal Foundation	View Fiscal Document Sequences Priv	VIEW_DOCUMENT_SEQUENCES_PRIV
Fiscal Foundation	Maintain Fiscal Document Sequences Priv	MAINTAIN_DOCUMENT_SEQUENCES_PRIV
Fiscal Foundation	View Fiscal Transaction Codes Priv	VIEW_TRANSACTION_CODES_PRIV
Fiscal Foundation	Maintain Fiscal Transaction Codes Priv	MAINTAIN_TRANSACTION_CODES_PRIV
Fiscal Foundation	View Fiscal User Assignments Priv	VIEW_USER_ASSIGNMENTS_PRIV
Fiscal Foundation	Maintain Fiscal User Assignments Priv	MAINTAIN_USER_ASSIGNMENTS_PRIV